

City of Morro Bay

City Council Agenda

Mission Statement

The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life. The City shall be committed to this purpose and will provide a level of municipal service and safety consistent with and responsive to the needs of the public.

REGULAR MEETING TUESDAY, FEBRUARY 9, 2016 VETERANS MEMORIAL HALL - 6:00 P.M. 209 SURF ST., MORRO BAY, CA

ESTABLISH QUORUM AND CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CLOSED SESSION REPORT

MAYOR & COUNCILMEMBERS' REPORTS, ANNOUNCEMENTS & PRESENTATIONS –

PUBLIC PRESENTATIONS – None

PUBLIC COMMENT - Members of the audience wishing to address the Council on City business matters not on the agenda may do so at this time. For those desiring to speak on items on the agenda, but unable to stay for the item, may also address the Council at this time.

To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Mayor, please come forward to the podium and state your name and address for the record. Comments are to be limited to three minutes.
- All remarks shall be addressed to Council, as a whole, and not to any individual member thereof.
- The Council respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in City Council meetings is welcome and your courtesy will be appreciated.

A. CONSENT AGENDA

Unless an item is pulled for separate action by the City Council, the following actions are approved without discussion.

A-1 APPROVAL OF MINUTES FOR THE CITY COUNCIL MEETING HELD ON JANUARY 12, 2016; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-2 APPROVAL OF MINUTES FOR THE SPECIAL CITY COUNCIL MEETING HELD ON JANUARY 26, 2016; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-3 APPROVAL OF MINUTES FOR THE CITY COUNCIL MEETING HELD ON JANUARY 26, 2016; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-4 APPROVAL OF MINUTES FOR THE SPECIAL CLOSED SESSION CITY COUNCIL MEETING HELD ON JANUARY 27, 2016; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-5 AWARD OF PROFESSIONAL SERVICES CONTRACT WITH MENTAL MARKETING FOR TOURISM MARKETING AND PUBLIC RELATIONS SERVICES; (ADMINISTRATION)

RECOMMENDATION: Approve the selection of Mental Marketing for tourism marketing and public relations services and delegate the authority to execute said contract to the City Manager.

B. PUBLIC HEARINGS - NONE

C. BUSINESS ITEMS

C-1 RESOLUTION NO. 05-16 AUTHORIZING THE 2015/16 MID-YEAR BUDGET AMENDMENTS; (ADMINISTRATIVE SERVICES)

RECOMMENDATION: Discuss the 2nd Quarter Financial Status Reports, Investment Portfolio and mid-year budget requests, recommend changes, if any, and adopt Resolution No. 05-16, which authorizes the mid-year budget amendments. Additionally, Council is asked to accept the Citizens Oversight/Finance Advisory Committee report.

C-2 DISCUSSION OF FY 16/17 PROGRAM OBJECTIVES ASSOCIATED WITH THE ADOPTED CITY GOALS; (ADMINISTRATION)

RECOMMENDATION: Discuss and provide direction to staff.

C-3 DISCUSSION AND OPTIONS RE: PUBLIC COMMENT PERIOD DURING COUNCIL MEETING; (CITY ATTORNEY)

RECOMMENDATION: Review and provide direction to staff.

C-4 2016 ANNUAL WATER REPORT AND DRAFT REVISIONS TO MORRO BAY MUNICIPAL CODE CHAPTER 13.20, AND CARRYOVER OF 2015 WATER EQUIVALENCY UNITS; (PUBLIC WORKS)

RECOMMENDATION: Adopt Resolution No. 06-16 allocating the unused remainder of Water Equivalency Units (WEUs) allocated in 2015, providing direction on WEUs for new development, and direct staff to bring back revisions to Morro Bay Municipal Code Chapter 13.20.

C-5 ADOPTION OF ORDINANCE NO. 600 ADDING CHAPTER 8.17 TO THE MORRO BAY MUNICIPAL CODE REGULATING THE USE OF EXPANDED POLYSTYRENE PRODUCTS WITHIN THE CITY; (PUBLIC WORKS)

RECOMMENDATION: Adopt Ordinance No. 600, An Ordinance of the City Council of the City of Morro Bay, California amending the Morro Bay Municipal Code by adding Chapter 8.17 to regulate the use of expanded polystyrene products within the city, and waive further reading.

C-6 ADOPTION OF ORDINANCE NO. 598 AMENDING SECTION 3.08.070 OF THE MORRO MUNICIPAL CODE RELATING TO BIDDING; (CITY ATTORNEY)

RECOMMENDATION: Adopt Ordinance 598, An Ordinance of the City Council of the City of Morro Bay, California Amending Section 3.08.070 of the Morro Bay Municipal Code relating to Bidding, and waive further reading.

C-7 DISCUSSION OF HOMELESS SERVICES OVERSIGHT COUNCIL'S RECOMMENDATION TO DECLARE AN EMERGENCY SHELTER CRISIS; (ADMINISTRATION)

RECOMMENDATION: Discuss and direct staff accordingly.

D. COUNCIL DECLARATION OF FUTURE AGENDA ITEMS

E. ADJOURNMENT

The next Regular Meeting will be held on **Tuesday, February 23, 2016 at 6:00 pm** at the Veteran's Memorial Hall located at 209 Surf Street, Morro Bay, California.

THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT CITY HALL FOR ANY REVISIONS OR CALL THE CLERK'S OFFICE AT 772-6205 FOR FURTHER INFORMATION.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION AT CITY HALL

LOCATED AT 595 HARBOR STREET; MORRO BAY LIBRARY LOCATED AT 625 HARBOR STREET; AND MILL'S COPY CENTER LOCATED AT 495 MORRO BAY BOULEVARD DURING NORMAL BUSINESS HOURS.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN A CITY MEETING, PLEASE CONTACT THE CITY CLERK'S OFFICE AT LEAST 24 HOURS PRIOR TO THE MEETING TO INSURE THAT REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.

AGENDA NO: A-1

MEETING DATE: February 9, 2016

MINUTES - MORRO BAY CITY COUNCIL
REGULAR MEETING – JANUARY 12, 2016
VETERAN’S MEMORIAL HALL – 6:00 P.M.

PRESENT:	Jamie Irons	Mayor
	Noah Smukler	Councilmember
	John Headding	Councilmember
	Christine Johnson	Councilmember
	Matt Makowetski	Councilmember
STAFF:	Dave Buckingham	City Manager
	Joe Pannone	City Attorney
	Dana Swanson	City Clerk
	Sam Taylor	Deputy City Manager
	Susan Slayton	Administrative Services Director
	Rob Livick	Public Works Director
	Scot Graham	Community Development Manager
	Cindy Jacinth	Associate Planner
	Eric Endersby	Harbor Director
	Amy Christey	Police Chief
	Steve Knuckles	Fire Chief

ESTABLISH QUORUM AND CALL TO ORDER

The meeting was called to order at 6:06 p.m.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CLOSED SESSION REPORT - No Closed Session Meeting was held.

MAYOR AND COUNCILMEMBERS’ REPORTS, ANNOUNCEMENTS &
PRESENTATIONS

<https://youtu.be/WDbhSyFaEVc?t=2m1s>

PUBLIC PRESENTATIONS

Mayor Irons pulled Item A-8 from the Consent Agenda to present the Proclamation to Winter Bird Festival co-chairs, Jane Fanselow and Christopher Cameron.

A-8 PROCLAMATION DECLARING JANUARY 2016 AS “MORRO BAY WINTER
BIRD FESTIVAL MONTH”; (ADMINISTRATION)

<https://youtu.be/WDbhSyFaEVc?t=24m37s>

MOTION: Mayor Irons moved the Council approve Item A-8. The motion was seconded by Councilmember Johnson and carried unanimously, 5-0.

PUBLIC COMMENT

<https://youtu.be/WDbhSyFaEVc?t=28m57s>

Ritchie Wimmer of Jim's Automotive provided the business spot. Jim's Automotive has been located at 899 Piney Way since 1964 and a Chamber member for 28 years. He loves cars and his business is focused on service, not sales. They recently implemented a new software that allows the mechanic to send pictures and videos to customers to illustrate why certain work is needed, and track repairs to improve efficiency. They are currently the only automotive shop in the County using the software to this degree.

Lynda Merrill, Morro Bay, announced a Morro Bay Bike Park fundraiser is being held tonight at Pizza Port and raffle tickets are available. She also shared the State has implemented a recycle program for mattresses to help prevent them from ending up in the creeks.

Susan Stewart, Morro Bay resident and business owner, attended the NOAA meeting and is pleased the Harbor Advisory Board recommended more workshops to gather information from other sources. She expressed concern about the proposed name of the marine sanctuary and hoped they choose something more inclusive.

Scott Kimura, Tenera Environmental, spoke regarding Item C-1. He supports the Central Coast Aquarium project and looks forward to having wet and dry lab space to study and better manage eelgrass. He believes the facility will improve tourism and benefit science by promoting research.

Bill Martony, Morro Bay, suggested there are several other potential sites as good as, or better than, the Righetti property, including the Tri-W property which was never studied.

Betty Winholtz, Morro Bay, spoke regarding Item B-1. She hoped the Council has done their due diligence to understand the issues. Regarding Item C-1, she opposed capturing live sea life and suggested there should not be an aquarium in this lease site; however, she does support the research component and partnering with Cal Poly. She announced she would be running for Mayor in 2016.

City Attorney Pannone recommended the Council deter the public from making political statements during Public Comment.

Nancy Castle, Morro Bay, was honored to be named Morro Bay's Living Treasure by the Chamber of Commerce and commended the Citizens of the Year honorees.

The public comment period was closed.

Councilmember Johnson acknowledged Mr. Pannone's comments and asked if further discussion was warranted to help the public understand the City will not allow political statements to be made during Public Comment. Mr. Pannone offered to prepare a staff report, if desired.

A. CONSENT AGENDA
<https://youtu.be/WDbhSyFaEVc?t=54m42s>

Unless an item is pulled for separate action by the City Council, the following actions are approved without discussion.

A-1 APPROVAL OF MINUTES FOR THE SPECIAL CITY COUNCIL MEETING HELD ON NOVEMBER 17, 2015; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-2 APPROVAL OF MINUTES FOR THE SPECIAL JOINT MEETING OF THE CITY COUNCIL AND WATER RECLAMATION FACILITY CITIZEN ADVISORY COMMITTEE HELD ON DECEMBER 1, 2015; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-3 APPROVAL OF MINUTES FOR THE SPECIAL CLOSED SESSION CITY COUNCIL MEETING HELD ON DECEMBER 8, 2015; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-4 APPROVAL OF MINUTES FOR THE CITY COUNCIL MEETING HELD ON DECEMBER 8, 2015; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-5 WATER RECLAMATION FACILITY PROGRAM UPDATE; (PUBLIC WORKS)

RECOMMENDATION: Receive and file.

A-6 APPROVAL OF 2016 EMPLOYEE HEALTH BANK INCREASES; (ADMINISTRATIVE SERVICES)

RECOMMENDATION: Approve as submitted.

A-7 RESOLUTION NO. 01-16 AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION FOR INMATE WORK CREWS; (PUBLIC WORKS)

RECOMMENDATION: Adopt Resolution No. 01-16.

A-8 PROCLAMATION DECLARING JANUARY 2016 AS "MORRO BAY WINTER BIRD FESTIVAL MONTH"; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

The public comment period for the Consent Agenda was opened; seeing none, the public comment period was closed.

MOTION: Councilmember Headding moved the Council approve Items A-1 through A-7 on the Consent Agenda. The motion was seconded by Councilmember Smukler and carried unanimously, 5-0.

B. PUBLIC HEARINGS

B-1 APPEAL OF THE PLANNING COMMISSION DENIAL OF COASTAL DEVELOPMENT PERMIT (CP0-410) & CONDITIONAL USE PERMIT (UP0-369) TO CONSTRUCT A 3,386SF SINGLE FAMILY RESIDENCE WITH 520SF GARAGE AND 356 SF OF DECKING AND 236 SF COVERED PORCH ON A VACANT LOT AT 289 MAIN STREET. THIS PROJECT IS LOCATED INSIDE THE COASTAL COMMISSION APPEALS JURISDICTION (APPELLANT: JOHN AND ALAIR HOUGH, APPLICANTS); (COMMUNITY DEVELOPMENT)
<https://youtu.be/WDbhSyFaEVc?t=55m24s>

Associate Planner Jacinth presented the staff report and responded to Council inquiries.

Mayor Irons opened the public hearing.

John Hough, appellant, acquired three parcels in April 2007; there was no legal access to the property at that time. They obtained lot line adjustments and subdivided the top lot to create an access road. They also added underground utilities, a fire suppression system, and a drainage system for surface water that meets Caltrans 100 year flood requirement and 2-tier bio-filtration system for runoff. They still own all four parcels which are served by the private road. The proposed home is no different in size and scale than the house they presently live in or are currently building. The application was complete in April 2014, prior to adoption of the neighborhood design guidelines. He met with staff to better understand Planning Commission's direction and submitted revised plans to incorporate nine significant changes, while still meeting their primary goal of creating a single level home. He urged the Council to uphold appeal and not return to the project to the Planning Commission as it would likely return to Council in a few months as a result of further appeal.

The public comment period for Item B-1 was opened.

Bob Tefft, Morro Bay, spoke not on behalf of Planning Commission nor to the specific project as he recused himself on this item, but to the process. He reminded the Council they are not being asked to overturn the Planning Commission's denial of this project, but to overturn the denial of the previous project. He suggested the Council consider Alternative #1 presented by staff to maintain the integrity of process, facilitate further public input, and resolve some additional details on this project.

The public comment period and public hearing for Item B-1 was closed.

Mayor Irons and Councilmember Heading found it difficult to address the details of the project with the visual simulations provided. There was Council consensus to support Alternative #1, respect the process and give the Planning Commission the opportunity to review this iteration of the project.

MOTION: Councilmember Heading moved the Council grant the appeal for the purpose of returning the project to the Planning Commission for review of new plans presented by the applicant on December 14, 2015. Councilmember Johnson seconded the motion.

Mr. Pannone suggested the Council adopt Resolution No. 02-16 after changing the title, and replacing the current language in Section 1 with language provided in Councilmember Heading's motion. Section 2 on the bottom of page 3 would also be removed.

Councilmember Heading withdrew the previous motion and Councilmember Johnson withdrew the second.

MOTION: Councilmember Heading moved the Council adopt Resolution No. 02-16 with the necessary revisions to grant the appeal for the purpose of returning the project to the Planning Commission for review of new plans presented by the applicant on December 14, 2015. The motion was seconded by Councilmember Johnson and carried unanimously, 5-0.

A brief recess was taken at 8:40pm; the meeting reconvened at 8:52pm.

C. BUSINESS ITEMS

C-1 DISCUSSION AND DIRECTION TO STAFF REGARDING THE MORRO BAY AQUARIUM LEASE SITE; (ADMINISTRATION) <https://youtu.be/WDbhSyFaEVc?t=2h36m28s>

City Manager Buckingham, Central Coast Aquarium Executive Director Tara Malzone, Community Development Manager Graham, Harbor Director Endersby, and Deputy City Manager Taylor presented the staff report and responded to Council inquires.

Councilmember Heading invited Dr. Dean Wendt, Cal Poly Dean of Research and Director of the Center for Coastal Marine Sciences, to share his insight about the project. Dr. Wendt was excited about the opportunity to further extend the University's partnership with Central Coast Aquarium. The university has approved a new Bachelor of Science in Marine Science beginning Fall 2016 and will be matriculating students into that program. They have always wanted to have a facility on the bay and see this as a great opportunity for the institution.

The public comment period for Item C-1 was opened.

Susan Stewart, Morro Bay resident and business owner, suggested the City work through the Chamber to explain the economic benefit this facility would bring to local businesses. She also hoped the rent concession being considered would help keep admission prices down.

Erica Crawford, Morro Bay Chamber of Commerce, noted this item will be on an upcoming agenda for discussion by the Chamber Board.

Joan Solu, Morro Bay, noted parking considerations, particularly for tour busses, will be extremely important as this project moves forward.

Bill Martony, Morro Bay, expressed his support for the project, however he was concerned an event center, visitor center and aquarium are a lot to fit in a small footprint.

Brent Haugen, Morro Bay Tourism Bureau Director, looks forward to promoting this attraction to different types of visitor groups and noted the accreditation is important to meeting the needs of schools.

The public comment period for Item C-1 was closed.

The Council agreed there is substantial public benefit that warrants working closely with Central Coast Aquarium to move the project forward. The educational component and opportunity to improve the bay through research with Cal Poly is exciting. They took note of the concerns about parking which will be addressed as the project moves forward in order to gain both City and Coastal Commission approval.

MOTION: Councilmember Johnson moved the Council approve the Central Coast Aquarium (CCA) proposal as contained in the staff report and presentation to build a new aquarium on Lease Site 69-70/69W-70W and give Consent of Landowner for continued planning, and directed staff to continue in close partnership with CCA to bring a concept plan to the Planning Commission by December 31, 2016. The motion was seconded by Councilmember Heading and carried unanimously, 5-0.

A brief recess was taken at 10:16pm; the meeting reconvened at 10:22pm.

C-2 DISCUSSION AND DIRECTION ON CITY TOURISM MARKETING AND PROMOTIONS MANAGEMENT; (ADMINISTRATION)
https://youtu.be/LQ2do_AHIKA?t=3s

Deputy City Manager Taylor presented the staff report and responded to Council inquires.

The Council invited Tourism Business Improvement District (TBID) Advisory Board or Morro Bay Tourism Bureau (Bureau) representatives to comment on their recommendation.

Joan Solu, TBID Vice-Chair, commented on behalf of the Board: the Bureau would be happy to enter into an agreement for \$1/year for use of space at 695 Harbor Street which would significantly cut administration fees, allowing \$10-12k to be put back into marketing; the Bureau exists so there is a full-time tourism professional to market and lift tourism economy only in Morro Bay; and, the TBID Board proposal was less a denial of City staff efforts than a way to find a solution to work together even further.

MOTION: Councilmember Headding moved the meeting go past 11:00pm. The motion was seconded by Mayor Irons and carried unanimously, 5-0.

At the request of staff, Brent Haugen, Morro Bay Tourism Bureau, confirmed that in addition to his full time position, the Bureau employs a part-time Sales Manager (30 hours per week), a part-time Promotions Coordinator (8-16 hours per week), and are looking to fill a part-time Sales and Hospitality Coordinator position (20-25 hours per week).

Councilmember Headding invited Chuck Davison, President and CEO of Visit San Luis Obispo County, to explain why the County-wide Tourism Marketing District (TMD) was formed. Mr. Davison explained the TMD is focused on competing with other counties around us, and also the ability to sell the region as a holistic destination. Prior to the formation of the TMD, cities were competing against each other, rather than working together. TMD advertising campaigns are focused on other areas that individual cities can't reach on their own.

The public comment period for Item C-2 was opened.

Brent Haugen, Executive Director of the Morro Bay Tourism Bureau, provided Council and staff with a 2016/17 Marketing and Sales Plan DRAFT for review and feedback, and shared the tourism marketing model he has found to be most successful is a separate 501(c)(6) non-profit. He urged the Council to consider the TBID Advisory Board's recommendation to make adjustments to the existing structure.

Joan Solu, Morro Bay resident, owner of Embarcadero Inn, and TBID Advisory Board Member, asked the Council to consider whether this is the right time to add additional City staff. She also submitted and read into the record a petition signed by Morro Bay hotel owners supporting the TBID proposal.

Susan Stewart, Morro Bay business owner, noted the two proposals have a lot in common, however the TBID Board proposal addressed the concerns of professionals in tourism community. She was concerned about the proposed business improvement district (BID) listed in both proposals and does not believe enhanced marketing by a general BID is needed. If a general BID is formed, she hopes the monies will be used to improve our product which can then be marketed by the TBID.

The public comment period for Item C-2 was closed.

Mayor Irons noted that after receiving the petition, he talked with several hoteliers, or their representatives, about the petition and found there wasn't necessarily a full understanding of the issue.

Councilmember Johnson understood the stakeholders are focused on how the 3% is spent and getting a return on that investment. She feels a responsibility for both the 10% TOT that goes into the general fund and the 3% TBID assessment. Management Partners made this recommendation in 2008 and it was brought back in the recent update. The goal this year was to evaluate the structure and see if there is an alternative. While the current system has been

successful, she does not believe it is the fundamental structure that supports coordination of the destination Morro Bay. This is a unique opportunity to work more closely to develop an economic development strategic plan that will carry the City forward.

Councilmember Makowetski was confident based on the two proposals we can find a solution and supported placing the City Manager in charge of the process.

Councilmember Headding shared the City is facing financial issues in the future. Economic diversification will not happen overnight and the City must be strategic in how marketing dollars are managed. Economic development with promotional marketing to strategically plan, operate and measure branding efforts would best happen under control and leadership of the City.

Councilmember Smukler added there is a risk of adjusting an extremely important revenue source for the City; this is an opportunity to align and integrate efforts, projects and budgets. He sees a continued commitment to a full-time tourism and marketing professional, and strong support and involvement of the advisory board. He shared concerns about a new BID and believes the City should help facilitate and evaluate different options, but leaders from the business community need to lead the effort to make that successful.

Mayor Irons followed up on his earlier comment regarding conversations with the hoteliers, noting this is an opportunity to have better communication and build stronger relationships with hoteliers.

MOTION: Councilmember Headding moved the Council adopt Resolution No. 03-16 alternative “A”. Mayor Irons seconded the motion.

Councilmember Smukler asked to review the language in Item 9 of the resolution regarding the formation of an additional BID. He does not want that effort to be led by City staff.

Councilmember Headding amended his motion to adopt Resolution No. 03-16 Alternative “A” with Item 9 edited to reflect the City “shall support any efforts within the local business community”, and the final sentence in Item 9 specifying a timeline should be removed.

The amended motion was seconded by Mayor Irons.

Councilmember Johnson clarified the City’s intention is to maintain a full-time tourism marketing professional, and services will not be contracted out to an agency.

The amended motion carried unanimously, 5-0.

Mayor Irons requested Item C-4 be heard next; the Council concurred.

C-4 AWARD OF CONSULTANT CONTRACT FOR THE UPDATE OF THE GENERAL PLAN, LOCAL COASTAL PLAN, ZONING CODE AND ENVIRONMENTAL IMPACT REPORT TO MICHAEL BAKER INTERNATIONAL; (COMMUNITY DEVELOPMENT)

https://youtu.be/LQ2do_AHIKA?t=2h12m54s

Community Development Manager Graham presented the staff report.

The public comment period for Item C-4 was opened; seeing none, the public comment period was closed.

MOTION: Mayor Irons moved the Council approve the contract per staff recommendation. The motion was seconded by Councilmember Smukler and carried unanimously, 5-0.

C-3 APPOINTMENT OF MAYOR PRO TEMPORE AND APPOINTMENT OF REPRESENTATIVES ON DISCRETIONARY BOARDS, COUNCIL LIAISON ASSIGNMENTS AND COUNCIL SUB-COMMITTEES: (CITY COUNCIL)
https://youtu.be/LQ2do_AHIKA?t=2h21m9s

Mayor Irons presented the report.

The public comment period for Item C-3 was opened; seeing none, the public comment period was closed.

MOTION: Councilmember Makowetski moved the Council accept the recommended appointments for Mayor Pro Tempore, representatives on discretionary boards, Council liaison assignments and sub-committees. The motion was seconded by Councilmember Johnson and carried unanimously, 5-0.

Based on staff recommendation, the Council agreed to hear Item C-6 next.

C-6 INTRODUCTION AND FIRST READING OF ORDINANCE NO. 599 RELATING TO MEDICINAL MARIJUANA USES AND PROHIBITIONS IN THE CITY OF MORRO BAY; ADOPTION OF RESOLUTION NO. 04-16 REAFFIRMING THAT MEDICINAL MARIJUANA DISPENSARIES AND THE CULTIVATION OF MARIJUANA, AS USES NOT SPECIFICALLY ENUMERATED IN THE MORRO BAY MUNICIPAL CODE, ARE PROHIBITED
https://youtu.be/LQ2do_AHIKA?t=2h22m33s

Police Chief Christey presented the staff report and, along with Mr. Buckingham and Mr. Graham, responded to Council inquiries.

The public comment period for Item C-6 was opened; seeing none, the public comment period was closed.

Councilmember Smukler attended the League of California Cities briefing on this subject and everything he heard there has been reflected in the report. He appreciated the respect for compassionate use and discussed alternative language in section 9.06.040 with the City Attorney. Mr. Pannone confirmed MBMC section 9.06.040 B. and Section 3 of the Resolution could be amended to clarify personal individual cultivation by a primary caregiver or qualified

patient for use of medical marijuana, as permitted by the Compassionate Use Act of 1996, is allowed.

MOTION: Councilmember Smukler moved for introduction and first reading of Ordinance No. 599, by number and title only, amending Title 9, Chapter 9.06 of the Morro Bay Municipal Code, as amended; and adopt Resolution No. 04-16, as amended, reaffirming that medical marijuana dispensaries and the cultivation of marijuana, as uses not specifically enumerated in the Morro Bay Municipal Code, are prohibited. The motion was seconded by Mayor Irons and carried unanimously, 5-0.

Item C-5 was continued to a future meeting.

C-5 INTRODUCTION AND FIRST READING OF ORDINANCE NO. 598 AMENDING SECTION 3.08.070 OF THE MORRO MUNICIPAL CODE RELATING TO BIDDING; (CITY ATTORNEY)

E. COUNCIL DECLARATION OF FUTURE AGENDA ITEMS

https://youtu.be/LQ2do_AHIKA?t=2h44m32s

Councilmember Johnson requested a staff report regarding policy on political statements at City Council meetings; the Council concurred.

ADJOURNMENT

The meeting adjourned at 1:08 a.m. The next Regular Meeting will be held on Tuesday, January 26, 2016 at 6:00 p.m. at the Veteran's Memorial Hall located at 209 Surf Street, Morro Bay, California.

Recorded by:

Dana Swanson
City Clerk

MINUTES - MORRO BAY CITY COUNCIL
SPECIAL MEETING – JANUARY 26, 2016
MORRO BAY VETERAN’S HALL
209 SURF STREET – 4:00 P.M.

PRESENT:	Jamie Irons	Mayor
	John Headding	Councilmember
	Christine Johnson	Councilmember
	Matt Makowetski	Councilmember
	Noah Smukler	Councilmember

STAFF:	Dave Buckingham	City Manager
	Joe Pannone	City Attorney
	Dana Swanson	City Clerk
	Sam Taylor	Deputy City Manager
	Susan Slayton	Administrative Services Director
	Rob Livick	Public Works Director
	Scot Graham	Community Development Manager
	Eric Endersby	Harbor Director
	Amy Christey	Police Chief
	Steve Knuckles	Fire Chief

ESTABLISH QUORUM AND CALL TO ORDER

Mayor Irons established a quorum and called the meeting to order at 4:04pm.

SPECIAL MEETING AGENDA ITEM:

I. STUDY SESSION TO DISCUSS FY 16/17 PROGRAM OBJECTIVES ASSOCIATED WITH THE ADOPTED CITY GOALS

PUBLIC COMMENT RE: ITEMS ON THE AGENDA

<https://youtu.be/zsNmywlHfSM?t=1m4s>

Robert Davis, Morro Bay, proposed the Council add an objective to name one of the public parks after Franklin Riley, who founded our town, and requested staff partner with the Historical Society and Citizens’ Beautification and Heritage Committee to memorialize Mr. Riley.

Peggy Mandeville, Morro Bay, supported community pool planning efforts and offered to volunteer her time to assist the City in bringing this goal forward.

Bill Luffee, Morro Bay, would like to see Goal 10 - Objectives k) Lease Management Office Reorganization, and g) Harbor Maintenance reorganization, tabled until a later time.

Jeremiah O'Brien, representing the Morro Bay Fishermen's Organization, spoke in support of the Morro Bay Harbor Department and saw no reason to disrupt continuity by restructuring Harbor operations and maintenance.

Erica Crawford, Morro Bay Chamber of Commerce President and CEO, shared the Chamber Board supports Goal 6 - Objectives d) Business Information on Website, e) Business Incentives, f) Commercial Real Estate Inventory, and m) Morro Bay as a Destination. She looks forward to collaborating with the City on these objectives.

Lynda Merrill, Morro Bay, noticed Discover Your Better Nature had been removed from the list of Objectives and encouraged continued support for nature and wildlife.

Bill Luffee, Chair of the Harbor Advisory Board, requested Council discussion of the triangle lot / Beach Street mini-master plan in order to determine the economic feasibility of a marine services facility.

Ed Boyce, Morro Bay, expressed concern the goals and objectives did not speak to the problem of homelessness and suggested the City be proactive in this area. He also supported Goal 6 - Objective m) Morro Bay as destination, increased trash removal efforts along Highway 1, a lower speed limit through town, and increased pickle ball court space.

Rigmore, Morro Bay, recommended the Council wait until the General Plan update is complete before making any decision about a boat haul-out.

Chuck Stoll, representing Morro Bay Senior Citizens Inc., spoke in support of pickle ball noting the group has grown in 14 months from 6 to 150 players per week. The proposal for increased court space will be on the February 23rd City Council agenda. Quality of life is a main concern and they promote activities for residents 50 years and older, including bocce ball and disk golf.

The public comment period was closed.

City Manager Buckingham provided the staff presentation by reviewing the draft list of objectives under each goal, beginning with Goal 7, and turning it over to Council for questions and comments between Goals.

<https://youtu.be/zsNmywIHfSM?t=20m33s>

Goal #7 - Improve City Infrastructure, Facilities and Public Spaces

Councilmember Johnson asked for discussion on how Objectives a) Market Street Bluff/Centennial Parkway Revitalization, c) Parking Management Plan, and e) Signage and Branding would be integrated into the General Plan update and suggested listing specific measurable milestones for the General Plan update.

Mayor Irons and Councilmember Heading supported Objective d) ADA Compliance Improvements; staff noted an updated ADA assessment will start in a couple of weeks.

Regarding Objective h) Community Beautification, Councilmember Smukler suggested updating the Adopt-a-Park program including volunteer recognition, and encouraged staff to continue attending Community Heritage and Beautification meetings.

Goal #8 - Quality of Life

Councilmembers Johnson and Makowetski supported Objective g) Recreation Guide and encouraged a holistic look at recreation opportunities offered by the City and other organizations.

Councilmember Headding noted Objective h) Vets Hall Renovation Planning isn't high on his priority list and suggested community organizations be given the opportunity to partner with the City to invest in and improve this public facility.

Regarding Objectives d) Fall Concerts and e) Downtown Friday Series, the Council suggested rolling this into Objective b) City-Sponsored/Partnered Events and working to refine and build on current events.

Goal #9 - Improve Water Supply Diversification

The Council agreed the objectives listed are all important for the community's future and reinforced the importance of reaching out to other agencies to explore regional opportunities. Staff noted the planning effort will be addressed as part of the General Plan update.

Goal #10 - Improve City Operations

Responding to public comment, the Council agreed it was important to follow through with Management Partners recommendations and move forward with Objectives k) Lease Management Office Reorganization and g) Harbor Maintenance.

Closing Comments

Regarding Goal #2, Councilmember Johnson looks forward to discussion on street financing options and suggested holding a Street Summit joint meeting with the Public Works Advisory Board and Citizens Finance Committee; the Council concurred.

ADJOURNMENT

The meeting adjourned at 5:55 p.m.

Recorded by:

Dana Swanson
City Clerk

MINUTES - MORRO BAY CITY COUNCIL
REGULAR MEETING – JANUARY 26, 2016
VETERAN’S MEMORIAL HALL – 6:00 P.M.

PRESENT:	Jamie Irons	Mayor
	Noah Smukler	Councilmember
	John Headding	Councilmember
	Christine Johnson	Councilmember
	Matt Makowetski	Councilmember
STAFF:	Dave Buckingham	City Manager
	Joe Pannone	City Attorney
	Dana Swanson	City Clerk
	Sam Taylor	Deputy City Manager
	Susan Slayton	Administrative Services Director
	Rob Livick	Public Works Director
	Bruce Keogh	Wastewater Treatment Plant Manager
	Janeen Burlingame	Management Analyst
	Scot Graham	Community Development Manager
	Eric Endersby	Harbor Director
	Amy Christey	Police Chief
	Steve Knuckles	Fire Chief

ESTABLISH QUORUM AND CALL TO ORDER

The meeting was called to order at 6:07 p.m.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CLOSED SESSION REPORT - No Closed Session Meeting was held.

MAYOR AND COUNCILMEMBERS’ REPORTS, ANNOUNCEMENTS & PRESENTATIONS

<https://youtu.be/KXYZtnl8h2M?t=2m36s>

Councilmember Johnson provided a report as the City’s representative to the HousingHomeless Services Oversight Committee. The Committee voted unanimously to request local jurisdictions agendize a discussion of opportunities to provide shelter during cold and rainy weather. She will ask the Council to consider supporting this item later in the meeting.

Mayor Irons reported SLOCOG is doing research on a potential countywide sales tax initiative to improve infrastructure and will be making presentations to various cities.

PUBLIC PRESENTATIONS - NONE

PUBLIC COMMENT

<https://youtu.be/KXYZtnl8h2M?t=13m7s>

Jane Heath, Attorney at Law, provided the business spot. She is a civil attorney who specializes in conflict management for business, families and individuals with a particular emphasis on employment issues for employers, real estate, and business conflicts. Free seminars are available for local individuals and businesses. Her office is located at 1052 Main Street, Suite A. For more information, please visit her website at www.sloconflictmanagement.com.

Jeff Jones, Morro Bay Friends of the Fire Department President, presented a check for \$15,525 to Chief Knuckles to help the Fire Department purchase hands-only CPR mannequins and other equipment. Their organization has raised \$188,700 dollars raised since its inception to help the Fire Department achieve its goal to enhance the quality of life by providing exceptional emergency services.

Rigmore, Morro Bay, announced an education forum called “Mindwalk” takes place on Monday mornings at the Morro Bay Veterans Hall.

Ken Vesterfelt, Morro Bay, urged the Council to negotiate fairly and bring the Morro Bay Police Department to a fair wage.

Keith Taylor, Morro Bay, reminded everyone the Friends of the Morro Bay Fire Department is a 501(c)(3) so all donations are tax deductible. He also thanked the Fire Department for responding so quickly to a recent home fire.

Robert Davis, Morro Bay, announced the Morro Bay Citizens Bike Committee Meeting, Wednesday, February 2nd from 5-6pm at the Community Center Conference Room. Discussion items include the City’s goals and objectives for bike projects, AMGEN tour start, new “Share the Road” bike signs on State Park Road, July 4th bike parade report, and information on a Caltrans project to install a rumble strip along 42 miles of Highway 1, from San Luis Obispo to San Simeon.

Robert Robert, Grover Beach, encouraged the Council to adopt a Styrofoam ban ordinance.

Anita Shower, Grover Beach, President of the ECO Club Five Cities, encouraged the Council to adopt the Styrofoam ban ordinance.

Roger Ewing, Morro Bay, addressed the issue of announcing a candidacy during public comment, stating Morro Bay has a long history of allowing residents to announce their candidacy. He asked the Council to please allow everyone to speak their mind.

The public comment period was closed.

A. CONSENT AGENDA

<https://youtu.be/KXYZtnl8h2M?t=36m29s>

Unless an item is pulled for separate action by the City Council, the following actions are approved without discussion.

A-1 APPROVAL OF MINUTES FOR THE SPECIAL CITY COUNCIL MEETING HELD ON JANUARY 12, 2016; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-2 APPROVAL OF MINUTES FOR THE SPECIAL CLOSED SESSION CITY COUNCIL MEETING HELD ON JANUARY 13, 2016; (ADMINISTRATION)

RECOMMENDATION: Approve as submitted.

A-3 TRANSIENT OCCUPANCY TAX AUDIT RECOMMENDATIONS FOR 2012 - 2014; (ADMINISTRATIVE SERVICES)

RECOMMENDATION: Authorize staff to audit vacation rentals only for Transient Occupancy Tax (TOT) for the upcoming audit period 2012-2014.

A-4 AUTHORIZATION FOR ATTENDANCE AT THE C-MANC ANNUAL WASHINGTON, D.C., "WASHINGTON WEEK" MEETINGS; (HARBOR)

RECOMMENDATION: Approve as submitted.

Mayor Irons pulled Item A-3 for discussion.

The public comment period for the Consent Agenda was opened; seeing none, the public comment period was closed.

MOTION: Councilmember Heading moved the Council approve Items A-1, A-2 and A-4 on the Consent Agenda. The motion was seconded by Councilmember Johnson and carried unanimously, 5-0.

A-3 TRANSIENT OCCUPANCY TAX AUDIT RECOMMENDATIONS FOR 2012 - 2014; (ADMINISTRATIVE SERVICES)
<https://youtu.be/KXYZtnl8h2M?t=37m4s>

Mayor Irons asked to continue this item to a future meeting for review of a fiscal assessment and scope of work. Administrative Services Director Slayton explained staff will issue a Request for Proposals (RFP) to auditors in the area for proposals to perform an audit that identifies new vacation rentals that may not be registered, as well as ensures compliance for those who are registered.

Responding to Councilmember Smukler's inquiry, Mayor Irons clarified he no longer owns a vacation rental and does not have a license for a vacation rental.

The Council discussed the importance of outreach and a preference to structure the audit with forewarning about compliance, particularly regarding Airbnb. Ms. Slayton suggested staff issue an RFP and bring the proposals back to Council for review and approval.

MOTION: Mayor Irons moved the Council authorize staff to issue a Request for Proposals for a Transient Occupancy Tax Audit of Vacation Rentals, and return to Council with results of that RFP. The motion was seconded by Councilmember Smukler.

Councilmember Smukler confirmed the proposal should provide an outline for outreach and how they will communicate expectations about coming into compliance. There was discussion about the desire to not penalize businesses for past non-compliance but to look forward.

City Manager Buckingham suggested Council continue the item and allow staff to research the applicable municipal code sections, then bring back to Council for further discussion.

Mayor Irons withdrew motion and Councilmember Smukler withdrew the second.

B. PUBLIC HEARINGS - NONE

C. BUSINESS ITEMS

C-1 DISCUSSION OF THE MAJOR MAINTENANCE & REPAIR PLAN (MMRP) FOR THE EXISTING WASTEWATER TREATMENT PLANT FOR THE NEXT FIVE-YEAR PERIOD; (PUBLIC WORKS)

<https://youtu.be/KXYZtnl8h2M?t=54m6s>

Public Works Director Livick and Wastewater Treatment Plant Division Manager Keogh presented the staff report and responded to Council inquiries.

The public comment period for Item C-1 was opened; seeing none, the public comment period was closed.

The Council expressed appreciation for the work that has been done to protect the critical infrastructure.

MOTION: Mayor Irons moved the Council phase out the MMRP in FY 16/17 and that any remaining necessary repairs to the plant be funded through operations and maintenance aspects of the WWTP budget. The motion was seconded by Councilmember Heading and carried unanimously, 5-0.

C-2 INTRODUCTION AND FIRST READING OF ORDINANCE NO. 600 ADDING CHAPTER 8.17 TO THE MORRO BAY MUNICIPAL CODE REGULATING THE USE OF EXPANDED POLYSTYRENE PRODUCTS WITHIN THE CITY; (PUBLIC WORKS)

<https://youtu.be/KXYZtnl8h2M?t=1h9m1s>

Management Analyst Burlingame presented the staff report and responded to Council inquiries.

The public comment period for Item C-2 was opened.

Ken MacMillan, Morro Bay business owner, did not have an issue with the ordinance but wanted to make sure the Council understood a 10% increase in operating costs is a huge chunk.

Rosalie Valvo, Morro Bay, reminded the Council the Audubon Society supports this ordinance. Speaking as a resident, she supported the City's ban of expanded polystyrene products, applauded those businesses who made the change before the ordinance goes into effect, and requested a May 1 effective date.

Janine Rands, SLO Foam Free, urged the Council to pass the ordinance before the tourist season begins.

The public comment period for Item C-2 was closed.

The Council expressed appreciation for the outreach effort by PWAB Member Skiff and preference for the May 1 operative date. Responding to concerns expressed during public comment, they suggested consumers are willing to absorb the increased cost in order to protect the environment.

MOTION: Councilmember Headding moved for introduction and first reading of Ordinance 600 revised to include a May 1, 2016 operative date as recommended by the Public Works Advisory Board, by number and title only and waived further reading. The motion was seconded by Councilmember Smukler and carried unanimously, 5-0.

A brief recess was taken at 8:01pm; the meeting reconvened at 8:10pm.

C-3 CONSIDERATION OF FUTURE DIRECTION OF LEASE SITE 87-88/87W-88W, LOCATED AT 833 EMBARCADERO, OWNED BY B&L FLASH, INC. (VIOLET LEAGE AND BARRY LAMBERT); (HARBOR)
<https://youtu.be/WaSbTwQNY8k?t=19s>

Harbor Director Endersby presented the staff report and responded to Council inquiries.

The public comment period for Item C-3 was opened.

Travis Leage, Morro Bay, provided a chronology of events that led to the financial difficulties and requested the Council approve Alternative #2 as presented in the staff report.

Cherise Hansson, Morro Bay resident and owner of Under the Sea Gallery, presented a revised project concept that includes an ocean themed playground in front, smaller restaurant along the waterfront, and a second story 6-room boutique hotel with an ocean theme. She urged the Council to approve Alternative #2 and transfer the Consent of Landowner to her business.

Heather Koide, Morro Bay resident and business owner, spoke in support of Cherise Hansson and her plans for a family-friendly business.

The public comment period for Item C-3 was closed.

Mayor Irons disclosed ex parte communications with Cherise Hansson and Travis Leage to gain a better understanding of the proposed project. Councilmember Johnson also disclosed ex parte communications with Ms. Hansson.

The Council expressed concern about past management issues but appreciated the renewed energy and fresh perspective brought by the lease site subtenant. There was support for setting a short but fair timeline to allow the new lease management and development team to complete a proposal and demonstrate the financial capability to bring that project forward. The Council agreed if those firm deadlines were not met, the project should go out for RFP.

Mr. Buckingham assured the Council the City's lease management policy will be revised in the months ahead to establish requirements for demonstrated financial capacity and firm project timelines.

City Attorney Pannone suggested the Council consider a motion that would revoke the current Consent of Landowner (COL), direct staff to return to Council with a new COL within 90 days with B&L Flash and Ms. Hansson/Under the Sea Gallery that includes demonstrated financial capability and a project plan. He also reminded the Council it has the option to assign the lease to another entity, if desired.

MOTION: Mayor Irons moved the Council withdraw the current Consent of Landowner and direct staff to return to Council with a new Consent of Landowner within 90 days with B&L Flash, Inc. and Ms. Hansson/Under the Sea Gallery, to include a demonstrated financial capability and project plan. The motion was seconded by Councilmember Smukler and carried unanimously, 5-0.

C-4 REVIEW OF USE OPTIONS AND POSSIBLE REDEVELOPMENT OPPORTUNITIES FOR THE 781 MARKET AVENUE (DISTASIO'S) PROPERTY, ADJACENT MARKET AVENUE AND EMBARCADERO PARKING LOTS, AND MARKET AVENUE RIGHT-OF-WAY; (COMMUNITY DEVELOPMENT/PUBLIC WORKS)
<https://youtu.be/WaSbTwQNY8k?t=1h36m17s>

Community Development Manager Graham presented the staff report and responded to Council inquiries.

The public comment period for Item C-4 was opened.

Ken MacMillan, owner of DiStasio's Restaurant, stated he attempted to purchase the property but was unable to gain financing due to the lien the City had on the property to build an elevator. He asked the Council to negotiate lease terms based on reasonable time constraints to allow and encourage investing in business improvements.

Robert Davis, Morro Bay, member of General Plan Advisory Committee but speaking as a private citizen, supported staff's recommendation to review this matter as part of the General Plan update. This, along with other parking and other circulation decisions need to be part of a thoughtful and thorough discussion. He urged the Council to not make hurried decisions.

Susan Stewart, Morro Bay resident and business owner, General Plan Advisory Committee member and Merchant's Association President, shared that unlike other tenants, Mr. MacMillan has been unable to discuss issues and concerns with the City and a one-year lease will not encourage a business to make improvements.

The public comment period for Item C-4 was closed.

The Council discussed the importance of gaining community input and this timing fits nicely into the Embarcadero / Centennial Parkway outreach and General Plan update. This area has huge potential to enhance economic diversification and contribute to the sustainability of Morro Bay and it is important to let the community and business stakeholders take the lead to develop a concept that has community support.

Responding to public comment, Mr. Buckingham noted staff is in contact with Mr. MacMillan, has provided him with an initial lease proposal, and looks forward to his response.

No formal action was taken by the City Council.

C-5 REVIEW OF 2007 PARKING MANAGEMENT PLAN AND IMPLEMENTATION OPTIONS; (COMMUNITY DEVELOPMENT/PUBLIC WORKS)

<https://youtu.be/WaSbTwQNY8k?t=2h11m30s>

Mr. Graham presented the staff report and, along with Mr. Livick, responded to Council inquiries.

The public comment period for Item C-5 was opened.

Robert Davis, Morro Bay, was concerned decisions would be made without consulting the Chamber, Bike Committee, or reviewed by PWAB. He urged the Council to not make any decisions before this is addressed through the General Plan update process.

Erica Crawford, Morro Bay Chamber of Commerce, encouraged more dialogue on the subject and to consider any funds resulting from paid parking be directed to business improvement.

Susan Stewart, Morro Bay resident and business owner, encouraged an ongoing dialogue with advisory boards and business members. She likes diagonal parking at some level and early deliveries on the Embarcadero may be a good idea, but it's important to consult hoteliers so it won't disrupt their business.

The public comment period for Item C-5 was closed.

MOTION: Mayor Irons moved the Council extend the meeting beyond 11pm. The motion was seconded by Councilmember Johnson and carried unanimously, 5-0.

MOTION: Councilmember Johnson moved the Council direct staff to return to Council with options for improving overall parking as it relates to the business atmosphere in the Downtown and on the Embarcadero in the form of a Parking Management Plan update, with input from the Morro Bay Chamber of Commerce, Morro Bay Merchants' Association, Embarcadero business owners, PWAB, Planning Commission, and GPAC, to include specific discussion on the following items: angled parking, commercial loading zones on the embarcadero and paid parking opportunities. The motion was seconded by Councilmember Smukler.

There was concern about the cost of a Parking Management Plan update and also blending additional items into the General Plan update.

Councilmember Johnson withdrew the motion and Councilmember Smukler withdrew second.

MOTION: Councilmember Headding moved the Council direct staff to research and return to Council with options for improving overall parking and business atmosphere in the Downtown and on the Embarcadero including the following: consider implementation of angled parking based on the Parking Management Plan (PMP) for four areas/streets, consider implementation of commercial loading zones for the Embarcadero as identified in the PMP and direct modification to MBMC 10.48.020, research paid parking opportunities and bring back options for discussion, and include review by all the appropriate boards and/or committees. The motion was seconded by Councilmember Johnson.

Councilmember Smukler felt the direction was too detailed and wants to refer discussion to the advisory boards for a deeper dialogue and public input.

Staff explained two items from the 2007 Plan could be implemented now after review by the advisory boards and discussion with affected businesses. The other two are policy issues and will take more time.

Councilmember Headding withdrew the motion and Councilmember Johnson withdrew the second.

MOTION: Councilmember Headding moved the Council direct staff to research and return to Council options for improving overall parking and business atmosphere in Downtown and on the Embarcadero; consider implementing angled parking based on the PMP for four areas/streets; consider implementing commercial loading zones on the Embarcadero as identified in the PMP and direct modification to MBMC 10.48.020; research paid parking opportunities identified in the PMP and bring back options for consideration; have all considerations run through the appropriate committees. The motion was seconded by Mayor Irons and carried unanimously, 5-0.

C-6 INTRODUCTION AND FIRST READING OF ORDINANCE NO. 598 AMENDING SECTION 3.08.070 OF THE MORRO MUNICIPAL CODE RELATING TO BIDDING; (CITY ATTORNEY)
<https://youtu.be/WaSbTwQNY8k?t=3h13m31s>

Mr. Pannone presented the staff report and responded to Council inquiries.

The public comment period for Item C-6 was opened; seeing none, the public comment period was closed.

MOTION: Mayor Irons moved for introduction and first reading of Ordinance No. 598 amending Section 3.08.070 of the Morro Bay Municipal Code relating to Bidding, and waived further reading. The motion was seconded by Councilmember Johnson and carried unanimously, 5-0.

C-7 ADOPTION OF ORDINANCE NO. 599 AMENDING TITLE 9, CHAPTER 9.06 OF THE MORRO BAY MUNICIPAL CODE, PROHIBIT THE ESTABLISHMENT OF MEDICAL MARIJUANA DISPENSARIES, TO FURTHER PROHIBIT MARIJUANA CULTIVATION CITYWIDE AND PROVIDE OTHER MISCELLANEOUS EDITS; (CITY ATTORNEY)
<https://youtu.be/WaSbTwQNY8k?t=3h16m16s>

Mr. Pannone presented the staff report.

The public comment period for Item C-7 was opened; seeing none, the public comment period was closed.

MOTION: Mayor Irons moved the Council adopt Ordinance No. 599 amending Title 9, Chapter 9.06 of the Morro Bay Municipal Code, prohibiting the establishment of medical marijuana dispensaries, to further prohibit marijuana cultivation citywide and provide other miscellaneous edits, and waived further reading. The motion was seconded by Councilmember Heading.

Councilmember Smukler restated the ordinance has taken into consideration and respects the Compassionate Use Act.

The motion carried unanimously, 5-0.

D. COUNCIL DECLARATION OF FUTURE AGENDA ITEMS
<https://youtu.be/WaSbTwQNY8k?t=3h19m22s>

Councilmember Johnson requested Council support to bring forward discussion of the HousingHomeless Services Oversight Council's recommendation to consider declaring a shelter crisis pursuant to Government Code 8698 for purposes of making government owned buildings available for use as warming shelters, and start a community conversation about what services

the community is willing to provide. There was unanimous Council support for this item to come forward on a date to be determined.

E. ADJOURNMENT

The meeting adjourned at 11:31pm. The next Regular Meeting will be held on Tuesday, February 9, 2016 at 6:00 p.m. at the Veteran's Memorial Hall located at 209 Surf Street, Morro Bay, California.

Recorded by:

Dana Swanson
City Clerk



AGENDA NO: A-5

MEETING DATE: February 9, 2016

Staff Report

TO: Honorable Mayor and City Council

DATE: January 28, 2016

FROM: Sam Taylor, Deputy City Manager

SUBJECT: Award of Professional Services Contract with Mental Marketing for Tourism Marketing and Public Relations Services

RECOMMENDATION

Staff recommends the Council approve the selection of Mental Marketing for tourism marketing and public relations services and delegate the authority to execute said contract to the City Manager after preparation and approval by the City Attorney.

ALTERNATIVES

No alternatives are recommended.

FISCAL IMPACT

The marketing budget including planning, meetings, execution and reporting is \$315,000 and Public Relations budget, including the same items, is \$80,000, which will be paid for out of TBID assessment funds.

BACKGROUND

Since 2013, the City has contracted for its tourism operations with the Morro Bay Tourism Bureau (Bureau). Under the direction of Executive Director Brent Haugen, the Bureau has a general policy to issue an RFP every two years to investigate potential new professional entities to provide the community's tourism marketing and public relations.

Because the City will discontinue contracting for tourism operations with the Bureau this year, City staff and Bureau staff have worked to ensure appropriate cooperation and coordination of potential future tourism work. That includes seeking a new marketing and public relations agency.

To that end, the Bureau issued an RFP for those services and received proposals back by August 31, 2015. At its January 14, 2016 meeting, the Bureau Board of Directors held interviews with the top three candidates that submitted proposals. City staff attended the presentations as well.

The Directors voted to recommend to the Tourism Business Improvement District (TBID) Advisory

Prepared By: ST Dept Review: _____
City Manager Review: DWB
City Attorney Review: JWP

Board (a City entity that makes the official recommendation to the City Council, but technically the same people as on the Bureau Board) the selection of Mental Marketing for the services agreement.

At a January 28, 2016, special meeting, the TBID Advisory Board unanimously recommended the City Council approve a two-year agreement with Mental Marketing for public relations and marketing services.

DISCUSSION

The RFP process, and particularly the interview process conducted by the Bureau and its Board, was done very well and had an amazing creative component. Executive Director Haugen challenged the top three candidates to devise a mock campaign for a “Sustainable Seafood Festival” in Morro Bay and provided various factors they had to consider as part of the campaign, including a budget figure and ongoing challenges, including the loss of visitors to the event over time. Staff encourages the Council and the public to watch the presentations, which have been uploaded to the City’s YouTube channel here: <https://www.youtube.com/watch?v=ygkZBNso0U>.

The proposed budget for this work is based on the current 2015-16 fiscal year, and the numbers fluctuate depending on the market (in other words, TBID assessment revenue collected can be impacted by the number of visitors that stay at hotels) and other factors. The budgeted dollars for the agreement reflect a 14-16 month marketing and public relations plan to avoid gaps in overall outreach. The annual marketing budget including planning, meetings, execution and reporting is \$315,000 and Public Relations budget, including the same items, is \$80,000. Work conducted is based on an annual marketing and public relations plan that is built by expert tourism staff and reviewed by the TBID Advisory Board, which sends a recommendation for final approval by the City Council.

That two-year agreement would begin July 1, 2016, with a mid-year annual review and the option to terminate the contract after any 30-day period during the term of the agreement. Agencies were informed during the RFP process, if they wished to continue service after that two-year agreement, then they would likely be required to go through a similar RFP process as other interested agencies.

The agreement would be different from the previous one in that both marketing services and public relations services would be undertaken by one firm. Previously, two separate contracts were let for those services. Verdin Marketing currently provides marketing services while Mental Marketing provides the community’s public relations services related to tourism operations. Bureau staff and the Board felt a single contract for both services would provide better coordination of those endeavors.

Funding for tourism marketing and public relations services comes from the TBID assessment, which is collected by hoteliers when people stay at their facilities. In FY 2014-15, the City collected about \$741,000 in TBID funding to be used for tourism marketing and promotions.

Marketing and public relations are a crucial component of the City’s tourism operations and it’s clear, since the inception of the TBID, a more robust revenue stream for tourism marketing and

public relationships has had a substantial, positive impact on Transient Occupancy Tax revenues.

TBID/Bureau board members conducted a rigorous review of the potential candidates for the contract and were impressed with the overall creativity and energy of Mental Marketing and their mock presentation. The Board noted the firm is very familiar with the community, which helps the agency better tell the story of Morro Bay to visitors.

CONCLUSION

Staff recommends awarding to Mental Marketing a two-year agreement to provide the City of Morro Bay's tourism marketing and public relations services and to authorize the City Manager to sign that agreement after preparation by and approval as to form by the City Attorney.

ATTACHMENT

Mental Marketing RFP Response

**PROPOSAL FOR
MORRO BAY TOURISM
BUREAU**

MARKETING & PUBLIC RELATIONS

FISCAL YEAR 2016-2017

AUGUST 31, 2015

INTRODUCTION
LETTER

QUALIFICATIONS
& TEAM

RELATED
EXPERIENCE

AGENCY
APPROACH

SCOPE AND
FEES

mark@mentalmarketing.com
bill@mentalmarketing.com
maryann@mentalmarketing.com

 **mental**
MARKETING
infinite solutions

TAKE RISKS
public relations
technology
video
digital
media
CREATIVITY IS STRENGTH
maximize results
collaboration
HAVE FUN
DIGNITY OF THE INDIVIDUAL
Innovative ideas **interactive**
EMBRACE SOCIAL RESPONSIBILITY

content creation
honest
social network
SEO
buzz
ethics
focus
blogging
measure
performance
r.o.i
embracing innovation
strategy
results
public relations
technology
video
digital media
maximize results
collaboration
DIGNITY OF THE INDIVIDUAL
Innovative ideas
EMBRACE SOCIAL RESPONSIBILITY

BIG IDEAS

INTRODUCTION

August 31, 2015
Mr. Brent Haugen
Executive Director
Morro Bay Tourism Bureau
250 Shasta Ave.
Morro Bay, CA 93442

Dear Brent:

Thank you for considering Mental Marketing as your public relations and marketing partner for the Morro Bay Tourism Bureau. We thoroughly enjoy working with you and look forward to building on the impressive operational and financial gains you have engineered for City tourism. We have success to celebrate; and yet so much more to accomplish together.

As the Central Coast tourism marketing effort rapidly evolves toward more aggressive, centralized county promotions, we believe now is the right time for Morro Bay to find innovative ways to differentiate the brand and leverage marketing efficiencies that directly increase awareness, visitation, engagement, length of stay and community enthusiasm.

Through your agency evaluation, one of the big questions will likely be: “Why centralize marketing, advertising and PR with one agency?” After all, you have been successful with two competent firms who offer a broad range of destination marketing services. And, we would be perfectly delighted to continue our Public Relations scope of work with you. While the final answer may rest on your operational needs and preferences, we are confident the City will achieve greater success with Mental Marketing working closely with you to optimize all destination marketing systems. By assigning highly coordinated advertising, PR and social marketing activities to our team, you’ll experience enhanced service, lower costs, real-time digital marketing optimization and detailed conversion tracking metrics your constituency will embrace.

Mental’s Infinite Solutions team provides critical local insights, destination marketing experience and the complete skill set to visualize, strategize, and realize Morro Bay’s destination marketing goals. For the marketing and public relations assignments we propose, our three-step approach quickly updates actionable intelligence to deliver a unified strategic plan, refreshed brand toolkit and innovative campaigns. Our marketing strategy will clarify the Morro Bay brand message and establish an emotional connection with core leisure and group travelers by their lifestyles, interests and decision-making status.

While you and your board are already familiar with our firm, you should always expect “something new” from our Infinite Solutions team. This proposal begins to outline how we continually innovate together.

We sincerely hope to visit with you and your board to discuss the integrated relationship in detail. In the interim, please do not hesitate to contact us for any reason whatsoever.

All the very best,
Mark Elterman
CEO
mark@mentalmarketing.com
805.283.6253



QUALIFICATIONS

AGENCY OVERVIEW

Mental Marketing is a full-service branding, marketing and media communications agency with nine years of related experience delivering successful brand insights, organizing and managing advertising and marketing strategy, identity, creative, public relations, events and digital content management for a wide variety of clients. From tourism to technology, we develop new brand identities and breathe new life into existing brands.

Our Infinite Solutions team is composed of experts in all the core marketing disciplines required to efficiently manage all the marketing activities with Morro Bay requires: dedicated account managers, media directors, art directors, publicists, engineers, social media gurus, copy writers, photographers, videographers, director, translators and analysts.

To ensure Morro Bay achieves its goals, we tailor the campaign strategy with our team assignments to your unique needs, capabilities, assets and working preferences. Serving the marketing interests of hospitality companies, cities, counties, TBID's and regional DMO's is our primary business. As Morro Bay Tourism Bureau has evolved in terms of funding, structure and leadership, we have proven to shape our team to its needs.

For Mental Marketing, the Morro Bay tourism account relationship is closely managed by experienced agency Principals assembling and coordinating a vast global network of experts to deliver any service efficiently:

- Program and campaign evaluation
- Multi-destination co-op marketing campaign creation
- Target market evaluation, refinement and infiltration
- Media buying strategies, placement and management
- Multi-layered destination campaign creation
- Campaign performance monitoring and reporting
- Visitor profiling, segmentation and activation
- Domestic and international campaigns
- Lodging packaging, and group sales
- Booking engine, event ticketing and ecommerce integration
- Trade show strategies, FAM tour creation and management
- Event marketing
- Integrated web/mobile/social marketing programs
- Meeting and event planner marketing programs
- Consumer 'getaway' contest promotions and management
- E-newsletter creation, management, optimization
- Public Relations outreach, management and reporting
- Social media and guest blogging programs
- Video production and distribution with hosted travel show program

WHEN IT COMES TO GENERATING PUBLICITY, FOR MORRO BAY AND SLO COUNTY, MENTAL IS THE TRUE LEADER. WE GENERATED MORE THAN A **BILLION** EARNED MEDIA IMPRESSIONS LAST YEAR ALONE.



THE RIGHT STUFF

HOW WE RATE

Mental's Infinite Solutions team offers comprehensive expertise in all facets of destination marketing disciplines. Our clients would offer this rating:

Creative Partnerships = 5

For many years, Mental has engineered and managed successful cooperative marketing relationships amongst destinations and their marketing partners.

Crisis Communications = 3

While not a traditional crisis communications firm, Mental prepares clients for outreach messaging strategies and channels in advance of crises.

Destination Marketing/PR=5

Mental is a recognized leader in destination marketing and PR, backed by client results throughout California.

Digital, Print, Broadcast Media = 5

Mental's creative and media strategies are not only award winning but constantly innovating to achieve incremental success with each campaign.

Industry Partnerships = 5

Mental has extensive experience leveraging partnerships with local, regional and state tourism entities, associations, and agencies that deliver efficiencies and business.

Online Portals = 5

Our Infinite Solutions approach to digital marketing is described in our approach. We offer clients the highest level of actionable intelligence through online portals and dashboards.

Photography & Videography = 5

Mental's photography and videos are effective for our client's brand marketing and, in the case of Morro Bay, used by other tourism partners, offering extended reach.

Website Production = 4

Not a web tech firm, Mental manages a team of destination interactive specialists who optimize and enhance the effectiveness of web/mobile/social experience.

Trade Media = 4

We have managed tour and travel trade programs for clients, including attending domestic and international travel trade shows, setting appointments, meeting and following up w/sales information, passing leads to hotels, developing and managing travel trade materials and public relations outreach to this segment.

■ WILLIAM STANSFIELD

President & COO

William Stansfield has achieved a prodigious number of awards for his design and creative work over his two decades in the business. William co-founded the company nine years ago and will be directly overseeing the creative process and all operational issues of the relationship. William is responsible for the day-to-day operation of the creative department, where his extensive knowledge of branding and marketing in print, video and interactive design provide clients with a comprehensive tool kit. William has served such client brands as: City of Santa Clarita TMD, Redding VCB, the City of Paso Robles, City of Morro Bay, City of Atascadero, San Luis Obispo County, Wal Mart, Best Buy, Kmart, Sears, Mervyn's, Circuit City, Safeway, Rayovac, Doritos, Oreo, Chevrolet, 3M, Coca-cola, Dove, Colgate, Kodak, Polaroid, Gillette, Galoob Toys, Specialized Bikes, Electronic Arts, Lockheed, AST Computers and Sun Computers. Bill is a waterman extraordinaire. When not in the office he is surfing, sailing, kayak fishing or any other water sport.

■ MARK ELTERMAN

CEO

Mark Elterman has a 20 year history of strategic brand marketing planning, development and implementation of marketing programs. Mark co-founded Mental Marketing and will be actively involved throughout all phases of this program. Prior to Mental Marketing, Mark was responsible for the strategic development of custom branded content programs for an array of clients including The CA Highway 1 Discovery Route, The City of Scottsdale, The Ritz Carlton, USAA, 24 Hour Fitness, MADD, Citibank, Chase, Estee Lauder and GlaxoSmithKline. Additionally, Mark has served such organizations for branding and integrated branded content programs including Reader's Digest, American Express, the City of Atascadero, The City of Paso Robles, Hearst Castle, San Luis Obispo County, City of Santa Clarita, and Redding CVB. In Mark's spare time, he loves watching his kids play NCAA soccer, NCAA football and high school basketball. He also enjoys pairing his home-made gourmet pizza with wine.



■ MARYANN STANSFIELD

Marketing Director

Maryann Stansfield currently serves as the account lead on the Public Relations contract between Mental and the Morro Bay Tourism Bureau, and will also serve as the lead overall marketing manager for this scope of work, bringing over fifteen years of client management experience with an emphasis in branding, advertising, social media, content development and public relations. She has been with Mental Marketing for eight years developing brand marketing strategies that cut through the clutter and stick – leveraging the infinite strategic marketing tools Mental creates for our clients to accomplish their goals. She will be involved from a strategic planning and account management level. Over the years, Maryann has developed and managed all facets of client marketing strategies within tourism, real estate, government, wine, healthcare, financial, and b-to-b categories. A champion of the state of CA as a major travel destination, Maryann promoted Paso Robles Wine Country on an international, domestic and regional level, worked closely with tourism partners throughout the state as a board member on the Central Coast Tourism Council, worked with national and international Chambers of Commerce to develop and promote similar tourist attractions for their own cities on behalf of the City of San Luis Obispo Downtown Association, and launched the national campaign promoting the first civilian overnight stay at world renowned Hearst Castle since 1958, when it became a CA State Park. An award winning copy writer, Maryann's list of current and past clients include: Travel Paso Robles Alliance, Redding CVB, La Bellasera Hotel & Suites, Centex Homes, Robbins Reed Developers, Western Pacific Landgroup, Yahoo.com, wine.com, Edna Valley Vineyards, Byron Vineyards, Atascadero Wine Festival, First Bank of California, SESLOC Credit Union and CellularOne. When Maryann is not burning the midnight oil, she can be found wine tasting on the Central Coast, cooking (and wine pairing) for family and friends in her kitchen (or anywhere), or getting away from it all on a sail boat with her husband Bill off the coast of Morro Bay, California



■ MICHAEL KIRBY

Creative Director

With over 25 years of brand marketing creative, Michael Kirby offers Mental Marketing clients the elusive emotional link between a brand's promise and a consumer's desires that fosters memorability and stimulates motivation. Having served as creative director, writer and producer for some of the world's best-known agencies: Lois/EJL, Grey/LA, Tracy-Locke/LA, Kresser, Craig/LA and The Richard's Group, Mental Marketing's clients enjoy farsighted, award-winning brand creative that exceeds expectations. Among the many clients Mike has served, include: ACLU, Affordable Housing Development Corporation, Amnesty International, AT&T Wireless, California Almond Board, California Walnut Commission, CCIM Education Foundation, Community Health Network of Connecticut, Delta College, Disney Resorts, Hong Kong Tourist Board, International Center for Water Technology, Institute of Technology, Oxfam, Pat Tillman Foundation, People For The American Way, State Center Community College District, Surfer's Endowment for the Arts Education, Susan G. Komen 3-Day For The Cure, United Way of Southern California, Washington Coalition to Reduce Underage Drinking, Weimar Institute, West Hills College and Whole Foods.

