



**CITY OF MORRO BAY
RECREATION AND PARKS COMMISSION
AGENDA**

The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.

**Regular Meeting - Thursday, August 17, 2017
Veterans Memorial Building - 6 p.m.
209 Surf Street, Morro Bay, CA**

Chairperson Bob Swain

Vice-chairperson Drew Sidaris
Kevin Carroll
Michelle Morosin

Skip Sorich
Jeffrey Cox

ESTABLISH QUORUM AND CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS / PRESENTATIONS

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Commission on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Commission meetings are audio and video recorded, and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Commission, as a whole, and not to any individual member thereof.
- The Commission respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Commission to carry out its meeting will not be permitted, and offenders will be requested to leave the meeting.
- Your participation in Commission meetings is welcome, and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Recreation Services Division at (805) 772-6278. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

- A-1 Approval of Minutes from Recreation and Parks Commission meeting held on May 18, 2017
Staff Recommendation: Approve minutes.
- A-2 Recreation Services Division Status Report
Staff Recommendation: Receive and file.
- A-3 Program Evaluation – 2017 Brian Waterbury Memorial Rock to Pier Run & Rock'n Around the Pier Half Marathon.
Staff Recommendation: Receive and file.

B. PUBLIC HEARINGS – None

C. BUSINESS ITEMS

- C-1 Public Property Naming Request
Staff Recommendation: Review and discuss the Staff Report and provide recommendation for City Council consideration.
- C-2 MBHS Pool Update
Staff Recommendation: Review and discuss the staff report.

D. FUTURE AGENDA ITEMS

E. ADJOURNMENT

Adjourn to the next regular Parks and Recreation Commission meeting at 6 p.m. **Thursday, September 21, 2017**, at the Veterans Memorial Building, 209 Surf Street, Morro Bay, California.

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Community Center, 1001 Kennedy Way, for any revisions, or call Recreation Services at 772-6278 for further information.

Materials related to an item on this agenda are available for public inspection during normal business hours at City of Morro Bay Recreation Services, 1001 Kennedy Way, and at Mills/ASAP, 495 Morro Bay Boulevard, or online at www.morrobayca.gov. Materials related to an item on this agenda submitted to the Commission after publication of the agenda packet are available for inspection at Recreation Services during normal business hours or at the scheduled meeting.

This agenda is available for copying at Mills/ASAP and at the Morro Bay Public Library.

MINUTES – MORRO BAY RECREATION AND PARKS COMMISSION

REGULAR MEETING – **MAY 18, 2017**

VETERANS MEMORIAL BUILDING – 6 p.m.

PRESENT: Chair Robert Swain, Vice Chair Drew Sidaris, Commissioner Jeffrey Cox, Commissioner Michelle Morosin, Deputy City Manager Ikani Taumoepeau, Recreation Services Division Coordinator Kirk Carmichael and Sports Supervisor Karen Sweeny.

ABSENT: Commissioner Kevin Carroll, Commissioner Skip Sorich

CALL TO ORDER: Chair Robert Swain called the meeting to order at 6:14 p.m.

MOMENT OF SILENCE

PLEDGE OF ALLIGIANCE

ANNOUNCEMENTS

<https://youtu.be/aE-QtqIIHRA?t=129>

Chair Robert Swain welcomed new member Commissioner Michelle Morosin.

Recreation Services Division Coordinator Kirk Carmichael announced that Commissioner Tim Ross resigned and that we will be opening the application process. Carmichael also announced that the fence around the Monte Young tennis courts is scheduled to be repaired May 23, 2017 and the joint park tour with the Public Works Advisory Board is to be schedule sometime in July or August.

Sports Supervisor Sweeny announced the applications for Kids Camp Counselor and Counselors in Training was extended for another week and application are available at MB City Hall, MB Recreations Services office and Morro Bay High School Career Center. Sweeny also announced that this Saturday is the last swim assessment for the Junior Lifeguard Program from 8 – 10 a.m. at Kennedy Club Fitness in San Luis Obispo and the volunteer tryouts are also this Saturday at 1 p.m. at Coleman Beach for junior guard volunteers.

Recreation Services Division Coordinator Carmichael announced that Saturday is the Mermaid Pirate Parade and it starts at 10 a.m. at Target Rock.

Chair Swain asked for feedback on how the Amgen Tour did. Carmichael said that overall it was a successful event, thousands of people in town and with no injuries. Deputy City Manager Ikani Taumoepeau said that about 5,000 people came, hotels did well with the help of tourism marketing and we should see good numbers in May for local business.

PUBLIC COMMENT

<https://youtu.be/aE-QtqIIHRA?t=463>

Robert Davis commended Kirk, Sheri and Ed for organizing a very successful pre-Amgen Tour community bike ride Monday night.

