

**MINUTES - CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE  
REGULAR MEETING – APRIL 19, 2016  
VETERANS MEMORIAL HALL – 3:30 P.M.**

- MEMBERS PRESENT:** Barbara Spagnola Chairperson  
David Betonte Member  
Betty Forsythe Member  
Marlys McPherson Member
- ABSENT:** Roscoe Mathieu Member
- STAFF PRESENT:** Susan Slayton Administrative Services Director  
Brooke Austin Deputy City Clerk

**ESTABLISH QUORUM AND CALL TO ORDER**

A quorum was established with all members, but Member Mathieu, present, and the meeting was called to order at 3:30 p.m.

**COMMITTEE MEMBERS ANNOUNCEMENTS AND PRESENTATIONS** - None

**PUBLIC COMMENT PERIOD**

<https://youtu.be/3xwhsb9DSwI?t=1m21s>

The public comment period was opened. Seeing none, the public comment period was closed.

**A. CONSENT CALENDAR**

**A-1 APPROVAL OF MINUTES FOR THE MARCH 8, 2016 SPECIAL CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE MEETING**

<https://youtu.be/3xwhsb9DSwI?t=1m28s>

**MOTION:** Committee Member McPherson moved to approve the minutes from the March 8, 2016 special meeting. The motion was seconded by Member Forsythe and carried unanimously, 4-0.

**B. BUSINESS ITEMS**

**B-1 REVIEW OF THE 3<sup>RD</sup> QUARTER 2015/16 REPORTS**

<https://youtu.be/3xwhsb9DSwI?t=2m8s>

Administrative Service Director Slayton presented the 3<sup>rd</sup> Quarter Financial Status Reports, Investment Portfolio and Contract Expenditures Report to the Committee and responded to inquiries.

The Committee plans to submit a combined report to Council for all items it considers.

**B-2 PROGRESS UPDATE: PUBLIC-FRIENDLY BUDGET**

<https://youtu.be/3xwhsb9DSwI?t=1h22m8s>

Member Betonte reported the subcommittee met and recommends the City resurrect the Budget in Brief document. They also have additional ideas to present at the next meeting. The Committee again discussed a workshop for creating public-friendly budget documents and Administrative Services Director Slayton will try to plan it for July or August.

**C. DECLARATION OF FUTURE AGENDA ITEMS**

<https://youtu.be/3xwhsb9DSwI?t=1h42m9s>

Review of the final 2014/15 Audit was previously declared as a future agenda item. Administrative Services Director Slayton advised it had been e-mailed to the Committee Members.

Public-friendly budget documents was declared as an ongoing future agenda item.

**D. ADJOURNMENT**

<https://youtu.be/3xwhsb9DSwI?t=1h56m43s>

The meeting adjourned at 5:27 pm. The next Regular Meeting will be held Tuesday, May 17, 2016 at 3:30 p.m. at the Veterans Memorial Hall located at 209 Surf Street, Morro Bay, CA.

Recorded by:

Brooke Austin  
Deputy City Clerk