■ TRAVIS - BIO

Social Media Director

Travis is a recognized leader in social media and digital marketing on the Central Coast and brings more than 10 years of enterprise level experience to the Infinite Solutions team. Enhancing his digital marketing insights, Travis spent 11 years in television advertising and marketing with NBC and CBS working with major regional sports franchises, large retail stores, domestic automotive dealerships groups and National restaurant brands. After finding a wonderful home on the Central Coast he found his passion for integrated social media and digital marketing, where he has served a variety of organizations, including Morro Bay Tourism Bureau. His experience, creativity and attention to client service have proven to help local businesses succeed. ,



■ SCOT APATHY

Director of Interactive and Social Networking

Scot Apathy has extensive experience in the social networking space. In the mid-90s, Scot Apathy's award winning site for CBS Radio's Silicon Valley affiliate, KOMA Rock Radio 98.5, featured cutting-edge web applications developed specifically to promote community interaction and an augmented music experience for station listeners. Through the development and implementation of heavily customized real-time chat, guestbook, forum posting and real-time traffic reporting software, Scot Apathy pioneered community-based interaction and established the early social network lifestyle paradigms that are still in use today. In 2007, Scot Apathy began work on the Dipdive platform, the artist media-centric social network and fan community vision of will.i.am (of the Black Eyed Peas). Over the course of four years, Scot Apathy developed Dipdive into one of the most feature-rich platforms in the social network/media space. To efficiently manage any interactive development and management requirement, Scot oversees an extensive global web, mobile and application development team. His vast list of website management clients include: Hewlett-Packard, San Jose Convention Center, San Luis Obispo County Tourism Business Improvement District, Specialized Bicycles and many more.

■ SUSAN HARTZLER

Public Relations Manager

Susan Hartzler, Public Relations Manager, is recognized as a leader in public relations with 25+ years of experience. Susan Hartzler brings her dedication to promoting top-of-mind awareness to our clients in the tourism and hospitality industries using her extensive network of media and co-promotional relationships to generate editorial coverage in traditional media outlets and social media networks. An award-winning writer, Susan uses her journalism background to create compelling stories that get noticed. Susan has represented such tourism and hospitality clients as The Morro Bay Tourism Bureau, Renaissance Hollywood Hotel, the California Highway 1 Discovery Route, Marriott Desert Ridge in Phoenix, Renaissance Esmeralda Spa and Marriot Desert Springs in Palm Springs, the City of Carmel, California, State of South Australia, Cousteau Fiji Islands Resort in Fiji, The Old Course Hotel in St. Andrews, Scotland, and Post Ranch Inn in Big Sur, California, landing them on the cover of Travel & Leisure when they first launched. When Susan is not furiously creating amazing results for our clients, she is tending to her amazingly talented actress and model dog Bliss, whose credits include TV spots, print ads and lots of kisses for sick kids in the hospital. She is also an active blogger for her own brand and writes pet travel features for Examiner.com.

■ CARRIE SOUZA

Media Director

Carrie brings our team over 15 years of experience in national and international media planning and buying throughout all mediums including digital, television, radio, print, outdoor, and native. Prior to becoming a media buyer, Carrie worked for over 10 years as an account executive in San Francisco Radio Broadcast outlets such as ABC Radio, CBS Radio and Clear Channel Communications, as well as in print medium for the San Francisco Chronicle. Having worked for so long on the advertising sales side, Carrie knows how media buying works from the inside out and knows how to negotiate and obtain the best deals possible. In addition to the media buy, Carrie increases our client's campaign exposure by securing added value through sponsorships and uncovering promotional opportunities. Carrie is also well versed in buying media targeting the Hispanic, Asian and ethnic markets. She has managed media campaigns for many clients that involved community engagement and encouraging behavioral change. Some of Carrie's media buying campaigns include First 5 California, BayROC Stop Junk Mail campaign, multi-cultural print ads for San Mateo County Supervisorial District Lines Advisory Committee, mainstream and multicultural ads for Energy Upgrade California, Stop Waste County of Los Angeles and Statewide, Energy Upgrade California - a program of the California Public Utilities Commission in collaboration with the California Energy Commission, California counties, cities, non-profit organizations and the state's investor-owned utilities.



SERVICES

360 DEGREE SOLUTIONS

Mental Marketing provides a comprehensive suite of strategic, creative and interactive marketing services to realize your vision and exceed your expectations. Here is a partial list:

BRANDING & CREATIVE SERVICES

- Brand Identity Creation
- Brand Management & Evolution
- Advertising Campaign Strategies
- Creative Development Strategies
- Graphic Design
- Packaging Design
- Collateral Development
- Radio and Video Concept & Production
- Traditional & Online Ad Development
- Animation Creation & Production

STRATEGIC PLANNING

- Strategic Marketing Plans
- Media Planning & Buying
- Market Research
- Event Marketing
- Qualitative & Quantitative Research

PUBLIC RELATIONS & SOCIAL MEDIA

- Public Relations Strategies & Campaigns
- Press Release & Story Generation
- Results Management
- Social Media Strategies & Management
- Viral Marketing Campaign Development
- Social Media Platform Design & Implementation

CONTENT CREATION

- Blog Creation and Management
- Branded Publishing
- Direct Marketing
- Loyalty Programs
- Social Network/BB Content Monitor
- Website Content Development

DIGITAL & MOBILE MARKETING

- Website Design and Development
- Interactive and Internet Marketing
- Search Engine Marketing
- Search Engine Optimization
- Email Marketing
- Website Hosting
- E-Commerce Development
- Cloud-Based Hosting Solutions
- E-Business Process Consulting
- API Deployment for multiple devices/platforms
- Quality Control (Mobile, Web, API)
- Mobile Application Development (Blackberry, Android, iOS)
- Analytics (installed and database analysis)
- Ad Engine Installation/Management
- Database Marketing
- Mobile Marketing
- Database Architecture



MENTAL PHILOSOPHY

SUCCESS IS VITAL

To succeed in today's marketplace, we actively bond with others equally driven to madness, er...success. We measure our success by the success of our employees, strategic partners and our clients.

CREATIVITY IS STRENGTH

Creative thinking is our weapon. In order to find the right way to deliver a message or solve a problem, we encourage extensive participation and boundless idea-generation. Creativity demands personal interaction and chemistry. Straightforward attitudes and tell-it-like-it-is communication between teams leads to the best collaboration, and the best solutions.

HAVING FUN

Work is demanding. And so is the necessity of having fun. It's what sparks creativity, and maintains our Mental well-being. The opportunity to do brilliant work is what attracts people to Mental, and it's the culture that keeps them here.

TAKE RISKS

By understanding and embracing innovation we help brands maximize results." The biggest risk some businesses face is becoming complacent or being unwilling to change. Our job is to help clients see marketing and risk as an ally, to minimize those risks, and to maximize the results.

BE OPEN TO A NEW PATH

We believe everyone has something to offer and each one of us will travel the same path differently. In today's society, the path is constantly changing from global economics to personal technology. That being said, we encourage experimentation and trying new ideas. It keeps us on our toes and breeds creativity.

DIGNITY OF THE INDIVIDUAL

We believe in the dignity of the individual and like to focus on the unique capabilities and characteristics they bring to our team. At Mental, ideas aren't confined to boundaries or hierarchies — they're encouraged by everyone, at every interaction.



ACCEPT SOCIAL RESPONSIBILITY

Our team volunteers for beach and river clean-ups, feeding the homeless and emergency search & rescue services, and our company is a proud member of **One Percent for the Planet**®



RELATED EXPERIENCE

INFINITE SOLUTIONS FOR DESTINATION MARKETING

Mental Marketing's team offers Morro Bay many years of experience delivering successful destination insights, strategy, identity, creative, traditional and digital advertising, public relations, events and content management. Cities, regions, counties or districts that become our clients achieve the desired results. We have proven time and again that our strategies lift brand awareness, visitor engagement, transient occupancy tax and other key performance indicators. Our experience in hospitality, destination, nonprofit and corporate brand marketing offers the breadth of skills needed to help the Morro Bay engage key stakeholders throughout the planning process, gain consensus, execute effective web/mobile/social toolkits and manage multi-layered brand marketing programs efficiently.

Working with Morro Bay Tourism Bureau, Mental delivers millions of dollars worth of earned media coverage from influential travel and lifestyle media outlets. This third-party endorsement successfully enhances image, awareness, demand and visitation from California feeder markets. We also recently developed a complete branding outreach strategic plan and marketing campaign for the City of Santa Clarita. This program overcomes marketplace confusion about City location and builds reservations during the shoulder season. Also, our team recently rebranded a regional marketing district of 10 unincorporated towns along the Central Coast. This effort required a new digital approach and web/mobile/social interface, identity, branded content and seasonal digital advertising campaigns targeting travelers by lifestyle, web mobile travel searches and drive-market geo. The following case studies offer you a more complete view of these programs.

WE PUT HEADS IN BEDS

From our vast experience working with hospitality and destination clients we know the most important deliverables are rooms booked and raising RevPAR. Our team has created and implemented tourism marketing campaigns for organizations and cities with numerous challenges and, through our efforts, generated significant gains in consumer awareness, engagement, response, shoulder-season bookings, and TOT.



RELATED EXPERIENCE

DESTINATION MEDIA PLANNING EXPERTISE

Mental Marketing's media team has been planning, buying and managing media buys for clients in a variety of categories regionally, nationally and globally for fifteen years. For tourism and hospitality clients our media assignments have included strategic planning, negotiations and management of all media channels including outdoor, broadcast, print, pay per click, travel ad networks, TripAdvisor, streaming media, co-operative, database-driven email programs, mobile ad networks, social media advertising and retargeting campaigns. We use the most sophisticated digital buying analytical tools to remove the mystery of 1) what are the profiles of people visiting our website and ultimately booking a room? 2) what creative is working best, 3) what is the cost of conversion? 4) how can we get more bookings for less? .

PR SERVICES: EVENT PUBLICITY

Infinite Solutions team has extensive experience in event marketing, design, coordination and publicity. Through developing creative story ideas, applying strategic communications and capitalizing on our long-standing relationships with the media, we consistently deliver highly-visible and effective results. We are committed to garnering comprehensive coverage that has a positive effect on the bottom line for each and every client.

From music festivals to philanthropic fundraisers, our targeted publicity campaigns promote increased event attendance. Mental customizes all event publicity campaigns to generate extensive media coverage in mainstream and niche media in print, radio, television and online before, during and after the event. We reach the public through local, regional and national outlets by engaging with editors, journalists and bloggers through fine-tuned pitches and news releases.

Our experience ranges from consumer shows, food, beer and music festivals, open air markets to non-profit educational events. Our clients have been featured on major television and radio programs including Fox News, ABC News, CBS Los Angeles, NBC Los Angeles, KBIG-FM, KUSI-TV, KEYT-TV and KPBS, as well as in print and online on the Los Angeles Times, Huffington Post, LA Weekly and more.

Event Marketing Expertise

SAVOR the Central Coast

Los Angeles and San Diego Travel & Adventure Shows

Planned Parenthood Los Angeles Food Fare

Roadshow Revival Music Festival: Tribute to the Music of Johnny Cash

California Beer Festival, San Dimas

Ojai Raptor Center's Spring Open House

Careers through Culinary Arts Program's Sweet & Savory Spectacular

Limoneira's Los Angeles Mixology Contest

San Diego Chamorro Festival

Sudents for Eco-Education and Agriculture's Annual Farm Dinner

Surf Rodeo

Ventura County Farm Day 2015

INTEGRATED MOVIE-MAKING EXPERTISE

Morro Bay will benefit from our innovative custom video programs that integrate award-winning Hollywood talent with public awareness and social media. We manage a ready-to-roll crew of a talented travel host, film directors, videographers, stylists, editors and script writers. Recently, we developed an ongoing travel show for the 10 destination California Highway 1 Discovery Route, called *On the Road with Jo*. Through our adventurous host Jo Wemple, we feature episodes and short vignettes that tell unique stories of this 101 mile stretch of Highway 1. The program connects viewers with our client's destination activities, attractions and key messaging on Stewardship Travel adventures, wine makers, cultural attractions, adventure travel activities and more. The strategy offers the destination opportunities to connect hoteliers, restaurants, events, attractions and nonprofits to promote the region through entertainment.



RELATED EXPERIENCE

INFINITE SOCIAL MEDIA SOLUTIONS: ENGAGE YOUR AUDIENCE IN AND OUT OF MARKET

49% of California Travelers use social media in their trip planning (compared to 31% of U.S. leisure travelers). They use dozens of digital and print media sources over a 3-6 week trip planning period. And 52% seek out reviews, ratings and user-generated content for ideas and to validate their trip decisions. Social media is about building relationships with your audience. Mental offers Morro Bay extensive experience developing integrated social media strategies to increase awareness, collaboration, engagement and conversion of your core visitors.

MENTAL SOCIALIZES ITS CLIENTS USING A 80% PULL AND 20% PUSH CONTENT STRATEGY

80%: Pull marketing “pulls” the consumer to engage through response, interest, inquiries, and transactions, through the use of actionable and experiential digital content i.e. photos, video, questions, comments, surveys, etc.

20%: Push marketing pushes content to the user using persuasive calls to action to get them to respond through discounts, special offerings and ads.

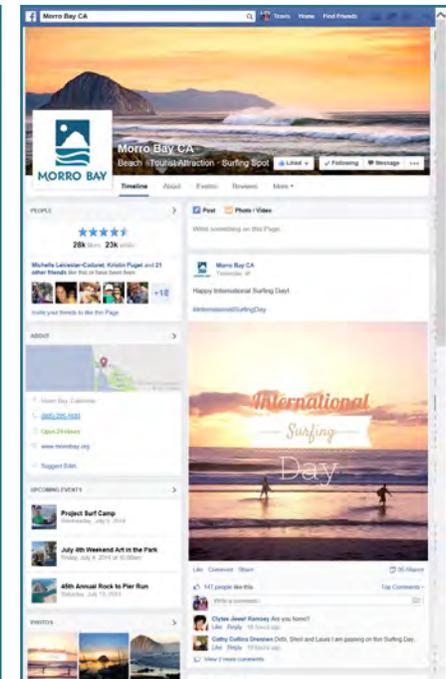
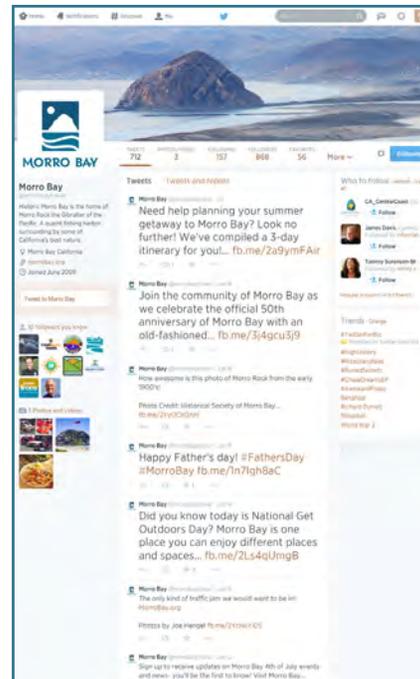
MORRO BAY SOCIAL MEDIA CASE STUDY

Mental Marketing’s Social Media Tactician Travis Ford worked with the Morro Bay Tourism Bureau from June 2013 – March 2014, increasing Facebook likes from 6,500 to 28,000 using this 80/20 strategy over the course of just 10 months, simultaneously increasing check-ins to 22,000.

When the pull ratio is at 80 percent, visitors engage each other at high rates, interacting through conversations, reviews/ratings and check-ins, increasing views from visitor’s personal group of friends, creating a word-of-mouth effect of positive messaging about Morro Bay. As the MB Facebook foot-print grew, so did other platforms including Twitter and Instagram.

Sample Pull Tactics Employed:

- Partnering with area photographers to create a consistent flow of visually engaging images
- Engaging the fan base for more, i.e. asking them to share images from their trip with us, then we would then share, and then they would push it hard within their circle of friends, thus creating a swarm of online interest and engagement
- Partnering with organizations within the community including the MB 4th of July team, National Estuary Program and MB Audubon Society effectively marketing to more niche target audiences
- Spoke directly to our audience needs giving updates on travel conditions, weather forecasts, and road closures



**EXPERIENCE
AND EXAMPLES:**
Morro Bay, CA

MORRO BAY TOURISM PUBLIC RELATIONS PROGRAM

Mental Marketing was hired in April 2014 to execute strategic public relations programs to increase awareness of Morro Bay as a visitor destination through third party endorsements from bloggers, travel writers and editors from California feeder markets and primary national audiences. The programs included media relations programs inviting niche lifestyle travel journalists to Morro Bay, developing itineraries showcasing activities targeted to their audiences in outdoor adventure, culinary, wine and beer, family fun, and getting back to nature.

Sample of Morro Bay Media Results:

- Parade.com
- CondeNaste Traveler
- LA Times
- Western Group Tour
- Fodor's 2015
- Trekaroo.com
- West Vancouver Magazine
- Sunset Magazine
- 805 Living
- Contra Costa Times



Los Angeles Times

Parade



Condé Nast
Traveler



[PR RESULTS] During the first twelve months of Morro Bay campaigns, Mental coordinated 12 hosted media visits and 87 travel features & high profile media pickups that resulted in 653.4 million print and online earned media impressions equaling \$2.58 million in ad value, and \$7.74 in publicity value.

EXPERIENCE AND EXAMPLES:

Brand Strategy & Campaign

CITY OF SANTA CLARITA TMD:

The City of Santa Clarita awarded Mental Marketing the assignment to evaluate existing TMD marketing efforts and create a sustainable brand marketing strategic plan, and launch a shoulder season broadcast and digital advertising campaign - which is currently in place.

Visit Santa Clarita.com
california

Winning Never Felt So Right!

From destination shopping and dining, to Six Flags, special events and activities, Santa Clarita does So Cal, So Right and is now offering a \$2,000 get away give away! The winner receives \$900 in lodging vouchers of their choice from one of the top Santa Clarita hotels, \$400 in dining from dozens of restaurants, \$500 in event and attraction tickets and a \$200 gas gift card.

In addition to being a great place to visit with the family, Santa Clarita is also one of Hollywood's favorite places to film, offers miles of trails for hiking and cycling, and is home to a growing wine scene. The City also offers fantastic accommodations with convenient access to Hollywood, Universal Studios and the Los Angeles Zoo. With so much to enjoy in and around Santa Clarita, it's right where you want to be!

Find lodging specials and packages, contest details, official rules and enter to win at VisitSantaClarita.com/SoCalSoRight

Click Here to Enter to Win!

Facebook, Twitter, YouTube, Google+, LinkedIn, Pinterest

visit Santa Clarita
california

Enter the So Cal, So Right Getaway Giveaway

Win 3-nights of lodging, \$200 gas card, and incredible LA activities!

[Click Here! >>](#)

SANTA CLARITA
california

Contact | Press | Meetings

Winning Has Never Felt So Right

Win 3-nights of lodging, \$200 gas card, and incredible LA activities!

[CLICK HERE TO ENTER THE visit Santa Clarita So Cal, So Right Getaway Giveaway](#)

View the Visitor's Guide | Order a Visitor's Guide

Santa Clarita is Right where you want to be!

Home to Six Flags Magic Mountain & Hurricane Harbor, Santa Clarita does So Cal, So Right, offering a unique blend of upscale sophistication and historic small town charm. Santa Clarita offers abundant sunshine coupled with destination shopping, dining and performing arts, signature golf, outdoor adventures and an annual roster of food, wine and cultural events. Santa Clarita is also a Hollywood destination film site, with abundant countryside perfect for hiking and cycling, and a growing winery scene, offering fantastic accommodations with easy access to Hollywood, Universal Studios and the LA County Zoo. With so many fantastic hotel packages available, it's easy to make Santa Clarita your So Cal, So Right choice when visiting Southern California.

Enter to Win a \$2,000 Getaway to Santa Clarita!

From destination shopping and dining, to Six Flags, events and activities, Santa Clarita does So Cal, So Right and is now offering a \$2,000 get away give away. The winner receives \$900 in lodging vouchers of their choice from one of the top Santa Clarita hotels, \$400 in dining from dozens of destination dining choices, \$500 in event and

[ENTER TO WIN](#)
visit Santa Clarita
california
So Cal, So Right

RIGHT Where You Want To Be

visit Santa Clarita
california

Enter the So Cal, So Right Getaway Giveaway

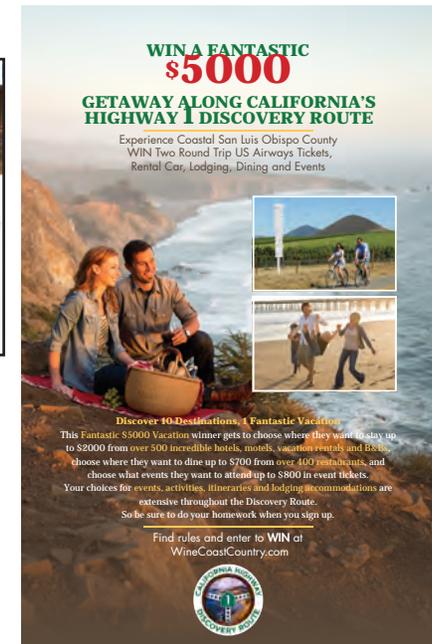
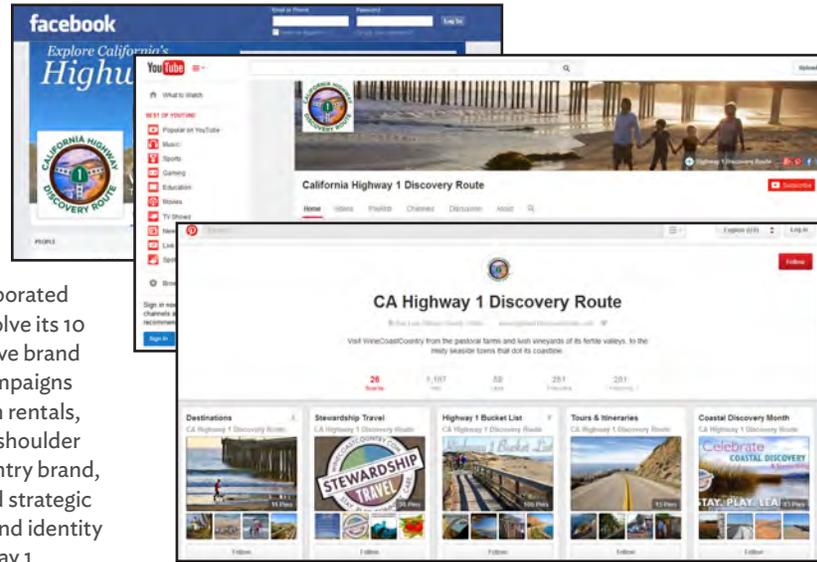
[Click here >>](#)

Win 3-nights of lodging, \$200 gas card, and incredible LA activities!

EXPERIENCE AND EXAMPLES: California Highway 1 Discovery Route

SLO COUNTY TOURISM BID: PHASED BRAND EVOLUTION

In Spring of 2012, the San Luis Obispo Unincorporated County TBID engaged Mental Marketing to evolve its 10 destination brand in phases and deliver extensive brand awareness and compelling digital marketing campaigns that would attract more visitors to 500 vacation rentals, b&b's, hotels and motels during mid-week and shoulder season. Moving away from the WineCoastCountry brand, the turnkey effort involved developing a phased strategic marketing plan, new key messaging, collateral and identity and PR toolkit for the 101 mile California Highway 1 Discovery route - the new consumer brand. As part of the phased efforts, we also launched the world's first multi-destination Stewardship Traveler program and a Coastal Discovery & Stewardship Month campaign to drive bookings in February. Through targeted public relations programs, social media engagement, and print & digital media campaigns reaching core market of empty nesters in Northern & Southern California and Central Valley, the program is exceeding expectations..



EXAMPLES



[RESULTS] The multi-disciplined effort has generated more than 1.33 billion earned media impressions, and 25 million targeted paid media impressions since its inception. The website generates approximately 25,000 unique visitors per month with dramatic increase from search. Facebook fans have grown from 4,000 to more than 36,000. Year over Year TOT growth in the unincorporated regions along the Highway 1 Discovery Route are surpassing the comp set.

EXPERIENCE AND EXAMPLES: Content Marketing

ON THE ROAD WITH JO

In January 2014, Mental Marketing launched for the **California Highway 1 Discovery Route** a series of hosted travel shows called **On the Road with Jo** showcasing the locals in-the-know, the amazing places to see and the best things to do along the 101 mile Discovery Route. From full 22 minute episodes, to 1 – 2 minute vignettes, On the Road with Jo brings the CA Highway 1 Discovery Route to life. Hosted by Cayucos resident Joanne Wemple, the program offers the next evolution of branded content showcasing the unique people, places, activities and stewardship throughout the region.

The hosted travel content is currently distributed on tourism websites, social media and partner websites. It is soon to be offered in hotel rooms, SLO County cable station, SBP airport and Kern County cable TV. Episodes are also edited for special thematic purposes including media presentations and event promotion. The engaging content, whether produced in :15 animated in-banner video, native advertising or full feature episodes' delivers superior levels of interest and engagement.

101 miles of...
Did You See That?
Win a \$2,000 Road Trip
California Highway 1 Discovery Route
On the Road with Jo
California Travel Show
Enter to Win! [Click Here](#)

101 miles of...
Did You See That?
Win a \$2,000 Road Trip
California Highway 1 Discovery Route
On the Road with Jo
California Travel Show
Enter to Win! [Click Here](#)



[RESULTS] While still in early phases of development, the hosted program has already generated more than 1.5 million views. The social media postings of videos perform 100 percent better than other content. The animated, in banner video ads using show content performs 4x better than static banner ads. The initial programming has performed so well that other cable, network and PBS stations will be distributing in 2015-2016.

EXPERIENCE AND EXAMPLES: Travel Paso Robles Alliance

TRAVEL PASO ROBLES ALLIANCE: TURNKEY MARKETING AND PR

In 2008 the Travel Paso Robles Alliance (TPRA) and the City of Paso Robles selected Mental Marketing to assess member and destination visitation profiles and brand attributes, create a strategic marketing plan, launch the city brand adopted by TPRA and manage all aspects of creative, advertising, media buying, public relations, social media strategy, and event marketing.



[RESULTS] Since its inception, campaign response, events, group sales, website traffic, media awareness, occupancy and lodging revenues have increased significantly. The 2012 -2013 marketing efforts have delivered:

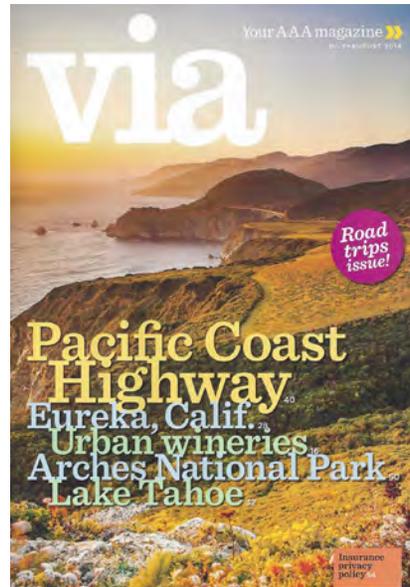
- 727.9 million earned public relations media impressions equaling 4.6 million in ad equivalency, and 13.8 million in publicity value
- 131,601 unique website visits up 28% year over year

EXPERIENCE AND EXAMPLES: Redding and Shasta Cascade

MULTI-COUNTY PUBLIC RELATIONS STRATEGY:

Comprised of eight rural counties historically known for being part of the pioneer gold rush in the mid-1800s, this majestic region of northeastern California is abundantly scattered with lakes, rivers, mountains, historic trails and scenic byways that offer adventure at every turn.

With the vast array of destination opportunities offered in this region, advertising alone can't quite paint the complete picture that long format feature coverage can deliver. Public relations key messaging, integrated with a robust advertising and branded content campaign, is a cost effective way to create buzz and educate targeted guests about the unending list of adventures and variety of escapes Redding and Shasta Cascade has to offer.



[PR RESULTS] From September 2013 – August 2014 Mental Marketing generated over 490 million earned media impression and 1.29 million dollars in ad equivalency through media relations, pitching and press releases resulting in feature stories, calendar roundups from outlets such as the LA Times, VIA magazine, NPR, CBS This Morning and Peter Greenberg.

EXAMPLES

SAMPLES

Interactive Work Created by
The Infinite Solutions team.



EXAMPLES

CLIENT LIST

Here is a sample listing of clients who have worked with our Infinite Solutions Team

[LUXURY / TOURISM]

Morro Bay Tourism Bureau
 The City of Santa Clarita
 City of Santa Maria Valley
 The Ritz Carlton Hotel Company
 Shutters on the Beach Hotel
 Canary Hotel
 Discover Okoboji
 etc Hotels
 Hotel Casa del Mar
 La Bellasera Hotel & Suites
 National Airlines
 SLO County Visitors Conference Bureau
 San Luis Obispo County Airport
 San Simeon Tourism Alliance
 Los Osos Baywood Park Tourism
 Travel Paso Robles Alliance
 San Luis Obispo County BID
 State of South Australia
 City of Carmel
 Post Ranch Inn, Big Sur
 Cousteau Fiji Island Resort
 Redding/ Shasta Cascades

[FINANCIAL INSTITUTIONS]

Chase
 Citibank
 SESLOC Federal Credit Union
 Yodlee

[RETAIL]

Moondoggies
 Paso Terra Seafood
 Pier 46 Seafood
 We Olive

[TECHNOLOGY]

Cellular One
 DigitalLife Group
 Heffernan Group
 iTrackClaims
 Lockheed
 MediBid
 Norcast Telecom Networks
 PediCabs
 SolaraloS
 Sun Computers

[CONSUMER GOODS]

Ed Hardy Eyewear
 Kinton Winery
 Kodak
 Galoob Toys
 Gibson Enterprises
 Hydration Essentials
 Lay's Potato Chips
 OLUVskin
 Rayovac
 Specialized Bikes

[NON-PROFITS]

Crisis Hotline 211
 Friends of Hearst Castle
 Festival Mozaic
 seed
 Woods Humane Society

[PUBLICATIONS]

Affluent Media
 American Express Publishing
 Catering Magazine
 Cellar Fine Wine
 Dream Spaces
 Platinum Publications
 Swim Journal
 Vie Las Vegas
 Platinum Publications
 RMS Media Group

[HOME AND CONSTRUCTION]

Berkana Homes
 Central Coast Fabricators
 Centex Homes
 RobbinsReed
 Western Pacific Land Group

Sample Brand Identity



REFERENCES

MEG WILLIAMSON

Assistant City Manager
City of Paso Robles
805.237.3888
mwilliamson@prcity.com

Description: Turnkey brand marketing strategy, key messaging, implementation, reporting and management, website development and maintenance. \$700k contract included ongoing multi-layered campaign outreach supporting destination marketing, the primary driver of City economic development.

CHERYL CUMING

Chief Administrative Officer
San Luis Obispo County Business Improvement District
805.471.0182
admin@slocountybid.com

Description: Turnkey stakeholder assessment, brand development, marketing strategy, key messaging and development of 10 destination cooperative branded campaigns, website development and maintenance. \$650k contract includes branded toolkit and seasonal campaigns supporting seven distinct unincorporated destination advisory boards providing marketing for 1000+ stakeholders of local restaurants, wineries, events, attractions, nonprofits and lodging.

Laurie Baker

Chief Executive Officer
Redding Visitor and Conference Bureau
530.225.4485
laurie@shastacascade.org

Description: Turnkey public relations strategy, key messaging and press kit development area comprised of eight rural counties historically known for being part of the pioneer gold rush in the mid-1800s, this majestic region of northeastern California is abundantly scattered with lakes, rivers, mountains, historic trails and scenic byways that offer adventure at every turn.

The scope of work includes executing seasonal campaigns and creative development.



“Mental Marketing helped Paso Robles meet and exceed its marketing goals. We couldn’t have accomplished so many of our significant milestones without their dedication and leadership. Most importantly, we never felt like we were just an “account” for Mental Marketing, ever. I would, and regularly do, highly recommend Mental Marketing.”

—Shonna Howenstine
Tourism Coordinator for the
City of Paso Robles



APPROACH Phase 1

THREE STEP PROCESS



BRAND STRATEGY REVIEW AND RECOMMENDATIONS

We understand that the most sustainable brands begin with the people who care most about the brand: the leadership, board, local partners, contributors, vendors and stakeholders, members and customers. Our three step process includes taking time to understand the motivations and behaviors of these groups and, through our Infinite Solutions team, delivering successful outcomes:

TASK
We understand that every brand evolves over time. Knowing this, Mental's Infinite Branding Solutions teams will Visualize, Strategize and Realize Infinite Marketing Solutions, delivering the best marketing results to nurture the growth of Morro Bay's brand.

[PHASE 1] VISUALIZE VICTORY GOAL SETTING AND BRAND ASSESSMENT

We seek out the growth and marketing vision you have for the Bureau. We may be experts in destination branding and marketing, but you are the expert on your organizations key attractions, events and lodging operators. Mental Marketing will begin with a thorough analysis of your existing research, website and social media analytics and conduct interviews with local stakeholders, including representatives from the lodging members, attractions, transportation, chamber of commerce, city council and parks & recreation directors, event planners and wedding planners. The effort will quickly refresh and clarify the most actionable knowledge base, answering:

- What are Morro Bay's unique selling propositions to each prioritized leisure & group segments?
- Which audience segments and tactics are under-performing?
- Which audiences can most effectively be converted within allocated budget?
- What criteria should be established to identify, support and promote events?
- What digital web/mobile/social tools and strategies must be enhanced or developed to achieve the desired results?
- What key performance indicators should be established for ongoing marketing evaluation?
- What is the most complete reporting dashboard for Morro Bay leadership reviews?



[PHASE 1 DELIVERABLES]

- Conduct interviews with staff, leadership and key stakeholders
- Assimilate Visit SLO County research data
- Write executive summary including an overview of our findings
- Provide updated insights on marketing goals, website approach and key performance standards
- Revise budget guidelines and scope of work for fiscal year PR, marketing and advertising.

[PHASE 1 TIMING]

Start: Immediately
Duration: 3 - 4 Weeks

APPROACH

Phase 2

[PHASE 2] STRATEGIZE SOLUTIONS

ESTABLISH INFINITE MARKETING SOLUTIONS

With a renewed and unified understanding of your core marketing vision and situation from Phase 1, we put the Infinite Solutions team to work shaping the strategies that set Morro Bay apart. Clearly defining the brand platform so that it is memorable, enticing, inviting and one that tells the greatest story about the destination is our goal.

In this phase, Mental will create a detailed action plan including strategic digital programming tactics from online advertising to database marketing solutions, social media campaigns and execution procedures, a strategic media approach to traditional and digital advertising, and public relations outreach with a focus on a benefit-oriented key messaging platform to engage targeted visitors, stakeholders and the community for consistent use throughout all marketing channels.

The Infinite Solutions Action Plan will include:

- Brand positioning and evolution
- Key messaging matrix for the prioritized market segments
- Short term and long term outreach strategies using both traditional and new media tactics
- Public Relations strategies, tactics and outreach timeline
- Multi-platform social media strategy including blogs and viral marketing approaches
- Promotional campaign headlines and visuals with strong calls to action
- Creative layouts for digital, print, mobile, social and other approved media options
- Creative approaches to collateral materials
- Newsletter strategy and tactics to nurture audiences into longer stays and repeat stays
- Media buying strategy and calendar showing monthly campaign costs
- Evaluation metrics

To maximize effectiveness of all outreach efforts, Mental will provide a comprehensive measurement strategy and ongoing dashboard. We will work with VSLOC to execute pre-post awareness studies and organize ongoing demographic and behavioral tools to morrobay.org.

The outcome of these solutions will be:

1. To know impact of city and county marketing outreach
2. To know what market segments are under-performing
3. To have updated demographics and behavioral information on guests
4. To remove the mystery of brand creative
5. To know the cost per conversion of your marketing efforts

[PHASE 2 DELIVERABLES]

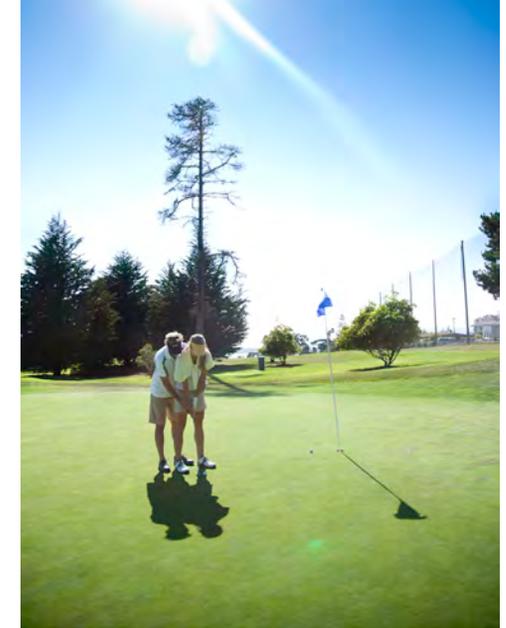
Integrated Strategic Action Plan Including:

- Diversified Media Plan offering Traditional and Digital Executions
- Digital Programming Tactics including mobile, e-blast and content mgmt. strategies
- Social Media Plan and Tactics
- Web Content and Recommendations
- Public Relations Plan
- Lodging Merchandising Plan
- Video and Photography Strategy & Resource Plan
- Brand Creative Strategy

[PHASE 2 TIMING]

Start: Week 4

Duration: 4 – 6 Weeks



We only work with clients we believe in. From that perspective, our approach to Morro Bay's brand development begins with a passion and conviction needed to become effective brand stewards.



APPROACH

Phase 3

[PHASE 3] REALIZE RESULTS

CAMPAIGN EXECUTION, MONITORING AND EVALUATION

Upon approval of the strategic outreach plan, creative concepts, marketing and website recommendations, Mental will execute all assigned activities including creative, content development and production of all deliverables. Mental’s team will work closely with the Morro Bay leadership on an ongoing basis including deadline management, weekly or monthly conference calls and campaign updates. Mental will be available for in person meetings as often as Morro Bay requires.

Our comprehensive monthly public relations reports include: press release distribution coverage, outreach activities, recent media coverage with links and metrics, visiting journalist status and pending coverage.

To ensure budgets are carefully maintained, we provide an agency program budget worksheet in Excel, Mental Marketing will create an annual agency budget worksheet listing all scope of work deliverables that show expenses as they incur, as well as brief campaign status summaries with each monthly agency invoice. Also, Mental will manage a campaign results dashboard including a complete digital campaign monitoring of digital advertising. At the end of each seasonal campaign Mental will provide a final campaign summary report.

[PHASE 3 DELIVERABLES]

Program Milestones

From the outset of our collaboration with the Morro Bay leadership, Mental will create a timeline for the sundry steps of the program phases. For initial discussion, below is sample timeline of milestones that will be modified according to your preferences, deadlines and operational imperatives.

[ACTIVITY	START	REVIEWS	APPROVAL]
Phase 1: Visualize	Week 1	Week 3	Week 4
Phase 2: Strategize	Week 4	Week 7	Week 8
Phase 3: Book Media Contracts	Week 9	Week 11	Week 12
Phase 3: Develop Campaign Creative	Week 9	Week 11	Week 12
Phase 3: Launch Campaign	Week 12	-	-
Phase 3: Evaluation - Reports	Week 16	Monthly	Monthly



INNOVATIVE BIG IDEAS

creative thoughts

BRAND VISION IDEAS FOR MORRO BAY

What makes Morro Bay different?

It's where people go to play, and feel young again. It's the place people go to leave their worries behind and connect to nature. And, being one of the last true commercial fishing towns on the CA coast, and centrally located next to two world renowned CA wine regions, Morro Bay just keeps getting better and better.

These sample brand positioning taglines invoke feelings of that youthful time gone by, when vacations were relaxing, inviting, tasty, adventurous, filled with salt water, and salt water taffy. The tastes, the imagery, the rejuvenation, and this particular spot on the sea offer a world that can only be experienced in Morro Bay.

MENTAL OFFERS INNOVATIVE BIG IDEAS

To break through the intense media clutter, we want to target programs and messaging to engage specific audience segments. We will create and execute dynamic, multi-media campaigns that build on one another to establish an emotional connection between designated Morro Bay audiences and the established goals and priorities from Phase 1.

MORRO BAY

GET A TASTE OF NATURE

MORRO BAY

MORE TO THE IMAGINATION

MORRO BAY

LET THE ROCK REVIVE YOU

MORRO BAY

ROCK THAT GETAWAY

MORRO BAY

SEA A DIFFERENT SIDE OF LIFE

BIG SOCIAL MEDIA IDEAS:

There are many ways to engage your core audience and monitor trends. Using a strategic hashtag and selfie programs, the trends are at your fingertips.

LOCATION SELFIE SIGNAGE PROGRAM:

Set up signage throughout Morro Bay noting where the best locations are in town and remind visitor's to take a strategic selfie. Places to consider would include the top of the stairs next to Dorn's, the many vista points along the Embarcadero, strategic views from the Harbor Walk, shots from in the Back Bay Marina. The signage will encourage selfies, posting and tagging Morro Bay's social media platforms by including the info in the signage.

HASHTAG PROGRAMS:

#HEADEDTOMORROBAY

Post a photo of the rock as you approach Morro Bay and hashtag it "HEADEDTOMORROBAY" and be entered to win whale watching tickets, dinner for two at Windows, free kayak rental, etc.



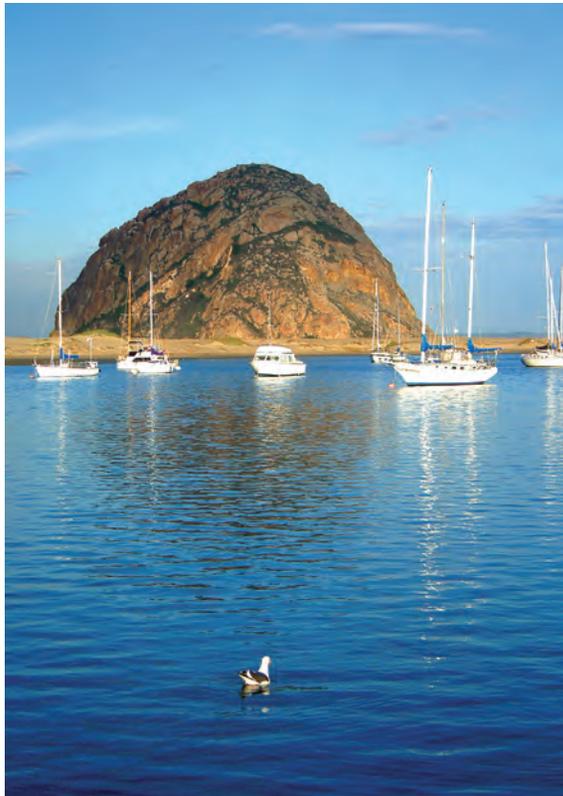
INNOVATIVE BIG IDEAS

creative thoughts

INNOVATIVE DIGITAL: VISITOR CENTRIC SERVICES

Mental Marketing's approach to your digital marketing services is to align data to create the most thoughtful visitor interactions and relevant messages and experiences across all your channels.

The undecided consumer uses whatever device or channel that is most convenient to search, source and seek information and plan travel — making it even more critical for the Morro Bay brand to ensure that every interaction is relevant, positive, inspiring and timely. Today's savvy travelers are not interested, and simply don't care, if your email marketing is separate from your social media, mobile marketing or property reservation teams. If you aren't committed to giving your customers the seamless experience they expect, there are many alluring destinations that will.



SYNTHESIZE DATA

In our Strategic Marketing Plan, we will offer solutions to fine tune your ability to collect and synthesize guest data and extract the most purposeful customer insights, driving campaign success and ultimately encouraging guest advocacy, longer stays and repeat visitation. With the need to collect and successfully aggregate data across destination, property, attractions and city government sources, we consider not only traditional data sources, but emerging ones, like wearable technology and other connected devices, too.

By aligning marketing efforts around the guest, rather than the channel, information comes with different standardization and accuracy levels. To get the most actionable data for targeting, we recommend:

- Work with your departments across the organization to formulate and execute a plan to ensure the highest quality data. Ideally, this is accomplished via a single, standardized database or source of information that all departments can leverage and that is kept updated in real time.
- Validate data directly in the channel where data is being collected, whether on the website, via social media, e-mail, reservation systems, attractions, events and guest surveys.
- Enhance customer files with additional insight from third-party providers to gain increased insight for analytics and marketing intelligence.

TARGET YOUR IDEAL VISITORS EVERY TIME

We are moving from a media-driven advertising world, where marketers built their plans to match a publication's demographic, to an audience-driven one, where marketers can purchase their ideal audience across any type of media. For example, marketers trying to reach 18-34 year old male golfers probably wouldn't buy many ads on Gourmet or Bon Appetit's digital platforms. Logic dictates they'd funnel their dollars into publications like Golf Magazine and Men's Health. But what if, say, 5 percent of men in that group do in fact visit Gourmet or Bon Appetit? And what if marketers could purchase that exact segment of visitors, and inexpensively and effectively target them? That's doable today (and recommended) through the purchase of audience-specific segments and audience retargeting.

Mental will deliver an annual strategic digital marketing plan with budget and account management guidelines established by Morro Bay and Mental Marketing. Mental will coordinate and manage all digital media placements, third party ad verification, and conversion reporting and ongoing results dashboard management.

SCOPE AND FEES

The three-phased approach outlined in this proposal emphasizes the value of an orchestrated agency-client collaboration, which directs all resources to work together at predictable intervals. The budget scope will be a 'not to exceed' the assigned activities.

The final approved strategic plan will establish detailed budgets for projects requested and assigned by Morro Bay. The plan will contain all the requirements outlined in City RFP for all disciplines required for digital programming, media placement strategy, brand creative development and execution, placement and management for Fiscal Year .

Terms: Mental will invoice client on a monthly basis for all approved hours and costs within that month. Payment due within 30 days. Approved hard costs for photography, video creation, and web programming will be invoiced 50% upon acceptance of scope of work. Payment for completion of hard costs due within 30 days of delivery.

All client requirements for insurance, accounting, administration, reporting, meetings and account management will be met by Mental Marketing.



ESTIMATED SERVICES

2016-17

PROGRAM ACTIVITIES AND ESTIMATE

Marketing, advertising, media and public relations strategic plan:	\$12,000
Account management, coordination, meetings, reporting:	\$30,000
Public relations outreach plan, media database, press releases, FAM trips, press conferences, reporting:	\$80,000
Social media:	\$36,000
Advertising placement:	\$200,000
Branding:, creative concepting, creative services and production:	\$28,000
Photography and videography: [To be determined by Assessment]	TBD
Co-Op advertng :	\$9,000

Terms and Hard Costs: Program estimates and agency monthly retainer are based on blended hourly rate of \$125. Invoicing and payment terms are consistent with a 30 day period. All hard costs paid directly to vender by agency are marked up 15%. Travel expenses are billed at cost.



AGENDA NO: C-1

MEETING DATE: February 9, 2016

Staff Report

TO: Honorable Mayor and Council Members **DATE:** January 29, 2016
FROM: Susan Slayton, Administrative Services Director
SUBJECT: Resolution No. 05-16 Authorizing the 2015/16 Mid-Year Budget Amendments

RECOMMENDATION

Council should discuss the 2nd Quarter Financial Status Reports, Investment Portfolio and mid-year budget requests, recommend changes, if any, and adopt Resolution No. 05-16, which authorizes the mid-year budget amendments. Additionally, Council is asked to accept the Citizens Oversight/Finance Advisory Committee report.

DISCUSSION

Staff has provided the 2nd Quarter Financial Status Reports, which include the City Budget Performance, General Fund Consolidated Budget Performance, Investment Portfolio, and PowerPoint presentations from Department Directors to the City Manager. That same information was presented to the Citizens Finance Advisory Committee, whose members will attend the subject Council meeting to present the Committee's comments on the annual review of the District Transaction Tax (Measure Q) and the quarterly reports.

Timing plays a key role in revenue receipt; for example, Transient Occupancy Tax (TOT) is always received one month after the tax was collected (TOT = 5 months; July 2015 is not due to the City until August 31st). Expenditures are generally more accurate, although one-time expenditures, such as annual contracts, will skew the percentage expended.

All routine journal entries have been processed; small cleanup ones were not, due to the tight timeframe of quarter end and presentation. We are training our newest clerk to assist with the routine portions of journal entries and payroll.

For the following discussion, please refer to the document *Q2 Budget Perform 12-31-15*, pages 1-64. The optimal percentage at this time of year would be 50% or less, as half of the fiscal year has concluded.

Prepared by: SS Dept Review: _____

City Manager Review: DWB

City Attorney Review: JWP

General Fund revenues (pages 1-5) are 55% received as of December 31st. As mentioned earlier, timing plays a big part in that: the first installment of property taxes has arrived; we have received five months’ of TOT, and approximately four and ½ months of sales tax (one true-up payment only).

Business tax is performing above the budget estimate (58%), but with the two low-revenue categories that were enacted last year, we will not receive the revenue projected by our auditing consultant, Municipal Auditing Services (MAS).

General Fund expenditures (pages 5-23) are 52% spent as of December 31st. Since the City is “bottom line” by fund (meaning while we may have line items that exceed their budgets, we primarily consider the fund’s total percentage under(over) budget), we are slightly over the 50% benchmark, but as explained earlier, expenditures that are due for the entire year (contracts primarily) skew that percentage.

As of December 31st, performance results on the enterprise operating funds are as follows:

<u>FUND</u>	<u>PAGE</u>	<u>PERCENT RECEIVED/SPENT</u>	
		<u>REVENUES</u>	<u>EXPENSES</u>
301 Transit	34	40%	36%
311 Water	35	45%	53%
321 Sewer	37	40%	18%
331 Harbor	39	44%	53%

The Water Operating Fund made its first State Water payment in July, accounting for the high expenditure percentage. The Sewer Operating Fund has made one payment to the Wastewater Treatment Plant Fund, which accounts for its low expenditure percentage, as well as the low revenue percentage in the Wastewater Treatment Plant Fund, presented in the table below. The Harbor Operating Fund makes its annual debt service payment to the State August 1st. That debt will be completely paid off in 2022.

As of December 31st, performance results on the Wastewater Treatment Plant are as follows:

<u>FUND</u>	<u>PAGE</u>	<u>PERCENT RECEIVED/SPENT</u>	
		<u>REVENUES</u>	<u>EXPENSES</u>
599 WWTP	48	9%	32%

ATTACHMENT A – GENERAL FUND

Requested Revenue Amendments

1. Increase to State Grant revenue for unanticipated reimbursement from Office of Emergency Services (OES) for the Fire Station Apparatus Bay = \$100,000
2. Decrease to Property Tax Administrative Fee, per information from the County = \$20,957;

3. Increase in TOT, based on our new forecast and performance = \$242,689;
4. Increase to Accounting & Treasury (A & T) State Mandated Cost Reimbursements, based on unanticipated receipts of old claims = \$21,800;
5. Decrease to A & T Rental Income, moving City-owned rental property revenue to its own division = \$10,000;
6. Increase to City Rental Property Rental Income for City-owned rental property revenue = \$15,300; this estimate allows for vacancy at 570 Dunes St (renter moved out at the end of January, and repairs are needed);
7. Increase to Police Department (PD) State Mandated Cost Reimbursements, based on unanticipated receipts of old claims = \$40,000;
8. Increase to PD Other Grant Public Service for Board of State and Community Corrections (BSCC) grant = \$20,979;
9. Increase to Fire Department Other Fire Services for mutual aid reimbursements = \$226,557;
10. Increase to Recreation Administration (RA) Special Events, adding budget = \$7,000;
11. Decrease to RA Program Revenue, adjusting for adopted overestimate and decline in participation = \$12,000; and
12. Increase to RA Rental Income, adding budget = \$17,000.

Total requested revenue amendments = \$690,282

Requested Expenditure Increases

1. All funds are receiving an increase for the health bank enhancement, approved by the City Council = \$35,769;
2. City Council: \$500 for membership with California Coastal Trails Association;
3. City Attorney: \$50,000 for Aleshire & Wynder contract, based on six-months' actual billings, and \$25,000 to cover other legal expenses (the Save the Park litigation), not estimated in the adopted budget;
4. Accounting and Treasury: \$12,672 for part-time staff to replace a full-time employee on pregnancy disability leave, \$4,500 for the unanticipated cost of GASB 68 actuarial information, and \$3,500 in postage, due to increased General Fund mailings;
5. City Rental Property: \$4,500 unbudgeted cost of maintaining City rental properties;
6. Police Department: \$11,293 for spending the BSCC grant;
7. Fire Department: \$168,984 in overtime for mutual aid responses, and \$9,426 for wildland safety /water rescue equipment;
8. Recreation Sports: \$19,693 to adjust benefits to actual performance;
9. Recreation Teen Center: \$1,600 to adjust benefits to actual performance; and

Total requested expenditure increases = \$347,437

That leaves \$342,845 in additional revenues. Staff has targeted some of that for spending as follows:

\$100,000 of increased TOT to be spent on aesthetic/quality of life projects:

1. Sidewalk repairs = \$60,000
2. Additional trash cans = \$10,000

3. 4th of July funding = \$5,000
4. Reserve for July 1 tree trimming = \$25,000

\$100,000 of OES reimbursement to be spent on:

1. Employee compensation study = \$20,000
2. Quality of Life survey = \$15,000
3. Capital facility replacement survey = \$50,000
4. El Nino storm damage and cleanup costs = \$15,000

Please see Attachment A for line item details.

ATTACHMENT B – ALL OTHER FUNDS

Requested Revenue Increases – Harbor Operating Fund

1. Increase of \$26,086 to Harbor Leases (\$3,086), North T-Pier Dockage (\$8,000), and South T-Pier Dockage (\$15,000), due to more robust actuals;
2. Increase of \$9,600 to Mooring Rental (\$2,600) and Slip Rental (\$7,000), for Master Fee increases that occurred after the budget was adopted.

Total requested revenue amendments = \$35,686

Requested Expenditure Amendments – Harbor Operating Fund

1. \$20,000 for a part-time administrative clerk to assist with backlog of tasks;
2. \$5,626 for health bank enhancement (\$3,636), and part-time benefits for requested administrative clerk (\$1,990), which are PARS, Medicare, SDI, Unemployment Insurance and Worker's Compensation;
3. \$2,000 for unanticipated costs of firefighting gear and new City patches;
4. \$13,000 for a single propeller lower drive until for Patrol Vessel 64 to replace inefficient dual drive;
5. Reduction of \$10,000 in financial audits, which are not scheduled;
6. \$15,000 for cost share of RRM Promenade study; this is replacing the \$15,000 in contract services for the Fish Cleaning Station, which should be a capital project, not operations; and
7. \$3,000 for the Harborfest donation match.

Total requested expenditure amendments = \$33,626

Requested Expenditure Amendments – Other Funds

1. \$5,739 for health bank enhancements – Water, Sewer, Risk Management, Information Systems, and Wastewater Treatment Facility;
2. \$69,000 for Information Systems – new technology and website upgrade (funding available within fund);
3. \$12,000 for Capital Projects (Sewer) – additional cost for Lift Station #1 rehabilitation for two

design change orders, which will modify the suction and discharge piping configurations to the valving and piping used for by-pass pumping in the event of an emergency. The modifications to the emergency by-pass pumping set up will allow staff to initiate by-pass pumping more quickly, as well as eliminate the need for a confined space entry to hook up piping and change valving configurations required to by-pass the station in the event of an emergency. The Council approved a project budget of \$210,000 during the FY15/16 budget adoption process. At the February 10, 2015, Council meeting, the Council awarded the contract to Fluid Resource Management (FRM) in the amount of \$194,384 with an additional \$20,000 from the Sewer Accumulation fund, for a total of \$210,000 to cover project costs including an 8% contingency. To date project costs including the two change orders total \$204,000 with the project approximately 90% complete.

4. \$25,000 Capital Projects (Harbor) for the Fish Cleaning Station; that project was inadvertently omitted from the 2015/16 adopted budget.

Total requested expenditure amendments = \$111,739

Additional Information:

1. Per Council request, the December 31, 2015, investment portfolio report is included for review. Average yield for this report is 0.583% return on our investments. The liquidity needs of the City are changing, due to upcoming projects. It is very important to keep a higher percentage of our money in liquid investments to avoid the cost of gap funding. Staff has, and will continue to be, in conversation with our primary banking institution, Rabobank, to assist with maximizing our yields. Once those urgent needs are met, staff will focus on other investment options with higher yields.
2. Per Council request, the December 31, 2015, contract services report by vendor is presented.

CONCLUSION

Resolution No. 05-16, adopting the mid-year budget amendments, is presented for approval. The Resolution's supporting spreadsheet will reflect any changes made at this meeting.

City Council will additionally need to take action on the Citizens Oversight/Finance Advisory Committee recommendations, and accept the report as prepared.

ATTACHMENTS

- A. Resolution No. 05-16
- B. Spreadsheet detailing mid-year budget amendment requests
- C. Budget Performance Report through December 31, 2015
- D. Investment Portfolio for December 31, 2015
- E. Contract Services through December 31, 2015
- F. Citizens Oversight/Finance Advisory Committee PowerPoint

RESOLUTION NO. 05-16

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY, CALIFORNIA,
AUTHORIZING THE 2015/16 MID-YEAR AMENDMENTS
TO THE CITY'S OPERATING AND CAPITAL IMPROVEMENT BUDGETS**

**THE CITY COUNCIL
City of Morro Bay, California**

WHEREAS, the City of Morro Bay is required to appropriate and expend public funds to conduct its day-to-day business activities; and

WHEREAS, the City Council adopted the original Operating and Capital Improvement Budgets on June 9, 2015, by Resolution No. 31-15; and

WHEREAS, the City Council deems it necessary to amend said budgets.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morro Bay, California, that the operating and capital budgets of the City of Morro Bay are amended by the additional revenues and expenditures, as shown on the attached schedules.

