

**MINUTES  
RECREATION AND PARKS COMMISSION  
CITY OF MORRO BAY  
JUNE 8, 2006**

**CALL TO ORDER**

The meeting was called to order at 5:05 p.m. by Chair Leabah Winter.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**PRESENT:** Commissioners Munoz, Hensley, Hale, Solu, House, Chair Winter; Staff Lueker, Wright.

**ABSENT:** Commissioner Mahan (excused).

**PUBLIC COMMENT**

None

**IN REGARD TO PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES OF THE MAY 11, 2006 MEETING**

It was moved and seconded to accept the Minutes of the May 11, 2006 meeting for file. M/S/C (House/Munoz).

**ANNOUNCEMENTS**

None

**A. NEW BUSINESS**

**A-1 PRESENTATION ON ESSENTIAL PUBLIC SERVICES NEEDS**

Fire Chief Mike Pond informed the Commission that a one-half cent sales tax increase would be a potential new revenue source for all General Fund needs to include Fire services, roads and streets as well as infrastructure needs. The one-half cent increase would generate approximately \$750,000 annually and the City is considering a November 2006 election to restore and maintain critical City services and infrastructure. An independent Citizens Oversight Committee will be formed to ensure funds are spent as promised and annual audits will be performed.

Commissioner House asked who would appoint the Citizens Oversight Committee.

Chief Pond replied traditionally the City Council makes appointments.

Staff Lueker stated that in a telephone poll citizens voiced their approval of having an oversight committee.

No action required.

## **A-2 DISCUSSION ON DATE CHANGE FOR RECREATION AND PARKS COMMISSION MEETING**

Staff Lueker recommended the Commission review their meeting date and determine if it is feasible to meet at 5:00 p.m. on the first Thursday of each month at the Veteran's Memorial Building. Substantial Facilities Staff savings could be realized as the Harbor Advisory Board meets on the first Thursday at 7:00 p.m. and it would require only one setup. The Commission may want to discuss what procedure they would use for a meeting lasting longer than two hours.

Commissioner House thought it was a good idea as it would save money and work.

Commissioner Hensley stated we could begin earlier if we knew the agenda may take longer than two hours.

Staff Lueker said we could possibly start earlier or we could change the location.

It was moved and seconded to date and location of the Recreation and Parks Commission meeting to the first Thursday of each month at the Veterans' Memorial Building. M/S/C (Solu/Hale).

## **A-3 SCHEDULING OF THE ANNUAL PARKS TOUR**

Staff Lueker recommended the Recreation and Parks Commission select a date and time for annual tour of City parks. She suggested either July 6<sup>th</sup> or July 13<sup>th</sup> as possible dates.

It was moved and seconded to schedule the Annual Parks Tour for Thursday, July 6, 2006 in lieu of their regularly scheduled meeting. M/S/C (House/Solu).

## **A-4 INITIAL DISCUSSION ON PARK RESERVATION POLICIES**

Staff Lueker recommended the commission review the park reservation policies, attend the parks tour and then make recommendations on amending the policies. Throughout the parks system there are different reservable areas and/or practices for each park due to park design and amenities. In the last several years the Department has had a significant increase in the number of requests for public park use for weddings and receptions, which typically do not fit areas that are able to be 'reserved' in the parks. Initially, the public parks in Morro Bay were set up predominantly on a first come, first served basis with a few group areas that were able to be reserved. When looking at reservable areas in the park system it is important to keep in mind that the majority of the parkland should be kept available on a first come, first served basis, open to the general public.

After discussion at a staff meeting, the following situations came up in terms of the current reservation system:

1. Would it be beneficial to designate particular areas in parks as reservable, but put parameters on use?
2. Would it be beneficial to designate some parks as first come, first served only or conversely designating particular parks as reservable.

Commissioner Munoz said perhaps the parks could be reservable two weekends of the month and available to the public the other two weekends.

Commissioner Hale asked if there was a mechanism to alert the public to what parks were reserved and when they were reserved. She also inquired how much revenue park reservations generated.

Staff Lueker said that information is available on our new online registration system. Traditionally park reservations generate \$8,000 - \$10,000 annually.

No action required.

## **B. UNFINISHED BUSINESS**

### **B-1 RECREATION AND PARKS DEPARTMENT STATUS REPORT**

Director Lueker reviewed the Status Report and announced upcoming events.

Commissioner House asked if the Department had considered outings to the San Luis Blues Baseball games.

Commissioner Hale inquired about promoting the online registration program.

It was moved and seconded to accept this report for file. M/S/C (Munoz/Hensley).

## **C. WRITTEN COMMUNICATIONS**

### **C-1 CITIZENS' REPORTS AND CORRESPONDENCE**

None

## **D. REPORTS**

### **D-1 YOUTH SERVICES SUMMARY FOR APRIL 2006**

### **D-2 SPORTS AND FITNESS SUMMARY FOR APRIL 2006**

### **D-3 FACILITIES AND PARK USE SUMMARY FOR APRIL 2006**

It was moved and seconded to accept the following reports for file: Youth Services for March 2006; Facilities and Park Use for March 2006. M/S/C (Munoz/Hensley).

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**D-4 SENIOR REPRESENTATIVE REPORT**

None

**D-5 COMMISSIONER REPORTS**

None

**E. PUBLIC HEARINGS**

None

**DECLARATION OF FUTURE AGENDA ITEMS**

Commissioner House mentioned the F.Y. 2006-2007 Recreation and Parks Department budget.

Staff Lueker said the budget was adopted by the City Council in June. She added her salary is being paid out of the Administration budget and we were given monies for a part-time front desk person.

**ADJOURNMENT**

It was moved and seconded to adjourn the meeting. The meeting was adjourned at 6:12 p.m. M/S/C (House/Munoz).

**RESPECTFULLY SUBMITTED,**

**BARBARA WRIGHT  
ADMINISTRATIVE TECHNICIAN**

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