

**MINUTES  
RECREATION AND PARKS COMMISSION  
CITY OF MORRO BAY  
FEBRUARY 9, 2006**

**CALL TO ORDER**

The meeting was called to order at 5:00 p.m. by Vice-Chair Leabah Winter.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Commissioners House, Munoz, Solu, Mahan, Hensley, Vice-Chair Winter;  
Staff Lueker, Sweeny.

**ABSENT:** None

**PUBLIC COMMENT**

Bob Newman – On behalf of Fire Chief Mike Pond announced the Fire Department is developing a mitigation plan to look at hazards throughout the City. The report will be brought back to the Boards and Commissions. This is a Federal plan required of all cities. A draft should be available in about two months.

Audrey Coffman, Morro Bay – Took her dogs to the off-leash area at Del Mar Park. She is confused about what is going on, doesn't understand the problem.

**IN REGARD TO PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES OF THE DECEMBER 8, 2005 MEETING**

It was moved and seconded to accept the Minutes of the December 8, 2005 meeting for file. M/S/C (House/Solu).

**ANNOUNCEMENTS**

Director Andrea Lueker mentioned the correspondence from Karen Robert regarding the "Del Mar Doggie Social Club". She introduced and welcomed new Commissioners Jeff Hensley and Judy Mahan.

**A. NEW BUSINESS**

**A-1 ELECTION OF CHAIR AND VICE-CHAIR FOR 2006**

Director Lueker presented the Commission with the task of elections of Chair and Vice-Chair. Vice-Chair Winter opened the floor for nominations. Commissioner Munoz nominated Vice-Chair Winter. With no further nominations Leabah Winter

was elected Chair by acclamation.

Chair Winter opened the floor for nominations for Vice-Chair. Commissioner Munoz nominated Stan House. With no further nominations Stan House was elected Vice-Chair by acclamation.

#### **A-2 ELECTION OF SENIOR REPRESENTATIVE FOR 2006**

Director Lueker informed the Commission it was time to select the 2006 representative to the Senior Citizens, Inc. Chair Winter opened the floor for nominations. Commissioner House nominated Leabah Winter. With no further nominations Leabah Winter was elected Senior Representative by acclamation.

#### **A-3 'DIXON'S ANNUAL SPAGHETTI DINNER' FUNDRAISER**

Staff Sweeny reminded the Commission that 'Dixon's Annual Spaghetti Dinner' is the main fundraiser for the Morro Bay Community Foundation Youth Scholarship Fund. Last year \$4,200 was raised from the event and deposited into the Scholarship Fund. Staff Sweeny listed the current donations that have been confirmed for the dinner. This year's dinner is being held on March 17<sup>th</sup> in conjunction with the 3<sup>rd</sup> Annual Art Show and Silent Auction. Tickets are available for the Commissioners and there are three types of tickets as in the past. Ticket prices remain the same as last year. Staff will be contacting the Commissioners to determine job responsibilities and duties. She added that the event is co-sponsored by the Senior Citizens Inc.

Commissioner Hensley asked about the time of the event.

Staff Sweeny replied it would be held on Friday, March 17<sup>th</sup> from 4:00 to 7:30 p.m. here at the Morro Bay Community Center.

Chair Winter inquired if the Commissioners could have some Raffle Tickets to sell ahead of time.

Staff Sweeny said she will provide Raffle Tickets to the Commission.

It was moved and seconded to accept 'Dixon's Annual Spaghetti Dinner' Fundraiser report for file. M/S/C (House/Munoz).

A motion was made and seconded to address Item C-1 Citizen's Reports and Correspondence at this time. M/S/C (House/Munoz).

### **C. WRITTEN COMMUNICATIONS**

#### **C-1 CITIZEN'S REPORTS AND CORRESPONDENCE**

Director Lueker referenced the letter from Karen Robert who for the last 5-6 years has pulled the Public Area Use Permit for the Del Mar Doggie Social Club to meet at Del Mar Park. The group established rules were policed by those in attendance. At the end of 2005 renewal of the permit required insurance as with all Public Area Use

Permits in the City's parks. Ms. Robert has decided not to renew the permit as the permit holder could be held liable. The Department contacted the City's insurance provider and the cost of insurance for the permit would be approximately \$320 a year. Currently there is not a permitted use for off leash dogs at Del Mar Park. The Dog Park issue will be discussed at a City Council meeting in March.

Commissioner House asked if the City could take on the permit and the insurance.

Director Lueker replied she is concerned with the Department taking on more programs in lieu of the budget cuts.

Commissioner Munoz inquired if an organization took out the permit did it specifically need to be a non-profit.

Director Lueker said the permit is available for anyone to take out, but liability insurance needs to be provided.

Commissioner House stated that we are not conducting a Public Hearing. The Commission has passed their recommendations on to the City Council. Questions should be addressed to the City Council, they will make the ultimate decision.

Director Lueker mentioned the Citizen's Report about concern with the Teen Center roof.

It was moved and seconded to accept the Correspondence and Citizen's Report for file. M/S/C (Munoz/House).

## **B. UNFINISHED BUSINESS**

### **B-1 FURTHER DISCUSSION ON CITY OF MORRO BAY SPECIAL EVENT POLICY**

Director Lueker recommended the Commission review the third draft of the Special Event Policy and checklist and make a recommendation to the City Council for approval.

Commissioner House felt that Section V, Item 'b' was not clear.