A. CONSENT CALENDAR

<https://youtu.be/aE-QtqIIHRA?t=518>

A-1 Approval of minutes for Recreation & Parks Commission meeting April 20, 2017

RECOMMENDATION: Approve minutes.

A-2 Recreation Services Division Status Report

RECOMMENDATION: Receive and file.

A-3 Citizen Bike Committee Minutes of April 5, 2017

RECOMMENDATION: Approve minutes.

MOTION: Chair Swain moved to receive and file items A-1 through A-3. The motion was seconded by Vice Chair Sidaris and passed unanimously, 4-0.

B. PUBLIC HEARINGS

None

C. BUSINESS

<https://youtu.be/aE-QtqIIHRA?t=544>

C-1 Presentation of Junior Giants

Sports Supervisor Karen Sweeny gave a presentation on the Junior Giants Program and asked for the Commission's input.

Commissioner Jeffery Cox asked if there have been thoughts of reaching out to businesses for sponsoring the program. Sweeny said that it can be done, but the local businesses already sponsor many of our programs in addition to school programs and that there would be no guarantee to cover the costs of roughly \$2,400. Chair Swain said he was surprised as to how much it would cost but suggested that we keep the door open to the idea. Vice Chair Sidaris asked if there was anything on the City's website asking for sponsors and is sponsoring tax deductible? Sweeny replied that it is on the sports website but will check to see if it's on the City's website and that sponsoring is tax deductible. Commissioner Michelle Morosin asked if there were a way for kids to be involved in fundraising. Recreation Services Division Coordinator Carmichael replied that it can be done and it takes paid staff and at this time we are understaffed.

C-2 Presentation of MBHS/Community Pool Update

<https://youtu.be/aE-QtqIIHRA?t=846>

Recreation Services Division Coordinator Carmichael gave a presentation on the MBHS Pool. He announced that he had a meeting this morning with the high school regarding the progress of the pool. He was informed that the completion of the pool is scheduled to be between Aug 22 through September 10 and that the City will be allowed to share the swimming pool before school, then use of the pool at lunch time and after 7:30 pm on the weekdays. Carmichael also announced that the city is looking to program the first weekend of October. Carmichael asked for the Commission's input.

Commissioner Jeffery Cox asked who will be managing the pool? Carmichael replied that school related functions will be managed by the school and City related functions will be managed by the City. The City will be looking to hire a part-time aquatics coordinator staff.

Chair Robert Swain suggested requiring a safety class before entering the pool.

C-3 Park Assessment

<https://youtu.be/aE-QtqIIHRA?t=1120>

Recreation Services Division Coordinator Carmichael gave a presentation on the Park Assessment and asked for the Commission's input.

Chair Swain announced that him and Vice Chair Sidaris visited 5 parks yesterday.

Vice Chair Sidaris said that all the parks they visited was in good shape and agree that maintenance is doing a fine job.

Commissioner Michelle Morosin said she noticed that the basketball courts at City Park are being used a lot and noticed cops have been patrolling the park a lot more.

Chair Swain suggested that we should do sponsor banners at Lila Keiser and said he was impressed that the diamonds were redone and it looks great. Swain also mentioned along the fence by the dugout the end cushion is ripped and torn and recommend being repaired before anybody gets hurt.

Carmichael shared Commissioner Sorich park assessment report – the first item was he requested an update regarding the fence at Monte Young and the second item was at Del Mar Park where a tree fell leaving a big gaping hole and was wondering if there was plans to cover the hole. Chair Swain shared that he is pleased with the overall condition of the parks. Carmichael said as soon as he receives the other commissioner's reports, he will forward the information to Public Works.

D. FUTURE AGENDA ITEMS

None

E. ADJOURNMENT

Meeting adjourned at 7:15 p.m. to the next regularly scheduled Recreation and Parks Commission meeting at 6 p.m. on **Thursday, July 20, 2017**, at the Veterans Memorial Building, 209 Surf Street, Morro Bay, California.

Recorded by:

Sheri Charette
Office Assistant



AGENDA NO: A-2

MEETING DATE: August 17, 2017

STAFF REPORT

TO: Recreation and Parks Commission

FROM: Recreation Services Division Staff

SUBJECT: Recreation Services Division Status Report

DATE: August 10, 2017

RECOMMENDATION:

Staff recommends Commission review the current Status Report and accept for file.

SUMMARY:

The following is a brief review of the status of current Recreation Division projects and programs.

Estero Bay Community Radio – The Rock 97.3

Staff can be heard on The Rock 97.3 every Monday at 8:10 a.m. Staff is using this time to promote our programs, activities, facility rentals and special events. Staff invites various community groups that support recreational elements to join them on occasion.

City Website/Recreation and Parks Pages/Facebook

Staff continues to add content and update web pages as needed, including calendar items such as program sign-up dates. The department uses the City's Facebook page to announce program registration, upcoming events and other important and interesting information as it arises.

