



CITY OF MORRO BAY RECREATION AND PARKS COMMISSION A G E N D A

*The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life.
The City shall be committed to this purpose and will provide a level of municipal service and safety
consistent with and responsive to the needs of the public.*

**Regular Meeting - Thursday, November 21, 2013
Veteran's Memorial Building - 5:30 P.M.
209 Surf Street, Morro Bay, CA**

Chairperson John Bates

Vice-Chairperson Drew Sidaris
Karen Croley
Bob Swain

Tom Coxwell
Al Romero

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE
ANNOUNCEMENTS
PRESENTATIONS

Mike Wilcox, Maintenance Superintendent – Utility Savings Analysis

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Commission on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Commission meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Commission, as a whole, and not to any individual member thereof.
- The Commission respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Commission to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Commission meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation and Parks' Administrative Technician at (805) 772-6280. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

A-1 Approval of Minutes from Recreation and Parks Commission meeting held on September 19, 2013.

Staff Recommendation: Approve minutes.

A-2 Correspondence/Citizen's Reports
Staff Recommendation: Receive and file.

A-3 Participation Reports
 Youth and Senior Services
 Recreation Classes and Affiliated Clubs
 Youth and Adult Sports
 Facilities and Parks
Staff Recommendation: Receive and file.

A-4 Department Program/Project Status Report
Staff Recommendation: Receive and file.

B. PUBLIC HEARINGS
 None

C. UNFINISHED BUSINESS

C-1 Review Work Program
Staff Recommendation: Review status and prepare for January 2014 revisions.

D. NEW BUSINESS

D-1 Program Evaluations: Boys Middle School Volleyball, Middle School Track & Field,
Spring Adult Softball, Rock to Pier Run, Labor Day Tournament
Staff Recommendation: Receive and file.

D-2 Initial Review of Proposed Integrated Pest Management Policy
Staff Recommendation: Discuss and make recommendations.

D-3 Review 2014 Meeting Calendar
Staff Recommendation: Discuss meeting dates and Agenda Planning.

E. FUTURE AGENDA ITEMS

F. ADJOURNMENT

Adjourn to a regular meeting scheduled at the Veteran's Memorial Building, 209 Surf Street, on January 16, 2014 at 5:30 P.M.

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Community Center, 1001 Kennedy Way, for any revisions or call the department at 772-6280 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Recreation and Parks Department and at Mill's/ASAP, 495 Morro Bay Boulevard, or online at www.morro-bay.ca.us/rpc. Materials related to an item on this Agenda submitted to the Commission after publication of the Agenda packet are available for inspection at the Recreation and Parks Department during normal business hours or at the scheduled meeting.

This Agenda is available for copying at Mills Copy Center

MINUTES – MORRO BAY RECREATION AND PARKS COMMISSION

REGULAR MEETING –September 19, 2013

VETERANS MEMORIAL BUILDING – 5:30 P.M.

CALL TO ORDER: Chair Bates called the meeting to order at 5:30 p.m.

ROLL CALL: PRESENT: Chair Bates, Vice-Chair Sidaris, Commissioner Romero, Commissioner Coxwell, Staff Woods, Staff Sweeny and Staff English. ABSENT: Commissioner Swain and Commissioner Croley.

MOMENT OF SILENCE

COMMISSIONER REPORTS AND ANNOUNCEMENTS

Commissioner Romero reported that he attended the Morro Bay Senior Citizens Inc. (MBSCI) board meeting last week. Commissioner Romero will be attending their monthly meetings and luncheons as liaison for the RPC.

Commissioner Coxwell announced that the Morro Bay High School girls' tennis team will be hosting a tournament fundraiser on Oct 5th. This annual fundraiser is used to purchase uniforms and other team necessities. The tournament is open to the public and refreshments will be served. Flyers are available at the High School and head tennis coach Kathy Dannecker is taking registration for the event.

Recreation Supervisor Karen Sweeny announced that registration for the 2014 Youth Basketball League will begin on September 23rd. The Morro Bay Community Foundation has increased their scholarship award for youth basketball to \$60. Scholarship applications are included in registration packet. Registration will be open until November 15th with assessments scheduled for Nov 16th at MBHS gym.

PRESENTATION

None

PUBLIC COMMENT

None

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the Commission, the following items are approved without discussion.

Vice Chair Sidaris requested that item A-4 be pulled from the Consent Calendar.

A-1 APPROVAL OF MINUTES OF THE JULY 18, 2013 MEETING
APPROVAL OF MINUTES OF THE RECREATION & PARKS COMMISSION AND PUBLIC WORKS ADVISORY BOARD HELD ON AUGUST 29, 2013.

RECOMMENDATION: Approve as submitted.

A-2 CITIZEN'S REPORTS AND CORRESPONDENCE

RECOMMENDATION: Approve as submitted.

- A-3 YOUTH AND SENIOR SERVICES SUMMARY FOR JULY AND AUGUST 2013
RECREATION CLASSES AND AFFILIATED CLUBS SUMMARY FOR JULY AND AUGUST 2013
YOUTH AND ADULT SPORTS SUMMARY JULY AND AUGUST 2013
FACILITIES AND PARKS USE SUMMARY FOR JULY AND AUGUST 2013

MOTION: Vice Chair Sidaris moved that the Commission accept Consent Calendar Items A-1 through A-3 for file. The motion was seconded by Commissioner Coxwell and carried. (4-0)

RECOMMENDATION: Approve as submitted.

A-4 RECREATION AND PARKS DEPARTMENT STATUS REPORT

Staff Woods summarized the Department Program/Project Status Report.

Staff Woods reported that the solar panel installation at the Teen Center has been completed and awaiting PG&E connection approval. Estero Bay Solar Solutions has provided a tremendous amount of work, providing manpower and soliciting sponsors.

Commissioner Coxwell asked if it is a complete or partial installation. Staff Woods stated that a complete installation was used and will provide enough to power for the entire center with live monitoring.

Staff Woods noted that the Market Street sidewalk improvements and the planting of new street trees have been completed with funding provided through the Pavement Management Program.

Staff continues to meet regularly with the Morro Bay Community Foundation (MBCF). The MBCF will be hosting Morro Bay Sings, their largest fundraiser of the year, on Saturday, November 9th in the Community Center. This year Morro Bay Sings...Elvis!

Commissioner Coxwell reported that several people in his neighborhood asked why the road projects in their area started after school was back in session. Staff Woods responded that there were scheduling delays with the contractor. In-house staff was not able to complete their finish work, including striping, until the contractor was finished. The work was not intentionally done at that time, the delay was unforeseen and unfortunate. Staff Woods stated that the Department continues to work on improving scheduling and planning all projects.

MOTION: Vice Chair Sidaris moved to accept Consent Calendar Item A-4 for file. The motion was seconded by Commissioner Romero and carried. (4-0)

B. PUBLIC HEARINGS

None

Chair Bates adjusted the order of the Agenda by moving item D-1 ahead of item C-1.

D-1 PROGRAM EVALUATIONS: YOUTH FUTSAL, YOUTH T-BALL/COACH PITCH AND ADULT COED SOCCER

Staff Sweeny presented the following program evaluations:

Youth Futsal – ages 5-18 had 6 coed teams in each age group. This is a fun and non-competitive way for our local youth to end the school year. We had 113 participants and achieved 97% cost recovery. When calculating the cost recovery of our programming we are including volunteer hours as indirect revenue with the value of volunteers at \$22.14 per hour. Factoring in the value of volunteers is very important and will be used in all program evaluations. We purchased new bow nets and the middle school allowed storage on their site. Next year we plan to replace the indoor soccer balls.

Youth T-Ball - 4-6 year olds with 32 participants. The league ran from April to June with games initially at Morro Elementary and then moving to Lila Keiser when softball ended. We were able to meet our revenue goal with 86% cost recovery. We had 10 coaches with 20 volunteer hours each over the course of the season. We use a single umpire and field supervisor for games and teams were kept small so all kids get more ball touches.

Adult Coed Soccer had only 20 participants this year, lower than last year's 37. We have experienced a decrease in participation since 2011 when the field was closed for re-seeding. We did not meet the minimum goal for participation or cost recovery, only achieving a 63% cost recovery. Staff has decided to discontinue the program at this time due to lack of participation and unmet cost recovery goal.

Chair Bates commented that it is unfortunate to discontinue the adult coed soccer league and hoped it could be brought back in the future.

Staff Woods noted that if conditions change and there is no longer an opportunity for adults to play for free at Morro Elementary, the Department would certainly resurrect the program. Not meeting cost recovery goals is significant and triggers the need to re-assess.

MOTION: Vice Chair Sidaris moved that the Commission accept the Program Evaluations for file. The motion was seconded by Commissioner Coxwell and carried. (4-0)

C. UNFINISHED BUSINESS

C-1 REVIEW OF PROPOSED CITY PARTNERSHIP POLICY

Staff Woods reported that the proposed City Partnership Policy was initially presented in May with no formal action taken. At that time the RPC was asked to review the policy, talk to neighbors and friends, and meet with Staff to ask questions or give suggestions. The proposed Partnership Policy includes the Sponsorship Policy, but Staff does not anticipate discussing that portion tonight. The Sponsorship Policy has been to Council with Council discussing the co-sponsorship portion. Tonight we are looking at an overall policy; a guide on how to partner with community groups.

The Partnership Policy is currently in draft form and proposal format. Not all potential partners will align with the City's goals and objectives and having a Partnership Policy in place will assist in evaluating the potential

partnership. The City currently has several partnerships such as the Morro Bay Senior Citizens Inc. (MBSCI), the Morro Bay Community Foundation and Project Surf Camp.

Staff Woods stated that the policy can be brought back again the RPC, that it is not Staff's desire to rush the process of developing this policy. A Partnership Policy is part of our City's Fiscal Sustainability Program and a means of helping to determine what we provide to our community and if we are meeting our community's needs. Staff Woods recognized Greenplay for providing the template used for creating our own unique policy.

Commissioner Coxwell noted that the current format needs some clean up, such as replacing Parks and Recreation with Recreation and Parks.

Chair Bates praised the thoroughness of policy and has no issues with it.

Staff Woods stated that Part I is the policy with Part II being the portion to be used by community groups to develop their partnership proposal. Staff Woods asked if we are asking the right questions of the groups coming in to make their proposals. Who has the authority to approve the partnership? What about the summary? Is 100 words or less appropriate, should the proposal be left as a narrative or should we create a series of check boxes?

Vice Chair Sidaris stated that 100 words is a good start. If there's a large project, perhaps requiring the funds to be held in escrow. He further stated that partnerships will benefit the community and residents of Morro Bay and that he would like to encourage eco-friendly, educational and fun events.

Commissioner Coxwell asked who makes the decision to accept the partnership if all criteria are met?

Staff Woods stated that decision is open for discussion tonight and that currently a dollar amount for sponsorships triggers a Council approval. Historically Adopt-A-Park proposals have not been brought to Council and that the Council, RPC and Staff have all been aware and comfortable with the program. There are five or six Adopt-A-Park 1-year agreements in existence that were developed by Staff with City Attorney approval. The MBSCI 20-year agreement is a significant partnership and goes before Council. Agreements lasting 5 or more years or involving \$25,000 or more should go before Council, but RPC can make recommendations. Staff can formulate some criteria at RPC direction.

Chair Bates state that he would like to see some criteria developed such as 5-year and/or \$10,000 would require Council review and that having a policy will allow for momentum.

Commissioner Coxwell stated that we could get a lot done by partnering with outside entities. He requested that before the policy is brought before Council that Staff clean it up, such as eliminating the snow removal information. He also asked if Staff was comfortable presenting the proposed policy to Council.

Staff Woods responded that yes, a policy gives us something to stand on and a way to enhance services and programs.

MOTION: Commissioner Coxwell moved that the RPC authorize Staff to move the proposed Partnership Policy on to Council with the suggested edits. Seconded by Vice Chair Sidaris and carried. (4-0)

D. NEW BUSINESS

D-2 REVIEW OF PROPOSED PUBLIC ART FOR SENIOR CENTER

Staff Woods reported that as part of the procedure we have for all public art proposals, the proposal goes to the City Manager then to the Advisory Board. The Morro Bay Art Association as well the Public Art Foundation will review the proposal as well and then it will go to Council for approval.

Staff Woods stated that Anne Marie Schnetzler has commissioned Chrissa Hewitt to create a sculpture in memory of Nicole Pocel. The art proposal is detailed in packet. The sculpture was originally slated to be placed in front of the Senior Center but its placement has been changed to inside the courtyard. The sculpture would sit on a granite topped pedestal matching the building. The sculpture is Italian white marble and jade from San Benito County; roughly 40" x 4' x 20" in depth. The privacy wall around the courtyard is currently 5'; Staff is looking to lower a portion of the wall to allow for viewing of the sculpture along with the addition of seating around the perimeter of the wall. The work on the wall would be completed by in-house Staff. Staff will work with the artist to include a cap on the wall that compliments the sculpture. The seating will be durable, all-weather and comfortable, encouraging the viewing of the public art. There is also a proposal for two plaques, one announcing the artist the other as a memorial to Nicole Pocel. The sculpture is titled "Love of the Sea" and is meant to be a unique piece honoring Nicole's love of the sea including some of Nicole's shells from her collection. Additional information about the artist can be found in the packet. Staff Woods also stated that the artist would be responsible for the installation and maintenance of the sculpture.

Commissioner Coxwell asked if the photos were of the finished sculpture.

Staff Woods responded that the artist is very close to being done and that the arrangement is similar to the finished product. It is an abstract representation of water, waves and rocks. The courtyard will provide the solitude to observe the piece and the finished project will have five pieces of marble.

Commissioner Coxwell asked if the \$2000 to lower the wall would be paid by the City or by donation.

Staff Woods responded that the work on the wall will be done by in-house staff and the cost absorbed by the Recreation and Parks Department. The wall cap may be part of the artist's donation. Staff Woods further stated that the resume of the artist included in the report and that we have a collection of photos of the artist's other work which can be viewed in the office. Staff Woods gave a brief explanation of the public art process noting that this is early in the process for this piece and that the hope is to have additional public input. He asked that if any Commissioners think of additional comments after tonight's meeting, to please contact Staff so that the comments can be included in Staff's report to City Council; all RPC's recommendations whether positive or negative will be brought forward to City Council.

Commissioner Romero asked if the MBSCI had commented on the art.

Staff Woods responded that only the president has commented; she is very favorable of the project and delighted with the pieces and the location. Staff Woods stated that he can request a letter of opinion from the MBSCI Board. The Senior Center is owned by the City and we have an agreement with MBSCI to run the Senior Center but soliciting their input would be worthwhile.

Chair Bates stated that he would like to see input from the seniors on the art piece.

Commissioner Coxwell stated that art is meant to evoke emotion and that this piece as presented does not evoke anything.

Staff Woods responded that when working with an abstract piece it can be difficult to see what the artist sees. That it is only when you sit down with the piece and really meditate on it that you start to feel the emotions promoted by the artist. Staff Woods noted that he could request time to view the piece in person.

Commissioner Coxwell stated that public art is fabulous and this piece may be incredible, but based on the tonight's information he would be very hard pressed to lend his support.

Chair Bates stated that not all of the artist's elements have been shown: the pedestal, granite slab, and shells. Not seeing those do not give the full picture of the piece.

Staff Woods noted that when the granite is added the pieces will be recessed into it to make them appear part of the granite with the granite depicting the wild sea. The artist has a lot of passion for the piece and plans to bring the rocks to life. Staff is looking for a general recommendation or Staff can bring it back for additional review. The RPC can also send a Commissioner forward with the proposal.

Vice Chair Sidaris recommended that the proposal be send to Council.

Chair Bates stated that the area is appropriate and that it looks like it was always intended to be a courtyard.

Motion: Commissioner Coxwell moved that the Public Art Proposal be forward to Council. Seconded by Vice Chair Sidaris and carried. (4-0)

E. FUTURE AGENDA ITEMS

None

F. ADJOURNMENT

Motion: Commissioner Romero moved to adjourn the meeting. Seconded by Vice Chair Sidaris and carried. (4-0)

Meeting adjourned at 7:00 p.m.

Respectfully submitted,

Celeste English
Administrative Technician

AGENDA # A-2

DATE 11-21-2013

LAW OFFICES OF
HOUK & HORNBERG, INC.