It was moved and seconded to add "There will be no charge for equipment used by groups promoting events in the City except for the cost of fuel." M/S/C (House/Munoz).

Chair Winter expressed that Section VI, Item 'i' was vague.

It was moved and seconded to delete Section VI, Item 'i'. M/S/C (Winter/Solu).

It was moved and seconded to forward a recommendation on the amended City of Morro Bay Special Event Policy to the City council. M/S/C (House/Mahan).

**B-1 RECREATION AND PARKS DEPARTMENT STATUS REPORT**

**Teen Center** – The winter hours are Tuesday through Thursday from 3:00 - 7:00 p.m., Saturdays 1:00 – 10:00 p.m. The Teen Center is also open on Monday mornings for Morro Bay High School students.

**Skate Park** – The Skate Park winter hours are Friday 3:00 p.m. to dusk and Saturday and Sunday from noon to 5:00 p.m.

**Del Mar Tennis Courts** – No new update. The State informed the City that \$238,000 has been granted through the competitive Roberti-Z’Berg-Harris Urban Open Space and Recreation Grant Program. Once the project contract arrives, staff will be looking at the timeline calendaring issues.

**Community Pool** – No new update. Due to the budget proposal forwarded by the Commission in December, staff is not pursuing the project at this time.

**Cloisters Assessment District** –The most current printout shows with 58% of the year gone our expenditures are at 40%.

**Coleman Skate Park Renovation** – Staff has received reimbursement for the \$40,000 or per capita funds expended on the skate park renovation project.

**Youth Services Staffing** – Staffing of the Kids Club Program, the Teen Center and the Skate Park continues to be difficult with vacancies at both Kids Club and the Teen Center.

**Tides on the Web** – **The completed Tides Web Guide is online and available for viewing at [.morro-bay.ca.us](http://morro-bay.ca.us)** on the City Department page. Staff is working with Information Technology staff to perform minor updates on the document on a monthly basis and major changes seasonally.

**Photovoltaic Project** – The outreach display for the Community Center lobby was installed yesterday. The City will now request the final payment of \$8,000 from the air Pollution Control District and the project will be complete.

**Entrance Sculpture Update** – No new update. Staff has drafted an agreement and subsequently met with the Entrance Sculpture group regarding maintenance details. Staff is waiting for the Entrance Sculpture Group to amend the original agreement for staff’s review.

**Morro Bay Community Foundation** – The Foundation is working on the annual Spaghetti Dinner and 3<sup>rd</sup> Annual Art Show and Silent Auction. Staff has combined the events to include a chamber of Commerce Mixer on Thursday, March 16<sup>th</sup>, Spaghetti Dinner on March 17<sup>th</sup> and the Artist Reception on March 18<sup>th</sup>. Funds generated from these events will go to the provision of youth scholarships.

**Youth Basketball Program** – The program is in full swing, with four weeks of play complete. The incidence of unsportsmanlike behavior has been at a minimum with

players, coaches and parents partially due to the Code of Conduct the Department implemented a few years ago.

**Girls Softball** – In its 3<sup>rd</sup> year the program continues to grow. ASA rules mandated enforcement of boundary changes that enabled Morro Bay, Los Osos, Cayucos and Cambria to play in the same league. A parents committee has been formed to fundraise for this program.

**Parking Lot Lights at Keiser Park** – The City Council approved the expenditure of up to \$13,000 for installation of new lights and staff is working with a contractor to coordinate the project.

**Program Registration** – The Department has purchased a new registration system that will enable participants to register online for programs. The expected date for implementation is mid to late March.

Commissioners Workshop – The annual Recreation and Parks Commissioner's workshop is scheduled for February 25, 2006. It will begin at the National Geographic Theater at Hearst Castle.

Commissioner House asked about the cost of the new registration software and the convenience fee charged to those using the online registration.

Director Lueker replied the net cost is around \$4,000 and the convenience fee is 1.5% of the transaction fee plus \$ .50.

It was moved and seconded to accept the Recreation and Parks Department Status Report for file. M/S/C (Munoz/House).

## **D. REPORTS**

### **D-1 YOUTH SERVICES SUMMARY FOR OCTOBER, NOVEMBER AND DECEMBER 2005**

### **D-2 SPORTS AND FITNESS SUMMARY FOR OCTOBER, NOVEMBER AND DECEMBER 2005**

### **D-3 FACILITIES AND PARK USE SUMMARY FOR OCTOBER , NOVEMBER AND DECEMBER 2005**

It was moved and seconded to accept the following report for file: Youth Services for October, November, December 2005; Sports and Fitness Summary for October, November, December 2005; Facilities and Park Use for October, November, December 2005. M/S/C (House/Solu).

### **D-4 SENIOR REPRESENTATIVE REPORT**

Chair Winter the Senior Citizens have changed their Potluck and General Meeting to the third Friday of each month beginning at 1:00 p.m. They hope attendance will

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improve holding it during the day and the availability of Dial-a-Ride to provide transportation to those seniors who do not drive.

**D-5 COMMISSIONER REPORTS**

None

**E. PUBLIC HEARINGS**

None

**DECLARATION OF FUTURE AGENDA ITEMS**

None

**ADJOURNMENT**

Commissioner House moved to adjourn the meeting. The meeting was adjourned.

**RESPECTFULLY SUBMITTED,**

**BARBARA WRIGHT  
ADMINISTRATIVE TECHNICIAN**

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