

**MINUTES
RECREATION AND PARKS COMMISSION
CITY OF MORRO BAY
SEPTEMBER 6, 2007**

CALL TO ORDER

The meeting was called to order by Vice-Chair Stan House.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Commissioners Hale, House, Munoz, Mahan; Staff Lueker, Wright.

ABSENT: Commissioner Solu (excused), Commissioner Hensley (excused);
Commissioner Winter (excused).

PUBLIC COMMENT

None

IN REGARD TO PUBLIC COMMENTS

None

APPROVAL OF MINUTES OF THE AUGUST 2, 2007 MEETING

It was moved and seconded to accept the Minutes of the August 2, 2007 meeting for file.
M/S/C (Munoz/Hale).

ANNOUNCEMENTS

None

A. NEW BUSINESS

A-1 USE OF PARK IN LIEU FUNDS FOR PARKING LOT REPAIR AT LILA KEISER PARK

Staff recommends the Commission approve and recommend to the City Council to approve the use of up to \$19,000 of Park in Lieu funds to repair the Lila Keiser Parking Lot. Keiser Park is one of the oldest and busiest parks in Morro Bay. Traffic in out of the park is extremely heavy and has resulted in parking lot deterioration and safety hazard. Staff is recommending repair of the parking lot to include saw cutting, removal and replacement of approximately 4200 square feet of 2 inch asphalt and additional surface patching of up to five tons of damaged asphalt throughout the parking lot.

It was moved and seconded to approve and recommend to the City Council to

approve the use of up to \$19,000 of Park in Lieu funds to repair the Lila Keiser Parking Lot. M/S/C (Munoz/Mahan).

A-2 REVIEW OF PENDING RECREATION AND PARKS DEPARTMENT PROJECTS

This item had been pulled from the Agenda.

A-3 DISCUSSION OF CITIZEN'S LETTER REGARDING CLOISTERS PARK TREES AND PATHS

The Recreation and Parks Department received a citizen's correspondence regarding several issues at the Cloisters Park. Staff is recommending to refrain from planting any trees as the Coastal Commission put a number of conditions on the Cloisters Development Project, many having to do with landscaping. Adding any type of amenity to the park, plantings or otherwise will require additional maintenance efforts that cannot be absorbed into the extremely limited staffing and budget.

The paths at Cloisters are heavily used and some areas on the paths are not visible from the parking lot. The Fire Department has stated that identifying these paths would be very helpful. In prior incidents they have had to walk the entire path to locate an injured person/caller. Staff recommends to name both the access ways from the north cluster of houses and the south cluster of houses to the back pathway using the suggested 'Emerald Path' and 'Indigo Path'. Staff does not recommend naming any path or amenity in the park with a family name as the Department has a specific park naming policy (Resolution No. 80-88).

Commissioner Hale suggested the back path along the beach be named as it is not visible.

Staff Lueker stated the Fire Department suggested mile markers along that path. She also mentioned there might be a way to tie in the interpretative panels.

Commissioner Mahan agreed with Commissioner Hale with regard to the back path.

Vice-Chair House felt we shouldn't make this too complicated, keep it simple.

Staff suggested perhaps naming the two paths 'Indigo Access' and 'Emerald Access' and the back path 'Cloisters Path'.

It was moved and seconded to proceed with naming the two paths 'Indigo Access' and 'Emerald Access' and the back path 'Cloisters Beach Path'. M/S/C (Munoz/Hale).

Staff will bring back the criteria for Mid-Block Crosswalks to the October meeting.

B. UNFINISHED BUSINESS

B-1 FURTHER DISCUSSION OF THE COLEMAN PARK MASTER PLAN

Staff recommends the Commission forward a recommendation to the City Council to fund up to \$48,000 to complete a conceptual/master plan process for the Morro Creek to Target Rock area, including Coleman Park. In terms of the Harbor Department planning efforts, in 1997-98 the City completed a community-based effort that determined that the best location for a boat repair and dry storage facility in Morro Bay Harbor north of the Morro Bay Power Plant intake structure. At the August 2007 Harbor Advisory Board meeting the Board reviewed the 1997-98 concept and urged the City to proceed with further analysis and design development. Combining funding with the Harbor Advisory Board and enlarging the planning area to encompass the area from the Morro Bay Power Plant to Target Rock is a good idea and should maximize the funding available. Should the Commission follow staff's recommendation and the City Council agree to the expenditure of park-in-lieu funds, staff anticipates a new proposal from RRM Design regarding the combined project.

Vice-Chair House asked when the drawing was from and where the Harbor funds would come from.

Staff replied the drawing was done by RRM in 1997-1998. Harbor funding has already been allocated in their budget. She said the Commission would be agreeing to fund the project and be a joint project with the Harbor Department. The Harbor Advisory Board at their meeting will be deciding only on it being a joint project with the Recreation and Parks Department.

It was moved and seconded to forward a recommendation to the City Council to fund up to \$48,000 to complete a conceptual/master plan process for the Morro Creek to Target Rock area, including Coleman Park. M/S/C (House/Mahan).

B-2 RECREATION AND PARKS DEPARTMENT STATUS REPORT

Staff Lueker reviewed the Recreation and Parks Department Status Report.

She said staff will bring back to the Commission the economic impact the Labor Day Tournament has on the City of Morro Bay.

She added the ribbon cutting ceremony at Del Mar Park Playground may be moved back to Friday, September 14th. Commissioners will be notified of the date.

Commissioner Hale asked about community members giving feedback on the new Recreation and Parks Department website.

It was moved and seconded to accept the Recreation and Parks Department Status Report for file. M/S/C (Munoz/Mahan).

C. WRITTEN COMMUNICATIONS

C-1 CITIZENS' REPORTS AND CORRESPONDENCE

None

D. REPORTS

D-1 YOUTH SERVICES SUMMARY FOR JULY 2007

D-2 SPORTS AND FITNESS SUMMARY FOR JULY 2007

D-3 FACILITIES AND PARK USE SUMMARY FOR JULY 2007

It was moved and seconded to accept the following reports for file: Youth Services for July 2007; Sports and Fitness for July 2007; Facilities and Park Use for July 2007. M/S/C (Munoz/Hale).

D-4 SENIOR REPRESENTATIVE REPORT

None

D-5 COMMISSIONER REPORTS

None

E. PUBLIC HEARINGS

None

DECLARATION OF FUTURE AGENDA ITEMS

Staff has contacted the Capital Projects Manager with regard to the maintenance costs of the Harbor Walk Project and also has been in contact with the County with regard to the Morro Bay / Cayucos Connector. This information will be provided at the October meeting.

ADJOURNMENT

It was moved and seconded to adjourn the meeting at 5:43 p.m. M/S/C (Munoz/Hale).

RESPECTFULLY SUBMITTED,

**BARBARA WRIGHT
ADMINISTRATIVE TECHNICIAN**