1220 W. CENTER AVENUE
VISALIA, CALIFORNIA 93291-5911

THOMAS E. HORNBERG

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Nita Storms, Paralegal

October 14, 2013

Joseph M. Woods
Recreation and Parks Director
City of Morro Bay
1001 Kennedy Way
Morro Bay, CA 93442

Dear Joe:

The Morro Cove Homeowners Association met for its annual meeting on October 5, 2013. At the meeting, a couple of things came up that relate to your organization. I will list those, and then I propose that you and I meet to consider them at a later date. The issues are as follows:

1. Our Adopt-A-Park contract was originally a one-year contract. Is that an evergreen contract, or can it be made an evergreen contract?
2. Are there any issues that the City has with the way the park is currently being maintained?

The property owners do have some issues with the way the current park is being maintained as follows:

- a) All greenery has been removed by the action of dogs, and only stubs of ice plant are left. Dogs continue to use the park without their masters' picking up after them.
- b) There appears to be homeless people living underneath the trees in the butterfly area. It is proposed that the canopy of those trees be raised to

Joseph M. Woods
October 14, 2013
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discourage them from hiding from the public, and also make it more difficult for them to hang out in this place.

c) There appears to be no butterflies again this year in the butterfly habitat area. However, we do find a number of butterflies in the strawberry trees that are street trees along Morro Cove's main street.

In general, we would like to work with the City in improving the Bluff Park.

Best wishes,



Philip T. Hornburg

PTH:jk

LAW OFFICES OF
HOUK & HORNBURG, INC.

1220 W. CENTER AVENUE
VISALIA, CALIFORNIA 93291-5911

AGENDA # A-2

DATE 11-21-13

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October 22, 2013

Joseph M. Woods
Recreation and Parks Director
City of Morro Bay
1001 Kennedy Way
Morro Bay, CA 93442

Dear Joe:

Thanks for getting back to me regarding my letter of October 14, 2013. I understand that you will present our concerns before the Recreation and Parks Commission on Thursday, November 21, 2013. If you would like to meet prior to that, I will be happy to do so. If not, please convey to the commission our concerns about our park and urge that they pursue the concerns of the association as expressed in our letter of October 14th.

Best wishes,


Philip T. Hornburg

PTH:jk

AGENDA # A-2

DATE 11-21-13

Let's Bring Pickleball to Morro Bay

Memo

To: Joe Woods
Fm: Kathryn Thomas
Re: Pickleball proposal
Dt: November 13, 2013

As we have already discussed, I would like to suggest that Morro Bay get on the Pickleball bandwagon. It is the fastest growing sport in America, with California third behind Arizona and Florida in terms of players and courts. Cambria and Paso Robles have active programs; Atascadero has started offering clinics and expects to have court times set aside for players beginning in March.

Here are a few details: Pickleball consists of a net, composite/graphite paddle, and a baseball-sized wiffle ball (there are indoor and outdoor wiffle balls). The game is very similar to tennis, but the net is two inches lower and it is played on a smaller court. (It is not paddle tennis.) Four pickleball courts will fit into the space of one tennis court. In Atascadero, their indoor badminton courts also serve as pickleball courts.

The game is actually about 45 years old, but has become very popular in recent years as baby boomer tennis players began looking for something less strenuous on the body. It is also an excellent introduction for young players who would like to move into tennis. It consists of strategy and patience rather than power, yet provides a cardiovascular workout.

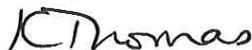
Pickleball has been called "the fastest growing sport you never heard of." At the World Senior Games last October in St. George, Utah, the largest contingent of athletes in an individual sport was pickleballers: 580. The Games featured nineteen countries, twenty-seven different sports, and 10,000 athletes. In the United States today, there are over 125,000 active players... up from a mere 5000 ten years ago.

To get more information on Pickleball, you can google it, or go directly to the United States Pickleball Association's website: usapa.org. We also have a central coast Pickleball Association ambassador, Jack Hodges in Paso Robles, who is ready and willing to work with our community to get this going: he will provide free clinics, and free consultation on site recommendations, set-up, and costs (which are quite minimal).

What I am looking for is help from the Recreation Department to get this going. Even if we only have a couple of players to start, I have no doubt that within a very short time we could have a decent and competitive program. Jack said his first clinic in Paso had only one person; now they have dedicated pickleball courts and regular court times with a contingent of players that is growing consistently. Atascadero is moving in that direction. Cambria is already there.

Thank you for considering this request.

Sincerely,



Kathryn W. Thomas
805.225.1302
ksw.phd615@gmail.com

Pickleball

From Wikipedia, the free encyclopedia

AGENDA # A-2
DATE 11-21-13

Pickleball is a paddle sport which combines elements of badminton, tennis, and table tennis.

<h2>Contents</h2> <ul style="list-style-type: none"> ▪ 1 Overview ▪ 2 History ▪ 3 The court ▪ 4 Play ▪ 5 Terminology ▪ 6 References ▪ 7 External links 	Highest governing body World Pickleball Federation
	Nickname(s) Pickle"s Ball. Later changed to Pickleball
	First played 1965, Bainbridge Island, Washington
	Characteristics
	Contact no
	Team members Singles or doubles
	Categorization racquet sport
	Equipment Wiffle ball
	Olympic no
	Paralympic no
	Country or region United States, Canada, India

Overview

The sport is played on a court with the same dimensions as a doubles badminton court. The net is similar to a tennis net, but is mounted two inches lower. The game is played with a hard paddle and a polymer smaller version of a wiffle ball.

Pickleball is similar to tennis, but with differences. A pickleball ball typically moves at one-third of the average speed of a tennis ball and the court is just under one-third of the total area of a tennis court.

Originally invented as a backyard pastime, pickleball is now an organized sport represented by national and international governing bodies.^[*citation needed*] The United States Pickleball Association estimates there are more than 100,000 active pickleball players in that country. In Canada, where the game is still relatively new, there are more than 5,000 players in four provinces: British Columbia, Alberta, Quebec, and Ontario. Meanwhile new organizations like the Singapore Pickleball Association and the All India Pickleball Association^[1] are bringing the game to Asia. Central Florida hosts over 108 courts in The Villages, a popular retirement community located near Orlando Florida. In Davie, located in South Florida, there are five Pickleball courts on a converted hockey rink. In Oakland Park, Florida two Pickleball courts were placed on a their hockey rink. Holiday Park in Fort Lauderdale has four Pickleball courts on their hockey rink. Stan Goldman Park in Hollywood, Florida has 2 Pickleball courts on their hockey rink. In Tamarac, Florida(Only Indoor Courts) has 4 Pickleball courts. The first permanent Pickleball court in Hallandale, Florida was opened.They converted a Tennis practice wall to a freestanding Pickleball court.

History

The game started during the summer of 1965 on Bainbridge Island, Washington at the home of then State Representative Joel Pritchard (who, in 1970, was elected to the U.S. House of Representatives for the State of Washington).^[citation needed] He and two of his friends, Bill Bell and Barney McCallum, returned from golf and found their families bored one Saturday afternoon. They attempted to set up badminton but no one could find the shuttlecock. They improvised with a whiffle ball, lowered the badminton net, and fabricated paddles of plywood from a nearby shed.

The unusual name of the game originated with Joan Pritchard, who said it reminded her of the "Pickle Boat in crew where oarsmen were chosen from the leftovers of other boats."^[2] The popular story told today is that it was named after the family dog. Joan corrected this story in interviews but the story persists. As the story is told, the whiffle ball belonged to the dog. Whenever an errant shot happened, Pickles would run and try to get the ball and hide it. They named the game for their dog's ball, "Pickles' Ball", then it became Pickleball. The truth is the Pritchard family didn't get the dog until 1967,^[3] so actually, the dog was named after the sport.

The court

The pickleball court is similar to a doubles badminton court. The actual size of the court is 20×44 feet for both doubles and singles. The net is hung at 36 inches on the ends, and 34 inches in the middle. The court is striped like a tennis court, with no alleys; but the outer courts, and not the inner courts, are divided in half by service lines. The inner courts are non-volley zones and extend 7 feet from the net on either side.^{[4]:11}

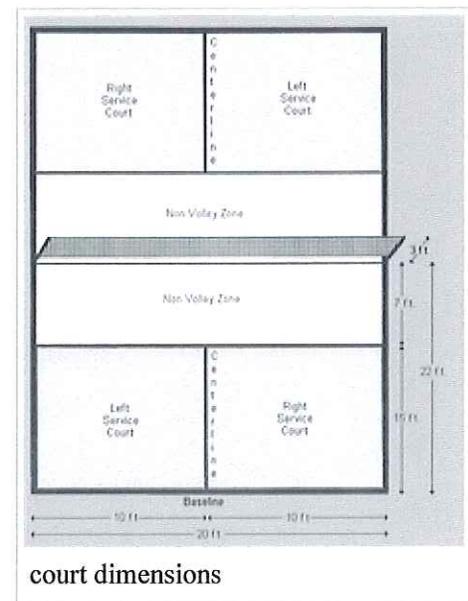
Play

The ball is served underhand from behind the baseline, diagonally to the opponent's service zone.

Points are scored by the serving side only and occur when the opponent faults (fails to return the ball, hits ball out of bounds, steps into the 'kitchen' area [the first seven feet from the net, also known as the non-volley zone] in the act of volleying the ball, etc.). A player may enter the non-volley zone to play a ball that bounces, and may stay there to play balls that bounce.^{[4]:A-22} The player must exit the non-volley zone before playing a volley. The first side scoring 11 points and leading by at least two points wins.^[5]

The return of service must be allowed to bounce by the server (the server and partner in doubles play); i.e. cannot be volleyed. Consequently, the server or server and partner usually stay at the baseline until the first return has been hit back and bounced once.

In doubles play, at the start of the game, the serving side gets only one fault before their side is out, and the opponents begin their serve. After this, each side gets 2 faults (one with each team member serving) before their serve is finished. Thus, each side is always one serve ahead or behind, or tied.



In singles play, each side gets only one fault before a side out and the opponent then serves. The server's score will always be even (0, 2, 4, 6, 8, 10...) when serving from the right side, and odd (1, 3, 5, 7, 9...) when serving from the left side (singles play only).^{[4]:A-15}

Terminology

- **Baseline** — The line at the back of the pickleball court (22 feet from the net).^{[4]:A-4}
- **Centerline** — The line bisecting the service courts that extends from the non-volley line to the baseline.^{[4]:A-4}
- **Crosscourt** — The opponent's court diagonally opposite yours.
- **Dink** — A dink is a soft shot, made with the paddle face open, and hit so that it just clears the net and drops into the non-volley zone.^{[4]:52}
- **Fault** — An infringement of the rules that ends the rally.^{[4]:xxii}
- **Foot fault** — Stepping on or into the non-volley zone while volleying a ball, or, while serving, failure to keep both feet behind the baseline with at least one foot in contact with the ground or floor when the paddle contacts the ball.^{[4]:xxii,61,A-11}
- **Half-volley** - A type of hit where the player hits the ball immediately after it has bounced in an almost scoop-like fashion.
- **Let serve** — A serve that touches the top of the net and lands in the proper service court (it is replayed without penalty).
- **Non-volley zone** — A seven-foot area adjacent to the net within which you may not volley the ball. The non-volley zone includes all lines around it.^{[4]:A-4} Also called the "kitchen"
- **Poach** — In doubles, to cross over into your partner's area to play a ball.
- **Rally** — Hitting the ball back and forth between opposite teams.
- **Serve (Service)** — An underhand lob or drive stroke used to put a ball into play at the beginning of a point.
- **Server number** — When playing doubles, either "1" or "2," depending on whether you are the first or second server for your side. This number is appended to the score when it is called. As in, the score is now 4 - 2 - second server.
- **Sideline** — The line at the side of the court denoting in- and out-of-bounds.^{[4]:A-4}
- **Volley** — To hit the ball before it bounces.
- **Players** - 2 or 4

References

1. ^ <http://www.aipa.in>
2. ^ Pritchard, Joan: *Origins of Pickleball*, <http://www.newsandsentinel.com/page/content.detail/id/507610.html?nav=5055>
3. ^ Baurick, Tristan: *The Doggone Lies About Pickleball*, <http://pugetsoundblogs.com/bainbridge-conversation/2009/01/16/the-doggone-lies-about-pickleball/>
4. ^ ^{a b c d e f g h i j} Leach, Gale H.: *The Art of Pickleball*, Second Edition, Acacia Publishing, 2008.
5. ^ <http://pickleball.com/pages/rules-how-to-play-the-game>

External links

- History of Pickleball (<http://worldpickleball.com/pickleball-history>)

- Quick Definition of Pickleball includes Video (<http://www.whatispickleball.com>)
- Pickleball International (<http://www.pickleballinternational.com/>)
- World Pickleball Federation (<http://www.worldpickleball.com>)
- USA Pickleball Association (<http://www.usapa.org>)
- Pickleball Canada (<http://www.pickleballcanada.org>)
- Canadian Pickleball Federation (http://canadapickleball.ca/?page_id=4)
- Fédération québécoise de pickleball (<http://www.pickleballquebec.com>)
- Spanish Pickleball Association (<http://pickleballspain.org>)
- All India Pickleball Association (<http://aipa.in/>)
- PoachPB - Pickleball Tips, Strategies, Videos, and More (<http://poachpb.com/>)

Retrieved from "<http://en.wikipedia.org/w/index.php?title=Pickleball&oldid=580369964>"

Categories: 1965 introductions | Racquet sports

-
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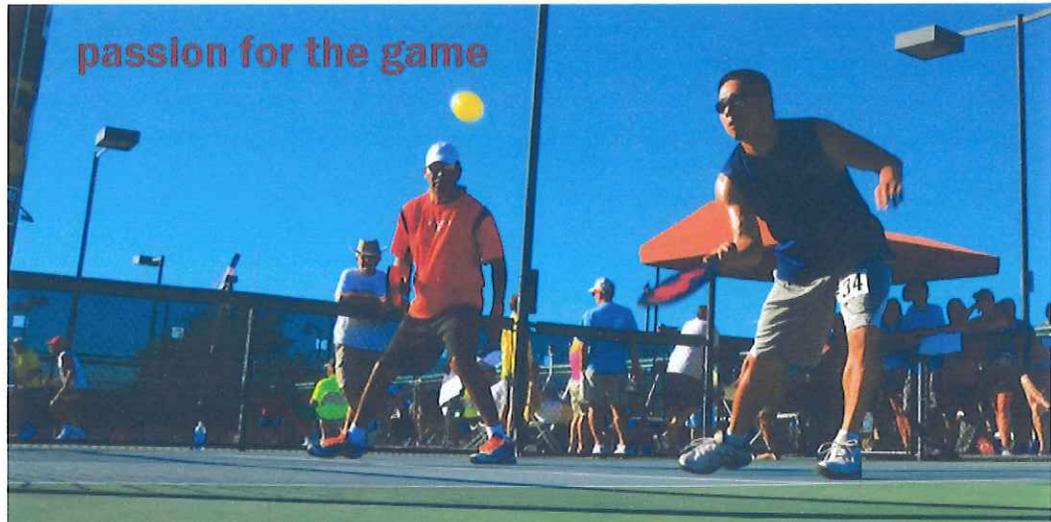
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- PB Court Construction
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- Court Socks
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AGENDA NO: A-3