PASSED AND ADOPTED by the City Council of the City of Morro Bay at a regular meeting thereof held on the 9th day of February 2016, by the following vote:

AYES:

NOES:

ABSENT:

JAMIE L. IRONS, Mayor

ATTEST:

DANA SWANSON, City Clerk

**2015/16 MID-YEAR BUDGET ADJUSTMENTS
ATTACHMENT A**

GENERAL FUND

DEPARTMENT	ACCOUNT #	DESCRIPTION	2015/16 BUDGET			JUSTIFICATION
			CURRENT	PROPOSED	CHANGE	
<u>REVENUES:</u>						
City Manager	001-3110-3305	State Grant	\$ -	\$ 100,000	\$ 100,000	Unanticipated reimbursement from OES for Fire Station apparatus bay
Accounting & Treas	001-3510-3020	Prop Tax - County Adm Fee	\$ (81,957)	\$ (61,000)	\$ 20,957	Adjust to revised forecast
Accounting & Treas	001-3510-3064	Transient Occupancy Tax	\$ 2,871,253	\$ 3,113,942	\$ 242,689	Adjust to revised forecast & actual performance
Accounting & Treas	001-3510-3230	State Mandated Cost Reimb	-	21,800	21,800	Unanticipated payment of SB90 claims
Accounting & Treas	001-3510-3730	Rental Income	275,000	265,000	(10,000)	Morro Dunes; move to City Rental Property division
City Rental Property	001-3515-3730	Rental Income	-	15,300	15,300	City Rental Property revenue (Embarcadero & Dunes)
Police Department	001-4110-3230	State Mandated Cost Reimb	5,000	45,000	40,000	Unanticipated payment of SB90 claims
Police Department	001-4110-3391	Other Grant Public Svc	-	20,979	20,979	Board of State and Community Corrections (BSCC) grant
Fire Department	001-4210-3472	Other Fire Services	-	226,557	226,557	Mutual aid revenues
Recreation Admin	001-6110-3469	Special Events	-	7,000	7,000	Unbudgeted ongoing revenue source
Recreation Admin	001-6110-3490	Program Revenue	72,000	60,000	(12,000)	Lower to reflect historic receipts
Recreation Admin	001-6110-3730	Rental Income	-	17,000	17,000	Unbudgeted ongoing revenue source
Total change to revenues			\$ 3,141,296	\$ 3,831,578	\$ 690,282	
<u>EXPENDITURES:</u>						
City Council	001-2110-6519	Association Membership	\$ 20,000	\$ 20,500	\$ 500	Membership in California Coastal Trail Association
City Manager	001-3110-4910	Employer Paid Benefits	\$ 96,605	\$ 62,981	\$ (33,624)	Increase to City-paid health banks (\$876); remove former City Clerk's benefits to Finance (\$34,500)
Deputy City Manager	001-3125-4910	Employer Paid Benefits	28,438	29,314	876	Increase to City-paid health banks
Human Resources	001-3140-4910	Employer Paid Benefits	29,465	29,969	504	Increase to City-paid health banks
City Attorney	001-3210-4910	Employer Paid Benefits	10,816	11,473	657	Increase to City-paid health banks (Legal Assistant)
City Attorney	001-3210-6101	Legal Services	125,000	200,000	75,000	Inc to A & W annual cost (add \$50k) based on 6 mos actual (\$86.6k); outside legal services (\$25,000)
Accounting & Treas	001-3510-4310	Part-time Pay	8,000	19,520	11,520	Increased p/t labor due to PDL leave
Accounting & Treas	001-3510-4910	Employer Paid Benefits	105,988	143,656	37,668	Increase to City-paid health banks (\$2,016); p/t benefits (\$1,152); former City Clerk benefits added (\$34,500)
Accounting & Treas	001-3510-6103	Financial Audits	55,000	44,500	(10,500)	Increase for GASB 68 CalPERS actuarial costs (\$4.5k); decrease audit estimate (\$15,000) and move that to Maint Contracts for purchase of NWS module

**2015/16 MID-YEAR BUDGET ADJUSTMENTS
ATTACHMENT A**

GENERAL FUND

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>2015/16 BUDGET</u>			<u>JUSTIFICATION</u>
			<u>CURRENT</u>	<u>PROPOSED</u>	<u>CHANGE</u>	
Accounting & Treas	001-3510-6220	Postage	9,500	13,000	3,500	Increase in General Fund mailing
Accounting & Treas	001-3510-6640	Maintenance Contracts	700	15,700	15,000	Purchase of NWS Purchasing Module
City Rental Property	001-3515-5201	Other Expenses	-	4,500	4,500	Cost incurred in maintaining City rental property
Police Department	001-4110-4910	Employer Paid Benefits	1,058,100	1,069,752	11,652	Increase to City-paid health banks
Police Department	001-4110-5104	Animal Feed/Supplies	200	4,200	4,000	Cost of K-9 not covered under Measure Q allocation Move expenditures related to BSCC grant from Fund 282 to General Fund
Police Department	001-4110-5504	Machinery/Equip Supplies	2,000	13,293	11,293	
Police Department	001-4110-8721	Payment to Other Agencies	25,000	21,000	(4,000)	Move excess funding to 5104 of cover K-9 costs
Police Support Svcs	001-4150-4910	Employer Paid Benefits	64,690	65,566	876	Increase to City-paid health banks
Fire Department	001-4210-4120	Overtime	38,435	207,419	168,984	Additional overtime due to mutual aid responses
Fire Department	001-4210-4910	Employer Paid Benefits	774,065	776,693	2,628	Increase to City-paid health banks
Fire Department	001-4210-5121	Safety Equipment	19,000	28,426	9,426	Wildland safety equip (\$3,976); winter water rescue safety equip (\$5,450)
Public Works Admin	001-5205-4910	Employer Paid Benefits	199,533	206,433	6,900	Increase to City-paid health banks
Consolidated Maint	001-5215-4910	Employer Paid Benefits	208,500	212,136	3,636	Increase to City-paid health banks
Vehicle Maintenance	001-5220-4910	Employer Paid Benefits	34,954	35,173	219	Increase to City-paid health banks
Streets Maintenance	001-5230-4910	Employer Paid Benefits	29,737	30,745	1,008	Increase to City-paid health banks
Recreation Admin	001-6110-4110	Employer Paid Benefits	25,307	25,526	219	Increase to City-paid health banks
Recreation Admin	001-6130-4910	Employer Paid Benefits	25,307	25,526	219	Increase to City-paid health banks
Recreation Sports	001-6130-4910	Employer Paid Benefits	25,307	45,219	19,912	Inc budget to actual spending (\$19,693); inc to City- paid health banks (\$219)
Recreation Youth	001-6140-4910	Employer Paid Benefits	58,308	58,812	504	Increase to City-paid health banks
Recreation Youth	001-6140-4910	Employer Paid Benefits	58,308	58,812	504	Increase to City-paid health banks
Recreation Teen Ctr	001-6143-4910	Employer Paid Benefits	7,900	9,500	1,600	Increase to actual spending; adopted budget too low Distribute \$5k ea to 5199 & 6105; savings in part- time pay due to late start up of code enforcement employees
Community Develop	001-7105-4310	Part-time Pay	234,537	224,537	(10,000)	
Community Develop	001-7105-4910	Employer Paid Benefits	111,426	113,682	2,256	Increase to City-paid health banks
Community Develop	001-7105-5199	Misc Operating Supplies	2,500	7,500	5,000	Add'l cost for code enforcement set up
Community Develop	001-7105-6105	Consulting Services	36,400	41,400	5,000	Add'l cost for CityVoice for GP/LCP update

**2015/16 MID-YEAR BUDGET ADJUSTMENTS
ATTACHMENT A**

GENERAL FUND

DEPARTMENT	ACCOUNT #	DESCRIPTION	2015/16 BUDGET			JUSTIFICATION
			CURRENT	PROPOSED	CHANGE	
Total change to expenditures			\$ 3,529,026	\$ 3,876,463	\$ 347,437	
Revenues over (under) expenditures					\$ 342,845	
					<u>(200,000)</u>	Targeted spending
					<u>142,845</u>	Revenue over expenditures
			<u>INCREASED REVENUE</u>			
			<u>TOT</u>	<u>OES reimbursement</u>		
			\$ 100,000	\$ 100,000		
Sidewalk repairs			(60,000)			
Additional trash cans			(10,000)			
4th of July			(5,000)			
Compensation study				(20,000)		
Quality of Life Survey				(15,000)		
Capital Facility Replacement Survey				(50,000)		
Storm damage				(15,000)		
Tree trimming, Jul 1			(25,000)			
Remaining, unallocated			-	-		

**2015/16 MID-YEAR BUDGET ADJUSTMENTS
ATTACHMENT B**

FUND/DEPARTMENT	ACCOUNT #	DESCRIPTION	2015/16 BUDGET			JUSTIFICATION
			CURRENT	PROPOSED	CHANGE	
REVENUES:						
Harbor Operating	331-6510-3440	Harbor Leases	\$ 1,544,355	\$ 1,547,441	\$ 3,086	More robust actual revenues, after estimating accruals
Harbor Operating	331-6510-3441	North T-Pier Dockage	30,000	38,000	8,000	More robust actual revenues
Harbor Operating	331-6510-3442	South T-Pier Dockage	45,000	60,000	15,000	More robust actual revenues
Harbor Operating	331-6510-3443	Mooring Rental	87,000	89,600	2,600	Master Fee increases after budget adoption
Harbor Operating	331-6510-3444	Slip Rental	94,000	101,000	7,000	Master Fee increases after budget adoption
Total change to revenues			<u>\$ 1,800,355</u>	<u>\$ 1,836,041</u>	<u>\$ 35,686</u>	
EXPENDITURES:						
Harbor Operating	331-6510-4310	Part-time Pay	90,000	110,000	20,000	Add part-time admin clerk to assist with backlog
Harbor Operating	331-6510-4910	Employer Paid Benefits	351,551	357,177	5,626	Increase to City-paid health banks (\$3,636) & p/t benefits (\$1,990)
Harbor Operating	331-6510-5109	Uniforms/Safety Equip	5,000	7,000	2,000	Unanticipated fire fighting gear needs
Harbor Operating	331-6510-6103	Financial Audits	15,000	5,000	(10,000)	No new audits; consultant to assist in designing future audit process
Harbor Operating	331-6510-6105	Consulting Services	5,000	20,000	15,000	RRM Promenade study cost-share inadvertently left out of adopted budget
Harbor Operating	331-6510-6106	Contractual Services	25,000	10,000	(15,000)	Correction - Fish Cleaning Station s/b capital project paid with Harbor Accumulation Funds
Harbor Operating	331-6510-6107	Promotion & Advertising	2,000	5,000	3,000	Harborfest donation match
Harbor Operating	331-6510-7499	Other Capital Outlay	-	13,000	13,000	New single-prop lower drive unit for Patrol Vessel 64
Total change to expenditures			<u>\$ 493,551</u>	<u>\$ 527,177</u>	<u>\$ 33,626</u>	
Harbor revenue enhancements over (under) expenditure requests					<u>\$ 2,060</u>	
Water Operating	311-5240-4910	Employer Paid Benefits	\$ 188,675	\$ 191,807	\$ 3,132	Increase to City-paid health banks
Sewer Operating	321-5251-4910	Employer Paid Benefits	158,660	160,040	1,380	Increase to City-paid health banks
Risk Management Admin	430-1111-4910	Employer Paid Benefits	14,606	14,825	219	Increase to City-paid health banks (Legal Assistant)
Info Systems ISF	450-3520-4910	Employer Paid Benefits	39,445	39,949	504	Increase to City-paid health banks
	450-3520-6640	Maintenance Contracts	20,058	89,058	69,000	New technology (Office 365) and website upgrade; funding available from IT contributions
Wastewater	599-5255-4910	Employer Paid Benefits	307,636	308,140	504	Increase to City-paid health banks
Sewer Capital Projects	922-	Lift Station #1	210,000	222,000	12,000	Additional funds for two design changeorders to the emergency by-pass pumping set, allowing staff to by-pass pumping more quickly, and eliminate the need for confined space entry to configure the station for emergency by-pass. 2/10/15 Council approved contract plus 8% contingency. Original budget \$210k approved with 2015/16 budget; y-t-d spending \$204k. Paid by Harbor Accumulation Fund; inadvertently left out of adopted budget
Harbor Capital Projects	923-	Fish Cleaning Station	-	25,000	25,000	
			<u>\$ 939,080</u>	<u>\$ 1,050,819</u>	<u>\$ 111,739</u>	

Budget Performance Report

Fiscal Year to Date 12/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 001 - General Fund								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710	Interest Income	.00	.00	.00	54,284.39	(54,284.39)	+++	(.11)
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$54,284.39	(\$54,284.39)	+++	(\$0.11)
Department 2110 - City Council								
3990	Other Misc. Revenues	.00	.00	.00	188.76	(188.76)	+++	1,421.41
Department 2110 - City Council Totals		\$0.00	\$0.00	\$0.00	\$188.76	(\$188.76)	+++	\$1,421.41
Department 3110 - City Manager's Office								
3230	State Mandated Cost Reimb	.00	.00	.00	32,342.00	(32,342.00)	+++	.00
3990	Other Misc. Revenues	6,000.00	.00	6,000.00	.00	6,000.00	0	.00
Department 3110 - City Manager's Office Totals		\$6,000.00	\$0.00	\$6,000.00	\$32,342.00	(\$26,342.00)	539%	\$0.00
Department 3210 - City Attorney								
3401	Sale of Copies & Books	.00	.00	.00	45.00	(45.00)	+++	15.00
3960	Proceeds of Litigation	.00	.00	.00	.00	.00	+++	14,261.99
Department 3210 - City Attorney Totals		\$0.00	\$0.00	\$0.00	\$45.00	(\$45.00)	+++	\$14,276.99
Department 3510 - Accounting & Treasury								
3011	Property Tax Curr. Sec.	2,735,935.00	.00	2,735,935.00	1,526,377.68	1,209,557.32	56	2,679,902.56
3012	Property Tax Curr. Unsecu	58,452.00	.00	58,452.00	59,198.11	(746.11)	101	59,725.44
3015	Property Tax Prior Unsec	(5,000.00)	.00	(5,000.00)	549.87	(5,549.87)	-11	(1,710.40)
3017	Property Tax H-Subvent	18,535.00	.00	18,535.00	2,839.37	15,695.63	15	18,902.48
3019	Property Tax - Other	.00	.00	.00	.73	(.73)	+++	9.51
3020	Property Tax-Cnty Adm Fee	(81,957.00)	.00	(81,957.00)	.00	(81,957.00)	0	(58,589.73)
3021	Property Tax in Lieu-VLF	830,137.00	.00	830,137.00	.00	830,137.00	0	877,079.00
3022	Prop. Tax In-Lieu Sales	221,566.00	.00	221,566.00	.00	221,566.00	0	364,930.83
3051	Sales Tax-City Portion	1,460,913.00	.00	1,460,913.00	588,666.84	872,246.16	40	1,207,331.59
3052	Sales Tax Prop. 172	122,400.00	.00	122,400.00	67,815.97	54,584.03	55	163,999.72
3061	Transfer Tax	61,200.00	.00	61,200.00	37,960.12	23,239.88	62	76,137.46
3064	Transient Occupancy Tax	2,871,253.00	.00	2,871,253.00	1,607,925.78	1,263,327.22	56	2,888,638.08
3065	Electric Franchise Tax	90,500.00	.00	90,500.00	.00	90,500.00	0	81,691.19
3066	Garbage Franchise	190,000.00	.00	190,000.00	92,315.06	97,684.94	49	197,032.29
3067	Cable TV Franchise Fees	156,000.00	.00	156,000.00	39,998.76	116,001.24	26	158,549.83
3068	Natural Gas Franchise Fee	70,500.00	.00	70,500.00	.00	70,500.00	0	55,298.77
3101	General Business License	550,000.00	.00	550,000.00	318,485.50	231,514.50	58	(19,853.51)
3104	Transient Vendor Fees	6,000.00	.00	6,000.00	3,896.37	2,103.63	65	(690.54)
3220	State Motor In-Lieu	4,500.00	.00	4,500.00	4,149.43	350.57	92	4,347.19
3230	State Mandated Cost Reimb	.00	.00	.00	21,839.00	(21,839.00)	+++	.00
3401	Sale of Copies & Books	.00	.00	.00	8.40	(8.40)	+++	82.32
3408	Finance Services	1,000.00	.00	1,000.00	815.00	185.00	82	1,190.00
3499	Other Rev/Current Svc	.00	.00	.00	3,037.87	(3,037.87)	+++	9,853.62
3630	Interest Del. Taxes	.00	.00	.00	3.02	(3.02)	+++	238.48

Budget Performance Report

Fiscal Year to Date 12/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
3690	Other Fine/Forfeit/Pen.	.00	.00	.00	56.31	(56.31)	+++	1,263.62
3715	Other Interest	.00	.00	.00	182.63	(182.63)	+++	1,755.73
3730	Rental Income	275,000.00	.00	275,000.00	91,479.54	183,520.46	33	260,486.66
3922	Refunds/Adj/Restitution	.00	.00	.00	.00	.00	+++	288.31
3990	Other Misc. Revenues	.00	.00	.00	1,093.01	(1,093.01)	+++	41.45
3991	Cash Variations	.00	.00	.00	1.00	(1.00)	+++	(63.01)
Department 3510 - Accounting & Treasury Totals		\$9,636,934.00	\$0.00	\$9,636,934.00	\$4,468,695.37	\$5,168,238.63	46%	\$9,027,868.94
Department 3515 - City Rental Property								
3730	Rental Income	.00	.00	.00	10,676.00	(10,676.00)	+++	.00
3990	Other Misc. Revenues	.00	.00	.00	1,571.94	(1,571.94)	+++	.00
Department 3515 - City Rental Property Totals		\$0.00	\$0.00	\$0.00	\$12,247.94	(\$12,247.94)	+++	\$0.00
Department 4110 - Police Department								
3230	State Mandated Cost Reimb	5,000.00	.00	5,000.00	45,358.00	(40,358.00)	907	16,831.50
3247	P.O.S.T. Subvention	12,000.00	.00	12,000.00	2,564.45	9,435.55	21	5,058.68
3248	Police Impound Fees	7,000.00	.00	7,000.00	4,055.00	2,945.00	58	7,829.00
3401	Sale of Copies & Books	1,600.00	.00	1,600.00	955.30	644.70	60	2,000.00
3460	Subpoenas	.00	.00	.00	.00	.00	+++	738.00
3461	Fingerprinting Fees	7,000.00	.00	7,000.00	4,055.00	2,945.00	58	9,737.00
3465	Police Cost Recovery	6,000.00	.00	6,000.00	2,162.39	3,837.61	36	7,119.55
3468	Booking Fees	(1,000.00)	.00	(1,000.00)	(626.94)	(373.06)	63	(1,893.96)
3469	Special Events	10,000.00	.00	10,000.00	.00	10,000.00	0	7,010.30
3499	Other Rev/Current Svc	.00	.00	.00	.00	.00	+++	201.98
3610	Parking Bail Violations	3,000.00	.00	3,000.00	2,786.00	214.00	93	4,660.41
3615	Administrative Citations	.00	.00	.00	389.00	(389.00)	+++	773.00
3690	Other Fine/Forfeit/Pen.	2,000.00	.00	2,000.00	453.19	1,546.81	23	1,864.82
3913	Sale of Real Property	.00	.00	.00	.00	.00	+++	16,237.50
3919	Auctioned Property	.00	.00	.00	842.75	(842.75)	+++	829.76
3922	Refunds/Adj/Restitution	.00	.00	.00	928.50	(928.50)	+++	225.48
3990	Other Misc. Revenues	1,000.00	.00	1,000.00	614.79	385.21	61	1,187.07
Department 4110 - Police Department Totals		\$53,600.00	\$0.00	\$53,600.00	\$64,537.43	(\$10,937.43)	120%	\$80,410.09
Department 4210 - Fire Department								
3190	Other Licenses & Permits	500.00	.00	500.00	3,126.00	(2,626.00)	625	391.00
3393	Nuclear Planning Assist	3,400.00	.00	3,400.00	1,848.00	1,552.00	54	10,085.00
3401	Sale of Copies & Books	.00	.00	.00	136.00	(136.00)	+++	307.00
3425	Filing/Certification Fees	.00	.00	.00	1,261.30	(1,261.30)	+++	4,626.78
3426	Plan Checking Fees	25,000.00	.00	25,000.00	20,142.66	4,857.34	81	30,958.20
3427	Building Inspection Fees	1,000.00	.00	1,000.00	664.00	336.00	66	.00
3469	Special Events	1,500.00	.00	1,500.00	.00	1,500.00	0	.00
3471	Weed Abatement	.00	.00	.00	.00	.00	+++	103.00
3472	Other Fire Services	.00	.00	.00	8,648.88	(8,648.88)	+++	111,315.00
3473	EMS Service & Transport	86,699.00	.00	86,699.00	43,353.73	43,345.27	50	64,578.54

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
3913	Sale of Real Property	100.00	.00	100.00	.00	100.00	0	6,350.00
3919	Auctioned Property	.00	.00	.00	.00	.00	+++	5,152.75
3922	Refunds/Adj/Restitution	.00	.00	.00	76.00	(76.00)	+++	1,144.85
3990	Other Misc. Revenues	.00	.00	.00	111.00	(111.00)	+++	613.00
Department 4210 - Fire Department Totals		\$118,199.00	\$0.00	\$118,199.00	\$79,367.57	\$38,831.43	67%	\$235,625.12
Department 5205 - Public Works								
3101	General Business License	.00	.00	.00	.00	.00	+++	261,957.36
3104	Transient Vendor Fees	.00	.00	.00	.00	.00	+++	4,255.42
3120	Building Permit	.00	.00	.00	.00	.00	+++	116.40
3121	Encroachment Permit	.00	.00	.00	136.00	(136.00)	+++	5,108.00
3127	Coastal Permit	.00	.00	.00	.00	.00	+++	8,428.00
3130	Sign	.00	.00	.00	.00	.00	+++	176.00
3132	Conditional Use Permit	.00	.00	.00	(745.00)	745.00	+++	34,048.00
3401	Sale of Copies & Books	.00	.00	.00	73.45	(73.45)	+++	150.15
3404	Tentative Parcel Map	.00	.00	.00	.00	.00	+++	2,160.00
3405	Tentative Tract Map	.00	.00	.00	.00	.00	+++	(4,366.00)
3410	Planning & Zoning App Fee	.00	.00	.00	.00	.00	+++	3,597.00
3412	Variance Fee	.00	.00	.00	.00	.00	+++	2,413.00
3414	Retrofit Application	.00	.00	.00	.00	.00	+++	35.00
3415	Environmental Determine	.00	.00	.00	.00	.00	+++	12,785.00
3416	Zoning Amendment	.00	.00	.00	.00	.00	+++	2,405.00
3417	Land Use Determination	.00	.00	.00	.00	.00	+++	176.00
3420	Design Review Fees	.00	.00	.00	.00	.00	+++	4,642.59
3422	Parking Exception Fees	.00	.00	.00	.00	.00	+++	1,042.00
3426	Plan Checking Fees	.00	.00	.00	.00	.00	+++	84,231.67
3427	Building Inspection Fees	.00	.00	.00	.00	.00	+++	108,603.61
3429	Other Planning Services	.00	.00	.00	.00	.00	+++	88.00
3450	Engineer's Review Fees	.00	.00	.00	269.00	(269.00)	+++	315.00
3913	Sale of Real Property	.00	.00	.00	.00	.00	+++	3,600.00
3922	Refunds/Adj/Restitution	.00	.00	.00	275.00	(275.00)	+++	.00
3990	Other Misc. Revenues	.00	.00	.00	121.77	(121.77)	+++	1,031.04
3991	Cash Variations	.00	.00	.00	.00	.00	+++	89.40
Department 5205 - Public Works Totals		\$0.00	\$0.00	\$0.00	\$130.22	(\$130.22)	+++	\$537,087.64
Department 5210 - Engineering & Admin								
3920	Notification Fee	.00	.00	.00	142.00	(142.00)	+++	6,759.00
Department 5210 - Engineering & Admin Totals		\$0.00	\$0.00	\$0.00	\$142.00	(\$142.00)	+++	\$6,759.00
Department 5215 - Consolidated Maintenance								
3730	Rental Income	.00	17,400.00	17,400.00	.00	17,400.00	0	.00
3919	Auctioned Property	.00	.00	.00	4,361.56	(4,361.56)	+++	.00
Department 5215 - Consolidated Maintenance Totals		\$0.00	\$17,400.00	\$17,400.00	\$4,361.56	\$13,038.44	25%	\$0.00
Department 5220 - Vehicle Maintenance								

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
3919	Auctioned Property	.00	.00	.00	166.34	(166.34)	+++	.00
	Department 5220 - Vehicle Maintenance Totals	\$0.00	\$0.00	\$0.00	\$166.34	(\$166.34)	+++	\$0.00
	Department 5230 - Street Maintenance							
3911	Property Damage	.00	.00	.00	.00	.00	+++	3,325.00
3922	Refunds/Adj/Restitution	.00	.00	.00	3,256.20	(3,256.20)	+++	.00
3990	Other Misc. Revenues	.00	.00	.00	.00	.00	+++	1,332.00
	Department 5230 - Street Maintenance Totals	\$0.00	\$0.00	\$0.00	\$3,256.20	(\$3,256.20)	+++	\$4,657.00
	Department 5270 - Curbside Recycling							
3499	Other Rev/Current Svc	23,832.00	.00	23,832.00	12,004.00	11,828.00	50	23,622.00
	Department 5270 - Curbside Recycling Totals	\$23,832.00	\$0.00	\$23,832.00	\$12,004.00	\$11,828.00	50%	\$23,622.00
	Department 6110 - Recreation Administration							
3469	Special Events	.00	.00	.00	7,110.43	(7,110.43)	+++	3,478.88
3490	Program Revenue	72,000.00	.00	72,000.00	24,946.51	47,053.49	35	56,810.64
3499	Other Rev/Current Svc	.00	.00	.00	229.66	(229.66)	+++	44.54
3501	Processing Fees	(8,400.00)	.00	(8,400.00)	(4,195.92)	(4,204.08)	50	(9,857.59)
3730	Rental Income	.00	.00	.00	17,110.72	(17,110.72)	+++	10,004.30
3995	Non-Resident Revenue	.00	.00	.00	.00	.00	+++	314.54
	Department 6110 - Recreation Administration Totals	\$63,600.00	\$0.00	\$63,600.00	\$45,201.40	\$18,398.60	71%	\$60,795.31
	Department 6125 - Dance 39+							
3499	Other Rev/Current Svc	14,400.00	.00	14,400.00	5,688.00	8,712.00	40	12,954.00
	Department 6125 - Dance 39+ Totals	\$14,400.00	\$0.00	\$14,400.00	\$5,688.00	\$8,712.00	40%	\$12,954.00
	Department 6130 - Recreation Sports							
3480	Rec Sports Fees	205,632.00	.00	205,632.00	70,059.22	135,572.78	34	221,338.86
	Department 6130 - Recreation Sports Totals	\$205,632.00	\$0.00	\$205,632.00	\$70,059.22	\$135,572.78	34%	\$221,338.86
	Department 6140 - Recreation Youth Services							
3482	Rec Youth Services	235,963.00	.00	235,963.00	90,094.61	145,868.39	38	195,110.54
	Department 6140 - Recreation Youth Services Totals	\$235,963.00	\$0.00	\$235,963.00	\$90,094.61	\$145,868.39	38%	\$195,110.54
	Department 6143 - Teen Programs Division							
3482	Rec Youth Services	5,924.00	.00	5,924.00	805.00	5,119.00	14	2,917.00
3922	Refunds/Adj/Restitution	.00	.00	.00	.00	.00	+++	49.95
	Department 6143 - Teen Programs Division Totals	\$5,924.00	\$0.00	\$5,924.00	\$805.00	\$5,119.00	14%	\$2,966.95
	Department 6150 - R & P City Facilities							
3499	Other Rev/Current Svc	3,600.00	.00	3,600.00	.00	3,600.00	0	.00
3730	Rental Income	75,103.00	.00	75,103.00	.00	75,103.00	0	32,118.26
	Department 6150 - R & P City Facilities Totals	\$78,703.00	\$0.00	\$78,703.00	\$0.00	\$78,703.00	0%	\$32,118.26
	Department 6160 - R & P Parks Division							
3469	Special Events	17,778.00	.00	17,778.00	.00	17,778.00	0	9,964.40
	Department 6160 - R & P Parks Division Totals	\$17,778.00	\$0.00	\$17,778.00	\$0.00	\$17,778.00	0%	\$9,964.40
	Department 6210 - Property Management							
3730	Rental Income	.00	.00	.00	2,950.00	(2,950.00)	+++	27,250.00
	Department 6210 - Property Management Totals	\$0.00	\$0.00	\$0.00	\$2,950.00	(\$2,950.00)	+++	\$27,250.00

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Department 7105 - Community Development								
3101	General Business License	.00	.00	.00	.00	.00	+++	59,332.24
3104	Transient Vendor Fees	.00	.00	.00	1,854.40	(1,854.40)	+++	843.00
3121	Encroachment Permit	8,000.00	.00	8,000.00	5,846.00	2,154.00	73	4,720.33
3127	Coastal Permit	26,000.00	.00	26,000.00	13,102.00	12,898.00	50	11,166.00
3130	Sign	2,000.00	.00	2,000.00	1,400.00	600.00	70	353.62
3132	Conditional Use Permit	25,000.00	.00	25,000.00	13,285.00	11,715.00	53	25,418.00
3401	Sale of Copies & Books	50.00	.00	50.00	.00	50.00	0	.00
3404	Tentative Parcel Map	.00	3,000.00	3,000.00	.00	3,000.00	0	211.00
3405	Tentative Tract Map	.00	4,000.00	4,000.00	67.00	3,933.00	2	.00
3410	Planning & Zoning App Fee	.00	1,500.00	1,500.00	1,054.10	445.90	70	4,203.00
3412	Variance Fee	.00	5,000.00	5,000.00	.00	5,000.00	0	.00
3414	Retrofit Application	.00	.00	.00	.00	.00	+++	130.00
3415	Environmental Determine	.00	15,000.00	15,000.00	13,634.00	1,366.00	91	1,846.00
3416	Zoning Amendment	.00	1,000.00	1,000.00	5,628.00	(4,628.00)	563	2,706.00
3417	Land Use Determination	.00	.00	.00	.00	.00	+++	88.00
3420	Design Review Fees	.00	5,000.00	5,000.00	9,255.83	(4,255.83)	185	1,756.41
3422	Parking Exception Fees	.00	750.00	750.00	126.00	624.00	17	375.00
3426	Plan Checking Fees	.00	150,000.00	150,000.00	92,233.79	57,766.21	61	78,762.90
3427	Building Inspection Fees	.00	150,000.00	150,000.00	92,865.16	57,134.84	62	61,365.48
3429	Other Planning Services	.00	.00	.00	1,180.00	(1,180.00)	+++	.00
3450	Engineer's Review Fees	.00	.00	.00	200.00	(200.00)	+++	.00
3920	Notification Fee	.00	.00	.00	3,000.00	(3,000.00)	+++	.00
3922	Refunds/Adj/Restitution	.00	.00	.00	(2,451.33)	2,451.33	+++	.00
3990	Other Misc. Revenues	.00	.00	.00	3,324.18	(3,324.18)	+++	11,782.52
Department 7105 - Community Development Totals		\$61,050.00	\$335,250.00	\$396,300.00	\$255,604.13	\$140,695.87	64%	\$265,059.50
Department 7710 - Interfund Transactions								
3801	Transfers In	1,177,011.00	.00	1,177,011.00	1,407,317.58	(230,306.58)	120	1,707,768.90
3802	Intrafund Revenue Trans.	.00	.00	.00	.00	.00	+++	1,408.01
Department 7710 - Interfund Transactions Totals		\$1,177,011.00	\$0.00	\$1,177,011.00	\$1,407,317.58	(\$230,306.58)	120%	\$1,709,176.91
REVENUE TOTALS		\$11,698,626.00	\$352,650.00	\$12,051,276.00	\$6,609,488.72	\$5,441,787.28	55%	\$12,468,462.81
EXPENSE								
Department 2110 - City Council								
4110	Regular Pay	32,400.00	.00	32,400.00	15,327.77	17,072.23	47	32,524.77
4910	Employer Paid Benefits	36,421.00	.00	36,421.00	17,395.72	19,025.28	48	35,846.00
5199	Misc. Operating Supplies	500.00	.00	500.00	.00	500.00	0	1,056.69
5301	General Office Supplies	.00	.00	.00	88.13	(88.13)	+++	.00
5352	Award/Trophy Supplies	.00	.00	.00	.00	.00	+++	261.11
6105	Consulting Services	.00	.00	.00	13,000.00	(13,000.00)	+++	36,000.00
6125	Professional Development	.00	.00	.00	787.62	(787.62)	+++	1,874.43
6199	Other Professional Svc	.00	.00	.00	.00	.00	+++	16.00

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6401	General Liability	6,516.00	.00	6,516.00	3,258.00	3,258.00	50	6,516.00
6411	Property Damage Ins.	890.00	.00	890.00	462.52	427.48	52	706.00
6472	Other Ins./Employee Bond	85.00	.00	85.00	42.52	42.48	50	84.00
6510	Meetings & Conferences	2,500.00	.00	2,500.00	811.26	1,688.74	32	1,736.80
6513	Meals & Lodging	3,500.00	.00	3,500.00	2,772.04	727.96	79	2,065.74
6514	Travel Expense	.00	.00	.00	.00	.00	+++	357.28
6519	Association Membership	20,000.00	.00	20,000.00	14,636.58	5,363.42	73	14,502.86
8721	Payment To Other Agency	7,500.00	.00	7,500.00	6,674.56	825.44	89	9,185.95
Department 2110 - City Council Totals		\$110,312.00	\$0.00	\$110,312.00	\$75,256.72	\$35,055.28	68%	\$142,733.63
Department 3110 - City Manager's Office								
4110	Regular Pay	220,590.00	.00	220,590.00	124,861.62	95,728.38	57	253,971.56
4120	Overtime Pay	1,500.00	.00	1,500.00	98.05	1,401.95	7	1,687.95
4310	Part-Time Pay	.00	.00	.00	.00	.00	+++	38,785.34
4599	Other Pay	3,000.00	.00	3,000.00	3,548.45	(548.45)	118	5,294.48
4910	Employer Paid Benefits	96,605.00	.00	96,605.00	26,793.58	69,811.42	28	74,649.75
5110	Fuel Oil & Lubricants	500.00	.00	500.00	57.07	442.93	11	189.57
5175	Computer Operating Supp.	.00	.00	.00	(.96)	.96	+++	356.95
5199	Misc. Operating Supplies	5,000.00	.00	5,000.00	2,007.86	2,992.14	40	2,840.47
5201	Other Expense	.00	.00	.00	.00	.00	+++	807.30
5301	General Office Supplies	.00	.00	.00	741.01	(741.01)	+++	1,915.23
5303	Books & Manuals	.00	.00	.00	.00	.00	+++	36.11
5304	Periodical/Subscriptions	.00	.00	.00	234.00	(234.00)	+++	223.60
5352	Award/Trophy Supplies	2,250.00	.00	2,250.00	2,042.10	207.90	91	.00
5503	Rolling Stock Supplies	200.00	.00	200.00	776.00	(576.00)	388	222.37
6101	Legal Services	.00	.00	.00	.00	.00	+++	151.20
6105	Consulting Services	300.00	.00	300.00	.00	300.00	0	1,587.68
6106	Contractual Services	3,335.00	.00	3,335.00	30,492.10	(27,157.10)	914	75,005.27
6125	Professional Development	3,500.00	.00	3,500.00	5,518.43	(2,018.43)	158	6,378.91
6199	Other Professional Svc	60,000.00	.00	60,000.00	.00	60,000.00	0	60,267.37
6220	Postage	.00	.00	.00	(6.06)	6.06	+++	1,892.17
6300	Utilities	20,500.00	.00	20,500.00	11,642.49	8,857.51	57	21,157.38
6401	General Liability	2,078.00	.00	2,078.00	1,039.02	1,038.98	50	2,078.00
6411	Property Damage Ins.	356.00	.00	356.00	208.26	147.74	58	283.00
6472	Other Ins./Employee Bond	51.00	.00	51.00	17.02	33.98	33	33.00
6473	Vehicle Insurance	168.00	.00	168.00	86.97	81.03	52	122.00
6502	Shipping & Moving	.00	.00	.00	.00	.00	+++	5,000.00
6510	Meetings & Conferences	3,500.00	.00	3,500.00	896.22	2,603.78	26	2,356.17
6511	Mileage Reimbursement	100.00	.00	100.00	.00	100.00	0	.00
6513	Meals & Lodging	9,000.00	.00	9,000.00	835.81	8,164.19	9	3,723.62
6514	Travel Expense	300.00	.00	300.00	.00	300.00	0	15,312.37
6519	Association Membership	7,000.00	.00	7,000.00	1,800.00	5,200.00	26	11,342.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6601	Outside Equip. Repair/Mat	.00	.00	.00	.00	.00	+++	200.00
6710	Notices & Publications	5,000.00	.00	5,000.00	2,461.34	2,538.66	49	6,796.89
6750	Business Equipment Rental	3,500.00	.00	3,500.00	2,576.66	923.34	74	3,484.00
8705	Misc. Other Expenditures	30,000.00	.00	30,000.00	.00	30,000.00	0	.00
Department 3110 - City Manager's Office Totals		\$478,333.00	\$0.00	\$478,333.00	\$218,727.04	\$259,605.96	46%	\$598,151.71
Department 3115 - Contract Services								
6740	Fiscal Management Fees	7,000.00	.00	7,000.00	2,271.23	4,728.77	32	7,455.66
6770	Animal Services	45,031.00	.00	45,031.00	11,257.75	33,773.25	25	38,858.00
Department 3115 - Contract Services Totals		\$52,031.00	\$0.00	\$52,031.00	\$13,528.98	\$38,502.02	26%	\$46,313.66
Department 3120 - Elections								
5303	Books & Manuals	110.00	.00	110.00	.00	110.00	0	.00
5305	Forms Printing	200.00	.00	200.00	.00	200.00	0	40.40
6199	Other Professional Svc	10,000.00	.00	10,000.00	.00	10,000.00	0	9,063.17
Department 3120 - Elections Totals		\$10,310.00	\$0.00	\$10,310.00	\$0.00	\$10,310.00	0%	\$9,103.57
Department 3125 - Deputy City Manager								
4110	Regular Pay	116,200.00	.00	116,200.00	57,159.12	59,040.88	49	20,659.46
4599	Other Pay	.00	.00	.00	1,414.50	(1,414.50)	+++	310.50
4910	Employer Paid Benefits	28,438.00	.00	28,438.00	13,773.60	14,664.40	48	3,633.19
5301	General Office Supplies	1,000.00	.00	1,000.00	161.49	838.51	16	.00
6105	Consulting Services	2,000.00	.00	2,000.00	.00	2,000.00	0	.00
6107	Promotion & Advertising	1,500.00	.00	1,500.00	170.67	1,329.33	11	.00
6125	Professional Development	1,050.00	.00	1,050.00	.00	1,050.00	0	.00
6300	Utilities	.00	.00	.00	234.68	(234.68)	+++	.00
6401	General Liability	1,000.00	.00	1,000.00	.00	1,000.00	0	.00
6510	Meetings & Conferences	2,000.00	.00	2,000.00	852.17	1,147.83	43	.00
6511	Mileage Reimbursement	200.00	.00	200.00	.00	200.00	0	.00
6513	Meals & Lodging	1,800.00	.00	1,800.00	547.97	1,252.03	30	.00
6514	Travel Expense	3,500.00	.00	3,500.00	538.57	2,961.43	15	.00
6519	Association Membership	1,000.00	.00	1,000.00	1,540.00	(540.00)	154	.00
6701	Outside Clerical/Sec. Svc	312.00	.00	312.00	.00	312.00	0	.00
Department 3125 - Deputy City Manager Totals		\$160,000.00	\$0.00	\$160,000.00	\$76,392.77	\$83,607.23	48%	\$24,603.15
Department 3140 - Human Resources								
4110	Regular Pay	81,922.00	.00	81,922.00	26,133.41	55,788.59	32	52,271.14
4599	Other Pay	6,000.00	.00	6,000.00	4,306.85	1,693.15	72	4,635.90
4910	Employer Paid Benefits	29,465.00	.00	29,465.00	13,308.07	16,156.93	45	25,677.79
5109	Uniforms/Safety Equipment	.00	.00	.00	.00	.00	+++	1,351.65
5199	Misc. Operating Supplies	200.00	.00	200.00	144.47	55.53	72	100.00
5301	General Office Supplies	1,222.00	.00	1,222.00	661.81	560.19	54	1,204.81
5304	Periodical/Subscriptions	250.00	.00	250.00	219.00	31.00	88	219.00
5305	Forms Printing	375.00	.00	375.00	.00	375.00	0	.00
5352	Award/Trophy Supplies	176.00	.00	176.00	.00	176.00	0	.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6105	Consulting Services	.00	.00	.00	91.89	(91.89)	+++	120.00
6106	Contractual Services	7,500.00	.00	7,500.00	6,378.39	1,121.61	85	6,087.57
6125	Professional Development	400.00	.00	400.00	.00	400.00	0	393.07
6510	Meetings & Conferences	1,000.00	.00	1,000.00	182.00	818.00	18	.00
6511	Mileage Reimbursement	150.00	.00	150.00	.00	150.00	0	67.49
6513	Meals & Lodging	350.00	.00	350.00	.00	350.00	0	258.44
6519	Association Membership	350.00	.00	350.00	.00	350.00	0	.00
6710	Notices & Publications	1,000.00	.00	1,000.00	(.07)	1,000.07	0	342.05
6720	Medical Examinations	.00	.00	.00	1,925.00	(1,925.00)	+++	3,845.46
6750	Business Equipment Rental	3,500.00	.00	3,500.00	1,561.50	1,938.50	45	3,484.00
6760	Recruitment	20,000.00	.00	20,000.00	7,416.32	12,583.68	37	11,830.52
Department 3140 - Human Resources Totals		\$153,860.00	\$0.00	\$153,860.00	\$62,328.64	\$91,531.36	41%	\$111,888.89
Department 3171 - Chamber of Comm - Economic Dev								
6105	Consulting Services	.00	.00	.00	.00	.00	+++	9,998.97
Department 3171 - Chamber of Comm - Economic Dev		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$9,998.97
Department 3172 - Visitor's Center								
6119	Promotion - Other	.00	.00	.00	12,501.00	(12,501.00)	+++	.00
6199	Other Professional Svc	.00	.00	.00	4,167.00	(4,167.00)	+++	.00
Department 3172 - Visitor's Center Totals		\$0.00	\$0.00	\$0.00	\$16,668.00	(\$16,668.00)	+++	\$0.00
Department 3210 - City Attorney								
4110	Regular Pay	38,441.00	.00	38,441.00	18,473.71	19,967.29	48	9,025.47
4310	Part-Time Pay	.00	.00	.00	91.25	(91.25)	+++	8,235.53
4910	Employer Paid Benefits	10,816.00	.00	10,816.00	7,093.55	3,722.45	66	6,767.81
5110	Fuel Oil & Lubricants	.00	.00	.00	.00	.00	+++	37.34
5175	Computer Operating Supp.	.00	.00	.00	.00	.00	+++	2,716.61
5199	Misc. Operating Supplies	1,500.00	.00	1,500.00	50.25	1,449.75	3	265.72
5301	General Office Supplies	.00	.00	.00	595.21	(595.21)	+++	1,183.44
5303	Books & Manuals	.00	.00	.00	378.86	(378.86)	+++	.00
6101	Legal Services	.00	.00	.00	100,195.17	(100,195.17)	+++	151,560.59
6106	Contractual Services	126,000.00	.00	126,000.00	308.40	125,691.60	0	1,955.84
6220	Postage	.00	.00	.00	.00	.00	+++	61.86
6300	Utilities	1,525.00	.00	1,525.00	726.19	798.81	48	1,589.26
6401	General Liability	465.00	.00	465.00	232.50	232.50	50	465.00
6411	Property Damage Ins.	178.00	.00	178.00	.00	178.00	0	247.00
6472	Other Ins./Employee Bond	33.00	.00	33.00	8.48	24.52	26	29.00
6510	Meetings & Conferences	.00	.00	.00	.00	.00	+++	20.00
6513	Meals & Lodging	.00	.00	.00	33.71	(33.71)	+++	244.93
6710	Notices & Publications	.00	.00	.00	.00	.00	+++	316.40
6750	Business Equipment Rental	3,500.00	.00	3,500.00	4,489.01	(989.01)	128	3,483.92
Department 3210 - City Attorney Totals		\$182,458.00	\$0.00	\$182,458.00	\$132,676.29	\$49,781.71	73%	\$188,205.72
Department 3510 - Accounting & Treasury								

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
4110	Regular Pay	323,478.00	.00	323,478.00	155,404.44	168,073.56	48	252,713.74
4310	Part-Time Pay	8,000.00	.00	8,000.00	6,459.84	1,540.16	81	11,989.16
4599	Other Pay	8,000.00	.00	8,000.00	9,583.69	(1,583.69)	120	8,313.24
4910	Employer Paid Benefits	105,988.00	.00	105,988.00	69,832.68	36,155.32	66	100,332.64
5175	Computer Operating Supp.	.00	.00	.00	.00	.00	+++	2,883.41
5199	Misc. Operating Supplies	.00	.00	.00	549.91	(549.91)	+++	961.45
5201	Other Expense	.00	.00	.00	78.91	(78.91)	+++	.00
5301	General Office Supplies	8,000.00	.00	8,000.00	836.58	7,163.42	10	2,223.96
5303	Books & Manuals	175.00	.00	175.00	7.08	167.92	4	79.95
5304	Periodical/Subscriptions	.00	.00	.00	.00	.00	+++	50.00
5305	Forms Printing	1,200.00	.00	1,200.00	.00	1,200.00	0	.00
5504	Machinery/Equip/Supplies	.00	.00	.00	222.44	(222.44)	+++	.00
6103	Financial Audits	55,000.00	.00	55,000.00	42,600.00	12,400.00	77	36,000.00
6106	Contractual Services	70,000.00	.00	70,000.00	63,330.95	6,669.05	90	64,733.97
6125	Professional Development	750.00	.00	750.00	135.00	615.00	18	290.00
6220	Postage	9,500.00	.00	9,500.00	6,389.47	3,110.53	67	8,926.87
6300	Utilities	9,800.00	.00	9,800.00	3,194.69	6,605.31	33	9,776.87
6401	General Liability	3,426.00	.00	3,426.00	1,713.00	1,713.00	50	3,426.00
6411	Property Damage Ins.	890.00	.00	890.00	520.63	369.37	58	848.00
6472	Other Ins./Employee Bond	68.00	.00	68.00	33.98	34.02	50	84.00
6473	Vehicle Insurance	.00	.00	.00	86.97	(86.97)	+++	.00
6513	Meals & Lodging	.00	.00	.00	.00	.00	+++	44.01
6519	Association Membership	400.00	.00	400.00	288.00	112.00	72	346.15
6601	Outside Equip. Repair/Mat	100.00	.00	100.00	.00	100.00	0	75.00
6604	Outside Vehicle Repair/Maint	.00	.00	.00	48.75	(48.75)	+++	.00
6640	Maintenance Contracts	700.00	.00	700.00	14,240.00	(13,540.00)	2034	459.81
6740	Fiscal Management Fees	2,000.00	.00	2,000.00	.00	2,000.00	0	.00
6741	Misc. Bank Charges	12,000.00	.00	12,000.00	5,729.83	6,270.17	48	10,309.45
6750	Business Equipment Rental	3,500.00	.00	3,500.00	2,069.08	1,430.92	59	3,483.99
Department 3510 - Accounting & Treasury Totals		\$622,975.00	\$0.00	\$622,975.00	\$383,355.92	\$239,619.08	62%	\$518,351.67
Department 3515 - City Rental Property								
6300	Utilities	.00	.00	.00	604.76	(604.76)	+++	.00
Department 3515 - City Rental Property Totals		\$0.00	\$0.00	\$0.00	\$604.76	(\$604.76)	+++	\$0.00
Department 3520 - Information Technology								
4110	Regular Pay	.00	.00	.00	.00	.00	+++	91,099.74
4599	Other Pay	.00	.00	.00	.00	.00	+++	7,428.06
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++	39,142.09
5175	Computer Operating Supp.	.00	.00	.00	.00	.00	+++	5,724.05
5303	Books & Manuals	.00	.00	.00	.00	.00	+++	4.99
6105	Consulting Services	.00	.00	.00	.00	.00	+++	13,661.88
6106	Contractual Services	.00	.00	.00	.00	.00	+++	8,192.00

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6300	Utilities	.00	.00	.00	.00	.00	+++	1,324.07
6473	Vehicle Insurance	.00	.00	.00	.00	.00	+++	122.00
6513	Meals & Lodging	.00	.00	.00	.00	.00	+++	89.94
6640	Maintenance Contracts	.00	.00	.00	.00	.00	+++	3,956.50
8711	Non Capital Asset Expense	.00	.00	.00	.00	.00	+++	26,727.28
Department 3520 - Information Technology Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$197,472.60
Department 4110 - Police Department								
4110	Regular Pay	1,493,193.00	.00	1,493,193.00	662,894.96	830,298.04	44	1,436,080.86
4120	Overtime Pay	131,880.00	.00	131,880.00	46,373.46	85,506.54	35	101,236.78
4310	Part-Time Pay	.00	.00	.00	(448.00)	448.00	+++	448.00
4515	Standby Pay	12,000.00	.00	12,000.00	4,771.18	7,228.82	40	11,428.74
4599	Other Pay	105,000.00	.00	105,000.00	77,780.67	27,219.33	74	107,504.24
4910	Employer Paid Benefits	1,058,100.00	.00	1,058,100.00	499,860.22	558,239.78	47	968,466.68
4999	Labor Costs Applied	(60,000.00)	.00	(60,000.00)	(12,876.80)	(47,123.20)	21	(47,657.18)
5101	Janitorial Supplies	500.00	.00	500.00	605.31	(105.31)	121	2,043.66
5104	Animal Feed/Supplies	200.00	.00	200.00	1,733.95	(1,533.95)	867	5,209.79
5105	First Aide Supplies	.00	.00	.00	.00	.00	+++	210.36
5107	Canine Unit	.00	.00	.00	.00	.00	+++	78.63
5109	Uniforms/Safety Equipment	10,000.00	.00	10,000.00	3,633.64	6,366.36	36	11,581.66
5110	Fuel Oil & Lubricants	50,000.00	.00	50,000.00	19,871.65	30,128.35	40	41,605.17
5113	Evidence Supplies	1,500.00	.00	1,500.00	1,327.04	172.96	88	1,728.92
5150	Weapons/Range/Ammunition	6,000.00	.00	6,000.00	379.84	5,620.16	6	6,176.50
5175	Computer Operating Supp.	3,000.00	.00	3,000.00	2,169.53	830.47	72	3,582.10
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	59.39
5201	Other Expense	.00	.00	.00	.00	.00	+++	2,180.00
5301	General Office Supplies	2,000.00	.00	2,000.00	1,835.77	164.23	92	2,398.64
5303	Books & Manuals	.00	.00	.00	.00	.00	+++	201.54
5304	Periodical/Subscriptions	1,000.00	.00	1,000.00	116.09	883.91	12	1,047.36
5305	Forms Printing	2,000.00	.00	2,000.00	1,662.12	337.88	83	311.60
5502	Building Maint. Supplies	600.00	.00	600.00	.00	600.00	0	301.92
5503	Rolling Stock Supplies	9,000.00	.00	9,000.00	3,193.02	5,806.98	35	9,828.61
5504	Machinery/Equip/Supplies	2,000.00	.00	2,000.00	1,143.90	856.10	57	2,369.07
5530	Small Tools	1,500.00	.00	1,500.00	.00	1,500.00	0	812.26
6101	Legal Services	15,003.00	.00	15,003.00	1,048.50	13,954.50	7	10,682.93
6105	Consulting Services	.00	.00	.00	.00	.00	+++	690.00
6106	Contractual Services	3,000.00	.00	3,000.00	2,000.00	1,000.00	67	2,336.48
6107	Promotion & Advertising	500.00	.00	500.00	551.34	(51.34)	110	474.50
6125	Professional Development	20,000.00	.00	20,000.00	11,114.57	8,885.43	56	15,571.62
6150	Fingerprinting	5,000.00	.00	5,000.00	2,524.00	2,476.00	50	6,441.00
6151	Investigations	.00	.00	.00	2,781.68	(2,781.68)	+++	1,501.70
6153	Pre-Employment Testing	10,000.00	.00	10,000.00	500.00	9,500.00	5	11,558.95

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6170	Pest Control Services	500.00	.00	500.00	214.00	286.00	43	431.23
6199	Other Professional Svc	8,000.00	.00	8,000.00	1,567.31	6,432.69	20	9,850.52
6220	Postage	550.00	.00	550.00	60.59	489.41	11	375.38
6300	Utilities	35,000.00	.00	35,000.00	10,635.42	24,364.58	30	37,526.72
6401	General Liability	40,774.00	.00	40,774.00	20,386.98	20,387.02	50	40,774.00
6411	Property Damage Ins.	4,096.00	.00	4,096.00	2,048.02	2,047.98	50	2,612.00
6472	Other Ins./Employee Bond	384.00	.00	384.00	192.00	192.00	50	384.00
6473	Vehicle Insurance	3,030.00	.00	3,030.00	1,565.72	1,464.28	52	2,195.00
6510	Meetings & Conferences	2,500.00	.00	2,500.00	343.80	2,156.20	14	1,965.66
6513	Meals & Lodging	.00	.00	.00	725.44	(725.44)	+++	.00
6519	Association Membership	1,750.00	.00	1,750.00	1,290.00	460.00	74	2,360.00
6601	Outside Equip. Repair/Mat	1,200.00	.00	1,200.00	1,647.81	(447.81)	137	1,506.96
6602	Outside Structural Repair	500.00	.00	500.00	630.44	(130.44)	126	10,063.67
6604	Outside Vehicle Repair/Maint	15,000.00	.00	15,000.00	6,439.69	8,560.31	43	17,051.09
6640	Maintenance Contracts	8,000.00	.00	8,000.00	7,908.00	92.00	99	9,658.00
6750	Business Equipment Rental	2,800.00	.00	2,800.00	1,259.76	1,540.24	45	2,785.59
7201	Automobiles	.00	.00	.00	.00	.00	+++	414.58
8721	Payment To Other Agency	25,000.00	.00	25,000.00	15,556.75	9,443.25	62	24,000.00
Department 4110 - Police Department Totals		\$3,032,060.00	\$0.00	\$3,032,060.00	\$1,409,019.37	\$1,623,040.63	46%	\$2,882,446.88
Department 4115 - Communications								
4110	Regular Pay	.00	.00	.00	.00	.00	+++	71,674.83
4120	Overtime Pay	.00	.00	.00	.00	.00	+++	12,200.03
4310	Part-Time Pay	.00	.00	.00	.00	.00	+++	5,424.00
4599	Other Pay	.00	.00	.00	.00	.00	+++	20,565.97
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++	35,213.69
5175	Computer Operating Supp.	.00	.00	.00	.00	.00	+++	866.48
5301	General Office Supplies	.00	.00	.00	.00	.00	+++	1,535.62
5504	Machinery/Equip/Supplies	.00	.00	.00	.00	.00	+++	888.09
6106	Contractual Services	.00	.00	.00	.00	.00	+++	135,476.50
6125	Professional Development	.00	.00	.00	.00	.00	+++	1,055.78
6300	Utilities	.00	.00	.00	.00	.00	+++	2,180.98
6519	Association Membership	.00	.00	.00	.00	.00	+++	50.00
6601	Outside Equip. Repair/Mat	.00	.00	.00	.00	.00	+++	676.38
6640	Maintenance Contracts	.00	.00	.00	.00	.00	+++	8,024.52
6750	Business Equipment Rental	.00	.00	.00	.00	.00	+++	2,365.67
8721	Payment To Other Agency	.00	.00	.00	.00	.00	+++	79,414.82
Department 4115 - Communications Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$377,613.36
Department 4150 - Support Services								
4110	Regular Pay	114,767.00	.00	114,767.00	54,631.64	60,135.36	48	.00
4120	Overtime Pay	.00	.00	.00	44.02	(44.02)	+++	.00
4310	Part-Time Pay	24,409.00	.00	24,409.00	7,333.20	17,075.80	30	.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
4599	Other Pay	3,500.00	.00	3,500.00	1,173.81	2,326.19	34	.00
4910	Employer Paid Benefits	64,690.00	.00	64,690.00	32,662.10	32,027.90	50	.00
5175	Computer Operating Supp.	500.00	.00	500.00	.00	500.00	0	.00
5301	General Office Supplies	.00	.00	.00	81.36	(81.36)	+++	.00
5504	Machinery/Equip/Supplies	250.00	.00	250.00	203.45	46.55	81	.00
6106	Contractual Services	244,219.00	.00	244,219.00	117,109.50	127,109.50	48	.00
6125	Professional Development	1,000.00	.00	1,000.00	700.00	300.00	70	.00
6300	Utilities	1,000.00	.00	1,000.00	704.17	295.83	70	.00
6519	Association Membership	100.00	.00	100.00	.00	100.00	0	.00
6601	Outside Equip. Repair/Mat	1,200.00	.00	1,200.00	.00	1,200.00	0	.00
6640	Maintenance Contracts	8,000.00	.00	8,000.00	7,808.76	191.24	98	.00
6750	Business Equipment Rental	2,500.00	.00	2,500.00	1,259.82	1,240.18	50	.00
8721	Payment To Other Agency	2,609.00	.00	2,609.00	.00	2,609.00	0	.00
Department 4150 - Support Services Totals		\$468,744.00	\$0.00	\$468,744.00	\$223,711.83	\$245,032.17	48%	\$0.00
Department 4210 - Fire Department								
4110	Regular Pay	908,594.00	.00	908,594.00	409,537.76	499,056.24	45	873,811.82
4120	Overtime Pay	38,435.00	.00	38,435.00	159,743.92	(121,308.92)	416	233,518.58
4310	Part-Time Pay	172,227.00	.00	172,227.00	69,215.53	103,011.47	40	137,769.18
4510	Acting Pay	4,050.00	.00	4,050.00	.00	4,050.00	0	.00
4599	Other Pay	63,200.00	.00	63,200.00	47,585.05	15,614.95	75	59,353.57
4910	Employer Paid Benefits	774,065.00	.00	774,065.00	371,293.04	402,771.96	48	697,572.59
5101	Janitorial Supplies	1,004.00	.00	1,004.00	743.96	260.04	74	987.13
5105	First Aide Supplies	.00	.00	.00	129.52	(129.52)	+++	877.82
5108	Communication Supplies	15,900.00	.00	15,900.00	1,855.91	14,044.09	12	10,466.56
5109	Uniforms/Safety Equipment	9,500.00	.00	9,500.00	2,779.39	6,720.61	29	6,635.84
5110	Fuel Oil & Lubricants	20,000.00	.00	20,000.00	10,170.23	9,829.77	51	21,360.51
5111	Fire Hoses & Couplings	1,500.00	.00	1,500.00	.00	1,500.00	0	.00
5121	Safety Equipment	19,000.00	.00	19,000.00	280.83	18,719.17	1	33,783.19
5130	Advanced Life Support Equ	9,800.00	.00	9,800.00	5,190.72	4,609.28	53	14,531.72
5175	Computer Operating Supp.	1,200.00	.00	1,200.00	.00	1,200.00	0	2,739.23
5199	Misc. Operating Supplies	1,900.00	.00	1,900.00	520.89	1,379.11	27	3,155.49
5301	General Office Supplies	2,400.00	.00	2,400.00	809.48	1,590.52	34	1,959.02
5302	Copying Supplies	.00	.00	.00	.00	.00	+++	69.78
5303	Books & Manuals	1,344.00	.00	1,344.00	125.28	1,218.72	9	.00
5305	Forms Printing	.00	.00	.00	408.24	(408.24)	+++	745.94
5501	Grounds Maint. Supplies	100.00	.00	100.00	.00	100.00	0	.00
5502	Building Maint. Supplies	400.00	.00	400.00	199.70	200.30	50	1,694.45
5503	Rolling Stock Supplies	7,200.00	.00	7,200.00	4,235.01	2,964.99	59	6,988.66
5504	Machinery/Equip/Supplies	1,303.00	.00	1,303.00	2,918.23	(1,615.23)	224	1,823.08
5530	Small Tools	1,800.00	.00	1,800.00	1,329.14	470.86	74	2,034.87
6104	Engineering Services	5,700.00	.00	5,700.00	3,820.42	1,879.58	67	7,805.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6105	Consulting Services	10,000.00	.00	10,000.00	.00	10,000.00	0	1,665.00
6106	Contractual Services	123,899.00	.00	123,899.00	8,296.20	115,602.80	7	4,491.50
6125	Professional Development	16,000.00	.00	16,000.00	7,111.26	8,888.74	44	15,893.45
6162	Mandated Fees/Inspections	400.00	.00	400.00	.00	400.00	0	675.00
6220	Postage	150.00	.00	150.00	.00	150.00	0	.00
6300	Utilities	27,271.00	.00	27,271.00	17,256.66	10,014.34	63	33,582.65
6401	General Liability	13,609.00	.00	13,609.00	6,804.48	6,804.52	50	13,609.00
6411	Property Damage Ins.	2,100.00	.00	2,100.00	1,197.48	902.52	57	1,158.00
6472	Other Ins./Employee Bond	221.00	.00	221.00	98.02	122.98	44	175.00
6473	Vehicle Insurance	5,470.00	.00	5,470.00	3,686.96	1,783.04	67	4,464.00
6510	Meetings & Conferences	677.00	.00	677.00	760.99	(83.99)	112	654.23
6513	Meals & Lodging	1,000.00	.00	1,000.00	921.67	78.33	92	1,363.24
6519	Association Membership	350.00	.00	350.00	350.00	.00	100	580.00
6601	Outside Equip. Repair/Mat	1,200.00	.00	1,200.00	.00	1,200.00	0	1,213.99
6602	Outside Structural Repair	250.00	.00	250.00	1,915.60	(1,665.60)	766	163.02
6604	Outside Vehicle Repair/Maint	10,000.00	.00	10,000.00	2,543.60	7,456.40	25	14,503.90
6640	Maintenance Contracts	3,600.00	.00	3,600.00	3,212.01	387.99	89	6,809.43
6710	Notices & Publications	250.00	.00	250.00	.00	250.00	0	67.80
6720	Medical Examinations	2,500.00	.00	2,500.00	365.00	2,135.00	15	1,383.00
6750	Business Equipment Rental	3,500.00	.00	3,500.00	2,236.57	1,263.43	64	2,125.97
7202	Trucks	.00	.00	.00	.00	.00	+++	9,793.39
7302	Equipment Acquisition	.00	.00	.00	149.24	(149.24)	+++	(6,632.16)
8721	Payment To Other Agency	5,000.00	.00	5,000.00	5,000.00	.00	100	1,000.00
Department 4210 - Fire Department Totals		\$2,288,069.00	\$0.00	\$2,288,069.00	\$1,154,797.99	\$1,133,271.01	50%	\$2,228,423.44
Department 4220 - EOC Disaster Preparedness								
5108	Communication Supplies	3,400.00	.00	3,400.00	.00	3,400.00	0	.00
5175	Computer Operating Supp.	.00	.00	.00	(27.50)	27.50	+++	1,105.79
5199	Misc. Operating Supplies	750.00	.00	750.00	113.59	636.41	15	315.28
5301	General Office Supplies	.00	.00	.00	.00	.00	+++	4,307.84
6125	Professional Development	1,200.00	.00	1,200.00	583.15	616.85	49	1,646.25
6300	Utilities	2,441.00	.00	2,441.00	1,254.37	1,186.63	51	2,521.54
6510	Meetings & Conferences	250.00	.00	250.00	.00	250.00	0	.00
Department 4220 - EOC Disaster Preparedness Totals		\$8,041.00	\$0.00	\$8,041.00	\$1,923.61	\$6,117.39	24%	\$9,896.70
Department 5205 - Public Works								
4110	Regular Pay	490,025.00	.00	490,025.00	111,936.74	378,088.26	23	334,928.50
4120	Overtime Pay	6,163.00	.00	6,163.00	23.44	6,139.56	0	369.10
4310	Part-Time Pay	74,149.00	.00	74,149.00	38,290.93	35,858.07	52	130,748.85
4599	Other Pay	7,500.00	.00	7,500.00	15,744.94	(8,244.94)	210	23,547.99
4910	Employer Paid Benefits	199,533.00	.00	199,533.00	77,919.66	121,613.34	39	183,458.21
4999	Labor Costs Applied	(482,631.00)	.00	(482,631.00)	11,586.55	(494,217.55)	-2	10,210.65
5109	Uniforms/Safety Equipment	600.00	.00	600.00	.00	600.00	0	168.90

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
5110	Fuel Oil & Lubricants	1,400.00	.00	1,400.00	687.96	712.04	49	1,409.69
5175	Computer Operating Supp.	.00	.00	.00	(.08)	.08	+++	3,108.95
5199	Misc. Operating Supplies	7,500.00	.00	7,500.00	4,299.22	3,200.78	57	12,644.49
5303	Books & Manuals	120.00	.00	120.00	332.58	(212.58)	277	49.99
5304	Periodical/Subscriptions	805.00	.00	805.00	.00	805.00	0	69.00
5307	Blueprint/Doc Reproduced	500.00	.00	500.00	.00	500.00	0	.00
5503	Rolling Stock Supplies	.00	.00	.00	60.78	(60.78)	+++	208.39
5504	Machinery/Equip/Supplies	.00	.00	.00	228.66	(228.66)	+++	174.17
5530	Small Tools	6,000.00	.00	6,000.00	.00	6,000.00	0	.00
6101	Legal Services	.00	.00	.00	47.00	(47.00)	+++	.00
6105	Consulting Services	10,000.00	.00	10,000.00	1,500.00	8,500.00	15	39,086.72
6106	Contractual Services	18,796.00	.00	18,796.00	11,655.42	7,140.58	62	51,381.26
6125	Professional Development	3,200.00	.00	3,200.00	1,114.92	2,085.08	35	341.28
6160	Vehicle Inspections	225.00	.00	225.00	48.75	176.25	22	.00
6161	Licenses & Permits	800.00	.00	800.00	.00	800.00	0	463.00
6201	Telephone	1,500.00	.00	1,500.00	.00	1,500.00	0	.00
6220	Postage	.00	.00	.00	3.53	(3.53)	+++	89.06
6300	Utilities	8,322.00	.00	8,322.00	4,203.88	4,118.12	51	21,882.43
6401	General Liability	17,471.00	.00	17,471.00	8,735.48	8,735.52	50	23,739.00
6411	Property Damage Ins.	868.00	.00	868.00	474.98	393.02	55	1,554.00
6472	Other Ins./Employee Bond	163.00	.00	163.00	83.02	79.98	51	163.00
6473	Vehicle Insurance	168.00	.00	168.00	86.97	81.03	52	244.00
6510	Meetings & Conferences	.00	.00	.00	.00	.00	+++	919.73
6513	Meals & Lodging	.00	.00	.00	.00	.00	+++	79.30
6514	Travel Expense	2,000.00	.00	2,000.00	.00	2,000.00	0	2,085.26
6519	Association Membership	1,850.00	.00	1,850.00	836.07	1,013.93	45	705.00
6602	Outside Structural Repair	.00	.00	.00	.00	.00	+++	1,210.15
6604	Outside Vehicle Repair/Maint	.00	.00	.00	.00	.00	+++	421.10
6640	Maintenance Contracts	.00	.00	.00	2,752.99	(2,752.99)	+++	7,246.00
6710	Notices & Publications	.00	.00	.00	.00	.00	+++	4,791.20
6741	Misc. Bank Charges	.00	.00	.00	32.27	(32.27)	+++	3,087.66
6760	Recruitment	.00	.00	.00	99.00	(99.00)	+++	.00
6810	Equipment Rental	.00	.00	.00	60.00	(60.00)	+++	263.19
Department 5205 - Public Works Totals		\$377,027.00	\$0.00	\$377,027.00	\$292,845.66	\$84,181.34	78%	\$860,849.22
Department 5215 - Consolidated Maintenance								
4110	Regular Pay	390,636.00	.00	390,636.00	161,285.73	229,350.27	41	161,711.61
4120	Overtime Pay	5,028.00	.00	5,028.00	190.22	4,837.78	4	71.22
4310	Part-Time Pay	51,834.00	.00	51,834.00	25,652.46	26,181.54	49	21,895.28
4515	Standby Pay	.00	.00	.00	4,038.00	(4,038.00)	+++	.00
4599	Other Pay	1,200.00	.00	1,200.00	663.72	536.28	55	246.96
4910	Employer Paid Benefits	208,500.00	.00	208,500.00	95,451.93	113,048.07	46	87,446.46

