



CITY OF MORRO BAY RECREATION AND PARKS COMMISSION A G E N D A

*The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life.
The City shall be committed to this purpose and will provide a level of municipal service and safety
consistent with and responsive to the needs of the public.*

**Regular Meeting - Thursday, March 15, 2012
Veteran's Memorial Building - 5:30 P.M.
209 Surf Street, Morro Bay, CA**

Vice-Chairperson Karen Croley
Johnny Munoz
Al Romero
Brian Dorfman

Anita Ayooob
John Bates
Drew Sidaris

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE / PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS / PRESENTATIONS

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Commission on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Commission meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Commission, as a whole, and not to any individual member thereof.
- The Commission respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Commission to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Commission meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation and Parks' Administrative Technician at (805) 772-6280. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

- A-1 Approval of Minutes from Recreation and Parks Commission meeting held on January 19, 2012
Staff Recommendation: Approve minutes.
- A-2 Correspondence/Citizen's Reports
Staff Recommendation: Receive and file.
- A-3 Participation Reports
Staff Recommendation: Receive and file.

- A-4 Department Program/Project Status Report
Staff Recommendation: Receive and file.

B. PUBLIC HEARINGS

- B-1 Review of the Morro Bay Northern Waterfront Implementation Plan to include Morro Rock Parking Lot
Staff Recommendation: Receive comment, discuss and make a recommendation to forward to City Council.

C. UNFINISHED BUSINESS

- C-1 Review of SLOCAPRA Commissioner's Workshop
Staff Recommendation: Receive and file.

D. NEW BUSINESS

- D-1 Election of Chair and Vice-Chair for 2012
Staff Recommendation: Elect Chair and Vice-Chair for 2012
- D-2 Election of Senior Representative for 2012
Staff Recommendation: Elect Senior Representative for 2012
- D-3 Review of Mutt Mitt Program
Staff Recommendation: Receive and file.
- D-4 Recreation and Parks Department Program Evaluations
Staff Recommendation: Receive and file.

E. FUTURE AGENDA ITEMS

F. ADJOURNMENT

Adjourn to a regular meeting scheduled at the Veteran's Memorial Building, 209 Surf Street, May 17, 2012 at 5:30 P.M.

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Community Center, 1001 Kennedy Way, for any revisions or call the department at 772-6280 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Recreation and Parks Department and at Mill's/ASAP, 495 Morro Bay Boulevard, or online at www.morro-bay.ca.us/rpc. Materials related to an item on this Agenda submitted to the Commission after publication of the Agenda packet are available for inspection at the Recreation and Parks Department during normal business hours or at the scheduled meeting.

MINUTES – MORRO BAY RECREATION AND PARKS COMMISSION

REGULAR MEETING –JANUARY 19, 2012

VETERANS MEMORIAL BUILDING – 5:30 P.M.

CALL TO ORDER: Vice-Chair Croley called the meeting to order.

ROLL CALL: PRESENT: Commissioner Romero, Commissioner Croley, Commissioner Bates, Commissioner Sidaris, Commissioner Ayoob, Staff Woods. ABSENT: Chair Hale, Commissioner Munoz.

PLEDGE OF ALLEGIANCE

COMMISSIONER REPORTS AND ANNOUNCEMENTS

Staff Woods reported that two items the Commission had approved and forwarded to City Council, the Public Art Proposal for the Bus Shelter at City Park and the Public Art Proposal from the Central Coast Women for Fisheries, were both unanimously approved by the Council.

PRESENTATIONS

None

PUBLIC COMMENT

Gary Hixson, Morro Bay – thanked the Recreation and Parks Department for doing a great job. He has been doing filming at the Skate Park and around town to be shown on Channel 2.

Vice-Chair Croley closed Public Comment

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the Commission, the following items are approved without discussion.

Commissioner Romero asked to have Item A-4 Recreation and Parks Department Status Report pulled.

MOTION: Commissioner Bates moved the Commission approve Consent Calendar Items A-1, A-2, and A-3 for file. The motion was seconded by Commissioner Sidaris and carried. (5-0)

A-1 APPROVAL OF MINUTES OF THE NOVEMBER 17, 2011 MEETING

RECOMMENDATION: Approve as submitted.

A-2 CITIZEN'S REPORTS AND CORRESPONDENCE

RECOMMENDATION: Approve as submitted.

A-3 YOUTH SERVICES SUMMARY FOR NOVEMBER AND DECEMBER 2011

SPORTS AND FITNESS SUMMARY FOR NOVEMBER AND DECEMBER 2011
FACILITIES AND PARK USE FOR NOVEMBER AND DECEMBER 2011

RECOMMENDATION: Approve as submitted.

A-4 RECREATION AND PARKS DEPARTMENT STATUS REPORT

RECOMMENDATION: Approve as submitted.

Del Mar Tennis courts - Staff Woods reported the Tennis Court contractor was on site today for a pre construction meeting. He noted the Ironwood Parking Lot will be closed for equipment storage, but the Hockey Rink and Dog Park will remain open. There have been some drainage issues which are being addressed and we hope to break ground on Monday weather permitting. There will be access gates on both sides of the Tennis Courts and a change order has been submitted to have domestic water on site for a drinking fountain.

Commissioner Romero asked if there were any plans for an additional restroom. Staff replied there were no plans at the present time. Commissioner Romero also asked if there was any chance of the courts being lit. Staff Woods said no lights are planned due to the proximity of the park in a residential neighborhood.

Commissioner Croley inquired when the Tennis Courts are scheduled to be completed. Staff replied completion should be in 8 – 10 weeks.

Staff Woods reported on the Cloisters Parkway Project. Staff is continuing to renovate the parkways within the Cloisters. We are addressing the project by irrigation station to ensure each station is working properly before moving on to the next section. We have currently completed two irrigation zones.

Energy Efficiency Conservation Block Grant - Staff is working to complete the project by June. The project is being done in house. High efficiency LED lights are being used. You will notice the lights outside the Veteran's Building as well as the wall packs. The upcoming project will include the relighting of the Del Mar Park walkway.

Pavement Management Plan – Staff will be working at approximately 15 different location in the South end of town repairing and preparing streets for the Capital Overlay Projects.

Estero Bay Youth Basketball – We have 33 teams playing games on Friday nights and Saturdays. The End of Season tournament will be held March 2nd and 3rd.

Spring Break Kids' Camp – The Department will be offering a day camp for all children in Kindergarten through 6th grade during Spring Break. The camp will feature special enrollment packages along with local and destination field trips.

MOTION: Commissioner Sidaris moved the Commission approve Consent Calendar Item A-4 for file. The motion was seconded by Commissioner Romero and carried. (5-0)

B. PUBLIC HEARINGS

None

C. UNFINISHED BUSINESS

None

D. NEW BUSINESS

D-1 RECREATION AND PARKS DEPARTMENT PROGRAM EVALUATIONS

Staff Woods reviewed the program evaluation for the Community Holiday Tree Lighting. This year the Morro Bay Merchant's Association along with other City officials requested the Holiday Tree Lighting be held on Saturday. Program costs totaled \$468.00 and included staffing, costume rental, printing and cider and cookies. Support costs totaled \$514.00 for a total of \$982.00. The program generated no revenue. This program is classified under the Basic Service category, which has a target revenue goal of 0-10% cost recovery of program and support costs.

MOTION: Commissioner Bates moved to accept the Recreation and Parks Department Program Evaluations for file. The motion was seconded by Commissioner Sidaris and carried. (5-0)

D-2 DISCUSSION OF THE 23RD ANNUAL DIXON'S SPAGHETTI DINNER FUNDRAISER

Ken Zink, Morro Bay Recreation and Parks Department Intern, recommended the Commission review last year's event evaluation and discuss suggestions for this year's dinner. The dinner is one of the major fund-raising events for the Morro Bay Community Foundation. All proceeds go toward providing recreation scholarships to children in Morro Bay, Los Osos and Cayucos. The event is sponsored by the collective efforts of the Foundation, the Commission, the Morro Bay Senior Citizen's, Inc. and the Morro Bay Recreation and Parks Department.