Meeting Date: November 21, 2013

THIS PARTICIPATION REPORT

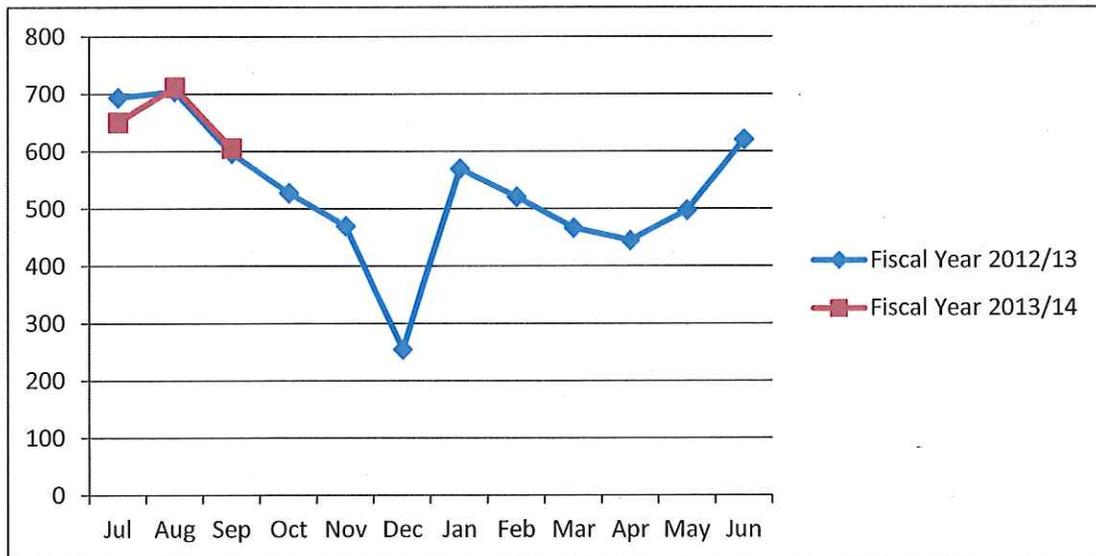
"YOUTH SERVICES"

WILL BE AVAILABLE
AT THE MEETING

Thursday, November 21, 2013
@ 5:30 pm

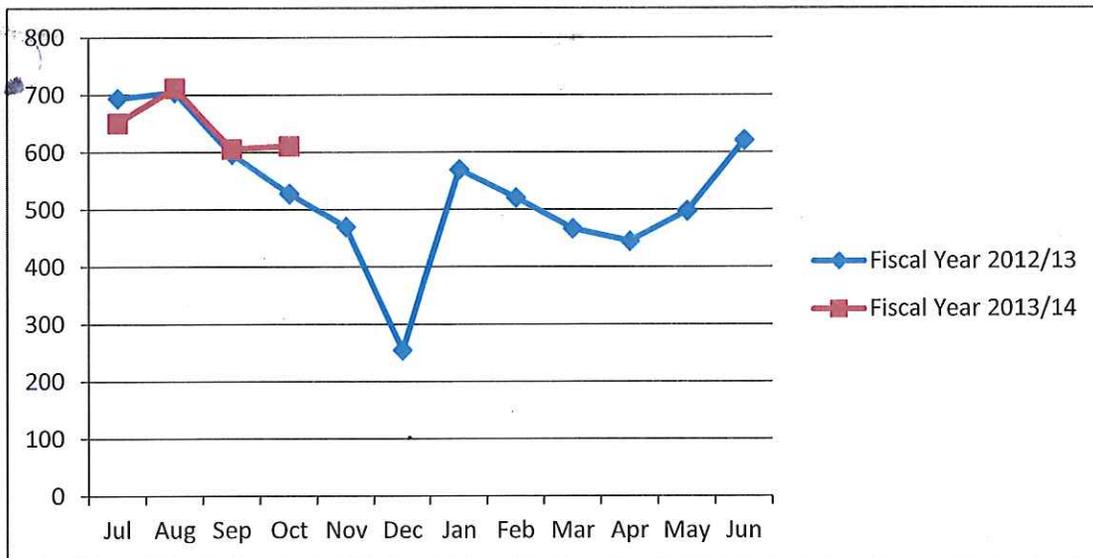
City of Morro Bay
Recreation and Parks Department
Senior Services
PARTICIPATION REPORT
September 2013

<u>Participations</u>	<u>Sept '13</u>	<u>Sept '12</u>	<u>FY 13/14 Total to Date</u>	<u>FY 12/13 Total to Date</u>
ACES - senior exercise	84	134	358	442
Billards	157	115	468	422
BINGO	53	62	149	198
Bridge Club	16	57	68	134
Bunco	0	12	0	30
Chess Club	0	2	0	7
Crafters	19	15	25	47
Dominos Club	0	6	0	18
Hand & Foot	25	30	89	103
P.A.C.E. - senior exercise	137	120	425	437
Senior Tai Chi	115	44	387	158
	606	597	1969	1996



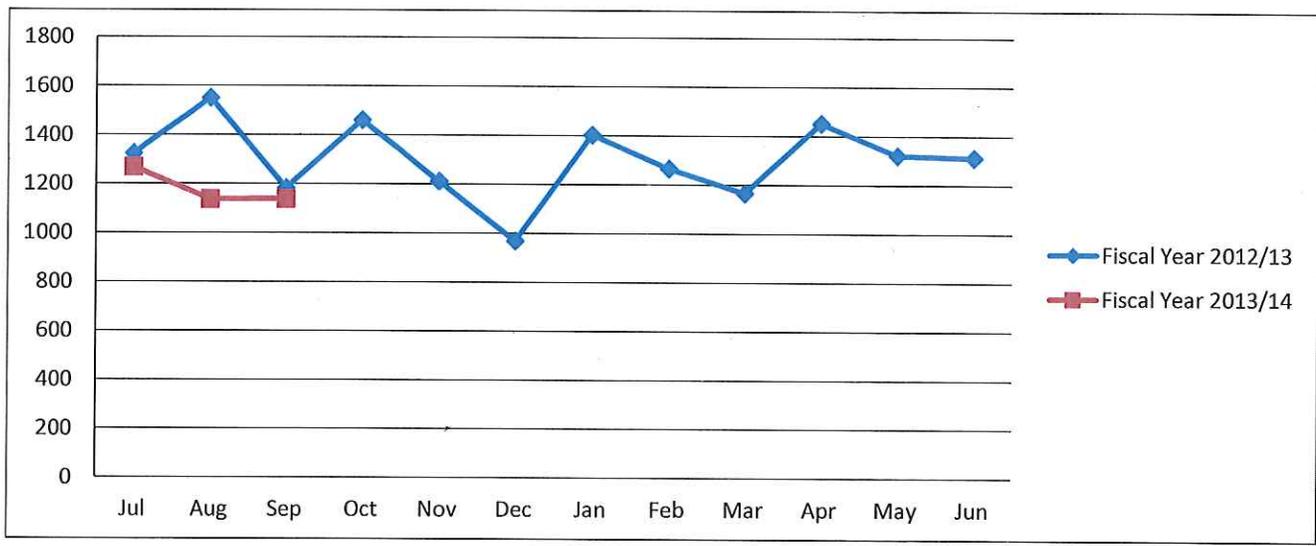
City of Morro Bay
Recreation and Parks Department
Senior Services
PARTICIPATION REPORT
October 2013

<u>Participations</u>	<u>October '13</u>	<u>October '12</u>	<u>FY 13/14 Total to Date</u>	<u>FY 12/13 Total to Date</u>
ACES - senior exercise	108	125	466	567
Billards	143	131	611	553
BINGO	55	58	204	256
Bridge Club	18	48	86	182
Bunco	0	8	0	38
Chess Club	0	2	0	9
Crafters	13	15	38	62
Dominos Club	0	6	0	24
Hand & Foot	41	33	130	136
P.A.C.E. - senior exercise	142	102	567	539
Senior Tai Chi	91	0	478	158
	611	528	2580	2524



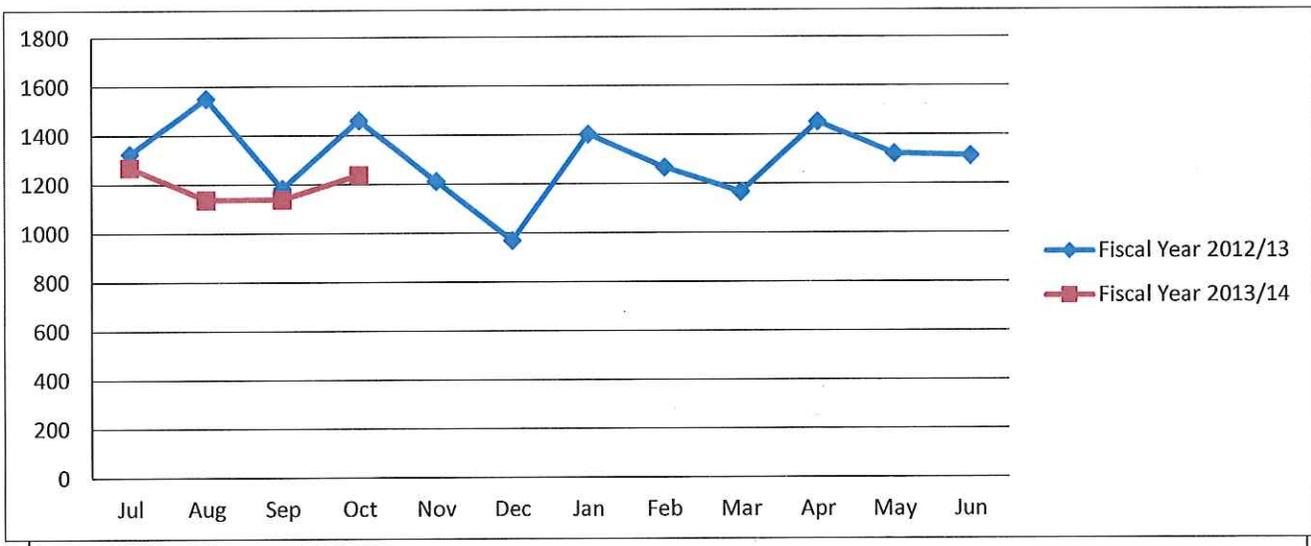
City of Morro Bay
 Recreation and Parks Department
Recreation Classes & Affiliated Clubs
PARTICIPATION REPORT
September 2013

<u>Participations</u>	<u>Sept '13</u>	<u>Sept '12</u>	<u>FY 13/14 Total to Date</u>	<u>FY 12/13 Total to Date</u>
Acrylics/Watercolor Painting	29	39	87	174
Aikido	9	13	36	57
Bellydance Class	26	20	85	80
Country & Western Line Dancing	0	0	77	106
Crochet (Beginning)	7	9	27	9
FIT CLUB/Zumba	508	551	1566	1871
Flip City Gymnastics	24	71	72	87
Life Drawing	26	0	120	126
Music Appreciation	15	47	19	20
Okinawan Karate for Children	80	6	217	198
Okinawan Karate	48	99	137	87
Playday Tennis	98	27	287	217
Quilting & Sewing	3	95	9	15
Quilt Guild	57	27	146	129
Restorative Yoga	0	0	0	256
Tennis Lessons	14	16	62	61
39+ Dance	195	152	600	566
	1139	1172	3547	4059



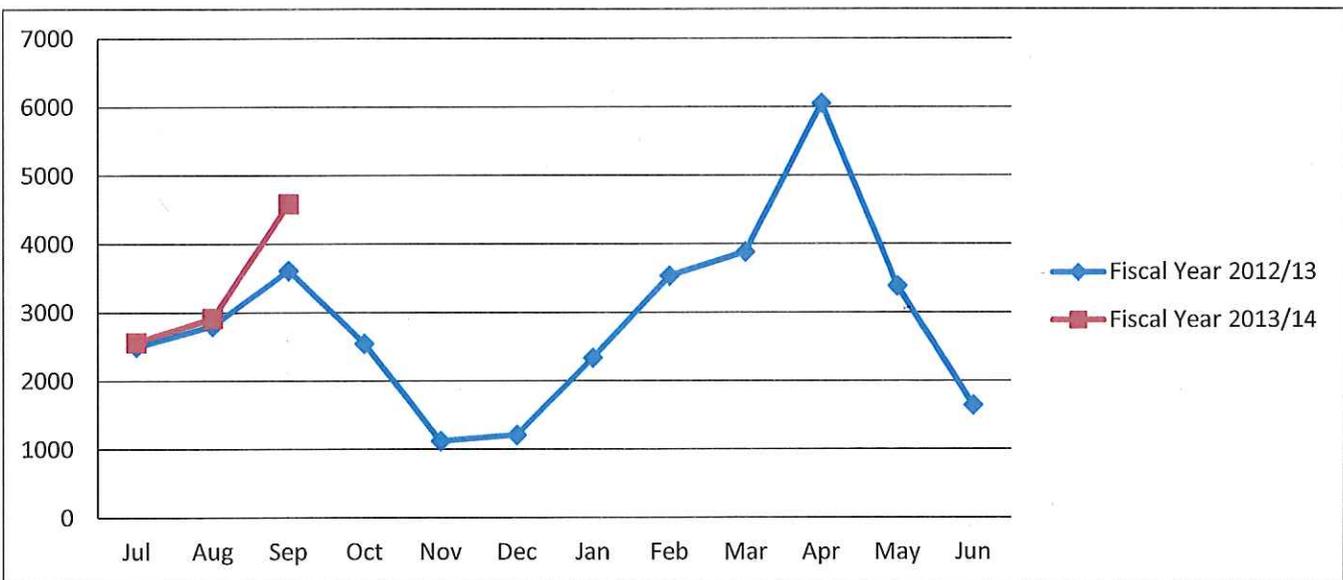
City of Morro Bay
 Recreation and Parks Department
Recreation Classes & Affiliated Clubs
 PARTICIPATION REPORT
 October 2013

<u>Participations</u>	<u>October '13</u>	<u>October '12</u>	<u>FY 13/14 Total to Date</u>	<u>FY 12/13 Total to Date</u>
Acrylics/Watercolor Painting	58	75	145	249
Aikido	17	27	53	84
Bellydance Class	26	30	111	110
Country & Western Line Dancing	0	0	77	106
Crochet (Beginning)	2	9	29	18
FIT CLUB/Zumba	522	589	2088	2460
Flip City Gymnastics	20	71	92	158
Life Drawing	40	47	160	173
Music Appreciation	10	6	29	26
Okinawan Karate for Children	72	99	289	297
Okinawan Karate	36	27	173	114
Playday Tennis	98	95	385	312
Quilting & Sewing	15	27	24	42
Quilt Guild	59	37	205	166
Restorative Yoga	0	84	0	340
Tennis Lessons	8	16	70	77
39+ Dance	255	223	855	789
	1238	1462	4785	5521



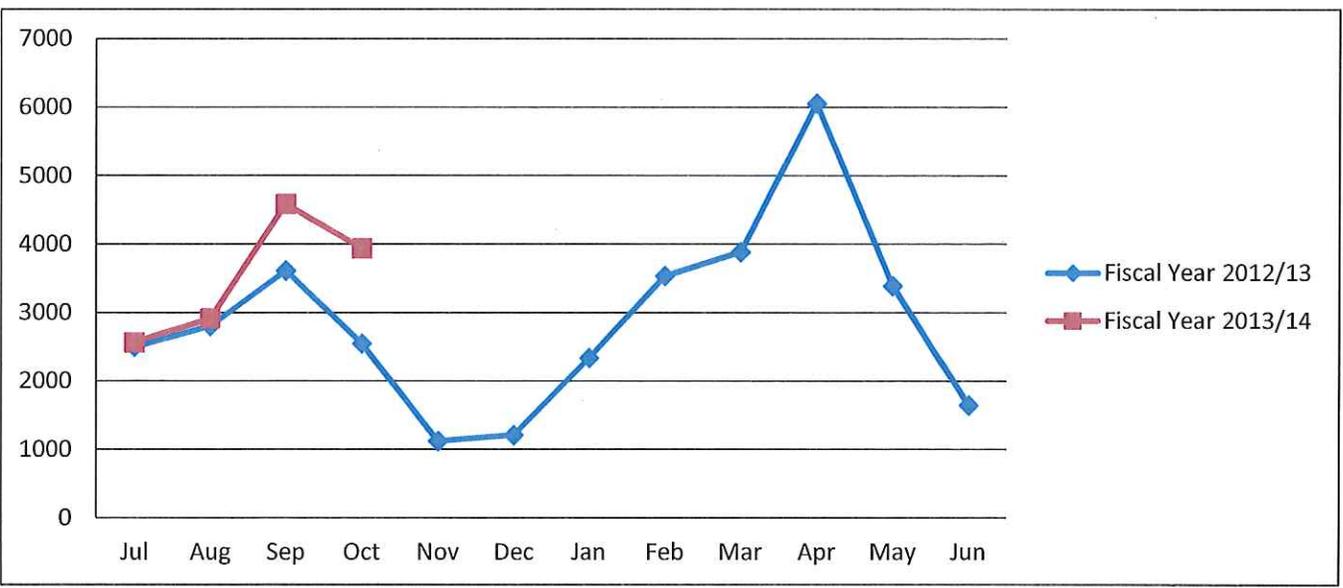
City of Morro Bay
Recreation and Parks Department
Youth & Adult Sports Division
PARTICIPATION REPORT
September 2013