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
4999	Labor Costs Applied	.00	.00	.00	348.55	(348.55)	+++	.00
5101	Janitorial Supplies	22,000.00	.00	22,000.00	16,057.01	5,942.99	73	14,149.11
5109	Uniforms/Safety Equipment	7,717.00	.00	7,717.00	3,150.66	4,566.34	41	3,013.23
5110	Fuel Oil & Lubricants	14,500.00	.00	14,500.00	6,064.57	8,435.43	42	5,781.89
5199	Misc. Operating Supplies	7,000.00	.00	7,000.00	4,486.37	2,513.63	64	9,276.86
5201	Other Expense	100.00	.00	100.00	.00	100.00	0	.00
5304	Periodical/Subscriptions	120.00	.00	120.00	.00	120.00	0	.00
5501	Grounds Maint. Supplies	3,500.00	.00	3,500.00	1,826.74	1,673.26	52	3,379.50
5502	Building Maint. Supplies	5,000.00	.00	5,000.00	5,217.56	(217.56)	104	4,043.76
5503	Rolling Stock Supplies	250.00	.00	250.00	345.58	(95.58)	138	1,278.81
5504	Machinery/Equip/Supplies	2,750.00	.00	2,750.00	3,461.61	(711.61)	126	5,488.18
5530	Small Tools	2,500.00	.00	2,500.00	2,084.32	415.68	83	3,100.98
6106	Contractual Services	20,500.00	.00	20,500.00	20,448.51	51.49	100	8,842.47
6125	Professional Development	550.00	.00	550.00	.00	550.00	0	.00
6170	Pest Control Services	1,200.00	.00	1,200.00	.00	1,200.00	0	.00
6199	Other Professional Svc	2,400.00	.00	2,400.00	724.58	1,675.42	30	90.00
6300	Utilities	202,781.00	.00	202,781.00	66,076.65	136,704.35	33	62,599.22
6399	Other Utilities	1,400.00	.00	1,400.00	.00	1,400.00	0	.00
6401	General Liability	8,719.00	.00	8,719.00	3,576.00	5,143.00	41	2,980.00
6411	Property Damage Ins.	1,002.00	.00	1,002.00	833.06	168.94	83	471.25
6472	Other Ins./Employee Bond	149.00	.00	149.00	42.52	106.48	29	55.44
6473	Vehicle Insurance	1,098.00	.00	1,098.00	695.86	402.14	63	406.69
6510	Meetings & Conferences	575.00	.00	575.00	39.00	536.00	7	.00
6514	Travel Expense	2,000.00	.00	2,000.00	.00	2,000.00	0	.00
6519	Association Membership	1,850.00	.00	1,850.00	.00	1,850.00	0	.00
6601	Outside Equip. Repair/Mat	2,500.00	.00	2,500.00	.00	2,500.00	0	.00
6602	Outside Structural Repair	2,000.00	.00	2,000.00	.00	2,000.00	0	95.00
6603	Outside Ground Repair	2,000.00	.00	2,000.00	.00	2,000.00	0	.00
6604	Outside Vehicle Repair/Maint	1,000.00	.00	1,000.00	1,653.45	(653.45)	165	5,464.73
6720	Medical Examinations	200.00	.00	200.00	.00	200.00	0	250.00
6810	Equipment Rental	2,500.00	.00	2,500.00	3,311.36	(811.36)	132	2,062.56
6812	Space Rental	300.00	.00	300.00	.00	300.00	0	502.04
7202	Trucks	.00	.00	.00	.00	.00	+++	6,300.00
Department 5215 - Consolidated Maintenance Totals		\$977,359.00	\$0.00	\$977,359.00	\$427,726.02	\$549,632.98	44%	\$411,003.25
Department 5220 - Vehicle Maintenance								
4110	Regular Pay	53,910.00	.00	53,910.00	26,352.90	27,557.10	49	55,046.23
4120	Overtime Pay	2,695.00	.00	2,695.00	.00	2,695.00	0	.00
4599	Other Pay	.00	.00	.00	1,068.00	(1,068.00)	+++	414.72
4910	Employer Paid Benefits	34,954.00	.00	34,954.00	18,292.05	16,661.95	52	37,314.07
5109	Uniforms/Safety Equipment	874.00	.00	874.00	481.84	392.16	55	1,305.78
5110	Fuel Oil & Lubricants	1,600.00	.00	1,600.00	1,252.43	347.57	78	(10,895.06)

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
5199	Misc. Operating Supplies	750.00	.00	750.00	1,114.66	(364.66)	149	5,206.15
5201	Other Expense	.00	.00	.00	.00	.00	+++	6.00
5304	Periodical/Subscriptions	355.00	.00	355.00	.00	355.00	0	355.00
5502	Building Maint. Supplies	.00	.00	.00	18.34	(18.34)	+++	(13.38)
5504	Machinery/Equip/Supplies	305.00	.00	305.00	1,249.88	(944.88)	410	195.61
5530	Small Tools	750.00	.00	750.00	116.27	633.73	16	237.78
6106	Contractual Services	.00	.00	.00	173.78	(173.78)	+++	254.40
6161	Licenses & Permits	815.00	.00	815.00	.00	815.00	0	810.40
6162	Mandated Fees/Inspections	5,300.00	.00	5,300.00	6,331.44	(1,031.44)	119	7,693.74
6199	Other Professional Svc	.00	.00	.00	.00	.00	+++	8.00
6300	Utilities	4,000.00	.00	4,000.00	1,261.88	2,738.12	32	3,101.76
6401	General Liability	1,567.00	.00	1,567.00	783.52	783.48	50	1,567.00
6411	Property Damage Ins.	141.00	.00	141.00	104.10	36.90	74	141.00
6472	Other Ins./Employee Bond	16.00	.00	16.00	8.48	7.52	53	17.00
6473	Vehicle Insurance	122.00	.00	122.00	86.97	35.03	71	122.00
6604	Outside Vehicle Repair/Maint	.00	.00	.00	48.75	(48.75)	+++	.00
6720	Medical Examinations	100.00	.00	100.00	.00	100.00	0	.00
6810	Equipment Rental	500.00	.00	500.00	52.50	447.50	10	139.21
6812	Space Rental	.00	.00	.00	.00	.00	+++	502.05
Department 5220 - Vehicle Maintenance Totals		\$108,754.00	\$0.00	\$108,754.00	\$58,797.79	\$49,956.21	54%	\$103,529.46
Department 5230 - Street Maintenance								
4110	Regular Pay	55,758.00	.00	55,758.00	24,627.67	31,130.33	44	60,456.63
4120	Overtime Pay	14,654.00	.00	14,654.00	.00	14,654.00	0	.00
4515	Standby Pay	.00	.00	.00	630.00	(630.00)	+++	.00
4599	Other Pay	.00	.00	.00	587.61	(587.61)	+++	646.31
4910	Employer Paid Benefits	29,737.00	.00	29,737.00	23,391.43	6,345.57	79	47,028.91
4999	Labor Costs Applied	32,745.00	.00	32,745.00	8,472.65	24,272.35	26	39,847.26
5109	Uniforms/Safety Equipment	1,747.00	.00	1,747.00	1,110.08	636.92	64	2,291.81
5110	Fuel Oil & Lubricants	14,000.00	.00	14,000.00	4,382.15	9,617.85	31	12,296.39
5125	Repairs/Maint. Materials	1,000.00	.00	1,000.00	.00	1,000.00	0	14.03
5175	Computer Operating Supp.	.00	.00	.00	.00	.00	+++	2,500.00
5199	Misc. Operating Supplies	27,055.00	.00	27,055.00	10,695.49	16,359.51	40	35,792.32
5503	Rolling Stock Supplies	500.00	.00	500.00	2,065.53	(1,565.53)	413	1,387.54
5504	Machinery/Equip/Supplies	2,450.00	.00	2,450.00	1,672.20	777.80	68	5,971.55
5530	Small Tools	1,000.00	.00	1,000.00	1,579.87	(579.87)	158	70.18
6105	Consulting Services	.00	.00	.00	200.00	(200.00)	+++	.00
6106	Contractual Services	65,000.00	.00	65,000.00	32,561.19	32,438.81	50	39,854.11
6125	Professional Development	1,200.00	.00	1,200.00	.00	1,200.00	0	.00
6161	Licenses & Permits	.00	.00	.00	.00	.00	+++	341.16
6162	Mandated Fees/Inspections	.00	.00	.00	200.00	(200.00)	+++	200.00
6300	Utilities	13,503.00	.00	13,503.00	3,082.59	10,420.41	23	7,893.41

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6401	General Liability	4,500.00	.00	4,500.00	2,250.00	2,250.00	50	4,500.00
6411	Property Damage Ins.	73.00	.00	73.00	177.98	(104.98)	244	73.00
6472	Other Ins./Employee Bond	34.00	.00	34.00	8.48	25.52	25	33.00
6473	Vehicle Insurance	96.00	.00	96.00	347.94	(251.94)	362	96.00
6510	Meetings & Conferences	.00	.00	.00	778.67	(778.67)	+++	650.00
6514	Travel Expense	100.00	.00	100.00	669.45	(569.45)	669	.00
6519	Association Membership	250.00	.00	250.00	50.00	200.00	20	965.00
6604	Outside Vehicle Repair/Maint	1,500.00	.00	1,500.00	563.84	936.16	38	306.47
6720	Medical Examinations	100.00	.00	100.00	.00	100.00	0	.00
6810	Equipment Rental	1,000.00	.00	1,000.00	1,356.96	(356.96)	136	.00
6812	Space Rental	300.00	.00	300.00	.00	300.00	0	502.05
Department 5230 - Street Maintenance Totals		\$268,302.00	\$0.00	\$268,302.00	\$121,461.78	\$146,840.22	45%	\$263,717.13
Department 5232 - Street Trees								
4110	Regular Pay	26,916.00	.00	26,916.00	13,630.75	13,285.25	51	23,763.89
4120	Overtime Pay	5,028.00	.00	5,028.00	.00	5,028.00	0	.00
4515	Standby Pay	.00	.00	.00	315.00	(315.00)	+++	.00
4599	Other Pay	.00	.00	.00	301.45	(301.45)	+++	276.29
4910	Employer Paid Benefits	14,868.00	.00	14,868.00	6,182.90	8,685.10	42	14,188.46
4999	Labor Costs Applied	23,701.00	.00	23,701.00	506.40	23,194.60	2	612.63
5120	Chemical Supplies	2,500.00	.00	2,500.00	.00	2,500.00	0	180.55
5125	Repairs/Maint. Materials	2,500.00	.00	2,500.00	1,388.02	1,111.98	56	672.28
5199	Misc. Operating Supplies	300.00	.00	300.00	.00	300.00	0	154.69
5501	Grounds Maint. Supplies	3,000.00	.00	3,000.00	1,441.04	1,558.96	48	.00
5504	Machinery/Equip/Supplies	250.00	.00	250.00	.00	250.00	0	.00
5530	Small Tools	500.00	.00	500.00	.00	500.00	0	.00
6105	Consulting Services	7,500.00	.00	7,500.00	150.00	7,350.00	2	.00
6106	Contractual Services	30,000.00	.00	30,000.00	35,905.00	(5,905.00)	120	24,150.00
6401	General Liability	723.00	.00	723.00	412.50	310.50	57	723.00
6411	Property Damage Ins.	79.00	.00	79.00	44.48	34.52	56	79.00
6472	Other Ins./Employee Bond	17.00	.00	17.00	.00	17.00	0	.00
6473	Vehicle Insurance	330.00	.00	330.00	173.94	156.06	53	330.00
Department 5232 - Street Trees Totals		\$118,212.00	\$0.00	\$118,212.00	\$60,451.48	\$57,760.52	51%	\$65,130.79
Department 5234 - Street Lighting								
4910	Employer Paid Benefits	.00	.00	.00	8.50	(8.50)	+++	199.19
4999	Labor Costs Applied	.00	.00	.00	69.71	(69.71)	+++	485.21
5125	Repairs/Maint. Materials	.00	.00	.00	.00	.00	+++	102.51
6106	Contractual Services	4,000.00	.00	4,000.00	2,056.12	1,943.88	51	3,179.39
6300	Utilities	100,000.00	.00	100,000.00	40,848.93	59,151.07	41	97,295.41
Department 5234 - Street Lighting Totals		\$104,000.00	\$0.00	\$104,000.00	\$42,983.26	\$61,016.74	41%	\$101,261.71
Department 5235 - Storm Drain/Creek Maint.								
4110	Regular Pay	26,916.00	.00	26,916.00	13,630.45	13,285.55	51	24,300.68

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
4120	Overtime Pay	1,346.00	.00	1,346.00	.00	1,346.00	0	.00
4515	Standby Pay	.00	.00	.00	315.00	(315.00)	+++	.00
4599	Other Pay	.00	.00	.00	301.45	(301.45)	+++	276.19
4910	Employer Paid Benefits	14,868.00	.00	14,868.00	10,262.08	4,605.92	69	25,914.65
4999	Labor Costs Applied	51,458.00	.00	51,458.00	12,512.15	38,945.85	24	26,059.19
5125	Repairs/Maint. Materials	5,000.00	.00	5,000.00	221.13	4,778.87	4	.00
5199	Misc. Operating Supplies	10,000.00	.00	10,000.00	8,737.75	1,262.25	87	9,902.35
5530	Small Tools	500.00	.00	500.00	.00	500.00	0	.00
6105	Consulting Services	7,800.00	.00	7,800.00	.00	7,800.00	0	6,545.28
6106	Contractual Services	12,500.00	.00	12,500.00	722.50	11,777.50	6	19,006.82
6125	Professional Development	.00	.00	.00	75.00	(75.00)	+++	.00
6161	Licenses & Permits	.00	.00	.00	6,869.00	(6,869.00)	+++	8,835.00
6300	Utilities	1,200.00	.00	1,200.00	30.60	1,169.40	3	466.24
6401	General Liability	1,205.00	.00	1,205.00	412.50	792.50	34	1,205.00
6411	Property Damage Ins.	131.00	.00	131.00	44.48	86.52	34	131.00
6472	Other Ins./Employee Bond	17.00	.00	17.00	.00	17.00	0	.00
6473	Vehicle Insurance	550.00	.00	550.00	173.94	376.06	32	550.00
6510	Meetings & Conferences	500.00	.00	500.00	.00	500.00	0	.00
6514	Travel Expense	600.00	.00	600.00	.00	600.00	0	.00
6519	Association Membership	275.00	.00	275.00	.00	275.00	0	290.00
6710	Notices & Publications	.00	.00	.00	.00	.00	+++	943.75
6810	Equipment Rental	.00	.00	.00	.00	.00	+++	1,356.96
Department 5235 - Storm Drain/Creek Maint. Totals		\$134,866.00	\$0.00	\$134,866.00	\$54,308.03	\$80,557.97	40%	\$125,783.11
Department 5270 - Curbside Recycling								
4999	Labor Costs Applied	23,832.00	.00	23,832.00	.00	23,832.00	0	22,940.00
Department 5270 - Curbside Recycling Totals		\$23,832.00	\$0.00	\$23,832.00	\$0.00	\$23,832.00	0%	\$22,940.00
Department 6110 - Recreation Administration								
4110	Regular Pay	51,255.00	.00	51,255.00	10,433.76	40,821.24	20	150,773.82
4310	Part-Time Pay	57,324.00	.00	57,324.00	27,219.77	30,104.23	47	34,361.26
4599	Other Pay	.00	.00	.00	1,935.76	(1,935.76)	+++	78,452.68
4910	Employer Paid Benefits	20,124.00	.00	20,124.00	7,203.07	12,920.93	36	63,639.60
4999	Labor Costs Applied	.00	.00	.00	220.48	(220.48)	+++	2,501.49
5109	Uniforms/Safety Equipment	200.00	.00	200.00	.00	200.00	0	.00
5110	Fuel Oil & Lubricants	.00	.00	.00	119.42	(119.42)	+++	63.92
5175	Computer Operating Supp.	.00	.00	.00	.00	.00	+++	4,038.04
5199	Misc. Operating Supplies	2,000.00	.00	2,000.00	424.57	1,575.43	21	1,400.62
5301	General Office Supplies	1,500.00	.00	1,500.00	1,023.08	476.92	68	1,319.18
5305	Forms Printing	200.00	.00	200.00	.00	200.00	0	162.00
5352	Award/Trophy Supplies	.00	.00	.00	2.44	(2.44)	+++	.00
5504	Machinery/Equip/Supplies	300.00	.00	300.00	.00	300.00	0	.00
6106	Contractual Services	16,445.00	.00	16,445.00	3,599.51	12,845.49	22	8,683.55

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Fiscal Year to Date 12/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6107	Promotion & Advertising	5,000.00	.00	5,000.00	.00	5,000.00	0	.00
6125	Professional Development	.00	.00	.00	.00	.00	+++	175.00
6161	Licenses & Permits	.00	.00	.00	315.00	(315.00)	+++	.00
6220	Postage	300.00	.00	300.00	.00	300.00	0	220.00
6300	Utilities	8,000.00	.00	8,000.00	4,083.52	3,916.48	51	8,672.12
6401	General Liability	3,208.00	.00	3,208.00	1,603.98	1,604.02	50	3,208.00
6411	Property Damage Ins.	355.00	.00	355.00	208.26	146.74	59	281.00
6472	Other Ins./Employee Bond	34.00	.00	34.00	8.48	25.52	25	50.00
6473	Vehicle Insurance	168.00	.00	168.00	86.97	81.03	52	122.00
6510	Meetings & Conferences	.00	.00	.00	.00	.00	+++	365.65
6513	Meals & Lodging	.00	.00	.00	.00	.00	+++	638.92
6514	Travel Expense	.00	.00	.00	.00	.00	+++	41.78
6519	Association Membership	800.00	.00	800.00	480.00	320.00	60	810.00
6602	Outside Structural Repair	.00	.00	.00	.00	.00	+++	275.00
6604	Outside Vehicle Repair/Maint	.00	.00	.00	48.75	(48.75)	+++	.00
6640	Maintenance Contracts	9,000.00	.00	9,000.00	2,929.80	6,070.20	33	8,080.49
6710	Notices & Publications	500.00	.00	500.00	.00	500.00	0	367.20
Department 6110 - Recreation Administration Totals		\$176,713.00	\$0.00	\$176,713.00	\$61,946.62	\$114,766.38	35%	\$368,703.32
Department 6125 - Dance 39+								
6106	Contractual Services	12,000.00	.00	12,000.00	3,503.70	8,496.30	29	10,869.80
Department 6125 - Dance 39+ Totals		\$12,000.00	\$0.00	\$12,000.00	\$3,503.70	\$8,496.30	29%	\$10,869.80
Department 6130 - Recreation Sports								
4110	Regular Pay	62,908.00	.00	62,908.00	29,756.16	33,151.84	47	62,374.61
4120	Overtime Pay	600.00	.00	600.00	478.56	121.44	80	496.69
4310	Part-Time Pay	135,000.00	.00	135,000.00	65,389.48	69,610.52	48	118,556.95
4599	Other Pay	3,000.00	.00	3,000.00	901.76	2,098.24	30	2,447.21
4910	Employer Paid Benefits	25,307.00	.00	25,307.00	22,710.29	2,596.71	90	40,792.54
5102	Recreation Supplies	45,000.00	.00	45,000.00	29,374.67	15,625.33	65	57,153.54
5103	Aquatic Supplies	1,000.00	.00	1,000.00	.00	1,000.00	0	.00
5105	First Aide Supplies	200.00	.00	200.00	377.13	(177.13)	189	.00
5109	Uniforms/Safety Equipment	500.00	.00	500.00	.00	500.00	0	2.76
5199	Misc. Operating Supplies	6,000.00	.00	6,000.00	833.49	5,166.51	14	2,278.23
5201	Other Expense	.00	.00	.00	.00	.00	+++	23.65
5301	General Office Supplies	1,200.00	.00	1,200.00	.00	1,200.00	0	129.33
5302	Copying Supplies	.00	.00	.00	11.18	(11.18)	+++	.00
5305	Forms Printing	500.00	.00	500.00	347.41	152.59	69	76.79
5352	Award/Trophy Supplies	10,000.00	.00	10,000.00	7,549.97	2,450.03	75	9,915.56
5504	Machinery/Equip/Supplies	16,200.00	.00	16,200.00	.00	16,200.00	0	6,940.25
6106	Contractual Services	11,518.00	.00	11,518.00	8,848.42	2,669.58	77	9,002.80
6150	Fingerprinting	.00	.00	.00	32.00	(32.00)	+++	.00
6300	Utilities	550.00	.00	550.00	364.46	185.54	66	271.29

Budget Performance Report

Fiscal Year to Date 12/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6401	General Liability	1,299.00	.00	1,299.00	649.50	649.50	50	1,299.00
6411	Property Damage Ins.	178.00	.00	178.00	104.10	73.90	58	141.00
6472	Other Ins./Employee Bond	17.00	.00	17.00	8.48	8.52	50	17.00
6473	Vehicle Insurance	84.00	.00	84.00	43.48	40.52	52	61.00
6519	Association Membership	10,000.00	.00	10,000.00	2,376.00	7,624.00	24	8,776.85
6640	Maintenance Contracts	.00	.00	.00	.00	.00	+++	872.88
6720	Medical Examinations	.00	.00	.00	45.00	(45.00)	+++	225.00
6812	Space Rental	20,000.00	.00	20,000.00	9,505.92	10,494.08	48	(3,474.74)
Department 6130 - Recreation Sports Totals		\$351,061.00	\$0.00	\$351,061.00	\$179,707.46	\$171,353.54	51%	\$318,380.19
Department 6140 - Recreation Youth Services								
4110	Regular Pay	62,908.00	.00	62,908.00	22,347.55	40,560.45	36	49,786.97
4310	Part-Time Pay	172,000.00	.00	172,000.00	90,591.70	81,408.30	53	172,511.65
4599	Other Pay	.00	.00	.00	517.56	(517.56)	+++	.00
4910	Employer Paid Benefits	58,308.00	.00	58,308.00	30,700.44	27,607.56	53	56,302.49
5102	Recreation Supplies	11,000.00	.00	11,000.00	961.95	10,038.05	9	11,663.01
5105	First Aide Supplies	400.00	.00	400.00	.00	400.00	0	49.64
5109	Uniforms/Safety Equipment	2,000.00	.00	2,000.00	375.36	1,624.64	19	2,923.74
5175	Computer Operating Supp.	.00	.00	.00	.00	.00	+++	2,469.46
5199	Misc. Operating Supplies	2,100.00	.00	2,100.00	940.08	1,159.92	45	3,094.03
5301	General Office Supplies	1,500.00	.00	1,500.00	153.63	1,346.37	10	2,079.06
5305	Forms Printing	500.00	.00	500.00	695.62	(195.62)	139	487.95
6106	Contractual Services	8,452.00	.00	8,452.00	7,270.00	1,182.00	86	7,791.22
6125	Professional Development	200.00	.00	200.00	97.71	102.29	49	190.00
6150	Fingerprinting	500.00	.00	500.00	.00	500.00	0	370.00
6161	Licenses & Permits	500.00	.00	500.00	484.00	16.00	97	484.00
6300	Utilities	2,000.00	.00	2,000.00	904.31	1,095.69	45	2,670.55
6401	General Liability	1,299.00	.00	1,299.00	1,299.00	.00	100	1,233.00
6411	Property Damage Ins.	178.00	.00	178.00	104.10	73.90	58	141.00
6472	Other Ins./Employee Bond	17.00	.00	17.00	17.02	(.02)	100	17.00
6473	Vehicle Insurance	84.00	.00	84.00	43.48	40.52	52	61.00
6519	Association Membership	250.00	.00	250.00	150.00	100.00	60	150.00
6640	Maintenance Contracts	.00	.00	.00	.00	.00	+++	872.88
6720	Medical Examinations	50.00	.00	50.00	.00	50.00	0	25.00
6812	Space Rental	5,000.00	.00	5,000.00	3,036.22	1,963.78	61	4,333.78
Department 6140 - Recreation Youth Services Totals		\$329,246.00	\$0.00	\$329,246.00	\$160,689.73	\$168,556.27	49%	\$319,707.43
Department 6143 - Teen Programs Division								
4110	Regular Pay	.00	.00	.00	113.20	(113.20)	+++	466.95
4310	Part-Time Pay	52,000.00	.00	52,000.00	27,567.31	24,432.69	53	52,529.43
4599	Other Pay	.00	.00	.00	353.75	(353.75)	+++	.00
4910	Employer Paid Benefits	7,900.00	.00	7,900.00	5,151.49	2,748.51	65	9,367.30
5102	Recreation Supplies	7,000.00	.00	7,000.00	2,150.87	4,849.13	31	5,767.74

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
5109	Uniforms/Safety Equipment	100.00	.00	100.00	.00	100.00	0	100.00
5199	Misc. Operating Supplies	1,000.00	.00	1,000.00	120.55	879.45	12	292.60
5301	General Office Supplies	300.00	.00	300.00	.00	300.00	0	246.20
6161	Licenses & Permits	.00	.00	.00	575.00	(575.00)	+++	.00
6300	Utilities	4,500.00	.00	4,500.00	2,080.90	2,419.10	46	6,488.19
6401	General Liability	1,299.00	.00	1,299.00	.00	1,299.00	0	.00
6411	Property Damage Ins.	178.00	.00	178.00	.00	178.00	0	.00
6472	Other Ins./Employee Bond	17.00	.00	17.00	.00	17.00	0	.00
Department 6143 - Teen Programs Division Totals		\$74,294.00	\$0.00	\$74,294.00	\$38,113.07	\$36,180.93	51%	\$75,258.41
Department 6150 - R & P City Facilities								
4110	Regular Pay	.00	.00	.00	.00	.00	+++	81,544.16
4120	Overtime Pay	.00	.00	.00	.00	.00	+++	78.15
4310	Part-Time Pay	.00	.00	.00	.00	.00	+++	20,597.11
4599	Other Pay	.00	.00	.00	.00	.00	+++	69.24
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++	44,169.69
5101	Janitorial Supplies	.00	.00	.00	.00	.00	+++	14,982.22
5109	Uniforms/Safety Equipment	.00	.00	.00	.00	.00	+++	1,836.47
5110	Fuel Oil & Lubricants	.00	.00	.00	.00	.00	+++	5,260.16
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	3,090.96
5201	Other Expense	.00	.00	.00	.00	.00	+++	35.00
5502	Building Maint. Supplies	.00	.00	.00	.00	.00	+++	4,658.13
5503	Rolling Stock Supplies	.00	.00	.00	.00	.00	+++	674.75
5504	Machinery/Equip/Supplies	.00	.00	.00	.00	.00	+++	1,498.58
5530	Small Tools	.00	.00	.00	.00	.00	+++	596.41
6106	Contractual Services	.00	.00	.00	.00	.00	+++	4,408.41
6125	Professional Development	.00	.00	.00	.00	.00	+++	70.00
6199	Other Professional Svc	.00	.00	.00	.00	.00	+++	557.80
6300	Utilities	.00	.00	.00	.00	.00	+++	18,377.16
6401	General Liability	.00	.00	.00	.00	.00	+++	2,797.06
6411	Property Damage Ins.	.00	.00	.00	.00	.00	+++	288.75
6472	Other Ins./Employee Bond	.00	.00	.00	.00	.00	+++	33.81
6473	Vehicle Insurance	.00	.00	.00	.00	.00	+++	213.50
6601	Outside Equip. Repair/Mat	.00	.00	.00	.00	.00	+++	589.52
6604	Outside Vehicle Repair/Maint	.00	.00	.00	.00	.00	+++	437.17
6640	Maintenance Contracts	.00	.00	.00	.00	.00	+++	230.00
Department 6150 - R & P City Facilities Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$207,094.21
Department 6160 - R & P Parks Division								
4110	Regular Pay	.00	.00	.00	.00	.00	+++	125,875.90
4310	Part-Time Pay	.00	.00	.00	.00	.00	+++	2,001.39
4599	Other Pay	.00	.00	.00	.00	.00	+++	492.04
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++	78,376.37

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
4999	Labor Costs Applied	.00	.00	.00	.00	.00	+++	5,798.40
5109	Uniforms/Safety Equipment	.00	.00	.00	.00	.00	+++	1,443.02
5110	Fuel Oil & Lubricants	.00	.00	.00	.00	.00	+++	4,369.83
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	3,416.67
5501	Grounds Maint. Supplies	.00	.00	.00	.00	.00	+++	6,508.53
5502	Building Maint. Supplies	.00	.00	.00	.00	.00	+++	170.91
5503	Rolling Stock Supplies	.00	.00	.00	.00	.00	+++	647.96
5504	Machinery/Equip/Supplies	.00	.00	.00	.00	.00	+++	1,079.14
5530	Small Tools	.00	.00	.00	.00	.00	+++	90.71
6106	Contractual Services	.00	.00	.00	.00	.00	+++	8,700.00
6300	Utilities	.00	.00	.00	.00	.00	+++	41,264.04
6401	General Liability	.00	.00	.00	.00	.00	+++	1,374.94
6411	Property Damage Ins.	.00	.00	.00	.00	.00	+++	371.00
6472	Other Ins./Employee Bond	.00	.00	.00	.00	.00	+++	43.75
6473	Vehicle Insurance	.00	.00	.00	.00	.00	+++	355.81
6601	Outside Equip. Repair/Mat	.00	.00	.00	.00	.00	+++	146.25
6604	Outside Vehicle Repair/Maint	.00	.00	.00	.00	.00	+++	216.24
6810	Equipment Rental	.00	.00	.00	.00	.00	+++	2,950.60
Department 6160 - R & P Parks Division Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$285,693.50
Department 6210 - Property Management								
6300	Utilities	.00	.00	.00	(106.07)	106.07	+++	517.36
6812	Space Rental	.00	.00	.00	.00	.00	+++	18,480.00
Department 6210 - Property Management Totals		\$0.00	\$0.00	\$0.00	(\$106.07)	\$106.07	+++	\$18,997.36
Department 6212 - Special Signage								
6107	Promotion & Advertising	5,000.00	.00	5,000.00	993.60	4,006.40	20	1,802.56
Department 6212 - Special Signage Totals		\$5,000.00	\$0.00	\$5,000.00	\$993.60	\$4,006.40	20%	\$1,802.56
Department 6510 - Harbor Department								
5301	General Office Supplies	.00	.00	.00	.00	.00	+++	72.10
Department 6510 - Harbor Department Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$72.10
Department 7105 - Community Development								
4110	Regular Pay	327,916.00	.00	327,916.00	147,906.53	180,009.47	45	113,519.49
4120	Overtime Pay	5,000.00	.00	5,000.00	2,648.47	2,351.53	53	.00
4310	Part-Time Pay	234,537.00	.00	234,537.00	61,341.25	173,195.75	26	38,070.05
4599	Other Pay	.00	.00	.00	.00	.00	+++	1,140.87
4910	Employer Paid Benefits	111,426.00	.00	111,426.00	55,699.72	55,726.28	50	41,482.06
4999	Labor Costs Applied	.00	.00	.00	4,578.00	(4,578.00)	+++	2,648.25
5109	Uniforms/Safety Equipment	500.00	.00	500.00	.00	500.00	0	.00
5110	Fuel Oil & Lubricants	1,500.00	.00	1,500.00	157.00	1,343.00	10	.00
5175	Computer Operating Supp.	.00	.00	.00	.00	.00	+++	321.33
5199	Misc. Operating Supplies	2,500.00	.00	2,500.00	1,116.08	1,383.92	45	674.35
5201	Other Expense	.00	.00	.00	175.00	(175.00)	+++	.00

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
5302	Copying Supplies	.00	.00	.00	85.18	(85.18)	+++	.00
5303	Books & Manuals	2,500.00	.00	2,500.00	.00	2,500.00	0	.00
5305	Forms Printing	.00	.00	.00	410.13	(410.13)	+++	.00
5307	Blueprint/Doc Reproduced	.00	.00	.00	19.22	(19.22)	+++	.00
5503	Rolling Stock Supplies	200.00	.00	200.00	.00	200.00	0	.00
6105	Consulting Services	36,400.00	.00	36,400.00	5,705.96	30,694.04	16	66,409.85
6106	Contractual Services	127,427.00	.00	127,427.00	14,838.32	112,588.68	12	1,807.50
6125	Professional Development	.00	.00	.00	75.00	(75.00)	+++	.00
6162	Mandated Fees/Inspections	200.00	.00	200.00	.00	200.00	0	.00
6220	Postage	.00	.00	.00	82.55	(82.55)	+++	.00
6300	Utilities	10,000.00	.00	10,000.00	3,629.74	6,370.26	36	.00
6401	General Liability	6,268.00	.00	6,268.00	3,134.02	3,133.98	50	.00
6411	Property Damage Ins.	868.00	.00	868.00	474.98	393.02	55	.00
6472	Other Ins./Employee Bond	68.00	.00	68.00	.00	68.00	0	.00
6473	Vehicle Insurance	168.00	.00	168.00	86.97	81.03	52	.00
6510	Meetings & Conferences	6,500.00	.00	6,500.00	3,548.97	2,951.03	55	3,027.21
6514	Travel Expense	.00	.00	.00	8.00	(8.00)	+++	4,311.08
6519	Association Membership	1,100.00	.00	1,100.00	280.00	820.00	25	125.00
6601	Outside Equip. Repair/Mat	600.00	.00	600.00	.00	600.00	0	.00
6630	Janitorial Services	250.00	.00	250.00	.00	250.00	0	.00
6710	Notices & Publications	13,000.00	.00	13,000.00	3,821.62	9,178.38	29	3,064.87
6741	Misc. Bank Charges	.00	.00	.00	10,184.70	(10,184.70)	+++	2,297.76
6810	Equipment Rental	.00	.00	.00	864.69	(864.69)	+++	325.53
Department 7105 - Community Development Totals		\$888,928.00	\$0.00	\$888,928.00	\$320,872.10	\$568,055.90	36%	\$279,225.20
Department 7250 - Electricity								
4310	Part-Time Pay	.00	.00	.00	4,875.00	(4,875.00)	+++	.00
4910	Employer Paid Benefits	.00	.00	.00	201.36	(201.36)	+++	.00
6301	Electricity	.00	.00	.00	22,800.26	(22,800.26)	+++	.00
Department 7250 - Electricity Totals		\$0.00	\$0.00	\$0.00	\$27,876.62	(\$27,876.62)	+++	\$0.00
Department 7710 - Interfund Transactions								
8410	Intrafund Expense Trans.	75,000.00	.00	75,000.00	.00	75,000.00	0	.00
8501	Transfers Out	644,489.00	.00	644,489.00	673,624.00	(29,135.00)	105	222,163.78
8510	Transfer To General Fund	.00	.00	.00	50,000.00	(50,000.00)	+++	10,779.11
Department 7710 - Interfund Transactions Totals		\$719,489.00	\$0.00	\$719,489.00	\$723,624.00	(\$4,135.00)	101%	\$232,942.89
EXPENSE TOTALS		\$12,236,276.00	\$0.00	\$12,236,276.00	\$6,344,786.77	\$5,891,489.23	52%	\$11,418,165.59
Fund 001 - General Fund Totals								
REVENUE TOTALS		11,698,626.00	352,650.00	12,051,276.00	6,609,488.72	5,441,787.28	55	12,468,462.81
EXPENSE TOTALS		12,236,276.00	.00	12,236,276.00	6,344,786.77	5,891,489.23	52	11,418,165.59
Fund 001 - General Fund Totals		(\$537,650.00)	\$352,650.00	(\$185,000.00)	\$264,701.95	(\$449,701.95)		\$1,050,297.22

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 003 - Sales & Use Tax Measure Q								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3051	Sales Tax-City Portion	923,360.00	.00	923,360.00	458,250.39	465,109.61	50	946,447.78
3710	Interest Income	.00	.00	.00	.00	.00	+++	1,593.00
Department 1111 - Undistributed/Non-Dept. Totals		\$923,360.00	\$0.00	\$923,360.00	\$458,250.39	\$465,109.61	50%	\$948,040.78
Department 7710 - Interfund Transactions								
3801	Transfers In	.00	.00	.00	.00	.00	+++	203,507.86
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$203,507.86
REVENUE TOTALS		\$923,360.00	\$0.00	\$923,360.00	\$458,250.39	\$465,109.61	50%	\$1,151,548.64
EXPENSE								
Department 1111 - Undistributed/Non-Dept.								
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(71.00)
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$71.00)
Department 4110 - Police Department								
4110	Regular Pay	39,240.00	.00	39,240.00	19,596.84	19,643.16	50	30,675.85
4120	Overtime Pay	1,138.00	.00	1,138.00	.00	1,138.00	0	1,316.55
4599	Other Pay	.00	.00	.00	2,316.47	(2,316.47)	+++	2,695.35
4910	Employer Paid Benefits	19,622.00	.00	19,622.00	10,106.72	9,515.28	52	18,049.29
5104	Animal Feed/Supplies	.00	.00	.00	845.28	(845.28)	+++	5,241.36
6513	Meals & Lodging	.00	.00	.00	.00	.00	+++	9.06
6604	Outside Vehicle Repair/Maint	.00	.00	.00	.00	.00	+++	1,028.93
6770	Animal Services	10,000.00	.00	10,000.00	.00	10,000.00	0	.95
7201	Automobiles	.00	.00	.00	.00	.00	+++	45,000.00
Department 4110 - Police Department Totals		\$70,000.00	\$0.00	\$70,000.00	\$32,865.31	\$37,134.69	47%	\$104,017.34
Department 4210 - Fire Department								
4110	Regular Pay	60,040.00	.00	60,040.00	26,568.94	33,471.06	44	58,810.23
4120	Overtime Pay	.00	.00	.00	16,157.89	(16,157.89)	+++	13,057.91
4599	Other Pay	.00	.00	.00	2,494.99	(2,494.99)	+++	5,368.34
4910	Employer Paid Benefits	33,300.00	.00	33,300.00	13,875.38	19,424.62	42	30,619.84
7302	Equipment Acquisition	.00	.00	.00	6,070.84	(6,070.84)	+++	.00
8110	Interest Expense	52,553.00	.00	52,553.00	26,550.00	26,003.00	51	54,809.24
8130	Principal Repayment	30,000.00	.00	30,000.00	30,000.00	.00	100	70,000.00
8711	Non Capital Asset Expense	8,253.00	.00	8,253.00	.00	8,253.00	0	.00
Department 4210 - Fire Department Totals		\$184,146.00	\$0.00	\$184,146.00	\$121,718.04	\$62,427.96	66%	\$232,665.56
Department 4220 - EOC Disaster Preparedness								
5109	Uniforms/Safety Equipment	25,773.00	.00	25,773.00	.00	25,773.00	0	.00
Department 4220 - EOC Disaster Preparedness Totals		\$25,773.00	\$0.00	\$25,773.00	\$0.00	\$25,773.00	0%	\$0.00
Department 5230 - Street Maintenance								
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	3,256.20
6106	Contractual Services	446,500.00	.00	446,500.00	.00	446,500.00	0	3,454.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6810	Equipment Rental	.00	.00	.00	10,089.75	(10,089.75)	+++	9,618.31
	Department 5230 - Street Maintenance Totals	\$446,500.00	\$0.00	\$446,500.00	\$10,089.75	\$436,410.25	2%	\$16,328.51
	Department 5235 - Storm Drain/Creek Maint.							
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	374.38
6105	Consulting Services	.00	.00	.00	7,167.50	(7,167.50)	+++	17,222.50
6106	Contractual Services	.00	.00	.00	.00	.00	+++	22,014.90
	Department 5235 - Storm Drain/Creek Maint. Totals	\$0.00	\$0.00	\$0.00	\$7,167.50	(\$7,167.50)	+++	\$39,611.78
	Department 7710 - Interfund Transactions							
8501	Transfers Out	292,867.00	.00	292,867.00	200,000.00	92,867.00	68	99,608.00
	Department 7710 - Interfund Transactions Totals	\$292,867.00	\$0.00	\$292,867.00	\$200,000.00	\$92,867.00	68%	\$99,608.00
	Department 9614 - Pavement Management Plan							
6105	Consulting Services	.00	.00	.00	.00	.00	+++	86,940.00
6106	Contractual Services	.00	.00	.00	.00	.00	+++	829,179.45
	Department 9614 - Pavement Management Plan Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$916,119.45
	EXPENSE TOTALS	\$1,019,286.00	\$0.00	\$1,019,286.00	\$371,840.60	\$647,445.40	36%	\$1,408,279.64
	Fund 003 - Sales & Use Tax Measure Q Totals							
	REVENUE TOTALS	923,360.00	.00	923,360.00	458,250.39	465,109.61	50	1,151,548.64
	EXPENSE TOTALS	1,019,286.00	.00	1,019,286.00	371,840.60	647,445.40	36	1,408,279.64
	Fund 003 - Sales & Use Tax Measure Q Totals	(\$95,926.00)	\$0.00	(\$95,926.00)	\$86,409.79	(\$182,335.79)		(\$256,731.00)
	Fund 007 - MBT-BID							
	REVENUE							
	Department 1111 - Undistributed/Non-Dept.							
3710	Interest Income	.00	.00	.00	.00	.00	+++	678.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$678.00
	Department 3510 - Accounting & Treasury							
3064	Transient Occupancy Tax	775,406.00	.00	775,406.00	393,807.95	381,598.05	51	741,435.44
	Department 3510 - Accounting & Treasury Totals	\$775,406.00	\$0.00	\$775,406.00	\$393,807.95	\$381,598.05	51%	\$741,435.44
	Department 7710 - Interfund Transactions							
3801	Transfers In	50,000.00	.00	50,000.00	(895.70)	50,895.70	-2	139,996.00
	Department 7710 - Interfund Transactions Totals	\$50,000.00	\$0.00	\$50,000.00	(\$895.70)	\$50,895.70	-2%	\$139,996.00
	REVENUE TOTALS	\$825,406.00	\$0.00	\$825,406.00	\$392,912.25	\$432,493.75	48%	\$882,109.44
	EXPENSE							
	Department 1111 - Undistributed/Non-Dept.							
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(3.00)
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$3.00)
	Department 3170 - Promotion & Advertising							
6107	Promotion & Advertising	807,898.00	.00	807,898.00	.00	807,898.00	0	.00
6119	Promotion - Other	.00	.00	.00	416,571.42	(416,571.42)	+++	872,553.17
	Department 3170 - Promotion & Advertising Totals	\$807,898.00	\$0.00	\$807,898.00	\$416,571.42	\$391,326.58	52%	\$872,553.17
	Department 7710 - Interfund Transactions							

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
8501	Transfers Out	17,508.00	.00	17,508.00	8,965.56	8,542.44	51	.00
	Department 7710 - Interfund Transactions Totals	\$17,508.00	\$0.00	\$17,508.00	\$8,965.56	\$8,542.44	51%	\$0.00
	EXPENSE TOTALS	\$825,406.00	\$0.00	\$825,406.00	\$425,536.98	\$399,869.02	52%	\$872,550.17
Fund 007 - MBT-BID Totals								
	REVENUE TOTALS	825,406.00	.00	825,406.00	392,912.25	432,493.75	48	882,109.44
	EXPENSE TOTALS	825,406.00	.00	825,406.00	425,536.98	399,869.02	52	872,550.17
	Fund 007 - MBT-BID Totals	\$0.00	\$0.00	\$0.00	(\$32,624.73)	\$32,624.73		\$9,559.27
Fund 050 - Gen. Gov. Vehicle Replacement								
	REVENUE							
	Department 1111 - Undistributed/Non-Dept.							
3710	Interest Income	.00	.00	.00	.00	.00	+++	129.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$129.00
	Department 7710 - Interfund Transactions							
3801	Transfers In	.00	.00	.00	25,000.00	(25,000.00)	+++	115,000.00
3802	Intrafund Revenue Trans.	75,000.00	.00	75,000.00	75,000.00	.00	100	.00
	Department 7710 - Interfund Transactions Totals	\$75,000.00	\$0.00	\$75,000.00	\$100,000.00	(\$25,000.00)	133%	\$115,000.00
	REVENUE TOTALS	\$75,000.00	\$0.00	\$75,000.00	\$100,000.00	(\$25,000.00)	133%	\$115,129.00
	EXPENSE							
	Department 1111 - Undistributed/Non-Dept.							
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	2.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2.00
	Department 4110 - Police Department							
7201	Automobiles	.00	.00	.00	.00	.00	+++	45,000.00
	Department 4110 - Police Department Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$45,000.00
	Department 4210 - Fire Department							
7202	Trucks	.00	.00	.00	.00	.00	+++	42,609.63
	Department 4210 - Fire Department Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$42,609.63
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$87,611.63
Fund 050 - Gen. Gov. Vehicle Replacement Totals								
	REVENUE TOTALS	75,000.00	.00	75,000.00	100,000.00	(25,000.00)	133	115,129.00
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	87,611.63
	Fund 050 - Gen. Gov. Vehicle Replacement Totals	\$75,000.00	\$0.00	\$75,000.00	\$100,000.00	(\$25,000.00)		\$27,517.37
Fund 051 - G/F Emergency Reserve Fund								
	REVENUE							
	Department 1111 - Undistributed/Non-Dept.							
3710	Interest Income	16,927.00	.00	16,927.00	.00	16,927.00	0	21,696.00
3960	Proceeds of Litigation	.00	.00	.00	.00	.00	+++	525,000.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$16,927.00	\$0.00	\$16,927.00	\$0.00	\$16,927.00	0%	\$546,696.00
	Department 7710 - Interfund Transactions							

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
3801	Transfers In	200,000.00	.00	200,000.00	200,000.00	.00	100	.00
	Department 7710 - Interfund Transactions Totals	\$200,000.00	\$0.00	\$200,000.00	\$200,000.00	\$0.00	100%	\$0.00
	REVENUE TOTALS	\$216,927.00	\$0.00	\$216,927.00	\$200,000.00	\$16,927.00	92%	\$546,696.00
	EXPENSE							
	Department 1111 - Undistributed/Non-Dept.							
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(179.00)
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(179.00)
	Department 7710 - Interfund Transactions							
8501	Transfers Out	.00	.00	.00	.00	.00	+++	200,000.00
	Department 7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$200,000.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$199,821.00
	Fund 051 - G/F Emergency Reserve Fund Totals							
	REVENUE TOTALS	216,927.00	.00	216,927.00	200,000.00	16,927.00	92	546,696.00
	EXPENSE TOTALS	.00	.00	.00	.00	.00	+++	199,821.00
	Fund 051 - G/F Emergency Reserve Fund Totals	\$216,927.00	\$0.00	\$216,927.00	\$200,000.00	\$16,927.00		\$346,875.00
	Fund 052 - G/F Facility Maint. Fund							
	REVENUE							
	Department 1111 - Undistributed/Non-Dept.							
3710	Interest Income	.00	.00	.00	.00	.00	+++	66,435.34
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$66,435.34
	Department 6150 - R & P City Facilities							
3710	Interest Income	61,898.00	.00	61,898.00	.00	61,898.00	0	.00
3913	Sale of Real Property	37,491.00	.00	37,491.00	.00	37,491.00	0	.00
	Department 6150 - R & P City Facilities Totals	\$99,389.00	\$0.00	\$99,389.00	\$0.00	\$99,389.00	0%	\$0.00
	REVENUE TOTALS	\$99,389.00	\$0.00	\$99,389.00	\$0.00	\$99,389.00	0%	\$66,435.34
	EXPENSE							
	Department 1111 - Undistributed/Non-Dept.							
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	3.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$3.00
	Department 6150 - R & P City Facilities							
5125	Repairs/Maint. Materials	.00	.00	.00	.00	.00	+++	529.20
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	41,206.30
5502	Building Maint. Supplies	171,000.00	.00	171,000.00	.00	171,000.00	0	8,454.06
6106	Contractual Services	.00	.00	.00	.00	.00	+++	31,081.99
	Department 6150 - R & P City Facilities Totals	\$171,000.00	\$0.00	\$171,000.00	\$0.00	\$171,000.00	0%	\$81,271.55
	EXPENSE TOTALS	\$171,000.00	\$0.00	\$171,000.00	\$0.00	\$171,000.00	0%	\$81,274.55
	Fund 052 - G/F Facility Maint. Fund Totals							
	REVENUE TOTALS	99,389.00	.00	99,389.00	.00	99,389.00	0	66,435.34
	EXPENSE TOTALS	171,000.00	.00	171,000.00	.00	171,000.00	0	81,274.55

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 052 - G/F Facility Maint. Fund Totals		(\$71,611.00)	\$0.00	(\$71,611.00)	\$0.00	(\$71,611.00)		(\$14,839.21)
Fund 053 - Water Equip. Replacement								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710 Interest Income		.00	.00	.00	.00	.00	+++	2,069.00
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,069.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,069.00
EXPENSE								
Department 1111 - Undistributed/Non-Dept.								
8710 Loss on Investment		.00	.00	.00	.00	.00	+++	(14.00)
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$14.00)
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$14.00)
Fund 053 - Water Equip. Replacement Totals								
REVENUE TOTALS		.00	.00	.00	.00	.00	+++	2,069.00
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	(14.00)
Fund 053 - Water Equip. Replacement Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$2,083.00
Fund 054 - Sewer Equip. Replacement								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710 Interest Income		.00	.00	.00	.00	.00	+++	2,370.00
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,370.00
Department 7710 - Interfund Transactions								
3801 Transfers In		.00	.00	.00	.00	.00	+++	115,000.00
3802 Intrafund Revenue Trans.		140,000.00	.00	140,000.00	140,000.00	.00	100	.00
Department 7710 - Interfund Transactions Totals		\$140,000.00	\$0.00	\$140,000.00	\$140,000.00	\$0.00	100%	\$115,000.00
REVENUE TOTALS		\$140,000.00	\$0.00	\$140,000.00	\$140,000.00	\$0.00	100%	\$117,370.00
EXPENSE								
Department 1111 - Undistributed/Non-Dept.								
8710 Loss on Investment		.00	.00	.00	.00	.00	+++	9.00
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$9.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$9.00
Fund 054 - Sewer Equip. Replacement Totals								
REVENUE TOTALS		140,000.00	.00	140,000.00	140,000.00	.00	100	117,370.00
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	9.00
Fund 054 - Sewer Equip. Replacement Totals		\$140,000.00	\$0.00	\$140,000.00	\$140,000.00	\$0.00		\$117,361.00
Fund 055 - Harbor Equip. Replacement								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710 Interest Income		.00	.00	.00	.00	.00	+++	431.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$431.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$431.00
EXPENSE								
Department 1111 - Undistributed/Non-Dept.								
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(6.00)
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$6.00)
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$6.00)
Fund 055 - Harbor Equip. Replacement Totals								
REVENUE TOTALS		.00	.00	.00	.00	.00	+++	431.00
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	(6.00)
Fund 055 - Harbor Equip. Replacement Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$437.00
Fund 200 - Comm. Development Grants								
REVENUE								
Department 3630 - County CDBG								
3306	Federal Grant, HUD	.00	.00	.00	48,397.00	(48,397.00)	+++	(280.00)
3499	Other Rev/Current Svc	.00	.00	.00	.00	.00	+++	2,200.00
Department 3630 - County CDBG Totals		\$0.00	\$0.00	\$0.00	\$48,397.00	(\$48,397.00)	+++	\$1,920.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$48,397.00	(\$48,397.00)	+++	\$1,920.00
EXPENSE								
Department 3630 - County CDBG								
4910	Employer Paid Benefits	.00	.00	.00	1,382.79	(1,382.79)	+++	4,396.66
4999	Labor Costs Applied	.00	.00	.00	4,208.77	(4,208.77)	+++	9,318.48
6106	Contractual Services	.00	.00	.00	2,759.04	(2,759.04)	+++	46,898.72
6710	Notices & Publications	.00	.00	.00	.00	.00	+++	299.45
Department 3630 - County CDBG Totals		\$0.00	\$0.00	\$0.00	\$8,350.60	(\$8,350.60)	+++	\$60,913.31
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$8,350.60	(\$8,350.60)	+++	\$60,913.31
Fund 200 - Comm. Development Grants Totals								
REVENUE TOTALS		.00	.00	.00	48,397.00	(48,397.00)	+++	1,920.00
EXPENSE TOTALS		.00	.00	.00	8,350.60	(8,350.60)	+++	60,913.31
Fund 200 - Comm. Development Grants Totals		\$0.00	\$0.00	\$0.00	\$40,046.40	(\$40,046.40)		(\$58,993.31)
Fund 201 - CDBG Loan Repayment Fund								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710	Interest Income	.00	.00	.00	.00	.00	+++	600.00
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$600.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$600.00
Fund 201 - CDBG Loan Repayment Fund Totals								
REVENUE TOTALS		.00	.00	.00	.00	.00	+++	600.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	.00
Fund 201 - CDBG Loan Repayment Fund	Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$600.00
Fund 250 - State Gas Tax Fund								
REVENUE								
Department 5230 - Street Maintenance								
3211	Gas Tax - Section 2105	60,606.00	.00	60,606.00	23,793.17	36,812.83	39	57,838.59
3212	Gas Tax - Section 2106	36,046.00	.00	36,046.00	19,907.58	16,138.42	55	49,783.38
3213	Gas Tax - Section 2107	82,860.00	.00	82,860.00	29,593.37	53,266.63	36	74,153.80
3214	Gas Tax - Section 2107.5	3,000.00	.00	3,000.00	.00	3,000.00	0	3,000.00
3219	R&T 7360-Section 2103	48,050.00	.00	48,050.00	20,278.60	27,771.40	42	101,617.88
Department 5230 - Street Maintenance Totals		\$230,562.00	\$0.00	\$230,562.00	\$93,572.72	\$136,989.28	41%	\$286,393.65
Department 7710 - Interfund Transactions								
3801	Transfers In	.00	.00	.00	.00	.00	+++	23,620.50
3802	Intrafund Revenue Trans.	.00	.00	.00	.00	.00	+++	10,779.11
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$34,399.61
REVENUE TOTALS		\$230,562.00	\$0.00	\$230,562.00	\$93,572.72	\$136,989.28	41%	\$320,793.26
EXPENSE								
Department 7710 - Interfund Transactions								
8501	Transfers Out	230,562.00	.00	230,562.00	123,419.99	107,142.01	54	346,088.19
Department 7710 - Interfund Transactions Totals		\$230,562.00	\$0.00	\$230,562.00	\$123,419.99	\$107,142.01	54%	\$346,088.19
EXPENSE TOTALS		\$230,562.00	\$0.00	\$230,562.00	\$123,419.99	\$107,142.01	54%	\$346,088.19
Fund 250 - State Gas Tax Fund	Totals							
REVENUE TOTALS		230,562.00	.00	230,562.00	93,572.72	136,989.28	41	320,793.26
EXPENSE TOTALS		230,562.00	.00	230,562.00	123,419.99	107,142.01	54	346,088.19
Fund 250 - State Gas Tax Fund	Totals	\$0.00	\$0.00	\$0.00	(\$29,847.27)	\$29,847.27		(\$25,294.93)
Fund 270 - Lower Cost Visitor Accom Fund								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710	Interest Income	815.00	.00	815.00	.00	815.00	0	292.00
Department 1111 - Undistributed/Non-Dept. Totals		\$815.00	\$0.00	\$815.00	\$0.00	\$815.00	0%	\$292.00
REVENUE TOTALS		\$815.00	\$0.00	\$815.00	\$0.00	\$815.00	0%	\$292.00
EXPENSE								
Department 1111 - Undistributed/Non-Dept.								
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(2.00)
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$2.00)
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$2.00)
Fund 270 - Lower Cost Visitor Accom Fund	Totals							
REVENUE TOTALS		815.00	.00	815.00	.00	815.00	0	292.00
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	(2.00)

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 270 - Lower Cost Visitor Accom Fund	Totals	\$815.00	\$0.00	\$815.00	\$0.00	\$815.00		\$294.00
Fund 280 - Traffic Safety Fund								
	REVENUE							
	Department 4110 - Police Department							
3620	Statutory Violations	20,000.00	.00	20,000.00	2,730.65	17,269.35	14	15,624.15
	Department 4110 - Police Department Totals	\$20,000.00	\$0.00	\$20,000.00	\$2,730.65	\$17,269.35	14%	\$15,624.15
	Department 7710 - Interfund Transactions							
3801	Transfers In	.00	.00	.00	.00	.00	+++	3,146.54
	Department 7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$3,146.54
	REVENUE TOTALS	\$20,000.00	\$0.00	\$20,000.00	\$2,730.65	\$17,269.35	14%	\$18,770.69
	EXPENSE							
	Department 7710 - Interfund Transactions							
8501	Transfers Out	20,000.00	.00	20,000.00	5,389.55	14,610.45	27	17,362.68
8510	Transfer To General Fund	.00	.00	.00	.00	.00	+++	1,408.01
	Department 7710 - Interfund Transactions Totals	\$20,000.00	\$0.00	\$20,000.00	\$5,389.55	\$14,610.45	27%	\$18,770.69
	EXPENSE TOTALS	\$20,000.00	\$0.00	\$20,000.00	\$5,389.55	\$14,610.45	27%	\$18,770.69
Fund 280 - Traffic Safety Fund	Totals							
	REVENUE TOTALS	20,000.00	.00	20,000.00	2,730.65	17,269.35	14	18,770.69
	EXPENSE TOTALS	20,000.00	.00	20,000.00	5,389.55	14,610.45	27	18,770.69
Fund 280 - Traffic Safety Fund	Totals	\$0.00	\$0.00	\$0.00	(\$2,658.90)	\$2,658.90		\$0.00
Fund 282 - Special Safety Grants								
	REVENUE							
	Department 1111 - Undistributed/Non-Dept.							
3710	Interest Income	.00	.00	.00	.00	.00	+++	507.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$507.00
	Department 4190 - State Police Grants							
3229	CA COPS Program SLESF	100,000.00	.00	100,000.00	50,000.00	50,000.00	50	106,230.10
	Department 4190 - State Police Grants Totals	\$100,000.00	\$0.00	\$100,000.00	\$50,000.00	\$50,000.00	50%	\$106,230.10
	REVENUE TOTALS	\$100,000.00	\$0.00	\$100,000.00	\$50,000.00	\$50,000.00	50%	\$106,737.10
	EXPENSE							
	Department 1111 - Undistributed/Non-Dept.							
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	2.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2.00
	Department 4190 - State Police Grants							
4110	Regular Pay	.00	.00	.00	256.00	(256.00)	+++	.00
4310	Part-Time Pay	16,640.00	.00	16,640.00	7,624.00	9,016.00	46	14,472.00
4910	Employer Paid Benefits	1,655.00	.00	1,655.00	321.59	1,333.41	19	1,021.61
5108	Communication Supplies	6,000.00	.00	6,000.00	.00	6,000.00	0	.00
5150	Weapons/Range/Ammunition	15,705.00	.00	15,705.00	.00	15,705.00	0	8,391.60
5175	Computer Operating Supp.	.00	.00	.00	.00	.00	+++	123.17

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
5503	Rolling Stock Supplies	.00	.00	.00	.00	.00	+++	610.22
5504	Machinery/Equip/Supplies	.00	.00	.00	13,288.41	(13,288.41)	+++	23,737.78
5530	Small Tools	.00	.00	.00	.00	.00	+++	345.32
6106	Contractual Services	60,000.00	.00	60,000.00	.00	60,000.00	0	.00
6107	Promotion & Advertising	.00	.00	.00	.00	.00	+++	1,705.46
6604	Outside Vehicle Repair/Maint	.00	.00	.00	.00	.00	+++	400.00
7201	Automobiles	.00	.00	.00	2,595.40	(2,595.40)	+++	119,892.00
Department 4190 - State Police Grants Totals		\$100,000.00	\$0.00	\$100,000.00	\$24,085.40	\$75,914.60	24%	\$170,699.16
EXPENSE TOTALS		\$100,000.00	\$0.00	\$100,000.00	\$24,085.40	\$75,914.60	24%	\$170,701.16
Fund 282 - Special Safety Grants Totals								
REVENUE TOTALS		100,000.00	.00	100,000.00	50,000.00	50,000.00	50	106,737.10
EXPENSE TOTALS		100,000.00	.00	100,000.00	24,085.40	75,914.60	24	170,701.16
Fund 282 - Special Safety Grants Totals		\$0.00	\$0.00	\$0.00	\$25,914.60	(\$25,914.60)		(\$63,964.06)
Fund 299 - Parking In-Lieu Fund								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710	Interest Income	859.00	.00	859.00	.00	859.00	0	4,818.26
Department 1111 - Undistributed/Non-Dept. Totals		\$859.00	\$0.00	\$859.00	\$0.00	\$859.00	0%	\$4,818.26
REVENUE TOTALS		\$859.00	\$0.00	\$859.00	\$0.00	\$859.00	0%	\$4,818.26
EXPENSE								
Department 1111 - Undistributed/Non-Dept.								
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(22.00)
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(22.00)
Department 5205 - Public Works								
6106	Contractual Services	.00	.00	.00	.00	.00	+++	25,229.18
Department 5205 - Public Works Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$25,229.18
Department 7710 - Interfund Transactions								
8410	Intrafund Expense Trans.	.00	.00	.00	81,918.22	(81,918.22)	+++	.00
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$81,918.22	(\$81,918.22)	+++	\$0.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$81,918.22	(\$81,918.22)	+++	\$25,207.18
Fund 299 - Parking In-Lieu Fund Totals								
REVENUE TOTALS		859.00	.00	859.00	.00	859.00	0	4,818.26
EXPENSE TOTALS		.00	.00	.00	81,918.22	(81,918.22)	+++	25,207.18
Fund 299 - Parking In-Lieu Fund Totals		\$859.00	\$0.00	\$859.00	(\$81,918.22)	\$82,777.22		(\$20,388.92)
Fund 301 - Transit Fund								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710	Interest Income	.00	.00	.00	.00	.00	+++	2,018.00
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,018.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Department 5261 - MB Transit								
3231	LTF Transit	217,085.00	.00	217,085.00	130,090.00	86,995.00	60	107,499.00
3232	DAR LTF TDA Audit	.00	.00	.00	.00	.00	+++	127,858.00
3234	DAR STA	18,958.00	.00	18,958.00	9,479.00	9,479.00	50	18,778.00
3371	State Grant Public Svc	13,021.00	.00	13,021.00	.00	13,021.00	0	.00
3390	Other Grant Capital Impv	64,240.00	.00	64,240.00	.00	64,240.00	0	.00
3453	Van Farebox Receipts	19,300.00	.00	19,300.00	15,922.59	3,377.41	83	19,300.83
Department 5261 - MB Transit Totals		\$332,604.00	\$0.00	\$332,604.00	\$155,491.59	\$177,112.41	47%	\$273,435.83
Department 5265 - Trolley								
3231	LTF Transit	57,673.00	.00	57,673.00	.00	57,673.00	0	139,124.00
3453	Van Farebox Receipts	15,200.00	.00	15,200.00	8,224.80	6,975.20	54	14,761.15
3499	Other Rev/Current Svc	5,000.00	.00	5,000.00	.00	5,000.00	0	5,869.71
3730	Rental Income	2,000.00	.00	2,000.00	899.00	1,101.00	45	2,228.47
Department 5265 - Trolley Totals		\$79,873.00	\$0.00	\$79,873.00	\$9,123.80	\$70,749.20	11%	\$161,983.33
REVENUE TOTALS		\$412,477.00	\$0.00	\$412,477.00	\$164,615.39	\$247,861.61	40%	\$437,437.16
EXPENSE								
Department 1111 - Undistributed/Non-Dept.								
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	7.00
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$7.00
Department 5261 - MB Transit								
5110	Fuel Oil & Lubricants	23,333.00	.00	23,333.00	8,298.61	15,034.39	36	21,572.13
5199	Misc. Operating Supplies	30.00	.00	30.00	.00	30.00	0	.00
5504	Machinery/Equip/Supplies	3,500.00	.00	3,500.00	2,359.08	1,140.92	67	5,837.24
6103	Financial Audits	.00	.00	.00	.00	.00	+++	1,500.00
6105	Consulting Services	30,000.00	.00	30,000.00	.00	30,000.00	0	.00
6106	Contractual Services	137,016.00	.00	137,016.00	66,455.63	70,560.37	49	134,155.89
6107	Promotion & Advertising	3,264.00	.00	3,264.00	1,360.00	1,904.00	42	3,672.00
6160	Vehicle Inspections	162.00	.00	162.00	61.75	100.25	38	261.75
6300	Utilities	1,909.00	.00	1,909.00	973.81	935.19	51	1,447.01
6502	Shipping & Moving	.00	.00	.00	.00	.00	+++	41.15
6519	Association Membership	415.00	.00	415.00	435.00	(20.00)	105	415.00
6604	Outside Vehicle Repair/Maint	.00	.00	.00	.00	.00	+++	749.00
6741	Misc. Bank Charges	.00	.00	.00	81.08	(81.08)	+++	.00
7204	Other Vehicles	73,000.00	.00	73,000.00	.00	73,000.00	0	.00
8730	Cap. Asset Depreciation	.00	.00	.00	.00	.00	+++	9,149.09
Department 5261 - MB Transit Totals		\$272,629.00	\$0.00	\$272,629.00	\$80,024.96	\$192,604.04	29%	\$178,800.26
Department 5265 - Trolley								
5110	Fuel Oil & Lubricants	12,240.00	.00	12,240.00	5,945.22	6,294.78	49	11,166.93
5504	Machinery/Equip/Supplies	2,200.00	.00	2,200.00	438.52	1,761.48	20	3,681.71
6106	Contractual Services	45,299.00	.00	45,299.00	22,101.42	23,197.58	49	46,534.29
6107	Promotion & Advertising	272.00	.00	272.00	.00	272.00	0	170.02

