



CITY OF MORRO BAY PUBLIC WORKS ADVISORY BOARD AGENDA

*The City of Morro Bay is dedicated to the preservation and enhancement of the quality of life.
The City shall be committed to this purpose and will provide a level of municipal service and
safety consistent with and responsive to the needs of the public.*

**Wednesday, February 15, 2017
Veterans Memorial Building - 5:30 P.M.
209 Surf Street, Morro Bay, CA**

Christopher Parker
John Erwin

Steven Shively, Vice-Chair

Ric Deschler

Janith Goldman
Stewart Skiff

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS
PRESENTATIONS – None

ELECTION OF OFFICERS

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Board on City business matters not on the agenda may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and city of residence for the record.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Board, as a whole, and not to any individual member thereof.
- The Board respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Board meetings is welcome and your courtesy will be appreciated.

A. CONSENT CALENDAR

- A-1 Approval of Minutes of January 18, 2017 Meeting
Recommendation: Approve minutes.

B. BUSINESS ITEMS

- B-1 Directors Report – Informational summary of current Public Works Activities
Recommendation: Information item, no action needed.
- B-2 Appoint One or Two Board Member to Request for Proposals (RFP) Review Committee for the OneWater Plan
Recommendation: Appoint Board member(s) to the RFP review committee.
- B-3 Public Works Advisory Board FY 17/18 Work Plan
Recommendation: Review the report and related materials, discuss and provide recommendations to staff.

- B-4 Review recommendations from Adopted Parking Management Plan
Recommendation: Review the report and related materials, discuss and provide recommendations to staff.

C. POTENTIAL FUTURE AGENDA ITEMS

- Bike Needs
- ADA Compliance Improvements
- OneWater Planning
- Memorial Bench, Tree, and Bike Rack Program
- Adopt a Street/Park

D. ADJOURNMENT

Adjourn to the Public Works Advisory Board meeting at the Veteran's Memorial Building, 209 Surf Street, on March 15, 2017 at 5:30 p.m.

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Public Works Department, 955 Shasta Avenue, for any revisions or call the department at 772-6263 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours in the Public Works Department at 955 Shasta, City Hall at 595 Harbor, Mill's/ASAP at 495 Morro Bay Boulevard, or the Morro Bay Library at 695 Harbor, Morro Bay, CA 93442. Materials related to an item on this agenda submitted to the Board after publication of the agenda packet are available for inspection at the Public Works Department during normal business hours or at the scheduled meeting.

This agenda may be found on the Internet at: www.morrobayca.gov/pwab or you can subscribe to Notify Me for email notification when the Agenda is posted on the City's website. To subscribe, go to www.morrobayca.gov/notifyme and follow the instructions.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department at (805) 772-6263. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

MINUTES - PUBLIC WORKS ADVISORY BOARD (PWAB)
REGULAR MEETING – JANUARY 18, 2017
VETERAN'S MEMORIAL HALL – 5:30P.M.

AGENDA ITEM: A-1
DATE: February 15, 2017
ACTION: _____

PRESENT:	Ric Deschler Janith Goldman Chris Parker Stewart Skiff David Sozinho John Irwin	Board Member Board Member Board Member Board Member Board Member Board Member
ABSENT:	Steve Shively	Vice-Chair
STAFF:	Rob Livick Rick Sauerwein Joe Mueller Janeen Burlingame Gina Gregory	Public Works Director Capital Projects Manager Utilities Division Manager Management Analyst Office Assistant

ESTABLISH QUORUM, CALL TO ORDER AND MOMENT OF SILENCE

The meeting was called to order at 5:30 p.m.

Ric Deschler made a motion that Dave Sozinho be acting chair. Chris Parker seconded it and carried unanimously 6-0.

A quorum was present and there was a moment of silence.

ANNOUNCEMENTS

<https://youtu.be/xyYMQmrcmys?t=1m26s>

David Sozinho introduced John Erwin, the newest member of the Board, and John gave a brief introduction of himself.

David Sozinho announced that this is his last meeting and thanked the members of the city and their departments and all the people who operate everyday who make Morro Bay function and thrive. He encourages everyone to take their turns to be involved and make their voices heard.

PRESENTATIONS – None

PUBLIC COMMENT PERIOD

<https://youtu.be/xyYMQmrcmys?t=5m41s>

The public comment period was opened, seeing none, the public comment was closed.

A. CONSENT AGENDA
<https://youtu.be/xyYMQmrcmys?t=5m56s>

A-1 APPROVAL OF MINUTES OF NOVEMBER 16, 2017 MEETING

MOTION: Stewart Skiff moved to approve Items A-1. The motion was seconded by David Sozinho and carried unanimously 6-0.

B. BUSINESS ITEMS

B-1 DIRECTOR'S REPORT – INFORMATIONAL SUMMARY OF CURRENT PUBLIC WORKS ACTIVITIES

<https://youtu.be/xyYMQmrcmys?t=6m27s>

Rob Livick presented the staff report.

The Board asked questions of staff and commented on the Director's Report.

B-2 FY 2017/2018 CITY GOALS AND OBJECTIVES

<https://youtu.be/xyYMQmrcmys?t=54m24s>

Rob Livick presented the FY 2017/18 City Goals and Objectives.

The public period was opened, seeing none the public comment period was closed.

Discussion, comments and questions continued amongst Board members and staff.

MOTION: Janith Goldman moved to recommend to the City Council to have fewer goals and objectives and to prioritize those goals and objectives to add cost so that would influence the prioritization. Morro Bay is a unique place and we need to capitalize on that by courting digital or non-impacting industries. Our visitors are impressed with our open spaces and hiking and we don't want to ruin it by going over the top with some revenue generating and not keep it that unique place. The motion was seconded by Chris Parker and carried unanimously 6-0.

ADJOURNMENT

The meeting adjourned at 7:01 P.M. to a regular Public Works Advisory Board meeting to be held on Wednesday, February 15, 2017 at 4:54 p.m. at the Veteran's Memorial Building, 209 Surf Street.



AGENDA NO: B-1

MEETING DATE: February 15, 2017

Staff Report

TO: Public Works Advisory Board **DATE:** February 9, 2017
FROM: Rob Livick, PE/PLS – Public Works Director/City Engineer
SUBJECT: Director's Report / Information Items

Please contact the individual staff members prior to the meeting, if possible, for more detailed information.

Notify Me: Sign up for Notify Me on the City's Website www.morrobayca.gov/notifyme for notification of Council, Board's and Commission's agendas and minutes.

Service Requests: The City has a feature to the City's website, Service Requests www.morrobayca.gov/905/Service-Requests, or the mobile App "My Morro Bay" (Available on both Android and IOS operating systems) where citizens can report a concern to the City for predetermined issues without the need to phone the City during business hours (for example: reporting a pothole).

Staff can also add Service Requests for someone over the phone or in the office if they do not have access to a computer. Each category in Service Requests is assigned to the appropriate staff member to handle so citizens don't have to figure out what department to contact for an issue they need to report on.

