

**CITIZENS OVERSIGHT AD HOC COMMITTEE
MINUTES – Tuesday, March 06, 2007**

MEMBERS PRESENT: Homer Alexander, Joyce Lundy, Lanny McKay, Graham Pask,
Cheryl Taylor

MEMBERS ABSENT: None

STAFF PRESENT: Robert Hendrix, City Manager; Susan Slayton, Finance Director

STAFF ABSENT: Robert Schultz, City Attorney

I. CALL TO ORDER

Susan Slayton called the meeting to order at 9:05 a.m.

II. ORIENTATION

1. Parliamentary process orientation

Bob Hendrix presented a brief overview of the Brown Act and Robert's Rules of Order. He pointed out the need to include a Public Comment Period on each agenda since these are public meetings.

2. Role of the committee

Bob Hendrix suggested that the committee might want to be involved in the budget process, rather than just reviewing expenditures after-the-fact. The committee members felt that their role was more oversight – to make sure that the money was spent properly, like auditors. After some discussion, the members agreed that it would be beneficial to have a voice in the 2007 – 2009 budget process and to schedule a budget process orientation meeting.

It was agreed that initially the committee will need to meet more frequently to get established, but will ultimately meet every quarter or twice a year.

3. Expectations of staff

Bob Hendrix informed the committee that a staff member would be present at all committee meetings to take minutes and provide guidance.

4. Sample of monthly reports

Susan Slayton presented sample monthly reports. The committee will let her know if they would like to see more detail or the information displayed in another format.

III. FUTURE AGENDA ITEMS

1. Selection of Chairperson and Vice-Chairperson
2. Brown Act review
3. Orientation to budget

IV. SCHEDULE NEXT MEETING

The next meeting is scheduled for March 20, 2007 at 9:00 a.m. in City Hall's conference room.

V. ADJOURNMENT

The meeting was adjourned at 10:00 a.m.