The Morro Bay Recreation and Parks Department will utilize staff time and resources toward fundraising efforts. Food donation requests will begin in January. We will be requesting donations from local businesses such as Albertson's and Spencer's Market as well as distributors Barilla and Francesco Rinaldi for pasta and sauce. The Recreation and Parks Commission can assist with any aspect of the event, and staff encourages community members to get involved. Volunteer duties include raffle ticket contributions and sales, food preparation, event staffing and clean-up.

Staff Woods stated Morro Bay Senior Citizen's President Eleanore Walt is coordinating volunteers for kitchen assignments, serving, cooking and replenishing the food stations. Staff has a list of other duties for the Commissioners and the Morro Bay Community Foundation. Staff Woods said it would be extremely helpful to have volunteers pick up food and supplies prior to the event and deliver them to the Community Center.

Commissioner Croley commented this is a very important event that raises money to help children participate in programs they otherwise might not be able to. She added it is a great tradition to have music at the event. Staff said staff is working on having music at the event.

Commissioner Romero inquired about serving wine as it is traditional with an Italian dinner. Staff Woods stated that alcohol is not sold or served at youth/family oriented programs that benefit youth.

Commissioner Sidaris encouraged the community to mark their calendars. Staff Woods added that if people want to volunteer they can call the Recreation and Parks Department at 772-6281 to speak with Ken Zink.

MOTION: Commissioner Bates moved to accept Item D-2 DISCUSSION OF the 23rd Annual Dixon's Spaghetti Dinner Fundraiser for file.
The motion was seconded by Commissioner Ayoob and carried.
(5-0)

E. FUTURE AGENDA ITEMS

Commissioner Croley asked if there should be a special meeting in February to elect a Chair and Vice-Chair. Staff Woods replied there is no an urgency and this can take place at the March meeting.

Staff Woods stated he is looking to bring back updates on the Morro Bay to Cayucos Connector and the Smoking Ordinance to a future meeting. There will also be reports on energy as well as water conservation.

Commissioner Sidaris asked if there were any updates on the pedestrian access to Morro Rock. Staff replied the Commission was the first to review this and it is still going through the Advisory Board review process. Commissioner Sidaris also asked about new trash receptacles in the area. Staff replied the Harbor Department is addressing this issue.

F. ADJOURNMENT

Motion to adjourn the meeting by Commissioner Croley, second Commissioner Ayoob. The meeting was adjourned at 6:20 p.m.

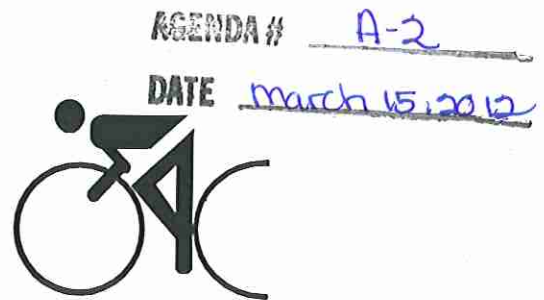
Respectfully submitted,

Barbara Wright
Administrative Technician

Morro Bay Citizens Bike Committee

Recreation and Parks Department
595 Harbor Street, Morro Bay CA 93442

Mission Statement: Dedicated to the advocacy and creation of an efficient interconnected network of safe, scenic bikeways and community paths in the Morro Bay area.



February 7, 12

To: Recreation and Parks Commission
Recreation and Parks Department
Public Works Advisory Board

Citizens Bike Committee met February 1, 2012.

Mr Barry Rands reported that Planning Department likes the draft Morro Bay Bicycle & Pedestrian Master Plan. He expects that the plan will go to Planning Commission February 15, 2012, and then to Council for adoption.

Mr Rands reported that negotiations are underway between the City and Dynegy to approve an easement through the plant for a paved bike route that will connect Main Street to the Embarcadero.

Mr Davis reported that County Parks and Recreation Commission approved a western alignment of Morro Bay to Cayucos Connector. SLOCOG's 2012 Regional Transportation Improvement Plan (RTIP) recommends \$290,000 for design work beginning this fiscal year.

Mr Davis reported that he presented, on behalf of CBC, a list of unmet bike/pedestrian needs to City Council last week. A new need is for improvement of the San Jacinto/Main Street/Hwy 1 intersection. This is highly used by children and parents biking and walking to and from Del Mar Elementary School. Mr Rands will consult with Caltrans and see if they will partner with the city to develop a Safe Routes to School grant request.

Mr Davis reported that May is National Bike Month. Morro Bay Library wants to encourage people to commute to the May 5th Book Sale by bicycle by giving commuters Bike Bucks for Books. Ms Johnson will contact SLO County Rideshare to see if we can get a grant to pay for the Bike Bucks.

Mr Davis reported that the 2012 RTIP recommends \$616,000 for construction of a bridge across Morro Creek at the western end of Atascadero Road to connect to the Boardwalk in Fiscal Year 2015.

Mr Rands reported that the City's Racks with Plaques is officially underway. First rack will be placed in front of Top Dog.

Ms Burton reported that Del Mar Elementary School is performing a program called "Walk and Roll Wednesdays." On the first Wednesday of each month, students are encouraged to bike or walk to school. A prize is awarded each month to the classroom with the most miles for that month.

Ms Johnson reported that MB4th Committee received its first donation for 2012 from the SLO Bike Club, \$500 to pay for Bike Valet. MB4th is looking for volunteers to help with car parking at the Rock and bike parking at Tideland Park.

Mr Davis reported that Caltrans has fixed the drainage problem on the southbound off ramp to Atascadero Road that was washing debris onto the adjacent bike path.

Mr Davis reported that SLOCOG is working on bringing Ryan Snyder to SLO County to present his manual on *Living Streets* that several LA County cities have adopted. You can download the manual at <http://www.modelstreetdesignmanual.com/>

Next meeting will be May 2, 2012, at Community Center Conference Room at 5pm.

Robert Davis, Chair

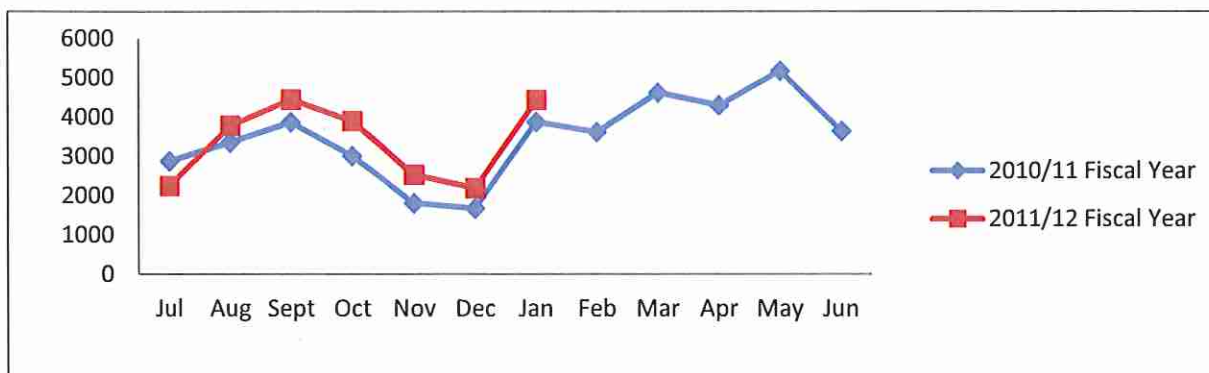
Item A-3

City of Morro Bay
Recreation and Parks Department
Youth Services Division
PARTICIPATION REPORT
January and February 2012