BICYCLE/ALTERNATIVE TRANSPORTATION

Staff Contact: Rob Livick

Amgen Tour of California has released details regarding Stage 3 of the Tour. See <http://www.morro-bay.ca.us/CivicAlerts.aspx?AID=1022> for the scoop.

Minutes for the latest Morro Bay Citizens Bike Committee are attached.

Ride On!

CONSOLIDATED MAINTENANCE

Staff Contact: Mike Wilcox

Staff has completed the installation of directional signage for all 18 public restrooms along the Embarcadero. This includes the 12 facilities that owned and operated by lease holders. additional signage is still being installed to better identify the public parking areas.

Staff will begin the installations of 30 benches and four fire pits near the Rock and Target Rock parking areas later this month. These benches and memorial plaques will be available for sale in the near future.

Three public restrooms have been fitted with colored epoxy floors (Tidelands, Bayshore Bluffs, and Lila Keiser) this month. The original floors were ground and acid etched to remove stains and smells, then material was added to improve and enhance run off toward existing drains, and finally several coats of colored epoxy and sand were layered on. This is part of an ongoing restroom beautification program.

This is the pothole season. Please be patient for repairs as neither hot mix or cold patch repairs can be installed properly in wet weather.

If you have maintenance requests, please call 772-6261, use the smart phone app, myMorroBay, available for android and iPhone, or use the City's Service Requests online system on our website www.morrobayca.gov/905/Service-Requests. Upon receipt, the electronic requests will be reviewed and assigned to the appropriate staff for action. In the future, the City will be upgrading to a fully integrated maintenance work order system that will allow you to view the progress of your requests.

SIDEWALK REPAIR AND INSTALLATION

Staff Contact: Rick Sauerwein

2016 CDBG ADA Accessibility project: NO CHANGE. Further City action is dependent on County action to complete: review of specifications, environmental review, and complete the subrecipient agreement. The County Board of Supervisors approved reallocation of prior year funding to provide up to \$236,418 in additional funding to fill gaps in our existing sidewalk network to improve ADA Accessibility. Staff has completed the new sub-recipient agreement and forwarded to the County for final signature so that new delivery orders can be issued for both the new 2016 CDBG funding as well as this reallocation. A new IDIQ contract Sidewalk contract is ready to bid pending final County review.

STORM WATER

Staff Contact: Damaris Hanson
Mike Wilcox

The rainy season is upon us and this means that City Maintenance crews are making sure our storm drains are clear and are cleaning all high priority drains. Please remember that debris such as leaves and twigs can prevent water from flowing from gutters into storm drains and cause localized flooding. To prevent clogging of these drains, properly dispose of yard waste in green waste bins. The City would also like to remind citizens, if you see a clogged storm drain, and if it is safe, you may attempt to remove the debris with a garden rake. If there is a significant blockage, contact the Public Works Department, 805-772-6261.

While the City does not own any creek property except for those areas that fall within City parks or in the public right of way such as bridges and roads that cross creeks; if a large tree or debris were to get stuck at a bridge that we maintain then we would remove it, otherwise any other downed trees or vegetation is the responsibility of the property owner. If a property owner wants to remove trees and debris from the portion of the creek that is on their property it is the property owners responsibility to acquire the required permit from California Department of Fish and Wildlife and any other necessary agency.

STREETS

Staff contact: Rick Sauerwein
Jarrod Whelan

Pavement Coatings Co. Has been given the Notice to Proceed with the 2017 Street Preservation but weather continues to impede work.

The City Council has directed staff not to further develop new funding options for potential voter consideration in November 2017, but is a potential objective for FY 2017/2018 and voter consideration in November 2018.

TRANSIT

Staff contact: Janeen Burlingame

At its January 24 meeting, the City Council approved applying for a Rural Transit Fund grant for a new trolley to replace one that is beyond the criteria set by the Federal Transit Administration for useful life.

The San Luis Obispo Council of Governments held its annual Transit Unmet Needs public hearing on February 1 to get input to improve local and regional public transit services. SLOCOG staff analyze all requests and return to the SLOCOG Board at its April meeting with a review of input received and a determination if any request received is found to be an unmet need that is reasonable to meet per the criteria set by the Board.

TREES – Urban Forest Management

Staff contact: Damaris Hanson
Mike Wilcox

Just over 90 downtown Street Trees and Landmark Trees were trimmed for hazard reduction and ROW clearance last month.

A reminder that bird nesting season started on February 1st and run through June. During nesting season, no public right of way trees will be trimmed or removed unless in the case of an emergency, and private trees cannot be removed during nesting season.

WATER – Chorro Stream Gauge

Staff Contact: Rick Sauerwein
Pamela Newman

The City's consultant, WSC, has coordinating National Marine Fisheries Service (NMFS) comments through the Army Corps of Engineers and currently addressing Cultrural resource questions. Mitigated Negative Declaration has been completed, but the City's Planning Commission and County Permitting cannot proceed further until we can respond to NMFS concerns regarding fish passage and obtain property owner permission to install gage on San Luis Coastal Resource Conservation District property. This requires the approval from the USDA/NRCS who hold a conservation easement.

WATER – Nutmeg Tank Replacement

Staff Contact: Rick Sauerwein
Jarrod Whelan

A draft RFP for Engineering and Environmental support is under review. Mitigated Negative Declaration has been revised but County Permitting is on hold until a new RFP is drafted.

WATER – Operations

Staff Contact: Rob Livick
Joe Mueller
Jamie James
Damaris Hanson

On January 25, 2017 the State Department of Water Resources announced: for 2017 the allocation of state water was increased to 60-percent. Due to the City's drought buffer, we can expect 100-percent delivery from the SWP to the City of Morro Bay.

During the month of January, the water staff:

- Ran each seawater well for one day and took water quality samples
- Ran all seawater wells together for four consecutive days to preformed flow and production tests.
- Bored a new water line and replaced the old 2-inch steel service with a new 1-inch service at 209 Surf St.
- Exercised 235 valves
- Reset 132 meter boxes
- Flushed dead-end lines and found four areas needing repair; 600 Downey, Sunset Ct, 206 Surf, 540 Madera
- Performed routine well meter readings, sounded well water levels, collected monthly water quality samples
- Performed meter re-reads, handed out turn off notices, re-read high meter reads, turn off and turn on of water service

Upcoming Service Replacements and Projects include:

- 487 Kern
- 355 Kern
- 487 Kern
- 642 Kern
- 600 Driftwood
- The Inn at Morro Bay
- 480 Piney Way
- 260 Pacific
- Repair Leaking Fire Hydrant at 3082 Main Street

The water staff have been working with Mike Nunley & Associates and GSI Water on a sampling plan to testing the City's seawater wells to begin the process of addressing the issue that causes rapid fouling of the filters and the RO membranes. In early January water crews ran the sea water wells for several days and took samples to get water quality data on these wells and preform some production tests.

WATER – Water Conservation

Staff Contact: Damaris Hanson

Water conservation has been holding strong in Morro Bay!! Great job everyone! The State Water Resources Control Board is holding a hearing on February 8th to continue the mandatory water conservation regulations despite the recorded rain and snow fall so far this year. These regulations allow water agencies to submit a self-certification of supply reliability for three years of drought.