Community Activity Guide

Staff has updated information to existing pages and has forwarded to printer for layout. Ad sales continuing. Guide expected to hit the stands sometime in October.

Recreation Classes

Recreation Services continues to offer a variety of classes for youth and adults ranging from Karate and Tennis lessons to Quilting and Music Appreciation. Staff is looking at possibly adding more classes, particularly for young children. Flip City Gymnastic returns September 11. County Western Line Dancing started July 10 with an 8-week course teaching several popular dances – this class kicked off strong with an average 20 people per session.

Morro Bay Senior Citizens Inc. (MBSCI)

August marks the ending of the summer Cuesta Emeritus Classes and the beginning of the fall classes. Enrollment is growing and we are adding three new classes in Classical Philosophy, Yoga as well as

bringing back a favorite, Brain Longevity. The new classes will complement the returning art and cooking classes. The cooking class will be taught this quarter by Marilyn Hotz who has many years of experience in the restaurant business.

Summer Adult Softball League

Summer Adult Softball league is finishing on August 14. There are 8 coed teams and 6 over 50 teams. These 2 leagues are playing 8 games then and end of the season tournament. They will also play a fall league with 8 games. The Thursday night Men's league opted to play 12 games this summer and will finish mid-September. They will not play a Fall season.

Estero Bay Youth Soccer

Registration for the Fall youth soccer season has now closed. We have 19 teams this year. Changes for the 2017 season include birth year based registration and smaller size teams in all division. We have purchased Bownet goals to accommodate the new team/field sizes. Practices will begin the week of August 21. Games are slated to begin September 9.

Morro Bay Junior Lifeguard Program

Junior Lifeguards had another successful summer. Both sessions of the Beach Junior Guard Program filled on the first day of registration. We served 200 children this summer with our programs. New this year was the Orca Migration—where our older children paddled from the State Park Marina to the Rock. Thank you to the Harbor Patrol and Coast Guard for you continued support and assistance.

Brian Waterbury Memorial Rock-to-Pier Run and Half Marathon

The Rock to Pier Run and Half Marathon were held on July 15. We had 1067 participants in both events this year. Our age range was 5 to 82. Thank you to Kitzman's Culligan Water, Rich Rolson, Bobby Santa Cruz, 3 Ink Screen-printing, Shoreline Calvary Church, San Luis Distance Club, MB Police Volunteers, Fitness Works and the amazing part time Recreation Services Staff.

Estero Bay Youth Flag Football

Registration for Estero Bay Youth Flag Football league begin August 7, 2017. This program is open to boys and girls in 2nd through 8th grades. We use the NFL Flag Football program. Last winter, we sent a team to the San Diego Regionals!

Morro Bay Labor Day Classic Men's Softball Tournament

Registration is open for this iconic Morro Bay Event. This tournament is open to Men's Slow-pitch Softball teams. The event will take place on Saturday and Sunday September 2 & 3. How many homeruns will be hit this year? Morro Bay Lions Club will be running the snack bar so stop by for some nachos or hot dogs or frito boats!

Kids Club Children's Center

Kids' Camp just wrapped up on August 11th. We had a wonderful summer full of fun and adventures. Camp was full in both the TK-2 grade and the 3rd – 6th grade room daily throughout the summer, with children from Morro Bay, Los Osos, Cayucos, and outside of our area as far as Santa Barbara, Bay Area, and Arizona. We had a wonderful staff made up of returners, and a large new group of high schoolers. Over all we had a very successful summer, and we look forward to next summer!

Kids' Club will start back up on Monday, August 21st. Our enrollment is full, as of now, but we have a waitlist for parents if they are still interested. Kids Club is a before- and after-school program for Del Mar Elementary students in Transitional Kindergarten through fifth grade. Kids Club is located on the Del Mar Elementary School campus and is open every day school is in session for before- and after-school enrichment.

Rockies – The Morro Bay Teen Center and Skate Park

Rockies was open Mon-Saturday from 1pm-5pm for the Teens to escape the heat and head inside for some fun activities. All Summer Long the Teen center has been active providing all different kind of tournaments for the Teens to participate. Tournaments included, Ping Pong, Pool and Air hockey for table games. We had tournaments in every new video game we own to test the Teens skills in the all new games. We even had Basketball tournaments and Water balloon days to get the Teens outside.

The Teens also had a couple Teen Field trips this year where they got to go to the Movies and tag along with Kids' Camp to the Ravine Waterpark. These Teens rarely get out of Morro Bay so it was a great thing to provide them with a field trip to local attractions. They also had 2 late nights so far where we are open till 10pm. The teens participated in Karaoke and trivia nights on these late nights. All around a great summer for the Teens willed with activities and tournament.

