



**CITY OF MORRO BAY
WATER RECLAMATION FACILITY
CITIZEN ADVISORY COMMITTEE (WRFCAC)
SPECIAL MEETING AGENDA**

The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.

**January 11, 2018
3:00 P.M. to 5:00 P.M.
Morro Bay Veteran's Memorial Building
209 Surf Street, Morro Bay, CA**

John Diodati
Chairperson

Barbara Spagnola
Vice Chairperson

Paul Donnelly

Ann Fullerton

Dale Guerra

Valerie Levulett

Richard Sadowski,
Planning Commission

Stephen Shively,
Public Works Advisory Board

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE/PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS/PRESENTATIONS

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Board on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Board meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Board, as a whole, and not to any individual member thereof.
- The Board respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Board meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Public Works Department at (805) 772-6262. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR
None.

B. BUSINESS ITEMS

B-1 Draft Request for Proposals for WRF Onsite Improvements

Recommendation: Staff recommends the following:

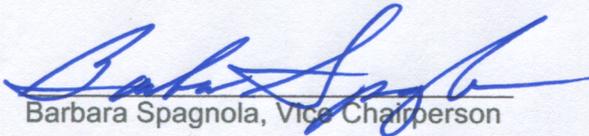
- 1) WRFAC review, consider, and provide comments on the Draft Request for Proposals for the purpose of advising the City Council when it considers the release of the document.

C. COMMITTEE MEMBER CLOSING COMMENTS

D. ADJOURNMENT

Adjourn to the special Water Reclamation Facility Citizen Advisory Committee meeting at the Morro Bay Veteran's Memorial Building, 209 Surf Street, on February 6, 2018, at 3:00 p.m.

Dated: January 5, 2018



Barbara Spagnola, Vice Chairperson

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Public Works Department, 955 Shasta Avenue, for any revisions or call the department at 772-6262 for further information.

Materials related to an item on this agenda are available for public inspection during normal business hours in the Public Works Department, at Mill's/ASAP, 495 Morro Bay Boulevard, or the Morro Bay Library, 695 Harbor, Morro Bay, CA 93442.

This agenda may be found on the Internet at: www.morrobayca.gov/wrfcac or you can subscribe to Notify Me for email notification when the Agenda is posted on the City's website. To subscribe, go to www.morrobay.ca.us/notifyme and follow the instructions.

Materials related to an item on this agenda submitted to the Committee after publication of the agenda packet are available for inspection at the Public Works Department during normal business hours or at the scheduled meeting.



AGENDA NO: B-1

MEETING DATE: January 11, 2018

Staff Report

DATE: January 4, 2018
TO: Water Reclamation Facility Citizens Advisory Committee
FROM: Rob Livick, PE/LS – Public Works Director
SUBJECT: Draft Request for Proposals for WRF Onsite Improvements

RECOMMENDATION

Staff recommends the following:

- 1) WRFCAC review, consider, and provide comments on the Draft Request For Proposals, for the purpose of advising the City Council when it considers the release of that document.

ALTERNATIVES

No alternatives are recommended.

FISCAL IMPACT

No additional fiscal impact is proposed within this update. All work is proceeding within the City's fiscal year budget for the Water Reclamation Facility.

DISCUSSION

As directed by City Council on October 10, 2017, staff is proceeding with an accelerated schedule to release the Request for Proposal (RFP) for WRF Onsite Improvements on January 24, 2018, and receive proposals by late April, in order to inform the rate study update process.

At the December 5 WRFCAC meeting, Paul Donnelly, Valerie Levulett, and Steve Shively were selected to participate in the review of Statements of Qualifications (SOQs) and proposals. On December 7, the City received SOQs from the following teams:

- 1) AECOM/WM Lyles Company Joint Venture
- 2) Filanc/Black & Veatch Joint Venture
- 3) Kiewit Infrastructure West Company and Tetra Tech, Inc.
- 4) Sundt/Parsons Joint Venture

City staff and consultants presented an overview of the draft RFP at the January 4, 2018 WRFCAC meeting, provided copies for review by WRFCAC members, and requested input on the recommended shortlist for issuance of the RFP. The purpose of the January 11 meeting is to review and discuss WRFCAC's comments on the draft RFP received on January 4.

<http://morrobaywrf.com/city-review-draft-request-proposals-design-build-services-wrf-onsite-improvements/>

The schedule for review of the draft RFP includes a City Council study session on January 17, and City Council meeting for review and possible approval for release of the RFP on January 23, 2018. If approved, the RFP would be released to the short-listed proposers on January 24, 2018.

Prepared By: MN

Dept Review: RL