Water conservation rebates available; Cash for grass, rain barrel, irrigation retrofit, SMART irrigation controller, toilet retrofit and Energy star washing machine. State rebates now available for removing grass (up to \$2 per sq. ft.) and replacing a toilet that flushed more than 1.6 gallons per flush (\$100).

WASTEWATER – Collections

Staff Contact: Joe Mueller
John Gunderlock

In January the wastewater collections staff:

- cleaned approximately 31,000 feet of sewer mainline.
- responded to 1 private sewer lateral blockage and overflow.
- no mainline blockages or overflows where reported.
- downloaded flow data from four temporary flow meters installed in the collections system used to compile data for engineering and design.
- inspected newly-installed lateral connections to city mainlines.
- performed routine lift station maintenance and optimized parameters for rain events
- assisted at the treatment facility performing additional duties associated with the rain events.
- planning work continued for the draft emergency sampling procedures program. These procedures would take place in the event of a 50,000 gallon or lager sanitary sewer overflow.
- collaborated with city engineering staff and fiber optic contractors for boring projects at the city's roundabout and Yerba Buena/Main street areas.
- assisted city's maintenance staff in vacuuming out storm drain inlet boxes.
- conducted 6 source control inspections at various businesses.

WASTEWATER – Treatment

Staff Contact: Joe Mueller
John Gunderlock

Operations

- Flow for the month of January averaged 1.508 Million Gallons per Day (MGD) and totaled 46.756 MG.
- A total of 8.57 inches of rain was recorded at the treatment plant.
- On January 4th, a rainfall event of 1.80 inches caused abnormally high influent flows at the treatment plant. This required staff to manually operate the influent pumps for eight hours to prevent hydraulically overloading and potentially overflowing the primary clarifier.
- Also on January 4th the effluent flowmeter readings became erratic and unreliable the problem was traced to wet electrical terminals. Repairs to the terminals were made the following day which corrected the problem.
- As a high-flow emergency plan, six 21,000-gallon Rain for Rent storage tanks and 4 of the plants concrete sludge drying beds were set up to service as emergency influent flow storage in the event the plant could not take all incoming flows. This however was not required and the rented tanks have been called off rent and removed from site.
- San Luis Obispo County Environmental Health Services (Certified Unified Program Agency) performed a routine inspection of our onsite chemical storage.

Staff

- Alex Tapia, Chad Rocha and David Zevely, received their wastewater treatment plant Operators in Training certificates.
- Kyle Quaglino was hired as an Operator in Training.
- Adam Hegg was hired as an Operator in Training.
- Matt Michaels was hired as a Operator in Training, Matt obtained his Wastewater Grade I certification.
- Landon Mortimer was hired as a Operator II, Landon has a Wastewater Grade II certification, Water Treatment Grade II, Water Distribution Grade II, and Collection System Grade II.

Submitted Reports

- December 2016 Monthly Monitoring Data (eSMR)
- December 2016 Discharge Monitoring Forms (eDMR)

WASTEWATER – NEW WRF

Staff Contact: Rob Livick

The draft of the Facility Master Plan was reviewed by the City Council at their December 12, 2016 meeting. The Certification of the EIR to be complete by the December 2017. That will give the City 2-1/2 years to complete the design build phase of the project.

Immediate next steps include:

- Annual Contract Amendment for MKN Associates for 2017 activities
- Review of Sewer Rates based on the Current Project Costs
- “Prop 218” process for adjustment of Sewer Rates, if needed

Additional and updated information on the WRF project is available on the City’s website (<http://morrobaywrf.com/>).

Schedule

Still on track for May 2021 delivery.

ATTACHMENTS

1. Citizen Bike Committee Minutes



Morro Bay Citizens Bike Committee

Recreation and Parks Department
595 Harbor Street, Morro Bay CA 93442

Dedicated to the advocacy and creation of an efficient interconnected network of safe, scenic bikeways and community paths in the Morro Bay area.

“You can’t ride your bike and not smile.”

December 9, 2016

To: Recreation and Parks Commission
Recreation and Parks Department
Public Works Department
Public Works Advisory Board

Citizens Bike Committee met February 1, 2017.

The City wants to provide a safe way for westbound bicyclists on San Jacinto to approach Main Street from Alder and to cross Highway 1 without riding illegally against traffic or on the sidewalk. City paving contractor will paint green bike lanes on both sides of San Jacinto from Cedar to Main and will convert the right turn pocket between Alder and Main to a protected bike lane with a bike box in the crosswalk as soon as weather permits.

Mr Livick has placed Share the Road signs on Atascadero Road between Morro Creek Bridge and the high school. Committee would like to know when centerline, fogline and sharrow striping will occur.

City is in the process of installing a Peak Rack at Vets Hall.

Mr John DiNunzio, SLOCOG Planner, recommended updating the 2011 Morro Bay Bicycle & Pedestrian Master Plan to incorporate changes in projects completed and projects needed as well as updating outdated language.

Mr DiNunzio briefed the Committee on SLOCOG’s Active Transportation Partnership Program, goals and strategies to work with local partners to make SLO County more competitive for grants. The program will be part of SLOCOG’s FY2018 Work Plan. One of the major goals is to engage local health and medical communities to collaborate in support of active transportation programs.

SLOCOG Planner Jeff Brubaker is cataloging school needs and activities to construct a Safe Routes to School prioritization tool kit. SLOCOG has \$350,000 available for improving SRTS infrastructure. RideShare Coordinator Sarah Trauger heads up the SRTS Task Force.

SLOCOG has identified 300 miles of Significant Regional Corridors linking SLO County cities and has determined that 60 miles have significant deficiencies that need to be addressed.

Wayfinding and signage are low cost activities with high quality impacts that can have a significant positive effect on economic vitality as an enhancement to bicycle tourism.

Data collection and analysis are critical to understanding the overall impacts and needs for the active transportation community. In order to measure and monitor the use of active transportation modes, we have to know how many people ride bicycles and use pedestrian facilities and what their travel patterns are. Mr DiNunzio will discuss this with Mr Livick and see if the City wishes to deploy bicycle counters as a first step in gathering data.

Replacement and widening of Toro Creek Bridge is still planned for 2018. Committee recommended that Caltrans incorporate into the project placement of a pedestrian underpass to connect the east side of the highway to the beach as an accommodation for possible future visitor-serving facilities.

CMAQ funds are still available for a Hwy 1/41 intersection improvement project.

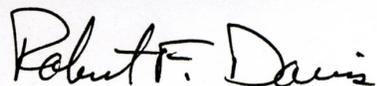
Committee reviewed the 2017 Unmet Bicycle/Pedestrian Needs list and added a recommendation to build a multi-use trail on the south bank of Alva Paul Creek connecting Main St to Del Mar Park. This would be conditioned as part of future development of the vacant 10-acre parcel that Chevron has listed for sale.

Committee prioritized the list of 2017 needs in accordance with Recreation and Parks Commission recommendation that first priority be given to Safe Routes to School and next priority to problem intersections

Mr Crescioli requested that the Committee draft a letter to State Parks recommending that the road and parking lot on the south side of Morro Rock be placed off limits to motorized vehicles other than those required for public safety. This would allow a safer and more enjoyable environment for visitors and would enhance user experience.