Rockies Teen Center is a safe and healthy alternative for local youth. The Teen Center is open to all teens in grades 7 through 12. The Skate Park is open to all ages, and helmets are required. Rockies is open from 3 to 7 p.m. weekdays and 1 to 7 p.m. Saturdays. On an average day, 25 teens use the center daily.

Morro Bay Teen Action Club (TAC)

Teens set up tables and chairs for Bingo at the Vets Hall, as well as for Senior Citizen dinners. They also take care of Lila Keiser Park as part of the Adopt-a-Park program.

The TAC helped at the 4th of July Family Funday by providing the Carnival Games along with passing out flyers for the event itself. TAC also helped with the Rock-to-Pier race by handling the Finish line. The Teens provided the runners with Water and Fruit while they finished the race. The TAC also helped with cleanup for the event. All Volunteers received a shirt from the race that you will see them wearing all throughout the year.



AGENDA NO: A-3

MEETING DATE: August 17, 2017

Staff Report

TO: Recreation and Parks Commission DATE: August 10, 2017
FROM: Karen Sweeny, Sports Supervisor
**SUBJECT: Program Evaluation – 2017 Brian Waterbury Memorial Rock to Pier
Run & Rock'n Around the Pier Half Marathon**

RECOMMENDATION:

It is recommended that the Commission review and accept program evaluation for file.

SUMMARY

The 2017 Brian Waterbury Memorial Rock to Pier Run and Rock'n Around the Pier Half Marathon were held on Saturday July 15, 2017.

The Rock to Pier Run marked its 48th running of the event. There were 741 runners/walkers who competed in the event, with 805 registering. Participant's age range was 5-84 years old. The Overall Male winner was Tyler Hoyt of Los Osos in a time of 33:23. The Overall Female winner was Rebecca Cutler of Bakersfield in a time of 41:05.

2017 marked the 6th running of the Rock'n Around the Pier Half Marathon. There were 262 runners registered with 238 people running the event. Participant's age range was 14-77 years old. The Overall Male winner was J.K. Lundberg of Fresno in a time of 1:25.29 and the overall female winner was Beth Richie of Morro Bay in a time of 1:38.25.

This event is classified as an Enterprise Service with a Cost Recovery target of 100% of Program Costs + Support Costs + Department Indirect Costs. Cost Recovery for this event was 121% with a net profit of \$9,025.00.

The 2018 event will be held on July 14, 2018 with an 8:30 am start.

DISCUSSION

In 2017, we used Synergy Race Timing for timing services and they could interface with the registration platform reducing our staff workload. They provided assistance at the start with check-in and as well as at the finish line. Three buses were used to transport participants back to the Rock following the event.

The Teen Action Committee assisted with food and water at the finish line. A post event breakfast of eggs, sausage, hash browns, and strawberries were cooked and served by

Shoreline Calvary Chapel. Water was generously donated by Kitzman's Culligan. San Luis Distance Club was an event sponsor. T-shirts were designed and produced by 3Ink Screenprinting and FitnessWorks provided pre-event warm-up. Rich Rolson provided the sound and the stage and Bobby Santa Cruz provided the entertainment. Morro Bay Police Volunteers provided traffic assistance. Morro Bay Recreation Services Kids' Camp, Junior Lifeguards, and Sports Staff provided the manpower for the event. Red Davis was our official starter.

COST ANALYSIS:

Expenses:

Timing Company	\$ 2,401.00
Three Ink (R2P& ½ shirts)	\$ 9,819.00
Ribbons Galore (R2P finishers ribbon)	\$ 501.00
Permits—County of SLO, State Parks	\$ 1,009.00
Bus	\$ 2,685.00
Portapotties	\$ 1,943.00
Finish Line Food	\$ 100.00
Medals (half marathon finisher)	\$ 2,431.00
Overall Trophies (half marathon & R2P)	\$ 218.00
Captivating Photos	\$ 1,954.00
Tiles (half marathon awards)	\$ 450.00
Breakfast	\$ 2,570.00
R2P numbers	\$ 299.00
½ Marathon Race Numbers	\$ 148.00
Bags	\$ 2,402.00
Dumpster	\$ 128.00
Banners and Posters	\$ 478.00
Stage & Sound	\$ 1,300.00
Band	\$ 400.00
Sunscreen	\$ 1,342.00
Miscellaneous supplies	\$ 263.00
½ Marathon Hats	\$ 1,512.00
Nuun electrolyte replacement	\$ 78.00
Trail Runner Trophy Series (Annual fee)	\$ 100.00
Cal Half & Full Marathon Series (Annual Fee)	\$ 750.00
U-Haul (MB U-Haul)	\$ 37.00
Chair/Table Rental (Taylor Rents)	\$ 437.00
Pizza Friday night (volunteers)	<u>\$ 126.00</u>
	\$ 35,931.00