Will be available at the meeting

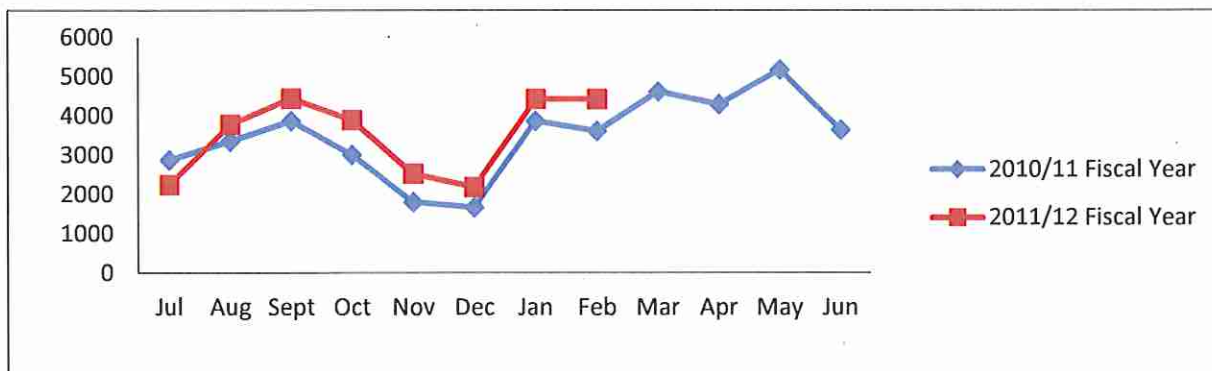
City of Morro Bay
Recreation and Parks Department
Sports Division
PARTICIPATION REPORT
Jan-12

<u>Participations</u>	<u>Jan</u>	<u>Year to Date</u>	<u>10/11 FY to Date</u>
ACES	146	976	766
Aikido	27	143	251
Adult CO-ED Soccer (Winter)	84	84	0
Adult Softball EOS (Spring/Fall)	0	450	450
Adult Softball League (Spring/Fall)	0	3200	3165
Beach Camp	0	169	0
C.C. Hoops Camp (June)	0	54	0
Flip City Gymnastics	48	323	379
Futsal (Spring)	0	0	0
FIT CLUB/Zumba	699	4616	2298
Junior Lifeguard (Summer)	0	1450	1265
Kidz Love Soccer	11	171	228
Okinawan Karate for Children	88	539	626
Okinawan Karate	24	140	159
PACE	131	784	907
Playday Tennis	92	645	739
Tennis Lessons	39	216	32
Youth Basketball (Winter)	3042	4242	3568
Youth Basketball EOS (Winter)	0	0	0
Youth Soccer EOS (Fall)	0	618	513
Youth Soccer (Fall)	0	4661	4423
Youth Softball (Spring)	0	0	0
Youth Softball EOS (Spring)	0	0	0
Youth T-ball/Coach Pitch (Spring)	0	0	0
	4431	23481	19769



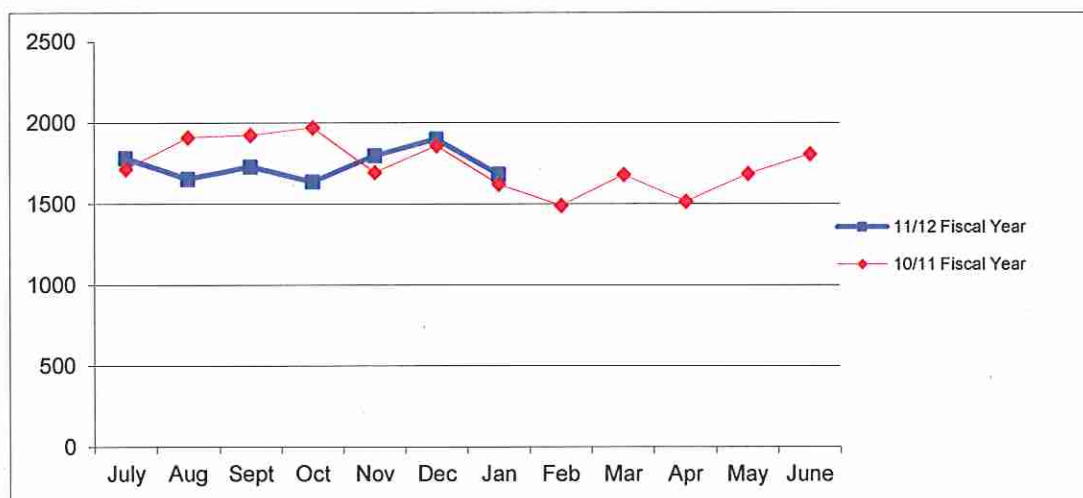
City of Morro Bay
Recreation and Parks Department
Sports Division
PARTICIPATION REPORT
Feb-12

<u>Participations</u>	<u>Feb</u>	<u>Year to Date</u>	<u>10/11 FY to Date</u>
ACES	123	1099	897
Aikido	24	167	282
Adult CO-ED Soccer (Winter)	126	210	0
Adult Softball EOS (Spring/Fall)	0	450	450
Adult Softball League (Spring/Fall)	0	3200	3165
Beach Camp	0	169	0
C.C. Hoops Camp (June)	0	54	0
Flip City Gymnastics	74	397	431
Futsal (Spring)	0	0	0
FIT CLUB/Zumba	699	5315	2849
Junior Lifeguard (Summer)	0	1450	1265
Kidz Love Soccer	52	223	300
Okinawan Karate for Children	72	611	698
Okinawan Karate	24	164	183
PACE	128	912	1055
Playday Tennis	106	751	806
Tennis Lessons	35	251	54
Youth Basketball (Winter)	2574	6816	6043
Youth Basketball EOS (Winter)	0	0	0
Youth Soccer EOS (Fall)	0	618	513
Youth Soccer (Fall)	0	4661	4423
Youth Softball (Spring)	390	390	330
Youth Softball EOS (Spring)	0	0	0
Youth T-ball/Coach Pitch (Spring)	0	0	0
	4427	27908	23744



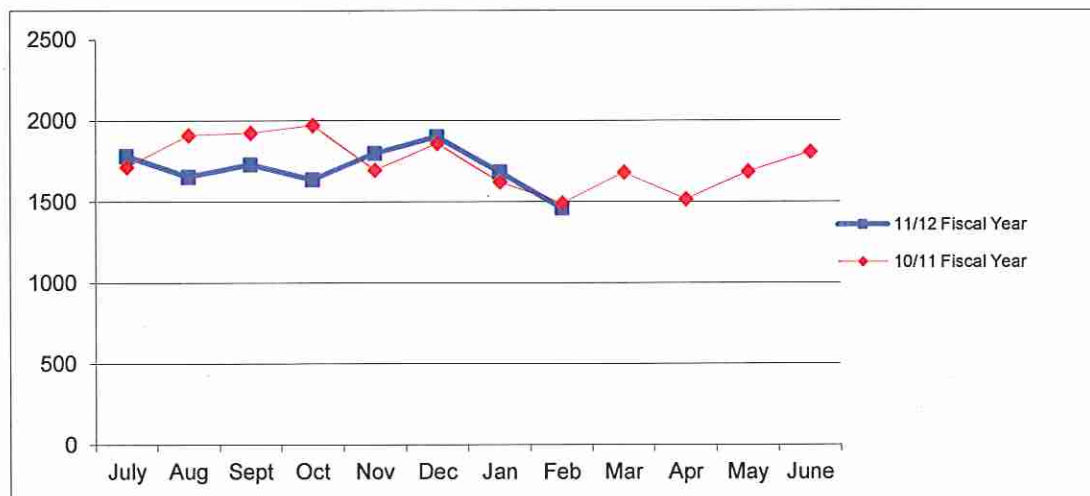
City of Morro Bay
Recreation and Parks Department
Facilities and Parks
PARTICIPATION REPORT
January 2012

<u>Facilities</u>	<u>Hrs to date Total</u>		
	<u>Hours to Date FY 11/12</u>	<u>FY 10/11</u>	<u>Hours Previous FY</u>
MBCC	8,275	8399	13,988
VMB	1,923	1770	2,937
Lib. Prog. Rm.	0	910	1,018
Facilities Subtotal	10,198	11079	17,943
Parks			
Lila Keiser	1,168	976	1,811
Monte Young	249	183	413
Del Mar	279	241	354
City Park	91	86	128
Centennial Parkway	205	140	245
Parks Subtotal	1,992	1626	2,951
Grand Total	12,190	12,705	20,894



City of Morro Bay
 Recreation and Parks Department
Facilities and Parks
 PARTICIPATION REPORT
 February 2012

<u>Facilities</u>	<u>Hrs to date Total</u>		
	<u>Hours to Date FY 11/12</u>	<u>FY 10/11</u>	<u>Hours Previous FY</u>
MBCC	9,375	9520	13,988
VMB	2,173	1965	2,937
Lib. Prog. Rm.	0	1018	1,018
Facilities Subtotal	11,548	12503	17,943
Parks			
Lila Keiser	1,241	976	1,811
Monte Young	281	226	413
Del Mar	283	251	354
City Park	91	86	128
Centennial Parkway	207	156	245
Parks Subtotal	2,103	1695	2,951
Grand Total	13,651	14,198	20,894





AGENDA NO: A-4

MEETING DATE: 3/15/2012

STAFF REPORT

TO: Recreation and Parks Commission

DATE: 3/9/2012

FROM: Joseph M. Woods, Recreation and Parks Director

SUBJECT: Recreation and Parks Department Status Report

RECOMMENDATION:

Staff recommends Commission review the current Status Report and accept for file.