<u>Participations</u>	<u>13-Sep</u>	<u>12-Sep</u>	<u>FY13/14 Total to Date</u>	<u>FY12/13 Total to Date</u>
Adult CO-ED Soccer (Winter)	0	0	0	0
Adult Softball EOS (Spring/Fall)	0	60	0	240
Adult Softball League (Spring/Fall)	1440	1050	4230	3330
Beach Camp	0	0	195	225
Futsal (Spring)	0	0	0	0
Junior Lifeguard (Summer)	0	0	1777	2013
Middle School Cross Country	72	0	72	0
Middle School Track and Field	0	0	0	0
Middle School Volleyball	552	0	552	0
Youth Basketball (Winter)	0	0	0	0
Youth Basketball EOS (Winter)	0	0	0	0
Youth Soccer (Fall)	2524	2500	3242	3102
Youth Soccer EOS (Fall)	0	0	0	0
Youth Softball (Spring)	0	0	0	0
Youth Softball EOS (Spring)	0	0	0	0
Youth T-ball/Coach Pitch (Spring)	0	0	0	0
	4588	3610	10068	8910



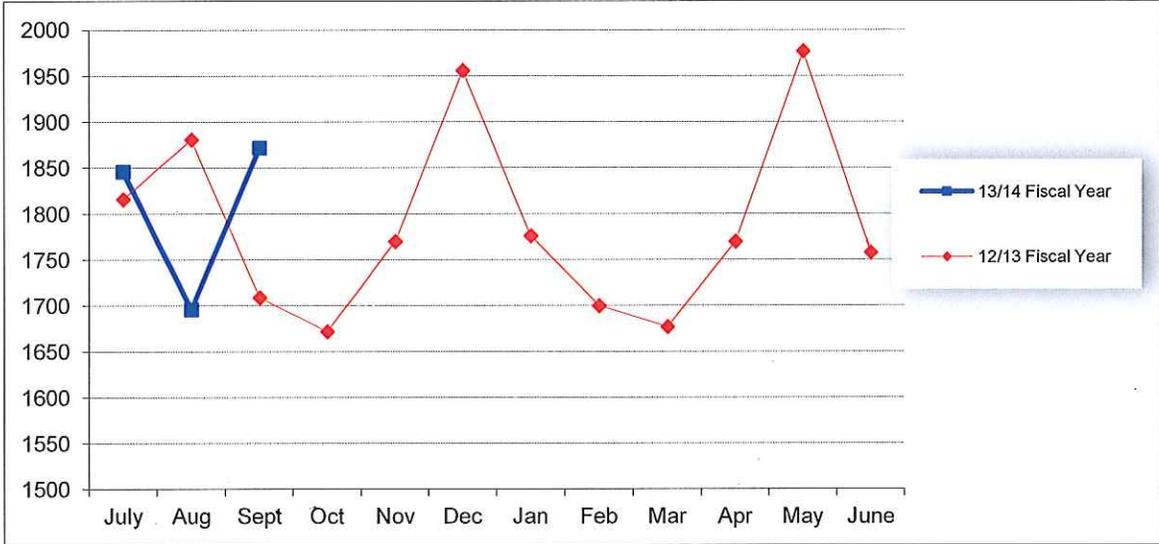
City of Morro Bay
 Recreation and Parks Department
 Youth & Adult Sports Division
PARTICIPATION REPORT
October 2013

<u>Participations</u>	<u>13-Oct</u>	<u>12-Oct</u>	<u>FY13/14</u> <u>Total to Date</u>	<u>FY12/13</u> <u>Total to Date</u>
Adult CO-ED Soccer (Winter)	0	0	0	0
Adult Softball EOS (Spring/Fall)	360	270	360	510
Adult Softball League (Spring/Fall)	120	120	4350	3450
Beach Camp	0	0	195	225
Futsal (Spring)	0	0	0	0
Junior Lifeguard (Summer)	0	0	1777	2013
Middle School Cross Country	182	0	254	0
Middle School Track and Field	0	0	0	0
Middle School Volleyball	593	0	1145	0
Youth Basketball (Winter)	0	0	0	0
Youth Basketball EOS (Winter)	0	0	0	0
Youth Soccer (Fall)	2687	2156	5929	5258
Youth Soccer EOS (Fall)	0	0	0	0
Youth Softball (Spring)	0	0	0	0
Youth Softball EOS (Spring)	0	0	0	0
Youth T-ball/Coach Pitch (Spring)	0	0	0	0
	3942	2546	14010	11456



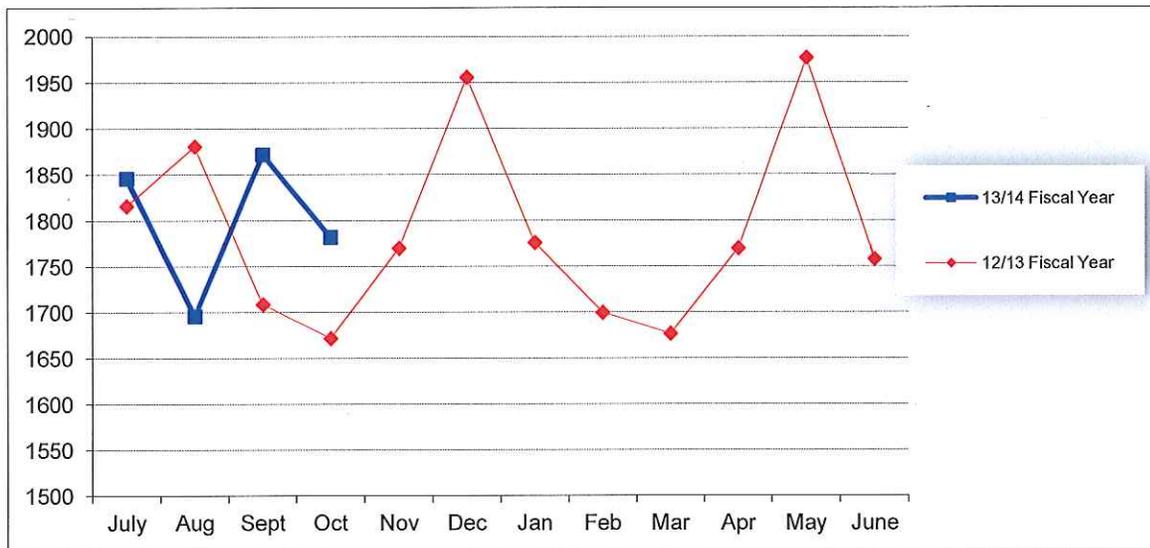
City of Morro Bay
 Recreation and Parks Department
Facilities and Parks
 PARTICIPATION REPORT
 September 2013

<u>Facilities</u>	<u>Monthly Hours</u>	<u>Hours to Date FY 13/14</u>	<u>Hrs to date FY 12/13</u>	<u>Total Hours Previous FY</u>
MBCC	1192	3,377	3362	14,580
VMB	229	621	804	3,026
Facilities Subtotal	1421	3,998	4166	17,606
Parks				
Lila Keiser	329	985	814	2,828
Monte Young	16	43	103	187
Del Mar	56	203	196	426
City Park	26	108	91	152
Centennial Parkway	24	77	36	254
Parks Subtotal	451	1,416	1240	3,847
Grand Total	1872	5,414	5,406	21,453



City of Morro Bay
Recreation and Parks Department
Facilities and Parks
PARTICIPATION REPORT
October 2013

<u>Facilities</u>	<u>Monthly Hours</u>	<u>Hours to Date FY 13/14</u>	<u>Hrs to date FY 12/13</u>	<u>Total Hours Previous FY</u>
MBCC	1196	4,573	4443	14,580
VMB	227	848	1061	3,026
Facilities Subtotal	1423	5,421	5504	17,606
Parks				
Lila Keiser	303	1,288	1042	2,828
Monte Young	0	43	131	187
Del Mar	32	235	245	426
City Park	0	108	91	152
Centennial Parkway	24	101	65	254
Parks Subtotal	359	1,775	1574	3,847
Grand Total	1782	7,196	7,078	21,453





AGENDA NO: A-4

MEETING DATE: 11/21/2013

STAFF REPORT

TO: Recreation and Parks Commission **DATE: 11/21/2013**
FROM: Joseph M. Woods, Recreation and Parks Director
SUBJECT: Recreation and Parks Department Status Report

RECOMMENDATION:

Staff recommends Commission review the current Status Report and accept for file.

SUMMARY:

The following is a brief review of the status of current projects/programs.

Administrative Policies/Programs

Staff is working on several administrative policies/procedures/programs which include but may not be limited to the following:

Update Department Standard Operating Procedures	Partnership Policy (Council)
Facilities Master Plan	Sponsorship Policy
Northern Waterfront Implementation Plan	Street Banner Program
Fiscal Sustainability Program	

SLOCAPRA Commissioners Workshop

Commissioners, please save the date of March 22, 2014 for the annual Commissioners Workshop presented by the San Luis Obispo County Association of Park and Recreation Administrators. The workshop will be held in Morro Bay at the Natural History Museum. More details will be available at our January meeting.

Teen Center Solar Project

Staff is working with Brian French, Estero Bay Solar Solutions, on publicizing the project and promoting the system and sponsors via media outlets and on-site signage.

Morro Bay Community Foundation

Staff assisted the MBCF with their fifth annual Morro Bay Sings concert held on November 9, 2013.

This year's concert was a tribute to Elvis Presley. The concert was held at the MBCC and was an overall success. The MBCF is working on another program scheduled for February 15, 2014 entitled "Love Letters", which is a small play production. More program details will be available thru the MBCF.

Street Maintenance

The Maintenance Division of the Recreation and Parks Department is responsible for responding to minor street repairs such as potholes, cracks, and other hazards related to public right of ways. Major street rehabilitation projects are processed by the City's Engineering Division within the Public Services Department based on priorities established by the City's Pavement Management Plan (PMP). City's Street Maintenance Crew continues to patch the most critical potholes that they identify during their routine field checks or as reported by the public. The major street sealing contract has been awarded and the work will begin once all contractual obligations are satisfied. Staff has completed the prep work required on the streets scheduled for sealing.

Banners

The City has worked with the Tourism Bureau to develop way-finding banners for the Visitors Center. Staff is working on a banner policy/procedure.

Estero Bay Youth Soccer

Estero Bay Youth Soccer season concluded on November 2, for the U6 and U8 teams and on November 9 for the U10, U12 and U14 teams. We hosted the U10 Boys division on Friday evening (November 8) and the U10 Girls on November 9.

Our all-star teams will be hosting a Drive thru BBQ on Saturday November 16 from 11-2 pm at Lila Keiser Park. For \$10, you will receive either a Tri-tip or Pulled Pork Sandwich, a bag of chips, homemade dessert and a drink. The proceeds from this event will help send our three all-star teams to 2 local tournaments.

Adult Softball Summer/Fall Leagues

The Summer/Fall Adult Softball League finished their season in October. Due to a dry year, we were able to expand the Summer/Fall League to 12 games. The next season will be in spring 2014 with registration beginning in late January.

Estero Bay Youth Basketball League

Assessments for the 2014 Estero Bay Youth Basketball League were held on November 16 at Morro Bay High School in the New Gym. Coaches meetings were held on Monday November 18 (boys) and Tuesday November 19(girls). Practices will begin in December with games starting in January.

Los Osos Middle School Volleyball

Girls Volleyball season ended November 2. The 6th grade team and the Intramural team ended their season in games versus Cayucos and then a parent vs. child game and potluck. The 7th grade team played in the Atascadero 7th grade tournament on November 1 and followed the game with a Cal Poly Game for the end of season event. The 8th grade team played in the Atascadero 8th grade tournament on November 2 and played a total of 8 games.

Los Osos Middle School Cross Country

The LOMS Cross Country team finished their season at the SLO County Meet at the Fairbanks Course. There were 18 boys and girls in 6-8th grade who participated this season. A 7th grade girl won every event she entered this season and set a course record at the SLO County Meet. (A. McClish)

Coast Girls Softball

Early bird registration will be held on November 16 for the 2014 season. Regular registration will begin on December 2. The season will be from February to May and is open to girls ages 5-18 living in Los Osos, Morro Bay, Cayucos and Cambria.

Kids' Club Children's Center

Kids' Club Children's Center is a licensed before and after school enrichment program for students in K through 5th grades. Kids' Club is open every day school is in session. Kids' Club enrollees have the opportunity to participate in a wide-variety of activities that enhance their social, emotional and cognitive skills. In addition to activities that enhance developmental skills, Kids' Club Leaders also provide homework assistance when needed. Currently, Kids' Club has full enrollment for the 2013/14 school year.

The 2013/14 school year brought Transitional Kindergarten (TK) to the Del Mar campus. Staff began a dialog with Community Care Licensing regarding the possibility of receiving an exemption allowing for the care of children in TK at Kids' Club. This exemption would be needed because at the time Community Care Licensing did not recognize TK students as elementary students. Staff is pleased to report that because of this dialog, the State of California Community Care Licensing Division has adopted new guidelines regarding TK students and now considers TK students elementary students allowing for school-age centers to care for TK students without the need of an exemption. Although Kids' Club currently has a full enrollment, staff is excited to be able to offer care to TK students starting in the 2014/15 school year or if space becomes available this school year.

Rockies – The Morro Bay Teen Center and Skate Park

Rockies provides a safe and healthy alternative to local youth. During the school year, Rockies is open Mondays through Fridays from 3 to 7 p.m. and on Saturdays from 1 to 7 p.m. The Morro Bay Teen Center is open to all youth in grades 7th through 12th and the Morro Bay Skate Parks is open to all ages. The Skate Park has scheduled bike only days on Wednesdays during the school year.

Morro Bay Teen Action Club (TAC)

The TAC continues to fulfill their weekly duties through the Adopt-A-Park program at Lila Keiser Park. This past summer the TAC re-striped the parking lot at cloisters Park and the parking slots at the Rock restrooms. The TAC will continue to re-stripe public parking lots throughout the City as part of their mission to “give back to the City” for providing teenagers a place to go after school. The TAC continues to actively seek community service opportunities with the City.

City Website/Recreation and Parks Pages

With the addition of youth sports programs at Los Osos Middle School, staff has developed a new webpage dedicated to competitive and intramural LOMS sports.

Morro Bay Senior Citizens, Inc.

Friday Night B-I-N-G-O is here to stay! The MBSCI has decided to continue this program and with a little reorganization they feel this program will continue to be a success.

Morro Bay Community Holiday Tree Lighting

Santa Claus and his helpers once again ride into Morro Bay on Saturday, December 7th, beginning at 4:30 p.m. at Morro Bay City Park. This magical event will include musical performances by Morro Bay's own Cap'n Jimmy and the Morro Bay High School Chamber Choir, story time with Santa and his helpers, and hot cider with treats for everyone! The Holiday Tree Lighting is sponsored by the Morro Bay Senior Citizen, Inc. and Morro Bay Furniture's Mr. Barry Ross.



AGENDA NO: C-1

MEETING DATE: 11/21/2013

Staff Report

TO: Recreation and Parks Commission **DATE:** 11/21/2013
FROM: Joseph M. Woods, Recreation and Parks Director
SUBJECT: Review of Work Program 2013/14

RECOMMENDATION

Staff recommends the Recreation and Parks Commission (RPC) provide a mid-year review of the current Work Program and provide priorities for staff to address within the remaining fiscal year with the available resources.

FISCAL IMPACT

The fiscal impact will vary with the specific service, program or capital project. Costs estimates are provided in the Work Program. Available funds to be considered include: General Fund, Deferred Maintenance Fund, and/or the Park Fee Fund.

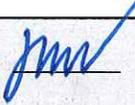
BACKGROUND/DISCUSSION

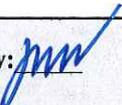
The Work Program document is a comprehensive list of programs, projects, and services the Recreation and Parks Department currently offers, has offered in the past, would like to offer in the future, or has been identified as a community priority. The Work Program should be reviewed and updated every 1-2 years to most closely reflect the community's needs in terms of recreation and parks services, projects, and programs.