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6160	Vehicle Inspections	62.00	.00	62.00	61.75	.25	100	61.75
8730	Cap. Asset Depreciation	.00	.00	.00	.00	.00	+++	29,782.76
	Department 5265 - Trolley Totals	\$60,073.00	\$0.00	\$60,073.00	\$28,546.91	\$31,526.09	48%	\$91,397.46
	Department 7710 - Interfund Transactions							
8501	Transfers Out	79,775.00	.00	79,775.00	39,887.48	39,887.52	50	79,775.00
	Department 7710 - Interfund Transactions Totals	\$79,775.00	\$0.00	\$79,775.00	\$39,887.48	\$39,887.52	50%	\$79,775.00
	EXPENSE TOTALS	\$412,477.00	\$0.00	\$412,477.00	\$148,459.35	\$264,017.65	36%	\$349,979.72
Fund 301 - Transit Fund Totals								
	REVENUE TOTALS	412,477.00	.00	412,477.00	164,615.39	247,861.61	40	437,437.16
	EXPENSE TOTALS	412,477.00	.00	412,477.00	148,459.35	264,017.65	36	349,979.72
	Fund 301 - Transit Fund Totals	\$0.00	\$0.00	\$0.00	\$16,156.04	(\$16,156.04)		\$87,457.44
Fund 302 - Bike Path								
	REVENUE							
	Department 1111 - Undistributed/Non-Dept.							
3710	Interest Income	.00	.00	.00	.00	.00	+++	110.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$110.00
	Department 5262 - Bikeway Paths							
3233	DAR LTF Bikepaths	7,907.00	.00	7,907.00	3,953.50	3,953.50	50	10,721.00
	Department 5262 - Bikeway Paths Totals	\$7,907.00	\$0.00	\$7,907.00	\$3,953.50	\$3,953.50	50%	\$10,721.00
	REVENUE TOTALS	\$7,907.00	\$0.00	\$7,907.00	\$3,953.50	\$3,953.50	50%	\$10,831.00
	EXPENSE							
	Department 1111 - Undistributed/Non-Dept.							
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(3.00)
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$3.00)
	Department 7710 - Interfund Transactions							
8501	Transfers Out	46,443.00	.00	46,443.00	.00	46,443.00	0	40,969.00
	Department 7710 - Interfund Transactions Totals	\$46,443.00	\$0.00	\$46,443.00	\$0.00	\$46,443.00	0%	\$40,969.00
	EXPENSE TOTALS	\$46,443.00	\$0.00	\$46,443.00	\$0.00	\$46,443.00	0%	\$40,966.00
Fund 302 - Bike Path Totals								
	REVENUE TOTALS	7,907.00	.00	7,907.00	3,953.50	3,953.50	50	10,831.00
	EXPENSE TOTALS	46,443.00	.00	46,443.00	.00	46,443.00	0	40,966.00
	Fund 302 - Bike Path Totals	(\$38,536.00)	\$0.00	(\$38,536.00)	\$3,953.50	(\$42,489.50)		(\$30,135.00)
Fund 303 - LTF ROADS								
	REVENUE							
	Department 1111 - Undistributed/Non-Dept.							
3710	Interest Income	.00	.00	.00	.00	.00	+++	130.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$130.00
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$130.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 303 - LTF ROADS Totals								
REVENUE TOTALS		.00	.00	.00	.00	.00	+++	130.00
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	.00
Fund 303 - LTF ROADS Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$130.00
Fund 311 - Water Revenue Fund								
REVENUE								
Department 5240 - Water								
3454	Water Services	4,489,700.00	.00	4,489,700.00	1,993,958.86	2,495,741.14	44	3,127,845.27
3455	Water NSF Fees	300.00	.00	300.00	150.00	150.00	50	360.00
3456	Water Reconnection Fees	5,000.00	.00	5,000.00	2,986.00	2,014.00	60	7,046.57
3459	Water Service Application	8,000.00	.00	8,000.00	4,181.00	3,819.00	52	7,900.00
3496	Mitigation Fees	30,000.00	.00	30,000.00	26,078.66	3,921.34	87	35,660.38
3631	Penalties	61,000.00	.00	61,000.00	34,477.99	26,522.01	57	68,164.26
3905	Bad Debts Recovery	1,000.00	.00	1,000.00	992.45	7.55	99	1,623.78
3911	Property Damage	.00	.00	.00	.00	.00	+++	506.20
3913	Sale of Real Property	.00	.00	.00	.00	.00	+++	6,300.00
Department 5240 - Water Totals		\$4,595,000.00	\$0.00	\$4,595,000.00	\$2,062,824.96	\$2,532,175.04	45%	\$3,255,406.46
Department 7710 - Interfund Transactions								
3802	Intrafund Revenue Trans.	.00	.00	.00	.00	.00	+++	401,799.42
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$401,799.42
REVENUE TOTALS		\$4,595,000.00	\$0.00	\$4,595,000.00	\$2,062,824.96	\$2,532,175.04	45%	\$3,657,205.88
EXPENSE								
Department 3510 - Accounting & Treasury								
6220	Postage	.00	.00	.00	4.09	(4.09)	+++	11.57
Department 3510 - Accounting & Treasury Totals		\$0.00	\$0.00	\$0.00	\$4.09	(\$4.09)	+++	\$11.57
Department 5240 - Water								
4110	Regular Pay	372,270.00	.00	372,270.00	158,009.55	214,260.45	42	375,717.30
4120	Overtime Pay	.00	.00	.00	17,676.30	(17,676.30)	+++	25,550.50
4310	Part-Time Pay	.00	.00	.00	3,648.70	(3,648.70)	+++	2,649.37
4515	Standby Pay	.00	.00	.00	7,014.00	(7,014.00)	+++	14,534.00
4599	Other Pay	.00	.00	.00	6,786.70	(6,786.70)	+++	11,088.18
4910	Employer Paid Benefits	188,675.00	.00	188,675.00	106,812.92	81,862.08	57	245,891.77
4999	Labor Costs Applied	105,149.00	.00	105,149.00	34,520.23	70,628.77	33	69,836.05
5108	Communication Supplies	2,500.00	.00	2,500.00	.00	2,500.00	0	.00
5109	Uniforms/Safety Equipment	4,000.00	.00	4,000.00	150.00	3,850.00	4	4,134.38
5110	Fuel Oil & Lubricants	19,700.00	.00	19,700.00	5,986.42	13,713.58	30	16,009.62
5175	Computer Operating Supp.	.00	.00	.00	138.07	(138.07)	+++	4,911.50
5199	Misc. Operating Supplies	21,000.00	.00	21,000.00	2,400.13	18,599.87	11	4,394.05
5301	General Office Supplies	.00	.00	.00	109.31	(109.31)	+++	113.94
5303	Books & Manuals	1,000.00	.00	1,000.00	.00	1,000.00	0	426.71
5305	Forms Printing	.00	.00	.00	.00	.00	+++	790.54

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
5501	Grounds Maint. Supplies	1,000.00	.00	1,000.00	.00	1,000.00	0	.00
5502	Building Maint. Supplies	150,000.00	.00	150,000.00	52,446.82	97,553.18	35	133,243.42
5503	Rolling Stock Supplies	1,000.00	.00	1,000.00	299.59	700.41	30	1,537.81
5504	Machinery/Equip/Supplies	500.00	.00	500.00	5,631.31	(5,131.31)	1126	.00
5530	Small Tools	500.00	.00	500.00	.00	500.00	0	.00
5969	Water Conservation Rebate	25,000.00	.00	25,000.00	1,400.00	23,600.00	6	3,700.00
6101	Legal Services	90,000.00	.00	90,000.00	43,164.06	46,835.94	48	60,336.84
6105	Consulting Services	80,000.00	.00	80,000.00	30,254.17	49,745.83	38	57,219.39
6106	Contractual Services	250,000.00	.00	250,000.00	123,956.85	126,043.15	50	139,517.39
6125	Professional Development	.00	.00	.00	.00	.00	+++	1,752.34
6131	State Water Contract	2,300,000.00	.00	2,300,000.00	1,477,042.72	822,957.28	64	2,208,690.59
6160	Vehicle Inspections	.00	.00	.00	48.75	(48.75)	+++	.00
6161	Licenses & Permits	12,000.00	.00	12,000.00	20,534.20	(8,534.20)	171	9,734.06
6162	Mandated Fees/Inspections	12,000.00	.00	12,000.00	3,574.40	8,425.60	30	14,480.45
6199	Other Professional Svc	6,000.00	.00	6,000.00	1,441.52	4,558.48	24	1,234.00
6220	Postage	8,000.00	.00	8,000.00	584.46	7,415.54	7	4,672.99
6300	Utilities	150,000.00	.00	150,000.00	71,983.04	78,016.96	48	125,563.62
6401	General Liability	51,455.00	.00	51,455.00	25,727.48	25,727.52	50	50,000.00
6411	Property Damage Ins.	1,366.00	.00	1,366.00	781.00	585.00	57	1,151.00
6472	Other Ins./Employee Bond	136.00	.00	136.00	68.02	67.98	50	125.00
6473	Vehicle Insurance	1,180.00	.00	1,180.00	608.89	571.11	52	854.00
6499	Earthquake & Flood Insurance	21,363.00	.00	21,363.00	9,693.52	11,669.48	45	21,263.88
6510	Meetings & Conferences	.00	.00	.00	83.70	(83.70)	+++	3,537.02
6513	Meals & Lodging	265.00	.00	265.00	78.82	186.18	30	60.51
6514	Travel Expense	1,613.00	.00	1,613.00	25.00	1,588.00	2	1,947.56
6519	Association Membership	2,210.00	.00	2,210.00	599.28	1,610.72	27	836.00
6601	Outside Equip. Repair/Mat	609.00	.00	609.00	.00	609.00	0	706.06
6602	Outside Structural Repair	9,685.00	.00	9,685.00	3,850.00	5,835.00	40	2,317.38
6603	Outside Ground Repair	.00	.00	.00	.00	.00	+++	1,899.13
6604	Outside Vehicle Repair/Maint	1,465.00	.00	1,465.00	.00	1,465.00	0	146.25
6640	Maintenance Contracts	.00	.00	.00	70.00	(70.00)	+++	138.52
6710	Notices & Publications	2,276.00	.00	2,276.00	.00	2,276.00	0	11,663.25
6720	Medical Examinations	634.00	.00	634.00	95.00	539.00	15	345.00
6741	Misc. Bank Charges	5,219.00	.00	5,219.00	3,940.37	1,278.63	76	7,898.39
6810	Equipment Rental	.00	.00	.00	247.08	(247.08)	+++	712.80
6812	Space Rental	25,000.00	.00	25,000.00	21,138.00	3,862.00	85	21,474.05
8105	Penalties	.00	.00	.00	.00	.00	+++	2,097.20
8711	Non Capital Asset Expense	.00	.00	.00	.00	.00	+++	189,945.19
8730	Cap. Asset Depreciation	.00	.00	.00	.00	.00	+++	273,877.82
8750	Bad Debts Written Off	.00	.00	.00	4,871.30	(4,871.30)	+++	7,938.21
8760	UM Customer Adjustments	.00	.00	.00	.00	.00	+++	2,148.73

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Department	5240 - Water Totals	\$3,924,770.00	\$0.00	\$3,924,770.00	\$2,247,491.68	\$1,677,278.32	57%	\$4,140,813.76
Department	7710 - Interfund Transactions							
8410	Intrafund Expense Trans.	385,672.00	.00	385,672.00	.00	385,672.00	0	.00
8501	Transfers Out	284,558.00	.00	284,558.00	144,029.00	140,529.00	51	355,173.26
8510	Transfer To General Fund	.00	.00	.00	48,960.00	(48,960.00)	+++	.00
Department	7710 - Interfund Transactions Totals	\$670,230.00	\$0.00	\$670,230.00	\$192,989.00	\$477,241.00	29%	\$355,173.26
EXPENSE TOTALS		\$4,595,000.00	\$0.00	\$4,595,000.00	\$2,440,484.77	\$2,154,515.23	53%	\$4,495,998.59
Fund	311 - Water Revenue Fund Totals							
REVENUE TOTALS		4,595,000.00	.00	4,595,000.00	2,062,824.96	2,532,175.04	45	3,657,205.88
EXPENSE TOTALS		4,595,000.00	.00	4,595,000.00	2,440,484.77	2,154,515.23	53	4,495,998.59
Fund	311 - Water Revenue Fund Totals	\$0.00	\$0.00	\$0.00	(\$377,659.81)	\$377,659.81		(\$838,792.71)
Fund	315 - Water Discounts/Rebates							
REVENUE								
Department	1111 - Undistributed/Non-Dept.							
3710	Interest Income	.00	.00	.00	.00	.00	+++	507.00
Department	1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$507.00
Department	5240 - Water							
3449	WEU-In-Lieu Fee	.00	.00	.00	29,000.00	(29,000.00)	+++	23,200.00
Department	5240 - Water Totals	\$0.00	\$0.00	\$0.00	\$29,000.00	(\$29,000.00)	+++	\$23,200.00
Department	7710 - Interfund Transactions							
3801	Transfers In	.00	.00	.00	.00	.00	+++	104,478.18
Department	7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$104,478.18
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$29,000.00	(\$29,000.00)	+++	\$128,185.18
EXPENSE								
Department	1111 - Undistributed/Non-Dept.							
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	10.00
Department	1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$10.00
Department	5240 - Water							
5940	Water Customer Discount	.00	.00	.00	3,056.00	(3,056.00)	+++	.00
5969	Water Conservation Rebate	.00	.00	.00	12,674.63	(12,674.63)	+++	.00
Department	5240 - Water Totals	\$0.00	\$0.00	\$0.00	\$15,730.63	(\$15,730.63)	+++	\$0.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$15,730.63	(\$15,730.63)	+++	\$10.00
Fund	315 - Water Discounts/Rebates Totals							
REVENUE TOTALS		.00	.00	.00	29,000.00	(29,000.00)	+++	128,185.18
EXPENSE TOTALS		.00	.00	.00	15,730.63	(15,730.63)	+++	10.00
Fund	315 - Water Discounts/Rebates Totals	\$0.00	\$0.00	\$0.00	\$13,269.37	(\$13,269.37)		\$128,175.18
Fund	321 - Sewer Revenue Fund							
REVENUE								
Department	5251 - Wastewater Collection							

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
3452	Sewer Services	4,921,000.00	.00	4,921,000.00	2,246,863.47	2,674,136.53	46	4,221,780.00
3631	Penalties	25,000.00	.00	25,000.00	14,473.84	10,526.16	58	28,408.92
3730	Rental Income	20,000.00	.00	20,000.00	7,859.53	12,140.47	39	23,369.53
3913	Sale of Real Property	.00	.00	.00	.00	.00	+++	6,265.87
Department 5251 - Wastewater Collection Totals		\$4,966,000.00	\$0.00	\$4,966,000.00	\$2,269,196.84	\$2,696,803.16	46%	\$4,279,824.32
Department 7710 - Interfund Transactions								
3802	Intrafund Revenue Trans.	701,661.00	.00	701,661.00	.00	701,661.00	0	53,369.47
Department 7710 - Interfund Transactions Totals		\$701,661.00	\$0.00	\$701,661.00	\$0.00	\$701,661.00	0%	\$53,369.47
REVENUE TOTALS		\$5,667,661.00	\$0.00	\$5,667,661.00	\$2,269,196.84	\$3,398,464.16	40%	\$4,333,193.79
EXPENSE								
Department 3510 - Accounting & Treasury								
6220	Postage	.00	.00	.00	4.07	(4.07)	+++	11.71
Department 3510 - Accounting & Treasury Totals		\$0.00	\$0.00	\$0.00	\$4.07	(\$4.07)	+++	\$11.71
Department 5251 - Wastewater Collection								
4110	Regular Pay	344,820.00	.00	344,820.00	143,092.88	201,727.12	41	310,587.07
4120	Overtime Pay	1,500.00	.00	1,500.00	261.08	1,238.92	17	95.46
4310	Part-Time Pay	15,000.00	.00	15,000.00	3,301.10	11,698.90	22	2,847.50
4515	Standby Pay	15,528.00	.00	15,528.00	7,457.00	8,071.00	48	14,542.00
4599	Other Pay	5,000.00	.00	5,000.00	4,406.50	593.50	88	8,119.67
4910	Employer Paid Benefits	158,660.00	.00	158,660.00	82,396.68	76,263.32	52	172,356.27
4999	Labor Costs Applied	113,110.00	.00	113,110.00	19,175.77	93,934.23	17	35,301.16
5109	Uniforms/Safety Equipment	10,000.00	.00	10,000.00	4,702.46	5,297.54	47	14,577.38
5110	Fuel Oil & Lubricants	15,000.00	.00	15,000.00	4,593.43	10,406.57	31	16,429.08
5120	Chemical Supplies	18,000.00	.00	18,000.00	9,423.19	8,576.81	52	14,897.82
5175	Computer Operating Supp.	.00	.00	.00	138.08	(138.08)	+++	2,976.15
5199	Misc. Operating Supplies	12,500.00	.00	12,500.00	30,659.86	(18,159.86)	245	9,688.93
5301	General Office Supplies	750.00	.00	750.00	208.38	541.62	28	1,845.24
5502	Building Maint. Supplies	40,000.00	.00	40,000.00	5,349.80	34,650.20	13	18,580.63
5503	Rolling Stock Supplies	.00	.00	.00	899.81	(899.81)	+++	905.67
5504	Machinery/Equip/Supplies	50,000.00	.00	50,000.00	7,946.15	42,053.85	16	27,205.41
5530	Small Tools	10,000.00	.00	10,000.00	361.57	9,638.43	4	9,114.27
6101	Legal Services	65,000.00	.00	65,000.00	43,164.06	21,835.94	66	60,336.84
6105	Consulting Services	50,000.00	.00	50,000.00	.00	50,000.00	0	17,940.56
6106	Contractual Services	140,000.00	.00	140,000.00	36,911.68	103,088.32	26	125,660.78
6125	Professional Development	.00	.00	.00	.00	.00	+++	863.00
6161	Licenses & Permits	6,500.00	.00	6,500.00	317.00	6,183.00	5	5,208.50
6199	Other Professional Svc	6,000.00	.00	6,000.00	.00	6,000.00	0	.00
6220	Postage	1,000.00	.00	1,000.00	627.85	372.15	63	1,162.07
6300	Utilities	40,000.00	.00	40,000.00	17,209.94	22,790.06	43	39,262.67
6401	General Liability	29,073.00	.00	29,073.00	14,536.50	14,536.50	50	28,841.00
6411	Property Damage Ins.	801.00	.00	801.00	468.58	332.42	58	576.00

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6472	Other Ins./Employee Bond	85.00	.00	85.00	42.52	42.48	50	75.00
6473	Vehicle Insurance	675.00	.00	675.00	347.93	327.07	52	488.00
6499	Earthquake & Flood Insurance	.00	.00	.00	4,102.50	(4,102.50)	+++	9,000.36
6510	Meetings & Conferences	8,000.00	.00	8,000.00	659.00	7,341.00	8	2,058.75
6511	Mileage Reimbursement	500.00	.00	500.00	.00	500.00	0	.00
6514	Travel Expense	.00	.00	.00	37.64	(37.64)	+++	2,619.03
6519	Association Membership	2,100.00	.00	2,100.00	1,227.00	873.00	58	1,305.00
6601	Outside Equip. Repair/Mat	20,000.00	.00	20,000.00	437.17	19,562.83	2	4,737.65
6602	Outside Structural Repair	.00	.00	.00	.00	.00	+++	60.00
6604	Outside Vehicle Repair/Maint	2,500.00	.00	2,500.00	48.75	2,451.25	2	137.50
6640	Maintenance Contracts	41,500.00	.00	41,500.00	45.00	41,455.00	0	37,850.88
6710	Notices & Publications	1,000.00	.00	1,000.00	.00	1,000.00	0	459.21
6720	Medical Examinations	250.00	.00	250.00	.00	250.00	0	250.00
6741	Misc. Bank Charges	5,000.00	.00	5,000.00	3,940.37	1,059.63	79	7,898.36
6810	Equipment Rental	5,000.00	.00	5,000.00	.00	5,000.00	0	3,519.53
6812	Space Rental	.00	.00	.00	.00	.00	+++	502.05
8711	Non Capital Asset Expense	.00	.00	.00	.00	.00	+++	53,369.47
8721	Payment To Other Agency	4,261,297.00	.00	4,261,297.00	377,895.57	3,883,401.43	9	2,643,944.11
8730	Cap. Asset Depreciation	.00	.00	.00	.00	.00	+++	497,121.64
8750	Bad Debts Written Off	.00	.00	.00	7,280.68	(7,280.68)	+++	8,026.52
8760	UM Customer Adjustments	.00	.00	.00	.00	.00	+++	928.06
Department 5251 - Wastewater Collection Totals		\$5,496,149.00	\$0.00	\$5,496,149.00	\$833,673.48	\$4,662,475.52	15%	\$4,214,272.25
Department 7710 - Interfund Transactions								
8410	Intrafund Expense Trans.	.00	.00	.00	.00	.00	+++	337,849.49
8501	Transfers Out	171,512.00	.00	171,512.00	87,756.02	83,755.98	51	194,756.92
8510	Transfer To General Fund	.00	.00	.00	72,560.00	(72,560.00)	+++	.00
Department 7710 - Interfund Transactions Totals		\$171,512.00	\$0.00	\$171,512.00	\$160,316.02	\$11,195.98	93%	\$532,606.41
EXPENSE TOTALS		\$5,667,661.00	\$0.00	\$5,667,661.00	\$993,993.57	\$4,673,667.43	18%	\$4,746,890.37
Fund 321 - Sewer Revenue Fund Totals								
REVENUE TOTALS		5,667,661.00	.00	5,667,661.00	2,269,196.84	3,398,464.16	40	4,333,193.79
EXPENSE TOTALS		5,667,661.00	.00	5,667,661.00	993,993.57	4,673,667.43	18	4,746,890.37
Fund 321 - Sewer Revenue Fund Totals		\$0.00	\$0.00	\$0.00	\$1,275,203.27	(\$1,275,203.27)		(\$413,696.58)
Fund 331 - Harbor Operating Fund								
REVENUE								
Department 1201 - NFWF Plan/Dev Grant								
3303	Fed Grant Other Govt Svc	.00	.00	.00	.00	.00	+++	22,500.00
Department 1201 - NFWF Plan/Dev Grant Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$22,500.00
Department 6510 - Harbor Department								
3437	Live Aboard Services	6,500.00	.00	6,500.00	4,483.66	2,016.34	69	6,746.52
3439	Other Harbor Services	17,000.00	.00	17,000.00	13,243.33	3,756.67	78	17,583.41

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
3440	Harbor Leases	1,544,355.00	.00	1,544,355.00	618,889.78	925,465.22	40	1,521,722.70
3441	North T-Pier Dockage	30,000.00	.00	30,000.00	21,724.96	8,275.04	72	38,221.40
3442	South T-Pier Dockage	45,000.00	.00	45,000.00	33,352.55	11,647.45	74	65,979.30
3443	Mooring Rental	87,000.00	.00	87,000.00	81,506.21	5,493.79	94	97,428.44
3444	Slip Rental	94,000.00	.00	94,000.00	69,556.25	24,443.75	74	90,803.12
3445	Slip Transient Sublease	35,000.00	.00	35,000.00	23,327.43	11,672.57	67	32,980.05
3447	Floating Dockage Rental	4,500.00	.00	4,500.00	1,380.33	3,119.67	31	4,382.00
3469	Special Events	500.00	.00	500.00	.00	500.00	0	.00
3499	Other Rev/Current Svc	1,000.00	.00	1,000.00	.00	1,000.00	0	1.06
3631	Penalties	.00	.00	.00	(55,256.86)	55,256.86	+++	38,032.49
3730	Rental Income	.00	.00	.00	3,360.00	(3,360.00)	+++	3,220.00
3905	Bad Debts Recovery	.00	.00	.00	.00	.00	+++	27.84
3913	Sale of Real Property	.00	.00	.00	.00	.00	+++	9,500.00
3919	Auctioned Property	5,000.00	.00	5,000.00	.00	5,000.00	0	.00
3960	Proceeds of Litigation	.00	.00	.00	108.28	(108.28)	+++	.00
3970	Donations	.00	.00	.00	.00	.00	+++	639.02
3990	Other Misc. Revenues	.00	.00	.00	194.10	(194.10)	+++	11,919.00
Department 6510 - Harbor Department Totals		\$1,869,855.00	\$0.00	\$1,869,855.00	\$815,870.02	\$1,053,984.98	44%	\$1,939,186.35
Department 6511 - Harbor Lifeguards								
3990	Other Misc. Revenues	.00	.00	.00	1,125.00	(1,125.00)	+++	.00
Department 6511 - Harbor Lifeguards Totals		\$0.00	\$0.00	\$0.00	\$1,125.00	(\$1,125.00)	+++	\$0.00
Department 8479 - Launch Ramp Parking								
3499	Other Rev/Current Svc	27,000.00	.00	27,000.00	17,059.00	9,941.00	63	30,962.00
Department 8479 - Launch Ramp Parking Totals		\$27,000.00	\$0.00	\$27,000.00	\$17,059.00	\$9,941.00	63%	\$30,962.00
REVENUE TOTALS		\$1,896,855.00	\$0.00	\$1,896,855.00	\$834,054.02	\$1,062,800.98	44%	\$1,992,648.35
EXPENSE								
Department 6510 - Harbor Department								
4110	Regular Pay	501,503.00	.00	501,503.00	230,617.49	270,885.51	46	491,959.59
4120	Overtime Pay	7,000.00	.00	7,000.00	3,564.93	3,435.07	51	8,310.28
4310	Part-Time Pay	90,000.00	.00	90,000.00	43,632.01	46,367.99	48	107,508.20
4515	Standby Pay	15,300.00	.00	15,300.00	7,104.00	8,196.00	46	14,527.00
4599	Other Pay	7,000.00	.00	7,000.00	3,261.65	3,738.35	47	8,629.16
4910	Employer Paid Benefits	351,551.00	.00	351,551.00	174,415.27	177,135.73	50	302,077.84
5105	First Aide Supplies	2,000.00	.00	2,000.00	.00	2,000.00	0	1,470.31
5108	Communication Supplies	4,000.00	.00	4,000.00	21.59	3,978.41	1	3,176.29
5109	Uniforms/Safety Equipment	5,000.00	.00	5,000.00	4,687.61	312.39	94	3,307.98
5110	Fuel Oil & Lubricants	24,000.00	.00	24,000.00	9,831.85	14,168.15	41	30,322.72
5111	Fire Hoses & Couplings	1,000.00	.00	1,000.00	.00	1,000.00	0	.00
5125	Repairs/Maint. Materials	500.00	.00	500.00	.00	500.00	0	453.60
5175	Computer Operating Supp.	2,000.00	.00	2,000.00	.00	2,000.00	0	645.87
5199	Misc. Operating Supplies	1,500.00	.00	1,500.00	453.67	1,046.33	30	941.97

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
5301	General Office Supplies	2,500.00	.00	2,500.00	1,057.08	1,442.92	42	2,721.07
5303	Books & Manuals	.00	.00	.00	.00	.00	+++	35.21
5304	Periodical/Subscriptions	200.00	.00	200.00	.00	200.00	0	107.55
5305	Forms Printing	2,000.00	.00	2,000.00	1,650.83	349.17	83	1,781.09
5501	Grounds Maint. Supplies	7,500.00	.00	7,500.00	3,898.42	3,601.58	52	8,600.47
5502	Building Maint. Supplies	5,000.00	.00	5,000.00	707.23	4,292.77	14	3,836.38
5503	Rolling Stock Supplies	.00	.00	.00	.00	.00	+++	126.82
5504	Machinery/Equip/Supplies	17,000.00	.00	17,000.00	11,426.05	5,573.95	67	24,465.04
5530	Small Tools	2,500.00	.00	2,500.00	222.40	2,277.60	9	2,308.48
6101	Legal Services	65,000.00	.00	65,000.00	43,164.05	21,835.95	66	61,054.02
6102	Legislative Analyst	8,400.00	.00	8,400.00	.00	8,400.00	0	8,400.00
6103	Financial Audits	15,000.00	.00	15,000.00	.00	15,000.00	0	.00
6105	Consulting Services	5,000.00	.00	5,000.00	.00	5,000.00	0	4,500.00
6106	Contractual Services	25,000.00	.00	25,000.00	2,541.00	22,459.00	10	17,818.03
6107	Promotion & Advertising	3,000.00	.00	3,000.00	5,098.12	(2,098.12)	170	26.85
6125	Professional Development	6,000.00	.00	6,000.00	3,434.26	2,565.74	57	6,509.57
6199	Other Professional Svc	5,500.00	.00	5,500.00	3,634.58	1,865.42	66	6,411.91
6201	Telephone	5,000.00	.00	5,000.00	4,238.20	761.80	85	9,362.25
6220	Postage	1,100.00	.00	1,100.00	1,443.62	(343.62)	131	1,279.48
6301	Electricity	15,000.00	.00	15,000.00	9,809.34	5,190.66	65	24,368.37
6302	Natural Gas	500.00	.00	500.00	304.98	195.02	61	745.77
6303	Water	20,000.00	.00	20,000.00	8,097.23	11,902.77	40	24,242.18
6305	Disposal	55,000.00	.00	55,000.00	24,959.27	30,040.73	45	53,298.21
6401	General Liability	52,685.00	.00	52,685.00	26,342.48	26,342.52	50	52,000.00
6411	Property Damage Ins.	25,245.00	.00	25,245.00	12,435.91	12,809.09	49	28,038.52
6472	Other Ins./Employee Bond	136.00	.00	136.00	68.02	67.98	50	134.00
6473	Vehicle Insurance	840.00	.00	840.00	434.90	405.10	52	610.00
6510	Meetings & Conferences	2,500.00	.00	2,500.00	1,724.33	775.67	69	8,937.29
6511	Mileage Reimbursement	500.00	.00	500.00	.00	500.00	0	.00
6519	Association Membership	2,600.00	.00	2,600.00	2,225.00	375.00	86	2,455.00
6601	Outside Equip. Repair/Mat	40,000.00	.00	40,000.00	36,084.80	3,915.20	90	30,518.31
6602	Outside Structural Repair	5,000.00	.00	5,000.00	844.50	4,155.50	17	788.80
6603	Outside Ground Repair	1,500.00	.00	1,500.00	.00	1,500.00	0	2,389.71
6604	Outside Vehicle Repair/Maint	700.00	.00	700.00	576.06	123.94	82	191.48
6640	Maintenance Contracts	1,500.00	.00	1,500.00	834.00	666.00	56	1,288.00
6710	Notices & Publications	500.00	.00	500.00	736.10	(236.10)	147	600.15
6720	Medical Examinations	.00	.00	.00	.00	.00	+++	2,160.00
6741	Misc. Bank Charges	4,000.00	.00	4,000.00	2,921.22	1,078.78	73	3,501.71
6750	Business Equipment Rental	1,500.00	.00	1,500.00	658.51	841.49	44	2,822.12
6810	Equipment Rental	700.00	.00	700.00	1,258.48	(558.48)	180	761.40
8110	Interest Expense	35,760.00	.00	35,760.00	35,759.95	.05	100	40,027.37

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
8130	Principal Repayment	99,099.00	.00	99,099.00	99,099.05	(.05)	100	.00
8730	Cap. Asset Depreciation	.00	.00	.00	.00	.00	+++	202,218.68
8750	Bad Debts Written Off	.00	.00	.00	9,193.02	(9,193.02)	+++	50,666.27
Department 6510 - Harbor Department Totals		\$1,553,319.00	\$0.00	\$1,553,319.00	\$834,473.06	\$718,845.94	54%	\$1,665,438.37
Department 6511 - Harbor Lifeguards								
4120	Overtime Pay	300.00	.00	300.00	225.75	74.25	75	.00
4310	Part-Time Pay	35,000.00	.00	35,000.00	25,394.10	9,605.90	73	31,385.95
4910	Employer Paid Benefits	6,580.00	.00	6,580.00	4,968.83	1,611.17	76	6,106.75
5105	First Aide Supplies	500.00	.00	500.00	155.52	344.48	31	.00
5109	Uniforms/Safety Equipment	3,000.00	.00	3,000.00	1,554.77	1,445.23	52	5,418.57
5199	Misc. Operating Supplies	500.00	.00	500.00	113.47	386.53	23	638.73
6106	Contractual Services	.00	.00	.00	.00	.00	+++	25.00
Department 6511 - Harbor Lifeguards Totals		\$45,880.00	\$0.00	\$45,880.00	\$32,412.44	\$13,467.56	71%	\$43,575.00
Department 7710 - Interfund Transactions								
8410	Intrafund Expense Trans.	10,470.00	.00	10,470.00	.00	10,470.00	0	141,632.45
8501	Transfers Out	283,986.00	.00	283,986.00	145,492.98	138,493.02	51	281,986.00
Department 7710 - Interfund Transactions Totals		\$294,456.00	\$0.00	\$294,456.00	\$145,492.98	\$148,963.02	49%	\$423,618.45
Department 8479 - Launch Ramp Parking								
5501	Grounds Maint. Supplies	500.00	.00	500.00	.00	500.00	0	100.38
5504	Machinery/Equip/Supplies	500.00	.00	500.00	.00	500.00	0	.00
6106	Contractual Services	2,000.00	.00	2,000.00	525.00	1,475.00	26	2,001.00
6300	Utilities	200.00	.00	200.00	80.08	119.92	40	180.18
6640	Maintenance Contracts	.00	.00	.00	1,100.00	(1,100.00)	+++	.00
6741	Misc. Bank Charges	.00	.00	.00	497.95	(497.95)	+++	756.06
Department 8479 - Launch Ramp Parking Totals		\$3,200.00	\$0.00	\$3,200.00	\$2,203.03	\$996.97	69%	\$3,037.62
EXPENSE TOTALS		\$1,896,855.00	\$0.00	\$1,896,855.00	\$1,014,581.51	\$882,273.49	53%	\$2,135,669.44
Fund 331 - Harbor Operating Fund Totals								
REVENUE TOTALS		1,896,855.00	.00	1,896,855.00	834,054.02	1,062,800.98	44	1,992,648.35
EXPENSE TOTALS		1,896,855.00	.00	1,896,855.00	1,014,581.51	882,273.49	53	2,135,669.44
Fund 331 - Harbor Operating Fund Totals		\$0.00	\$0.00	\$0.00	(\$180,527.49)	\$180,527.49		(\$143,021.09)
Fund 430 - Risk Management								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710	Interest Income	5,000.00	.00	5,000.00	25.85	4,974.15	1	9,980.00
Department 1111 - Undistributed/Non-Dept. Totals		\$5,000.00	\$0.00	\$5,000.00	\$25.85	\$4,974.15	1%	\$9,980.00
Department 4310 - Health & Dental Ins.								
3922	Refunds/Adj/Restitution	.00	.00	.00	.00	.00	+++	2,842.77
Department 4310 - Health & Dental Ins. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$2,842.77
Department 4312 - Worker's Comp Insurance								
3916	Chgs To Other Departments	720,096.00	.00	720,096.00	.00	720,096.00	0	745,619.50

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Department	4312 - Worker's Comp Insurance Totals	\$720,096.00	\$0.00	\$720,096.00	\$0.00	\$720,096.00	0%	\$745,619.50
Department	4314 - Unemployment Reserve							
3916	Chgs To Other Departments	40,080.00	.00	40,080.00	.00	40,080.00	0	73,482.31
Department	4314 - Unemployment Reserve Totals	\$40,080.00	\$0.00	\$40,080.00	\$0.00	\$40,080.00	0%	\$73,482.31
Department	4316 - Liability Insurance							
3909	Special Event Insurance	.00	.00	.00	(179.45)	179.45	+++	10,707.35
3916	Chgs To Other Departments	497,479.00	.00	497,479.00	148,739.46	348,739.54	30	293,607.00
Department	4316 - Liability Insurance Totals	\$497,479.00	\$0.00	\$497,479.00	\$148,560.01	\$348,918.99	30%	\$304,314.35
Department	4317 - Other Insurance							
3916	Chgs To Other Departments	1,740.00	.00	1,740.00	12,522.10	(10,782.10)	720	28,574.52
Department	4317 - Other Insurance Totals	\$1,740.00	\$0.00	\$1,740.00	\$12,522.10	(\$10,782.10)	720%	\$28,574.52
Department	4318 - Property Damage/Fire Ins							
3916	Chgs To Other Departments	43,080.00	.00	43,080.00	102,344.96	(59,264.96)	238	216,525.04
Department	4318 - Property Damage/Fire Ins Totals	\$43,080.00	\$0.00	\$43,080.00	\$102,344.96	(\$59,264.96)	238%	\$216,525.04
Department	4320 - Vehicle Insurance							
3916	Chgs To Other Departments	15,394.00	.00	15,394.00	8,818.80	6,575.20	57	11,661.00
Department	4320 - Vehicle Insurance Totals	\$15,394.00	\$0.00	\$15,394.00	\$8,818.80	\$6,575.20	57%	\$11,661.00
REVENUE TOTALS		\$1,322,869.00	\$0.00	\$1,322,869.00	\$272,271.72	\$1,050,597.28	21%	\$1,392,999.49
EXPENSE								
Department	1111 - Undistributed/Non-Dept.							
5201	Other Expense	.00	.00	.00	998,643.00	(998,643.00)	+++	8,000.00
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(135.00)
Department	1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$998,643.00	(\$998,643.00)	+++	\$7,865.00
Department	4301 - Administrative Services							
4110	Regular Pay	26,623.00	.00	26,623.00	7,339.12	19,283.88	28	.00
4599	Other Pay	14,606.00	.00	14,606.00	256.80	14,349.20	2	.00
4910	Employer Paid Benefits	.00	.00	.00	2,591.94	(2,591.94)	+++	.00
5199	Misc. Operating Supplies	500.00	.00	500.00	.00	500.00	0	.00
6101	Legal Services	.00	.00	.00	.00	.00	+++	29,396.89
6513	Meals & Lodging	650.00	.00	650.00	.00	650.00	0	473.64
6514	Travel Expense	.00	.00	.00	.00	.00	+++	44.77
Department	4301 - Administrative Services Totals	\$42,379.00	\$0.00	\$42,379.00	\$10,187.86	\$32,191.14	24%	\$29,915.30
Department	4312 - Worker's Comp Insurance							
6451	Worker's Comp. Insurance	613,167.00	.00	613,167.00	385,480.00	227,687.00	63	580,778.00
Department	4312 - Worker's Comp Insurance Totals	\$613,167.00	\$0.00	\$613,167.00	\$385,480.00	\$227,687.00	63%	\$580,778.00
Department	4314 - Unemployment Reserve							
6461	Unemployment Insurance	25,000.00	.00	25,000.00	8,029.00	16,971.00	32	4,075.00
Department	4314 - Unemployment Reserve Totals	\$25,000.00	\$0.00	\$25,000.00	\$8,029.00	\$16,971.00	32%	\$4,075.00
Department	4316 - Liability Insurance							
6401	General Liability	549,267.00	.00	549,267.00	447,405.00	101,862.00	81	439,777.00
6421	Boiler Insurance	.00	.00	.00	3,815.00	(3,815.00)	+++	3,911.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6472	Other Ins./Employee Bond	.00	.00	.00	662.24	(662.24)	+++	6,266.62
6499	Earthquake & Flood Insurance	200,000.00	.00	200,000.00	185,391.00	14,609.00	93	202,969.00
	Department 4316 - Liability Insurance Totals	\$749,267.00	\$0.00	\$749,267.00	\$637,273.24	\$111,993.76	85%	\$652,923.62
	Department 4317 - Other Insurance							
6472	Other Ins./Employee Bond	1,740.00	.00	1,740.00	1,772.00	(32.00)	102	1,772.00
6499	Earthquake & Flood Insurance	.00	.00	.00	11,707.00	(11,707.00)	+++	26,887.50
	Department 4317 - Other Insurance Totals	\$1,740.00	\$0.00	\$1,740.00	\$13,479.00	(\$11,739.00)	775%	\$28,659.50
	Department 4318 - Property Damage/Fire Ins							
6411	Property Damage Ins.	43,080.00	.00	43,080.00	20,670.00	22,410.00	48	24,229.40
6603	Outside Ground Repair	.00	.00	.00	332.95	(332.95)	+++	15,000.00
	Department 4318 - Property Damage/Fire Ins Totals	\$43,080.00	\$0.00	\$43,080.00	\$21,002.95	\$22,077.05	49%	\$39,229.40
	Department 4320 - Vehicle Insurance							
6473	Vehicle Insurance	15,394.00	.00	15,394.00	17,638.00	(2,244.00)	115	15,388.00
	Department 4320 - Vehicle Insurance Totals	\$15,394.00	\$0.00	\$15,394.00	\$17,638.00	(\$2,244.00)	115%	\$15,388.00
	Department 4330 - ADA Services							
6106	Contractual Services	.00	.00	.00	1,977.89	(1,977.89)	+++	3,334.13
	Department 4330 - ADA Services Totals	\$0.00	\$0.00	\$0.00	\$1,977.89	(\$1,977.89)	+++	\$3,334.13
	Department 7710 - Interfund Transactions							
8501	Transfers Out	997,790.00	.00	997,790.00	.00	997,790.00	0	265,896.00
	Department 7710 - Interfund Transactions Totals	\$997,790.00	\$0.00	\$997,790.00	\$0.00	\$997,790.00	0%	\$265,896.00
	EXPENSE TOTALS	\$2,487,817.00	\$0.00	\$2,487,817.00	\$2,093,710.94	\$394,106.06	84%	\$1,628,063.95
	Fund 430 - Risk Management Totals							
	REVENUE TOTALS	1,322,869.00	.00	1,322,869.00	272,271.72	1,050,597.28	21	1,392,999.49
	EXPENSE TOTALS	2,487,817.00	.00	2,487,817.00	2,093,710.94	394,106.06	84	1,628,063.95
	Fund 430 - Risk Management Totals	(\$1,164,948.00)	\$0.00	(\$1,164,948.00)	(\$1,821,439.22)	\$656,491.22		(\$235,064.46)
	Fund 450 - Information Technology Fund							
	REVENUE							
	Department 3520 - Information Technology							
3499	Other Rev/Current Svc	.00	2,000.00	2,000.00	.00	2,000.00	0	.00
	Department 3520 - Information Technology Totals	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	0%	\$0.00
	Department 7710 - Interfund Transactions							
3801	Transfers In	.00	328,989.00	328,989.00	330,989.00	(2,000.00)	101	.00
	Department 7710 - Interfund Transactions Totals	\$0.00	\$328,989.00	\$328,989.00	\$330,989.00	(\$2,000.00)	101%	\$0.00
	REVENUE TOTALS	\$0.00	\$330,989.00	\$330,989.00	\$330,989.00	\$0.00	100%	\$0.00
	EXPENSE							
	Department 3520 - Information Technology							
4110	Regular Pay	.00	87,971.00	87,971.00	42,217.05	45,753.95	48	.00
4599	Other Pay	.00	.00	.00	4,400.25	(4,400.25)	+++	.00
4910	Employer Paid Benefits	.00	39,445.00	39,445.00	20,538.30	18,906.70	52	.00
4999	Labor Costs Applied	.00	5,000.00	5,000.00	.00	5,000.00	0	.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
5175	Computer Operating Supp.	.00	.00	.00	757.77	(757.77)	+++	.00
5201	Other Expense	.00	.00	.00	320.00	(320.00)	+++	.00
6105	Consulting Services	.00	8,000.00	8,000.00	2,983.80	5,016.20	37	.00
6106	Contractual Services	.00	20,000.00	20,000.00	7,155.88	12,844.12	36	.00
6300	Utilities	.00	1,000.00	1,000.00	312.39	687.61	31	.00
6472	Other Ins./Employee Bond	.00	17.00	17.00	.00	17.00	0	.00
6473	Vehicle Insurance	.00	168.00	168.00	.00	168.00	0	.00
6513	Meals & Lodging	.00	200.00	200.00	.00	200.00	0	.00
6640	Maintenance Contracts	.00	20,058.00	20,058.00	33,010.58	(12,952.58)	165	.00
8711	Non Capital Asset Expense	.00	.00	.00	9,326.59	(9,326.59)	+++	.00
9000	Reserved for Equip. Repl	.00	36,500.00	36,500.00	3,556.94	32,943.06	10	.00
Department 3520 - Information Technology Totals		\$0.00	\$218,359.00	\$218,359.00	\$124,579.55	\$93,779.45	57%	\$0.00
Department 7710 - Interfund Transactions								
8501	Transfers Out	.00	19,244.00	19,244.00	.00	19,244.00	0	.00
Department 7710 - Interfund Transactions Totals		\$0.00	\$19,244.00	\$19,244.00	\$0.00	\$19,244.00	0%	\$0.00
EXPENSE TOTALS		\$0.00	\$237,603.00	\$237,603.00	\$124,579.55	\$113,023.45	52%	\$0.00
Fund 450 - Information Technology Fund Totals								
REVENUE TOTALS		.00	330,989.00	330,989.00	330,989.00	.00	100	.00
EXPENSE TOTALS		.00	237,603.00	237,603.00	124,579.55	113,023.45	52	.00
Fund 450 - Information Technology Fund Totals		\$0.00	\$93,386.00	\$93,386.00	\$206,409.45	(\$113,023.45)		\$0.00
Fund 460 - Capital Accumulation Fund								
REVENUE								
Department 7710 - Interfund Transactions								
3801	Transfers In	.00	.00	.00	100,000.00	(100,000.00)	+++	.00
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$100,000.00	(\$100,000.00)	+++	\$0.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$100,000.00	(\$100,000.00)	+++	\$0.00
Fund 460 - Capital Accumulation Fund Totals								
REVENUE TOTALS		.00	.00	.00	100,000.00	(100,000.00)	+++	.00
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	.00
Fund 460 - Capital Accumulation Fund Totals		\$0.00	\$0.00	\$0.00	\$100,000.00	(\$100,000.00)		\$0.00
Fund 470 - Projects Accumulation Fund								
REVENUE								
Department 7710 - Interfund Transactions								
3801	Transfers In	.00	.00	.00	200,000.00	(200,000.00)	+++	.00
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$200,000.00	(\$200,000.00)	+++	\$0.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$200,000.00	(\$200,000.00)	+++	\$0.00
EXPENSE								
Department 4450 - Projects Accumulation ISF								
5199	Misc. Operating Supplies	.00	.00	.00	5,997.54	(5,997.54)	+++	.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6602	Outside Structural Repair	.00	.00	.00	6,213.00	(6,213.00)	+++	.00
	Department 4450 - Projects Accumulation ISF Totals	\$0.00	\$0.00	\$0.00	\$12,210.54	(\$12,210.54)	+++	\$0.00
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$12,210.54	(\$12,210.54)	+++	\$0.00
Fund 470 - Projects Accumulation Fund Totals								
	REVENUE TOTALS	.00	.00	.00	200,000.00	(200,000.00)	+++	.00
	EXPENSE TOTALS	.00	.00	.00	12,210.54	(12,210.54)	+++	.00
	Fund 470 - Projects Accumulation Fund Totals	\$0.00	\$0.00	\$0.00	\$187,789.46	(\$187,789.46)		\$0.00
Fund 500 - Assessment Districts								
	REVENUE							
	Department 6162 - North Point Park							
3018	Property Tax Spec. Assess	5,645.00	.00	5,645.00	2,822.50	2,822.50	50	5,645.00
	Department 6162 - North Point Park Totals	\$5,645.00	\$0.00	\$5,645.00	\$2,822.50	\$2,822.50	50%	\$5,645.00
	Department 6163 - Loperena Storm Drain No 1							
3018	Property Tax Spec. Assess	2,832.00	.00	2,832.00	1,814.64	1,017.36	64	2,832.48
	Department 6163 - Loperena Storm Drain No 1 Totals	\$2,832.00	\$0.00	\$2,832.00	\$1,814.64	\$1,017.36	64%	\$2,832.48
	Department 6167 - Cloisters Park							
3018	Property Tax Spec. Assess	.00	.00	.00	.00	.00	+++	621.60
	Department 6167 - Cloisters Park Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$621.60
	REVENUE TOTALS	\$8,477.00	\$0.00	\$8,477.00	\$4,637.14	\$3,839.86	55%	\$9,099.08
	EXPENSE							
	Department 6162 - North Point Park							
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++	53.29
4999	Labor Costs Applied	.00	.00	.00	.00	.00	+++	174.28
5501	Grounds Maint. Supplies	2,200.00	.00	2,200.00	.00	2,200.00	0	.00
6300	Utilities	.00	.00	.00	946.59	(946.59)	+++	2,338.44
6710	Notices & Publications	.00	.00	.00	.00	.00	+++	293.80
	Department 6162 - North Point Park Totals	\$2,200.00	\$0.00	\$2,200.00	\$946.59	\$1,253.41	43%	\$2,859.81
	Department 6163 - Loperena Storm Drain No 1							
6199	Other Professional Svc	5,000.00	.00	5,000.00	.00	5,000.00	0	.00
	Department 6163 - Loperena Storm Drain No 1 Totals	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00	0%	\$0.00
	Department 6167 - Cloisters Park							
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++	52.27
4999	Labor Costs Applied	.00	.00	.00	.00	.00	+++	82.12
6300	Utilities	.00	.00	.00	.00	.00	+++	4,555.98
	Department 6167 - Cloisters Park Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$4,690.37
	EXPENSE TOTALS	\$7,200.00	\$0.00	\$7,200.00	\$946.59	\$6,253.41	13%	\$7,550.18
Fund 500 - Assessment Districts Totals								
	REVENUE TOTALS	8,477.00	.00	8,477.00	4,637.14	3,839.86	55	9,099.08
	EXPENSE TOTALS	7,200.00	.00	7,200.00	946.59	6,253.41	13	7,550.18

Budget Performance Report

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 500 - Assessment Districts Totals		\$1,277.00	\$0.00	\$1,277.00	\$3,690.55	(\$2,413.55)		\$1,548.90
Fund 512 - Other Post Employment Benefits								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710 Interest Income		.00	.00	.00	.00	.00	+++	6,766.80
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$6,766.80
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$6,766.80
Fund 512 - Other Post Employment Benefits Totals								
REVENUE TOTALS		.00	.00	.00	.00	.00	+++	6,766.80
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	.00
Fund 512 - Other Post Employment Benefits Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$6,766.80
Fund 570 - Cloisters Park Maint AD								
REVENUE								
Department 6167 - Cloisters Park								
3018 Property Tax Spec. Assess		148,944.00	.00	148,944.00	88,768.80	60,175.20	60	148,322.40
Department 6167 - Cloisters Park Totals		\$148,944.00	\$0.00	\$148,944.00	\$88,768.80	\$60,175.20	60%	\$148,322.40
Department 7710 - Interfund Transactions								
3801 Transfers In		.00	.00	.00	.00	.00	+++	5.00
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$5.00
REVENUE TOTALS		\$148,944.00	\$0.00	\$148,944.00	\$88,768.80	\$60,175.20	60%	\$148,327.40
EXPENSE								
Department 6167 - Cloisters Park								
4910 Employer Paid Benefits		.00	.00	.00	599.64	(599.64)	+++	1,452.70
4999 Labor Costs Applied		2,500.00	.00	2,500.00	2,157.75	342.25	86	3,199.02
5199 Misc. Operating Supplies		1,000.00	.00	1,000.00	3,706.33	(2,706.33)	371	21.83
5501 Grounds Maint. Supplies		2,000.00	.00	2,000.00	897.80	1,102.20	45	1,763.08
5502 Building Maint. Supplies		.00	.00	.00	.00	.00	+++	3,309.12
6104 Engineering Services		10,000.00	.00	10,000.00	.00	10,000.00	0	.00
6106 Contractual Services		99,000.00	.00	99,000.00	42,310.00	56,690.00	43	95,575.26
6199 Other Professional Svc		.00	.00	.00	760.00	(760.00)	+++	6.43
6300 Utilities		30,000.00	.00	30,000.00	12,094.97	17,905.03	40	16,793.61
6710 Notices & Publications		.00	.00	.00	.00	.00	+++	298.32
Department 6167 - Cloisters Park Totals		\$144,500.00	\$0.00	\$144,500.00	\$62,526.49	\$81,973.51	43%	\$122,419.37
Department 7710 - Interfund Transactions								
8501 Transfers Out		.00	.00	.00	.00	.00	+++	35,721.19
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$35,721.19
EXPENSE TOTALS		\$144,500.00	\$0.00	\$144,500.00	\$62,526.49	\$81,973.51	43%	\$158,140.56
Fund 570 - Cloisters Park Maint AD Totals								
REVENUE TOTALS		148,944.00	.00	148,944.00	88,768.80	60,175.20	60	148,327.40

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
EXPENSE TOTALS		144,500.00	.00	144,500.00	62,526.49	81,973.51	43	158,140.56
Fund 570 - Cloisters Park Maint AD Totals		\$4,444.00	\$0.00	\$4,444.00	\$26,242.31	(\$21,798.31)		(\$9,813.16)
Fund 575 - Cloisters Park Accumulation								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710	Interest Income	.00	.00	.00	.00	.00	+++	543.00
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$543.00
Department 7710 - Interfund Transactions								
3801	Transfers In	.00	.00	.00	.00	.00	+++	35,721.19
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$35,721.19
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$36,264.19
EXPENSE								
Department 1111 - Undistributed/Non-Dept.								
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	6.00
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$6.00
Department 7710 - Interfund Transactions								
8501	Transfers Out	.00	.00	.00	.00	.00	+++	5.00
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$5.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$11.00
Fund 575 - Cloisters Park Accumulation Totals								
REVENUE TOTALS		.00	.00	.00	.00	.00	+++	36,264.19
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	11.00
Fund 575 - Cloisters Park Accumulation Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$36,253.19
Fund 599 - MB/CS Waste Water Fund								
REVENUE								
Department 5255 - Wastewater Treatment								
3499	Other Rev/Current Svc	4,935,063.00	.00	4,935,063.00	458,940.16	4,476,122.84	9	3,271,709.64
Department 5255 - Wastewater Treatment Totals		\$4,935,063.00	\$0.00	\$4,935,063.00	\$458,940.16	\$4,476,122.84	9%	\$3,271,709.64
Department 7710 - Interfund Transactions								
3802	Intrafund Revenue Trans.	.00	.00	.00	.00	.00	+++	1,130,002.33
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,130,002.33
REVENUE TOTALS		\$4,935,063.00	\$0.00	\$4,935,063.00	\$458,940.16	\$4,476,122.84	9%	\$4,401,711.97
EXPENSE								
Department 5255 - Wastewater Treatment								
4110	Regular Pay	532,618.00	.00	532,618.00	239,267.85	293,350.15	45	496,849.51
4120	Overtime Pay	15,000.00	.00	15,000.00	11,559.42	3,440.58	77	21,626.47
4310	Part-Time Pay	.00	.00	.00	3,140.00	(3,140.00)	+++	.00
4515	Standby Pay	15,528.00	.00	15,528.00	7,290.00	8,238.00	47	14,534.00
4599	Other Pay	1,000.00	.00	1,000.00	1,751.06	(751.06)	175	3,862.50
4910	Employer Paid Benefits	307,636.00	.00	307,636.00	144,453.55	163,182.45	47	281,302.79

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
4999	Labor Costs Applied	.00	.00	.00	1,200.81	(1,200.81)	+++	3,651.58
5101	Janitorial Supplies	1,500.00	.00	1,500.00	966.04	533.96	64	1,763.41
5105	First Aide Supplies	500.00	.00	500.00	113.20	386.80	23	335.52
5108	Communication Supplies	1,500.00	.00	1,500.00	.00	1,500.00	0	1,673.20
5109	Uniforms/Safety Equipment	12,000.00	.00	12,000.00	11,206.32	793.68	93	14,673.08
5110	Fuel Oil & Lubricants	5,000.00	.00	5,000.00	1,134.00	3,866.00	23	5,198.99
5112	Lab Supplies	17,500.00	.00	17,500.00	7,529.34	9,970.66	43	31,942.38
5120	Chemical Supplies	130,000.00	.00	130,000.00	58,365.02	71,634.98	45	122,628.97
5125	Repairs/Maint. Materials	1,500.00	.00	1,500.00	225.55	1,274.45	15	237.51
5175	Computer Operating Supp.	2,500.00	.00	2,500.00	.00	2,500.00	0	2,333.64
5199	Misc. Operating Supplies	1,500.00	.00	1,500.00	2,274.22	(774.22)	152	1,843.42
5301	General Office Supplies	2,500.00	.00	2,500.00	195.78	2,304.22	8	812.98
5303	Books & Manuals	100.00	.00	100.00	.00	100.00	0	.00
5501	Grounds Maint. Supplies	2,500.00	.00	2,500.00	1,336.00	1,164.00	53	.00
5502	Building Maint. Supplies	30,000.00	.00	30,000.00	1,045.88	28,954.12	3	1,383.96
5504	Machinery/Equip/Supplies	135,000.00	.00	135,000.00	66,585.97	68,414.03	49	190,550.51
5530	Small Tools	.00	.00	.00	421.20	(421.20)	+++	1,935.97
6103	Financial Audits	6,000.00	.00	6,000.00	.00	6,000.00	0	5,900.00
6104	Engineering Services	50,000.00	.00	50,000.00	.00	50,000.00	0	.00
6105	Consulting Services	25,000.00	.00	25,000.00	78.00	24,922.00	0	.00
6106	Contractual Services	221,000.00	.00	221,000.00	.00	221,000.00	0	215,172.85
6125	Professional Development	2,500.00	.00	2,500.00	300.00	2,200.00	12	1,920.00
6161	Licenses & Permits	6,000.00	.00	6,000.00	.00	6,000.00	0	.00
6162	Mandated Fees/Inspections	39,000.00	.00	39,000.00	15,183.00	23,817.00	39	23,290.00
6199	Other Professional Svc	9,600.00	.00	9,600.00	4,830.20	4,769.80	50	8,374.92
6201	Telephone	2,000.00	.00	2,000.00	1,544.74	455.26	77	3,292.32
6220	Postage	.00	.00	.00	7.43	(7.43)	+++	3.84
6300	Utilities	1,000.00	.00	1,000.00	31.26	968.74	3	705.88
6301	Electricity	130,000.00	.00	130,000.00	65,044.73	64,955.27	50	142,581.18
6302	Natural Gas	5,000.00	.00	5,000.00	2,297.05	2,702.95	46	6,128.23
6303	Water	7,500.00	.00	7,500.00	3,256.78	4,243.22	43	4,270.47
6305	Disposal	.00	.00	.00	352.20	(352.20)	+++	850.08
6307	Disposal of Sludge	15,000.00	.00	15,000.00	18,764.58	(3,764.58)	125	14,374.36
6399	Other Utilities	12,000.00	.00	12,000.00	5,314.33	6,685.67	44	17,448.62
6401	General Liability	51,685.00	.00	51,685.00	25,842.52	25,842.48	50	51,272.00
6411	Property Damage Ins.	1,425.00	.00	1,425.00	833.06	591.94	58	1,151.00
6421	Boiler Insurance	136.00	.00	136.00	.00	136.00	0	.00
6472	Other Ins./Employee Bond	335.00	.00	335.00	68.02	266.98	20	134.00
6473	Vehicle Insurance	171,000.00	.00	171,000.00	173.94	170,826.06	0	244.00
6499	Earthquake & Flood Insurance	.00	.00	.00	78,729.98	(78,729.98)	+++	172,705.80
6502	Shipping & Moving	2,500.00	.00	2,500.00	599.31	1,900.69	24	788.38

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6510	Meetings & Conferences	.00	.00	.00	.00	.00	+++	495.00
6511	Mileage Reimbursement	500.00	.00	500.00	357.45	142.55	71	514.22
6514	Travel Expense	1,500.00	.00	1,500.00	.00	1,500.00	0	.00
6519	Association Membership	500.00	.00	500.00	.00	500.00	0	.00
6601	Outside Equip. Repair/Mat	200,000.00	.00	200,000.00	15,708.42	184,291.58	8	89,868.82
6602	Outside Structural Repair	20,000.00	.00	20,000.00	6,175.24	13,824.76	31	892.73
6603	Outside Ground Repair	.00	.00	.00	.00	.00	+++	1,929.36
6604	Outside Vehicle Repair/Maint	5,000.00	.00	5,000.00	4,738.64	261.36	95	7,007.74
6640	Maintenance Contracts	.00	.00	.00	45.00	(45.00)	+++	.00
6710	Notices & Publications	.00	.00	.00	.00	.00	+++	205.56
6810	Equipment Rental	2,500.00	.00	2,500.00	922.52	1,577.48	37	1,829.43
7102	Buildings & Structures	465,000.00	.00	465,000.00	.00	465,000.00	0	.00
8711	Non Capital Asset Expense	.00	.00	.00	.00	.00	+++	1,111,823.37
8721	Payment To Other Agency	32,000.00	.00	32,000.00	.00	32,000.00	0	9,853.62
8730	Cap. Asset Depreciation	.00	.00	.00	.00	.00	+++	373,251.18
Department 5255 - Wastewater Treatment Totals		\$2,701,063.00	\$0.00	\$2,701,063.00	\$811,259.61	\$1,889,803.39	30%	\$3,467,419.35
Department 7710 - Interfund Transactions								
8410	Intrafund Expense Trans.	.00	.00	.00	56,722.01	(56,722.01)	+++	1,124,047.03
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$56,722.01	(\$56,722.01)	+++	\$1,124,047.03
Department 8312 - WWTP Relocation & Trmt Altern								
4910	Employer Paid Benefits	.00	.00	.00	6,117.38	(6,117.38)	+++	20,031.02
4999	Labor Costs Applied	.00	.00	.00	26,496.05	(26,496.05)	+++	56,151.82
5199	Misc. Operating Supplies	.00	.00	.00	43,041.50	(43,041.50)	+++	649.67
6105	Consulting Services	.00	.00	.00	615,066.43	(615,066.43)	+++	244,577.81
8950	Construction In Progress	.00	.00	.00	.00	.00	+++	(321,410.32)
8999	Capital Project Budget	2,234,000.00	.00	2,234,000.00	.00	2,234,000.00	0	.00
Department 8312 - WWTP Relocation & Trmt Altern To		\$2,234,000.00	\$0.00	\$2,234,000.00	\$690,721.36	\$1,543,278.64	31%	\$0.00
EXPENSE TOTALS		\$4,935,063.00	\$0.00	\$4,935,063.00	\$1,558,702.98	\$3,376,360.02	32%	\$4,591,466.38
Fund 599 - MB/CS Waste Water Fund Totals								
REVENUE TOTALS		4,935,063.00	.00	4,935,063.00	458,940.16	4,476,122.84	9	4,401,711.97
EXPENSE TOTALS		4,935,063.00	.00	4,935,063.00	1,558,702.98	3,376,360.02	32	4,591,466.38
Fund 599 - MB/CS Waste Water Fund Totals		\$0.00	\$0.00	\$0.00	(\$1,099,762.82)	\$1,099,762.82		(\$189,754.41)
Fund 900 - Governmental Impact Fees								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710	Interest Income	.00	.00	.00	.00	.00	+++	3,844.00
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$3,844.00
Department 3110 - City Manager's Office								
3950	Impact Fees	40,000.00	.00	40,000.00	50,701.27	(10,701.27)	127	49,417.36
Department 3110 - City Manager's Office Totals		\$40,000.00	\$0.00	\$40,000.00	\$50,701.27	(\$10,701.27)	127%	\$49,417.36

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Department 4110 - Police Department								
3950	Impact Fees	12,000.00	.00	12,000.00	12,028.53	(28.53)	100	15,279.42
Department 4110 - Police Department Totals		\$12,000.00	\$0.00	\$12,000.00	\$12,028.53	(\$28.53)	100%	\$15,279.42
Department 4210 - Fire Department								
3950	Impact Fees	14,000.00	.00	14,000.00	13,231.39	768.61	95	16,807.34
Department 4210 - Fire Department Totals		\$14,000.00	\$0.00	\$14,000.00	\$13,231.39	\$768.61	95%	\$16,807.34
Department 5230 - Street Maintenance								
3950	Impact Fees	60,000.00	.00	60,000.00	55,331.24	4,668.76	92	70,328.40
Department 5230 - Street Maintenance Totals		\$60,000.00	\$0.00	\$60,000.00	\$55,331.24	\$4,668.76	92%	\$70,328.40
Department 5235 - Storm Drain/Creek Maint.								
3950	Impact Fees	2,500.00	.00	2,500.00	2,405.68	94.32	96	3,188.85
Department 5235 - Storm Drain/Creek Maint. Totals		\$2,500.00	\$0.00	\$2,500.00	\$2,405.68	\$94.32	96%	\$3,188.85
Department 6160 - R & P Parks Division								
3950	Impact Fees	33,000.00	.00	33,000.00	30,152.40	2,847.60	91	40,305.27
Department 6160 - R & P Parks Division Totals		\$33,000.00	\$0.00	\$33,000.00	\$30,152.40	\$2,847.60	91%	\$40,305.27
REVENUE TOTALS		\$161,500.00	\$0.00	\$161,500.00	\$163,850.51	(\$2,350.51)	101%	\$199,170.64
EXPENSE								
Department 1111 - Undistributed/Non-Dept.								
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(51.00)
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$51.00)
Department 7710 - Interfund Transactions								
8501	Transfers Out	.00	.00	.00	.00	.00	+++	534,589.51
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$534,589.51
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$534,538.51
Fund 900 - Governmental Impact Fees Totals								
REVENUE TOTALS		161,500.00	.00	161,500.00	163,850.51	(2,350.51)	101	199,170.64
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	534,538.51
Fund 900 - Governmental Impact Fees Totals		\$161,500.00	\$0.00	\$161,500.00	\$163,850.51	(\$2,350.51)		(\$335,367.87)
Fund 904 - Park Fee Fund								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710	Interest Income	.00	.00	.00	.00	.00	+++	422.00
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$422.00
Department 6160 - R & P Parks Division								
3431	Parks In-Lieu	.00	.00	.00	.00	.00	+++	17,282.00
3990	Other Misc. Revenues	.00	.00	.00	.00	.00	+++	2,000.00
Department 6160 - R & P Parks Division Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$19,282.00
REVENUE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$19,704.00
EXPENSE								
Department 1111 - Undistributed/Non-Dept.								