There being no further business, Chair Andrew Esau adjourned the meeting at 5:57 pm. Next meeting will be April 5, 2017.

Respectfully submitted,



Robert Fuller Davis
Secretary

Unmet Bicycle/Pedestrian Needs 2017

Morro Bay's Citizens Bike Committee and Recreation and Parks Commission have compiled a prioritized list of Bicycle/Pedestrian Improvement Requests for 2017 for submittal to City Council. First priority is Safe Routes to School; second is problem intersections.

Tier 1 – Safe Routes to School

1. Paint green bike lanes on both sides of San Jacinto from Cedar to Main and convert the right turn pocket between Alder and Main to a protected bike lane with a bike box in the crosswalk.

2. Ensure that crosswalks around Del Mar Elementary School are repainted frequently so that they are visible to motorists.
3. Paint the bike lanes on San Jacinto from Cedar to Greenwood and on Greenwood from San Jacinto to Sequoia as a Safe Route to School.
4. Provide traffic calming solutions on San Jacinto from Ironwood to Main Street.
5. Paint Class II bike lanes, sharrows & signs on Atascadero Road from Morro Creek to the high school to connect to existing Class II and Class I bikeways.
6. Prevent flooding of the Class I multi-use trail beside PG&E property.

Tier 2 – Improve Safety at Intersections

7. Re-engineer the intersection of Quintana with Main Street in Morro Bay to provide safe crossing for northbound cyclists from Main to the bike trail.
8. Paint a green northbound bike lane on Main Street approaching Quintana where it begins the transition from the curb across the right turn motor vehicle lane.
9. Paint a green northbound bike lane from Lemo's to the freeway undercrossing.
10. Paint a crosswalk on South Bay at the intersection with Quintana so that bike/peds can safely cross as pedestrians during periods of heavy motor traffic.
11. Provide safe crossing for bicyclists from the Embarcadero bike lanes to the Harborwalk in the area of the power plant entrance.

Tier 3 – Bicycle/Pedestrian Improvements

12. Restripe North Main Street from Atascadero Road to Yerba Buena to provide:
 - a. a wider bike lane for southbound bicyclists or
 - b. a separated Class 4 bikeway that accommodates users in both directions on one side of the street.
13. Provide more bike parking facilities at popular destinations – all public buildings, commuter destinations, business clusters.
14. Build a multi-use trail on south bank of Alva Paul Creek connecting Main St to Del Mar Park.
15. Extend the Harborwalk/CCT north from Morro Creek along the west boundary of the high school to the south end of the Morro Bay-Cayucos Connector.
16. Improve visibility for motorists and bicyclists at the Harborwalk crossing of Coleman Drive near Coleman Park.
17. Paint sharrows on Embarcadero Drive and Morro Bay Blvd.
18. Create a bike corral at the intersection of Morro Bay Blvd and Main Street.
19. Complete California Coastal Trail extension between Morro Bay and Cayucos.
20. Complete the Chorro Valley Multi-use Trail.
21. Extend the Harborwalk/CCT south along the Embarcadero through Tidelands Park to Morro Bay State Park and through the park to South Bay Boulevard.
22. Refresh bike lane painting as needed throughout the city.
23. In MBSP, place sharrows and signs stating that Bicyclists May Use Full Lane.
24. Widen Toro Creek Bridge across Highway 1 north of Morro Bay to add a bike lane on the northbound side – work to be done by Caltrans – scheduled for 2018.
25. Update 2011 Morro Bay Bicycle & Pedestrian Master Plan to incorporate current list of Unmet Needs.



AGENDA NO: B-2

MEETING DATE: February 15, 2017

Staff Report

TO: Public Works Advisory Board **DATE:** February 8, 2017
FROM: Rob Livick, PE/PLS – Public Works Director/City Engineer
SUBJECT: OneWater Pan RFP Review Committee

RECOMMENDATION

Staff recommends the Public Works Advisory Board (PWAB) Appoint One or Two Board Member to Request for Proposals (RFP) Review Committee for the OneWater Plan.

FISCAL IMPACT

No impact at this time.

DISCUSSION

One of the City's FY 2016/2017 objectives was to embark on a "OneWater" planning effort. The OneWater project is to consider the City's complete water picture and plan the water future while integrating potable, waste, Recycled and storm water Planning.

On January 24, 2017, the City released a RFP for Consulting Engineering services for the OneWater program. As part of the selection process the City desires PWAB representation on the selection committee to select the most qualified consultant who will assist the City in this critical water planning effort.

The tentative schedule for the selection process:

Issue RFP	January 24, 2016
Receive proposals	February 24, 2017
Finalist Interviews	Tentative: Week of March 6, 2017
Complete proposal evaluation, negotiate terms and finalize staff recommendation	March 24, 2017
Council Award contract	April 11, 2017

REFERENCE

[OneWater RFP](#)

Prepared By: ___RL___

Dept Review: _RL_



AGENDA NO: B-3

MEETING DATE: February 15, 2017

Staff Report

TO: Public Works Advisory Board **DATE:** February 8, 2017
FROM: Rob Livick, PE/PLS – Public Works Director/City Engineer
SUBJECT: FY 17/18 Work Plan

RECOMMENDATION

Staff recommends the Public Works Advisory Board (PWAB) review FY 16/17 Work Program and final draft FY 17/18 City goals and objectives. discuss and recommend items that the Board, as a whole, would like to recommend to Council for the FY2017/2018 work plan.

FISCAL IMPACT

No impact at this time.

DISCUSSION

FY 16/17 PWAB Work Program

As part of the Fiscal Year 2015/2016 Goal setting process, the City Council work programs for all the City's advisory bodies.

The PWAB work plan included the following items:

- ~~Street Summit~~
- ~~Traffic Calming~~
- ~~41/Main Street Intersection Funding~~
- ~~Bike Needs~~
- ~~Construction Timing~~
- ~~Market Street Bluff / Centennial Parkway Area Revitalization~~
- *ADA Compliance Improvements*
- *Harbor Maintenance*
- **Improve Trash Collection and Public Restroom Cleaning**
- **Tree Trimming**
- **Vehicle Replacement**
- **Facility Maintenance Program**
- **State Water Planning**
- *"One Water" Planning*
- **Desal Location**

Note: Currently, the items with strike through are complete, italics are rescheduled and bold are ongoing.

FY17/18 City Goals and Objectives

At their February 14, 2017 meeting, the City Council will consider and discuss the final draft *FY17/18 Goals and Objectives*. These goals and objectives reflect input from the community and the City Council, received through the January 31st Goal-Setting study session. In addition to the four goals, based on Council direction and with positive community input, a final draft mission statement is also included and is intended to be adopted on February 28, 2017.

Prepared By: RL

Dept Review: RL

Goal #1 (Essential Goal) – Achieve Economic and Fiscal Sustainability

Description: This essential goal recognizes the City is not currently able to fund all basic services and requirements at the level our community expects, along with the importance of strengthening and maintaining strong financial management practices. As of January 2017, our General Fund revenues are around 25% below requirements to deliver services the community deserves. This goal centers around economic development and fiscal actions (revenue enhancement, public funding measures, cost control, and sound fiscal practices) that target a 25% increase in revenues, while ensuring sound fiscal management practices are in place.