Staff: Friday night and Saturday \$ 4,173.00

Cost Allocation:

Registration in person 117 x \$3.50	\$ 410.00
Registration online 950 x \$2.50	<u>\$ 2,375.00</u>
Total Expenses:	\$42,889.00

Revenues:

RunSignUp.com	\$47,210.00
In office/Race Day	\$ 4,504.00
San Luis Distance Club Sponsor	<u>\$ 200.00</u>
Total Revenues:	\$51,914.00

Cost Recovery: 121%

Net Profit: \$9,025.00

This program is classified as an Enterprise Service with Cost Recovery target of 100% of Program Costs + Support Costs + Department Indirect Costs. This program exceeded its target Cost Recovery.

PROGRAM RECOMMENDATIONS:

Planning

1. Continue to use runsignup.com for online registration.
2. Use Synergy Race Timing for event timing. They could download race information from the registration platform decreasing our workload. Also use arch again for starting line and Rock Finish line.
3. Continue to have Rich Rolson provide the sound and the stage for the event. He also assisted us with finding a band to play.
4. Continue to have post-race music.
5. Continue to recruit sponsors to help with cost/in-kind donation. Offer sponsorship levels.
6. Continue to use finisher ribbons and medals for 1st, 2nd, and 3rd in each division for Rock to Pier. Tiles for Half Marathon winners for 1st, 2nd and 3rd (maybe change photo on the tiles).
7. Continue with post event meal after the event back at the Rock (breakfast or lunch depending on time of the event).
8. Choose a color and style of t-shirt (R2P) or performance shirt (half marathon) that have both men's and women's styles.
9. Continue to have Portapotties at the start as well as the finish.
10. Continue to use three buses to transport participants back to the start.
11. Have someone designated to announce awards and take pictures (both at start and finish).
12. Continue to rent U-Haul to transport start line equipment, shirts etc. Made Race Day set up easier as everything was in one vehicle.
13. Make sure that all race start supplies are placed in the cab of the U-Haul. Meet with Police Volunteers early to discuss assisting with parking.

14. Half Marathon time cut off time to be 3 hours. Cloisters loop will continue to be at the end of the race.
15. Remember no duplicate numbers for the Half Marathon and Rock to Pier, i.e. Half Marathon will have numbers 1600+, Rock to Pier 1-1500. Makes it easier to identify who is doing which event. Numbers 1-20 are saved for Brian Waterbury's Family.
16. To encourage registration at an earlier point, have the event's price increase over time, i.e. May 7-June 7 Initial rate, increase \$5(R2P)-\$10 (1/2) June 8-July 6, and July 7-13 increase another \$5 (R2P) and \$10 (1/2).
17. Work with Chamber or Visitors Center in arranging discounts for participants during race weekend.
18. Make sure all tiles/awards are checked for correct spelling and correct age groups when they arrive.
19. Continue to participate in the Cal Half and Full Marathon Series and the Trail Runner Magazine Trophy Series. They assist with marketing to our target audience and offer incentives to participate in additional events.
20. Continue cordoning off an area at the Rock parking lot for the bus turn around. It provided a clear area for Emergency Vehicles, buses and the Trolley.

Event Logistics

General

1. Event Banners with sponsors at both the Rock and the Pier.
2. Make sure all mile markers are put out and are close to the water.
3. Water stations must be at water line so participants, especially the runners, don't have to veer off course. Water cups must be filled prior to the arrival of the runners.
4. Course Sweeper(s) a must for both directions to ensure that the course is clear.
5. Signs, signs and more signs. Have consistent size, color and design to improve recognition.
6. Be sure to set up a water station in the breakfast area.

Packet Pickup

1. Continue to use Auditorium for packet pick-up on Friday night. (more room, less wait).
2. Have registration signs posted above tables as participants miss those placed low.
3. Have one location or point of contact for High School Cross-Country Teams to check in. Make location known to coaches if we are aware they are coming. Pull their tags and shirts prior to opening packet pickup on Friday night.

Rock

1. Have a minimum of 3-4 people on parking detail throughout the event. One should be a crossing guard at the boardwalk access.
2. Have a person designated to hand out finishers medals at the Rock.
3. Have Mayor, City Council member or R & P Commissioner as the official race starter.
4. Stagger the start with a gun start for each group. Either use grouping from this year or have wave starts with different start times.
5. Look at different start setup to funnel participants better.

Pier

1. Split the snacks at the finish into 2 areas to be more efficient.
2. Have Rock to Pier finish higher on the beach with the Half Marathon participants turning lower to the water.
3. Have two people at split to direct finishers to the correct location for R2P finish and ½ marathon.
4. Have better signage directing finishers to the water and fruit stations.
5. Improve communication to the bus company to ensure there is no confusion on where to go in Cayucos and assign a staff person to meet them.

