

**CITIZENS OVERSIGHT AD HOC COMMITTEE
MINUTES – Wednesday, December 3, 2008**

MEMBERS PRESENT: Homer Alexander, Joyce Lundy, Cheryl Taylor, Graham Pask, Lanny McKay

STAFF PRESENT: Susan Slayton, Administrative Services Director

PUBLIC PRESENT: None

I. CALL TO ORDER

Chair Alexander called the meeting to order at 9:01 a.m.

II. PUBLIC COMMENT PERIOD

None

III. APPROVAL OF MINUTES

Minutes from March 10, 2008, were approved unanimously.

IV. NEW BUSINESS

1. REVIEW OF FY 2007/08 UNAUDITED EXPENDITURES

Recommendations to City Council:

1. Pay off bank loans and borrow the money from Risk Management; this way we are paying interest to ourselves.
2. Reclassify Auto CAD license and ADA ramps for downtown expenditures to General Fund.
3. For these two years, Measure Q for Streets and Storm Drains should be used after the General Fund budget is spent. General Fund Streets budget for contract services not completely spent in 2007/08; \$2,828 of the Measure Q expenditure should be transferred back to the General Fund.

2. REVIEW OF FY 2008/09 Y-T-D EXPENDITURES

Same recommendation as #1 above.

3. UNSPENT BALANCES FORWARD

Slayton stated that there was \$49,202 unbudgeted funds from 2006/07 due to the start up time of the Measure Q sales tax (April 1, 2007), and \$194,348 from 2007/08 due to revenues performing higher than expected. In the 2007/08 FY, Council had allocated the budget based on percentages; Slayton had planned to use the same formula for the excess revenues.

Recommendation to City Council:

Council should be presented with the amount of unbudgeted revenue from 2006/07 and the excess revenues from 2007/08, and make the determination on how to divide those funds between the receiving departments.

V. FUTURE AGENDA ITEMS

VI. SCHEDULE NEXT MEETING

The next meeting date will be e-mailed to all members.

VII. ADJOURNMENT

The meeting was adjourned at 10:30 a.m.