This midyear review of the Work Program will allow the RPC the opportunity to recognize the services, projects, and programs being addressed and offered to the community. Furthermore, this review will allow the RPC additional input to the current Work Program.

On October 22, 2013 at their regular meeting, City Council requested the RPC review the Work Program with the Northern Waterfront Implementation Plan in mind and try to accomplish as much of the program as possible with the current balance of Park-in-Lieu funds.

The 2013/14 Work Program is attached for your review and comment(s).

Prepared By: 

Dept Review: 

RECREATION AND PARKS DEPARTMENT

WORK PROGRAM

**OUTLINING THE
PROGRAM ANALYSIS AND SERVICE/EQUIPMENT NEEDS
OF THE DEPARTMENT**

Updated 06/2013

The Work Program Document is a comprehensive list of the programs, projects and services the Department:

- a. Currently offers
- b. Has offered in the past or would like to offer in the future
- c. Identified through public comment, staff and/or Commission as being important

The Work Program also indicates, where possible, the cost recovery for existing programs as well as the anticipated cost recovery of new programs. The Work Program is reviewed and/or updated every one to two years to most closely reflect the community's needs in terms of recreation and parks services, projects and programs.

The last section of the Work Program is a list of prioritized projects and programs (some funded and some unfunded) ranked as high, mid and low priority. While the prioritization indicates what order the projects and programs are preferred to be completed, the restrictions of funding sources (grants, etc.) may cause a lower level priority project to be completed before a "high" priority project as a result of the funding criteria.

This document is very useful as it is a comprehensive list of the services, projects and programs the Department is responsible for as well as a way of documenting interest in an unfunded program or project. The Work Program Document has also been important in the pursuit of grant funds in that it provides verification to the granting agency that the project or program is of interest in the City.

14. Serve as an advisor to the Morro Bay Community Foundation, Inc.
 Cost: N/A Cost Recovery: N/A Original Request Date: N/A
15. Serve as ADA Coordinator for public facilities.
Duties transferred to Engineering Division of Public Services.
16. Provide in-service training and CPR/First Aid for all full-time and designated part-time staff.
 Cost: \$25.00/person Cost Recovery: N/A Original Request Date: Ongoing
17. Provide a team-building workshop for all full time and program level staff.
Deleted in FY 2003/2004 due to budget cuts.
18. Develop and publish various marketing documents; brochures, flyers, posters, newsletters, and pamphlets to support and service Department programs and services.
 Cost: Cost Recovery: Original Request Date:
19. Provide a part-time instructor in-service or send information annually in December/January.
 Cost: varies Cost Recovery: N/A Original Request Date: Annual
20. Coordinate the Adopt-A-Park program with local interest groups
 Cost: Cost Recovery: Original Request Date:
21. Provide travel funds for Director to attend the CPRS conference and various workshops.
 Cost: Varies Cost Recovery: N/A Original Request Date: Annual
22. Conduct an annual appreciation event for volunteers and sponsors to include an awards program.
Deleted in FY 2003/2004 due to budget cuts.
23. Provide for one annual evaluation of all part-time staff and one annual evaluation of full-time staff.
 Cost: N/A Cost Recovery: N/A Original Request Date: N/A
24. Provide for safety training within the Department by utilizing the monthly Department-wide staff meeting for safety training and resources from CJPIA.
 Cost: N/A Cost Recovery: N/A Original Request Date: Monthly
25. Conduct Annual Spaghetti Dinner to increase monies for youth scholarships in conjunction with the Morro Bay Community Foundation, Recreation and Parks Commission and Senior Citizen's, Inc.
 Cost: Varies Cost Recovery: Varies Original Request Date: Annual
26. Coordinate recreational activities and classes through contractual instructors both as part-time employees and through rental agreements.
 Cost: N/A Cost Recovery: N/A Original Request Date: N/A
27. Amend and update Departmental SOP.
 Cost: N/A Cost Recovery: N/A Original Request Date: N/A

- 28. Implement the Fiscal Sustainability Program.
 Cost: Cost Recovery: Original Request Date:
- 29. Provide sports and special event equipment rental to the public.
 Cost: Replacement Cost Recovery: N/A Original Request Date: On-going
 Costs to vary

CAPITAL PROJECTS

- A. Update the Recreation and Access Element dated 1976.
 Cost: \$50,000 Cost Recovery: N/A Original Request Date: 7/88
- B. Master plan Coleman Park, Target Rock and Morro Rock areas, Northern Embarcadero Implementation Plan.
 Cost: Cost Recovery: Original Request Date:
- C. Update the Facility Master Plan dated 1985-1990.
 Cost: Cost Recovery: Original Request Date:
- D. QR code program for information interpretive panels at parks and facilities.
 Cost: Cost Recovery: Original Request Date:

DIVISION: COMMISSION

1. Provide a Commissioner to serve as liaison with the, Morro Bay Senior Citizens, Inc. Board of Directors and other ad hoc or sub-committees as needed.
Cost: N/A Cost Recovery: N/A Original Request Date: N/A
2. Attend training workshop and annual awards dinner for local CPRS district.
Cost: Varies Cost Recovery: N/A Original Request Date: N/A
3. Provide information for Commissioners from CPRS and NRPA.
Cost: N/A Cost Recovery: N/A Original Request Date: N/A
4. Conduct an annual parks tour to review each site and identify problems or review developments.
Cost: N/A Cost Recovery: N/A Original Request Date: N/A
5. Work with all SLO County Recreation and Parks agencies and San Luis Obispo County Association of Parks and Recreation Administrators (SLOCAPRA) to co-host a training workshop for all Commissioners in San Luis Obispo County.
Cost: SLOCAPRA funds Cost Recovery: N/A Original Request Date: Annual
6. Review and revise the Work Program on a yearly basis to develop activities and objectives for the upcoming budget year.
Cost: N/A Cost Recovery: N/A Original Request Date: N/A
7. Provide Commissioners to attend the City Council meeting when recreation and parks related items appear on the agenda.
Cost: N/A Cost Recovery: N/A Original Request Date: 11/99

DIVISION: RECREATIONAL SPORTS AND FITNESS

1. Conduct adult softball leagues in the spring and fall.
Cost: \$36,000-55,000 Cost Recovery: 70-79% Original Request Date: Annual
2. Conduct softball tournaments in June and September.
Cost: \$3,500 each Cost Recovery: 90-100% Original Request Date: Annual
3. Offer youth sports leagues in basketball, T-ball, coach pitch, and soccer, futsal and girls softball using primarily volunteer coaches.
Cost: \$3,000-\$51,000 Cost Recovery: 70-79% Original Request Date: Annual
4. Conduct Rock-to-Pier run.
Cost: \$36,000 Cost Recovery: 100% Original Request Date: Annual
5. Offer the Junior Lifeguard program.
Cost: \$40,000-61,000 Cost Recovery: 80-100% Original Request Date: Annual
6. Offer Jr. Lifeguard Pool program to ready children for the Jr. Lifeguard program.
Cost: \$5,000 Cost Recovery: 80-100% Original Request Date: Annual
7. Provide staff for the Recreational Sports Authority to review league nights of play, sports program needs and review sports operations.
Cost: N/A Cost Recovery: N/A Original Request Date: Quarterly
8. Provide staff for the Youth Sports Board for review of the youth sports programs.
Cost: N/A Cost Recovery: N/A Original Request Date: Bi-monthly
9. Provide staff for the Girls Softball Board for review of the girls' softball program.
Cost: N/A Cost Recovery: N/A Original Request Date: On-going
10. Provide Youth Beach Camp program during summer.
Cost: \$15,000 Cost Recovery: 100% Original Request Date: On-going
11. Offer adult co-ed soccer league.
Cost: \$4,000-8,000 Cost Recovery: 70-79% Original Request Date: On-going
12. Manage league scheduling and management website "LeagueLineUp.com".
Cost: N/A Cost Recovery: N/A Original Request Date: On-going
13. Provide a youth "all-comers" track meet for the Estero Bay Youth.
Cost: TBD Cost Recovery: 100% Original Request Date: 2000
14. Provide a youth 3 on 3 summer basketball tournament.
Cost: \$2,000 Cost Recovery: 100% Original Request Date: 2000
15. Systematically replace old soccer and futsal equipment.
Cost: \$2,000 Cost Recovery: N/A Original Request Date: 2013/14
16. Provide Jr. High Volleyball Program in conjunction with School District.
Cost: \$2,000 Cost Recovery: N/A Original Request Date: 2012

- 17. Provide Jr. High Track and Field Program in conjunction with School District.
 Cost: \$2,000 Cost Recovery: N/A Original Request Date: 2012
- 18. Conduct Adult Basketball Program.
Deleted due to budget cuts in 2003/2004
- 19. Replace training and safety equipment for Jr. Lifeguard program.
 Cost: \$2,000 Cost Recovery: N/A Original Request Date: 2013/14

CAPITAL PROJECTS

- A. Tennis court (2) construction at Del Mar Park.
Completed in FY 2011/20012
- B. Indoor/Outdoor Swimming Pool-feasibility/cost-benefit study only.
Completed in FY 2010/2011
- C. Replace scoreboards at Lila Keiser East/West.
 Cost: Cost Recovery: Original Request Date:
- D. Replace bleachers at Lila Keiser East/West.
 Cost: Cost Recovery: Original Request Date:
- E. Resurface basketball court at City Park to include replacement of standards, backboards and rims.
 Cost: Cost Recovery: Original Request Date:
- F. Resurface and paint hard court surfaces at Del Mar Park to include hockey and basketball.
 Cost: Cost Recovery: Original Request Date:

DIVISION: YOUTH SERVICES

1. Provide before and after school enrichment program for children in Grades K-6 as a State Licensed Facility.
Cost: \$175,000 Cost Recovery: 70-79% Original Request Date: Annual
2. Provide a summer day camp program for school age children in Grades K-6.
Cost: \$80,000 Cost Recovery: 70-79% Original Request Date: Annual
3. Offer programs for public participation that includes but are not limited to:
Month of the Young Child
Cost: varies Cost Recovery: 0% Original Request Date: Annual
Skate Park Special Events/Competitions
Cost: varies Cost Recovery: 50-75% Original Request Date: Annual
Holiday Tree Lighting-coordination of ceremony.
Cost: \$1,200 Cost Recovery: 0% Original Request Date: Annual
4. Operate the Teen Center with special programming during school breaks.
Cost: \$67,000 Cost Recovery: 25-50% Original Request Date: 7/99
5. Offer Teen Trips.
Cost: Varies Cost Recovery: 50-100% Original Request Date: N/A
6. Operate the Skate Park
Cost: N/A Cost Recovery: N/A Original Request Date: 2010/11
7. Provide professional development funds to allow staff to participate in Youth Program Development workshops, classes and seminars.
Cost: \$500. Cost Recovery: 0% Original Request Date: 7/00
8. Manage the Teen Action Club including coordination of service opportunities for members.
Cost: varies Cost Recovery: 0% Original Request Date: Ongoing
9. Provide job training program for high school students through the Kids Camp C.I.T. program.
Cost: varies Cost recovery: N/A Original Request Date: Annual

CAPITAL PROJECTS

- A. Teen Center (Rockies) Master Plan.
Cost: \$2.3 million Cost Recovery: N/A Original Request Date: 2003
- B. Renovation of the existing Skate Park.
Cost: \$110,000 Cost Recovery: 0% Original Request Date: 7/00
Funded through Park in Lieu and Proposition 40 Funds

DIVISION: FACILITIES

1. Provide maintenance and repair to City owned building, systems and equipment to ensure public safety and system reliability.
Cost: varies Cost Recovery: N/A Original Request Date: On-going
2. Provide City employees with safe accessible work environments.
Cost: varies Cost Recovery: N/A Original Request Date: On-going
3. Provide safety training for Facilities/Maintenance Division staff.
Cost: \$200/person Cost Recovery: N/A Original Request Date: 7/95
4. Provide for adequate staffing for 7-day service to the Community Center, Veteran's Memorial Building and waterfront restrooms.
Cost: varies Cost Recovery: Original Request Date:
5. Provide adequate staffing for weekly service to City Hall, Public Services, Harbor, Police, Fire, Corp Yard and Teen Center.
Cost: varies Cost Recovery: N/A Original Request Date: On-going
6. Provide supplies and service costs to include custodial and paper products for all City facilities and offices.
Cost: varies Cost Recovery: N/A Original Request Date: On-going
7. Provide service to public and City departments in reserving facilities, event set-up and clean up in the Community Center and Veteran's Memorial Building.
Cost: varies Cost Recovery: N/A Original Request Date: On-going
8. Complete annual building maintenance at the Community Center, Veteran's Memorial Building and public restrooms.
Cost: varies Cost Recovery: N/A Original Request Date: Annual
9. Provide service to all City flag poles and public trash receptacles.
Cost: varies Cost Recovery: N/A Original Request Date: On-going
10. Develop and implement advertising of public meeting facilities in publications and web site.
Cost: N/A Cost Recovery: N/A Original Request Date: On-going
11. Provide repair and maintenance services as property owner for City owned buildings.
Cost: varies Cost Recovery: N/A Original Request Date: On-going
12. Provide annual service to exterior lighting on buildings, parking lots, parks, City entrances and waterfront sites.
Cost: varies Cost Recovery: N/A Original Request Date: On-going
13. Provide monthly to annual service for elevators, fixed fire suppressions systems, building alarm systems and backflow devices.
Cost: varies Cost Recovery: N/A Original Request Date: On-going

CAPITAL PROJECTS

- A. Replace various public restrooms including the Del Mar Park Restroom, Coleman Park Restroom, Monte Young Restroom and North T-Pier.
Cost: \$185,000 ea. Cost Recovery: N/A Original Request Date: 7/97
- B. Remodel City Hall Conf. Room, restrooms, replace HVAC unit (Cap Proj. 82-09)
Cost: \$19,000 Cost Recovery: N/A Original Request Date: 07/01
- C. Re-roof 714 Embarcadero.
Completed in FY 2011/2012
- D. Paint Exterior of MBCC, HVAC unit replacement (Cap Proj. 82-12)
Completed in FY 2011/2012

DEPARTMENT CAPITAL PROJECTS SUMMARY

ADMINISTRATION

- A. Update the Recreation and Access Element dated 1976.
Cost: \$50,000 Cost Recovery: N/A Original Request Date: 7/88
- B. Master plan Coleman Park, Target Rock and Morro Rock areas, Northern Embarcadero Implementation Plan.
Cost: Cost Recovery: Original Request Date:
- C. Update the Facility Master Plan dated 1985-1990.
Cost: Cost Recovery: Original Request Date:
- D. QR code program for information interpretive panels at parks and facilities.
Cost: Cost Recovery: Original Request Date:

SPORTS & FITNESS

- A. Tennis court (2) construction at Del Mar Park.
Completed in FY 2011/2012
- B. Indoor/Outdoor Swimming Pool-feasibility/cost-benefit study only.
Completed in FY 2010/2011
- C. Replace scoreboards at Lila Keiser East/West.
Cost: Cost Recovery: Original Request Date:
- D. Replace bleachers at Lila Keiser East/West.
Cost: Cost Recovery: Original Request Date:
- E. Resurface basketball court at City Park to include replacement of standards, backboards and rims.
Cost: Cost Recovery: Original Request Date:
- F. Resurface and paint hard court surfaces at Del Mar Park to include hockey and basketball.
Cost: Cost Recovery: Original Request Date:

YOUTH SERVICES

- A. Teen Center (Rockies) Master Plan.
Cost: \$2.3 million Cost Recovery: N/A Original Request Date: 2003
- B. Renovation of the existing Skate Park.
Cost: \$110,000 Cost Recovery: 0% Original Request Date: 7/00
Funded through Park in Lieu and Proposition 40 Funds

FACILITIES

- A. Replace various public restrooms including the Del Mar Park Restroom, Coleman Park Restroom, Monte Young Restroom and North T-Pier.
Cost: \$185,000 ea. Cost Recovery: N/A Original Request Date: 7/97
- B. Remodel City Hall Conf. Room, restrooms, replace HVAC unit (Cap Proj. 82-09)
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Completed in FY 2011/2012
- D. Paint Exterior of MBCC, HVAC unit replacement (Cap Proj. 82-12)
Completed in FY 2011/2012

PARKS:

