

MINUTES – WATER RECLAMATION FACILITY CITIZEN ADVISORY COMMITTEE (WRFCAC)
REGULAR MEETING – December 5, 2017
VETERAN’S MEMORIAL BUILDING – 3:00 to 5:00 P.M.

PRESENT:

Barbara Spagnola – Vice Chairperson
Valerie Levulett
Richard Sadowski
Steve Shively
Paul Donnelly
Ann Fullerton

ABSENT:

John Diodati - Chairperson
Mary (Ginny) Garelick
Dale Guerra

STAFF:

Rob Livick	Public Works Director
Mike Nunley	WRF Program Manager
John Rickenbach	WRF Deputy Program Manager
Eileen Shields	Technical Engineer
Janeen Burlingame	Management Analyst
Joe Mueller	Utilities Division Manager

ESTABLISH QUORUM AND CALL TO ORDER

The meeting was called to order at 3:02 p.m. and a quorum was present.

MOMENT OF SILENCE/PLEDGE OF ALLEGIENCE
ANNOUNCEMENTS

PUBLIC COMMENT

The public comment period was opened.

Barry Brandon, Morro Bay resident, wants to make sure that the plant we put in is designed for what is needed by looking at the cost of water, consumption rates and infiltration. Consider the plant size since we have parted with Cayucos.

The public comment period was closed.

A. CONSENT AGENDA

<https://youtu.be/gfCpWAdlGlc?t=12m15s>

A-1 Approval of Minutes of July 5, 2017 Meeting

Barbara Spagnola made a correction to the previous months minutes by providing the correct website address, (shown here) <https://www.epa.gov/waterfinancecenter> as addressed in the announcements from the previous meeting by Ginny Garelick

MOTION:

Barbara Spagnola moved to approve Item A-1 with the correction above. The motion was seconded by Steve Shively and carried 6-0-0 unanimously.

B. BUSINESS ITEMS

B-1 Fiscal Year End 2016/17 Financial Report

<https://youtu.be/gfCpWAdlGlc?t=13m38s>

Jennifer Calloway presented the 4th quarter Financial report.

The public comment period was opened.

Homer Alexander has suggestions for improving the financial reporting for Waste Water Improvement and Reclamation Project which include the timing of vendor invoices and financial reporting. Secondly recommending to the city staff that beginning with the 2018/2019 FY, that a separate budget and financial reporting be established for Water Reclamation.

The public comment period was closed.

Discussion, comments and questions continued amongst committee members, staff, and consultants.

B-2 WRF Status Report

<https://youtu.be/gfCpWAdlGlc?t=34m15s>

The public comment period was opened, seeing none, the public comment period was closed.

Rob Livick present the WRF Status Report.

Rob Livick, Mike Nunley and John Rickenbach responded to the comments.

Discussion, comments and questions continued amongst committee members, staff, and consultants.

B-3 Overview of Design-Build RFP Development Process

<https://youtu.be/gfCpWAdlGlc?t=1h3m9s>

Mike Nunley presented the overview of Design-Build RFP Development Process

The public comment period was opened.

Barry Brandon, Morro Bay resident, is concerned that we don't have an EIR and would like to see a plan that would go along with that. Let's not put the cart before the horse.

Tina Metzger, Morro Bay resident, agrees with the previous speaker and is questioning why we are six months behind with the draft EIR publication, what is plan B if the timeline is not met and what will happen if the WIFIA deadline is not met? She would like to know what are the city's plans.

The public comment period was closed.

Rob Livick, Mike Nunley and John Rickenbach responded to the comments.

Discussion, comments and questions continued amongst committee members, staff, and consultants.

MOTION: Barbara Spagnola moved that Steve Shively, Paul Donnelly and Valerie Levulett be assigned to the subcommittee to review the RFP's. The motion was seconded by Steve Shively. The motion carried 6-0-0 unanimously.

C. COMMITTEE MEMBER CLOSING COMMENTS
<https://youtu.be/gfCpWAdIGlc?t=1h50m34s>

ADJOURNMENT

The meeting adjourned at 4:50 p.m. The next Regular Meeting will be held on January 4, 2018 at 3:00p.m. at the Veteran's Memorial Building located at 209 Surf Street, Morro Bay, CA.