

**MINUTES – CITIZENS OVERSIGHT/ FINANCE
ADVISORY COMMITTEE
REGULAR MEETING – MARCH 19, 2019
VETERANS MEMORIAL HALL – 3:30 P.M.**

MEMBERS PRESENT:	Barbara Spagnola	Chair
	John Martin	Vice-Chair
	Lois Johnson	Member
	Bill Bowes	Member
	David Betonte	Member
	Homer Alexander	Member
	Bart Beckman	Member
STAFF PRESENT:	Jennifer Callaway	Finance Director
	Sandra Martin	Budget/Accounting Manager
	Tracy McConnell	Account Clerk III

ESTABLISH A QUORUM AND CALL TO ORDER

Chair Spagnola called the meeting to order at 3:30 p.m., with 7 members present.

MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE
COMMITTEE MEMBERS ANNOUNCEMENTS & PRESENTATIONS

STAFF ANNOUNCEMENTS
No staff announcements made.

PUBLIC COMMENT PERIOD
No public comments made.

A. CONSENT CALENDAR

1. APPROVAL OF MINUTES FOR FEBRUARY 19, 2019 CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE MEETING
<https://youtu.be/NZEoFbegqS8?t=2m25s>
MOTION: Member Martin moved to approve A-1 with changes. Member Bowes seconded, and the motion carried 7 - 0.

B. BUSINESS ITEMS

1. REVIEW OF SECOND QUARTER INVESTMENT REPORT (JULY THROUGH DECEMBER 31, 2018) FOR FISCAL YEAR 2018/19 (Finance Director)
<https://youtu.be/NZEoFbegqS8?t=4m34s>
Finance Director Callaway presented the item and answered questions from committee members.

2. DISCUSSION AND INPUT ON PREPARATION OF MEASURE Q FY 2019/20 BUDGET

<https://youtu.be/NZEoFbegqS8?t=17m2s>

Finance Director Callaway added the Police budget for standby pay of \$24,000 per year. Staff answered questions from committee members.

3. FISCAL YEAR 2018/19 BUDGET BRIEF (Finance Director)

<https://youtu.be/NZEoFbegqS8?t=1h2m50s>

Finance Director Callaway took suggestions from committee and answered questions.

MOTION: Member Bowes moved to approve the proposed brief for publication on the website and copies at City Hall. Member Martin seconded. The motion carried 7-0.

4. REVIEW OF FY 2018/19 (JULY THROUGH MARCH 13, 2019) ACCUMULATED TRANSACTIONS REPORT FOR THE WRF CAPITAL PROJECT

<https://youtu.be/NZEoFbegqS8?t=1h12m55s>

Finance Director Callaway presented the report and, along with corresponding staff, answered questions from committee members.

5. RECEIVE THE FISCAL YEAR 2017/18 COMPREHENSIVE ANNUAL FINANCIAL REPORT

<https://youtu.be/NZEoFbegqS8?t=1h41m19s>

Finance Director Callaway and corresponding staff answered questions and received recommendations from committee members.

C. DECLARATION OF FUTURE AGENDA ITEMS

Measure Q FY 2019/2020 Budget
FY 2019/2020 Proposed Budget
Draft for WRF Project Budget with Capital Items
Revised WRF Report
3rd Quarter Investment Report

D. SCHEDULE NEXT MEETING

The next Regular Meeting of the Citizens Finance Advisory Committee is scheduled for Tuesday, April 16, 2019.

E. ADJOURNMENT

The meeting adjourned at 5:25 p.m.

Recorded by:
Tracy McConnell