Cloisters

1. Mark Cloister's Loop with sidewalk chalk the day before.
2. Have a responsible staff member oversee Cloister's Loop with additional marking to identify entry point from the beach and exit point back to the beach.
3. Have a person at on the beach with sign prior to point, one with a water/Gatorade station at entrance to Cloisters, and at least one or two along the loop.
4. Person on the beach must be animated and closer to the water to help direct runners.
5. Ask State Parks if we can flag the area from the beach to the Azure Street Parking lot to serve as a visual aid.

Staff/Volunteers

1. Look at having volunteers and staff in a different colored shirts and/or hats.
2. Have a staff/volunteer check in at each location (Rock, Cloisters, Pier) for people to check in with and receive assignments. Should not be Supervisor or Coordinators. Remind staff/volunteer to notify site supervisor when they are leaving to ensure adequate coverage can be maintained.
3. Have volunteers (maybe Senior's) assigned to water stations with Lifeguard Staff.
4. Course sweeper should leave the pier and count participants they pass. They should not pass the last half marathoner. They will release the aid stations as they pass. (pick up trash as well as mile markers and leave at aid station on return).
5. Have a bus stop person to greet participants as they exit the bus to direct them to the breakfast area.
6. Have a parking volunteer remain through the event to ensure that the buses can enter and exit safely and help participants at the cross walk.

RESOLUTION NO. 32-16

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF MORRO BAY, CALIFORNIA
APPROVING THE PUBLIC PROPERTY NAMING POLICY
AND ESTABLISHING AN APPLICATION PROCESS;
AND RESCINDING RESOLUTION NO. 88-80**

**THE CITY COUNCIL
City of Morro Bay, California**

WHEREAS, the City Council adopted a Park Naming Policy via Resolution 88-80; and

WHEREAS, a Park Naming Policy, or Public Property Naming Policy, is intended to provide structure and guidance for the naming of parks, public buildings, park amenities and other public facilities (“Public Property”); and

WHEREAS, in general, the current adopted policy provides public buildings will be named by their function, and parks will be named by their location; and

WHEREAS, the current policy provides for exceptions related to the naming of public parks that allows a location to be named after a person for a variety of reasons; and

WHEREAS, the current policy makes it unclear if a person must qualify for by meeting all criteria, or simply one, and it is appropriate to update the policy to clarify that for the public; and

WHEREAS, it is also appropriate to establish an application process to provide clarity for the community and for the orderly requesting of naming Public Property after a person.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Morro Bay, California, as follows:

- 1) Resolution 88-80 is hereby rescinded, and the Public Park Naming Policy is replaced with the Public Property Naming Policy.
- 2) An application process to request the naming of Public Property after a person is established as outlined in Exhibit A.
- 3) The Public Property Naming Policy shall be as follows:

Section 1: Naming of Public Property.

- A) Public Properties will be named according to the following guidelines:

- 1) **Public Buildings/Facilities.** Public buildings will be named by their function. For example, City Hall will be called city hall and a recreation building will be called a recreation building.
- 2) **Public Park Amenities.** Park amenities will not be named; however, donors of amenities may be recognized through some form of signage or plaque, to be considered by the Recreation and Parks Commission and other appropriate advisory bodies.
- 3) **Public Parks.** Parks will be named by their location in the City; either by proximity to a geological feature, location in a subdivision tract, or fronting on a street, such as Morro Rock Park, Del Mar Park, or Hemlock Park.

Section 2. Exceptions.

- A) Public Property can be named after a person for any of the following reasons:
- 1) The person has been primarily instrumental in obtaining donation of funds or land for the Public Property and desires to have the property named in his/her honor; or
 - 2) The person donates the land (or funds to purchase the land) and desires to have the Public Property named in his/her honor; or
 - 3) A person has been deceased for more than two years and the City Council believes the person's contribution to the aspect of the City, which the Public Property represents, were of such a value to the City the person's memory should be honored by the naming of the Public Property.
- B) Public Property can be named after a governmental fund or grant if the circumstances are deemed appropriate by City Council (example, the Veterans Memorial Building).

PASSED AND ADOPTED by the City Council of the City of Morro Bay at a regular meeting thereof held on this 26th day of April, 2016 on the following vote:

AYES: Irons, Headding, Makowetski, Smukler
NOES: None
ABSENT: Johnson
ABSTAIN: None



JAMIE L. IRONS, Mayor

ATTEST:



DANA SWANSON, City Clerk

Exhibit A**CITY OF MORRO BAY
PUBLIC PROPERTY NAMING POLICY****PURPOSE**

The purpose of these guidelines and the application process is to set forth standardized policies and procedures for the naming of public property.

PUBLIC PROPERTY NAMING POLICY

City staff shall review applications for the naming of a piece of public property pursuant to the adopted Public Property Naming Policy.