Duration: This is an 8-year goal - the City intends to achieve fiscal sustainability by 2025.

Focus: This goal includes objectives related to revenue enhancement, general economic development, cost control, and assurance of sound financial management practices are in place.

1. Working with local and regional businesses and groups, promote a balanced economic development approach consistent with our Economic Development Strategic Plan that retains, expands, and attracts businesses for a strong, stable, complementary, and diverse business environment, including tourism, coastal resources, development, redevelopment, and conservation.
2. Pursue opportunities and relationships that may result in building demolition/reuse, remediation and complete redevelopment of the Morro Bay Power Plant in a way that will increase TOT, property tax, and sales tax revenue, while converting a portion of the existing property for public use such as recreation areas, cultural and educational amenities, parks, and paths. Advocate for appropriate specialty uses such as a medical center.
3. Take appropriate action, including implementation of specific programs, to increase shoulder-season and off-season TOT-producing visitor nights by 10 % over FY17 levels.
4. Research and bring to Council for decision incentive programs, including a TOT rebate program, that would reasonably result in the renovation of some existing hotel stock and deliver higher average daily rates and thus higher TOT revenues.
5. Facilitate private revitalization / redevelopment activities that will result in planning approval for a 3% increase in number of hotel rooms in the City.
6. Take proactive action to facilitate the revitalization of underused and vacant parcels in commercial districts, including encouraging sales-tax producing digital or other non-impactful industries and businesses providing multiple head of household jobs.
7. Research and bring to Council consideration of various approaches for paid parking in downtown and/or Embarcadero areas; include consideration of one or more parking districts.

Goal #2 (Essential Goal) – Complete WRF Project and “OneWater” Program

Description: This essential City goal centers around completion of the City’s Water Reclamation Facility (WRF) and includes implementation of a comprehensive water resource policy, program and infrastructure to ensure a sustainable water future. Key items include building the WRF and associated reclamation system, developing a “OneWater” policy, and diversifying our water supply toward achieving water independence.

Duration: This is a 6-year goal that we intend to complete by July 2023.

Focus: This goal includes objectives related to the Water Reclamation Facility, and “OneWater” planning and implementation.

1. Complete water/sewer rate study and bring to Council for Prop 218 process consideration any rate increase requirements to fund the proposed WRF.
2. Following CEQA guidelines, bring the WRF Environmental Impact Report (EIR) to Council for approval and certification.
3. Complete and submit the State Revolving Fund loan application with the State Water Control Board for the WRF project, to secure funding for the project.
4. Complete the acquisition of the preferred site for the WRF project.
5. Take appropriate selection action and bring to Council for approval, a contract for the design-build construction delivery of the new WRF.
6. Take all appropriate actions, and bring to Council for information/approval, as required, information that will allow the City to make a decision to achieve water independence - including weaning off State Water and appropriately disposing of (likely leasing) our State water allocation.
7. Budget for, select a consultant, complete, and bring to Council for initial consideration, a "OneWater" plan for the City that considers all water resources - from storm water to groundwater to waste water - as a single "water resource."

Goal #3 (Important Goal) - Improve Infrastructure and Public Spaces

Description: This important goal centers around substantially improving the City's streets, multi-modal transportation infrastructure, facilities and public spaces. The City does not currently have sufficient revenues to fund the capital improvement program required to make substantial and necessary infrastructure improvements and, therefore, this goal is contingent on making significant progress on Goal #1 – Achieve Fiscal Sustainability.

Duration: This is, at minimum, an 8-year goal.

Focus: This goal includes objectives related to streets, bike / pedestrian / parking improvements, City facilities, and beautification of public spaces.

1. Bring to Council for decision an item to consider adding a street improvement tax measure to the November 2018 ballot.
2. Budget for and complete planning for rebuilding of the City-owned access alley to the commercial fish dock between the USCG station the former "Virg's" lease site, work toward synchronizing city improvements with possible USCG station and former Virg's lease site development.
3. Bring to Council for information, consideration and possible implementation a review of parking management plans and options in the downtown and waterfront districts; seek, and bring to Council for consideration, partnerships that will result in the construction of one or two moderately sized parking garages in waterfront / downtown areas of the City.
4. Bring to Council for decision proposals that result in a public/private partnership redevelopment of the City-owned "Market Plaza" property consisting of the DiStasios's parcel, and, if appropriate to be included in redevelopment, the "Front Street" parking lot (below DiStasio's), and the parking lot at Pacific and Market.
5. Complete the approved feasibility study for a marine services facility (boatyard) and bring to Council for information and consideration of next steps.

Goal #4 (Important Goal) - Review and Update Significant City Land Use Plans

Description: This important goal centers around completion of the City's General Plan (GP) /

Local Coastal Program(LCP) rewrite, and update of other essential land use documents. While the General Plan is the important task, update of other essential land use plans and master plans is also priority.

Duration: This is a 2-year goal that should be complete by summer 2019.

Focus: This goal includes objectives related to completion of the GP/ LCP and other important planning documents.

1. Complete the GP/ LCP rewrite approved and started in FY16.
2. Complete the zoning code update approved and started in FY17.
3. Ensure affordable housing and vacation rental challenges are addressed in the GP/LCP process and all land use planning.
4. Bring to Council for consideration the results of Code Enforcement outreach on existing codes related to boat, RV and trailer parking / storage on City streets and neighborhoods to determine whether to keep, or modify, related existing ordinances.
5. Bring to Council for adoption a rewrite of the secondary unit ordinance (updated in FY16) based on changes in State law.
6. Begin community outreach and Council discussion on future use of the 26-acre Atascadero Road site (location of the existing WWTP) to be prepared to begin master planning that site in FY19.

Initial Proposed Draft Mission Statement

The City Mission statement describes essential tasks, the City staff are to accomplish, and provides a purpose or reason for performing those tasks. The mission statement is complemented with a Community Vision Statement, and Community Values Statement, that are being developed through the ongoing GP/ LCP rewrite process.

Draft Mission Statement: *The City of Morro Bay provides customer-oriented essential public safety services and basic infrastructure to sustain a positive and productive quality of life in our community, providing a forward-looking, safe, clean and healthy place for residents and visitors to live, work and play.*

FY 17/18 PWAB Work Program

Based on the final draft of the goals and objectives, and other programs important to board, the PWAB should provide input to the City Council on their desires for the FY 17/18 PWAB work program. These Public Works programs may range from input and oversight on routine maintenance of facilities and infrastructure to review of major Public Works planning efforts, such as the OneWater plan. These items will be presented and discussed with City Council at a special study session prior to one of the April meetings.



AGENDA NO: B-4

MEETING DATE: February 15, 2017

Staff Report

TO: Public Works Advisory Board **DATE:** February 8, 2017
FROM: Rob Livick, PE/PLS – Public Works Director/City Engineer
SUBJECT: 2007 Parking Management Plan Striping Plan Implementation

RECOMMENDATION

Staff recommends the Public Works Advisory Board (PWAB) review the staff reports and related materials, discuss and provide any recommendations to staff

FISCAL IMPACT

No impact at this time.