- A. Perform a maintenance overlay of asphalt surfaces at Lila Keiser Park, Del Mar Park, Bayshore, Tidelands, Cloisters and North Point.
Cost: \$60,000 Cost Recovery: N/A Original Request Date: 7/94
- B. Replace picnic tables at Lila Keiser and Del Mar Parks.
Cost: varies Cost Recovery: N/A Original Request Date: 7/99
- C. Replace picnic tables and benches at Anchor Memorial and City Park.
Cost: Cost Recovery: Original Request Date:
- D. Replace play structures at Tidelands, City Park, Coleman and Cloisters
Cost: Cost Recovery: Original Request Date:
- E. Elimination of non-functionary turf at Anchor, Centennial, and Cloisters replacing with sustainable systems.
Cost: Cost Recovery: Original Request Date:
- F. Replace doors and jambs at Lila Keiser score booths and concession stand.
Cost: \$12,000 Cost Recovery: Original Request Date:

**Morro Bay Recreation and Parks Commission
Prioritized Work Program
2013**

Results	Priority	Project	Division	Cost Estimate
H	H M L	Update the Recreation and Access Element dated 1976	Administration	\$50,000
H	H M L	Master plan Coleman Park, Target Rock and Morro Rock areas, Northern Embarcadero Implementation Plan.	Administration	
L	H M L	Update the Facility Master Plan dated 1985-1990.	Administration	
M	H M L	QR code program for information interpretive panels at parks and facilities.	Administration	
COMPLETE	H M L	Replace scoreboards at Lila Keiser East/West.	Sports & Fitness	
COMPLETE	H M L	Replace bleachers at Lila Keiser East/West.	Sports & Fitness	
COMPLETE	H M L	Replace basketball court at city Park to include replacement of standards, backboards and rims.	Sports & Fitness	
M	H M L	Resurface and paint hard court surfaces at Del Mar Park to include hockey and basketball.	Sports & Fitness	
H	H M L	Teen Center (Rockies) Master Plan.	Youth Services	\$2.3 million
M	H M L	Renovation of the existing Skate Park.	Youth Services	\$110,000
M	H M L	Teen Center Master Plan	Youth Services	
H	H M L	Replace various public restrooms including the Del Mar Park, Coleman Park, Monte Young and North T-Pier.	Facilities	\$185,000 ea.
COMPLETE	H M L	Remodel City Hall Conf. Room, restrooms, replace HVAC unit (Cap Proj. 82-09)	Facilities	\$19,000
M	H M L	Perform a maintenance overlay of asphalt surfaces at Lila Keiser Park, Del Mar Park, Bayshore, Tidelands, Cloisters & North Point	Parks	\$60,000
M	H M L	Replace picnic tables at Lila Keiser and Del Mar Parks.	Parks	Varies
COMPLETE	H M L	Replace picnic tables and benches at Anchor Memorial and City Park.	Parks	
M	H M L	Replace play structures at Tidelands, City Park, Coleman and Cloisters.	Parks	
M	H M L	Elimination of non-functional turf at Anchor, Centennial and Cloisters replacing with sustainable systems.	Parks	
COMPLETE	H M L	Replace doors and jams at Lila Keiser score booths and concession stand.	Parks	\$12,000



AGENDA # D-1
DATE 11-21-13

Staff Report

TO: Recreation and Parks Commission **DATE:** 9/19/2013
FROM: Karen Sweeny, Sports Supervisor
SUBJECT: Program Evaluation – 2013 Boys Middle School Volleyball

RECOMMENDATION:

It is recommended that the Commission review, make comments, and receive program evaluation for file.

SUMMARY:

The 2013 Boys Middle School Volleyball program was held from February to April, 2013. A total of 13 boys participated during the season.

This program is classified Enterprise Service with a target revenue goal of 100%. This program recovered 104% of its costs.

COST ANALYSIS:

Expenses:

Direct Costs:

Uniforms	\$194.50
Referee	\$120.00
Coordinator	\$221.00
Supervisor	\$112.00
Support Costs:	<u>\$96.00</u>
Total Expenses:	\$743.50

Revenue:

Registration	\$772.00
Indirect Revenue	\$1,550.00
Total Revenue:	\$2,322.00

Net (with indirect Revenue):	\$1578.50
Net (without indirect Revenue):	\$28.50

Cost Recovery with Indirect Revenue:	312%
Cost Recovery without Indirect Revenue:	104%

This program is classified Enterprise Service with a target revenue goal of 100% (program costs + support costs). This program recovers 104% of its costs with a net gain of \$28.50. The savings we incur by having volunteer coaches is \$1550. The value of volunteer coaches is derived from the Independent Sector Value of Volunteer's 2012 rate.

PROGRAM RECOMMENDATIONS:

1. Recruit more boys to play volleyball. 20 boys attended tryouts but only 13 remained once the season began due to other activities.
2. Purchase equipment as needed.
3. Use performance tees for uniforms. Increase cost to cover the increase in materials.
4. Increase cost to cover staff costs in the event that a coach is not found.



AGENDA # D-1
DATE 11-21-13

Staff Report

TO: Recreation and Parks Commission **DATE:** 9/19/2013
FROM: Karen Sweeny, Sports Supervisor
SUBJECT: Program Evaluation – 2013 Middle School Track and Field

RECOMMENDATION:

It is recommended that the Commission review, make comments, and receive program evaluation for file.

SUMMARY:

The 2013 Middle School Track and Field Program was held from March to May, 2013. A total of 24 boys and girls participated during the season. We were fortunate to have Karin Smith, 5-time Olympic Javelin, as a volunteer coach. She worked with the throwing athletes. Additionally we had two other volunteer coaches who were available on a limited basis. As a result, staff needed to step in to ensure the needs of the students were met. The participants were able to participate in 4 track meets at local venues. The number of students participating in the meets varied from 4 to 8.

This program is classified Enterprise Service with a target revenue goal of 100%. This program recovered 62 % of its costs.

COST ANALYSIS:

Expenses:

Uniforms	\$234.00
BSN Sports (batons, discus)	\$58.00
Shipping(return)	\$29.00
Staff 3hr x 6 weeks x 9.30	\$167.00
Staff 15 hrs x \$28	<u>\$420.00</u>
Total expenses	\$908

Revenue

24 x \$21 Revenue	\$504.00
BSN Sports (Batons, discus-return)	\$58.00
Indirect revenue	<u>\$952.00</u>
Total revenue	\$1,514.00

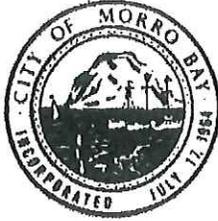
Net (with indirect Revenue):	\$606.00
Net (without indirect Revenue):	<\$346.00>

Cost Recovery with Indirect Revenue:	167%
Cost Recovery without Indirect Revenue:	62%

This program is classified Enterprise Service with a target revenue goal of 100% (program costs + support costs). This program recovers 62% of its costs with a net loss of \$346.00. The savings we incurred by having volunteer coaches is \$952.00. The value of volunteer coaches is derived from the Independent Sector Value of Volunteer's 2012 rate.

PROGRAM RECOMMENDATIONS:

1. Recruit more participants for the program.
2. Recruit more coaches to assist with the program. This program was designed to be operated with volunteer coaches not staff, but due to the availability of coaches, staff needed step in to keep the program afloat. Due to the nature of track and field with its variety of events, only offer those events that we have coaches available, i.e. no long jump coach, then we would not be able to offer long jump as an event.
3. Have practices 2 days a week not 4. We only had 4-6 participants on field event days this past year and the field event coaches were not always available which required staff to be present.
4. Due the majority of participants not attending the meets, an end of season LOMS field day was held. This was a fun way to allow the participants to showcase what they learned.
5. In 2013, there were 4 meets that the participants had the opportunity to attend. Review attending the Atascadero meet as most of the participants were having difficulty with the heat.
6. Use performance tees for participants and use the schools uniforms for meets. Increase cost of program to cover the cost of the performance tees.
7. Purchase a 1.2kg discus and 8# shot for program.
8. Increase cost of program to cover potential staff costs and equipment costs.



AGENDA # D-1
DATE 11-21-13

Staff Report

TO: Recreation and Parks Commission **DATE:** 11/20/13
FROM: Karen Sweeny, Sports Supervisor
SUBJECT: Program Evaluation – 2013 Spring Adult Softball

RECOMMENDATION:

It is recommended that the Commission review and accept program evaluation for file.

SUMMARY:

The 2013 Spring Adult Softball League was held from Late March through Early July. There were 3 nights of play with 4 divisions—Coed Lower Division, Coed Upper, Master's Over 50, and Men's D1. There were a total of 25 teams.

FISCAL IMPACT:

Expenses

Direct Costs:

Balls	\$799
Chalk	\$293
Field Paint	\$684
SCMAF Registration & PMBF	\$1,272
Umpire Videos	\$11
Website	\$10
Lights	\$1,170
Awards:	
T-shirts	\$1,210
Plaques	\$150
Staff Costs:	
Umpire Registration	\$290
Field Preps	\$700
Umpires	\$2,310
Scorekeepers	\$1,075
Umpires (tournament)	\$224
Scorekeepers (tournament)	\$111
Game Set up	\$432
Game Standings	\$700

Support Costs:		
25 teams x \$60		\$1,500
Indirect Costs:		
Light Fund		
25 teams x \$20		<u>\$500</u>
	Total	
	Expenses:	\$13,441
Revenue:		
SCMAF (Tremors extra insurance)		\$86
Registration		<u>\$12,125</u>
	Total Revenue:	\$12,211

Net Loss: <-\$1230>
Cost Recovery: 91%

This program classified Merit Service with a target revenue goal of 70-79%. (program costs + support costs). We met our target cost recovery with a net loss of \$1230..

PROGRAM RECOMMENDATIONS:

1. In 2014, ASA will be changing their approved ball for Championship Play to a Hy-Con ball--.375 compression/52 cor ball. We will try the new ball during the Summer/Fall season and make a determination for next Spring. Coed Division will continue to use the Dudley SB12 for the men and Worth 11' Green Dot for the women. Other divisions will either continue with the Dudley Thunder SY 12' ball or switch to the HyCon Ball.
2. Continue to offer the teams the opportunity to purchase the additional insurance through SCMAF at the cost difference.
3. Play a 10 game season with an end of season tournament. League champions will receive a t-shirt and photo plaque. End of Season tournament will be open to the top 4 teams..
4. Any team with more than 3 forfeits may be ineligible to participate in the End of Season tournament.
5. ASA changed its Bat Policy in 2013. Will research the safety of the new bats with the current balls we use and determine if we will adopt the 2013 bat standards in 2014.



AGENDA # D-1
DATE 11-21-13

Staff Report

TO: Recreation and Parks Commission **DATE:** 11/20/2013
FROM: Karen Sweeny, Sports Supervisor
SUBJECT: Program Evaluation – 2013 Brian Waterbury Memorial Rock to Pier Run & Rock'n Around the Pier Half Marathon

RECOMMENDATION:

It is recommended that the Commission review and accept program evaluation for file.

SUMMARY

The 2013 Brian Waterbury Memorial Rock to Pier Run was held on Saturday July 13, 2013 marking the 44th running of the event. There were 1,072 runners/walkers who competed in the event, with 1287 registering.

2013 marked the 2nd running of the Rock'n Around the Pier Half Marathon. There were 250 runners registered with 227 people running the event. Participant's age range was 14-70 years old.

Cost Recovery for this event was 106% with a net profit of \$2668.

DISCUSSION

A post event breakfast of eggs, sausage, hash browns, and strawberries were cooked and served by Shoreline Calvary Chapel. Three buses were used to transport participants back to the Rock following the event. In 2013, we used Eternal Timing from Paso Robles for timing services. They provided assistance at the start with check-in and as well as at the finish line. The Teen Action Committee assisted with food and water at the finish line and members of Morro Bay Foursquare Church assisted with packet pickup on Friday night and Saturday morning.

Water was generously donated by Kitzman's Culligan Water and a trailer for the stage was provided by Mike Burton Trucking & Grading Backhoe Service. San Luis Distance Club was an event sponsor and Chevron made a \$1000 donation to the Morro Bay Community Foundation. Marku Lange of Steadfast Personal Training lead a morning

stretch .

For the Rock to Pier Run, the overall Male winner was Connor Fisher, in a time of 32:32. The overall Female winner was Olivia Carmo of San Luis Obispo in a time of 40:54. For the Half Marathon, the overall Male winner was Daniel Aguirre in a time of 1:28.14 and the overall Female winner was Rebecca Cutler, age 39, from Fresno in time of 1:36.12

COST ANALYSIS:

Expenses:

Timing Company	\$ 4,275.00
Three Ink (R2P)	\$ 6,785.00
Three Ink (1/2 marathon shirts)	\$ 2,992.00
Ribbons Galore	\$ 831.00
Permits—County of SLO, State Parks	\$ 434.00
Bus	\$ 1,986.00
Portapotties	\$ 1,923.00
Finish Line Food	\$ 146.00
Medals (half marathon)	\$ 1,597.00
Overall Trophies (half marathon & R2P)	\$ 913.00
Plaques (half marathon)	\$ 743.00
Breakfast	\$ 2,180.00
Safety Pins/extra R2P numbers	\$ 65.19
½ Marathon Race Numbers	\$ 169.00
Waterbottles	\$ 1,171.00
Dumpster	\$ 107.00
Banners and Posters	\$ 801.00
Miscellaneous supplies	\$ 288.00
Block Rockers (music system x 2)	\$ 479.00
Home Depot (5 gallon containers)	\$ 71.00
Dolphin Pumps	\$ 107.00
½ Marathon Bags	\$ 1,066.32
R2P Bags	\$ 1,038.00
½ Marathon Hats	\$ 1,429.00
Nuun	\$ 167.00
Trail Runner Trophy Series	\$ 50.00
Uhaul (MB Uhaul)	\$ 104.00
Chair/Trailer Rental (Oasis)	\$ 100.00
Chalk (parking lot)	\$ 35.00
Pizza Friday night (volunteers)	<u>\$ 120.00</u>
	\$36,447.51
Staff:	
Friday night and Saturday	\$ 2,180.00

Cost Allocation:

R2P Pre-reg: 455 x \$3.50	\$ 1,593.00
½ Marathon Pre-reg: 18 x \$3.50	\$ 63.00
R2P Online 832 x \$3.00	\$ 2,496.00
½ Marathon Online: 232 x \$3.00	\$ 696.00
Total Expenses:	\$43,475.51

Revenues:

Active.Com (R2P & ½ Marathon)	\$35,445.00
In office/Race Day	\$ 9,499.00
Morro Bay Tourism Bureau	\$ 1,000.00
San Luis Distance Club Sponsor	\$ 200.00
Total Revenues:	\$46,144.00
Indirect Revenue	
Volunteer hours—90 x \$22.14	\$ 1,992.60
Total Revenue:	\$48,136.60

Cost Recovery: 106%
Cost Recovery with Indirect Revenue: 111%
Net Profit: \$2,668.00
Net Profit with Indirect Revenue: \$4,661.00

This program is classified as a Enterprise Service with Cost Recovery target of 100% of Program Costs + Support Costs + Department Indirect Costs. This program exceeded it's target Cost Recovery. The savings we incur by having volunteers is \$1,992.60 as determined by the Independent Sector Value of Volunteer's 2012 rate.

PROGRAM RECOMMENDATIONS:

Planning

1. Continue to use active.com for online registration.
2. Use Eternal Timing for event timing. Also use arch again for starting line and Rock Finish line.
3. Improve the sound system at the start of the event and include the generator @ the start.
4. Continue to have post race music.
5. Continue to recruit sponsors to help with cost/in-kind donation. Offer sponsorship levels.
6. Continue to use finisher ribbons and medals for 1st, 2nd, and 3rd in each division for Rock to Pier. Plaques for Half Marathon winners.
7. Continue with post event meal after the event back at the Rock. (breakfast or lunch depending on time of the event).