SUMMARY:

The following is a brief review of the status of current projects/programs.

Lila Keiser field renovation

Staff has received an executed contract from the State for the extension of Proposition 40 funds and will be submitting our land tenure agreement to the State as the final requirement for the LK project.

The land tenure agreement is part of the lease amendments which are scheduled for Council's review within the first quarter of 2012. No status change to report at this time.

Del Mar Tennis Courts

The project contract has been awarded to Malibu Pacific, a tennis court contractor. The construction is scheduled to begin the week of January 22, 2012. The project basically includes two soft tennis courts, walkway, and fencing. Project is entering into the final stages of construction. The courts should be available to the public sometime in April. Staff is working on a grand opening to include a news release to celebrate the new tennis opportunity at Del Mar Park.

Civic Landscape Improvement Program - CLIP

The Civic Landscape Improvement Program was envisioned by staff as a way to establish continuity and cohesion among the civic properties through the renovation of landscape and vegetation. The program is designed to be a perpetual effort improving civic property. Staff is working with a landscape contractor as well as utilizing in house staff to finalize efforts at both the Community Center and Public Services sites. Both sites are on hold until both buildings receive exterior paint.

Cloisters Parkway Project

Staff continues to renovate the parkways within the Cloisters District. We are addressing the project by irrigation station to ensure each station is working properly before moving on to the next section. Initial efforts were performed by in house staff which unfortunately was not as efficient as planned. Recently, staff contracted with a local landscape contractor to accelerate to process. Currently, the demolition of all scheduled parkways is complete, and the project is scheduled to be complete within the next two weeks. Staff is arranging for weekly contractual service of the parkways for the remaining three months of the Fiscal Year; while in house staff will be performing all other required maintenance.

Energy Efficiency Conservation Block Grant

The projects are headed towards a June completion date. Most recent on the list were the installation of high efficiency LED light on the stairwells at Bayshore Bluffs and Olive Street, and throughout Centennial Parkway. The original lights were 150 watt high pressure sodium fixtures. The replacement fixtures are 20 watts. Additional installations included parking lot and walkway lighting at the Police Department where 1300 total watts of lighting fixtures were replaced with 72 total watts of lighting fixtures. Upcoming project will include the relighting of Del Mar Park walkway with 20 watt LED fixtures.

Pavement Management Plan (PMP)

Staff will be working at approximately 15 different locations in the South end of town repairing and preparing streets for the capital overlay projects. Many of these locations require full depth over-excavation and re-compaction of the base and a few of these locations will require removal of the nearby street trees.

Dune Street Properties

The triplex located on the corner of Shasta and Dunes streets are scheduled to be demolished this month. This location has provided vital training opportunities for both the City's Police and Fire Departments. All training exercises have concluded, and the remaining structures will be removed after all hazardous material is abated. The site will receive a new perimeter fence and water supply for future enhancements.

Adopt A Park Program

Recently, staff has partnered with various community groups to compliment our current workforce in providing parkland services for the community and visitors. Current parks which have been adopted include:

Tidelands – Yacht Club

Mariner – Embarcadero Inn

Centennial - Morro Bay Sport Fishing

Lila Keiser – Teen Advisory Committee

Round About – Rotary of Morro Bay

***Bayshore Bluffs** – Eco Rotary of Morro Bay – group is replanting 4 planters as pollinator gardens.

***Morro Cove** – Morro Cove Home Owners Association

* newly added

2012 Adult Coed Soccer

Adult Soccer will began on Monday, January 16. We have 4 teams with 7-8 players per team. This is a non-competitive league and we play 8 games on Monday nights.

Estero Bay Youth Basketball League

Estero Bay Youth Basketball--Kiwanis End of the Season tournament was held earlier this month. Games were be held at Los Osos Middle School on Friday and Saturday, Cayucos on Friday and Saturday and Morro Bay High School on Friday and Saturday (both gyms Saturday). Bay - Osos Kiwanis sponsor the end of season tournament each year. They provide need support as well as the trophies for the winners.

Coast Girls Softball

Coast Girls Softball--Opening Day was last Saturday--March 10 at Lila Keiser Park. In conjunction with opening day, we hosted games and the MLB Pitch, Hit and Run contest for girls. There was a delicious bbq enjoyed by all.

Spring Adult Softball

Registration for the Spring season of Adult Softball began January 30. The expected start date will be late March, early April. We expect to have 4 nights of play with 5 leagues for the 2012 season—Coed Middle and Lower on Monday, Seniors on Tuesday, Mens on Thursday and Coed Upper on Friday.

Dixon's Spaghetti Dinner

The 23rd Annual Dixon's Spaghetti Dinner will be held on Friday March 23 from 4:30 – 7:00 p.m. at the Morro Bay Community Center. This dinner is a fundraiser for the Morro Bay Community Foundation's Youth Scholarship Fund. Volunteers and donations are needed to make the event a success.

Estero Bay Youth Futsal

Registration is open for Estero Bay Youth Futsal, Morro Bay T-ball/Coach Pitch League and Adult Softball Leagues.

Kids' Club Children's Center

Kids' Club Children's Center is a licensed before and after school enrichment program for students in K through 6th grades. Kids' Club is open every day school is in session. Kids' Club enrollees have the opportunity to participate in a wide-variety of activities that enhance their social, emotional and cognitive skills. In addition to activities that enhance developmental skills, Kids' Club Leaders also provide homework assistance when needed.

Kids' Camp – Spring Break

The Department will be offering a day camp for all children in K through 6th grades during the San Luis Coastal Unified School District Spring Break (4/2-4/13/2012). Staff is currently planning Kids' Camp Spring Break which will feature special enrollment packages, local and destination field trips, as well as, plenty of leader-lead activities.

Rockies – The Morro Bay Teen Center and Skate Park

Rockies is open Monday through Friday from 3 to 7 p.m. and Saturday from 1 to 7 p.m. The Morro Bay Teen Center is open to all youth in grades 7th through 12th and the Morro Bay Skate Park is open to all ages. Rockies provides a safe and healthy alternatives to local youth.

Morro Bay Teen Advisory Committee (TAC)

The TAC continues to fulfill their weekly duties through the Adopt-A-Park program at Lila Keiser Park. The TAC continues to assist the Morro Bay Senior Citizens, Inc. with their wide-variety of activities and events.

City Website/Recreation and Parks Pages

Staff continues to update content for the Recreation and Parks website pages. Recently a new Facility Rental Guide was developed and published that is linked to the City website. This new guide depicts facility location, amenities and fees, along with full color pictures. Look for more information regarding the Department's Senior Center to be coming in the next few months as content is developed.

Morro Bay Senior Citizens, Inc.

The Morro Bay Senior Citizens, Inc. (MBSCI) has recently added a few new utilities to their CheckFree utilities payment center. In addition to paying PG&E, Morro Bay Garbage and SoCal Gas utility bills at the Morro Bay Senior Center, the public may now pay Charter Communications, DirecTV, Dish Network, AT&T Mobility (both land and wireless) for a small convenience fee.