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(9.00)
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$9.00)
	Department 6160 - R & P Parks Division							
5501	Grounds Maint. Supplies	.00	.00	.00	453.60	(453.60)	+++	.00
6106	Contractual Services	.00	.00	.00	.00	.00	+++	4,680.00
	Department 6160 - R & P Parks Division Totals	\$0.00	\$0.00	\$0.00	\$453.60	(\$453.60)	+++	\$4,680.00
	Department 7710 - Interfund Transactions							
8501	Transfers Out	.00	.00	.00	.00	.00	+++	90,659.93
	Department 7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$90,659.93
	EXPENSE TOTALS	\$0.00	\$0.00	\$0.00	\$453.60	(\$453.60)	+++	\$95,330.93
	Fund 904 - Park Fee Fund Totals							
	REVENUE TOTALS	.00	.00	.00	.00	.00	+++	19,704.00
	EXPENSE TOTALS	.00	.00	.00	453.60	(453.60)	+++	95,330.93
	Fund 904 - Park Fee Fund Totals	\$0.00	\$0.00	\$0.00	(\$453.60)	\$453.60		(\$75,626.93)
	Fund 915 - Capital Projects Fund							
	REVENUE							
	Department 7710 - Interfund Transactions							
3801	Transfers In	.00	.00	.00	.00	.00	+++	186,511.35
	Department 7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$186,511.35
	Department 8026 - Tidelands Park Playstructure							
3830	Trans. From Capital Impv.	.00	.00	.00	.00	.00	+++	50,000.00
	Department 8026 - Tidelands Park Playstructure Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$50,000.00
	Department 8180 - Triangle Lot Parking							
3802	Intrafund Revenue Trans.	.00	.00	.00	81,918.22	(81,918.22)	+++	.00
	Department 8180 - Triangle Lot Parking Totals	\$0.00	\$0.00	\$0.00	\$81,918.22	(\$81,918.22)	+++	\$0.00
	Department 8213 - Parks Renovation							
3371	State Grant Public Svc	.00	.00	.00	.00	.00	+++	45,741.31
	Department 8213 - Parks Renovation Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$45,741.31
	Department 8313 - Morro Creek Trail/Bridge							
3301	Fed Grant Capital Impv	.00	.00	.00	.00	.00	+++	302,918.82
3370	State Grant Capital Impv	.00	.00	.00	(77,497.76)	77,497.76	+++	893,994.49
3403	Sale of Plans/Specs	.00	.00	.00	.00	.00	+++	850.00
3830	Trans. From Capital Impv.	.00	.00	.00	.00	.00	+++	240,413.00
	Department 8313 - Morro Creek Trail/Bridge Totals	\$0.00	\$0.00	\$0.00	(\$77,497.76)	\$77,497.76	+++	\$1,438,176.31
	Department 8480 - City Works Implementation							
3801	Transfers In	.00	.00	.00	125,655.00	(125,655.00)	+++	.00
3990	Other Misc. Revenues	.00	.00	.00	85,000.00	(85,000.00)	+++	.00
	Department 8480 - City Works Implementation Totals	\$0.00	\$0.00	\$0.00	\$210,655.00	(\$210,655.00)	+++	\$0.00
	Department 9614 - Pavement Management Plan							
3370	State Grant Capital Impv	.00	.00	.00	11,021.42	(11,021.42)	+++	6,178.54

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
3403	Sale of Plans/Specs	.00	.00	.00	.00	.00	+++	600.00
	Department 9614 - Pavement Management Plan Totals	\$0.00	\$0.00	\$0.00	\$11,021.42	(\$11,021.42)	+++	\$6,778.54
	Department 9635 - South Bay Blvd. Project							
3391	Other Grant Public Svc	.00	.00	.00	.00	.00	+++	275,000.00
3801	Transfers In	.00	.00	.00	.00	.00	+++	8,238.32
	Department 9635 - South Bay Blvd. Project Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$283,238.32
	Department 9818 - Tennis Ct. DelMar Park							
3370	State Grant Capital Impv	.00	.00	.00	.00	.00	+++	47,600.00
3801	Transfers In	.00	.00	.00	.00	.00	+++	180,067.13
	Department 9818 - Tennis Ct. DelMar Park Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$227,667.13
	Department 9909 - Misc. City Bike Paths							
3372	State Grant Other Govt Sv	.00	.00	.00	.00	.00	+++	29,609.16
3801	Transfers In	.00	.00	.00	.00	.00	+++	77,877.52
	Department 9909 - Misc. City Bike Paths Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$107,486.68
	REVENUE TOTALS	\$0.00	\$0.00	\$0.00	\$226,096.88	(\$226,096.88)	+++	\$2,345,599.64
	EXPENSE							
	Department 7710 - Interfund Transactions							
8501	Transfers Out	.00	.00	.00	.00	.00	+++	301,187.03
	Department 7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$301,187.03
	Department 8090 - Embarcadero Widening							
6105	Consulting Services	.00	.00	.00	6,115.00	(6,115.00)	+++	.00
	Department 8090 - Embarcadero Widening Totals	\$0.00	\$0.00	\$0.00	\$6,115.00	(\$6,115.00)	+++	\$0.00
	Department 8180 - Triangle Lot Parking							
4910	Employer Paid Benefits	.00	.00	.00	1,117.40	(1,117.40)	+++	.00
4999	Labor Costs Applied	.00	.00	.00	2,294.41	(2,294.41)	+++	.00
5199	Misc. Operating Supplies	.00	.00	.00	1,977.70	(1,977.70)	+++	.00
6106	Contractual Services	.00	.00	.00	76,528.71	(76,528.71)	+++	.00
	Department 8180 - Triangle Lot Parking Totals	\$0.00	\$0.00	\$0.00	\$81,918.22	(\$81,918.22)	+++	\$0.00
	Department 8213 - Parks Renovation							
5199	Misc. Operating Supplies	.00	.00	.00	56.00	(56.00)	+++	.00
	Department 8213 - Parks Renovation Totals	\$0.00	\$0.00	\$0.00	\$56.00	(\$56.00)	+++	\$0.00
	Department 8313 - Morro Creek Trail/Bridge							
4910	Employer Paid Benefits	.00	.00	.00	528.47	(528.47)	+++	16,653.93
4999	Labor Costs Applied	.00	.00	.00	2,016.08	(2,016.08)	+++	42,357.20
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	7,846.95
6104	Engineering Services	.00	.00	.00	.00	.00	+++	23,216.30
6105	Consulting Services	.00	.00	.00	29,161.08	(29,161.08)	+++	216,215.30
6106	Contractual Services	60,000.00	.00	60,000.00	.00	60,000.00	0	1,160,492.30
8510	Transfer To General Fund	.00	.00	.00	787,084.02	(787,084.02)	+++	.00
	Department 8313 - Morro Creek Trail/Bridge Totals	\$60,000.00	\$0.00	\$60,000.00	\$818,789.65	(\$758,789.65)	1365%	\$1,466,781.98
	Department 8480 - City Works Implementation							

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6106	Contractual Services	.00	.00	.00	19,630.30	(19,630.30)	+++	.00
	Department 8480 - City Works Implementation Totals	\$0.00	\$0.00	\$0.00	\$19,630.30	(\$19,630.30)	+++	\$0.00
	Department 9614 - Pavement Management Plan							
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	1,382.83
6104	Engineering Services	.00	.00	.00	.00	.00	+++	10,447.50
8510	Transfer To General Fund	.00	.00	.00	11,021.42	(11,021.42)	+++	.00
	Department 9614 - Pavement Management Plan Totals	\$0.00	\$0.00	\$0.00	\$11,021.42	(\$11,021.42)	+++	\$11,830.33
	Department 9635 - South Bay Blvd. Project							
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++	415.60
4999	Labor Costs Applied	.00	.00	.00	.00	.00	+++	2,118.25
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	309.20
6105	Consulting Services	.00	.00	.00	.00	.00	+++	17,994.75
6106	Contractual Services	.00	.00	.00	.00	.00	+++	262,400.52
8510	Transfer To General Fund	.00	.00	.00	12,500.00	(12,500.00)	+++	.00
	Department 9635 - South Bay Blvd. Project Totals	\$0.00	\$0.00	\$0.00	\$12,500.00	(\$12,500.00)	+++	\$283,238.32
	Department 9818 - Tennis Ct. DelMar Park							
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	269.48
6106	Contractual Services	.00	.00	.00	.00	.00	+++	179,382.38
	Department 9818 - Tennis Ct. DelMar Park Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$179,651.86
	Department 9909 - Misc. City Bike Paths							
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++	1,502.94
4999	Labor Costs Applied	.00	.00	.00	.00	.00	+++	2,736.38
6106	Contractual Services	.00	.00	.00	.00	.00	+++	98,643.80
8510	Transfer To General Fund	.00	.00	.00	44,375.86	(44,375.86)	+++	.00
	Department 9909 - Misc. City Bike Paths Totals	\$0.00	\$0.00	\$0.00	\$44,375.86	(\$44,375.86)	+++	\$102,883.12
	EXPENSE TOTALS	\$60,000.00	\$0.00	\$60,000.00	\$994,406.45	(\$934,406.45)	1657%	\$2,345,572.64
	Fund 915 - Capital Projects Fund Totals							
	REVENUE TOTALS	.00	.00	.00	226,096.88	(226,096.88)	+++	2,345,599.64
	EXPENSE TOTALS	60,000.00	.00	60,000.00	994,406.45	(934,406.45)	1657	2,345,572.64
	Fund 915 - Capital Projects Fund Totals	(\$60,000.00)	\$0.00	(\$60,000.00)	(\$768,309.57)	\$708,309.57		\$27.00
	Fund 921 - Water Capital Impv Fund							
	REVENUE							
	Department 7710 - Interfund Transactions							
3802	Intrafund Revenue Trans.	1,660,000.00	.00	1,660,000.00	.00	1,660,000.00	0	179,273.00
	Department 7710 - Interfund Transactions Totals	\$1,660,000.00	\$0.00	\$1,660,000.00	\$0.00	\$1,660,000.00	0%	\$179,273.00
	Department 8060 - Permit Process							
3802	Intrafund Revenue Trans.	.00	.00	.00	9,952.35	(9,952.35)	+++	.00
	Department 8060 - Permit Process Totals	\$0.00	\$0.00	\$0.00	\$9,952.35	(\$9,952.35)	+++	\$0.00
	Department 8437 - Nutmeg Tank							
3802	Intrafund Revenue Trans.	.00	.00	.00	4,344.75	(4,344.75)	+++	.00

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Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Department	8437 - Nutmeg Tank Totals	\$0.00	\$0.00	\$0.00	\$4,344.75	(\$4,344.75)	+++	\$0.00
Department	9704 - Chorro Creek Stream Gauge							
3802	Intrafund Revenue Trans.	.00	.00	.00	15,136.64	(15,136.64)	+++	.00
Department	9704 - Chorro Creek Stream Gauge Totals	\$0.00	\$0.00	\$0.00	\$15,136.64	(\$15,136.64)	+++	\$0.00
REVENUE TOTALS		\$1,660,000.00	\$0.00	\$1,660,000.00	\$29,433.74	\$1,630,566.26	2%	\$179,273.00
EXPENSE								
Department	7710 - Interfund Transactions							
8410	Intrafund Expense Trans.	.00	.00	.00	.00	.00	+++	194,751.35
Department	7710 - Interfund Transactions Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$194,751.35
Department	8027 - Nutmeg Street Trench Repairs							
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	26,789.00
6106	Contractual Services	.00	.00	.00	.00	.00	+++	163,156.19
8950	Construction In Progress	.00	.00	.00	.00	.00	+++	(189,945.19)
Department	8027 - Nutmeg Street Trench Repairs Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department	8060 - Permit Process							
4910	Employer Paid Benefits	.00	.00	.00	35.11	(35.11)	+++	.00
4999	Labor Costs Applied	.00	.00	.00	380.62	(380.62)	+++	.00
6105	Consulting Services	.00	.00	.00	9,536.62	(9,536.62)	+++	.00
8999	Capital Project Budget	.00	350,000.00	350,000.00	.00	350,000.00	0	.00
Department	8060 - Permit Process Totals	\$0.00	\$350,000.00	\$350,000.00	\$9,952.35	\$340,047.65	3%	\$0.00
Department	8220 - Chorro Valley Conversions							
8999	Capital Project Budget	60,000.00	.00	60,000.00	.00	60,000.00	0	.00
Department	8220 - Chorro Valley Conversions Totals	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$60,000.00	0%	\$0.00
Department	8300 - Laurel Ave Easements							
8999	Capital Project Budget	200,000.00	.00	200,000.00	.00	200,000.00	0	.00
Department	8300 - Laurel Ave Easements Totals	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	0%	\$0.00
Department	8437 - Nutmeg Tank							
4910	Employer Paid Benefits	.00	.00	.00	226.20	(226.20)	+++	.00
4999	Labor Costs Applied	.00	.00	.00	1,118.55	(1,118.55)	+++	.00
6105	Consulting Services	.00	.00	.00	3,000.00	(3,000.00)	+++	.00
8999	Capital Project Budget	700,000.00	.00	700,000.00	.00	700,000.00	0	.00
Department	8437 - Nutmeg Tank Totals	\$700,000.00	\$0.00	\$700,000.00	\$4,344.75	\$695,655.25	1%	\$0.00
Department	8464 - Desal Energy Recovery Sys							
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++	28.27
4999	Labor Costs Applied	.00	.00	.00	.00	.00	+++	61.02
8999	Capital Project Budget	350,000.00	(350,000.00)	.00	.00	.00	+++	.00
Department	8464 - Desal Energy Recovery Sys Totals	\$350,000.00	(\$350,000.00)	\$0.00	\$0.00	\$0.00	+++	\$89.29
Department	9604 - Master Plan Improv							
8999	Capital Project Budget	150,000.00	.00	150,000.00	.00	150,000.00	0	.00
Department	9604 - Master Plan Improv Totals	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$150,000.00	0%	\$0.00
Department	9704 - Chorro Creek Stream Gauge							

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
4910	Employer Paid Benefits	.00	.00	.00	157.43	(157.43)	+++	.00
4999	Labor Costs Applied	.00	.00	.00	1,057.30	(1,057.30)	+++	.00
6105	Consulting Services	.00	.00	.00	3,040.15	(3,040.15)	+++	1,503.16
6161	Licenses & Permits	.00	.00	.00	.00	.00	+++	3,303.00
8950	Construction In Progress	.00	.00	.00	.00	.00	+++	(4,806.16)
8999	Capital Project Budget	200,000.00	.00	200,000.00	.00	200,000.00	0	.00
Department 9704 - Chorro Creek Stream Gauge Totals		\$200,000.00	\$0.00	\$200,000.00	\$4,254.88	\$195,745.12	2%	\$0.00
EXPENSE TOTALS		\$1,660,000.00	\$0.00	\$1,660,000.00	\$18,551.98	\$1,641,448.02	1%	\$194,840.64
Fund 921 - Water Capital Impv Fund Totals								
REVENUE TOTALS		1,660,000.00	.00	1,660,000.00	29,433.74	1,630,566.26	2	179,273.00
EXPENSE TOTALS		1,660,000.00	.00	1,660,000.00	18,551.98	1,641,448.02	1	194,840.64
Fund 921 - Water Capital Impv Fund Totals		\$0.00	\$0.00	\$0.00	\$10,881.76	(\$10,881.76)		(\$15,567.64)
Fund 922 - Sewer Capital Impv Fund								
REVENUE								
Department 7710 - Interfund Transactions								
3802	Intrafund Revenue Trans.	1,319,390.00	.00	1,319,390.00	.00	1,319,390.00	0	55,683.66
Department 7710 - Interfund Transactions Totals		\$1,319,390.00	\$0.00	\$1,319,390.00	\$0.00	\$1,319,390.00	0%	\$55,683.66
Department 8204 - L/S #1 Upgrade								
3403	Sale of Plans/Specs	.00	.00	.00	.00	.00	+++	650.00
3802	Intrafund Revenue Trans.	.00	.00	.00	4,198.75	(4,198.75)	+++	.00
Department 8204 - L/S #1 Upgrade Totals		\$0.00	\$0.00	\$0.00	\$4,198.75	(\$4,198.75)	+++	\$650.00
REVENUE TOTALS		\$1,319,390.00	\$0.00	\$1,319,390.00	\$4,198.75	\$1,315,191.25	0%	\$56,333.66
EXPENSE								
Department 7710 - Interfund Transactions								
8410	Intrafund Expense Trans.	.00	.00	.00	.00	.00	+++	53,369.47
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$53,369.47
Department 8024 - Embarcadero Rehab								
8999	Capital Project Budget	500,000.00	.00	500,000.00	.00	500,000.00	0	.00
Department 8024 - Embarcadero Rehab Totals		\$500,000.00	\$0.00	\$500,000.00	\$0.00	\$500,000.00	0%	\$0.00
Department 8139 - Main Street Impr-Preston/Errol								
8999	Capital Project Budget	200,000.00	.00	200,000.00	.00	200,000.00	0	.00
Department 8139 - Main Street Impr-Preston/Errol Totals		\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	0%	\$0.00
Department 8204 - L/S #1 Upgrade								
4910	Employer Paid Benefits	.00	.00	.00	985.05	(985.05)	+++	628.87
4999	Labor Costs Applied	.00	.00	.00	3,213.70	(3,213.70)	+++	3,153.23
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	990.09
8999	Capital Project Budget	209,390.00	.00	209,390.00	.00	209,390.00	0	.00
Department 8204 - L/S #1 Upgrade Totals		\$209,390.00	\$0.00	\$209,390.00	\$4,198.75	\$205,191.25	2%	\$4,772.19
Department 8210 - Laural Easement Rehab								
8999	Capital Project Budget	200,000.00	.00	200,000.00	.00	200,000.00	0	.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Department	8210 - Laural Easement Rehab Totals	\$200,000.00	\$0.00	\$200,000.00	\$0.00	\$200,000.00	0%	\$0.00
Department	8375 - Sewer Rehab FY15/16							
8999	Capital Project Budget	150,000.00	.00	150,000.00	.00	150,000.00	0	.00
Department	8375 - Sewer Rehab FY15/16 Totals	\$150,000.00	\$0.00	\$150,000.00	\$0.00	\$150,000.00	0%	\$0.00
Department	8460 - Manhole Cover Replacements							
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	3,867.20
6106	Contractual Services	.00	.00	.00	.00	.00	+++	36,542.27
7499	Other Capital Outlay	.00	.00	.00	.00	.00	+++	12,960.00
8950	Construction In Progress	.00	.00	.00	.00	.00	+++	(53,369.47)
8999	Capital Project Budget	60,000.00	.00	60,000.00	.00	60,000.00	0	.00
Department	8460 - Manhole Cover Replacements Total:	\$60,000.00	\$0.00	\$60,000.00	\$0.00	\$60,000.00	0%	\$0.00
EXPENSE TOTALS		\$1,319,390.00	\$0.00	\$1,319,390.00	\$4,198.75	\$1,315,191.25	0%	\$58,141.66
Fund	922 - Sewer Capital Impv Fund Totals							
REVENUE TOTALS		1,319,390.00	.00	1,319,390.00	4,198.75	1,315,191.25	0	56,333.66
EXPENSE TOTALS		1,319,390.00	.00	1,319,390.00	4,198.75	1,315,191.25	0	58,141.66
Fund	922 - Sewer Capital Impv Fund Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		(\$1,808.00)
Fund	923 - Harbor Capital Impv Fund							
REVENUE								
Department	7710 - Interfund Transactions							
3802	Intrafund Revenue Trans.	769,588.00	.00	769,588.00	.00	769,588.00	0	589,119.38
Department	7710 - Interfund Transactions Totals	\$769,588.00	\$0.00	\$769,588.00	\$0.00	\$769,588.00	0%	\$589,119.38
Department	8025 - Oil Collection Center							
3371	State Grant Public Svc	.00	.00	.00	.00	.00	+++	37,400.09
Department	8025 - Oil Collection Center Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$37,400.09
Department	8100 - SAVE Grant							
3371	State Grant Public Svc	.00	.00	.00	.00	.00	+++	32,568.70
3802	Intrafund Revenue Trans.	.00	.00	.00	11,000.00	(11,000.00)	+++	.00
Department	8100 - SAVE Grant Totals	\$0.00	\$0.00	\$0.00	\$11,000.00	(\$11,000.00)	+++	\$32,568.70
Department	8106 - Harbor Storage Yard							
3802	Intrafund Revenue Trans.	.00	.00	.00	322.65	(322.65)	+++	.00
3990	Other Misc. Revenues	.00	.00	.00	.00	.00	+++	4,200.00
Department	8106 - Harbor Storage Yard Totals	\$0.00	\$0.00	\$0.00	\$322.65	(\$322.65)	+++	\$4,200.00
Department	8150 - Office Building Assessment							
3802	Intrafund Revenue Trans.	.00	.00	.00	462.50	(462.50)	+++	.00
Department	8150 - Office Building Assessment Totals	\$0.00	\$0.00	\$0.00	\$462.50	(\$462.50)	+++	\$0.00
Department	8205 - BSE Equipment Grants							
3301	Fed Grant Capital Impv	.00	.00	.00	.00	.00	+++	48,595.87
Department	8205 - BSE Equipment Grants Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$48,595.87
Department	8350 - South T-Pier Inspect/Assess							
3802	Intrafund Revenue Trans.	.00	.00	.00	30,920.00	(30,920.00)	+++	.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Department	8350 - South T-Pier Inspect/Assess Totals	\$0.00	\$0.00	\$0.00	\$30,920.00	(\$30,920.00)	+++	\$0.00
Department	8470 - Derelict Vessels							
3371	State Grant Public Svc	.00	.00	.00	903.75	(903.75)	+++	6,197.03
Department	8470 - Derelict Vessels Totals	\$0.00	\$0.00	\$0.00	\$903.75	(\$903.75)	+++	\$6,197.03
REVENUE TOTALS		\$769,588.00	\$0.00	\$769,588.00	\$43,608.90	\$725,979.10	6%	\$718,081.07
EXPENSE								
Department	8002 - TOT Audits							
6103	Financial Audits	.00	.00	.00	.00	.00	+++	23,365.00
8999	Capital Project Budget	4,500.00	.00	4,500.00	.00	4,500.00	0	.00
Department	8002 - TOT Audits Totals	\$4,500.00	\$0.00	\$4,500.00	\$0.00	\$4,500.00	0%	\$23,365.00
Department	8005 - Slip Repairs							
6106	Contractual Services	.00	.00	.00	.00	.00	+++	3,400.00
Department	8005 - Slip Repairs Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$3,400.00
Department	8006 - Anchor Park Pier							
5501	Grounds Maint. Supplies	.00	.00	.00	.00	.00	+++	566.68
8999	Capital Project Budget	18,608.00	.00	18,608.00	.00	18,608.00	0	.00
Department	8006 - Anchor Park Pier Totals	\$18,608.00	\$0.00	\$18,608.00	\$0.00	\$18,608.00	0%	\$566.68
Department	8025 - Oil Collection Center							
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	556.66
5502	Building Maint. Supplies	.00	.00	.00	.00	.00	+++	16,222.92
6106	Contractual Services	.00	.00	.00	.00	.00	+++	21,279.96
Department	8025 - Oil Collection Center Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$38,059.54
Department	8100 - SAVE Grant							
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	52.38
6106	Contractual Services	.00	.00	.00	11,000.00	(11,000.00)	+++	31,290.00
Department	8100 - SAVE Grant Totals	\$0.00	\$0.00	\$0.00	\$11,000.00	(\$11,000.00)	+++	\$31,342.38
Department	8106 - Harbor Storage Yard							
5501	Grounds Maint. Supplies	.00	.00	.00	322.65	(322.65)	+++	689.37
6602	Outside Structural Repair	.00	.00	.00	.00	.00	+++	8,460.00
8999	Capital Project Budget	6,118.00	6,118.00	12,236.00	.00	12,236.00	0	.00
Department	8106 - Harbor Storage Yard Totals	\$6,118.00	\$6,118.00	\$12,236.00	\$322.65	\$11,913.35	3%	\$9,149.37
Department	8138 - Boatyard & Haulout Facility							
6105	Consulting Services	.00	.00	.00	.00	.00	+++	11,819.00
Department	8138 - Boatyard & Haulout Facility Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$11,819.00
Department	8150 - Office Building Assessment							
6105	Consulting Services	70,000.00	.00	70,000.00	462.50	69,537.50	1	6,237.50
8999	Capital Project Budget	.00	70,000.00	70,000.00	.00	70,000.00	0	.00
Department	8150 - Office Building Assessment Totals	\$70,000.00	\$70,000.00	\$140,000.00	\$462.50	\$139,537.50	0%	\$6,237.50
Department	8175 - Beach Street Slips - South							
8999	Capital Project Budget	225,000.00	.00	225,000.00	.00	225,000.00	0	.00
Department	8175 - Beach Street Slips - South Totals	\$225,000.00	\$0.00	\$225,000.00	\$0.00	\$225,000.00	0%	\$0.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Department 8205 - BSE Equipment Grants								
6601	Outside Equip. Repair/Mat	.00	.00	.00	.00	.00	+++	48,585.87
Department 8205 - BSE Equipment Grants Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$48,585.87
Department 8217 - Beach Street Slips - North								
8999	Capital Project Budget	340,000.00	.00	340,000.00	.00	340,000.00	0	.00
Department 8217 - Beach Street Slips - North Totals		\$340,000.00	\$0.00	\$340,000.00	\$0.00	\$340,000.00	0%	\$0.00
Department 8350 - South T-Pier Inspect/Assess								
6106	Contractual Services	.00	.00	.00	30,920.00	(30,920.00)	+++	.00
8999	Capital Project Budget	40,000.00	40,000.00	80,000.00	.00	80,000.00	0	.00
Department 8350 - South T-Pier Inspect/Assess Totals		\$40,000.00	\$40,000.00	\$80,000.00	\$30,920.00	\$49,080.00	39%	\$0.00
Department 8413 - Infrastructure Repairs & Maint.								
6106	Contractual Services	.00	.00	.00	.00	.00	+++	432,006.69
Department 8413 - Infrastructure Repairs & Maint. Tot		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$432,006.69
Department 8435 - Boat Repair/Storage Yard								
8999	Capital Project Budget	65,362.00	.00	65,362.00	.00	65,362.00	0	.00
Department 8435 - Boat Repair/Storage Yard Totals		\$65,362.00	\$0.00	\$65,362.00	\$0.00	\$65,362.00	0%	\$0.00
Department 8470 - Derelict Vessels								
6106	Contractual Services	.00	.00	.00	.00	.00	+++	7,400.00
8410	Intrafund Expense Trans.	.00	.00	.00	903.75	(903.75)	+++	.00
Department 8470 - Derelict Vessels Totals		\$0.00	\$0.00	\$0.00	\$903.75	(\$903.75)	+++	\$7,400.00
EXPENSE TOTALS		\$769,588.00	\$116,118.00	\$885,706.00	\$43,608.90	\$842,097.10	5%	\$611,932.03
Fund 923 - Harbor Capital Impv Fund Totals								
REVENUE TOTALS		769,588.00	.00	769,588.00	43,608.90	725,979.10	6	718,081.07
EXPENSE TOTALS		769,588.00	116,118.00	885,706.00	43,608.90	842,097.10	5	611,932.03
Fund 923 - Harbor Capital Impv Fund Totals		\$0.00	(\$116,118.00)	(\$116,118.00)	\$0.00	(\$116,118.00)		\$106,149.04
Fund 924 - State Park Marina								
REVENUE								
Department 8107 - St Park Marina Dredging								
3440	Harbor Leases	70,000.00	.00	70,000.00	43,936.50	26,063.50	63	81,430.44
Department 8107 - St Park Marina Dredging Totals		\$70,000.00	\$0.00	\$70,000.00	\$43,936.50	\$26,063.50	63%	\$81,430.44
REVENUE TOTALS		\$70,000.00	\$0.00	\$70,000.00	\$43,936.50	\$26,063.50	63%	\$81,430.44
EXPENSE								
Department 8107 - St Park Marina Dredging								
6106	Contractual Services	70,000.00	.00	70,000.00	9,249.20	60,750.80	13	.00
Department 8107 - St Park Marina Dredging Totals		\$70,000.00	\$0.00	\$70,000.00	\$9,249.20	\$60,750.80	13%	\$0.00
EXPENSE TOTALS		\$70,000.00	\$0.00	\$70,000.00	\$9,249.20	\$60,750.80	13%	\$0.00
Fund 924 - State Park Marina Totals								
REVENUE TOTALS		70,000.00	.00	70,000.00	43,936.50	26,063.50	63	81,430.44
EXPENSE TOTALS		70,000.00	.00	70,000.00	9,249.20	60,750.80	13	.00

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 924 - State Park Marina Totals		\$0.00	\$0.00	\$0.00	\$34,687.30	(\$34,687.30)		\$81,430.44
Fund 930 - WWTP Capital Impv Fund								
REVENUE								
Department 7710 - Interfund Transactions								
3802	Intrafund Revenue Trans.	.00	.00	.00	.00	.00	+++	1,125,609.41
Department 7710 - Interfund Transactions Totals								
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,125,609.41
Department 8070 - Secondary Clarifer Rehab								
3802	Intrafund Revenue Trans.	.00	.00	.00	4,414.70	(4,414.70)	+++	.00
Department 8070 - Secondary Clarifer Rehab Totals								
		\$0.00	\$0.00	\$0.00	\$4,414.70	(\$4,414.70)	+++	\$0.00
Department 8222 - Biofliter #2 Repairs								
3802	Intrafund Revenue Trans.	.00	.00	.00	7,044.34	(7,044.34)	+++	.00
Department 8222 - Biofliter #2 Repairs Totals								
		\$0.00	\$0.00	\$0.00	\$7,044.34	(\$7,044.34)	+++	\$0.00
Department 8234 - Interstage Vault/Blending Valve								
3403	Sale of Plans/Specs	.00	.00	.00	650.00	(650.00)	+++	.00
3802	Intrafund Revenue Trans.	.00	.00	.00	9,465.90	(9,465.90)	+++	.00
Department 8234 - Interstage Vault/Blending Valve Totals								
		\$0.00	\$0.00	\$0.00	\$10,115.90	(\$10,115.90)	+++	\$0.00
Department 8468 - Headworks Maint								
3403	Sale of Plans/Specs	.00	.00	.00	.00	.00	+++	1,050.00
Department 8468 - Headworks Maint Totals								
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,050.00
Department 9904 - Repair Digester 1 & 3								
3403	Sale of Plans/Specs	.00	.00	.00	.00	.00	+++	400.00
3802	Intrafund Revenue Trans.	.00	.00	.00	27,797.07	(27,797.07)	+++	.00
Department 9904 - Repair Digester 1 & 3 Totals								
		\$0.00	\$0.00	\$0.00	\$27,797.07	(\$27,797.07)	+++	\$400.00
REVENUE TOTALS								
		\$0.00	\$0.00	\$0.00	\$49,372.01	(\$49,372.01)	+++	\$1,127,059.41
EXPENSE								
Department 7710 - Interfund Transactions								
8410	Intrafund Expense Trans.	.00	.00	.00	.00	.00	+++	1,127,024.68
Department 7710 - Interfund Transactions Totals								
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$1,127,024.68
Department 8070 - Secondary Clarifer Rehab								
5199	Misc. Operating Supplies	.00	.00	.00	4,414.70	(4,414.70)	+++	.00
8999	Capital Project Budget	75,000.00	75,000.00	150,000.00	.00	150,000.00	0	.00
Department 8070 - Secondary Clarifer Rehab Totals								
		\$75,000.00	\$75,000.00	\$150,000.00	\$4,414.70	\$145,585.30	3%	\$0.00
Department 8112 - WWTP MMRP								
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++	5,195.92
4999	Labor Costs Applied	.00	.00	.00	.00	.00	+++	20,256.77
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	1,027.06
6105	Consulting Services	.00	.00	.00	.00	.00	+++	18,335.16
8950	Construction In Progress	.00	.00	.00	.00	.00	+++	(44,814.91)
Department 8112 - WWTP MMRP Totals								
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 8214 - Chlorine Bldg Rehab								
5504	Machinery/Equip/Supplies	.00	.00	.00	.00	.00	+++	15,372.82

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6601	Outside Equip. Repair/Mat	.00	.00	.00	.00	.00	+++	2,710.86
8950	Construction In Progress	.00	.00	.00	.00	.00	+++	(18,083.68)
Department 8214 - Chlorine Bldg Rehab Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 8222 - Biofliter #2 Repairs								
4910	Employer Paid Benefits	.00	.00	.00	203.06	(203.06)	+++	.00
4999	Labor Costs Applied	.00	.00	.00	1,022.53	(1,022.53)	+++	.00
6106	Contractual Services	.00	.00	.00	5,818.75	(5,818.75)	+++	.00
8999	Capital Project Budget	.00	215,000.00	215,000.00	.00	215,000.00	0	.00
Department 8222 - Biofliter #2 Repairs Totals		\$0.00	\$215,000.00	\$215,000.00	\$7,044.34	\$207,955.66	3%	\$0.00
Department 8234 - Interstage Vault/Blending Valve								
4910	Employer Paid Benefits	.00	.00	.00	930.14	(930.14)	+++	.00
4999	Labor Costs Applied	.00	.00	.00	3,410.83	(3,410.83)	+++	.00
5199	Misc. Operating Supplies	.00	.00	.00	1,214.93	(1,214.93)	+++	.00
6105	Consulting Services	.00	.00	.00	4,560.00	(4,560.00)	+++	.00
8999	Capital Project Budget	125,000.00	125,000.00	250,000.00	.00	250,000.00	0	.00
Department 8234 - Interstage Vault/Blending Valve Totals		\$125,000.00	\$125,000.00	\$250,000.00	\$10,115.90	\$239,884.10	4%	\$0.00
Department 8325 - Clarifier #2 Rehab/Reapirs								
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	33,051.23
6106	Contractual Services	.00	.00	.00	.00	.00	+++	2,500.00
8950	Construction In Progress	.00	.00	.00	.00	.00	+++	(35,551.23)
Department 8325 - Clarifier #2 Rehab/Reapirs Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 8433 - WWTP Upgrade Design								
4910	Employer Paid Benefits	.00	.00	.00	.00	.00	+++	7.61
4999	Labor Costs Applied	.00	.00	.00	.00	.00	+++	27.12
Department 8433 - WWTP Upgrade Design Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$34.73
Department 8468 - Headworks Maint								
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	343,413.99
6106	Contractual Services	.00	.00	.00	.00	.00	+++	159,741.91
8950	Construction In Progress	.00	.00	.00	.00	.00	+++	(503,155.90)
8999	Capital Project Budget	215,000.00	.00	215,000.00	.00	215,000.00	0	.00
Department 8468 - Headworks Maint Totals		\$215,000.00	\$0.00	\$215,000.00	\$0.00	\$215,000.00	0%	\$0.00
Department 8476 - Chlorine Tank Equip Replace								
5199	Misc. Operating Supplies	.00	.00	.00	.00	.00	+++	33,394.25
6106	Contractual Services	.00	.00	.00	.00	.00	+++	23,750.00
8950	Construction In Progress	.00	.00	.00	.00	.00	+++	(57,144.25)
Department 8476 - Chlorine Tank Equip Replace Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
Department 9904 - Repair Digester 1 & 3								
4910	Employer Paid Benefits	.00	.00	.00	622.16	(622.16)	+++	211.01
4999	Labor Costs Applied	.00	.00	.00	3,733.72	(3,733.72)	+++	380.07
5199	Misc. Operating Supplies	.00	.00	.00	11,802.41	(11,802.41)	+++	57,269.09
5504	Machinery/Equip/Supplies	.00	.00	.00	.00	.00	+++	32,642.53

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Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
6104	Engineering Services	.00	.00	.00	.00	.00	+++	150.00
6106	Contractual Services	.00	.00	.00	11,831.78	(11,831.78)	+++	218,517.12
8950	Construction In Progress	.00	.00	.00	.00	.00	+++	(309,169.82)
8999	Capital Project Budget	50,000.00	50,000.00	100,000.00	.00	100,000.00	0	.00
Department 9904 - Repair Digester 1 & 3 Totals		\$50,000.00	\$50,000.00	\$100,000.00	\$27,990.07	\$72,009.93	28%	\$0.00
EXPENSE TOTALS		\$465,000.00	\$465,000.00	\$930,000.00	\$49,565.01	\$880,434.99	5%	\$1,127,059.41
Fund 930 - WWTP Capital Impv Fund Totals								
REVENUE TOTALS		.00	.00	.00	49,372.01	(49,372.01)	+++	1,127,059.41
EXPENSE TOTALS		465,000.00	465,000.00	930,000.00	49,565.01	880,434.99	5	1,127,059.41
Fund 930 - WWTP Capital Impv Fund Totals		(\$465,000.00)	(\$465,000.00)	(\$930,000.00)	(\$193.00)	(\$929,807.00)		\$0.00
Fund 941 - Affordable Housing In-Lieu Fund								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3432	Housing In-Lieu	800.00	.00	800.00	8,762.14	(7,962.14)	1095	12,044.18
3710	Interest Income	.00	.00	.00	.00	.00	+++	1,280.00
Department 1111 - Undistributed/Non-Dept. Totals		\$800.00	\$0.00	\$800.00	\$8,762.14	(\$7,962.14)	1095%	\$13,324.18
REVENUE TOTALS		\$800.00	\$0.00	\$800.00	\$8,762.14	(\$7,962.14)	1095%	\$13,324.18
EXPENSE								
Department 1111 - Undistributed/Non-Dept.								
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(10.00)
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$10.00)
Department 7710 - Interfund Transactions								
8501	Transfers Out	.00	.00	.00	.00	.00	+++	10,410.00
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$10,410.00
EXPENSE TOTALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$10,400.00
Fund 941 - Affordable Housing In-Lieu Fund Totals								
REVENUE TOTALS		800.00	.00	800.00	8,762.14	(7,962.14)	1095	13,324.18
EXPENSE TOTALS		.00	.00	.00	.00	.00	+++	10,400.00
Fund 941 - Affordable Housing In-Lieu Fund Totals		\$800.00	\$0.00	\$800.00	\$8,762.14	(\$7,962.14)		\$2,924.18
Fund 951 - Water Accumulation Fund								
REVENUE								
Department 1111 - Undistributed/Non-Dept.								
3710	Interest Income	.00	.00	.00	.00	.00	+++	17,463.00
Department 1111 - Undistributed/Non-Dept. Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$17,463.00
Department 5240 - Water								
3449	WEU-In-Lieu Fee	.00	.00	.00	23,200.00	(23,200.00)	+++	.00
3950	Impact Fees	30,000.00	.00	30,000.00	44,005.00	(14,005.00)	147	43,451.00
Department 5240 - Water Totals		\$30,000.00	\$0.00	\$30,000.00	\$67,205.00	(\$37,205.00)	224%	\$43,451.00
Department 7710 - Interfund Transactions								

Budget Performance Report

Fiscal Year to Date 12/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
3802	Intrafund Revenue Trans.	385,672.00	.00	385,672.00	.00	385,672.00	0	.00
	Department 7710 - Interfund Transactions Totals	\$385,672.00	\$0.00	\$385,672.00	\$0.00	\$385,672.00	0%	\$0.00
	REVENUE TOTALS	\$415,672.00	\$0.00	\$415,672.00	\$67,205.00	\$348,467.00	16%	\$60,914.00
	EXPENSE							
	Department 1111 - Undistributed/Non-Dept.							
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(356.00)
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(356.00)
	Department 7710 - Interfund Transactions							
8410	Intrafund Expense Trans.	1,660,000.00	.00	1,660,000.00	29,433.74	1,630,566.26	2	386,321.07
	Department 7710 - Interfund Transactions Totals	\$1,660,000.00	\$0.00	\$1,660,000.00	\$29,433.74	\$1,630,566.26	2%	\$386,321.07
	EXPENSE TOTALS	\$1,660,000.00	\$0.00	\$1,660,000.00	\$29,433.74	\$1,630,566.26	2%	\$385,965.07
	Fund 951 - Water Accumulation Fund Totals							
	REVENUE TOTALS	415,672.00	.00	415,672.00	67,205.00	348,467.00	16	60,914.00
	EXPENSE TOTALS	1,660,000.00	.00	1,660,000.00	29,433.74	1,630,566.26	2	385,965.07
	Fund 951 - Water Accumulation Fund Totals	(\$1,244,328.00)	\$0.00	(\$1,244,328.00)	\$37,771.26	(\$1,282,099.26)		(\$325,051.07)
	Fund 952 - Sewer Accumulation Fund							
	REVENUE							
	Department 1111 - Undistributed/Non-Dept.							
3710	Interest Income	.00	.00	.00	.00	.00	+++	33,496.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$33,496.00
	Department 5251 - Wastewater Collection							
3950	Impact Fees	50,000.00	.00	50,000.00	52,450.00	(2,450.00)	105	82,102.51
	Department 5251 - Wastewater Collection Totals	\$50,000.00	\$0.00	\$50,000.00	\$52,450.00	(\$2,450.00)	105%	\$82,102.51
	Department 7710 - Interfund Transactions							
3802	Intrafund Revenue Trans.	841,661.00	.00	841,661.00	.00	841,661.00	0	334,871.84
	Department 7710 - Interfund Transactions Totals	\$841,661.00	\$0.00	\$841,661.00	\$0.00	\$841,661.00	0%	\$334,871.84
	REVENUE TOTALS	\$891,661.00	\$0.00	\$891,661.00	\$52,450.00	\$839,211.00	6%	\$450,470.35
	EXPENSE							
	Department 1111 - Undistributed/Non-Dept.							
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(150.00)
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(150.00)
	Department 7710 - Interfund Transactions							
8410	Intrafund Expense Trans.	1,319,390.00	.00	1,319,390.00	144,198.75	1,175,191.25	11	57,246.04
8501	Transfers Out	.00	.00	.00	.00	.00	+++	115,000.00
	Department 7710 - Interfund Transactions Totals	\$1,319,390.00	\$0.00	\$1,319,390.00	\$144,198.75	\$1,175,191.25	11%	\$172,246.04
	EXPENSE TOTALS	\$1,319,390.00	\$0.00	\$1,319,390.00	\$144,198.75	\$1,175,191.25	11%	\$172,096.04
	Fund 952 - Sewer Accumulation Fund Totals							
	REVENUE TOTALS	891,661.00	.00	891,661.00	52,450.00	839,211.00	6	450,470.35
	EXPENSE TOTALS	1,319,390.00	.00	1,319,390.00	144,198.75	1,175,191.25	11	172,096.04

Budget Performance Report

Fiscal Year to Date 12/31/15

Include Rollup Account and Rollup to Account

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	YTD Transactions	Budget - YTD Transactions	% used/ Rec'd	Prior Year Total
Fund 952 - Sewer Accumulation Fund	Totals	(\$427,729.00)	\$0.00	(\$427,729.00)	(\$91,748.75)	(\$335,980.25)		\$278,374.31
Fund 953 - Harbor Accumulation Fund								
	REVENUE							
	Department 1111 - Undistributed/Non-Dept.							
3710	Interest Income	.00	.00	.00	.00	.00	+++	6,041.00
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$6,041.00
	Department 7710 - Interfund Transactions							
3802	Intrafund Revenue Trans.	10,470.00	.00	10,470.00	903.75	9,566.25	9	141,632.45
	Department 7710 - Interfund Transactions Totals	\$10,470.00	\$0.00	\$10,470.00	\$903.75	\$9,566.25	9%	\$141,632.45
	REVENUE TOTALS	\$10,470.00	\$0.00	\$10,470.00	\$903.75	\$9,566.25	9%	\$147,673.45
	EXPENSE							
	Department 1111 - Undistributed/Non-Dept.							
8710	Loss on Investment	.00	.00	.00	.00	.00	+++	(125.00)
	Department 1111 - Undistributed/Non-Dept. Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	(\$125.00)
	Department 7710 - Interfund Transactions							
8410	Intrafund Expense Trans.	769,588.00	.00	769,588.00	42,705.15	726,882.85	6	589,119.38
	Department 7710 - Interfund Transactions Totals	\$769,588.00	\$0.00	\$769,588.00	\$42,705.15	\$726,882.85	6%	\$589,119.38
	EXPENSE TOTALS	\$769,588.00	\$0.00	\$769,588.00	\$42,705.15	\$726,882.85	6%	\$588,994.38
Fund 953 - Harbor Accumulation Fund	Totals							
	REVENUE TOTALS	10,470.00	.00	10,470.00	903.75	9,566.25	9	147,673.45
	EXPENSE TOTALS	769,588.00	.00	769,588.00	42,705.15	726,882.85	6	588,994.38
Fund 953 - Harbor Accumulation Fund	Totals	(\$759,118.00)	\$0.00	(\$759,118.00)	(\$41,801.40)	(\$717,316.60)		(\$441,320.93)
	Grand Totals							
	REVENUE TOTALS	38,625,278.00	683,639.00	39,308,917.00	15,604,421.44	23,704,495.56	40	37,758,016.67
	EXPENSE TOTALS	42,888,502.00	818,721.00	43,707,223.00	17,187,626.56	26,519,596.44	39	38,968,987.61
	Grand Totals	(\$4,263,224.00)	(\$135,082.00)	(\$4,398,306.00)	(\$1,583,205.12)	(\$2,815,100.88)		(\$1,210,970.94)

CITY OF MORRO BAY
QUARTERLY PORTFOLIO PERFORMANCE
12/31/2015

INVESTMENT OR CUSIP NUMBER	INSTITUTION	PURCHASE PRICE	MARKET VALUE	COUPON INTEREST RATE	PURCHASE DATE	MATURITY DATE	DAYS TO MATURITY
LAIF	LOCAL AGENCY INVESTMENT FUND	\$ 4,633,531	\$ 4,633,531	0.374%	DAILY	DAILY	1
MONEY MARKET ACCOUNT:							
MM	RABOBANK - MONEY MARKET	6,016,018	6,016,018	0.200%	DAILY	DAILY	1
SWEEP	RABOBANK - SWEEP	1,832,098	1,832,098	0.005%	DAILY	DAILY	1
MM	FOOTHILL SECURITIES	-	-	0.010%	DAILY	DAILY	1
AGENCY INVESTMENTS HELD BY SUTTER SECURITIES:							
3133ECGC2	FEDERAL FARM CREDIT BANK	500,000	497,255	1.080%	2/26/2013	2/26/2018	788
3136G1KD0	FEDERAL NATIONAL MORTGAGE ASSN	493,254	495,670	1.000%	6/13/2013	4/30/2018	851
CERTIFICATES OF DEPOSIT:							
4975900855	STERLING BANK & TRUST	200,000	200,000	1.100%	1/22/2013	1/22/2016	22
38143AXT7	FOOTHILL SECURITIES - GOLDMAN SACHS BANK	250,000	250,000	1.400%	8/1/2012	8/1/2016	214
02587DVF2	FOOTHILL SECURITIES - AMERICAN EXPRESS	250,000	250,000	1.100%	10/24/2013	10/24/2016	298
814602 - 814604	TRIUMPH SAVINGS BANK (3)	250,000	250,000	1.916%	1/11/2012	1/11/2017	377
800004110	HANMI BANK - CD #50007651	249,000	249,000	1.923%	1/11/2012	1/11/2017	377
20451PPL4	FOOTHILL SECURITIES - COMPASS BANK	250,000	250,000	1.250%	12/16/2015	12/16/2017	716
34387ABU2	FOOTHILL SECURITIES - FLUSHING BANK	250,000	250,000	1.250%	12/17/2015	12/17/2017	717
254671VW7	FOOTHILL BANK - DISCOVER BANK	250,000	250,000	2.000%	9/11/2013	9/11/2018	985
3090683803	STATE FARM BANK	250,000	250,000	1.980%	10/21/2013	10/21/2018	1,025
05568P5Y9	FOOTHILL SECURITIES - BMW BANK	250,000	250,000	2.100%	10/25/2013	10/25/2018	1,029
36160NYZ6	FOOTHILL SECURITIES - GE CAPITAL RETAIL	250,000	250,000	2.150%	10/25/2013	10/25/2018	1,029
4100093030	LEADER BANK	250,000	250,000	2.050%	1/6/2014	1/6/2019	1,102
4923509568	PENTAGON FEDERAL CREDIT UNION	250,000	250,000	3.000%	2/5/2014	2/5/2019	1,132
		<u>\$ 16,673,901</u>	<u>\$ 16,673,572</u>				

% OF LIQUID PORTFOLIO HOLDINGS	WEIGHTED AVERAGE RATE OF EARNINGS	WEIGHTED AVERAGE MATURITY
<u>74.857%</u>	<u>0.583%</u>	<u>185</u>

QUARTERLY PERFORMANCE COMPARISON - PORTFOLIO VS LAIF

	<u>12/31/2014</u>	<u>3/31/2015</u>	<u>6/30/2015</u>	<u>9/30/2015</u>	<u>12/31/2015</u>
Portfolio - weighted average rate of earnings	0.596%	0.534%	0.581%	0.633%	0.583%
LAIF - quarterly earnings rate	<u>0.267%</u>	<u>0.278%</u>	<u>0.299%</u>	<u>0.337%</u>	<u>0.374%</u>
Portfolio over (under) LAIF	0.329%	0.256%	0.282%	0.296%	0.209%

Portfolio holdings as of the second quarter ended December 31, 2015, are in compliance with the current Investment Policy. With 74.857% of the portfolio held in liquid instruments, the cash needs of the City will be met.

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
39+ Dance Club	Reciepts for August 2015	861.90	
39+ Dance Club	Reciepts for July 2015	1,030.20	
39+ Dance Club	Sept 2015	979.20	
39+ Dance Club	Receipts for Nov 2015	632.40	3,503.70
A G P Video Inc.	VPS/Channel July 2015	5,000.00	
A G P Video Inc.	VPS/Channel August 2015	5,000.00	
A G P Video Inc.	VPS/Channel Sept 2015	5,000.00	
A G P Video Inc.	VPS/Channel Oct 2015	5,000.00	
A G P Video Inc.	VPS/Channel Nov 2015	5,000.00	25,000.00
Abalone Coast Analytical Inc	WRF Relocation Samples	94.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	94.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	94.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	94.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	94.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	94.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	94.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	94.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	1,364.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	1,316.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	94.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	94.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	94.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	94.00	
Abalone Coast Analytical Inc	WRF Relocation Samples	1,364.00	
Abalone Coast Analytical Inc	TDS Sample Program	94.00	
Abalone Coast Analytical Inc	TDS Sample Program	94.00	5,360.00
ACTION ROOTER	Snake Main Line for Police Department	292.50	
ACTION ROOTER	Jet Rock Restroom Line	950.00	1,242.50
ADDICTION MEDICINE CONSULTANTS	2016 Drug and Alcohol Testing Program	1,300.00	1,300.00
Aleshire & Wynder, LLP	August 2015 Statment	31,443.49	
Aleshire & Wynder, LLP	July 2015 Services	33,096.30	
Aleshire & Wynder, LLP	Legal Services Dec 2015	27,018.46	
Aleshire & Wynder, LLP	Legal Services Nov 2015	50,503.40	
Aleshire & Wynder, LLP	Legal Services Oct 2015	34,796.27	
Aleshire & Wynder, LLP	Sept 2015 Billing Statments	38,962.41	215,820.33
Alexander's Contract Services, Inc	Monthly Meter Reading 08/10-08/11/15	5,499.05	

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
Alexander's Contract Services, Inc	Monthly Meter Reading 09/09-09/10/15	5,499.05	
Alexander's Contract Services, Inc	Monthly Meter Reads 10/09-10/10/15	5,507.60	
Alexander's Contract Services, Inc	Monthly Meter Reads 11/10-11/11/15	5,502.85	
Alexander's Contract Services, Inc	Monthly Meter Reads 12/09-12/10/15	5,505.70	
Alexander's Contract Services, Inc	Monthly Reading meters 07/10-07/11/2015	5,472.45	32,986.70
ALPHA ELECTRICAL SERVICE	Calibration Tank Level Sensors	910.00	
ALPHA ELECTRICAL SERVICE	Scada Upgrade for Elena Booster	4,750.00	
ALPHA ELECTRICAL SERVICE	Scada Upgrade for Desal	4,875.00	
ALPHA ELECTRICAL SERVICE	Service Call - Elena Pump Station	6,735.34	
ALPHA ELECTRICAL SERVICE	Well 4-New Motor	13,417.46	
ALPHA ELECTRICAL SERVICE	Service Call 10/08 /15 Elena Pump station	2,080.00	
ALPHA ELECTRICAL SERVICE	Replace Existing UPS	4,849.58	
ALPHA ELECTRICAL SERVICE	Elena - Upgerade Service to 200A	5,535.74	
ALPHA ELECTRICAL SERVICE	Elean - Repair Existing 150A	5,917.77	
ALPHA ELECTRICAL SERVICE	Restore Power to Communications Center	465.00	
ALPHA ELECTRICAL SERVICE	Integrate New Alarms for Flatlining Levels	4,925.00	
ALPHA ELECTRICAL SERVICE	Pump House 4	6,133.86	
ALPHA ELECTRICAL SERVICE	Pump House 4	8,419.39	
ALPHA ELECTRICAL SERVICE	8/3/15 Service call, LS 3	300.00	
ALPHA ELECTRICAL SERVICE	Lift Station 3 - Pressure Transducer	1,050.88	
ALPHA ELECTRICAL SERVICE	Service call LS 2 9/9/15, 9/16 and 9/17	2,133.34	
ALPHA ELECTRICAL SERVICE	Lift Station 2, Add Pump Overload Alarms	4,109.03	
ALPHA ELECTRICAL SERVICE	LS 3 Troubleshoot False Over Current Alarms	1,237.50	
ALPHA ELECTRICAL SERVICE	LS 2 & 3, Electrical Equipment & Installation for ATS to Scada	884.25	
ALPHA ELECTRICAL SERVICE	Service Call - Lift Station 3	986.00	79,715.14
Alpha Fire & Security Alarm Corp	Monitoring Fire Alarm Sys Aug-Oct 2015	90.00	
Alpha Fire & Security Alarm Corp	Monitoring Fire Alarm Oct,- Dec 2015	90.00	
Alpha Fire & Security Alarm Corp	Monitoring Fire Alarm 11/15-01/16	90.00	
Alpha Fire & Security Alarm Corp	Monitoring August thru October 2015	75.00	
Alpha Fire & Security Alarm Corp	Monitoring Security Alarm System 10/15	75.00	420.00
Althouse & Meade Inc	Vegetation Maintenance	442.50	442.50
Am Pac Repair	Repair and replace fuel tank guage for OES	245.42	245.42
American Microimaging, Inc	AMI Maintenance Period 07/29/15	7,453.00	7,453.00
AMERICAN STAR TRAILWAYS	Bus for Rock to Pier Run on 7/18/15.	1,986.00	
AMERICAN STAR TRAILWAYS	Bus for Kids Camp field trip on 7/3/15.	750.00	
AMERICAN STAR TRAILWAYS	Bus for Kids Camp field trip on 7/3/15.	750.00	

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
AMERICAN STAR TRAILWAYS	Bus for Kids Camp field trip on 7/10/15.	725.00	
AMERICAN STAR TRAILWAYS	Bus for Kids Camp field trip on 7/17/15.	1,195.00	
AMERICAN STAR TRAILWAYS	Bus for Kids Camp field trip on 7/24/15.	750.00	
AMERICAN STAR TRAILWAYS	Bus for Kids Camp field trip on 7/29/15.	825.00	
AMERICAN STAR TRAILWAYS	Bus for Kids Camp field trip on 8/7/15.	750.00	
AMERICAN STAR TRAILWAYS	Bus for Kids Camp field trip on 8/7/15.	750.00	8,481.00
Anchor Oea	Year 2 Wetland Mitigation Monitoring	9,249.20	9,249.20
Arbor First	Trees Pruned per City Specifications thru 11-12-15	14,000.00	
Arbor First	Pruning - Final Bill	11,900.00	
Arbor First	Removed Dead Tree #1100	900.00	26,800.00
Bartle Wells Associates	Water & Sewer Rate Study Alex Handler's Reimbursable Expenses	6,753.00	
Bartle Wells Associates	Water and Sewer Rate Study April/May 2015	4,653.00	11,406.00
Baseline Enterprises	Designated Operator Inspection 8/2015	125.00	125.00
Bay-Vue Carpet Cleaning	Carpet Cleaning - Senior Citizen Hallway	300.00	
Bay-Vue Carpet Cleaning	Carpet Cleaning - Community Center	300.00	
Bay-Vue Carpet Cleaning	Carpet Cleaning PW	250.00	
Bay-Vue Carpet Cleaning	Carpet Cleaning 535 Harbor	300.00	
Bay-Vue Carpet Cleaning	Kids Club	250.00	1,400.00
Black & Veatch Corporation	MB Water Reclamation Facility Master Plan Project thru 8/21/15	116,383.87	
Black & Veatch Corporation	WRFMPP thru 10-16-15	218,590.65	334,974.52
BMI General Licensing	License for Copyright 10/01/15-09/30/16	335.00	335.00
BURKE, WILLIAMS & SORENSEN, LLP	Services through July 31, 2015	598.50	598.50
CALIF DEPT OF TRANSPORTATION	Signals & Lighting Billing July thru Septemeber 2015	119.12	119.12
California Code Check Inc	Monthly Retainer - CASp Code Consulting	200.00	
California Code Check Inc	Monthly retainer for general consultation w/Bldg & City staff	200.00	
California Code Check Inc	Monthly retainer for general consultation w/Bldg & City staff	200.00	
California Code Check Inc	Oct 2015 CASp Code Consulting	200.00	
California Code Check Inc	Monthly CASp Code Consulting	200.00	1,000.00
California Conservation Corps	Dunes Clean Up	1,651.76	1,651.76
Cannon Associates	Nutmeg Tank 7-2015	2,896.50	2,896.50

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
Central Coast Mechanical, Inc.	MB Fire Station - Reset EMS Controllers	260.00	260.00
CENTRAL COAST PLAYGROUNDS	City Park-Slide Rplacement	2,500.00	2,500.00
Central Coast Powder Coating	Centennial Rainwater Harvesting	86.00	86.00
Centurion Private Security	Security services - MBCC on 7/19/15.	63.70	
Centurion Private Security	MB Community Center Security Services	122.50	186.20
Charter Communications	PW TV 7/3 - 8/2/15	34.06	
Charter Communications	PW Phone 6/29-7/28/15	5.50	
Charter Communications	PW - TV 8/03 - 9/2/15	34.06	
Charter Communications	PW Phone 7/29 - 8/28/15	5.50	
Charter Communications	PW TV - 10/3 -11/2/15	34.06	
Charter Communications	PW Phone 9/29 - 10/28/15	5.50	
Charter Communications	Water Internet 11/25 - 12/24/15	130.00	248.68
CI Solutions	Empl ID Card and Layout	91.89	91.89
City Works	Cityworks Software - ELA Server AMS/PLL Standard	20,000.00	20,000.00
Cleath-Harris Geologists, Inc	Semi-Monthly Stream Flow Monitoring 7/15	1,661.30	
Cleath-Harris Geologists, Inc	Stream Flow Monitoring Chorro Creek 9/15	864.40	
Cleath-Harris Geologists, Inc	Semi-Monthly Stream Flow Monitoring 10/15	726.90	
Cleath-Harris Geologists, Inc	Semi-Monthly Stream Flow Monitoring Chorro Valley	884.90	
Cleath-Harris Geologists, Inc	Semi-Monthly Stream Flow Monitoring Chorro Valley	691.90	4,829.40
Coastal Tree Experts	Remove Hangers Main Street	900.00	
Coastal Tree Experts	Embarcadero Inn/Clear Staircase 916 Pacific Cear branches	950.00	1,850.00
COLLINGS & ASSOCIATES LLC	Permit # 30546 Plan review July	400.00	
COLLINGS & ASSOCIATES LLC	Permit # 30593 Fire plan review August	250.00	
COLLINGS & ASSOCIATES LLC	Enginereeing Plan review Sept. 15	675.00	
COLLINGS & ASSOCIATES LLC	Fire Engineering Plan Review Oct-15	1,000.00	
COLLINGS & ASSOCIATES LLC	Plan Review for November	1,250.00	3,575.00
CULLIGAN	PW RO Service 7/1 - 7/31/15	28.00	
CULLIGAN	PW RO Service 8/1 - 8/31/15	28.00	
CULLIGAN	PW RO 8/15	28.00	
CULLIGAN	PW RO 10/1 - 10/31/15	28.00	
CULLIGAN	Public Works RO 11/1 - 11/30/15	29.00	141.00

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
DAVID CRYE GENERAL ENGINEERING	Waterline Repair South bay	3,429.31	3,429.31
David L. Mathe	Local Hazard Mitigation Plan Proposal	4,000.00	
David L. Mathe	Consult on Local Hazard Mitigation Plan	750.00	
David L. Mathe	Consult on Local Hazard Mitigation Plan	750.00	5,500.00
Digital Map	GovClarity 09/01/15-08/31/2016	16,000.00	16,000.00
DocuTeam	Admin Storage July 2015	49.65	
DocuTeam	Admin Storage August 2015	54.04	
DocuTeam	Admin Storage Sept 2015	74.55	
DocuTeam	Document Storage - Admin	15.81	
DocuTeam	Admin Storage Nov 2015	13.05	
DocuTeam	Personel July 2015	96.96	
DocuTeam	Personnel Storage August 2015	292.21	
DocuTeam	Personnel Sept 2015	42.90	
DocuTeam	Document Storage - Personnel	28.37	
DocuTeam	Personnel Storage Nov 2015	27.45	
DocuTeam	City Attorney Storage July 2015	55.80	
DocuTeam	City Attorney Storage August 2015	55.80	
DocuTeam	City Attorney Storage Sept 2015	54.00	
DocuTeam	Document Storage - Attorney	55.80	
DocuTeam	Attorney Storage Nov 2015	87.00	
DocuTeam	Finance July 2015	263.63	
DocuTeam	Finance Storage August 2015	270.38	
DocuTeam	Finance Storage Sept 2015	331.26	
DocuTeam	Document Storage - Finance	426.21	
DocuTeam	Finance Storage Nov 2015	437.81	
DocuTeam	PW Storage 7/1 - 7/31/15	372.61	
DocuTeam	PW Storage for 8/15	370.68	
DocuTeam	Storage 9/1 - 9/30/15	509.50	
DocuTeam	Public Works Storage 10/1/15 - 10/31/15	409.47	
DocuTeam	Storage 11/1 - 11/30/15	346.80	4,741.74
Don Maruska & Company Inc	Leap Project	13,000.00	13,000.00
Don Pierce Trucking	Delivery of Cold Mix from Hanson's	200.00	200.00
DOUG ALLRED CONSTRUCTION	Replace Glass at Police Department	150.00	150.00
Edward Villarreal	Umpire	300.00	300.00

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
ESTERO GLASS	Vet's Hall Restroom Windows	743.36	
ESTERO GLASS	Council Conference Room Windows	1,510.57	2,253.93
Eternal Timing	Rock 2 Pier & Half Marathon timing services.	3,796.76	3,796.76
FAILSAFE TESTING	Testing of ladders	526.20	526.20
Far Western Anthropological Research Group, Inc.	Cultural Research for New WRF Preferred Site	3,725.43	
Far Western Anthropological Research Group, Inc.	MB Sewer 7/30 - 9/30-15	6,253.80	10,505.43
FGL Enviromental	WAAP Storm Water Sampling	280.00	
FGL Enviromental	Batch 3	80.00	
FGL Enviromental	BWRO Weekly Nitrate	62.00	
FGL Enviromental	TTHM/HAA5	680.00	
FGL Enviromental	Routine Monthly Samples	660.00	
FGL Enviromental	Batch 1	80.00	
FGL Enviromental	BWRO Weekly Nitrate Blending	62.00	
FGL Enviromental	Fire Line - 555 Main	20.00	
FGL Enviromental	Batch 2	80.00	
FGL Enviromental	Batch 3	80.00	
FGL Enviromental	BWRO Weekly	62.00	
FGL Enviromental	Batch 1	80.00	
FGL Enviromental	BWRO Weekly Nitrate	62.00	
FGL Enviromental	Routine Monthly Samples	619.00	
FGL Enviromental	BWRO Weekly Nitrate	62.00	
FGL Enviromental	Batch 2	80.00	
FGL Enviromental	Re-Test Well 3	57.00	
FGL Enviromental	BWRO Weekly	62.00	
FGL Enviromental	Batch 3	80.00	
FGL Enviromental	Batch 1	80.00	
FGL Enviromental	BWRO Weekly	62.00	
FGL Enviromental	BWRO Weekly	62.00	
FGL Enviromental	Batch 2	80.00	
FGL Enviromental	Routine Monthly Samples	619.00	
FGL Enviromental	BWRO Weekly	62.00	
FGL Enviromental	Batch 3	80.00	
FGL Enviromental	Re-Test Well 3	57.00	
FGL Enviromental	BWRO Weekly	62.00	
FGL Enviromental	Batch 1	80.00	
FGL Enviromental	Batch 2	80.00	
FGL Enviromental	BWRO Weekly Nitrate	62.00	