8. Consider using recycled cotton shirts again. They were well received. Research another supplier for Half Marathon shirts.
9. Continue to have Portapotties at the start as well as the finish.
10. Use three buses to transport participants back to the start.
11. Have someone designated to announce awards and take pictures (both at start and finish).
12. Rent U-haul to transport start line equipment, shirts etc. Made Race Day set up easier as everything was in one vehicle.
13. Make sure that all race start supplies are placed in the cab of the U-haul. Box was buried under t-shirt boxes and delayed getting the start area set up.
14. Meet with Police Volunteers early to discuss assisting with parking
15. Half Marathon time cut off time to be 3 hours. Cloisters loop will continue to be at the end of the race.
16. Remember no duplicate numbers for the Half Marathon and Rock to Pier, i.e. Half Marathon will have numbers 1-300, Rock to Pier 301+. Makes it easier to identify who is doing which event.
17. To encourage registration at an earlier point, have the event's price increase over time, i.e. May 6-June 6 2012 prices, increase \$5(R2P)-10 (1/2) June 7-July 7, and July 8-12 increase another \$5 (R2P) and \$10 (1/2).
18. Ask timing company if we can get a download of participants that pick up their numbers on Friday night so that we can more accurately account for t-shirts so after race day we don't have extras.
19. Work with Chamber or Visitors Center in arranging discounts for participants during race weekend.
20. Make sure all plaques/awards are checked for correct spelling and correct age groups.

Event Logistics

General

1. Event Banners with sponsors at both the Rock and the Pier.
2. Make sure all mile markers are put out and are close to the water.
3. Water stations must be at water line so participants, especially the runners, don't have to veer off course. Water cups must be filled prior to the arrival of the runners.
4. Course Sweeper(s) a must for both directions to ensure that the course is clear.
5. Signs, signs and more signs. Have consistent size, color and design to improve recognition.

Packet Pickup

1. Continue to use Auditorium for packet pick-up on Friday night. (more room, less wait).
2. Have registration signs posted above tables as participants miss those placed low.
3. Have better crowd control for packet pick-up. (Think Disneyland ques) Have person at front of line control where participant go. Maybe have computer stations have flags to indicate when they are ready for the next participant?
4. Have one location or point of contact for High School Cross Country Teams to check in. Make location known to coaches if we are aware they are coming. Pull their tags and shirts prior to opening packet pickup on Friday night.

Rock

1. Line parking lot on Thursday/Friday if possible.

2. Have a minimum of 3-4 people on parking detail throughout the event. One should be a crossing guard at the boardwalk access.
3. Have a person designated to hand out finishers medals at the Rock.
4. Have Mayor, City Council member or R & P Commissioner as the official race starter.
5. Stagger the start with a gun start for each group. Either use grouping from this year or have wave starts with different start times.

Pier

1. Split the snacks at the finish into 2 areas to be more efficient.
2. Have Rock to Pier finish higher on the beach with the Half Marathon participants turning lower to the water.
3. Better set up Half Marathon water/Gatorade station as Rock to Pier Finisher's were accessing it and site ran out of Gatorade prior to the last Half Marathoner.

Cloisters

1. Mark Cloister's Loop with sidewalk chalk the day before.
2. Have a responsible staff member (not a coordinator) be in charge of Cloister's Loop with additional marking to identify entry point from the beach and exit point back to the beach.
3. Have a person at on the beach with sign prior to point, one with a water/Gatorade station at entrance to Cloisters, and at least one or two along the loop.

Staff/Volunteers

1. Look at having volunteers and staff in a different colored shirts and/or hats.
2. Have a staff/volunteer check in at each location (Rock, Cloisters, Pier) for people to check in with and receive assignments. Should not be Supervisor or Coordinators. Remind staff/volunteer to notify site supervisor when they are leaving to ensure adequate coverage can be maintained.
3. Have volunteers (maybe Senior's) assigned to water stations with Lifeguard Staff.
4. Have counters at aid stations to count number of runners/walkers passing so we have a more accurate count.



AGENDA # D-1
DATE 11-21-13

Staff Report

TO: RECREATION AND PARKS COMMISSION

DATE: 11/20/13

FROM: SPORTS SUPERVISOR

SUBJECT: Program Evaluation – 2013 Labor Day Classic

RECOMMENDATION:

It is recommended that the Commission review and accept program evaluation for file.

SUMMARY:

The 2013 Labor Day Classic Men's Softball Tournament was held over Labor Day weekend (August 31, September 1-2, 2013). There were 21 teams in attendance, with four from the Central Coast area. Sin Cal Heat were the tournament champions beating Team Sanchez in the final 31-11. Richard Gallagher from Team Sizzle (Tulare) was the homerun champion. Over the weekend there were a total of 420 homeruns hit. (Sin Cal Heat hit 22 in one game).

Morro Bay Lion's Club operated the snack bar. Fiscal impact and recommendations follow. Cost recovery for this event is 116% with a net profit of \$900.00

FISCAL IMPACT:

Expenses:

Direct Costs:

Balls	\$280.00
Chalk	\$30.00
Lights 4 hrs x \$14	\$56.00
ASA Fees 20 x \$20	\$400.00
Sanction Fee	\$30.00
ASA Insurance	\$150.00
T-shirts	\$224.00
Recycling Bins	\$57.00
Laminating Brackets	\$60.00

Awards:

T-shirts	\$544.00
Plaques	\$97.00

Pictures		\$10.00
Staff Costs:		
Field Preps		\$88.00
Umpires		\$755.00
Scorekeepers games x \$9		\$216.00
Scorekeepers games x \$10		\$160.00
Field Set-up		\$114.00
Supervisor		<u>\$1,466.00</u>
	Total Direct Costs	\$4,737.00
Support Costs: 21 x \$22.50		
		<u>\$473.00</u>
	Total Support Costs	\$473.00
Indirect Costs:		
Light Surcharge 21 x \$20		<u>\$420.00</u>
	Total Indirect Costs:	\$420.00
	TOTAL EXPENSES:	\$5,630.00
REVENUES:		
Registration Fees: 21 x \$300		\$6,300.00
T-Shirts		<u>\$230.00</u>
	TOTAL REVENUE:	\$6,530.00

Net Revenue \$900.00
Cost Recovery: 116%

This program is classified as an Enterprise Program with target revenue goal of 100% (program costs + support costs + indirect costs.) We exceeded our target revenue recovery goal for this program.

PROGRAM RECOMMENDATIONS:

1. Registration continues to be a battle with most teams waiting until right before the event to register and pay. Offer an early bird incentive to teams that pay before a certain date.
2. Meet with Special Events Team prior to the event to make them aware of the event and garner suggestions for success.
3. Call Morro Bay Garbage to request blue recycling containers for the event. T-shirts in different colors for sale and awards are well received.
4. Continue to have photo plaques for team awards.

5. Research the possibility of having a bat manufacturer sponsor this tournament to decrease the use of "illegal bats". (no way to check to see if a bat has been altered). The sponsor would provide the bats for use during the tournament with the winning team leaving with the bats. Or increase the cost of the tournament by \$50 to be used to purchase three bats per field with the Home Run Champ taking one home, two bats to second place team and three bats to the first place team.
6. Work again with the Chamber to provide package deals to participating teams.



AGENDA NO: D-2

MEETING DATE: 11/21/2013

Staff Report

TO: Recreation and Parks Commission **DATE: 11/21/2013**

FROM: Joseph M. Woods, Recreation and Parks Director

SUBJECT: Initial Review of Proposed Integrated Pest Management Policy

RECOMMENDATION

Staff recommends the Recreation and Parks Commission (RPC) review and discuss the proposed policy on integrated pest management and provide constructive suggestions and/or amendments for the final version.

ALTERNATIVES

1. Approve the draft IPM as presented,
2. Provide staff with suggestions/amendments for a final version.

FISCAL IMPACT

No direct fiscal impact is associated with this agenda item.

SUMMARY

The City has provided pest management for years, but has not formally enacted a policy. Adoption of a written policy and procedures for making pest management decision provides the City with an effective way to respond to questions from the public and at the same time improves the City's internal decision making process, resulting in more efficient, more effective, and a safer resolution of pest problems. Involving public employees in the development and evolution of the pest management policy will help educate the community on the potential hazards and benefits of pest management practices.

Prepared By: *JMW*

Dept Review: *JMW*

DISCUSSION

The City currently has no formal local policy to address pest management. The purpose of this policy is to develop an Integrated Pest Management (IPM) also known as an Integrated Pest Control (IPC) program that supports the proper handling and application of necessary pesticides as stated in the California Code of Regulations, Title 3-Food and Agriculture, Division 6-Pesticides and Pest Control Operations, while limiting the use of non-essential pesticides on public lands in the City of Morro Bay.

Pest management programs and public agencies rely on coordinated activities of many individuals. Often several different departments and supervisors are involved in activities that affect pest problems and their management. Each group may have different priorities and a different way of doing business; there may not be effective communication between departments. However, these divisional barriers must be broke down and all employees must be enlisted in a program that shares common goals and approaches to achieve success. An IPM will provide the structure and the protocol to ensure consistent response to selected pest situations.

In addition, public agencies must be accountable and responsive to the public. People in the community often want justification for the use of certain types of pesticides and at the same time may demand to know why the agency isn't doing a better job of controlling organisms that they consider pests. A written IPM policy enhances the City's ability to respond to public concerns and coordinate activities within its bureaucracy.

CONCLUSION

Developing and establishing a set policy educates applicators, administrators, other employees, and the general public about where and why pesticides are used and what alternative methods might be adopted. It also helps employees gain a better understanding of their jobs. An IPM policy may reduce the City's reliance on pesticides; protect the environment, applicators, coworkers, their families, and the public. If problems do arise, the policy provides procedures for immediately handling the problem and helps accurately and responsibly recording the action.

INTEGRATED PEST MANAGEMENT POLICY CITY OF MORRO BAY

1.0 Purpose

The City of Morro Bay is committed to working in partnership with our community to sustain healthy neighborhoods and vibrant commercial areas. Effective and environmentally sound land stewardship is a fundamental component of maintenance management within the City of Morro Bay.

The purpose of this policy is to develop an Integrated Pest Management (IPM) also known as an Integrated Pest Control (IPC) program that supports the proper handling and application of necessary pesticides as stated in the California Code of Regulations, Title 3-Food and Agriculture, Division 6-Pesticides and Pest Control Operations, while limiting the use of non-essential pesticides on public lands in the City of Morro Bay.

In this case, the precautionary principle, or approach, means that the absence of full scientific certainty shall not be used to postpone seeking alternatives to pesticides where there is risk of serious harm to human health or the environment.

City departments must give preference to available Best Management Practices (BMP's) when considering the use of pesticides on City property. All pest control within the public jurisdiction of the City (including City departments and contractors) must be conducted through an IPM or IPC approach.

2.0 Need for Policy

The City of Morro Bay recognizes the need for a formal IPM policy and set of procedures that supports, not only the California Code of Regulations, but also supports the needs of our unique location and environment. The City recognizes that this document is necessary to help safeguard its waterways, ecological habitats and urban heritage. An IPM policy is an important component in environmental stewardship of all public lands and facilities.

Developing and establishing a set policy educates applicators, administrators, other employees, and the general public about when and why pesticides are used and when alternative methods are adopted. The policy will also help employees gain a better understanding of their jobs. The IMP may reduce the City's reliance on pesticides, protect the environment, and protect applicators, co-workers, their families, and the public. If problems do arise, the policy provides procedures for immediately handling the problem and helps the City accurately document practices.

It is important, in terms of cost efficiency and environmental protection, that this IPM policy be followed by all City departments and contractors, who directly or indirectly manage pests, or plan, design, renovate or construct landscapes or facilities.

3.0 Policy Statement

The City of Morro Bay will manage pests using IPM principles and practices that;

- a. Minimize the risk to human health and the environment,
- b. Utilize site specific information to determine appropriate pest management decisions,
- c. Maximize the use of natural controls and alternatives to the use of pesticides, and emphasize prevention,
- d. Minimize the reliance upon chemical controls,
- e. Use an ecologically responsible approach through which there is participation in the development of Natural Area Management plans that are created within the Municipality in suitable areas; determine cost-effectiveness, inclusive of long-term maintenance of various public facilities and landscapes,
- f. Consider community values while establishing standards of maintenance for public land.

4.0 Application of this Policy

This policy shall apply to all City parkland and public properties held by the City or under the jurisdiction of the City and all the land owned by the City except lands leased to other parties.

5.0 IPM and IPC Program

The IPM program is a broad-based approach that integrates a range of practices for economic control of pests. IPM aims to suppress pest populations below the economic injury level. The Food and Agriculture Organization of the UN defines IPM as "the careful consideration of all available pest control techniques and subsequent integration of appropriate measures that discourage the development of pest populations and keep pesticides and other interventions to levels that are economically justified and reduce or minimize risks to human health and the environment. The components of an IPM program are;

- a. Acceptable pest levels: The emphasis is on control, not eradication. IPM holds that wiping out an entire pest population is often impossible, and the attempt can be expensive and environmentally unsafe.
- b. Preventive cultural practices: Selecting varieties best for local growing conditions, and maintaining healthy crops, is the first line of defense, together with plant quarantine and 'cultural techniques' such as crop sanitation (e.g. removal of diseased plants, and cleaning pruning shears to prevent spread of infections).
- c. Monitoring: Regular observation is the cornerstone of IPM. Observation is broken into two steps, first; inspection and second; identification. Visual inspection, insect and spore traps, and other measurement methods and monitoring tools are used to monitor pest levels. Accurate pest identification is critical to a successful IPM program.
- d. Mechanical controls: Should a pest reach an unacceptable level, mechanical methods are the first options to consider. They include simple hand-picking, erecting insect barriers, using traps, vacuuming, and tillage to disrupt breeding.

- e. Biological controls: Natural biological processes and materials can provide control, with minimal environmental impact, and often at lower cost. The main focus here is to promote beneficial insects that eat or parasitize target pests.
- f. Responsible Pesticide Use: Synthetic pesticides are used as required and often only at specific times in a pest's life cycle. Many of the newer pesticide groups are derived from plants or naturally occurring substances and should be incorporated whenever possible as an alternative to synthetic pesticides.

6.0 Direct Involvement with Pest Control

All departments within the City of Morro Bay directly involved with managing pests will implement and evaluate an IPM program in accordance with the requirements of this policy. The IPM Coordinator may be appointed to manage the program. These IPM programs shall include:

- a. A record keeping and monitoring system, to ensure documentation of the target pest, alternative methods that were assessed and/or implemented, type and quantity of pesticide used, site and area of application, certification that notification was made.
- b. Maintenance management guidelines, procedures, standard and pest management plans.
- c. IPM implementation timetables, strategy and costs.
- d. Education and training of City staff.
- e. Where possible, a means of notifying and consulting with the local community, in addition to the signage requirements under section 7.

7.0 Design and Development

All departments within the City of Morro Bay involved with the development, review and implementation of landscape and facility designs will implement and evaluate IPM programs in accordance with the requirements of this policy. These programs shall include:

- a. Landscape and facility design and construction criteria and standards that promote cost-effective and ecologically sound management of landscape vegetation and pests.
- b. Timetable, strategy and costs of the IPM component of the landscape and facility design.

8.0 Regulatory Context

California law cannot preempt federal law. The federal authority to regulate pesticides is found in the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) and the Code of Federal Regulations Title 40 (40CFR), Parts 150 to 189.

The following sections of FIFRA refer to types of federal registrations and exemptions from registration:

Section 3 authorizes full or conditional registration

Section 5 authorizes issuance of an Experimental Use Permit (EUP)

Section 24(c) authorizes the states to issue a Special Local Needs (SLN) registration

Section 18 authorizes the issuance of an emergency exemption from registration

Section 25(b) authorizes the exemption of certain pesticide products from registration requirements

A State's authority to regulate pesticides is found in FIFRA, section 24(a) and reads, "A State may regulate the sale or use of any Federally-registered pesticide or device in the state, but only if and to the extent the regulation does not permit any sale or use prohibited by this Act." The Department of Pesticide Regulation is given further authority in the following sections of California law and regulations:

California Food and Agricultural Code (law), Division 6 & 7, sections 11401 through 14155

California Food and Agricultural Code (law), Division 7, sections 15300-15340.

California Food and Agricultural Code (law), Division 13, sections 2900-29103.

California Code of Regulations, Title 3, Food and Agriculture Division, Division 6, sections 6000-6960

Business and Professional Code (structural) Division 3, Chapters 14-14.5

The City of Morro Bay, including all of its departments and contractors, shall comply with all laws, regulations, bylaws and policies that are directly or indirectly related to pest management operations.