DISCUSSION

On January 26, 2016, staff brought forward to City Council a review of the striping portion of the 2007 Parking Management Plan for possible implementation. The Council discussed the item and provided the following direction:

Councilmember Heading moved the Council direct staff to research and return to Council with options for improving overall parking and business atmosphere in the Downtown and on the Embarcadero including the following: consider implementation of angled parking based on the Parking Management Plan (PMP) for four areas/streets, consider implementation of commercial loading zones for the Embarcadero as identified in the PMP and direct modification to MBMC 10.48.020, research paid parking opportunities and bring back options for discussion, and include review by all the appropriate boards and/or committees. The motion was seconded by Councilmember Johnson.

Based on the direction provided by Council, staff is bringing this item forward to the PWAB for discussion. The item was previously reviewed by the Planning Commission (PC) on July 19, 2016, and that staff report is attached. The question is: Should the City move forward with modifications to street parking as recommend in the [Adopted Parking Management Plan](#) (Executive Summary) in [figures 12, 13 and 14](#).

The following is excerpted from the PC minutes from their July 19, 2016 meeting, for your reference:

Prepared By: ___RL___

Dept Review: _RL_

Roger Ewing, Morro Bay resident, stated parking is a problem in Morro Bay and is much needed, but should be backed by common sense. Ewing stated the angled parking shown in the staff's presentation wouldn't make sense on Morro Bay Blvd. Ewing also stated other concerns he had with this type of parking.

Betty Winholtz, Morro Bay resident, stated angled parking was placed on Monterey St. in the 1990's or early 2000's. Because of the angled parking, the street was made into a one-way street. Winholtz stated people were uncomfortable with it so it was taken out. If it were brought back to Monterey St then it would have to be left as a two-way street. Winholtz, did not think it would be a good idea to implement the angled parking on Morro Bay Blvd. and Main St. Winholtz also noted there shouldn't be backed in parking due to the elderly residents in Morro Bay.

Erica Crawford, Chamber of Commerce, stated her list of questions and concerns regarding the parking implementation.

- 1. What is the actual gain of parking spaces?*
- 2. Commercial loading*
- 3. How would it work for delivery trucks?*
- 4. Employee parking lots; should be provided if they are unable to park in front of business.*
- 5. How could we make paid parking positive for the business climate of Morro Bay?*

Chairperson Tefft closed the Public Comment period. Discussion between the Planning Commissioners ensued (<https://youtu.be/1HhUjOf4mVg?t=1h26m53s>).

The PC expressed concerns over angled parking regarding conflict with delivery vehicles and bicycles and general safety concerns.

ATTACHMENTS

Planning Commission staff report, July 19, 2017.



AGENDA NO: C-1

MEETING DATE: July 19, 2016

Staff Report

TO: City of Morro Bay Planning Commission **DATE:** 07/14/16

FROM: Scot Graham, Community Development Director

SUBJECT: 2007 Parking Management Plan Striping Plan Implementation

RECOMMENDATION

1. Review the staff report and related materials, discuss and provide direction to staff

DISCUSSION/BACKGROUND

On January 26, 2016, staff brought forward to City Council a review of the striping portion of the 2007 Parking Management Plan for possible implementation. The Council discussed the item and provided the following direction:

Councilmember Headding moved the Council direct staff to research and return to Council with options for improving overall parking and business atmosphere in the Downtown and on the Embarcadero including the following: consider implementation of angled parking based on the Parking Management Plan (PMP) for four areas/streets, consider implementation of commercial loading zones for the Embarcadero as identified in the PMP and direct modification to MBMC 10.48.020, research paid parking opportunities and bring back options for discussion, and include review by all the appropriate boards and/or committees. The motion was seconded by Councilmember Johnson.

Based on the direction provided by Council, staff is bringing this item forward to the Planning Commission for discussion.

2007 Parking Management Plan

The City Council, on October 8, 2007, approved the Final Parking Management Plan for the City of Morro Bay, through adoption of Resolution No. 48-07. The PMP can be found on the City website in the Document Center, under Community Development-Planning Division-Other Plans and Studies-Parking Management Plan at the following link: <http://www.morro-bay.ca.us/DocumentCenterii.asp>. The PMP has gone mostly untouched since adoption, with the

Prepared By: SG Dept Review: SG

exception of the directional signage program noted in Appendix E of the PMP. Directional/wayfinding signage, will also be addressed as part of the Downtown/Waterfront Strategic Plan process.

Recent parking improvements in the city include the addition of approximately 200 parking spaces through acquisition of the dirt parking lot from Dynege, typically referred to as the “Triangle Lot” and acquisition of the 40-space parking lot at the corner of Market Street and Pacific. Both parking lots have been signed and are open for public use.

The City has recently restriped many of the curbside parallel parking spaces with “Parking t’s” in the downtown to better delineate the extent of individual parking spaces. The City has also added perpendicular parking on the west side of Market Street, between Beach and Surf Streets.

DISCUSSION

Staff has reviewed the PMP, and while the City has done little to implement its’ policies since the 2007 adoption date, there are some items worth further discussion from an implementation standpoint. Of particular interest are plan and parking related policies concerning the following areas:

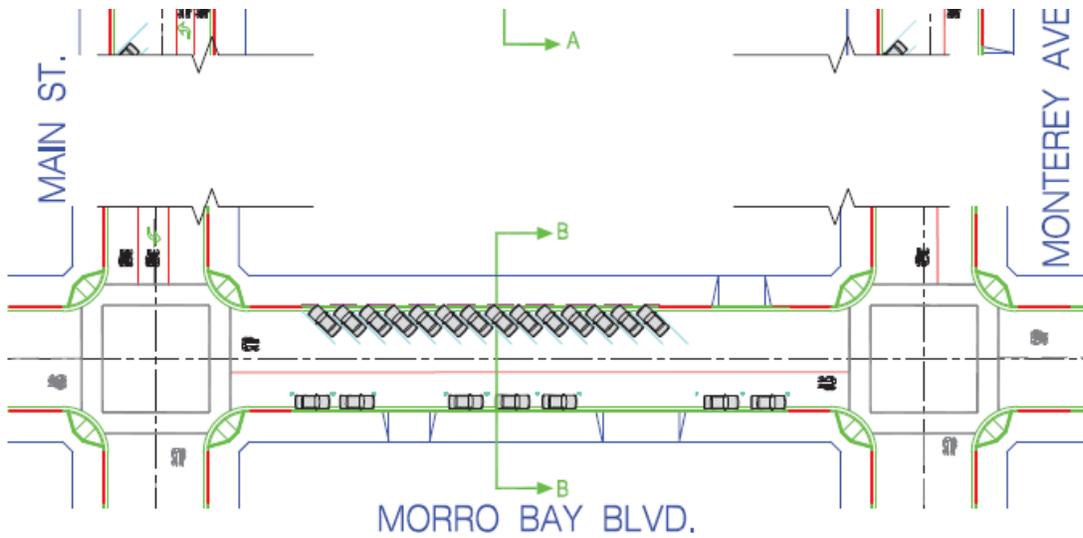
1. Restriping some of the parking areas in the downtown to achieve a greater yield
2. Addition of commercial loading zones in the Embarcadero area
3. Researching paid parking opportunities in the downtown and on the Embarcadero
4. Review and possible amendment of current parking policies (zoning) to help improve and encourage new and existing businesses to invest in the City.