AGENDA NO: B-1

MEETING DATE: 3/12/2012

Staff Report

TO: Recreation and Parks Commission **DATE:** 3/15/2012
FROM: Joseph M. Woods, Recreation and Parks Director
SUBJECT: Review of the Morro Bay Northern Waterfront Implementation Plan to Include Morro Rock Parking Lot.

STAFF RECOMMENDATION:

That the Commission review and discuss the proposed improvements to the Morro Rock parking lot and the inclusion to the Northern Waterfront Implementation Plan (Concept C) and provide a recommendation regarding the Morro Rock parking area for City Council review.

FISCAL IMPACT:

The proposed action related to this report warrants staff time only with no other fiscal impact for consideration. If Council decides to include the Rock Parking lot in the current Northern Waterfront Implementation Plan a modest amount of resources could be allocated to ensure the Plan is properly updated. However, Master Plan development for the NWIP would demand more resources, additional staff time, and the possible support of an outside design firm.

SUMMARY:

The Northern Waterfront Implementation Plan (NWIP) (Concept C) was adopted by City Council in 2008, and depicts areas to be developed either as recreational or as boating facilities. The Plan did not include the Rock Parking lot as that area has been identified as parking in the Waterfront Master Plan. The inclusion of the Morro Rock parking lot into the NWIP is suggested by City Council, along with the detailed plan provided by the Woodys. If the NWIP is amended, Council will review the new proposed plan and direct staff appropriately. The plan would still be conceptual, and the adopted master planning process would apply.

Prepared By: JMW

Dept Review: JMW

BACKGROUND:

In 1997-98 the City completed a community based planning effort (called the boating access facility committee/plan) that determined that the best location for a new boat repair and boat dry storage facility was the land north of the MBPP intake structure and on the east side of Embarcadero extension up to Morro Creek.

In 2007 as the Harbor Walk project was completing construction Harbor staff was picking up work on this project again while the Recreation and Parks Department was considering embarking on a future parks facility planning process for the North Embarcadero.

In Fall 2007 the City Council authorized a joint planning effort with Harbor and Recreation and Parks looking at the North Embarcadero area future uses, after the Harbor Walk project was in place. Harbor Walk design team RRM was hired to investigate property boundaries, land use/zoning and conceptual uses for the area.

In December 2007 a joint meeting of the Recreation and Parks Commission and the Harbor Advisory Board reviewed a presentation by RRM on these issues. At that meeting it was determined that RRM and City staff should solicit additional public input and develop alternative plans for further analysis.

In Jan 2008 a site walk was held to discuss the proposed concepts. The HAB held public hearings in February and the Recreation and Parks Commission (RPC) held public hearings in March 2008. At the conclusion of those hearings, both the RPC and HAB recommend City Council move forward with the Concept C plan. In May 2008 City Council passes the following motion:

Councilmember Grantham moved the City Council initiate a park master planning effort for the area based on Concept C; and, continue work on development of a boat repair/dry storage facility based on Concept C. The motion was seconded by Councilmember Peirce.

March – May 2009 Initial Staff Level Review of Preliminary Boating Access Facility Plan Completed. Staff recommended initiation of Conditional Use Permit (CUP) process following completion of CEQA Analysis.

June – July 2009 CEQA Analysis Performed. The Initial Study led to a Mitigated Negative Declaration (MND).

July – September 2009 Draft MND Circulated for Public Review and Comment. Few comments were received within the comment period. Additional comments were received after close of comment period from Coastal Commission and State Parks staff.

August 2009 – The RPC reviews the NWIP and decides to form an Ad Hoc committee to begin work on the park master planning process. This committee was challenged in meeting and failed to provide any initial work toward the process. Staff turned to RRM for a proposal to complete the NWIP master plan.

April - May 2010 - RRM provides staff with a scope of services for taking the NWIP Concept Plan and navigating the City through a comprehensive public input process to develop a site specific plan. The available resources at that time were insufficient to execute a contract.

DISCUSSION:

At the August 23, 2011 City Council meeting, Councilperson Smukler requested that the subject of an improved beach access facility from the Rock parking lot mid-lot area down to the beach sand be agenized and brought back for Council's discussion. This item was discussed at the regular City Council meeting on October 31, 2011. Council unanimously agreed to send the item to the City's advisory boards for review and recommendations. Council then began the discussion of the Rock parking lot as it pertains to the Northern Waterfront Implementation Plan. A presentation by Bill and Toni Woody outlined the Morro Rock parking lot and illustrated detailed development to that area.

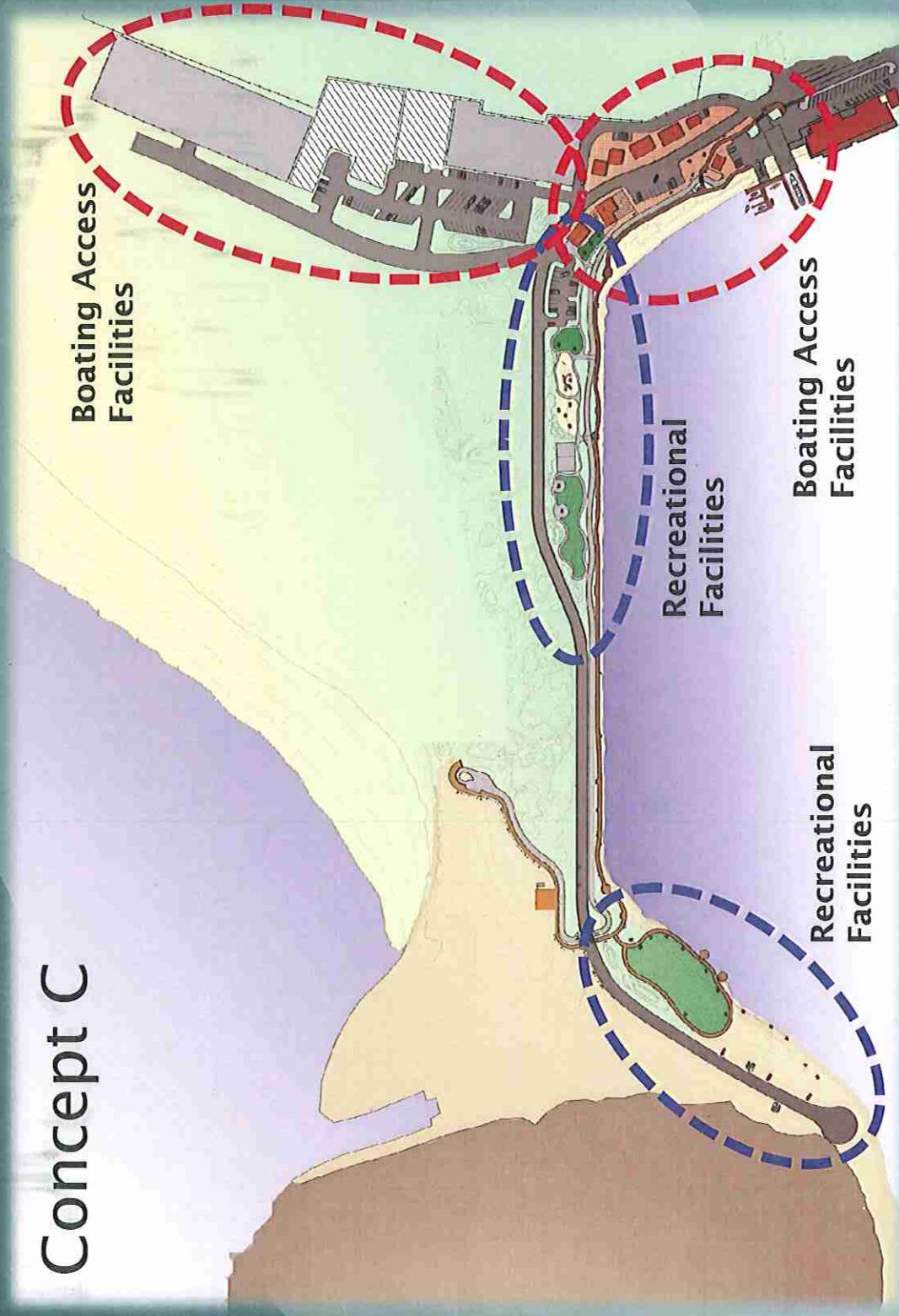
The Woody's proposed detail plan for the Morro Rock parking lot shows a new boardwalk with fencing, picnic and play areas, asphalt road, volleyball courts and new planters with seats. This detail plan is attached for you review as the above description is not all inclusive. The Morro Rock parking lot is an area in which most visitors as well as local residents frequently visit, as Morro Rock is a major attraction and offers beach access. Improvements to the parking lot could range from the very passive approach to a more active approach as outlined in the Woody's plan. Additional workshops with stakeholders, general public and other Advisory Boards may offer the much needed community consensus.