9.0 Municipal Contracts

As of *(-insert date-)*, when a City department enters into a new contract or extends the term of an existing landscape or landscape maintenance contract where a pesticide may be used the contractor shall comply with this policy.

10.0 Conclusions

Environmental stewardship is a shared responsibility requiring the commitment of all Morro Bay citizens, visitors, businesses and institutions. Pest suppression on public land will be conducted through an Integrated Pest Management (IPM) approach. The endorsement of an IPM policy safeguards our waterways, ecological habitats and urban heritage. The protection of our resources will be encouraged to all members of the Morro Bay community.

11.0 Definitions

Chemical Control - The use of a synthetic chemical pesticide to suppress or control a pest.

Cultural Practices - Management practices that focus on the prevention of pests by maintaining healthy hosts through proper planting, pruning, mulching, irrigation, nutrient requirements and sanitation practices.

Ecology - The study of relationships between living things, with each other and their environment.

Ecosystem - A community of organisms and their physical environment.

Exempt Pesticide - Exempt Pesticide means pesticides that are federally recognized as such on the Exempted Pesticide Products attachment in **Appendix A** at the back of this policy.

Field Posting – Proper delineation an area that has been or will be treated with a pesticide. The California Code of Regulations that explains exactly how to do this has been included in **Appendix B** of this policy.

Native - Species of animals or plants that have not been introduced by people or their direct activities.

Natural Area - Open space containing unusual or representative biological, physical or historical components. It either retains or has had re-established a natural character, although it need not be completely undisturbed.

Natural Control - The use of living organisms (parasites, predators, pathogens) that have been approved by the Pest Management Regulator Agency (PMRA) or Health Canada to manage pests.

Non-essential pesticide use - The use of a pest control product without first giving preference to available non-pesticide alternatives or without following the principles of Integrated Pest management defined in the policy.

Pest - Any organism, including weeds, insects, diseases, rodents, etc., which by the location or size of its population, adversely interferes with the health, environmental, functional or economic goals of humans.

Pesticide. - The term pesticide is defined by federal law in the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA), by federal regulation in the Code of Federal Regulations (CFR) Title 40, by California law in the Food and Agriculture Code (FAC), and by California regulations in Title 3 California Code of Regulations (CCR) section 6000. U.S. EPA and DPR define the term pesticide and products covered under those definitions differently. It is important to recognize those differences as certain products are not considered pesticides under federal law but are under California law.

Pest Management Plans - Means a plan that describes; a program for controlling pests or reducing pest damage using integrated pest management, and; the methods of handling, preparing, mixing, applying and otherwise using pesticides within the program.

Precautionary Principle - The principle that environmental and human health measures must anticipate, prevent and attack the causes of environmental degradation and impairment of human health, and where there are threats of serious or irreversible damage to the environment or human health, lack of full scientific certainty should not be used as a reason for postponing measures to prevent environmental degradation and the impairment of human health.

Preventative Measures - Management practices that are directed towards preventing the establishment of pests (e.g., site design, generic material, optimal site selection for plant material, proper planting and cultural practices, etc.).

APPENDIX A

Exempted Pesticide Products

This outline matches legislation adopted 5/26/00

California Code of Regulations
Title 3. Food and Agriculture
Division 6. Pesticides and Pest Control Operations
Chapter 2. Pesticides
Subchapter 1. Pesticide Registration
Article 1. General Provisions
Section 6147. Exempted Pesticide Products

- (a) Manufacturers of, importers of, and dealers in the following pesticide products or classes of pesticide products are exempt from the requirements of Division 7 of the Food and Agricultural Code, provided the pesticide products are exempt pursuant to section 25(b)(2) of the Federal Insecticide, Fungicide, and Rodenticide Act [7 U.S.C. sec. 136w(b)(2)]:
- (1) Pheromones and identical or substantially similar compounds labeled for use only in pheromone traps (or labeled for use in a manner which the Director determines poses no greater risk of adverse effects on the environment than use in pheromone traps), and pheromone traps in which those compounds are the sole active ingredient(s), as specified in 40 Code of Federal Regulations 152.25(b).
 - (2) Preservatives for biological specimens, including:
 - (A) Embalming fluids;
 - (B) Products used to preserve animal or animal organ specimens, in mortuaries, laboratories, hospitals, museums and institutions of learning; and
 - (C) Products used to preserve the integrity of milk, urine, blood, or other body fluids for laboratory analysis.
 - (3) Products consisting of foods that are used to attract pests and which contain no active ingredient(s).
 - (4)
 - (A) Natural cedar blocks, chips, shavings, balls, chests, drawer liners, paneling, and needles that meet all of the following criteria:
 1. The product consists totally of cedar wood or natural cedar.
 2. The product is not treated, combined, or impregnated with any additional substance(s).
 3. The product bears claims or directions for use solely to repel arthropods other than ticks or to retard mildew, and no additional claims are made in sale or distribution. The labeling must be limited to specific arthropods, or must exclude ticks if any general term such as "arthropods," "insects," "bugs," or any other broad inclusive term is used.

- (B) The exemption does not apply to natural cedar products claimed to repel ticks. The exemption also does not apply to cedar oil, or formulated products, which contain cedar oil, other cedar extracts, or ground cedar wood as part of a mixture.
- (5)(A) Products containing the following active ingredients alone or in combination with other substances listed in paragraph (5)(A), provided that all the criteria specified in paragraphs (5)(C) and (5)(D) are met:

Castor oil (U.S.P. or equivalent)
Cedar Oil ¹
Cinnamon
Cinnamon oil ¹
Citric acid ¹
Citronella (non-topical uses only)
Citronella oil (non-topical uses only)
Cloves ²
Clove oil ^{1,2}
Corn gluten meal
Corn oil
Cottonseed oil
Dried blood
Eugenol ^{1,2}
Garlic
Garlic oil ¹
Geraniol ²
Geranium oil ²
Lauryl sulfate ¹
Lemongrass oil ¹
Linseed oil
Malic acid ¹
Mint
Mint oil ¹
Peppermint ²
Peppermint oil ^{1,2}
2-Phenethyl propionate (2-phenylethyl propionate) ¹
Potassium sorbate ¹
Putrescent whole egg solids
Rosemary ²
Rosemary oil ^{1,2}
Sesame (includes ground sesame plant)
Sesame oil
Sodium chloride (common salt)
Sodium lauryl sulfate ^{1,2}
Soybean oil
Thyme ²

Thyme oil ^{1,2}
White pepper ¹
Zinc metal strips (consisting solely of zinc metal and impurities)

¹ Products containing 8.5% or more of this active ingredient in the formulated product must at a minimum bear the signal word "CAUTION," the phrase "Keep Out of Reach of Children," appropriate precautionary language, and a requirement for appropriate protective eyewear and gloves.

² Products containing this active ingredient intended for topical application to human skin must at a minimum bear the signal word "CAUTION," the phrase "Keep Out of Reach of Children," a dermal sensitization precautionary statement, a prohibition against application to the hands of children, and use directions requiring adult supervision during application to children.

(B) Topical use products containing less than or equal to 1 % of the following active ingredients alone or in combination with each other, provided: the product label carries as a minimum the signal word "CAUTION," the phrase "Keep Out Of Reach of Children," a dermal sensitization precautionary statement, a prohibition against application to the hands of children, and use directions-requiring adult supervision during application to children, and (ii) all the criteria specified in paragraphs (5)(C) and (5)(D) are met:

Citronella
Citronella oil

(C) A pesticide product exempt under paragraphs (5)(A) and (5)(B) of subsection (a) may include as inert ingredients only those substances listed in the U.S. Environmental Protection Agency's most current List 4A "Inerts of Minimal Concern." U.S. EPA's list of minimal risk inert ingredients is updated periodically and is published in the Federal Register.

(D) In addition, all of the following conditions must be met for products to be exempted under subsection (a)(5):

1. Each product containing the substance must bear a label identifying the name and percentage (by weight) of each active ingredient and the name of each inert ingredient.
2. The product must not bear claims either to control or mitigate microorganisms that pose a threat to human health, including but not limited to disease transmitting bacteria or viruses, or claims to control insects or rodents carrying specific diseases, including, but not limited to ticks that carry Lyme disease.
3. The product must not include any false and misleading labeling statements, including those listed in 40 CFR 156.10(a)(5)(i) through (viii).

(b) Whenever the manufacturer of, importer of, or dealer in any product exempted pursuant to this section has factual or scientific evidence of any adverse effect or risk to human health or the environment that has not previously been submitted to the department, the manufacturer, importer, or dealer shall report the evidence to the department within 60 days of learning of the information.

NOTE: Authority cited: Section 11456, 12781, and 12803, Food and Agricultural Code.

Reference: Section 12803, Food and Agricultural Code.

APPENDIX B

Pesticide Field Posting Requirements

This outline matches legislation amended 6/9/99

California Code of Regulations
Title 3. Food and Agriculture
Division 6. Pesticides and Pest Control Operations
Chapter 3. Pest Control Operations
Subchapter 3. Pesticide Worker Safety
Article 3. Field Worker Safety
Section 6776. Field Posting -

- (a) The operator of the property shall assure that signs are posted around treated fields in the following circumstances:
- (1) Whenever required by pesticide product labeling, unless access to the treated field is controlled in a manner that assures no employee (other than the handlers making the application) will enter, work in, remain in, or walk within 1/4 mile during the application and the restricted entry interval;
 - (2) All greenhouse applications, unless access is controlled in a manner that assures no employee (other than the handlers making the application) will enter, work in, remain in, or pass through the greenhouse during the application and the restricted entry interval; and
 - (3) Any application that results in a restricted entry interval of greater than seven days (after adjustment pursuant to Section 6774).
- (b) The signs shall be of a size so that the wording specified in (2) and (3) is readable and the skull and crossbones symbol is clearly visible, to a person with normal vision, from a distance of 25 feet. Signs complying with the size requirements of Title 40 Code of Federal Regulations, Part 170.120 are considered to be readable at 25 feet. The signs shall contain the following:
- (1) The skull and crossbones symbol near the center of the sign;
 - (2) The words "DANGER" and "PELIGRO" and "PESTICIDES" and "PESTICIDAS" in the upper portion of the sign;
 - (3) The words "KEEP OUT" and "NO ENTRE" in the lower portion on the sign;
 - (4) Whenever the sign is used to indicate a restricted entry interval of more than 7 days, the following information in the lower portion of the sign:
 - (A) The date of unrestricted entry;
 - (B) The name of the operator of the property; and
 - (C) The field identification, (if any); and
 - (5) All letters and the symbol shall be of a color which sharply contrasts with their immediate background

- (6) The Spanish portion of the sign may be replaced with another non-English language which is read by a majority of workers who do not read English. The replacement sign must be in the same format and meet the same size and other requirements as the original.

(c) The signs shall:

- (1) Be posted before the application begins but shall not be posted unless a pesticide application is scheduled within the next 24 hours;
- (2) Remain posted and clearly legible throughout the application and the restricted entry interval; and,
- (3) Be removed within three days after the end of the restricted entry interval and before any entry prohibited during a restricted entry interval.

(d) The signs shall be posted so that they are visible at all usual points of entry to the treated area, including each road, footpath, walkway, or aisle that enters the treated field, and each border with any labor camp adjacent to the treated field. If there are no identified usual points of entry to the treated field, signs shall be posted at the corners of the treated field. When a treated field is adjacent to an unfenced public right-of-way, such as a road, trail, or path, additional signs shall be posted at each end of the treated field and at intervals not exceeding 600 feet along the treated field's border with the right-of-way.

(e) When a pesticide product with the signal word "DANGER" on the label, or a minimal exposure pesticide listed in Section 6790, is being applied to a field through an irrigation system, signs shall be posted in the manner specified in (d). These signs shall contain the following:

- (1) An octagon stop sign symbol at least eight inches in diameter containing the word "STOP" in English;
- (2) The words "KEEP OUT" and "NO ENTRE" above the symbol and the words "PESTICIDES IN IRRIGATION WATER" and "PESTICIDAS EN AGUA de RIEGO" below the symbol;
- (3) All letters shall be at least 2-1/2 inches tall; and
- (4) All letters and the symbol shall be of a color which sharply contrasts with their immediate background.

(f) When a fumigant is applied to a field, signs shall be posted in the manner specified in (d). These signs shall contain the following information instead of the information specified in (b):

- (1) The skull and crossbones symbol; and
- (2) The following statements:
 - (A) "DANGER/PELIGRO";
 - (B) "Area under fumigation, DO NOT ENTER/NO ENTRE";

- (C) "(Name of Fumigant) Fumigant in use";
- (D) The date and time of the fumigation; and
- (E) The name, address, and telephone number of the applicator.

NOTE: Authority cited: Section 12981, Food and Agricultural Code.

Reference: Sections 12980 and 12981, Food and Agricultural Code.



AGENDA NO: D-3

MEETING DATE: 11/21/2013

Staff Report

TO: Recreation and Parks Commission **DATE:** 11/14/2013
FROM: Joe Woods, Recreation and Parks Director
SUBJECT: Review 2014 Recreation & Parks Commission Meeting Calendar

RECOMMENDATION

Staff recommends Recreation and Parks Commission (RPC) reviews their meeting calendar for 2014, and provides staff with recommendations for any changes to the calendar and the proposed RPC Agenda Planning Guide.

ALTERNATIVES

- 1.) Continue RPC business without developing a formal calendar and Agenda Planning Guide.
- 2.) Recommend supporting the proposed calendar and Agenda Planning Guide as a draft and request staff to bring the item back to RPC for further discussion.
- 3.) Recommend supporting the proposed calendar and Agenda Planning Guide.

FISCAL IMPACT

This agenda item represents no fiscal impact at this time.

BACKGROUND/DISCUSSION

The RPC currently meets on the third Thursday of odd numbered months, equaling only six regularly scheduled meetings. In an effort to maximize this limited meeting schedule, Staff is proposing the use of a RPC Agenda Planning Guide based on the format currently used by City Council. This Agenda Planning Guide would be a working document allowing Staff as well as the RPC to track important topics and plan for future meetings. The use of such a document would ensure that important topics are reviewed in a timely manner and that items brought forward by RPC members are added to a future agenda.

Staff is also recommending that in addition to the six regularly scheduled RPC meetings that a Special Meeting be added on February 20, 2014 to introduce new commissioners and conduct elections for Chair, Vice Chair, Senior Representative and Morro Bay Community Foundation Representative.

Prepared By: CE

Dept Review: JW

**RECREATION PARKS COMMISSION
AGENDA PLANNING GUIDE**

Meeting Date	Item:	Referral Date
	FUTURE AGENDA ITEMS:	
11/21/2013		
Presentation	Mike Wilcox - Utility Savings Analysis	
Joe	Status Report	monthly
Joe	Work Program Review	
Karen	Program Evaluations - Boys Volleyball, Track, Softball, Rock to Pier, Labor Day	annual
Joe	Integrated Pest Management Policy - Initial Review	by Council 8/27/13
Admin	2014 Meeting calendar & Agenda Planning	
1/16/2014		
Joe	Work Program FY 2014/15	11/21/13
Joe	Proposed Ordinance - Unsupervised Bike Park	
Chair	Spaghetti Dinner Fundraiser	
Heather	Program Evaluations - Kids' Club, Kids' Camp, Teen Action Club, Holiday Tree Lighting	annual
2/20/2014	Special Meeting	
Admin	Election of Chair & Vice Chair for 2014	annual
Admin	Election of Senior Representative for 2014	annual
3/20/2014		
5/15/2014		
Joe	Master Fee Schedule Review	annual
7/17/2014		
Joe	Parks Tour	annual
9/18/2014		
11/20/2014		
	PENDING AGENDA ITEMS	
Admin	Volunteer Recognition	
Joe	Sponsorship Policy	
Joe	Facilities Master Plan	
Joe	Public Art Proposal	
	REOCCURRING ANNUAL/MONTHLY REPORTS	meeting to be heard
Joe	Status Report	Monthly
Joe	Work Program	January/Ongoing
Admin	Elections	March
Joe	Master Fee Schedule Review	May
Joe	Parks Tour	July
Supervisors	Program Evaluations	
Chair	Fundraisers: Spaghetti Dinner	January
	AGENDA ITEMS FORWARDED TO CITY COUNCIL	
	Partnership Policy	
	Public Art Proposal - Sculpture Senior Center Courtyard	