

**MINUTES
RECREATION AND PARKS COMMISSION
CITY OF MORRO BAY
NOVEMBER 6, 2008**

CALL TO ORDER

The meeting was called to order by Chair Solu at 5:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Commissioners Hensley, Hale, Mahan, Munoz, Chair Solu; Staff Woods.

ABSENT: Commissioner Vaughan; Commissioner Wenger.

PUBLIC COMMENT

None

IN REGARD TO PUBLIC COMMENTS

None

APPROVAL OF MINUTES OF THE OCTOBER 2, 2008 MEETING

It was moved and seconded to accept the Minutes of the October 2, 2008 meeting for file. M/S/C (Munoz/Hensley).

ANNOUNCEMENTS

Commissioner Hale announced that the Soccer League Tournaments start this weekend and a link to the schedules is on the Department website.

Chair Solu reminded everyone that the Department is currently taking signups for Youth Basketball and Futsal.

A. NEW BUSINESS

A-1 RECOMMENDATION FOR USE OF PARK IN LIEU FUNDS FOR THE ENHANCEMENT OF CENTENNIAL PARKWAY AND PUBLIC RESTROOMS

Staff Woods recommended the Commission approve and recommend to the City Council the use of up to \$15,000 of Park in Lieu funds for the enhancement of Centennial Parkway and public restrooms to include: (a) replacement of the chess piece storage shed with a larger unit to house all wooden chess pieces; (b) construct

a new chess piece storage shed to house smaller plastic chess pieces; (c) design and install an interpretive panel next to the Giant Chess Board in illustrate the historical story of the chess board and chess pieces; (d) replacement of the water heaters at Tidelands and Harbor restrooms with tankless water heaters. He added the Department is working with the Chamber of Commerce to partner a policy allowing access to the chess pieces through their office.

Commissioner Mahan asked if the Commission would be involved with the design of the sheds.

Staff Woods said they could be however we don't want to spend a lot and the design will go before the Planning Commission.

Commissioner Munoz asked if the water heaters were maintenance free.

Staff replied we are looking at installing a pre-filter and any ongoing maintenance will come out of our operating budget.

Commissioner Hensley asked if the water heaters were commercial units and if they had been tested in the field.

Staff stated they are commercial units and they are not new to the market.

Chair Solu inquired about having to remove drywall and ADA compliancy.

Staff said all will remain compliant as nothing is being altered. The unit will be mounted on the block wall in the plumbing chase; there will be no public access. He added the installation will not be totally outsourced. They are gas units and the cost is \$1300 per unit.

Commissioner Vaughan arrived.

It was moved and seconded to recommend to the City Council the use of up to \$15,000 of Park in Lieu funds for the enhancement of Centennial Parkway and public restrooms and to partner with the Chamber of Commerce to allow access to the giant chess pieces through their office. M/S/C (Munoz/Mahan).

A-2 RECREATION AND PARKS DEPARTMENT PROGRAM EVALUATIONS

Staff Woods presented the 2008 Octoberfest Softball Tournament evaluation. This program is classified as an Enterprise Program with a target revenue goal of 100%. The cost recovery was 92% with a net loss of \$300. Next year we are looking at adding some tournaments partner with the Chamber of Commerce to help promote the event and encourage business support. The Monarch Grove 6th Grade Class operated the snack bar to raise money for their Science Camp trip. We will be reaching out to schools to run the snack bar as a fundraiser for future tournaments.

Staff Woods presented an evaluation on 'Rockies Annual Halloween Party'. The event was held on Saturday, November 1, 2008 from 6:00 p.m. to midnight at the

Teen Center. There were 53 kids in attendance, most in costume, and a safe and fun time was had by all. There were some problems with sound and lighting which staff will address.

Commissioner Munoz stated his son and his friends attended the event and they all had a great time.

Commissioner Mahan inquired about the cost to attend.

Staff replied there was no cost, admission was free. He encouraged Commissioners to go take a look at the Teen Center when it is open as it is a great place with lots of things to do.

It was moved and seconded to accept the Recreation and Parks Department Program Evaluations for file. M/S/C (Munoz/Hale).

B. UNFINISHED BUSINESS

B-1 DISCUSSION ON RECREATION AND PARKS ACTIVITY FAIR

Staff Woods and Commissioner Mahan met to discuss the possibility of hosting an Activity Fair. The minutes of that meeting have been provided and staff would like some specifics as to date, location, purpose of the event and who would be involved. It was decided the Fair should be held between April 1 and July 30. Staff favors a date in July as that is Recreation and Parks Month.

Commissioner Hensley asked if it would be at the Community Center.

Staff replied we are looking at an outside venue, City Park, but we could always relocate to the Community Center due to the weather.

Chair Solu said that we should set a date and if this is to be an annual event we should if there are other community events that could be a conflict. There was discussion among the Commissioners about Spring Break, the Car Show, Art in the Park, as well as Recreation and Parks Month.

Staff stated we are not specifically looking at this event for sign-ups but as an event for everyone to have a good time, get information on the activities we have to offer and enjoy the park. We want to provide a quality program with manageable resources.

It was the consensus of the Commission to hold the Activity Fair on a Saturday in July (the 11th, 18th or 25th). Staff Woods will discuss with his staff and bring back to the Commission the areas where we need support.

No action required.

B-1 RECREATION AND PARKS DEPARTMENT STATUS REPORT

Staff Woods reviewed the Recreation and Parks Department Status Report. He added the Morro Bay Community Pool Foundation is on the Agenda for the November 10, 2008 City Council. Council to review a Resolution supporting the Morro Bay Community Pool Foundation. The Tides will be on the Department website the middle of next week and the new citywide website is scheduled to go live in March 2009. Staff met with Peter Cron of IWMA and he will be bringing a couple of experimental recycling units for use in the parks, then he will bring back an entailed report.

It was moved and seconded to accept the Recreation and Parks Department Status Report for file. M/S/C (Munoz/Mahan).

C. WRITTEN COMMUNICATIONS**C-1 CITIZENS' REPORTS AND CORRESPONDENCE**

None

D. REPORTS**D-1 YOUTH SERVICES SUMMARY FOR SEPTEMBER 2008****D-2 SPORTS AND FITNESS SUMMARY FOR SEPTEMBER 2008****D-3 FACILITIES AND PARK USE SUMMARY FOR SEPTEMBER 2008**

It was moved and seconded to accept the following reports for file: Youth Services for September 2008; Sports and Fitness for September 2008; Facilities and Park Use for September 2008. M/S/C (Munoz/Hensley).

D-4 SENIOR REPRESENTATIVE REPORT

Commissioner Vaughan reported the Seniors are having a Christmas Bazaar on November 30th at the Senior Center. They will have paperback books, puzzles, baked goods and crafts. She reminded everyone that tomorrow night is Bingo and the doors open at 5:00 p.m.

D-5 COMMISSIONER REPORTS

Chair Solu reported the Morro Bay Community Foundation Fun Run that was held in conjunction with the Harbor Festival raised over \$1,800 for their scholarship fund.

It was moved and seconded to accept Item D-4 Senior Representative Report and Item D-5 Commissioner Reports for file. M/S/C (Hensley/Mahan).

DECLARATION OF FUTURE AGENDA ITEMS

5

None

ADJOURNMENT

It was moved and seconded to adjourn the meeting. The meeting was adjourned at 6:10 p.m. M/S/C (Hale/Hensley).

RESPECTFULLY SUBMITTED,

**BARBARA WRIGHT
ADMINISTRATIVE TECHNICIAN**

u/w/commissn/rpcmin11-06-08