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
FGL Enviromental	Batch 3	80.00	
FGL Enviromental	Batch 1	80.00	
FGL Enviromental	BWRO Weekly Nitrate	62.00	
FGL Enviromental	Quarterly Monthly Samples	675.00	
FGL Enviromental	Re-Test Well 10	57.00	
FGL Enviromental	TTHM/HAA5	680.00	
FGL Enviromental	Batch 2	80.00	
FGL Enviromental	BWRO Weekly Nitrate	62.00	
FGL Enviromental	Batch 3	80.00	
FGL Enviromental	BWRO Weekly Nitrate	62.00	
FGL Enviromental	Batch 1	80.00	
FGL Enviromental	BWRO Weekly Nitrate	62.00	
FGL Enviromental	BWRO Weekly Nitrate	62.00	
FGL Enviromental	Batch 2	80.00	
FGL Enviromental	Batch 3	80.00	
FGL Enviromental	Routine Monthly Samples	619.00	
FGL Enviromental	Well 3 Re-Test	57.00	
FGL Enviromental	BWRO Weekly Nitrate	62.00	
FGL Enviromental	Batch 1	80.00	
FGL Enviromental	Stormwater Samples in 7/15	78.00	7,812.00
FLUID RESOURCES MANAGEMENT	MMRP: Digester #1 Coating	10,521.28	
FLUID RESOURCES MANAGEMENT	Digester#1 Coating	553.75	11,075.03
Fugro Consultants, Inc	Morro Valley Groundwater Recharge Evaluation	4,200.40	
Fugro Consultants, Inc	Morro Valley Groundwater Recharge Evaluation	11,481.85	
Fugro Consultants, Inc	Morro Valley Groundwater Recharge Evaluation	5,318.75	
Fugro Consultants, Inc	Morro Valley Groundwater Recharge Evaluation	1,477.50	
Fugro Consultants, Inc	Morro Valley Groundwater Recharge Evaluation	7,802.35	
Fugro Consultants, Inc	Morro Valley Groundwater Recharge Evaluation 10/23 - 11/19/15	6,948.85	37,229.70
GardenSoft	Water Wise Gardening Website License 12/10/15-12/10/16	287.00	287.00
Gemma Systems	Microsoft Office Annual User	2,983.80	2,983.80
Gerald Luhr	Qtrly payment for Planning Commisioner	150.00	
Gerald Luhr	Qtrly Payment for Planning Commissioner	150.00	300.00
Graham Yates	Stage Uplight Crew for Morro Bay Sings Motown	275.00	275.00
Great America Leasing	Postage Meter July 2015	226.77	
Great America Leasing	August 2015 Postage Meter Lease	226.77	

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
Great America Leasing	Postage Meter Lease for Sept 2015	226.77	
Great America Leasing	Postage Meter Lease Oct 2015	226.77	
Great America Leasing	Postage Meter Lease Nov 2015	226.77	
Great America Leasing	Postage Meter Lease Dec 2015	226.77	1,360.62
Greenvale Tree Co	921 Pecho - Check Stuctural Integrity and Health	150.00	
Greenvale Tree Co	Trim Trees at Monterey Street	6,210.00	
Greenvale Tree Co	474 Sicily-Remove Hanging Limb	420.00	
Greenvale Tree Co	Reduce weight from Cypress tree-2401 Ironwood	625.00	
Greenvale Tree Co	Grind Stumps at Various Locations	1,750.00	
Greenvale Tree Co	Maritime Tree	150.00	9,305.00
HARVEY'S HONEYHUTS	Toilet rental - Rock 2 Pier Run.	1,739.11	
HARVEY'S HONEYHUTS	Toliet Rental	158.16	
HARVEY'S HONEYHUTS	Morro Elementary Rental	158.16	
HARVEY'S HONEYHUTS	Morro Elementary Rental	158.16	2,213.59
Heacock Elevator Co	MB Community Service Monthly Maintenance 7/15	65.00	
Heacock Elevator Co	Monthly Maintenance - 8/15	65.00	
Heacock Elevator Co	Monthly Maintenance 9/15	65.00	
Heacock Elevator Co	Community Center Elevator Repair	7,900.00	
Heacock Elevator Co	Monthly Maintenance 11/15	65.00	8,160.00
Hinderliter DeLlamas & Assoc	Sales Tax 3rd Qtr	1,043.58	
Hinderliter DeLlamas & Assoc	Contract Services 4th Qtr/Sales Tax Qtr 4 2015	900.00	1,943.58
I am a Plumber Looking For Work	Snaked Bathroom by Harbor Patrol	260.00	260.00
Independent Living Resource Center, Inc.	Interpreter Services	1,007.34	
Independent Living Resource Center, Inc.	Interpreter Services Aug 2015	167.60	
Independent Living Resource Center, Inc.	Interpreter Services Sept 2015	480.39	
Independent Living Resource Center, Inc.	Interpreter Services Oct 2015	322.56	1,977.89
JoAnn Head Land Surveying	Sewer Manhole Elevation Survey	1,137.50	
JoAnn Head Land Surveying	MB Reclaimed Water	41,342.50	
JoAnn Head Land Surveying	MB Reclaimed Water Project Management 10/1 - 11/30/15	6,477.50	48,957.50
JOHN RICKENBACH	MB New WRF Project	10,416.80	10,416.80
K D Janni Landscaping Inc	Landscape Gopher Maintenance Lila Keiser	100.00	
K D Janni Landscaping Inc	Gopher Maintenance Lila Keiser Aug-2015	100.00	
K D Janni Landscaping Inc	Gopher Management - Lila Keiser	100.00	

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
K D Janni Landscaping Inc	Gopher Mgmt Lil Keiser Field	100.00	
K D Janni Landscaping Inc	Landscape for Del Mar Park 11/15	680.00	
K D Janni Landscaping Inc	Landscape Maintenance Lila Keiser (Gopher) 11/15	100.00	
K D Janni Landscaping Inc	Landscape Maintenance MB Cloisters	6,405.00	
K D Janni Landscaping Inc	Landscape Maintenance MB Cloisters 8/2015	6,405.00	
K D Janni Landscaping Inc	Landscape Maintenance - MB Cloisters	6,405.00	
K D Janni Landscaping Inc	Landscape MB Cloisters	6,405.00	
K D Janni Landscaping Inc	Landscape Cloisters Park 11/15	5,857.00	
K D Janni Landscaping Inc	Landscape Maintenance Cloisters 11/15	6,405.00	39,062.00
Katherine Sorenson	Qtrly payment for Planning Commissioner	150.00	
Katherine Sorenson	Qtrly Payment for Planning Commissioner	150.00	300.00
Kestrel Consulting Inc.	Recycled Water Grant Preperation	7,825.00	
Kestrel Consulting Inc.	Recycled Water Planning Grant/Loan 9/1 - 10/7/15	6,794.50	
Kestrel Consulting Inc.	Recycled Water Planning Loan 10/8 - 10/31/15	5,424.50	
Kestrel Consulting Inc.	CMB Recycled Water 11/1 - 12/3/15	7,770.79	27,814.79
Kevin Merk Associates, LLC	Fatal Flaw Analysis Rancho Colina Site: Biology	6,150.00	
Kevin Merk Associates, LLC	WRF Biological Resources Asmt. for Rancho Colina thru 11-6-15	1,845.00	7,995.00
KIS Communications Inc	Sept, Oct and Nov 2015 Esuite	636.00	636.00
LAND/SEA INTERFACE	Mooring Inspection/Repair A1-1-30	541.00	541.00
Larry Walker Associates, Inc.	Preperation of the Wasteload Allocation & Attainment Plan	735.00	
Larry Walker Associates, Inc.	WAAP Update 8/15	1,890.00	
Larry Walker Associates, Inc.	MB Pathogen WAAP thru 9/30/15	3,912.50	
Larry Walker Associates, Inc.	MB Pathogen WAAP thru 10-31-15	630.00	
Larry Walker Associates, Inc.	Identification of Salinity Sources in the Waste Water Influent	1,710.00	
Larry Walker Associates, Inc.	Salinity Source Identification 8/15	3,750.00	
Larry Walker Associates, Inc.	Salinity Source Identification thru 9/30/15	4,255.00	
Larry Walker Associates, Inc.	CMB Salinity Control Plan thru 10/31/15	7,365.00	24,247.50
Laurie S Estes	OIS Debrief	400.00	400.00
LEAGUE OF CA CITIES	2016 Local Streets and Roads Need Assessment	200.00	200.00
Lee Wilson Electric Inc	Traffic Signal Maintenance July 2015	179.20	
Lee Wilson Electric Inc	Replace Prom Card	1,057.80	
Lee Wilson Electric Inc	Traffic Signal Maintenance 8/2015	175.00	
Lee Wilson Electric Inc	Traffic Signal Maintenance 9/25/15	175.00	

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
Lee Wilson Electric Inc	Traffic Signal Maintenance 10/15	175.00	
Lee Wilson Electric Inc	Traffic Signal maintenance 11/15	175.00	1,937.00
Liebert Cassidy Whitmore	Membership FY 15/16	4,590.50	4,590.50
MANAGEMENT PARTNERS	Activity 7 Action Plan	2,300.00	2,300.00
Michael Baker International, INC	CDP Staff Report 9/2 - 11/1/15	1,819.38	
Michael Baker International, INC	Coastal Development Permit Support 11/3 - 12/31/14	2,000.00	
Michael Baker International, INC	Coastal Development Permit Support 1/1 - 8/30/15	1,000.00	
Michael Baker International, INC	Coastal Development Permit Support 8/31 - 9/27/15	6,536.62	11,356.00
Michael Frederick Paving Corp	Triangle Lot Improvements Project	47,806.47	
Michael Frederick Paving Corp	Triangle Lot Improvements Project	24,753.30	
Michael Frederick Paving Corp	Triangle Lot Improvements Project MB 2016-ST01	3,818.94	76,378.71
Michael K Nunley & Associates, Inc	Program Management WRF Project	11,521.00	
Michael K Nunley & Associates, Inc	Task 101:101 - 8/24-9/18/15	18,185.25	
Michael K Nunley & Associates, Inc	Task 201: 8/24-9/17/15	11,712.25	
Michael K Nunley & Associates, Inc	MB Water Reclamation Facility Program thru 10-17-15	36,712.00	
Michael K Nunley & Associates, Inc	MBWRFPM thru 11-14-15	40,506.90	
Michael K Nunley & Associates, Inc	MMRP Support Services	1,367.25	
Michael K Nunley & Associates, Inc	MMRP Project Planning	300.00	
Michael K Nunley & Associates, Inc	Task 11: 8/24-9/3/15	1,392.25	
Michael K Nunley & Associates, Inc	On-Call MMRP Support Services thru 10/17/15	1,401.75	
Michael K Nunley & Associates, Inc	Primary & Secondary Clarifier Improvements thru 10/22/15	1,357.50	
Michael K Nunley & Associates, Inc	On-Call MMRP Support Services	3,245.00	
Michael K Nunley & Associates, Inc	Task 11: 7/27-8/20/15	1,315.00	
Michael K Nunley & Associates, Inc	MMRP Project Planning	756.75	129,772.90
Michael Lucas	Qtrly payment for Planning Commissioner	150.00	
Michael Lucas	Qtrly Payment for Planning Commissioner	150.00	300.00
Mission Uniform Service	Uniforms	170.50	
Mission Uniform Service	Uniforms/Towels	145.48	
Mission Uniform Service	Uniforms	170.50	
Mission Uniform Service	Uniforms	140.21	
Mission Uniform Service	Uniforms	145.48	
Mission Uniform Service	Uniforms	140.21	
Mission Uniform Service	Uniforms	145.48	
Mission Uniform Service	Uniforms	140.21	
Mission Uniform Service	Uniforms	145.48	

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
Mission Uniform Service	Name tags	9.00	
Mission Uniform Service	Name Tag	3.00	
Mission Uniform Service	Uniforms	144.74	
Mission Uniform Service	Uniforms	145.48	
Mission Uniform Service	Uniforms	140.21	
Mission Uniform Service	Uniforms	145.48	
Mission Uniform Service	Uniforms	140.21	
Mission Uniform Service	Uniforms	145.48	
Mission Uniform Service	Name Tags	34.20	
Mission Uniform Service	Uniforms	140.21	
Mission Uniform Service	Uniforms	135.05	
Mission Uniform Service	Uniforms	145.48	
Mission Uniform Service	Uniforms	140.21	
Mission Uniform Service	Uniforms	43.20	
Mission Uniform Service	Uniforms	52.48	
Mission Uniform Service	Linen Maintenance	149.78	
Mission Uniform Service	Uniforms	144.51	
Mission Uniform Service	Name tag	3.00	
Mission Uniform Service	Uniforms	149.78	
Mission Uniform Service	Uniforms	146.91	
Mission Uniform Service	Name Tags	47.40	
Mission Uniform Service	Uniforms	152.18	
Mission Uniform Service	Uniforms	146.91	3,848.45
Modeana Lamphier	09/14-09/28/15	247.50	
Modeana Lamphier	Receipts 11/02-11/30/15	369.00	616.50
Morro Bay Chamber Of Commerce	Visitor's Center Payment: Oct 2015	4,167.00	4,167.00
Morro Bay Garbage	July 2015 Rock 2 Pier	126.24	126.24
Municipal Code Corporation	Municode Services 10/2015-09/2016	650.00	650.00
MV Transportation, Inc	MB Fixed Route 7/15	11,497.21	
MV Transportation, Inc	Morro Bay Trolley 7/15	10,189.61	
MV Transportation, Inc	MB Fixed Route 8/15	11,197.02	
MV Transportation, Inc	MB Fixed Route 9/15	11,131.21	
MV Transportation, Inc	MB Fixed Route Oct 2015	11,577.81	
MV Transportation, Inc	MB Transit Fixed Route	10,318.77	
MV Transportation, Inc	MB Trolley Extra Services	854.61	
MV Transportation, Inc	Fixed Monthly Management Fee 8/15	10,820.96	
MV Transportation, Inc	MB Trolley Extra Services 8/1 - 8/31/15	450.18	

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
MV Transportation, Inc	MB Trolley Fixed Monthly Management Fee 9/15	6,780.32	
MV Transportation, Inc	MB Trolley Fixed Route - Oct 2015	3,140.45	
MV Transportation, Inc	MB Trolley Extra Services - Oct 2015	54.90	88,013.05
NEGRANTI CONSTRUCTION	Boat Demo: Dawg Patch, Bear Boat & Blow Me	6,000.00	6,000.00
NEW WORLD SYSTEMS CORP	11/01/15-11/30/15 Maint on Purchase Module	147.00	
NEW WORLD SYSTEMS CORP	12/01/15-11/30/16	35,410.09	35,557.09
Pacific Heating/Sheet Metal	535 Harbor-Installation of 8" Exposed Spiral Duct	563.60	563.60
PMC	On-Call Professional Service 6/27 - 7/31/15	690.00	690.00
Public Empl Retirement	GASB 68 Reports for FY14/15 Audit	7,650.00	
Public Empl Retirement	GASB 68 Actuarial - Credit reports not available	(1,700.00)	5,950.00
Public Employment Relations Board	Admin Fee	50.00	50.00
Rabobank Visa Card	U-Haul for Rock to Pier Run	125.83	
Rabobank Visa Card	Field Trip to the Mustang Water Park	525.00	650.83
Richard Sadowski	Qtrly payment for Planning Commisioner	150.00	
Richard Sadowski	Qtrly Payment for Planning Commissioner	150.00	300.00
Richards, Watson, & Gershon	Services through 07/31/15	342.26	
Richards, Watson, & Gershon	Services through 08/31/15	2,189.17	
Richards, Watson, & Gershon	Services through 09/30/15	6,757.26	
Richards, Watson, & Gershon	Outside Legal Counsel: Save the Park - Services through 11/30/15	4,578.32	13,867.01
Rick Engineering Company	Services for Mrro Crrek Bridge 8/29-9/25/15	3,651.08	
Rick Engineering Company	On Call Services Bridge Project	25,510.00	29,161.08
Ricoh USA, Inc	PW Copy Rental 8/29 - 9/28/15	628.69	
Ricoh USA, Inc	PW Copier Rental 9/29 - 10/28/15	600.87	
Ricoh USA, Inc	PW Copier Rental 10/29 - 11/28/15	2,101.57	
Ricoh USA, Inc	PW Copier Rental 11/29 - 12/28/15	600.87	
Ricoh USA, Inc	Copier - R&P 12/01-12/31/15	521.81	
Ricoh USA, Inc	PW Copier Rental 11/29 - 12/28/15	600.87	5,054.68
ROB DERRICK	CPR & First Aid Class	275.00	275.00
Robert Tefft	Qtrly payment for Planning Commisioner	150.00	

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
Robert Tefft	Otrly Payment for Planning Commissioner	150.00	300.00
RRM Design Group	Embarcadero & Centennial Stairway Concept Plan	4,050.00	
RRM Design Group	MB Embarcadero & Centennial Stairway Concept Plan	2,065.00	
RRM Design Group	Harbor Needs Assessment	462.50	6,577.50
Sanders California Marine & Salvage	Raise Sunken Vessel CF2454UL	5,000.00	5,000.00
Shoreline Engineering Inc	South T Pier & City Docks Inspection	23,340.00	
Shoreline Engineering Inc	South T Pier & City Docks Inspection	7,580.00	30,920.00
SLO CO RECORDER'S OFFICE	SLO County Fee for Recording Document	47.00	47.00
SLO CO SHERIFF'S DEPT FISCAL SERVICES	Dispatch services 7/1-12/31/2015	117,109.50	117,109.50
SP Maintenance Services Inc	Monthly Sweeping 7/15	3,131.88	
SP Maintenance Services Inc	Monthly Sweeping 8/15	3,131.88	
SP Maintenance Services Inc	Monthly Sweeping Services 9/15	3,131.88	
SP Maintenance Services Inc	Monthly sweeping services Oct-15	3,131.88	
SP Maintenance Services Inc	Monthly Sweeping Services 11/2015	3,131.88	15,659.40
STATEWIDE SAFETY & SIGNS	Flagging, nght 2 men & Equip.	2,210.00	2,210.00
SWCA Enviromental Consulting	Nutmeg Water Tank thru 12/12/15	103.50	103.50
T2 SystemsCanada Inc.	Jul 2015 EMS Services	75.00	
T2 SystemsCanada Inc.	Aug 2015 EMS Services	75.00	
T2 SystemsCanada Inc.	Sep 2015 EMS Services	75.00	
T2 SystemsCanada Inc.	Oct 2015 EMS Services	75.00	
T2 SystemsCanada Inc.	Nov 2015 EMS Services	75.00	
T2 SystemsCanada Inc.	Dec 2015 EMS Services	75.00	
T2 SystemsCanada Inc.	Jan 2016 EMS Services	75.00	525.00
Team Blue Sky Events Inc.	CA half series participation fee 2015.	300.00	300.00
Tech-Time Communications Inc	July 2015 Monthly Monitoring Service Teen Center	75.00	
Tech-Time Communications Inc	Monthly Monitoring MB Teen Center 8/15	75.00	
Tech-Time Communications Inc	Monthly Monitoring MB Teen Center 8/15	75.00	
Tech-Time Communications Inc	Monthly Monitoring - 10/15	75.00	
Tech-Time Communications Inc	Replaced Boys Bath Strobe	327.25	
Tech-Time Communications Inc	MB Teen Center Monthly Monitoring 10/15	75.00	702.25

**CITY OF MORRO BAY
CONTRACT SERVICES AS OF 12/31/2015**

VENDOR	DESCRIPTION	AMOUNTS	TOTAL
The Pun Group, LLP	AUDIT	3,650.00	
The Pun Group, LLP	Audit for FY14/15	18,000.00	
The Pun Group, LLP	Audit 14/15	15,000.00	36,650.00
Timmons Group, Inc.	Cityworks Project & Planning Services	14,200.26	
Timmons Group, Inc.	Cityworks Project Management & Planning Services	5,430.04	19,630.30
Tolosa Press	MB Transit Regional Ad	136.00	
Tolosa Press	MB Transit Regional Ad	136.00	
Tolosa Press	MB Transit Regional Ad	136.00	
Tolosa Press	MB Transit Fixed Route & Call-a-Ride	136.00	544.00
Utility Services Associates LLC	Waterline survey 10/5-10/09/15	6,506.00	6,506.00
Verizon Wireless	Collections Cell Phone 10/8 - 11/7/15	123.97	
Verizon Wireless	Collections Cell Phone 9/8 - 10/7/15	151.90	
Verizon Wireless	Collections Phone 7/08 - 8/7/15	228.72	
Verizon Wireless	Collections Phone 8/8 - 9/7/15	147.12	
Verizon Wireless	Water Cell Phone 8/8 - 9/7/15	276.69	
Verizon Wireless	Water Cell Phone 9/8 - 10/7/15	93.35	
Verizon Wireless	Water Phone 7/08 - 8/7/15	268.13	
Verizon Wireless	Water/Collections Cell Phone 10/8 - 11/7/15	94.14	1,384.02
VICTOR BACKHOE SERVICE	460 Bonita-Backflow Repair	288.47	288.47
Water Systems Consulting Inc	Water Rights Support Morro/Chorro Valley Permits	5,749.24	
Water Systems Consulting Inc	Support for Chorro Creek Stream Gage	1,581.55	
Water Systems Consulting Inc	Water Rights Support Morro/Chorro 10/1 - 10/31/15	5,273.50	
Water Systems Consulting Inc	Water Rights License Support 8/1 - 8/31/15	2,348.25	14,952.54
WEST COAST ARBORISTS INC	Prune Both Sides For Bike Path on South Bay Blvd.	13,500.00	13,500.00
Williams Concrete & Gen Eng	Main Street - Repair Sidewalk	1,396.00	
Williams Concrete & Gen Eng	Repair Sidewalk on Quintana	1,387.00	
Williams Concrete & Gen Eng	Remove & Replace Sidewalk 2800 Main Street	2,168.00	
Williams Concrete & Gen Eng	New Modified Curb and Gutter S. Bay Blvd.	5,846.00	
Williams Concrete & Gen Eng	Repair Sidewalk Embarcadero	994.00	
Williams Concrete & Gen Eng	Repair Sidewalks Quintana/Emerald Circle	2,678.00	14,469.00



Citizens Oversight Committee

(Acting as the Citizens Finance Advisory Committee)

Agenda

- Summarize Citizen Finance Advisory Committee (CFAC) review of all Measure Q previous fiscal year transactions (2014-2015)
- Report CFAC review of 1st and 2nd quarter current fiscal year (2015-2016) budget performance



Citizens Oversight Committee

Measure Q Overview

- Committee met Dec 2015 to review and discuss all Measure Q fiscal year transactions (2014-2015)
 - Chairperson: Barbara Spagnola
 - Members: Betty Forsythe, Greg Head, Marlys McPherson, and Susan Schneider
- Measure Q Financial Summary
 - Tax revenue for the fiscal year was \$946,000
 - Additional revenue resulted in total revenue of \$ 1,508,000
 - Prior years' carryover (\$362K) & 2015-2016 loan (~\$200K)
 - Total expenditures for the fiscal year were \$ 1,408,000
 - Includes \$100K loan payback
 - Ending fund balance June 30, 2014 is approximately \$97,000



Citizens Oversight Committee

Measure Q Total Spending 2014-2015

- Fire Department - \$ 233K
 - Vacation relief person and OT to maintain 4 personnel per shift
 - Fire Station debt service
- Police Department - \$ 104K
 - School Resource Officer (SRO) at Morro Bay High School
 - One vehicle replacement of 2009 Dodge Charger
 - Canine food and medicine
- Storm Drains/Creek Maintenance - \$ 40K
 - Storm drain repair at Main/Pacific St
 - WAAP consulting services (Waste Allocation Attainment Plan)
- Street Maintenance - \$ 932K
 - Continued progress on Pavement Management Plan
 - Routine street maintenance



Citizens Oversight Committee Measure Q Recommendations

- Fire Department
 - Committee supports request to establish Morro Command Frequency and sustainable fuel source
- Police Department
 - Committee has requested summary report of benefits of funding school resource officer at MBHS
 - Food and medical expenses for canine program



Citizens Oversight Committee Measure Q Recommendations

- Street Maintenance
 - Continue progress on Pavement Management Plan (PMP)
 - Investigate parcel or sales tax to raise additional funding to accelerate street repairs
 - Any surplus in Measure Q funds should be allocated to streets
 - Increase general fund budget funding of street repairs
 - Develop contingency plan for additional funding
 - Create a comprehensive PMP with a strategic focus



Citizens Oversight Committee Measure Q Concluding Comments

- Continue progress on the funding categories identified in the 2006 Measure Q ballot initiative
- From the citizens' prospective on streets repair
 - A project schedule is prerequisite for a proper financial analysis
 - A proper financial analysis (NPV) of project work schedule(s) and funding option(s) including the timing of funding sources, will
 - Facilitate better decision making
 - Minimize long term risk



Citizens Oversight Committee

1st and 2nd Quarter Budget Review

- Committee met Nov 2015 and Jan 2016 to review and discuss the 2015-2016 fiscal year 1st and 2nd quarter financial transactions
 - All committee members' questions on specific transactions were answered completely
 - Members attended City manager budget presentations by staff
 - CFAC accepts 1st & 2nd quarter budget reports as presented
- Recommendations for future budget reporting
 - Develop summary budget report
 - Simplified reporting to citizens
 - Use easy to understand tables and/or graphs
 - Incorporate encumbrances in reporting



Citizens Oversight Committee (Acting as CFAC)

- Upcoming activities
 - Welcome and transition two new members to CFAC
 - Continue to work with staff on budget template
 - Review of 2014-2015 fiscal year audit
 - Review of quarterly investment performance
- Any questions for CFAC members ?
- Thank You



AGENDA NO: C-2

MEETING DATE: February 9, 2016

Staff Report

TO: Honorable Mayor and City Council

DATE: February 3, 2016

FROM: Dave Buckingham, City Manager

SUBJECT: Discussion of FY 16/17 Program Objectives Associated with the Adopted City Goals

SUMMARY

On January 12 and 26, 2016, the City Council held study sessions to consider FY16/17 Budget Objectives. The Council heard public, staff and advisory board input and provided their own input. Staff took the notes from those meetings, considered additional public and staff input, and offers this final draft of FY 16/17 budget objectives for consideration. Based on Council discussion and direction at this meeting, it is anticipated staff will bring this item back for final approval at the February 23, 2016, regular meeting.

ATTACHMENT

Final Draft Program / Budget Objectives as of February 3, 2016

Prepared By: DS

City Manager Review:

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On January 12th and 26th 2016, the City Council held study sessions to consider FY16/17 Budget Objectives. The Council heard public, staff and advisory board input and provided their own input. Staff took the notes from those meetings, considered additional public and staff input, and offers this final draft of FY 16/17 budget objectives for consideration.

Considering available budget dollars, staff time and the community's pace of change, some potential objectives have been removed. Items considered but not included are listed at the back of the document. There are many worthy items on that list that should be considered next year and could be added this year as time and resources allow.

Goal #1 - Develop New WRF

- a) **Public Participation.** Continue to pursue robust public input on site design and aesthetics opportunities/process associated WRF project, site and ancillary facilities.
- b) **Property Acquisition.** Complete property appraisal, make first earnest money payment, and close on property.
- c) **Facility Master Plan.** Complete the facility master plan.
- d) **Complete the Master Reclamation Plan.** Make initial, then final determinations on reclamation options for the water reclamation component of the facility and approve the master reclamation plan.
- e) **Environmental Review.** Complete and certify environmental review.
- f) **SRF Loan Application.** Complete state revolving fund (SRF) construction loan application.
- g) **Grant Funding.** Investigate and pursue additional Proposition 1 grants applicable to the WRF project.
- h) **Annexation.** As part of the GP/LCP process, evaluate possible annexation of property acquired for the WRF and bring to Council for decision.
- i) **Construction Delivery Decision.** Bring to Council for decision the method of procurement to be used for construction of the WRF.
- j) **Construction RFP.** Issue a Request for Proposal to pre-qualify design-build or builder teams, dependent on procurement method, to participate in the bidding process.
- k) **Construction Contract.** Issue a design-build or other design/construction contract approved by Council.

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- l) **Cayucos Participation Decision.** Bring to Council for decision final throughput design / construction requirement based on Cayucos CSD decision on participation in the MB WRF project.
- m) **Existing WWTP Site Future.** Work with the Cayucos Sanitary District to frame decision regarding future ownership of shared property at existing WWTP site.
- n) **City Corporation Yard Transition.** Complete design and identify funding requirements for possible City corporation yard component of the WRF project.
- o) **Improve Influent Quality.** Research and bring to Council for decision various options, from incentives to ordinances, to improve the quality of influent at the new WRF to decrease treatment costs.

Goal #2 - Improve Streets

- a) **Street Summit.** Plan and execute a “streets summit” to inform residents and work various street improvement approaches including financing and a possible funding revenue measure on the Nov. 2018 ballot.
- b) **Traffic Calming.** Complete 2-3 traffic calming projects at appropriate locations as dictated by the circulation element of the general plan. Include San Jacinto/Main for primary consideration.
- c) **41/Main Street Intersection Funding.** Research options and bring to Council for decision the required 50-percent local match (~ \$2M) to the Highway 41, Main Street and Highway 1 (ramp) Intersection improvement project. (Moved from Goal 4, otherwise unchanged.)
- d) **Traffic Signs.** Replace 20% of non-conforming traffic signs.
- e) **Traffic Markings.** Refresh Street markings, focusing on cross walks and legends, in the down town, embarcadero, north Main and routes to school.
- f) **Bike Needs.** Complete specific items from the unmet bike needs list that are funded in the FY16/17 budget process. Include Highway 1 and Yerba Buena, Bike Parking at public buildings, and traffic calming on San Jacinto for primary consideration. (If not completed in 2015/16, also complete the Class 1 path from Lemos to Cloisters, San Jacinto and Main bike safety, and installation of Bike Friendly Community signs.)
- g) **Bike Lane Painting.** Bring to Council in the budget scaled proposals for green painting various bike lanes including extensions through intersections, as appropriate.
- h) **Construction Timing.** Research and bring to council for consideration actions to remove existing City-imposed restrictions on timing of street work so that some paving, patching and painting work can be performed at appropriate times during shoulder and summer seasons.

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Goal #3 - Review and Update Significant City Land Use Plans

- a) **GP/LCP Public Input.** Pursue robust public input in the continuing GP/LCP process.
- b) **Zoning Option for GP/LCP update.** Bring to Council for consideration a budget decision to add a full zoning update/overhaul to the GP/LCP contract.
- c) **WRF / Righetti Property Master Plan.** Complete site master plan for the entire Righetti property should the Council decide to construct the WRF at that site.
- d) **Wireless Ordinance.** Update wireless ordinance and process through Coastal Commission.
- e) **Downtown/Waterfront Strategic Plan (DWSP).** Consider incorporating the downtown/waterfront strategic plan into the GP/LCP process. Complete the DWSP part of the plan.
- f) **2016 Building Code.** Review and adopt the 2016 California Building and Standards Code. Consider integrating green building incentives and greywater / solar-ready initiatives not included in the state revisions.

Goal #4 - Maintain Core Public Safety Services

- a) **Speed Survey.** Update citywide speed survey to determine appropriate safe driving speeds for all streets.
- b) **Marijuana Ordinances.** Begin a robust public discussion, informed by the results of a likely marijuana “recreational use” statewide initiative on the November 2016 ballot that results in Council consideration and action on all aspects of marijuana cultivation, medical and possible recreational use.
- c) **Good Neighbor Campaign.** Plan and implement a “Good Neighbor Campaign”, including aspects of Public Safety and Code Enforcement.
- d) **Public Safety Scrub of MBMC.** Complete a review of all public safety ordinances in the MBMC, including various sections of the MBMC that currently require first offence warning for violations of code, and bring recommended changes to Council for decision.
- e) **Strategic Plan Implementation.** Implement certain items to be identified from the 2015/16 Police Department and Fire Department strategic plan updates.
- f) **Public Education.** Provide 3 CERT training sessions for the public and multiple Hands-Only-CPR presentations with the goal to educate 500 citizens in Hands –Only-CPR.

Goal #5 - Ensure Fiscal Sustainability

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- a) **Budget Forecast.** Complete a, professional, external, 10-year budget forecast in Jan-Mar 2017 with the new Council.
- b) **Budget Transparency.** Consider and implement additional budget transparency / citizen participation actions.
- c) **CFAC Review.** Review and refine the roles and responsibilities of the Citizens Finance Advisory Committee after their first full year of operation.
- d) **Community Choice Aggregation.** Partner with regional entities to further research possible implementation of a Community Choice Aggregation approach to energy choice.
- e) **Budget Policies.** Adopt a comprehensive set of financial and budget policies to provide a meaningful and easily understood framework for maintaining financial discipline.
- f) **Vehicle Replacement.** Determine City vehicle requirements, then determine replacement costs over a 15-year period to estimate the total costs required to fund replacements on an annual basis.
- g) **Recreation Programming.** Evaluate partnerships and/or contracting opportunities to increase the range recreation programming through the use of external service providers.

Goal #6 - Support Economic Development

- a) **Tidelands Trust Lease Management Policy.** Update and revise the City Lease Management Policy.
- b) **Economic Development Strategic Plan.** Launch the initial EDSP marketing toolkit and the 30-60-90-day action steps in the MB Economic Development Strategic Plan fostered by Chabin Concepts.
- c) **MBPP.** Consider providing proactive support, including a possible “memorandum of cooperation”, to any entity pursuing demolition, remediation and redevelopment (for non-energy producing purposes) of the Morro Bay Power Plant property.
- d) **Business Information on Website.** Complete a full renovation of the “Doing Business” section of the City’s website to enhance service for existing businesses and better market to potential new business for Morro Bay.
- e) **Business Incentives.** Research, evaluate, and bring to Council for consideration business incentive opportunities that may encourage existing business reinvestments in Morro Bay or recruit new businesses to the community.
- f) **Commercial Real Estate Inventory.** Partner with a local real estate agent to create a commercial real estate inventory and market this information on the City’s website.

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- g) **Aquarium Project.** Work closely with the Central Coast Aquarium to bring a Concept Plan for approval to Council and Coastal Commission.
- h) **Business Improvement Districts.** Be receptive to, and provide City support, to any business improvement district opportunities proposed by Morro Bay business interests.
- i) **Economic Development Code Scrub.** Complete a high-level analysis of the Morro Bay Municipal Code to revise/remove policies that impede or hamper an improved business climate.
- j) **Maritime Museum.** Update the current MOU and complete a license agreement with the Central Coast Maritime Museum.
- k) **Marine Services Facility.** Contract for, complete and bring to Council for consideration a full feasibility study for the proposed Marine Services Facility.
- l) **Tourism Integration.** Complete the integration of the management of Tourism Business Improvement District operations with other aspects of the City's Economic Development plans and activities.
- m) **Food Trucks.** Research and bring to Council for consideration a change to the MBMC to allow "food trucks" during approved events.

Goal #7 - Improve City Infrastructure, Facilities and Public Spaces.

- a) **Market Street Bluff / Centennial Parkway Area Revitalization.** Begin a public process and bring to Council ideas for revitalization of the city owned properties adjacent to Centennial Parkway, including the Front Street parking lot, the Branigan's / Distasio's building, and the City-owned parking lot at Market and Pacific.
- b) **Implementation of Concept Plans.** Depending on public input and funding, complete design, research funding tools and begin implementation work on various projects including Centennial Parkway revitalization and the Embarcadero Promenade concept.
- c) **ADA Compliance Improvements.** Following the ongoing ADA compliance assessment, complete \$50K of ADA compliance improvements, or as set by the FY2016/17 budget.
- d) **Signage and Branding.** Install new welcome, way finding and street signs based on updated city "branding" resulting from the Vision / Values and DWSP projects.
- e) **Improve Trash Collection and Public Restroom Cleaning.** Research and bring to Council for funding proposals to increase the frequency of public trash collection in public areas and the cleaning of public restrooms.
- f) **Tree Trimming.** Research and bring to Council for direction a proposal to increase the frequency of tree trimming in the downtown from ~5 years to ~2 ½ years, while

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continuing City tree management and planting consistent with the Urban Forest Management plan.

- g) **Community Beautification.** Budget depending, implement specific Community Heritage and Beautification Committee recommendations including installing permanent aesthetic lighting in downtown street trees, providing direct City support to the Hidden History interpretive panel project, Vet's Hall turf removal / garden installation. Refresh and re-implement the City Adopt-a-Park program.
- h) **ESH Fencing.** Fence the Environmentally Sensitive Habitat (ESH) between the Embarcadero dirt extension and the Morro Bay Power Plant property in the same manner as the ESH fencing on the opposite side of the road.
- i) **City Hall Functional Improvements.** Plan and complete remodeling of the IT space in City Hall to provide additional / more functional office space and improved customer service in MB City Hall.
- j) **Facility Maintenance Program.** Update the Facility Maintenance Program using priority setting in time to influence the 2017/18 budget cycle.

Goal #8 - Enhance Quality of Life

- a) **Community Pool Planning.** Prepare for, and enact, the overall management of community access at the new Morro Bay High School/Community Pool.
- b) **City-Sponsored/Partnered Events.** Execute the following City/Partnered Events: Fourth of July, Rock to Pier Run, Dixon Spaghetti Dinner, Downtown Trick-Or-Treat (partner with the Chamber of Commerce), Lighted Boat Parade/Christmas Tree Lighting (partner with Rotary).
- c) **Sea Otter Awareness.** Take specific action to raise awareness of Sea Otter protection practices and participate in the 2016 Sea Otter Awareness Week.
- d) **Pickleball Court Space.** Research and present to Council opportunities for additional, future Pickleball court space.
- e) **Recreation Guide.** Sponsor and publish the Morro Bay Recreation Programs Guide in Fall, Winter, and Spring, beginning Fall 2016.
- f) **Vet's Hall Renovation Planning.** Bring to Council a proposal for partial revitalization of Vet's Hall to achieve functional improvements for public meetings and work toward a more attractive / rentable space for private events.
- g) **Public Meeting Broadcasts.** Bring to Council a proposal for upgrading City-owned broadcast equipment used to video and broadcast public meetings.

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- h) **Community Paramedicine.** Research and partner with other EMS agencies in our County for possible proposals for Federally funded Community Paramedicine Programs starting after 2018.

Goal #9 - Improve Water Supply Diversification

- a) **State Water Planning.** Assess the long-term requirements for continued participation in the State Water Project, conduct initial determination what level of participation is appropriate, and identify timeline for contract renewal.
- b) **Desal Permit.** Submit permit application for full time use of the City desal plant as part of the City's water portfolio.
- c) **Desal Location.** Research and bring to Council for decision options to relocate the City desal plant.
- d) **"One Water" Planning.** In concert with the GP/LCP update, complete Master Plans for Water Supply, Water System, Wastewater Collection, and stormwater as a "One Water" Plan.
- e) **CMC Emergency Exchange Agreement.** Compete emergency exchange agreement with CDCR for CMC water.

Goal #10 - Improve City Operations

- a) **IT Support.** Assess opportunities to enhance IT help desk support services through supplemental, contractual support.
- b) **IT Disaster Protection.** Move City computer servers from City Hall to the Fire Station.
- c) **Records Management.** Develop a prioritized, budgeted short- and long-term plan for improving records management policies and procedures, including development of a trustworthy electronic records system, and staff education regarding legal requirements and best practices. Begin digital scanning of Harbor Dept Records.
- d) **Compensation Study.** Complete a professional, external, comparative study of City of Morro Bay compensation policies and levels to ensure both taxpayers and employee interests are appropriately served. Complete the study in time for 2017/18 MOU negotiations.
- e) **Lease Management Office Reorganization.** Research and bring to Council for consideration transferring Harbor lease and property management functions to the Administrative Services Department or another City Department. (MP Recommendation)
- f) **MBMC and City Organization.** Review and bring to Council for consideration changes to the MBMC related to City staff organization.

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- g) **Succession Planning.** Develop a succession planning framework and conduct detailed succession planning for positions at high risk for turnover. (MP Rec.)
- h) **Harbor Maintenance.** Evaluate transferring Harbor maintenance functions to Public Works.
- i) **GIS.** Research and bring to Council for decision options for providing comprehensive geographic information system data for both internal and customer serving applications.
- j) **Community Resource Connections.** Refine and formalize, with Council resolution, the relationship between the City and the Community Resource Connections Office.

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Items considered / not included on FY16/17 objectives. Based on resources, certain items may be added during the year. This list will be reviewed prior to the annual goals update which occurs halfway through the year.

- a) **Parking Management Plan.** Implement specific parking management improvements directed by Council resulting from the 2015/16 Parking Management Plan review.
- b) **Morro Basin Management Planning.** Bring to Council for decision whether to implement a basin management strategy under the State's Sustainable Groundwater Management Act (SGMA) criteria.
- c) **Fall Concerts.** Research, partner, and bring to Council a proposal for an autumn concert series.
- d) **Downtown Friday Series.** Research, partner, and bring to Council a proposal for a summer "Downtown Friday Night" series that could include street closures for concerts, other entertainment and food and beverage opportunities for local businesses in the public right-of-way.
- e) **Conservation.** Maintain Water Conservation Program funding and continue conservation programs and public awareness to meet State-mandated conservation requirements.
- f) **Employee Health Options.** Begin research and update Council on alternatives to provide more responsive and more affordable health care delivery. (remove and await League of CA Cities Employee Health Care program options being developed this year.)
- g) **Parks Master Plan.** Update the parks master plan. (remove and have GP/LCP make initial assessment.).
- h) Develop and Implement a City "Integrated Pest Management" policy.
- i) **Employee Wellness.** Research and implement, or bring to Council for approval (as required), a voluntary program to encourage employee wellness.
- j) **Cost Allocation Plan.** Prepare an OMB A-87 compliant Cost Allocation Plan on which to base contributions from all funds. Consider cost allocation study in FY17. Work OMB A-87 requirements into that product or existing product. (MP Rec.) (continue to rely on good staff internal assessment - not worth the likely \$100K cost to get an external consultant assessment.
- k) **RV Camping Areas.** Research and bring to council for direction proposals for establishing paid RV/camping areas in the city. (MP Rec.) (Removed – to be considered with North Waterfront Master/Implementation Plan.)

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- l) **Trolley Program Evaluation.** Evaluate the popularity of the trolley program among residents, tourists, and business owners and bring recommendations to Council for that may redirect some funding to street improvement. (MP Rec.) (remove – consider in FY17/18)
- m) **San Jacinto and Main.** Implement, or, research and bring to council for direction, a proposal to improve the perceived safety issues crossing Highway 1 and Main Street at the San Jacinto Street intersection. (Included under objective 2.b)
- n) **Easter Street.** Research and bring to Council for direction a proposals to improve the perceived safety concerns on Easter Street near Highway 1. (Included under objective 2.b)
- o) **Northern Waterfront Implementation Plan.** Update the Northern Waterfront Implementation Plan and/or consider integration into the Waterfront Master Plan/General Plan/Local Coastal Plan process. (Wait for GP/LCP to identify this as a need in FY17/18)
- p) **Green Building.** Update the Green Building Incentive program. (Included in 3.f.)
- q) **Greywater & Solar Ready.** Develop and implement a "Greywater" Ready initiative for new construction + "Solar Ready" (included in 3.f)
- r) **Chorro Creek Basin Evaluation.** Evaluate if the Chorro creek groundwater basin is a viable water source and is required in the City portfolio. (remove for time and resources, consider in FY 17/18 when 9a and 9g are complete.)
- s) **Water and Sewer Franchise.** Research and bring to Council for direction information on the possible implementation of a Water and Sewer franchise fee to improve streets.
- t) **Morro Bay as a Destination.** Likely using our existing “Discover your Better Nature” trademark and in coordination with Morro Bay hotels, restaurants, retail and activities, take action in multiple areas to more holistically market Morro Bay as a destination including “Discover Better”: dining, biking, paddle sports, bird watching, shopping, surfing, wildlife, hiking, wine tasting, etc. (remove – ongoing with tourism operations / TBID Board)
- u) **Business Community Partnerships.** In collaboration with the Morro Bay Chamber of Commerce and other crucial economic development partners, seek to enhance coordination between retail / restaurant / activity and hotel sectors. (Combine with 6g? 6j?)
- v) **Business Support Services.** Research, evaluate and report to council on opportunities to provide City-based support services for local businesses, which could include partnerships with additional economic development agencies. (Combine with 6d?)

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- **WRF Solids.** Public comment indicated disagreement with an apparent decision on composting of solids at the new WRF. This decision has not been made and will be made by WRFCAC / Council in the ongoing WRF construction process.
- **Undergrounding Power Lines.** Comment suggested adding undergrounding powerlines to the objectives. MB has an effective policy regarding undergrounding for new projects. We agree undergrounding existing powerlines would be a great thing for Morro Bay, but recent work on this indicates the cost is prohibitive based on the city's current budget. As the budget improves in the years ahead (and existing priorities like streets are funded, this item should be reconsidered.
- **Include Recycling and consider potential opportunities to include organics.** Comment recommended adding an objective addressing recycling and organics. Morro Bay Garbage Company is in the process of distributing household trash cans for the mandatory collection of organics. That is already under implementation. The city has also recently added recycling containers to most / all public trash cans. Staff believes specific steps have been / are being taken to improve recycling and organics and does not recommend an additional general objective.
- **Develop an Art Policy.** The City has an existing policy for public art. It does need updating, however, based on other priorities this year, staff recommends this item be delayed to next year.
- **Establish a Tree Committee.** The Public Works Advisory Board has advisory input to the City's tree policies and the recently established Urban Forest Management Plan is a strong existing policy. Establish a Creek maintenance plan for Morro Creek. Comment suggested establishing such a maintenance plan. Staff is already working on this item which must be complete in two years. Staff recommends adding this to objectives next year if it is not complete this year.
- **Ban hunting in the Back Bay.** With other major public discussions such as continued debate on the proposed marine sanctuary coming this year, staff recommends this questions not be considered this year.
- **Ban All Fireworks, Including Public Fireworks.** Existing policy gives staff effective control over public fireworks displays, and there is significant interest from our visitor-serving business to not ban fireworks. There was one display in 2015. Staff recommends continuing with our current policies.
- **Ban most signs and banners.** Comment recommended banning most signs and banners in the city, including existing displays such as the banners in City Park, the "Conserve Water" signs on city property, event banners such as the recent "Winter Bird Festival" welcome signs, and other public info such as the radio station notification. Existing

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policy gives staff effective control on the use of banners on city property and staff believes these displays are important ton continuing good community info sharing.

- **Chronicle and Recognize City's Environmental Stewardship Projects / Initiatives / Accomplishments.** Comment recommended adding this specific objective. The City's accomplishments are often noted in the news, on the website and Facebook as they occur. Staff recommends continuing this practice without a specific objective to maintain a specific list.



AGENDA NO: C-3

MEETING DATE: February 9, 2016

Staff Report

TO: Honorable Mayor and City Council

DATE: February 1, 2016

FROM: Joseph W. Pannone, City Attorney

SUBJECT: Discussion and Options Re: Public Comment Period During Council Meeting

RECOMMENDATION

Staff recommends the City Council review the below advice and provide direction regarding whether to allow candidates for City offices to make announcements or comments about seeking such offices, support or opposition to a ballot measure or other political advocacy.

BACKGROUND

At one of my first public meetings after having been appointed City Attorney, a member of the public made comments about seeking a City office. At that time, I was concerned about the impact providing such a forum during public comment period could have. (That potential impact is discussed below.) However, being new to the position, I did not address that issue at that time not knowing whether that was a one-time occurrence. At another meeting something similar occurred. After that meeting, I advised the Council of my concerns. Then at another meeting a speaker stated positions regarding two measures on the 2014 ballot. After that meeting, I again advised of the concerns I had about allowing the public comment period to be used for such purposes. At a subsequent meeting, positional comments about such measures were again given and the Assistant City Attorney advised, during the public meeting, of our concerns.

At the meeting of January 12, 2016, a member of the public announced her candidacy for Mayor in the upcoming municipal election and stated the reasons for that decision. Immediately upon the conclusion of those comments, I asked to be allowed to make a comment and briefly advised of the issues raised by providing a forum for certain political comments during the public comment period. I also recommended, if such comments are made in the future during the public comment period the Mayor should request the speaker to discontinue those comments and, if that request went unheeded, to "gavel" the speaker to stop those comments.

Council Member Johnson then asked for and received Council concurrence to add an agenda item to an upcoming agenda to allow public discourse regarding preventing such comments and the past tradition of such comments being made during public comment periods of Council meetings.

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Prepared By: JWP

Dept Review: _____

City Manager Review: _____

City Attorney Review: _____

DISCUSSION

As you know, one of my fundamental duties as city attorney is to provide you input and advice when I become aware of a matter that may have legal consequences. The issue being discussed in this memo is one of those matters. My comments and advice are provided without any express or implied intention to be directed at, for or against any individual, position on any issue or actual or potential candidate. My goal is to provide the Council my thoughts as to the legal issues involved, so the Council can make a fully informed decision.

My concern is based on the public comment period at a Council meeting being used for political speech, and, in particular, advocacy for or against a candidate or a ballot measure. To explain my concern, below is a brief summary of rules governing the exercise of the Freedom of Speech.

Regulations of speech on public property are subject to what is known as public forum analysis. There are four types of fora a court will consider when deciding if someone has a First Amendment Right to exercise Free Speech: (1) traditional public fora, such as parks and sidewalks, (2) designated public fora, which are created by granting general access to government property for expressive purposes, either to the general public or to a particular class of speakers, (3) limited public fora, such as council meetings and libraries, for discussion by certain groups or about certain topics and (4) non-public fora, such as airports.¹ How much authority a city has to limit the exercise of Free Speech depends on which type of forum is involved, and whether or not the restrictions on speech are content-neutral or content-based.

In both traditional and designated public fora, content-based restrictions are subject to strict scrutiny and are presumed to be unconstitutional. The City has the burden to demonstrate the regulation is narrowly tailored to further a compelling state interest. Narrow tailoring in the strict scrutiny context means the regulation is the least restrictive means of achieving the government's stated interests. Further, a compelling interest must be one that has been found to be compelling by the courts. Those are very high standards to meet, and almost no content-based regulation survives that level of scrutiny.

That level of judicial scrutiny is differentiated from the standard used by the courts to determine if content-based restrictions in a limited public forum, such as a city council meeting (*e.g.*, whether to prohibit political advocacy during the public comment portion of the meeting), are permissible. The latter is allowed if the regulations meet the lower standard of being reasonable in light of the purpose of the forum and viewpoint neutral. Finally, content-based restrictions in non-public fora will pass muster, so long as they are reasonable.²

How a court will define the forum, and, therefore, what level of scrutiny applies, is determined by the character of the public property, as well as how the property is used for expressive purposes by

¹ *Seattle Mideast Awareness Campaign v. King Cty.*, 781 F.3d 489, 496 (9th Cir. 2015); *International Society for Krishna Consciousness v. Lee*, 505 U.S. 672 (1992) (“ISKON”).

² *ISKON*, 505 U.S. at 676.

tradition or purpose.³ What is crucially important to understand here is what, at one time, may have been a limited or non-public forum could change to a designated public forum if the City does not enforce the content limitations (as well as its other rules) for speakers.

Consistency of application “is the hallmark of any policy designed to preserve the ... status of a forum. A policy purporting to keep a forum closed (or open to expression only on certain subjects) is no policy at all for purposes of public forum analysis if, in practice, it is not enforced or if exceptions are haphazardly permitted.” *Hopper v. City of Pasco*, 241 F.3d 1067, 1076 (9th Cir. 2001). In *Hopper*, the city had remodeled a building to create a new city hall and invited local artists to display their works in the public hallways. The city indicated city hall should not be used as a venue for controversy. However, the city did not establish any specific criteria for exclusion of art from the program, did not prescreen submitted works and did not exercise its right to exclude works. Based on those facts, the Court held that city had created a designated public forum in the art gallery. Thus, “[h]aving effectively opened its doors to all comers, subject only a standardless standard, Pasco has failed to exercise the clear and consistent control over the exhibits in city hall that our cases require to maintain a limited public forum. Its stated policy is belied by “objective indicia” of a contrary intent.” *Id.* at 1080.

The City of Morro Bay’s written rules provide the public may “address the Council on any item of interest to the public that is within the jurisdiction of the Council.” *City of Morro Bay Council Policies and Procedures* (“*Council Policies*”), Rule 4.2.5; Gov’t Code § 54954.3(a). Public comments are limited to three minutes per speaker. MBMC § 2.08.050; *Council Policies*, Rule 1.3.7.2.2.

As stated above, City Council meetings are limited public fora,⁴ and content-based restrictions must be reasonable in light of the purposes of the forum and viewpoint neutral. The purpose of a City Council meeting is to conduct the City’s business. Thus, limitations to comments on matters that are within the City Council’s jurisdiction and that further the City’s business are reasonable in light of that purpose; provided, that disfavored viewpoints about that business are not censored. Council meetings, and specifically public comment, is not intended to provide a platform for individuals to advocate positions on political matters, including measures on the ballot or running for political office. That is not to say a member of the public couldn’t provide information to the Council about a matter that involves City business. For example, comments could be made about the effect a ballot measure could have on the City. In a limited forum, however, the City can prevent the public from advocating how to vote on that matter, as part of that speech, or indicate a decision to run for office or provide reasons for that candidacy.

However, the status of limited public fora for Council meetings is not set in stone. The City has a history of allowing candidates for City office to discuss their candidacy during the public comment period at Council meetings. That is inconsistent with the City’s written rules, and with the purpose of City Council meetings. My concern is if the Council continues to allow individuals to make political statements, including about ballot measures or candidacies, that may result in a court

³ *ISKON*, 505 U.S. 672.

⁴ *Norse v. City of Santa Cruz*, 629 F.3d 966 (9th Cir. 2010).

finding City Council meetings in Morro Bay are not limited public fora, but rather designated public fora. Content-based restrictions of speech in designated public fora are presumptively unconstitutional, and are very unlikely to pass strict scrutiny. If that happens, then the Council would only be permitted to prevent someone's exercise of his or her First Amendment Right to Free Speech on a content-neutral basis. Basically, the Council could regulate the time, place, and manner of that speech, but absolutely not its content. That could open the door to every conceivable topic of noncommercial speech, and would likely make it very difficult, if not impossible, for the Council to conduct City business.

Based on the foregoing, the Council should decide whether to continue to allow candidates to speak about their candidacies or ballot measures during the public comment period at Council meetings. If the Council decides not to allow that speech, then, at any future meeting, if someone makes a statement during public comment that advocates how someone should vote on a ballot measure or for a candidate or stating they are a candidate for office and if the person conducting the meeting does not do so, then I will explain such speech is not permitted during public comment periods. If the Council decides to continue to allow statements of advocacy for measures or candidates, then the Council should understand that would likely allow that comment period, and possibly the entire City Council meeting, to become a designated public forum and the Council would be very limited in the types of speech it could prohibit during that time.

CONCLUSION

Staff recommends the City Council review and discuss this memorandum, seek public input and provide direction to staff regarding what the public may discuss during the public comment period at a Council meeting. Since the purpose of a Council meeting is to conduct City business, if the public comment period of a Council meeting becomes a traditional public forum, then that would likely result in hampering the Council's ability to efficiently conduct the City's business.

Staff further recommends, if the Council decides to allow political advocacy for candidates or measures, then the Council should amend its rules regarding public comment and conduct before the Council.

FISCAL IMPACT

There are no fiscal impacts directly associated with the allocation of the WEUs. Staff prepares the annual water report and makes the recommendation on the authorization of WEUs as a routine annual task. Although, a moratorium on new WEUs would reduce the amount of revenue the City receives through building and planning fees, property taxes, sales taxes and other property related revenues.

BACKGROUND

Pursuant to the MBMC Section 13.20.060, the Annual Water Report has been prepared by the Public Works Department and forwarded to the City Council for review and consideration. That report describes the uses that have received water equivalency allocations in 2015 (Table 1) as indicated by City Council Resolution No. 78-00. That Resolution indicates the City Council would continue to set an annual limit on residential units and their mix as set forth in Ordinance 266. In addition, that report provides a snapshot of the City’s population (Table 2), water production (Table 3), per capita water use trends (Table 4), and water loss estimates (Tables 5 & 6).

DISCUSSION

History of the WEUs allocation

Historically, the City Council allocated a total of 160 residential WEUs for multi- and single-family residential purposes and 130 percent of that allocation to commercial and industrial until 2002. That number was increased to a total of 230 residential WEUs until the 2006 allocation approval when the Council reduced the total by half, or to 115 WEU.

Water Conservation

Statewide Conservation Requirements: In 2014, Governor Jerry Brown declared an emergency due to drought conditions. That declaration called for a voluntary 20-percent reduction in water consumption. In May 2015, the State imposed additional water conservation requirements. The statewide conservation goal was to reduce water production 25-percent over 2013 values. That 25-percent requirement was tiered based on existing water usage. The tiers ranged from a low of 8-percent to a high of 36-percent reduction. Morro Bay is required to reduce water production by 12-percent.

Local Conservation Requirements: In January 2014, the City implemented Mandatory Water Conservation Requirements for Severely Restricted Water Supply Conditions. In 2015, the City reduced its overall water consumption to 92 gallons per person per day. That is an overall consumption rate that amalgamates the total City’s water consumption and divides by the total population. The following table indicates the City’s conservation as measured against the same month in 2013, along with the residential only consumption. Residential water meters make between 61 – 71 percent of the City’s consumption, depending on the month analyzed.

Reporting Month	Reduction in usage as measured against the same month in 2013	Residential Usage in Gallons per person per day (GPCD)
Jan-15	-3%	66.2
Feb-15	-4%	60.3
Mar-15	-4%	52.6
Apr-15	+2%	62.8

May-15	-19%	60.3
Jun-15	-12%	66.1
Jul-15	-23%	64.5
Aug-15	-20%	64.2
Sep-15	-17%	60.7
Oct-15	-22%	59.3
Nov-15	-14%	60.7
Dec-15		

As the table indicates, the Governor’s declaration and increased public outreach by City staff drastically improved the rate of water conservation in Morro Bay.

Water Supply Options

On December 1, 2015, the California Department of Water Resources (DWR) informed the State Water Project (SWP) contractors the allocation for 2016 would be 10-percent of the contracted amount. Then on January 26, 2016, DWR increased the SWP allocation to 15-percent. The allocation in combination with drought buffer and stored water in San Luis Reservoir is available to make up the difference between delivery requests and demand. The City of Morro Bay has approximately 1,947 Acre-Feet of water stored in San Luis Reservoir.

The City’s other sources of water are also constrained. The Chorro Valley wells require stream flows in Chorro Creek to exceed 1.4 cfs in order to pump groundwater from those wells; additionally, water pumped from those wells is high in nitrates and cannot be used without treatment or blending. The Morro Valley wells are also high in nitrates and require treatment at the City’s water treatment plant to remove them. The salt water wells, outfall and associated piping components of the City’s Water Treatment Plant (desalinization and brackish water reverse osmosis) do not have a valid Coastal Development Permit. The Coastal Development Permit issued for those components in 1994 was valid for five years with conditions to make the permit permanent. Perhaps due to the availability of the seemingly endless supply of State Water in the late 1990’s, the City did not renew that permit. That fact that permit had expired was discovered in 2012 during the permitting of the Wastewater Treatment Facility. City staff has applied for a permanent Coastal Development Permit for the aforementioned water treatment components, but due to Coastal staff resource availability, the date of a Coastal Commission hearing is unknown at this time. Our communication with Coastal staff indicates we expect staff to recommend to the Coastal Commission a new permanent Coastal Development Permit for anticipated use of the desal facility.

Water Management Planning

In 2008, City Council reviewed the conditions of the community’s long-term potable water supply and approved the Water Management Plan Status Report. That report should be performed at least every 5 years to reflect “any changes in climatic, hydrological, technological, or political conditions that could affect the City’s long-term water supply whether negatively or positively.” The 2008 review determined the existing resources are adequate and sustainable for build-out of the community in accordance with the General Plan. The next update of the City’s Water Management Plan will occur within the next 12 - 18 months in order to inform the General Plan and Local Coastal Plan regarding the availability of resources needed to build out that next General Plan. It is anticipated the Water Management Planning efforts will embrace the “One-Water” philosophies so

the community can understand the complete water resources picture. The plan should use the so called triple bottom line approach so all three aspects (social, environmental and financial) of water resources planning are addressed.

While the findings of the 2008 Water Management Plan stated the City's water supplies are adequate for build-out, the report did not anticipate California's historic drought conditions. Therefore, in 2014, requests for new WEU were required to be offset either by on a two-to-one basis by providing retrofits to existing uses or through the payment of an "In-Lieu" fee in the amount of \$2,900. It is recommended that practice continue. Those retrofits can come in the form ranging from installation of rainwater catchment systems to dual/ultra-low flush toilets. The Public Works Director will review the proposed retrofits and ensure they offset the water supply requested by new development.

Potable Water Production Data

As shown in Table 3, for calendar year 2015 no water was extracted from City's Chorro and Morro Basins for direct distribution into the water supply, 952 acre-feet were delivered from the State Water Project (SWP), and 138 acre-feet of treated Morro Basin well water from the water treatment (Brackish Water Reverse Osmosis) plant. Table 3 shows the total water production for that year was 1088 acre-feet, which is a reduction of 95 acre feet from 2014, and a 662 acre-foot per year reduction from a high of 1751 acre-feet in 1980.

Table 4 provides an historical record of water production and use from 1960 through 2014. Beginning in 1997, per capita water use has been re-calculated, based upon the amount of water delivered to customers (metered/sold) rather than gross production, to closely reflect actual community consumption practices.

Table 5 shows the calculations for each year's un-metered and unaccounted water loss, and Table 6 provides the history of unaccounted water loss from 1985 through 2015. Due to the City's proactive maintenance, including a proactive leak detection and repair program, unaccounted water loss continues to be less than five percent.

The 2015 average consumption was 92 gallons per capita per day (gpcd). In accordance with the 2008 Water Management Plan (page 1, Section 2), that consumption was below the 130-gpcd threshold.

Water Allocation Mix:

WEUs are allocated each year for residential, commercial and industrial uses. Tables 1 shows, historically the majority of residential permits issued have been single-family units. The typical allocation mix provides sufficient allocations for the single-family development while providing sufficient multiple-family allocations to encourage and facilitate their development. The City's 2014-2019 Housing Element indicates, for the period from 2014 to 2019, Morro Bay's fair share of housing will be 155 residential units.

Staff recommends the adoption of Resolution No. 06-16, which would carry over the remaining 2015 WEU allocation until such time as the recommended modifications are made to MBMC

Chapter 13.20 and the Public Works Advisory Board and the Planning Commission have had a chance to review the draft modifications and the proposed 2016/2017 WEU allocation. It is anticipated the revised Chapter 13.20 will set allocations that coincide with the City's fiscal year and are based on previous calendar year data. It is also anticipated that would continue to allocate, as it has historically done in 2007-2015, 50 residential WEUs with 60 percent of those units allocated to single-family and 40 percent to multiple-family, and that 115 WEU's (130% of residential) would be allocated to commercial/industrial uses, with the stipulation that any new WEUs need to be offset by water conservation retrofits or payment of "In-Lieu" fees.

Summary of 2015 activity:

The Council authorized 50 WEUs for 2014 with 60 percent to be used for single-family dwellings and 40 percent for multiple-family dwellings with no rollovers. Those WEUs were allocated on a first-come, first-served basis. The tracking of the WEUs utilized in 2015 indicates 19.92 of the 115 WEUs allocated were used as follows:

- 0.3 Commercial – Parish Hall Expansion and Dock Addition
- 18 Single-Family
- 1.62 Multiple-Family

That is not a comprehensive list of all building activity, but rather a list of those activities which required a WEU allocation.

Additional Considerations

As stated last year, MBMC Chapter 13.20 requires the delivery of the annual water report to City Council in January of each year. Unfortunately, due to the complexities of the City's water supply, staffing constraints and when the State Water data is received, it is not possible to portray an accurate assessment of the City's water supply in January, especially if input is desired from the Planning Commission and the Public Works Advisory Board. Therefore, staff will return to Council with a proposed ordinance that reflects the time to receive and process the data from the previous year, along with miscellaneous other revisions to reflect the City's current water picture.