Angled Parking

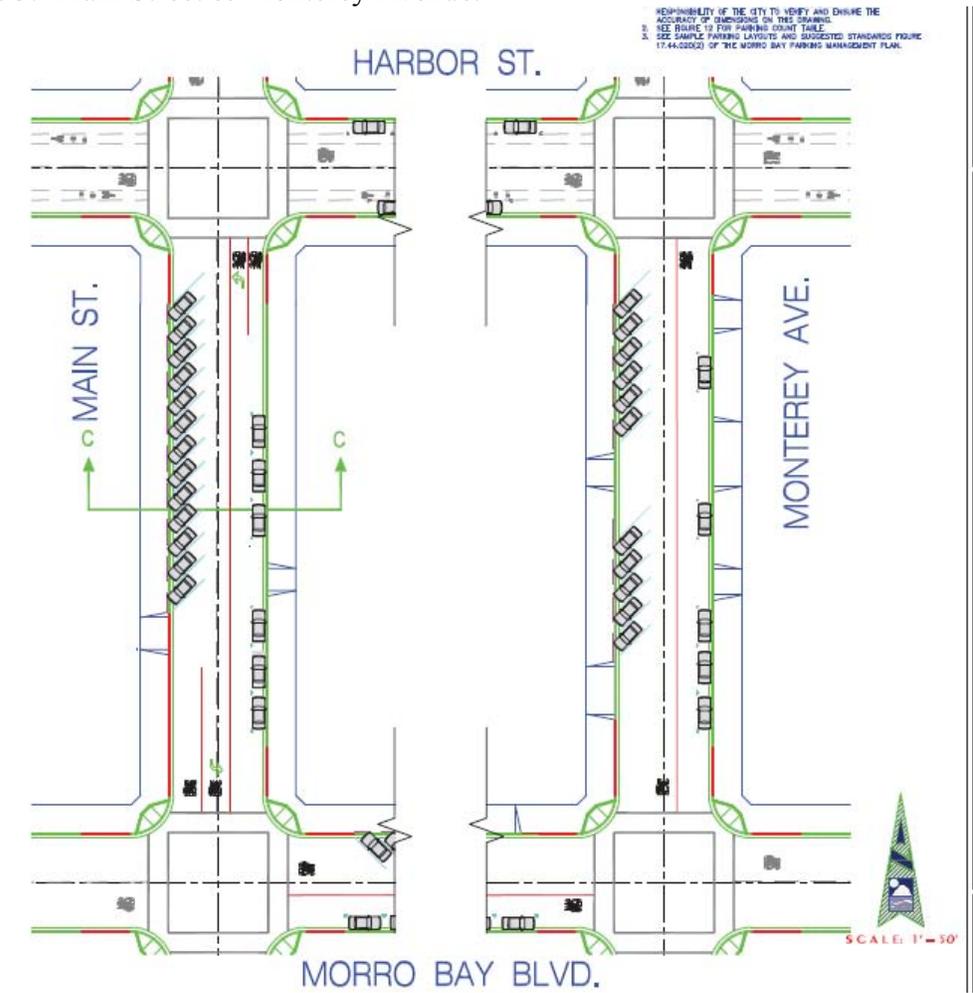
The angled parking discussion starts on page 52 of the PMP, and identifies it as a cost efficient way of achieving additional parking supply, while making use of land that is already under City control. There are likely many streets in and around the downtown where this type of solution could be implemented, the PMP identifies four example locations: 1) North side of Morro Bay Blvd. between Monterey and Main, 2) West side of Main, between Harbor and Morro Bay Blvd., 3) West side of Monterey between Morro Bay Blvd. and Harbor and 4) Center lane of Market between Dunes Street and Harbor Street.

Layouts for the four example locations are provided below:

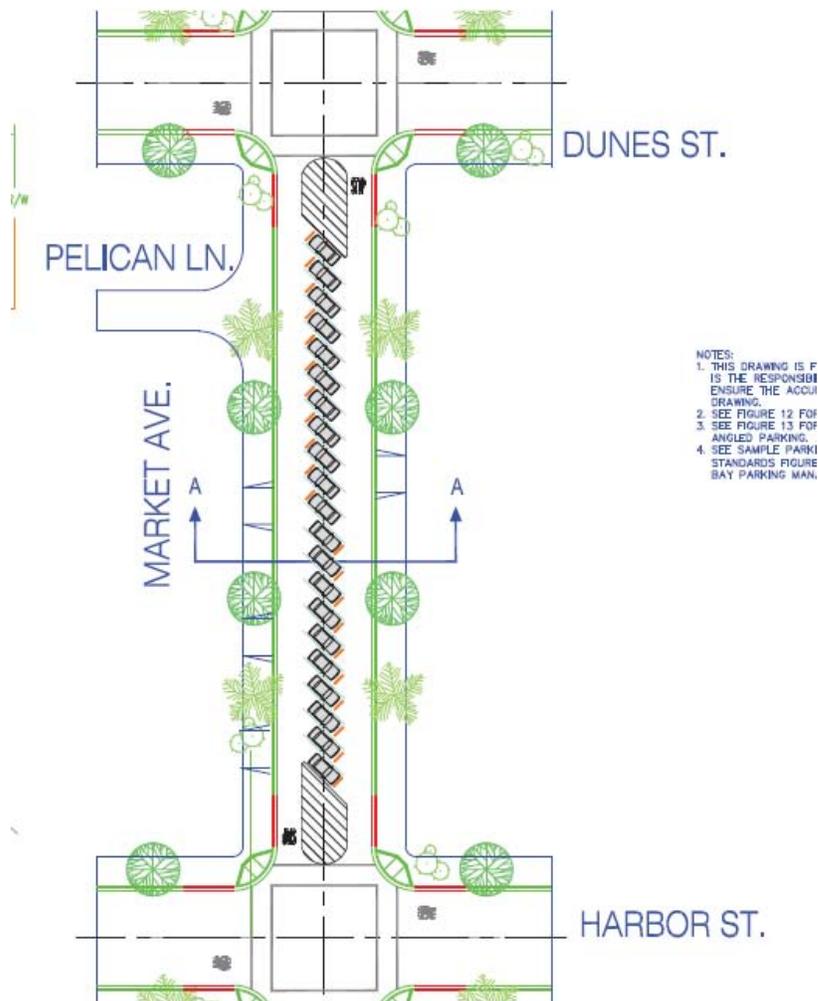
1. Morro Bay Blvd.



2 & 3. Main Street & Monterey Avenue.



5. Market Avenue.



Overall the concept would be to implement angled parking in those four locations similar to the area on Market Avenue in front of the Elemental Herbs (All Good), as a starting point. Addition of angled/perpendicular parking on other streets could be considered over time.