CONCLUSION:

The Morro Bay Northern Waterfront Implementation Plan Concept C has been adopted by City Council and includes areas from Morro Creek along the Embarcadero dirt extended as well as Coleman Park and the Target Rock areas. The inclusion of the Morro Rock parking lot in the Northern Waterfront Implementation Plan would provide consistency within the area. The process of park master planning involves a particular amount of public input and would take concept plans and develop them into site specific plans.

Capital Improvement Study Update

Concept C



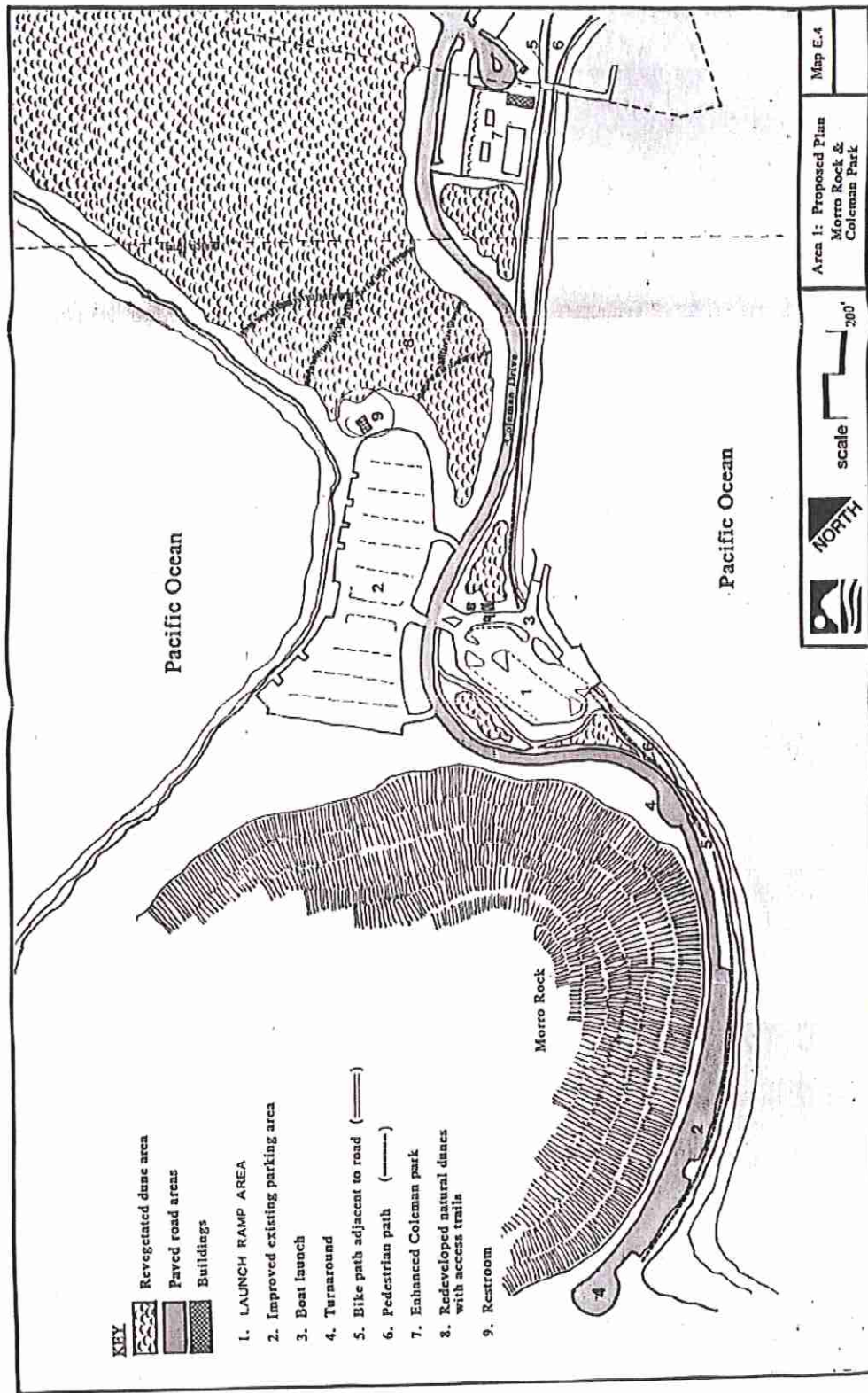
City of Morro Bay



rrm design group

creating environments people enjoy

1996 Waterfront MP Map E.4

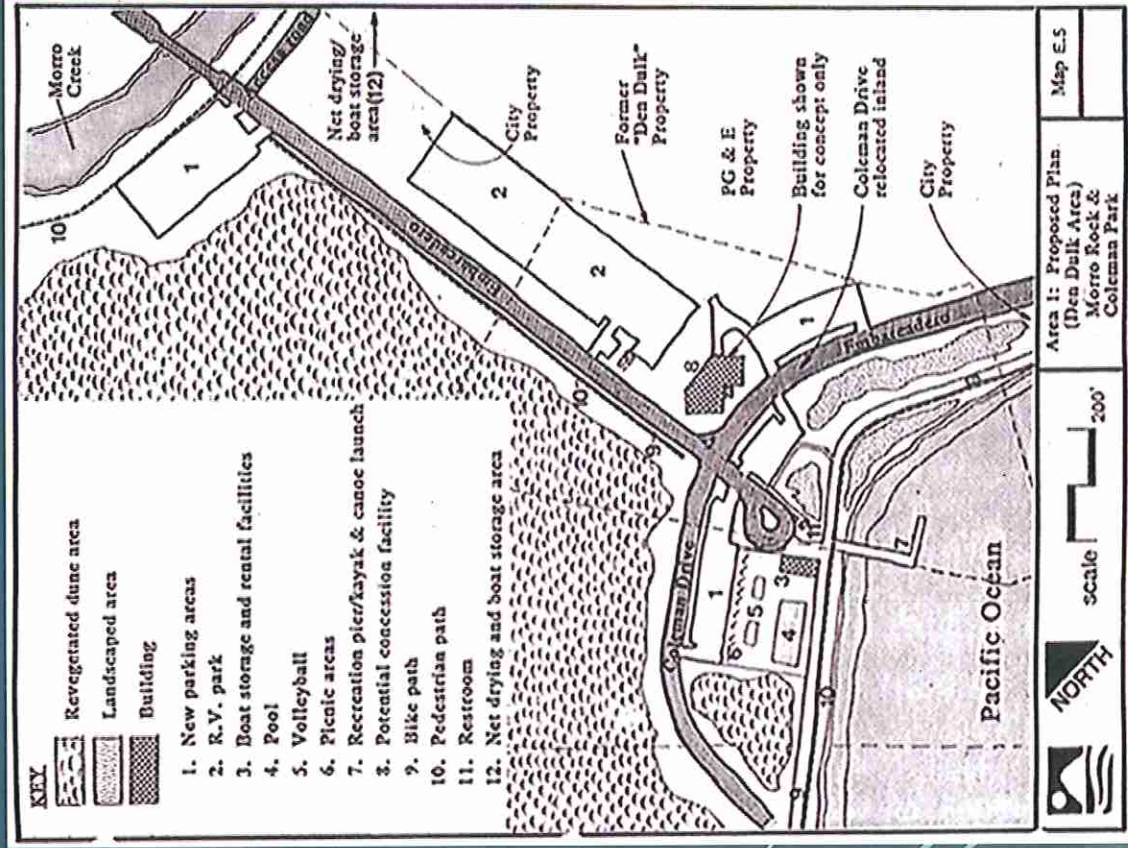


City of Morro Bay

rrmdesigngroup

creating environments people enjoy

1996 Water Front MP Plan Map E.5



City of Morro Bay



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creating environments people enjoy





AGENDA NO: C-1

MEETING DATE: 3/15/2012

Staff Report

TO: Recreation and Parks Commission **DATE:** 3/9/2012
FROM: Joe Woods, Recreation and Parks Director
SUBJECT: Review the Annual San Luis Obispo County Administrators of
Parks and Recreation Agencies Commissioner's Workshop.