ATTACHMENTS

1. Table 1: Distribution of Water Equivalency Units
2. Table 2: Population
3. Table 3: Water Production
4. Table 4: Per Capita Water Use
5. Table 5: Unaccounted for Water Loss for 2014
6. Table 6: Historical Unaccounted for Water Loss
7. Table 7: State Water Resources Control Board November 2015 Water Conservation Report - Excerpt

RESOLUTION NO. 06-16

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY, CALIFORNIA,
RECEIVING THE ANNUAL WATER REPORT AND CARRYING OVER THE WATER
ALLOCATION PROGRAM FROM 2015 TO 2016, DIRECTING STAFF TO MODIFY
MBMC CHAPTER 13.20 AND PREPARE A NEW ALLOCATION PROGRAM PER
THE MODIFICATION**

**THE CITY COUNCIL
City of Morro Bay, California**

WHEREAS, Chapter 13.20 of the Morro Bay Municipal Code calls for the City Council of the City of Morro Bay to adopt a yearly Water Allocation Program based on a report by the Public Works (Services) Director after review by the City of Morro Bay Planning Commission and Public Works Advisory Board; and

WHEREAS, the Local Coastal Program Land Use Plan and Ordinance Number 266, require the City Council to set an annual limit on new residential units and to prescribe the mix of multi-family and single-family residences allowed within that limit; and

WHEREAS, in May 2015, California Governor Jerry Brown continued the water emergency, due to extended historic drought conditions, calling for a required 12-percent reduction in water consumption by Morro Bay; and

WHEREAS, on January 22, 2014, the City of Morro Bay implemented Mandatory Water Conservation Requirements for Severely Restricted Water Supply Conditions; and

WHEREAS, Morro Bay exceeds the State's requirements for water conservation; and

WHEREAS, on January 26, 2016, County staff informed the City of Morro Bay the State Water Project allocation for 2016 is officially at 15-percent, and that combined with drought buffer and stored water is available to meet the City's 1140 acre-foot delivery request; and

WHEREAS, in 2015 Morro Bay used 19.92 of the 115 Water Units Allocated by City Council; and

WHEREAS, on February 9, 2016, City Council did hold a duly noticed Public Hearing on the 2015 Annual Water Progress Report and the proposed 2016 Water Allocation Program; and

WHEREAS, the City's approximately 1,947 Acre Feet of stored water available is finite.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Morro Bay, California, as follows:

SECTION 1: A Water Allocation Program for the year 2016 is hereby modified to contain the following elements:

- A. The remaining 95.08 WEUs allocated in 2015 shall be carried over, in their same proportions, for 2016 until such time as MBMC Chapter 13.20 is modified and the City Council allocates additional water for new development.
- B. All new water allocations requested for 2016 shall be offset on a two-to-one basis by providing retrofits to existing uses or providing non-required water savings features for development that would benefit from the water allocation. The Public Works Director is responsible for the review and approval of the proposed retrofits to ensure they offset the water supply requested by new development. Retrofits may include, but are not limited to, any of the following water saving best management practices:
 - Irrigation Retrofits
 - Waterless Urinals
 - Waterless Toilets
 - Ultra-Low Flow Toilets
 - Lawn/Landscape Replacement Program
 - Gray water system installation
 - Installation of Rainwater Recovery Systems
 - Other Water Savings Best Management Practices as approved by the Public Works Director
 - If retrofit is deemed to be infeasible by the Public Works Director (whose decision is not appealable), then payment of an “In-Lieu” fee program of two times \$3,016 (\$6,032) per required Water Equivalency Unit
- C. Public Works staff is hereby directed to make the required changes to MBMC Chapter 13.20 in a timely manner. Those modifications shall be reviewed by the Public Works Advisory Board and Planning Commission prior to returning to City Council.
- D. Public Works staff is further directed to submit a revised Water Allocation Plan in accordance with the adopted modifications to MBMC Chapter 13.20.

SECTION 2: Applicability

Each development project that requires an allocation of new Water Equivalency Units shall be subject to this revised allocation program, unless a building permit has been issued prior to the date of adoption of this Resolution.

PASSED AND ADOPTED by the City Council of the City of Morro Bay, at a regular meeting held on this 9th day of February, 2016 by the following vote:

AYES:
 NOES:
 ABSENT:

JAMIE L. IRONS, Mayor

ATTEST:

DANA SWANSON, City Clerk

Table 1

HISTORIC TRACKING OF ALLOCATIONS

Allocations tracked on a calendar year basis

Allocation Year (January 1- December 31)	Total WEU Available	Number of Residential WEUs available	Single Family Residential WEUs allocated	Number of SFR Units	Multiple Family Residential WEUs allocated	Number of Multiple Family Units	Number of Commercial/Industrial WEU available	Commercial "A"	Commercial "B"	Industrial	Total WEU Allocated
2015	115	50	18	18	1.62	3	65	0.3	0	0	19.92
2014	115	50	8	8	11.34	21	65	4.03	0	0	23.37
2013	115	50	20.54	20.54	0	0	65	0	0.37	0	20.91
2012	115	50	7	7	0	0	65	0	7.13	0	14.13
2011	115	50	4.54	5	0	0	65	3.85	0	0	8.85
2010	115	50	9.54	10	0	0	65	0.74	0	0	10.28
2009	115	50	2.62	5	2.62	0	65	0	0	0	2.62
2008	115	50	6.54	7	1.6	1	65	3.97	0	0	12.11
2007	115	50	25.7	28	10.2	18	65	1.15	0	0	37.44
2006	230	100	35.62	37	5.76	8	130	3	3.84	0	48.22
2005	230	100	40.48	46	6.17	10	130	15.5	1.63	0	63.78
2004	230	100	28	28	11.42	19	130	0	2.44	0	41.86
2003	262	100	54	54	8.86	15	130	7.56	0	0	70.42
2002	160	69.52	28	28	5.24	8	90	6.1	9.3	0	48.64
2001	160	69.52	63	63	6.89	11	90	4.77	0	0	74.66
2000	160	69.52	68	68	4.86	9	90	9.39	0	0	82.25
1999	160	69.52	53	53	1.32	2	90	0	0	0	54.38
1998	156	68	56.62	66	6.48	18	90	1.38	0	0	64.48

Allocations tracked on a fiscal year basis.

Allocation Year (July 1 of previous year to June 30 of the year shown)	Total WEU Available	Number of Residential WEUs available	Single Family Residential WEUs allocated	Multiple Family Residential WEUs allocated	Number of Commercial A WEU available	Commercial "A" allocated	Number of Commercial B WEU available	Commercial "B" allocated	Number of Industrial WEU available	Industrial allocated	Total WEU Allocated
1997	153.13	66.12	7.54	0.36	62.37	0.05	0.05	11.71	12.93	0	7.95
1996	153.13	66.12	23	0	62.37	62.37	11.71	2.63	12.93	0	88.00
1995	146.65	63.74	29.44	0	60.11	19.15	11.29	4.06	12.46	0	52.83
1994	147.6	63.74	29	0.36	60.11	0	11.29	0	12.46	0	29.36
1993	149.55	64.58	43	1.56	60.9	9.54	11.44	0.57	12.63	0	54.67
1992	149.55	64.58	46	10.25	60.9	0	11.44	8.07	12.63	0.43	64.75

Notes:

In 2003 there was a one time allocation for Colmer Tract 2285

In 1998, 2000, 2001 & 2002 there were residential rollover of WEUs

Commercial "A" (Commercial fishing/Agriculture, coastal dependent uses, coastal related, public, quasi-public and institutional uses, visitor accommodations, campgrounds)

Commercial "B" (Visitor-serving uses except visitor accommodations)

TABLE 2
PROJECTED GROWTH RATES VERSUS ACTUAL POPULATION INCREASES

Year	Population		Units Per Ord. 266 Projections	Housing
	Population Per Ord. 266/LCP ¹	Actual Population ²		Actual No. Of Housing Units ³
1980	9425	9064	N/A	5180
1981	9705	9206	N/A	5298
1982	9998	9297	N/A	5302
1983	10298	9435	N/A	5326
1984	10400	9599	N/A	5363
1985	10505	9747	5440	5403
1986	10610	9881	5517	5473
1987	10716	9819	5594	5548
1988	10823	9975	5671	5638
1989	10931	10133	5748	5647
1990	11040	9664	5825	5694
1991	11150	9806	5902	5760
1992	11262	9736	5979	5760
1993	11489	9979	6056	5845
1994	11489	10071	6133	5877
1995	11604	9518	6210	5888
1996	11720	9687	6287	5922
1997	11837	9696	6364	5960
1998	11955	9845	6441	6005
1999	12123	9871	6518	6048
2000	12196	9981	6595	6104
2000	12196	10410 *	6595	6104
2001	12200 ⁴	10486	6672 ⁴	6178
2002	12200 ⁴	10510	6672 ⁴	6220
2003	12200 ⁴	10510	6672 ⁴	6289
2004	12200 ⁴	10522	6672 ⁴	6336
2005	12200 ⁴	10270	6672 ⁴	6392
2006	12200 ⁴	10491	6672 ⁴	6437
2007	12200 ⁴	10436	6672 ⁴	6483
2008	12200 ⁴	10506	6672 ⁴	6492
2009	12200 ⁴	10555	6672 ⁴	6496
2010	12200 ⁴	10608	6672 ⁴	6506
2010	12200 ⁴	10234*	6672 ⁴	6506
2011	12200 ⁴	10294	6672 ⁴	6511
2012	12200 ⁴	10274	6672 ⁴	6518
2013	12200 ⁴	10317	6672 ⁴	6538
2014	12200 ⁴	10276	6672 ⁴	6566
2014	12200 ⁴	10276	6672 ⁴	6587

¹ This column represents population based on Ordinance 266's projected growth of 77 units per year. These figures indicate that the City's growth rate is behind the Ordinance 266 schedule.

² Actual population figures are taken from the California Department of Finance "Housing Estimates" report. The 1990 decennial census is the benchmark for the estimates prior to 2000. After 2000 the 2000 decennial census is used and a second entrée for 2000 shows the adjustment for the new census. Again the 2010 Census adjusts the population figure for 2010. The figures represent totals as of January 1st of each year indicated. The population figure includes an estimated 21% vacancy rate. A lower vacancy rate would result in a higher population.

³ The total number of Housing units includes the addition of all new residential units to the City's Housing Stock, as well as the deduction of all units lost through demolition, removal, or change of use from residential to non-residential.

⁴ This is the maximum population or housing under Ordinance 266 without an election to allow further building.

TABLE 3

WATER PRODUCTION DATA 1980 - 2015

(Acre Feet - AF)

Year	Chorro Basin	Morro Basin	** R/O Plant	State Water	TOTAL (AF)
1980	1079	672	*	*	1751
1981	1143	584	*	*	1727
1982	1061	526	*	*	1587
1983	995	537	*	*	1532
1984	1097	572	*	*	1669
1985	1108	582	*	*	1690
1986	1059	552	*	*	1611
1987	1124	531	*	*	1655
1988	1120	528	*	*	1648
1989	1047	512	*	*	1559
1990	963	564	*	*	1527
1991	808	449	*	*	1257
1992	1049	270	*	*	1319
1993	994	397	*	*	1391
1994	954	460	*	*	1414
1995	986	420	*	*	1406
1996	1261	240	*	*	1501
1997	985	249	*	301	1535
1998	38	*	*	1288	1326
1999	34	*	*	1359	1393
2000	4	*	*	1396	1400
2001	11	*	*	1399	1410
2002	1	32	48	1373	1454
2003	1	28	13	1379	1421
2004	49	213	10	1205	1477
2005	204	150	0	1007	1361
2006	257	80	25	1009	1371
2007	276	35	19	1116	1446
2008	184	52	28	1175	1439
2009	235	80	64	1069	1448
2010	74	54	258	873	1259
2011	14	0.5	84	1144	1243
2012	0	3.9	70	1129	1203
2013	0	27	107	1137	1271
2014	0	0	41	1141	1183
2015	0	0	138	952	1088

** R/O Plant Production numbers include both Morro Groundwater treated via Brackish Water Reverse Osmosis (BWRO) as well as Sea Water Reverse Osmosis (SWRO).

TABLE 4

TOTAL HISTORIC WATER PRODUCTION & RAINFALL FOR THE CITY OF MORRO BAY						
Year	Rainfall	City Population	Production in acre feet	Production in millions of gallons	Average daily production in millions of gallons	Average use in gallons per capita per day
1960	10.48	5,599	894	291	0.8	142
1961	8.6	*	842	274	0.75	*
1962	17.22	*	999	326	0.89	*
1963	18.52	*	840	274	0.75	*
1964	11.26	*	881	287	0.79	*
1965	16.08	6,400	1000	326	0.89	140
1966	11.24	6,500	1188	387	1.06	163
1967	20.09	6,600	1194	389	1.07	161
1968	9.64	6,750	1298	423	1.16	172
1969	28.74	6,900	1255	409	1.12	162
1970	9.84	7,109	1534	500	1.37	193
1971	14.2	7,450	1533	500	1.37	184
1972	7.41	7,517	1547	504	1.38	184
1973	27.51	7,725	1424	464	1.27	165
1974	22.35	7,942	1482	483	1.38	167
1975	14.43	8,165	1510	492	1.35	165
1976	11.38	8,394	1574	513	1.41	167
1977	8.35	8,525	1249	407	1.12	131
1978	29.68	8,625	1430	466	1.28	148
1979	17.06	9,150	1614	526	1.44	157
1980	20.99	9,064	1651	538	1.47	162
1981	13.11	9,206	1727	563	1.54	168
1982	20.01	9,297	1586	517	1.42	152
1983	35.01	9,435	1534	500	1.37	145
1984	10.08	9,599	1669	544	1.49	155
1985	10.02	9,747	1691	551	1.51	155
1986	17.17	9,881	1614	526	1.44	146
1987	12.29	9,819	1655	539	1.48	150
1988	15.01	9,975	1648	537	1.47	147
1989	10.88	10,133	1559	508	1.39	137
1990	8.78	9,664	1527	498	1.36	141
1991	16.01	9,806	1256	410	1.12	114
1992	19.63	9,736	1319	430	1.18	121
1993	24.21	9,979	1391	452	1.24	124
1994	11.05	10,071	1414	462	1.26	126
1995	40.01	9,518	1418	462	1.27	133
1996	15.47	9,687	1501	462	1.34	138
1997	18.56	9,696	1535	489	1.37	141
1998	18.01	9,845	1326	432	1.18	120
1999	13.11	9,871	1393	454	1.24	126
2000	19.63	10,410	1400	456	1.25	120
2001	16.04	10,486	1410	459	1.26	118
2002	9.36	10,510	1454	474	1.3	123
2003	13.75	10,485	1421	466	1.28	122
2004	9.48	10,522	1477	481	1.32	125
2005	30.19	10,270	1361	444	1.22	118
2006	18.9	10,491	1371	447	1.23	117
2007	7.24	10,436	1446	471	1.29	118
2008	13.34	10,548	1439	469	1.23	122
2009	12.25	10,555	1448	472	1.29	120
2010	17.26	10,608	1259	410	1.12	106
2011	12.99	10,234	1243	405	1.11	108
2012	10.16	10,327	1203	392	1.07	105
2013	4.05	10,370	1349	440	1.21	117
2014	12.62	10,234	1183	385	1.05	103
2015	8.55	10,544	1088	354	0.97	92

a: [average] determined from metered water sold, not water produced

TABLE 5

COMPUTATIONS: UNACCOUNTED FOR WATER LOSS TABLE - 2015
ACRE FEET (AF)

	AF
<u>WATER PRODUCED</u>	
From the City of Morro Bay Public Services	1,088
<u>WATER SOLD</u>	
From the City of Morro Bay Finance Department	1,037
<u>DIFFERENCE</u>	51
<u>CITY WATER USE/LOSS (Unmetered & Estimated)</u>	
Fire Hydrant Flushing	
Fire Training	0.4
Fire Fighting	
Sweeper	0.3
Hydrocleaner	0.0009
Dead End Flushing, Water Leaks, Fire Hydrant/Line Breaks	1
TOTAL	1.7
<u>UNACCOUNTED FOR WATER LOSS¹</u>	49.3
<u>LOSS AS PERCENT OF PRODUCTION</u>	4.6%

¹ Includes meter error from under registering mechanical water meters

TABLE 6

UNACCOUNTED FOR WATER LOSS (Acre Feet - AF)						
Year	Water Produced	Water Sold	Difference	City Water Use/Loss	Unaccounted for Water Loss	Percent of Production
1985	1690	1411	280	73	207	12.2%
1986	1610	1330	281	69	212	13.1%
1987	1655	1370	259	70	189	11.4%
1988	1641	1386	255	71	184	11.2%
1989	1559	1343	216	47	170	10.9%
1990	1527	1249	279	47	232	15.2%
1991	1256	1008	248	45	203	16.2%
1992	1319	1068	250	36	215	16.3%
1993	1391	1178	213	0.8	213	15.3%
1994	1414	1194	220	33	187	13.2%
1995	1418	1173	245	60	184	13.0%
1996	1501	1194	307	33	274	18.2%
1997	1535	1247	288	49	239	15.6%
1998	1326	1131	195	17	178	13.4%
1999	1393	1185	208	17	191	13.7%
2000	1400	1206	194	27	167	11.9%
2001	1410	1251	159	29	130	9.2%
2002	1454	1269	185	24	161	11.1%
2003	1421	1258	162	25	138	9.7%
2004	1477	1264	213	26	187	12.7%
2005	1361	1219	143	22	121	8.9%
2006	1371	1219	152	19.2	133	9.7%
2007	1446	1276	171	21.6	149	10.3%
2008	1439	1306	133	67.3	66	4.6%
2009	1448	1264	184	84.9	99	6.8%
2010	1259	1255	4	1.4	3	0.2%
2011	1243	1173	70	1.7	68	5.5%
2012	1203	1163	40	1.4	38.6	3.2%
2013	1246	1186	60	1.7	58.3	4.7%
2014	1183	1137	46	2.1	43.9	3.7%
2015	1088	1037	51	1.7	49.3	4.6%

Statewide unaccounted for water loss in municipal systems varies between 1 to 20 percent. The median is 10 to 15 percent.

November 2015 Water Conservation Report by Supplier (by hydro region, then R-GPCD)
405 suppliers reporting

TABLE 7

Supplier Name	Hydrologic Region	Cumulative Savings (June 2015 - November 2015)*		Monthly Savings (November 2015)		
		Conservation Standard	Cumulative Percent Saved (as compared to 2013)	Monthly Percent Saved (as compared to Nov-13)	Estimated Monthly R-GPCD	Total Population Served
Santa Cruz City of	Central Coast	8%	28.6%	29.1%	34.5	95,224
Cambria Community Services District	Central Coast	8%	36.5%	31.2%	37.0	6,032
California Water Service Company King City	Central Coast	12%	22.5%	28.8%	38.1	15,007
Soquel Creek Water District	Central Coast	8%	30.1%	28.6%	46.7	37,720
Goleta Water District	Central Coast	12%	26.7%	17.3%	49.8	86,946
San Luis Obispo City of	Central Coast	12%	22.0%	22.2%	50.2	45,802
California-American Water Company Monterey District	Central Coast	8%	17.7%	25.6%	50.5	100,623
Watsonville City of	Central Coast	20%	22.8%	22.5%	52.0	65,739
Scotts Valley Water District	Central Coast	16%	28.1%	30.9%	53.5	10,509
Marina Coast Water District	Central Coast	12%	32.8%	34.1%	55.4	32,375
California Water Service Company Salinas District	Central Coast	16%	26.0%	20.2%	57.7	109,489
Gilroy City of	Central Coast	24%	31.2%	29.6%	58.6	53,626
Morro Bay City of	Central Coast	12%	18.1%	13.9%	60.7	10,234
Santa Maria City of	Central Coast	16%	17.4%	20.4%	60.7	102,087
Lompoc City of	Central Coast	12%	25.0%	32.6%	61.9	41,541
Grover Beach City of	Central Coast	8%	33.9%	33.9%	62.5	13,156
Hollister City of	Central Coast	20%	20.6%	-40.4%	64.5	20,635
Santa Barbara City of	Central Coast	12%	34.6%	30.3%	66.7	93,091
Soledad, City of	Central Coast	24%	19.1%	23.8%	67.3	16,729
Carpinteria Valley Water District	Central Coast	20%	32.2%	30.9%	68.9	14,616
Arroyo Grande City of	Central Coast	28%	35.7%	40.7%	71.5	17,121
Atascadero Mutual Water Company	Central Coast	28%	30.4%	29.9%	71.7	31,462
Pismo Beach City of	Central Coast	24%	25.0%	29.7%	73.6	7,861
Paso Robles City of	Central Coast	28%	31.9%	32.1%	79.9	30,450
Morgan Hill City of	Central Coast	28%	31.5%	18.0%	80.8	41,779
Sunnyslope County Water District	Central Coast	28%	35.1%	27.3%	81.9	19,189
Alco Water Service	Central Coast	24%	24.5%	26.1%	88.7	29,179
Nipomo Community Services District	Central Coast	28%	32.4%	33.6%	94.9	12,512
Golden State Water Company Orcutt	Central Coast	32%	38.2%	36.3%	101.8	31,872
Montecito Water District	Central Coast	32%	45.3%	40.8%	173.8	13,500
Hi-Desert Water District	Colorado River	16%	7.7%	4.6%	64.3	23,760
Coachella City of	Colorado River	24%	21.0%	18.8%	79.4	43,917
Joshua Basin Water District	Colorado River	28%	23.8%	-3.2%	83.7	9,514

* Cumulative savings is used to assess supplier compliance with mandatory 25 percent statewide conservation.
 Data pulled 21 December 2015



AGENDA NO: C-5

MEETING DATE: February 9, 2016

Staff Report

TO: Honorable Mayor and City Council **DATE:** January 27, 2016
FROM: Janeen Burlingame - Management Analyst
SUBJECT: Adoption of Ordinance No. 600 Adding Chapter 8.17 to the Morro Bay Municipal Code Regulating the Use of Expanded Polystyrene Products within the City

RECOMMENDATION

Staff recommends the City Council adopt Ordinance No. 600 "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MORRO BAY, CALIFORNIA AMENDING THE MORRO BAY MUNICIPAL CODE BY ADDING CHAPTER 8.17 TO REGULATE THE USE OF EXPANDED POLYSTYRENE PRODUCTS WITHIN THE CITY" and waive further reading.

SUMMARY

Ordinance No. 600 was introduced at the regular City Council meeting held on January 26, 2016. This is the legally required second reading for non-urgency ordinances. After the second reading, by title only with further reading waived, it is recommended the Council adopt the ordinance, which will then become effective on the 31st day after its adoption and become operative May 1, 2016.

Prepared By: JB

Dept Review: RL

City Manager Review: DWB

City Attorney Review: JWP

ORDINANCE NO. 600

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY, CALIFORNIA
AMENDING THE MORRO BAY MUNICIPAL CODE BY ADDING
CHAPTER 8.17 TO REGULATE THE USE OF EXPANDED POLYSTYRENE
PRODUCTS WITHIN THE CITY**

**THE CITY COUNCIL
City of Morro Bay, California**

WHEREAS, the City of Morro Bay (the "City") has the police power to protect the health, safety and welfare of the community, including the ability to protect and enhance the natural environment; and

WHEREAS, according to the California Department of Transportation, expanded polystyrene comprises approximately 15% of storm drain litter and is the second most common form of beach debris in California, and plastic products, including expanded polystyrene, make up 80 -90% of floating marine debris; and

WHEREAS, the City is situated adjacent to the Pacific Ocean and during regular beach clean-ups, expanded polystyrene products are found and discarded; and

WHEREAS, items made from expanded polystyrene are not biodegradable, compostable, or recyclable locally and expanded polystyrene as litter is highly durable; and

WHEREAS, expanded polystyrene breaks into small, lightweight pieces that may be picked up by the wind even when it has been disposed of properly, and flow or be flown into creeks and the Pacific Ocean, contributing to water quality and habitat protection concerns; and

WHEREAS, marine animals and birds often confuse expanded polystyrene with pieces of food, and when ingested, it can impact their digestive tracts, often leading to death; and

WHEREAS, expanded polystyrene is manufactured from petroleum, a non – renewable resource; and

WHEREAS, expanded polystyrene is not recycled at the Cold Canyon Landfill and there are no current plans to recycle it, and regulating the use of expanded polystyrene products will, therefore, maximize the operating life of the landfills; and

WHEREAS, take-out food packaging that is biodegradable, compostable, and recyclable is the most responsible and sustainable choice for the City's tourist economy, its citizenry and its environment and when those products are recycled, natural resources are spared and less energy is used for the production of new products; and

WHEREAS, regulating the use of expanded polystyrene products within the City will help protect the City's natural environment from contamination and degradation; and

NOW, THEREFORE, the City Council of the City of Morro Bay does hereby ordain as follows:

SECTION 1: The Morro Bay Municipal Code is hereby amended by adding, a new Chapter 8.17 to read, in its entirety, as follows:

Chapter 8.17
EXPANDED POLYSTYRENE

8.17.010 Definitions.

The following words and phrases, whenever used in this chapter, shall have the meanings defined in this section unless the context clearly requires otherwise:

A. "ASTM standard" means meeting the standards of the American Society for Testing and Materials (ASTM) international standard D6400 or D6868 for biodegradable and compostable plastics, as those standards may be amended.

B. "Biodegradable" means compostable (separately defined) or the ability of organic matter to break down from a complex to a more simple form through the action of bacteria or to undergo this process.

C. "City facility" means any building, structure or vehicle owned and operated by the city of Morro Bay, its agents, agencies, and departments.

D. "City contractor" means any person or entity that enters into an agreement with the city to furnish products or services to or for the city.

E. "Compostable" means all the materials in the product or package will break down, or otherwise become part of usable compost (e.g., soil-conditioning material, mulch). Compostable disposable food containers must meet ASTM standards for compostable materials.

F. "Disposable food container" is interchangeable with "to go" packaging and "food packaging material" and means all containers that are used to hold prepared food or drinks. Disposable food containers include clamshells, bowls, plates, trays, cartons, boxes, and cups that are intended for single use, including, without limitation, food containers for takeout foods and leftovers from partially consumed meals prepared by food providers; provided, that single-use disposable items such as straws, cup lids, or utensils and single-use disposable packaging for unprepared foods are not intended to be part of this definition.

G. "Events promoter" means each person who applies for any event permit issued by the city or any city employee(s) responsible for any city-organized event.

H. "Expanded polystyrene" or EPS means blown expanded and extruded polystyrene or other plastic foams which are processed by any number of techniques including, but not limited to, fusion of monomer spheres (expanded bead plastic), injection molding, foam molding, and extrusion-blown molding (extruded foam plastic).

I. "Expanded polystyrene products" means any item such as coolers, ice chests, cups, bowls, plates, trays, clamshell containers, meat trays, shipping boxes, packing peanuts or any other

merchandise made from expanded polystyrene that is not wholly encapsulated or encased by a more durable material.

J. “Food provider” means any person or establishment located within the city that is a retailer of prepared food or beverages for public consumption including, but not limited to, any store, supermarket, delicatessen, restaurant, shop, caterer or mobile food vendor.

K. “Person” means an individual, business, event promoter, trust, firm, joint stock company, corporation, nonprofit, including a government corporation, partnership, or association.

L. “Prepared food” means food or beverages, which are served, packaged, cooked, chopped, sliced, mixed, brewed, frozen, squeezed or otherwise prepared within the city. Prepared food does not include raw, butchered meats, fish or poultry sold from a butcher case or similar food establishment.

M. “Recyclable” means any material that is specified in the franchise agreement with the city’s solid waste removal provider including, but not limited to, aluminum, tin and bi-metal cans, clear and colored glass containers, high density polyethylene (HDPE), polyethylene terephthalate (PET), clear or rigid polystyrene, corrugated cardboard and mixed paper.

N. “Vendor” means any person, retail store or business who sells or offers goods or merchandise, located or operating within the city, including those referenced in the definition of “food provider.”

8.17.020 Expanded polystyrene disposable food containers prohibited.

A. No food provider operating within the city may provide prepared food in or provide separately any disposable food container made from expanded polystyrene, except as exempted in Section 8.17.050.

B. No person shall use a disposable food container made from expanded polystyrene in any city facility.

C. City contractors in the performance of city contracts and events promoters may not provide prepared food in disposable food containers made from expanded polystyrene.

8.17.030 Required biodegradable, compostable, or recyclable disposable food containers.

A. Every person who is a food provider within the city who utilizes disposable food containers shall use biodegradable, compostable or recyclable products.

B. Any person who is a food provider within any city facility and utilizes disposable food containers shall use only biodegradable, compostable or recyclable products.

C. Every city contractor and event promoter who utilize disposable food containers shall only use biodegradable, compostable, or recyclable products while performing under a city contract or permit.

8.17.040 Prohibited sales.

No vendor or events promoter in the city may sell or otherwise provide any expanded polystyrene product which is not wholly encapsulated or encased within a more durable material, except as exempted in Section 8.17.050. This specifically includes, but is not limited to, cups, plates, bowls, trays, clamshells and other products intended primarily for food service use, as well as coolers, containers, ice chests, shipping boxes, packing peanuts, or other packaging materials.

8.17.050 Exemptions.

A. The city manager or designee, in his/her sole discretion, may exempt a food provider from the requirements set forth in Section 8.17.020(A) for one single, six-month period upon written application by the vendor or food provider showing this chapter would create an undue hardship or practical difficulty. The city manager or designee's decision shall be in writing, and the decision shall be final and not subject to appeal. The city manager or designee may approve the exemption application in whole or in part, with or without conditions.

B. In addition, exemptions to allow for the sale or provision of expanded polystyrene products may be granted by the city manager or designee, in his/her sole discretion, if the vendor can demonstrate, in writing, a public health and safety requirement or medical necessity to use the products. The city manager or designee shall put the decision to grant or deny the exemption in writing and the decision shall be final and not subject to appeal.

C. Each exemption application shall include all information necessary for the city manager or designee to make a decision, including, but not limited to, documentation showing factual support for the claimed exemption. The city manager or designee may require the applicant to provide additional information.

D. Foods prepared or packaged outside the city and sold inside the city are exempt from the provisions of this chapter.

E. Raw meat, fish and other raw food trays are exempt from the provisions of this chapter.

F. Products made from expanded polystyrene, which are wholly encapsulated or encased by a more durable material, are exempt from the provisions of this chapter. Examples include surfboards, life preservers, and craft supplies which are wholly encapsulated or encased by a more durable material, and coolers encased in hard plastic.

G. Construction products made from expanded polystyrene are exempted from this chapter if the products are used in compliance with Title 14, Buildings and Construction, and used in a manner preventing the expanded polystyrene from being released into the environment.

H. In a situation deemed by the city manager to be an emergency for the immediate preservation of the public peace, health or safety, city facilities, food providers, city contractors and vendors doing business with the city shall be exempt from the provisions of this chapter.

I. Expanded polystyrene packaging products, which have been received from sources outside the city, may be reused to be kept out of the waste stream.

8.17.060 Violations.

A. Any violation of the provisions of this chapter by any person is subject to administrative fines as provided in Chapter 1.03, which may be appealed pursuant to the procedures in that chapter.

B. For the first violation, the city manager or designee may allow the violating food provider, in lieu of payment of the administrative fine, to submit receipts demonstrating the purchase after the citation date of biodegradable, compostable, or recyclable products in an amount equal to the amount of the citation.

C. Each food provider and vendor who violates this chapter in connection with city permitted special events shall be assessed fines as follows:

1. A fine not to exceed two hundred dollars for an event of one to two hundred persons.
2. A fine not to exceed four hundred dollars for an event of two hundred one to four hundred persons.
3. A fine not to exceed six hundred dollars for an event of four hundred one to six hundred persons.
4. A fine not to exceed one thousand dollars for an event of more than six hundred persons.

D. In addition to other remedies provided by this chapter or by other law, any violation of this chapter may be remedied by a civil action brought by the city attorney, including but not limited to, administrative or judicial nuisance abatement proceedings, civil or criminal code enforcement proceedings, and suits for injunctive relief. The remedies provided by this chapter are cumulative and in addition to any other remedies available at law or in equity.

SECTION 2. This Ordinance is exempt from review under the California Environmental Quality Act (CEQA) (California Public Resources Code Section 2100 et seq.). Pursuant to Section 15061(b)(3) of Title 14 of the California Code of Regulations because it can be seen with certainty there is no possibility the activity in question may have a significant effect on the environment. Further, the proposed Ordinance is exempt from CEQA on the separate and independent ground it is an action of a regulatory agency (the City) for the protection of the environment because, among other things, it will regulate the use and sale of expanded polystyrene products and reduce the amount of expanded polystyrene products that enter local landfill and waterways. Thus, this Ordinance is categorically exempt from the requirements of CEQA under Section 15308 of Title 14 of the California Code of Regulations as an action by a regulatory agency for the protection of the environment.

SECTION 3. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, then such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Morro Bay hereby declares it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions thereof may be declared invalid or unconstitutional.

SECTION 4. This Ordinance shall take effect thirty days after its adoption, but not become operative until May 1, 2016.

SECTION 5: The City Clerk or her duly appointed deputy shall attest to the adoption of this Ordinance and shall cause this Ordinance to be published and posted in the manner required by law.

INTRODUCED at a regular meeting of the City Council of Morro Bay, held on the 26th day of January, 2016, by motion of Councilmember Headding, seconded by Councilmember Smukler.

PASSED AND ADOPTED on the 9th day of February, 2016.

JAMIE L. IRONS, Mayor

ATTEST:

DANA SWANSON, City Clerk

APPROVED AS TO FORM:

JOSEPH W. PANNONE, City Attorney

I, Dana Swanson, City Clerk for the City of Morro Bay, hereby certify that the foregoing ordinance was duly and regularly introduced at a meeting of the City Council of the 26th day of January, 2016, and hereafter the said ordinance was duly and regularly adopted at a meeting of the City Council on the 9th day of February, 2016, by the following vote, to wit:

AYES:

NOES:

ABATAIN:

ABSENT:

IN WITNESS WHEREOF I have hereunto set my hand and affixed the official seal of the City of Morro Bay, California, this _____ day of _____, 2016.

City Clerk of the City of Morro Bay



AGENDA NO: C-6

MEETING DATE: February 9, 2016

Staff Report

TO: Honorable Mayor and City Council **DATE:** January 27, 2016

FROM: Joseph W. Pannone, City Attorney
Brooke Austin, Legal Assistant/Deputy City Clerk

SUBJECT: Adoption of Ordinance No. 598 Amending Section 3.08.070 of the Morro Municipal Code relating to Bidding

RECOMMENDATION

Staff recommends the City Council adopt Ordinance No. 598 "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MORRO BAY, CALIFORNIA AMENDING SECTION 3.08.070 OF THE MORRO BAY MUNICIPAL CODE RELATING TO BIDDING" and waive further reading.

SUMMARY

Ordinance No. 598 was introduced at the regular City Council meeting held on January 26, 2016. This is the legally required second reading for non-urgency ordinances. After the second reading, by title only with further reading waived, it is recommended the Council adopt the ordinance, which will then become effective on the 31st day after its adoption.

Prepared By: DS

Dept Review: _____

City Manager Review: DWB

City Attorney Review: JWP

ORDINANCE NO. 598

**AN ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY, CALIFORNIA
AMENDING SECTION 3.08.070 OF THE
MORRO BAY MUNICIPAL CODE RELATING TO BIDDING**

**THE CITY COUNCIL
City of Morro Bay, California**

WHEREAS, the City Council recently adopted Ordinance No. 594 that made various amendments to Chapter 3.08 of the Morro Bay Municipal Code (MBMC) relating to contract authority and the purchasing process;

WHEREAS, in reviewing and implementing those changes, staff became aware of language in MBMC subsection 3.08.070 that conflicted with the changes made; and

WHEREAS, this Ordinance rectifies that situation.

NOW, THEREFORE, the City Council of the City of Morro Bay does ordain as follows:

SECTION 1: Section 3.08.070 of the MBMC is hereby amended to read as follows:

3.08.070 – Exceptions to Requirements of this Chapter. Bidding.

Purchase of supplies, equipment, materials, and public works projects shall be by bid procedures pursuant to Sections 3.08.100 and 3.08.110. Notwithstanding any other provisions of this chapter and subject to applicable State laws, bidding or open market procedure may be dispensed with only when an emergency, as determined by the city manager, requires that an order be placed with the nearest available source of supply, or when the amount involved is less than five hundred dollars, or when the supplies and materials can be obtained from only one vendor. The city manager, or his/her designee, shall, as soon as reasonably possible after the decision, notify the City Council of the decision to proceed as permitted by this section.

SECTION 2: This Ordinance shall take effect 30 days after its adoption. The City Clerk, or her duly appointed deputy, shall attest to the adoption of this Ordinance and shall cause this Ordinance to be published and posted in the manner required by law.

INTRODUCED at a regular meeting of the City Council of Morro Bay, held on the 26th day of January, 2016 by motion of Mayor Irons, seconded by Councilmember Johnson.

PASSED AND ADOPTED on the 9th day of February, 2016.

AYES:
NOES:
ABSENT:

JAMIE L. IRONS, Mayor

ATTEST:

DANA SWANSON, City Clerk

APPROVED AS TO FORM:

JOSEPH W. PANNONE, City Attorney

I, Dana Swanson, City Clerk for the City of Morro Bay, hereby certify that the foregoing ordinance was duly and regularly introduced at a meeting of the City Council on the 26th day of January, 2016, and hereafter the said ordinance was duly and regularly adopted at a meeting of the City Council on the 9th day of February, 2016, by the following vote, to wit:

AYES:
NOES:
ABSTAIN:
ABSENT:

IN WITNESS WHEREOF I have hereunto set my hand and affixed the official seal of the City of Morro Bay, California, this _____ day of _____, 2016.

City Clerk of the City of Morro Bay



AGENDA NO: C-7

MEETING DATE: February 9, 2016

Staff Report

TO: Honorable Mayor and City Council

DATE: February 5, 2016

FROM: Dave Buckingham, City Manager

SUBJECT: Discussion of Homeless Services Oversight Council's Recommendation to Declare an Emergency Shelter Crisis

RECOMMENDATION

Staff recommends the Council discuss recommendations by the Homeless Services Oversight Council (HSOC) and San Luis Obispo (SLO) County Board of Supervisors and direct staff accordingly.

FISCAL IMPACT

The fiscal impact is unknown at this time.

BACKGROUND/DISCUSSION

At the January 26, 2016, City Council meeting, Councilmember Johnson requested a future agenda item to discuss HSOC's recommendation for each jurisdiction to consider declaring a shelter crisis pursuant to Government Code Section 8698. Among other things, that code section allows government-owned buildings to be made available for use as warming shelters. This agenda item was proposed to start a community conversation about what services the community, including private citizens, service organizations and other non-profits, and perhaps the municipal government, are willing/able to provide; the Council supported setting this item for discussion.

The San Luis Obispo County Board of Supervisors (Board) took up the matter at its February 2, 2016, meeting (staff report included as Attachment 1) and unanimously approved the following (see Attachment 2):

- Declared a shelter crisis for the unincorporated area of the county per the Government Code noted above. The declaration sunsets April 15, 2016.
- Formally requested all incorporated cities make a similar declaration
- Made \$10,000 available for warming shelters/centers. Community organizations would apply to use the funds.

Prepared By: DS

City Manager Review: DWB

City Attorney Review: JWP

- Requested each of the incorporated cities also to make \$10,000 available for warming shelters/centers
- Encouraged community partners and communities within SLO County to bring forward additional recommendations
- Directed County staff to further examine why existing shelters are not being used at full capacity
- Requested bringing back to the Board options to streamline the Conditional Use Permit process (in the unincorporated area) related to shelters so that community organizations may be able to open or expand warming centers and shelters more expeditiously.

As a result of the Board's action, staff recommends the Council discuss and consider the following options:

- 1) Declaring a shelter emergency based on the identified need and in accordance with Government Code Section 8698.
- 2) Consider the County's request for financial support.
- 3) Discuss options to better connect homeless residents with shelter, especially during harsh weather.

ATTACHMENTS

1. Staff report from SLO County Board of Supervisors February 2, 2016 meeting
2. February 3, 2016 email from Dan Buckshi, SLO County Administrative Officer

AGENDA

Dan Buckshi
County Administrator



BOARD OF SUPERVISORS

Frank R. Mecham, 1st District
Bruce Gibson, 2nd District
Adam Hill, Vice-Chairperson 3rd District
Lynn Compton, Chairperson, 4th District
Debbie Arnold, 5th District

January 29, 2016

TO: BOARD OF SUPERVISORS

FROM: AGENDA CLERK

SUBJECT: AMENDMENT #1 TO THE FEBRUARY 2, 2016 BOARD AGENDA

AMENDED ITEM

1. Staff is amending the order of business on the Agenda as follows:
 - 1) Move placement of presentation items #15 and #16 to be heard immediately following the Consent Agenda but before Item #11 - General Public Comment Period. All Districts.

ADDED ITEM

2. Addendum to Add Agenda Item #20—Request to receive and file a report on the status of emergency shelters countywide and provide staff direction as necessary. This item will be heard immediately following item #18 - Hearing to consider an appeal by Robert Mueller. All Districts.

REQUIREMENTS OF THE BROWN ACT HAVE BEEN SATISFIED AS THIS NOTICE WAS POSTED PRIOR TO THE 72-HOUR NOTICING REQUIREMENT

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Administrative Office	(2) MEETING DATE 2/2/2016	(3) CONTACT/PHONE Dan Buckshi / 781-5011	
(4) SUBJECT Staff is amending the order of business on the Agenda as follows: 1) Move placement of presentation items #15 and #16 to be heard immediately following the Consent Agenda but before Item #11 - General Public Comment Period. All Districts.			
(5) RECOMMENDED ACTION			
(6) FUNDING SOURCE(S) N/A	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input type="checkbox"/> Board Business (Time Est. ___)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP N/A	(15) BUSINESS IMPACT STATEMENT? N/A	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Guy Savage			
(18) SUPERVISOR DISTRICT(S) All Districts			

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Social Services	(2) MEETING DATE 2/2/2016	(3) CONTACT/PHONE Laurel Weir 781-1833	
(4) SUBJECT Addendum to Add Agenda Item #20—Request to receive and file a report on the status of emergency shelters countywide and provide staff direction as necessary. This item will be heard immediately following item #18 - Hearing to consider an appeal by Robert Mueller. All Districts.			
(5) RECOMMENDED ACTION It is recommended that the Board: <ol style="list-style-type: none"> 1. Receive and file a report on the status of emergency shelters countywide; and 2. Provide staff direction as necessary. 			
(6) FUNDING SOURCE(S) NA	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? NA
(10) AGENDA PLACEMENT <input type="checkbox"/> Consent <input type="checkbox"/> Presentation <input type="checkbox"/> Hearing (Time Est. ___) <input checked="" type="checkbox"/> Board Business (Time Est. <u>30 min</u>)			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input checked="" type="checkbox"/> N/A			
(12) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) NA		(13) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5 Vote Required <input checked="" type="checkbox"/> N/A	
(14) LOCATION MAP NA	(15) BUSINESS IMPACT STATEMENT? NA	(16) AGENDA ITEM HISTORY <input checked="" type="checkbox"/> N/A Date: _____	
(17) ADMINISTRATIVE OFFICE REVIEW Morgan Torell			
(18) SUPERVISOR DISTRICT(S) All Districts			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Social Services / Laurel Weir
781-1833

DATE: 2/2/2016

SUBJECT: Addendum to add Agenda Item #20—Request to receive and file a report on the status of emergency shelters countywide and provide staff direction as necessary. This item will be heard immediately following item #18 - Hearing to consider an appeal by Robert Mueller. All Districts.

RECOMMENDATION

It is recommended that the Board:

1. Receive and file a report on the status of emergency shelters countywide; and
2. Provide staff direction as necessary.

DISCUSSION

Current Emergency Bed Capacity

The most recent homeless Point in Time Count completed in January 2015 identified 1,515 homeless persons in the County on a single night. Of those, 1,123 persons (or 74%) were unsheltered. While this represents a decrease in the number of unsheltered persons since the previous count in 2013, the number of persons substantially exceeds the number of shelter beds available in the region. According to the County's 2015 Housing Inventory Count, there were 166 emergency shelter beds in the County, plus additional persons were sheltered in motels on the night of the count. The count of shelter beds includes beds at the El Camino Homeless Organization shelter, the Maxine Lewis Memorial Shelter, respite care beds operated by Transitional Food and Shelter, and beds at shelters for individuals and families fleeing from intimate partner violence.

The recent opening of five seasonal Warming Centers in Arroyo Grande, Atascadero, Paso Robles, and San Luis Obispo have added a combined capacity of approximately 132-152 beds, but several of the shelters are only open certain nights of the week or under certain weather conditions (see Attachment A). The two Warming Centers in Atascadero operate on different nights and are never open at the same time. As a result, the number of available Warming Center beds on any given night may vary from as little as zero¹ to a maximum of 112. Paso Cares, a local nonprofit, is currently looking into the possibility of adding Saturday and Sunday nights to its schedule for its Warming Center, which would result in the Warming Center in Paso Robles being available seven days a week, regardless of weather.

Support for Warming Centers

The County supports homeless assistance programs through County, State, and Federal pass through funding (see Attachment B). While much of the County's Fiscal Year 2015-16 funding allocated for homeless assistance is targeted for permanent supportive housing, Rapid Rehousing, and Transitional housing programs, some of the funds are also

¹ Under current operating conditions, there are no Warming Center beds available in the County on Saturday nights, provided that the temperature in Arroyo Grande is not forecasted to drop below 40 degrees F nor is there forecasted a 50% chance or greater of rain.

allocated to emergency shelters². Approximately \$87,000 (or 1.4% of the funds noted in Attachment B) was awarded to the Prado Day Center, and an additional \$500,000 was set aside in 2014 as a one-time contribution towards the cost of construction for the new Homeless Services Center.

To support Warming Centers this winter, the County made a leased Department of Social Services building available for a Warming Center in Arroyo Grande, as it did in the prior two years. Additionally, the County allocated \$7,500 for CAPSLO's 2015-16 Prado Warming Center operations and also set aside \$15,000 for emergency expenses related to homeless shelter programs, of which a portion will be used for safe parking at the Prado Day Center. This month, the County allocated \$1,250 from this fund for ECHO to purchase sleeping bags for the Warming Centers currently operating in Atascadero.

Warming Center Attendance

Since the Warming Centers have started operations, existing Warming Centers, with the exception of the Warming Center operated by Paso Cares, have not yet been filled to capacity. During the time period where several consecutive days of rain occurred however, overall shelter attendance increased. To date, a maximum of 68 Warming Center beds (out of approximately 112 beds available) have been utilized on a given night. This represented a maximum Warming Center bed utilization rate of 61% for nights when both weather dependent Warming Centers were available.

Attendance at weather dependent Warming Centers (operated by CAPSLO and the 5Cities Homeless Coalition) has been increasing overall this month in weeks when both Centers are open. During the week of January 3-9, a total of 123 bed nights were provided by the two shelters. During the week of January 17-23, which was the next week in which both Centers were open, that number increased to 131 bed nights, a 6.5% increase, even though both Centers were open fewer nights.

Attendance at North County shelters appears to have declined by 14% each week, although data from the two faith-based Warming Centers is not available for three nights during the week of January 17-23. Data from the center in Paso Robles indicates the largest number of bed nights were used during the two weeks when the weather dependent centers were also open.

Shelter Crisis Declaration

California Government Code Sections 8698 et seq. allows local governments to declare a shelter crisis if a significant number of people are not able to obtain shelter and their health and safety may be threatened as a result (see Attachment C). Such a declaration provides immunity from liability for "ordinary negligence in the provision of emergency housing" provided that the jurisdiction has declared a shelter crisis under this code and made a finding that "a significant number of persons are without the ability to obtain shelter, resulting in a threat to their health and safety."

Section 8698.1 also allows for the temporary waiver of certain provisions regarding housing habitability, health, or safety, to the extent that strict compliance would prevent, hinder, or delay the mitigation of those effects of the shelter crisis. It allows jurisdictions to enact temporary health and safety standards for public facility buildings open to homeless persons during a declared shelter crisis. These waivers and temporary standards only apply to public facilities that are owned, operated, leased, or maintained by the governmental entity, and are not applicable to privately owned property.

Declarations of a shelter crisis are not necessary, however, for the County to make its buildings available for use as Warming Centers. The County already is making available a portion of a leased Department of Social Services Building in Arroyo Grande for use as a Warming Center operated this winter by the 5Cities Homeless Coalition. This building has been made available for this purpose each winter since 2013. Section 8698 et sequitur would, however, provide certain protections from liability.

Consideration of a Shelter Crisis Declaration in San Luis Obispo County

Due to the significant number of persons without shelter this winter and the possibility of increased rain resulting from the existing El Nino conditions in the Pacific, the Homeless Services Oversight Council (HSOC) voted on January 20, 2016, to

² Funding for Emergency Shelters is provided through the Emergency Solutions Grant, the Community Development Block Grant Public Services funding, and County Discretionary funds. Emergency shelter grantees are the Community Action Partnership of San Luis Obispo (CAPSLO), the El Camino Homeless Organization (ECHO), RISE, the Women's Shelter of San Luis Obispo, and Transitional Food and Shelter.

recommend the "County and other local jurisdictions agendize a shelter crisis declaration pursuant to California Government Code 8698 et sequitur and consider making designated public facilities available for the duration of the state of emergency and allow persons who are unable to obtain housing to occupy the facilities for the duration of the crisis."

If the County were to declare a shelter crisis, staff recommends that the Board consider a limited duration for the crisis (e.g. 60 or 90 days- the duration of inclement weather this winter). Should the Board direct staff to identify and make additional buildings available for emergency shelters, the next step would be to identify nonprofit organizations (including faith-based organizations) or other entities willing and able to operate a Warming Center at such facilities and to develop Memorandums of Understanding or other agreements with such agencies.

At the January 2016 meeting of the Homeless Services Coordinating Committee of the HSOC, organizations that currently host or operate Warming Centers reported difficulty in obtaining volunteers to staff the Warming Centers, particularly for overnight shifts. Efforts are currently underway to increase volunteer recruitment for the Warming Centers. However, it may be necessary to consider providing additional resources should additional County buildings be made available. Staff are also working to help local Warming Centers increase training resources for volunteers.

Adoption by Other California Communities

Several other California jurisdictions have adopted or are considering declarations of a shelter crisis, including San Diego, Los Angeles, Oakland, San Jose, Napa County, and Berkeley. Some communities have adopted it for the first time this winter in anticipation of upcoming storms, while others, such as Los Angeles, have made such declarations for the past several years.

Communities that adopted resolutions or ordinances declaring a shelter crisis varied in whether or not they identified specific properties or whether the identification of sites was to be determined at a later time. The San Jose City Council, for example, identified specific properties to be made available, whereas the ordinance passed by the Oakland City Council did not and instead stated that any "projects that apply the authority provided for under this ordinance shall be reviewed and approved by the City Council prior to implementation, and shall include detailed plans for the project and the standards and requirements being applied to the facility and its operation."

Several city councils also included additional provisions in the policies they adopted to address the shelter crisis. For example, the San Jose City Council expanded the types of properties that could be made available to include private facilities operated by religious institutions. The City did so by amending their Municipal Code to temporarily allow "a church/religious assembly which is a legal use to provide temporary shelter to homeless persons" without obtaining a special use of conditional use permit, subject to certain existing limitations on such use.

FINANCIAL CONSIDERATIONS

There is no direct budgetary or financial impact from this discussion. Future financial impacts are possible if the Board, at a later date, voted to implement additional programs or activities where financial support were necessary to carry out such programs or activities. The cost would be dependent on the specific actions of the Board at that time.

ATTACHMENTS

1. Attachment A – List of Warming Centers
2. Attachment B – FY 2015-16 County Expenses for Homeless Services Programs
3. Attachment C – Government Code 8698

Attachment A
Warming Centers in San Luis Obispo County – Winter 2015/16

Organization	City/Region	Days of Operation or Opening Criteria*	Estimated Capacity	Population Served
5Cities Homeless Coalition	Arroyo Grande (at DSS building)/South County	Weather based: Temperature forecast to be below 40 degrees F or forecast predicting 50% or greater chance of rain for one night	30- 40	Individuals and Families
CAPSLO	San Luis Obispo (at Prado Day Center)/San Luis Obispo and surrounding region	Weather based: Temperature forecast to be at or below 32 degrees F or forecast predicting 50% or greater chance of rain for two consecutive nights	50-60	Individuals (Families are sent to the Overflow Shelter)
Atascadero First Assembly Church	Atascadero/North County	T, Th, F nights	20 persons	Individuals
Atascadero Bible Church	Atascadero/North County	Sun. nights	20 persons	Individuals
Paso Cares	Paso Robles (at rotating churches in Templeton and Paso Robles) /North County	M-F nights	12 persons	Individuals and Families

*Criteria for opening and days of operation are subject to change. Information last updated on January 28, 2016.

FY 2015-16 Federal Grant Allocations for Programs that Serve Homeless Persons

The Federal grants that the County receives for homeless services are allocated as follows:

2015 Federal Grant Program Allocations	Amount	Funding Source	Comments
Emergency Solutions Grants (ESG)	\$145,085	Federal	ESG funds are distributed to various homeless serving agencies for shelter, homeless prevention, data collection and rapid re-housing. 2015 allocations are as follows: <ul style="list-style-type: none"> \$35,765 to CAPSLO- Prado Day Center \$49,389 to CAPSLO- Maxine Lewis Memorial Shelter \$34,010 to LINK- Rapid Re-Housing \$12,466 to LINK- Homeless Prevention \$2,574 to LINK- HMIS Administration \$5,441 to various non-profits for Administration \$5,440 retained by County for Administration
Continuum of Care Program Grants (CoC)	\$1,075,961	Federal	<ul style="list-style-type: none"> \$60,919 for CAPSLO's South County Permanent Housing program. \$57,349 is for direct services and \$3,570 is for CAPSLO's administrative costs. \$483,009 for SLO City Transitional Housing and Case Management. \$451,411 is distributed between CAPSLO and TMHA for direct services and \$31,598 is for program administration by the non-profit agencies. \$52,916 for CAPSLO North County Permanent Housing. \$50,759 is for direct services and \$2,157 is for CAPSLO's administrative costs. \$215,422 for CAPSLO's South County Supportive Services. \$201,341 is for direct services and \$14,081 is for CAPSLO's administrative costs. \$188,136 for TMHA's North County Permanent Housing. \$177,184 is for direct services and \$10,952 is for TMHA's administrative costs. \$61,160 retained by the County for HMIS administration on behalf of all CoC program recipients. \$14,399 retained by the County for CoC planning activities (non-renewable).
Community Development Block Grants (CDBG)	\$226,823	Federal	Public Services funds distributed to CAPSLO for Prado Day Center and Maxine Lewis Memorial Shelter operations, as follows: <ul style="list-style-type: none"> \$29,354 to CAPSLO- Prado Day Center \$68,493 to CAPSLO- Maxine Lewis Memorial Shelter HUD regulations state that cities and counties can spend up to 15% of CDBG allocations on 'public services'. The County elects to spend the full 15% of its allocation on homeless services. <ul style="list-style-type: none"> \$128,976 to HASLO – Humbert Ave affordable housing project in SLO A portion of the housing funds was allocated to the Housing Authority (HASLO) to construct an affordable housing project that incorporates 10 housing units for homeless veterans or veterans at risk of becoming homeless.
Home Investment Partnership (HOME)	\$365,970	Federal	HOME funds were allocated to HASLO to construct an affordable housing project that incorporates 10 housing units for homeless veterans or veterans at risk of becoming homeless.
TOTAL	\$1,813,839		

Staff Costs for Administering Federal Grants

The County serves as the 'Collaborative Applicant' for the local Continuum of Care (CoC). As the Collaborative Applicant, the County carries out all HUD/CoC requirements on behalf of cities and non-profits to assure the continued receipt of approximately \$1.07 million in Federal CoC funds annually.

The County also performs similar administrative duties as required by other Federal grant programs (including Emergency Solutions Grants, Community Development Block Grants, and Home Investment Partnership funds) which provide an additional \$737,878 in funds annually.

Staff in various departments work together to carry out these responsibilities:

Department	Staffing	County Cost	Funding Source	Comments
Social Services	1.5 FTE	\$145,555	Combination of General Fund and State/ Federal allocations	Provide staff support to Homeless Services Oversight Council (HSOC) and coordinate Countywide efforts to address issues of homelessness.
Planning and Building	2.8 FTE	\$281,100	General Fund	Administer various Federal grant programs and manage the County's Homeless Management Information System (HMIS). Administrative grant allocations pay for a portion of these staff costs, but the County subsidizes staff costs in the amount of \$281,100 annually.
TOTAL	4.3 FTE	\$426,655		

FY 2015-16 County Discretionary Allocations to Programs that Serve Homeless Persons

Each year, the County allocates discretionary funds towards various homeless programs. Allocations for FY 2015-16 are as follows:

FY 2015-16 Discretionary Allocations	Amount	Funding Source	Comments
Community Development	\$202,500	General Fund	Funds are allocated to various homeless serving agencies, as follows: <ul style="list-style-type: none"> \$21,975 to CAPSLO- Prado Day Center \$54,980 to CAPSLO- Maxine Lewis Memorial Shelter \$7,500 to CAPSLO- Warming Stations \$23,650 to El Camino Homeless Organization (ECHO) \$11,150 to Transitional Food and Shelter \$38,000 to RISE ** \$30,245 to Women's Shelter Program of SLO ** \$15,000 unallocated and available for requests that may arise mid-year
Contributions to Outside Agencies	\$170,000	General Fund/ Tobacco Settlement	In FY 2015-16, the County will distribute approximately \$1.3 million to various community based organizations who provide a variety of needed services to the community. Many of the programs that the County funds are aimed at assisting low-income residents. In FY 2015-16, \$170,000 has been allocated to agencies/programs that only serve homeless clients. This is an increase of \$18,000 compared to FY 2014-15. FY 2015-16 allocations are as follows: <ul style="list-style-type: none"> \$25,000 to People's Self Help Housing \$40,000 to Transitional Food and Shelter \$35,000 to Women's Shelter Program of SLO** \$15,000 to 5Cities Homeless Coalition \$35,000 to ECHO \$20,000 to RISE** (excludes allocation for education programs) <p>The County also allocated funds to several programs that serve homeless individuals as well individuals with low-incomes that are not homeless (e.g. North County Connection, Food Bank)</p> <p>** HUD classifies domestic violence programs as homeless serving programs</p>
TOTAL	\$ 372,500		

Other Projects/Expenditures

In addition to the above, the County is a partner in several other programs/projects that provide services to homeless individuals. Some expenses are one-time and some are ongoing (noted below):

Other Projects/Expenditures	Amount	Funding Source	Comments
Contribution to CAPSLO for construction of new Homeless Service Center at 40 Prado	\$500,000	General Fund	Allocation for construction at 40 Prado. Board approved on July 15, 2014. This is a one-time allocation.
50Now Program	\$578,719	County (Social Services Realignment funding)	Three year contract with TMHA for 50Now program to provide housing placement and supportive services for chronically homeless individuals. Costs over three years of contract total \$1.9 million).
Housing Support Program	\$1,600,000	CaWORKs State Grant Funds	Funds provide for rapid rehousing assistance to 200 low-income, homeless families under the CaWORKs program. Social Services is working with Family Care Network to run this program. Social Services has a contract with FCNI for \$1,270,750 to provide services, and Social Services retains the remaining funding to fund 3.0 FTE who assess clients and refer them to FCNI. This was to be a one-time allocation in FY 2014-15, but it appears that the State will continue to fund this program in future years.
Supportive Services to Veteran Families Program	\$101,374	US Department of Veterans Affairs Grant	County staff successfully coordinated applications by CAPSLO and the Good Samaritan Shelter in coordination with the 5Cities Homeless Coalition for a total of \$5.8 million in grant funds to meet the needs of homeless veterans and their families. CAPSLO has contracted with County Vet Services for 2.0 FTE (\$101,374) who are assigned to this program. This is a one-time grant for a duration of three years.
Lease of Sunny Acres property to TMHA	-	-	In April 2014, the County leased the Sunny Acres property at 1600 Bishop Street in San Luis Obispo to TMHA for the development of a residential care facility for persons with mental health disabilities (some of whom are homeless).
Crisis Intervention Team	\$136,000	General Fund	The Sheriff's Office has developed a Crisis Intervention Team, consisting of 2.0 FTE (a Reserve Deputy and Mental Health Therapist) who work together to assist various law enforcement agencies and the courts in working with people with mental health issues (many of whom are homeless). This is an ongoing expense.
Benefits- Advocacy and Resource Connections for Homeless (ARCH)	\$162,000	General Fund and State allocations	The Department of Social Services runs this program which helps to connect homeless individuals to benefits that are available to them. The department employs 2.0 FTE to staff this program. This is an ongoing expense.
Mental Health Services Act Full Service Partnership (MHSA/FSP) an Projects to Assist in the Transition from Homelessness (PATH)	\$505,851	MHSA/FSP and PATH Funds	The Behavioral Health Department partners with TMHA to provide these programs which provide outreach and engagement services to homeless persons with mental illness who are not currently accessing services. The department employs 2.0 FTE and contracts with TMHA for another 3.0 FTE to run the program. This is an ongoing expense.
TOTAL	\$3,583,944		
TOTAL MINUS \$500K ONE-TIME ALLOCATION FOR NEW HOMELESS CENTER	\$3,083,944		
GRAND TOTAL	\$6,196,938		
GRAND TOTAL MINUS \$500K ONE-TIME FUNDS HOMELESS	\$5,696,938		

GOVERNMENT CODE

SECTION 8698-8698.2

8698. For purposes of this chapter, the following definitions shall apply:

(a) "Political subdivision" includes the state, any city, city and county, county, special district, or school district or public agency authorized by law.

(b) "Governing body" means the following:

(1) The Governor for the state.

(2) The legislative body for a city or city and county.

(3) The board of supervisors for a county.

(4) The governing board or board of trustees for a district or other public agency.

(5) An official designated by ordinance or resolution adopted by a governing body, as defined in paragraph (2), (3), or (4).

(c) "Public facility" means any facility of a political subdivision including parks, schools, and vacant or underutilized facilities which are owned, operated, leased, or maintained, or any combination thereof, by the political subdivision through money derived by taxation or assessment.

(d) "Declaration of a shelter crisis" means the duly proclaimed existence of a situation in which a significant number of persons are without the ability to obtain shelter, resulting in a threat to their health and safety.

8698.1. Upon a declaration of a shelter crisis, the following provisions shall apply during the period of the emergency.

(a) The political subdivision shall be immune from liability for ordinary negligence in the provision of emergency housing pursuant to Section 8698.2. This limitation of liability shall apply only to conditions, acts, or omissions directly related to, and which would not occur but for, the provision of emergency housing. This section does not limit liability for grossly negligent, reckless, or intentional conduct which causes injury.

(b) The provisions of any state or local regulatory statute, regulation, or ordinance prescribing standards of housing, health, or safety shall be suspended to the extent that strict compliance would in any way prevent, hinder, or delay the mitigation of the effects of the shelter crisis. Political subdivisions may, in place of such standards, enact municipal health and safety standards to be operative during the housing emergency consistent with ensuring minimal public health and safety. The provisions of this section apply only to additional public facilities open to the homeless pursuant to this chapter.

8698.2. (a) (1) The governing body may declare a shelter crisis, and may take such action as is necessary to carry out the provisions of this chapter, upon a finding by that governing body that a significant number of persons within the jurisdiction of the governing body are without the ability to obtain shelter, and that the situation has resulted in a threat to the health and safety of

those persons.

(2) For purposes of this chapter, the governing body of the state, in making a declaration of a shelter crisis pursuant to paragraph (1), may limit that declaration to any geographical portion of the state.

(b) Upon a declaration of a shelter crisis pursuant to subdivision (a), the political subdivision may allow persons unable to obtain housing to occupy designated public facilities during the duration of the state of emergency.

Dana Swanson

From: Christine Johnson
Sent: Thursday, February 04, 2016 9:20 AM
To: Dana Swanson
Subject: Fw: Action by the Board of Supervisors regarding homeless shelters/warming centers
Attachments: Homeless Shelter .pdf

Christine Johnson, Councilmember
City of Morro Bay
805.305.3759
cjohnson@morrobayca.gov

From: lweir@co.slo.ca.us <lweir@co.slo.ca.us>
Sent: Wednesday, February 3, 2016 9:44 AM
To: Christine Johnson
Subject: FW: Action by the Board of Supervisors regarding homeless shelters/warming centers

FYI. Am in meetings this a.m. but will respond to your emails this afternoon.

Sent with Good (www.good.com)

----- Forwarded by Laurel Weir/DSS/COSLO on 02/03/2016 09:44:54 AM-----

----- Original Message -----

From : Dan Buckshi/Admin/COSLO
To : AD_City Managers, gbadmin@grover.org
Cc :
Sent on : 02/03 08:25:50 AM PST
Subject : Action by the Board of Supervisors regarding homeless shelters/warming centers

City Managers,

As each of you are likely aware, on Jan 20 the Homeless Services Oversight Council (HSOC) unanimously passed the following recommendation:

The County and the other local jurisdictions agendize a declaration of a shelter crisis pursuant to Government Code 8698 et seq. and consider making designated public facilities available for the duration of the state of emergency and allow persons who are unable to obtain housing to occupy the facilities for the duration of the crisis.

It's worth noting that each of the cities have a representative on HSOC.

As a result of the recommendation from this advisory body, the Board of Supervisors took up the matter yesterday. The Board unanimously approved the following:

- Declared a shelter crisis for the unincorporated area of the county per the Government Code noted above. The declaration sunsets April 15.
- Formally requested that all incorporated cities make a similar declaration
- Made \$10,000 available for warming shelters/centers. Community organizations would apply to use the funds.
- Requested each of the incorporated cities to also make \$10,000 available for warming shelters/centers
- Encouraged community partners and communities within SLO County to bring forward additional recommendations
- Staff to further examine why existing shelters are not being used at full capacity
- Bring back options to the Board to streamline the Conditional Use Permit process (in the unincorporated area) related to shelters so that community organizations may be able to open or expand warming centers and shelters more expeditiously.

As a result of the above actions, the Board will be sending a letter to each city council in order to make the requests regarding a shelter declaration and funding.

Attached below for your reference is a copy of the staff report from yesterday's Board meeting.

(See attached file: Homeless Shelter .pdf)

Regards,
Dan