Commercial Loading Zones

Commercial loading zones or “Delivery Truck Parking” is discussed beginning on page 70 of the PMP and includes recommendations for the modification, when prior to 11am, deliveries may be made to Embarcadero Businesses, along with the addition of several short term/time limited spaces. The PMP directs installation of loading zones, in cooperation with local businesses and suggests the following locations:

- East side of Embarcadero south of Driftwood Street
- West side of Embarcadero south of Morro Bay Blvd.
- East Side of Front Street south of the northerly intersection with Embarcadero

As noted previously, Commercial Loading Zone design and location are under consideration as part of the ongoing Embarcadero Sidewalk Widening and Centennial Stair projects. Draft preliminary designs are anticipated within the next 45-days for these deliverables.

Paid Parking

Paid parking is discussed on page 64 of the PMP and the conclusion is somewhat mixed. The PMP does note “charging for parking in selected locations is a technique used to discourage parking by certain users, such as employees”. There are other studies that clearly indicate that paid parking can improve parking space turnover, and thus lead to an increase in business. The PMP does indicate that Morro Bay, at the time of plan adoption of the PMP, did not have a high demand for parking, leading to a conclusion that paid parking may not be needed. Staff, in reviewing the PMP, and considering many of our businesses do believe we need to improve parking availability in high-business areas, recommends that further consideration be given this idea. Conceptually, the idea is to look at parking holistically by identifying areas where increased parking space turnover is desired and by identifying areas where it is acceptable to park for longer periods of time. Having low cost or free parking lots and/or on street parking around the perimeter of the Downtown and Embarcadero and higher cost parking areas in the immediate vicinity of the core commercial areas would push longer term parking outside the core commercial areas where turnover is desired.

Once we receive input from the Planning Commission on this specific item, staff will likely take this concept out to the business community for further discussion/review.

Grandfathered Parking and Parking In Lieu

As the Planning Commission is likely aware, the Council, on June 28, 2016, adopted Resolution 54-16 acknowledging historic parking credits on the Embarcadero, dramatically lowering parking In-lieu fees and directing development of a comprehensive parking solution for the downtown. The specific direction provided by Resolution 54-16 is provided below and the full text of Resolution No. 54-16 is provided in Attachment A.

1. Use of historic parking credits along the Embarcadero is an acceptable practice for evaluation of parking requirements found Chapter 17.44 of the City of Morro Bay Municipal Code.
2. The Parking In-Lieu fee program, established by Resolution No. 37-05, shall be suspended, from the date of adoption of this Resolution, for a period of no more than 24 months, as an economic incentive for new or redevelopment/expansion of commercial properties within the City.
3. The parking in-lieu fee program, for the following 24 months, shall include the following parameters:
 - a. Parking in-lieu fees are waived for the first four (4) required parking spaces
 - b. In-Lieu fees in the amount of \$500.00 shall be paid for any additional in-lieu parking spaces required beyond the initial 4.
 - c. Community Development Department staff shall have the ability to administer the in-lieu fee program for all administrative approvals involving seven (7) or fewer in-lieu spaces.
 - d. Projects involving a need for eight (8) to fifteen (15) in-lieu spaces shall require Planning Commission review.
 - e. Projects requesting in-lieu parking spaces totaling sixteen (16) or greater shall require approval by the City Council.

The City Council may reduce or increase that period by adoption of another resolution.

4. Staff is directed to develop a comprehensive parking solution for the downtown and waterfront/Embarcadero areas of the City as part of the General Plan/Local Coastal Program update process, including recommending actions needed to rescind or revised this Resolution and Resolution No. 37-05. as needed.

Resolution 54-16 is effective for up to 24 months and it is therefore imperative that staff gain input from the Planning Commission on desired parking requirements for the long term. Input specifically on whether the parking in lieu fee program should be continued, where it should apply and how much should be charged is desired.

CONCLUSION

Staff recommends the Commission review the staff report and attachment, presentation by staff and provide desired input for next steps.

ATTACHMENTS

- A. CC Resolution No. 54-16

ATTACHMENT A

RESOLUTION NO. 54-16

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MORRO BAY, CALIFORNIA TO MEMORIALIZE HISTORIC PARKING CREDITS, SUSPEND PARKING IN-LIEU FEES FOR THE EMBARCADERO AND DOWNTOWN AREAS, AND DIRECT THE EVALUATION OF THE COMMERCIAL PARKING PROGRAM

THE CITY COUNCIL City of Morro Bay, California

WHEREAS, the Planning Commission of the City of Morro Bay conducted a public hearing at the Morro Bay Veteran's Hall, 209 Surf Street, Morro Bay, California, on May 3, 2016, for the purpose of considering an interpretation of historic parking credits and to forward a recommendation to City Council for approval; and

WHEREAS, the City Council conducted a public hearing at the Morro Bay Veteran's Hall, 209 Surf Street, Morro Bay, California, on June 28, 2016, for the purpose of considering the memorialization of historic parking credits, the suspension of parking in-lieu fees for the Embarcadero and Downtown areas for 18- 24 months, and directing the evaluation of the overall commercial parking program as part of the General Plan / Local Coastal Plan update process; and

WHEREAS, the City Council has duly considered all evidence, including the recommendations made by the Planning Commission, the testimony of interested parties, and the evaluation and recommendations by staff, presented at said hearing.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morro Bay as follows:

1. Use of historic parking credits along the Embarcadero is an acceptable practice for evaluation of parking requirements found Chapter 17.44 of the City of Morro Bay Municipal Code.
2. The Parking In-Lieu fee program, established by Resolution No. 37-05, shall be suspended, from the date of adoption of this Resolution, for a period of no more than 24 months, as an economic incentive for new or redevelopment/expansion of commercial properties within the City.
3. The parking in-lieu fee program, for the following 24 months, shall include the following parameters:
 - a. Parking in-lieu fees are waived for the first four (4) required parking spaces
 - b. In-Lieu fees in the amount of \$500.00 shall be paid for any additional in-lieu parking spaces required beyond the initial 4.

- c. Community Development Department staff shall have the ability to administer the in-lieu fee program for all administrative approvals involving seven (7) or fewer in-lieu spaces.
- d. Projects involving a need for eight (8) to fifteen (15) in-lieu spaces shall require Planning Commission review.
- e. Projects requesting in-lieu parking spaces totaling sixteen (16) or greater shall require approval by the City Council.

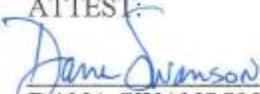
The City Council may reduce or increase that period by adoption of another resolution.

- 4. Staff is directed to develop a comprehensive parking solution for the downtown and waterfront/Embarcadero areas of the City as part of the General Plan/Local Coastal Program update process, including recommending actions needed to rescind or revised this Resolution and Resolution No. 37-05. as needed.

PASSED AND ADOPTED by the City Council of the City of Morro Bay at a regular meeting thereof held on this 28th day of June, 2016 on the following vote:

AYES: Makowetski, Johnson, Smukler
NOES: None
ABSENT: Heading
ABSTAIN: Irons


JAMIE L. IRONS, Mayor

ATTEST:

DANA SWANSON, City Clerk