RECOMMENDATION:

That the Commission review and discuss the recent workshop and provide any recommendations to staff.

FISCAL IMPACT:

The City of Morro Bay sponsors each participating Commissioner who participates in the workshop. The cost is \$20/ person which include continental breakfast, program, lunch and tour. Transportation to Hearst Castle is not provided.

SUMMARY:

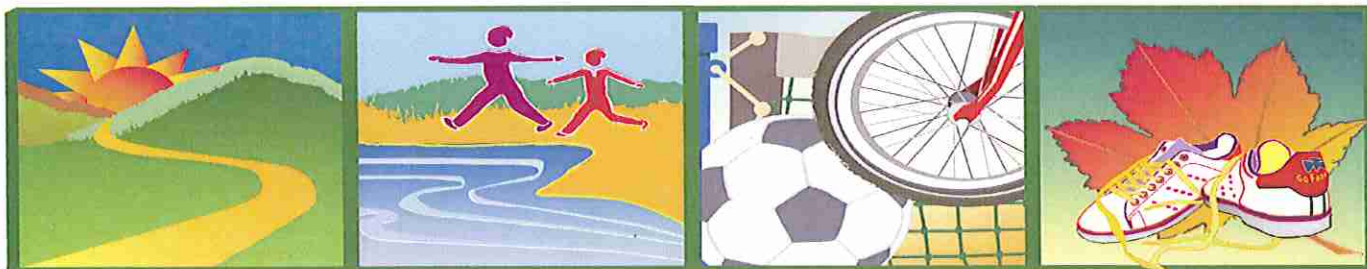
SLOCAPRA hosts an annual workshop for members of City Councils, Board of Directors, Board of Supervisors and Park and Recreation Commissioners. The workshop provides training for participants in areas of recreation and parks. Workshop topics vary from year to year depending on current issues and available resources. This year's workshop was titled Citizenship In Public Service, Advocating For Parks, Recreation, Trails, & Open Space. Workshop agenda is attached for your review.

DISCUSSION:

Commissioners in attendance are asked to share their experience at this year's workshop. Discussion of future topics or suggestions for workshop success should be shared with staff to forward to SLOCAPRA.

Prepared By: _____

Dept Review: _____



SAN LUIS OBISPO COUNTY ASSOCIATION OF PARK AND RECREATION ADMINISTRATORS

You are invited to the:

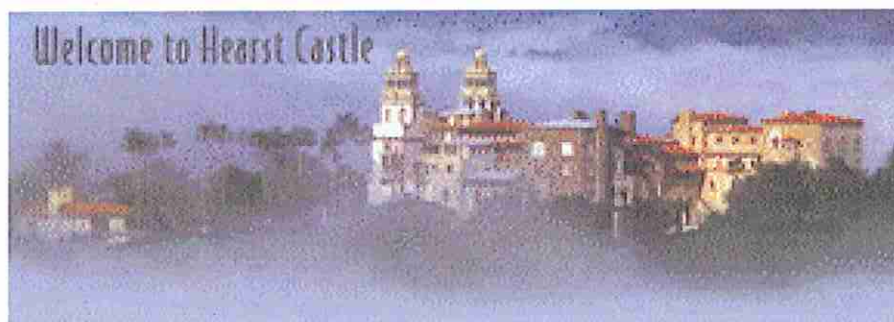
2012 COMMISSIONER'S WORKSHOP

CITIZENSHIP IN PUBLIC SERVICE

Advocating for Parks, Recreation, Trails, & Open Space

SATURDAY, FEBRUARY 25, 2012
NATIONAL GEOGRAPHIC CENTER
HEARST CASTLE IN SAN SIMEON, CA

- 8:30 a.m. CHECK IN - CONTINENTAL BREAKFAST/ NETWORKING
- 9:00 a.m. WELCOME AND INTRODUCTIONS
- 9:15 a.m. MICHAEL JOSEPHSON INSTITUTE OF ETHICS -CITIZENSHIP
- 10:00 a.m. BREAK /NETWORKING - TOPICS FOR TABLE TOP DISCUSSIONS
- 10:30 a.m. CIVIC ENGAGEMENT: ARROYO GRANDE IN BLOOM
- 11:45 a.m. LUNCHEON TABLE TOP DISCUSSION
- 12:45 p.m. TOUR OF PIEDRAS BLANCAS LIGHTHOUSE (weather permitting)





AGENDA NO: D - 1

Meeting Date: March 15, 2012

Staff Report

TO : RECREATION AND PARKS COMMISSION **DATE :** March 15, 2012
SUBJECT : ELECTION OF CHAIR AND VICE-CHAIR FOR 2012

RECOMMENDATION :

It is recommended that elections for the 2012 Chair and Vice-Chair be held.

SUMMARY :

Each year the Commission elects a Chair and Vice-Chair at its first meeting following appointment of new Commissioners. The 2011 Chair was Christi Hale while Karen Croley serves as Vice-Chair.

DISCUSSION :

- Chair to open the floor to nominations at which time any Commissioner may make a nomination for the office of Chair.
- After all nominations for Chair are completed a motion to close nominations is required. (*Motion to close nominations, second the motion, declare nominations closed.*)
- The Chair shall call for a vote.
- Upon election of the Chair for 2012 that individual shall preside over the remainder of the meeting including election of the Vice-Chair.
- The elected Chair to open the floor to nominations at which time any Commissioner may make a nomination for the office of Vice-Chair.
- After all nominations for Vice-Chair are completed a motion to close nominations is required. (*Motion to close nominations, second the motion, declare nominations closed.*)
- The Chair shall call for a vote.

Note that if only one (1) person is nominated to an office and nominations are closed, that nominee is declared the new officer by acclamation.

u/w/stfrpt/election12

Prepared By: _____ Dept Review: _____



AGENDA NO: D - 2

Meeting Date: March 15, 2012

Staff Report

TO : RECREATION AND PARKS COMMISSION **DATE :** March 15, 2012

SUBJECT : ELECTION OF SENIOR REPRESENTATIVE FOR 2012

RECOMMENDATION :

It is recommended that elections for the 2012 representative to the Senior Citizens, Inc. be held.

SUMMARY :

Each year the Commission elects a representative to be a liaison with the Morro Bay Senior Citizens, Inc. at its first meeting following appointment of new Commissioners. The current representative to the Senior Citizens, Inc. is Johnny Munoz.

DISCUSSION :

- Chair to open the floor to nominations at which time any Commissioner may make a nomination for the representative to the Senior Citizens, Inc.
- After all nominations for representative to the Senior Citizens, Inc. are completed a motion to close nominations is required. (*Motion to close nominations, second the motion, declare nominations closed.*)
- The Chair shall call for a vote.

Note that if only one (1) person is nominated to an office and nominations are closed, a nominee is declared the new officer by acclamation.

u/w/stfrpt/election12

Prepared By: _____	Dept Review: _____
City Manager Review: _____	
City Attorney Review: _____	



AGENDA NO: D-3

MEETING DATE: 3/7/2012

Staff Report

TO: Recreation and Parks Commission **DATE:** 3/15/2012
FROM: Joe Woods, Recreation and Parks Director
SUBJECT: Review of Mutt Mitt Program

RECOMMENDATION:

That the Recreation and Parks Commission review and discuss the current Mutt Mitt program and provide suggestions to staff for the continued success of this program.