REVIEW PROCEDURE

- A. Any person wishing to name a piece of public property must submit an application to the Recreation Services Department in the form below:
 1. A description of the request.
 2. If the request includes the naming of a piece of property after a person, an explanation of why that person is being submitted for consideration.
 3. If the request includes the name of a person, an explanation of how that person qualifies for consideration pursuant to the adopted Public Property Naming Policy.
 4. Identification of, and commitment to, providing funding to update any existing signage or purchase new signage that conforms to the City's existing signs on the property to reflect the new name.
- B. City staff shall review the application and supporting documentation for the proposed name. An application is only complete if it answers all relevant questions identified in Section A above. Upon finding that the application is complete, City staff shall place the application on the agenda of the Recreation & Parks Commission and any other relevant advisory board for their comments. Input shall be encouraged from the public at large. It shall then go to the City Council for final approval or denial.

SELECTION CRITERIA

- A. The City Council will consider the guidance as adopted by the Public Property Naming Policy when making a selection. Advisory bodies that review the application shall also make their recommendation to City Council based on the adopted policy.

ACCEPTANCE

- A. If the City Council votes to accept the name for the public property, the applicant shall then provide appropriate funding to the City for new or replacement signage for the property. The facility name shall not be changed until appropriate signage is acquired at the expense of the applicant for the name change.
- B. The City Council in its sole discretion may rename a piece of public property, and a previous applicant for a name change acknowledges that any signage funding they provided is not reimbursable to the applicant.

7 July 2017

To: Morro Bay Recreation and Parks Commission

Robert Swain, Chair	Drew Sidaris, Vice-Chair
Kevin Carroll	Jeffrey Cox
Skip Sorich	Michele Morosin

From: Historical Society of Morro Bay
695 Harbor Street, Suite D
Morro Bay, CA 93442

Glenn Silloway, Chair	Cathy Ryan, Vice-Chair
Lisa Winn, Secretary	Roger Castle, Treasurer
Victoria Berry	Joan Solu
Lou Tornatzky	

Subject: Request to Name a Public Park

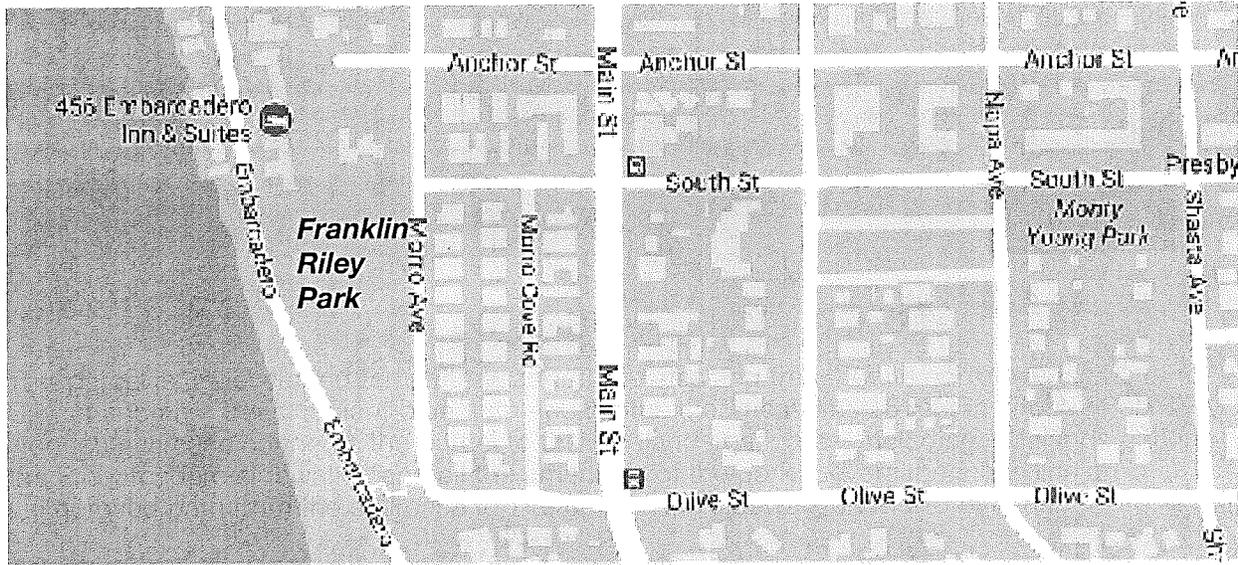
The Board of the Historical Society of Morro Bay submits a request to name a public park after Franklin Riley. Franklin Riley Park would be a small publicly accessible open space that honors the man who is widely considered the founder of modern Morro Bay. We submit this request in compliance with the Public Property Naming Policy as defined in Resolution 32-16. Specifically, we seek an exception to the standard naming policy under Section 2.A.3.