FISCAL IMPACT:

The Mutt Mitt program has been funded through the years from National Estuary Program (NEP) grants, and donations/contributions from Rotary Club of Morro Bay, Power Plant, City of Morro Bay, CA State Parks, and private individuals. Our current managing volunteer raised \$3,600 in private donations last year. Those donations were supplemented by the support of the City of Morro Bay through the Storm Water Management Plan. A combination of funding has and will continue to be the bases of the Mutt Mitt program's success.

SUMMARY:

The Mutt Mitt program provides dispensers in locations frequented by dog walkers to help reduce the amount of bacterial pollutions entering the Morro Bay estuary. The partnership between the City of Morro Bay and NEP and community volunteers has proven to be highly effective approach to providing a much needed and required service. Staff will continue working with these very dedicated partners to provide a program essential to maintaining water quality in the estuary and enjoyable and safe public parks.

BACKGROUND:

The Mutt Mitt program started over eleven years ago in 2000 with the City of Morro Bay partnering with the National Estuary Program. The first dispensers were installed by volunteers, a local couple, Sandra and Curt Beebe. Funding through the years has been from NEP grants, Rotary Club, Power Plant, City of Morro Bay, CA State Parks, and private individuals.

Prepared By:

Dept Review:

These two community volunteers, the Beebes installed, with City and State approval, all the dispensers throughout the City utilizing existing posts when available. Sandra and Curt, along with several friends, kept the dispensers continually filled and the extra mitts were stored in their garage. They bought the Mitts in bulk to save shipping costs and to get a cheaper price. The Beebes were the champions of the Mutt Mitt program for about a decade. Unfortunately, they decided to relocate out of the area, leaving the program's future in jeopardy.

Without missing a step, a new community volunteer stepped up and requested to opportunity to manage the program. Our new program champions are Diane and Fred Moore, along with the program's other dedicated volunteers. Through their efforts in servicing the Mutt Mitt dispensers as well as soliciting and collecting private donations, the program continues to have great success. Donations to the program are received by the NEP, which allows individuals a tax deduction for donating to the program.

DISCUSSION:

The Mutt Mitt program currently has 19 dispensers throughout the City of Morro Bay. The program's volunteers have been extremely diligent accounting for the usage at each dispenser. All of their efforts should and are very much appreciated as this information will assist in the programs future success. The inventory provided (attachment) identifies the dispenser's location, high and low months usage as well as the number of volunteers hours provided. The inventory illustrates approximately six months of usage, August 23, 2011 – February 2, 2012. Total number of Mutt Mitts dispensed over this six month period was 102,450. Total number of volunteer hours for a one year period (Oct 2010 – Oct 2011) was approximately 1,468.

Attachments:

March 7, 2012 Partnership letter from Morro Bay National Estuary Program
February 23, 2012 Mutt Mitt inventory and volunteer hours - Moore



March 7, 2012

Joe Woods
Director, Recreation and Parks Department
City of Morro Bay
1001 Kennedy Way
Morro Bay, CA 93442

RE: City of Morro Bay and Morro Bay National Estuary Program Mutt Mitts Partnership

Dear Mr. Woods,

The Morro Bay National Estuary Program actively supports the city of Morro Bay's efforts to provide clean and enjoyable parks through the extremely successful Mutt Mitts program. Placing Mutt Mitts dispensers in locations frequented by dog walkers can help reduce the amount of bacterial pollution entering the Morro Bay estuary. Bacterial pollution is a priority issue for the Estuary Program and is a concern for maintaining safe water quality for the health of the community. The partnership between the Estuary Program and the city of Morro Bay has been effective in reducing this source of bacteria and aiding in the maintenance of enjoyable and safe public parks.

Our partnership began at the start of the Mutt Mitts program in 2000, when the City began providing public space for dispenser locations. Over the years, the partnership has grown to include a dozen Mutt Mitts dispensers in the Morro Bay watershed alone, providing approximately 100,000 Mutt Mitt bags to the community every year. The program now includes a volunteer component that the Estuary Program manages, along with other administrative duties. The City provides much needed storage facilities for supplies, helps to identify new locations for dispensers, and supports the supply of Mutt Mitts to city park locations. In addition, we are beginning to work together to develop educational signage to inform citizens about the environmental, safety, and community benefits to picking up after their pets.

The Estuary Program believes the Mutt Mitts program is essential to maintaining water quality in the estuary and keeping our local community enjoyable and safe for recreation. Our partnership with the City of Morro Bay is what makes this program so successful and we look forward to continuing this good work together well into the future.

Thank you for your continued effort in sustaining this effective partnership.

Sincerely,

A handwritten signature in blue ink, appearing to read "Lexie Bell", with a long horizontal flourish extending to the right.

Lexie Bell
Assistant Director

Morro Bay Mutt Mitt Inventory

Date: 2-23-12

Inventory- Start: 8-2-11 End: 2-2-12 (6 months)

Page 1-

1. North Point Park- 1 dispenser

Total- 13,700 bags

High usage month- December 3,800 bags

Low usage month- August 1,500 bags

2. Cloisters Park- 2 dispensers

Total- 25,700 bags

Restroom parking lot-

Total-13,000 bags

High usage month- November 2,500 bags

Low usage month- October 1,700 bags

State Parks Parking lot-

Total-12,700 bags

High usage month- December 3,100 bags

Low usage month- September 1,500 bags

3. Lila Keiser Park- 2 dispensers

Total- 5,500 bags

Parking Lot- 2,850 bags

High usage month- September 800 bags

Low usage month- October 100 bags

Ball Park- 2,650 bags

High usage month- January 900 bags

Low usage month October 200 bags

4. Harbor Walk- 3 dispensers

Total- 23,450 bags

Embarcadero St. & Beach St.- 6,850 bags

High usage month- December 1,300

Low usage month- September 400 bags

Coleman Park- 8,800 bags

High usage month-November 1,700 bags

Low usage month- September- 600 bags

Across from restrooms- 7,800 bags

High usage month- January 1,200 bags

Low usage month- September 300 bags

5. The Rock Parking Lot- 2 dispensers

Total- 10,300 bags

By the Rock- 5,000 bags

High usage month- November 900 bags

Low usage month- September 300 bags

Near the Harbor Walk- 5,300 bags

High usage month- November 1,000 bags

Low usage month- September 300 bags

6. Centennial Park- 1 dispenser

Total- 2,700 bags

High usage month- August 700 bags

Low usage month- October 300 bags

Inventory- Start: 8-23-11 End: 2-2-12 (6 months)

Page 2-

7. Tidelands Park- 2 dispensers

Total- 6,000 bags

Restroom Parking Lot- 3,000 bags

Dock Parking Lot- 3,000 bags

Do not have usage per month info.

8. Morro Cove Park- 2 dispensers

Total- 7,800 bags

Morro Street- 3,990 bags

Short Street- 3,990 bags

Do not have usage per month info.

9. Bayshore Bluff Park- 1 dispenser

Total- 3,000 bags

Do not have usage per month info.

10. Del Mar Park- 2 dispensers

Total- 14,600 bags

Ironwood Parking Lot- 7,100 bags

High usage month- December 1,400 bags

Low usage month- September 700 bags

Island Parking Lot- 7,500 bags

High usage month- December 1,500 bags

Low usage month- September 700 bags

11. Morro Bay City Parks- 1 dispenser

Total- 2,400 bags

High usage month- December 700 bags

Low usage month- January 100 bags

Total- 102,450 bags for 6 month

2,000 bags per box = 51.23 boxes per 6 months

Total dispensers- 19

Total volunteers- 8

Total volunteers to fill dispensers- 6

Total volunteers to maintain the program and dispensers- 2

Total volunteer hours for one year- 1,468

October 2010 to October 2011

Total hours for 6 volunteers to fill the dispensers for a year- 584

Total hours for 2 volunteers to maintain the program and dispensers for a year- 884

Note: Maintenance hours were high the first year. The second year will be less.

Item D-4

Recreation and Parks Department Program Evaluations

Will be available at the meeting