Description

The public land proposed to be Franklin Riley Park is a small elongated parcel (unnamed) on the top of the bluff between Tideland's Park and the Morro Cove development. The parcel is on the west side of and adjacent to Morro Avenue between South and Olive streets.



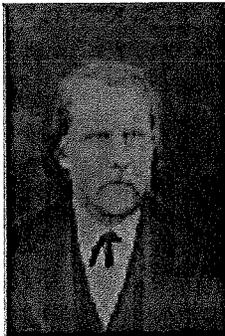
This parcel is undeveloped turf, with scattered bushes and trees. At its north end is one of the City's Landmark trees, a giant blue gum eucalyptus that measures 26 feet in circumference. A wooden staircase connects the parcel to the Tidelands park area, including Tidelands parking, the Embarcadero sidewalks, and all the amenities of the park. Several benches line an unimproved path from the staircase top landing to the sidewalk on Morro Avenue.



The parcel may have been a part of Franklin Riley's original homestead, though research has not yet confirmed that. Certainly, it is on the southern end of the bluff overlooking the estuary that marked the western boundary of old Morro Bay.

About Franklin Riley

Franklin Riley was born in Indiana in 1824, migrated west during the gold rush, and eventually moved to Morro Bay in 1864 to homestead a piece of land between the bluff over the estuary and the boundaries of Rancho San Bernardo and Rancho Morro-Cayucos, which contained most of the good agricultural land in the area. The homestead land had not been included in the ranchos for unknown reasons, but possibly due to its sandy composition and lack of grazing vegetation. Riley's good fortune was to find available land here.



He built his first house on the homestead in the vicinity of what is now Main Street between Morro Bay Boulevard and Harbor Street. One of his first acts was to plant blue gum eucalyptus using Australian seed he purchased from a dealer in San Francisco to begin to tame the sandy soil and the wind that blew it.

Riley was the first developer in modern Morro Bay. He sold pieces of his land to some of the City's oldest families, like the Stockings, and tried to encourage more businesses and families to move here. In 1872, with a partner named Carolan Mathers, he laid out the street grid that

defines downtown Morro Bay (Old Town) to this day. Riley died in 1897 and is buried in the Cayucos cemetery along Highway 1.

Signage

The Historical Society of Morro Bay is committed to help raise funds to pay for new signage on the park. The Society has research that can be used to create an interpretive panel about Riley as part of the Hidden History series. From experience, including the design and manufacture of the panel to the right about the WW2 trestle bridge, we know that this will cost between \$1500 and \$2000, plus installation. The Society proposes to install the interpretive panel at some place to be determined through discussions with the City. In addition, the Society will assist in raising funds to cover the City's expense for conforming signs to name the park. Finally, the Landmark tree at the north end of the property should be marked, possibly including the story about Riley's early contributions to the urban forest.



- Beginning hiring process for Lifeguards and Aquatics Coordinator.

Attachment:

Pool Survey



Morro Bay Recreation Services

Pool Survey

Thank you for taking this brief survey. Recreation Services values your feedback. This survey asks about some basic demographic information and what activities you would like to see offered at the Morro Bay Community Pool once it opens in Winter 2017/18. This survey will take 5-10 minutes to complete.

Funded by Measure D and located on the Morro Bay High School campus, the pool will be shared by the school and the community. The 25-yard-by-35-meter swimming pool features 16 lanes and will be kept at 79° F. Other pool features include covered bleachers, exterior overhead lights, and a LED scoreboard. The 3,815-square-foot support building has men and women's locker rooms, showers, office space, team meeting room, ample storage, and a concessions kiosk.

Thank you for your time!

Personal Information

Providing the following information is optional.

Name: _____ Gender: _____ Age: _____

Address: _____ City: _____

Phone: _____ Email: _____

Pool Activities

Where do you live? _____ Where do you currently swim? _____

What kind of swimming activities would you like to see offered? (Check all that apply)

<i>Lap Swim</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Open Pool</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<i>Aqua Aerobics</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>Other (Please Specify)</i>	_____

If you answered yes to any of the above activities, when would you like those activities to be offered? (Check all that apply)

<i>Lap Swim</i>	<input type="checkbox"/> Morning	<input type="checkbox"/> Noon	<input type="checkbox"/> Evening
<i>Aqua Aerobics</i>	<input type="checkbox"/> Morning	<input type="checkbox"/> Noon	<input type="checkbox"/> Evening
<i>Open Pool</i>	<input type="checkbox"/> Morning	<input type="checkbox"/> Noon	<input type="checkbox"/> Evening
<i>Other (Please Specify)</i>	<input type="checkbox"/> Morning	<input type="checkbox"/> Noon	<input type="checkbox"/> Evening

*Please share any additional comments on the back of this survey

