



CITY OF MORRO BAY HARBOR ADVISORY BOARD A G E N D A

The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.

Meeting - Thursday, February 1, 2018 Veteran's Memorial Building - 6:00 P.M. 209 Surf Street, Morro Bay, CA

Ron Reisner, Chair	Member at Large
Lynn Meissen, Vice Chair	Member at Large
Gene Doughty	South Bay/Los Osos
Bill Luffee	Marine Oriented Business
Neal Maloney	Waterfront Leaseholders
Dana McClish	Recreational Boating
Jeremiah O'Brien	Morro Bay Commercial Fishermen's Organization
Peter Griffin	Alternate to Jeremiah O'Brien (MBCFO)
Owen Hackleman	Alternate to Jeremiah O'Brien (MBCFO)

ESTABLISH QUORUM AND CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR, ADVISORY BOARD MEMBER & LIAISON ANNOUNCEMENTS & PRESENTATIONS

- Presentation by Dwayne Oberhoff, Morro Bay Community Quota Fund
- Presentation by Kyle Pemberton, Morro Bay Trawler

PUBLIC COMMENT PERIOD

Members of the audience wishing to address the Board on City business matters other than scheduled items may do so at this time. To increase the effectiveness of the Public Comment Period, the following rules shall be followed:

- When recognized by the Chair, please come forward to the podium and state your name and address for the record. Board meetings are audio and video recorded and this information is voluntary and desired for the preparation of minutes.
- Comments are to be limited to three minutes.
- All remarks shall be addressed to the Board, as a whole, and not to any individual member thereof.
- The Board respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, Board member and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the Board to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in Board meetings is welcome and your courtesy will be appreciated.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Harbor Department's Office Assistant at (805) 772-6254. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

A. CONSENT CALENDAR

None.

B. REPORTS AND APPEARANCES

- B-1 Harbor Department Status Report
Staff Recommendation: Receive and file.
- B-2 Update on the Morro Bay Community Quota Fund
Staff Recommendation: Receive and file.

C. BUSINESS ITEMS

- C-1 Update from the Marine Services Facility/Boatyard Ad-Hoc Committee on Committee's and Staff's Recent Activities, and Input on Boatyard Financial Feasibility Study Request for Proposals Draft Scope and Deliverables
Staff Recommendation: Receive and file committee report, and provide staff and committee input on boatyard financial feasibility study request for proposals draft scope and deliverables being presented.
- C-2 Update from the Finance & Budget Ad-Hoc Committee on Committee's Recent Activities, and Board Input and Recommendation on Updated Harbor Department Capital Projects Spreadsheets
Staff Recommendation: Receive committee report, and provide staff and committee input on new capital project spreadsheet format regarding prioritization of items.
- C-3 Update from the Eelgrass Ad-Hoc Committee on Committee's Recent Activities.
Staff Recommendation: Receive and file.
- C-4 Update from the Marine Sanctuary Ad-Hoc Committee on Committee's Recent Activities
Staff Recommendation: Receive and file.
- C-5 Update from the Working Waterfront Ad-Hoc Committee on Committee's Recent Activities
Staff Recommendation: Receive and file.
- C-6 Election of Harbor Advisory Board Chair and Vice Chair
Staff Recommendation: Staff recommend the Harbor Advisory Board Elect a Chair and Vice Chair for the upcoming year.
- C-7 Review and Recommendations on Proposed Changes to the Definitions in Morro Bay Municipal Code Chapter 15 and Harbor Department Rules and Regulations Regarding Environmental Best Management Practices
Staff Recommendation: Staff recommend the Harbor Advisory Board review and approve the proposed Best Management Practices items identified.

D. DECLARATION OF FUTURE AGENDA ITEMS

Pending items previously declared:
Goals and Objectives – Working Waterfront Designation

Measure D
Explore Benefits of Becoming a Harbor or Port District
BOEM Update
Creation of an Embarcadero Business District
Morro Bay Maritime Museum Overhead Powerline Undergrounding

E. ADJOURNMENT

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Harbor Department, 1275 Embarcadero, for any revisions or call the department at 772-6254 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Harbor Department and at Mill's/ASAP, 495 Morro Bay Boulevard, or online at www.morrobayca.gov. Materials related to an item on this Agenda submitted to the Board after publication of the Agenda packet are available for inspection at the Harbor Department during normal business hours or at the scheduled meeting.



AGENDA NO: B-1

MEETING DATE: February 1, 2018

Staff Report

TO: Harbor Advisory Board

DATE: January 24, 2017

FROM: Eric Endersby, Harbor Director

SUBJECT: Harbor Department Status Report

RECOMMENDATION

Receive and file.

DISCUSSION

Recent Department Activity:

Harbor Patrol statistics for the month of January 2018 to date were 2 emergency responses, 132 calls for service, 25 assists of other agencies, 21 enforcement contacts, 15 weather warnings and 6 Hazardous Bar postings.

A string of offshore storm activity brought 6 consecutive days of Hazardous Bar warnings. This was in combination with 7 days of afternoon negative tides. Harbor Patrol spent hours daily monitoring the harbor entrance speckled with surfers on all sides. Several contacts were made with vessels and paddle craft to discourage them from leaving or nearing the harbor entrance. On January 18th, the largest day of the swell, the fog set in thick in the late afternoon as an emergency call was placed for a surfer in distress at Spooner's Cove in Montana de Oro. Harbor Patrol and Coast Guard deemed it too dangerous to respond out of the entrance and luckily an off-duty lifeguard was there and able to rescue the inexperienced surfer.

Harbor Patrol has stepped up the enforcement of boat registration and the liveaboard ordinance this month. A reminder that the new '19 stickers need to be placed on your boat and current registration needs to be kept on board.

The Friends of the Harbor Department has stepped up to assist in funding a previous floating dock for boats, built 30 years ago, to be rebuilt to hold the sea lion population. Several thousand dollars have been raised to date. Anyone donating \$1000 will have their name placed on signage dedicating the dock to the sea lions.

Recent City Council Activity:

At the regular January 9 City Council meeting, Council proclaimed January 2018 as "Morro Bay Winter Bird Festival Month", and urged the citizens of Morro Bay to enjoy the many programs this event offers in our community.

Also on January 9, Council gave authorization for travel to Washington, D.C. for attendance at the C-MANC annual Washington, D.C. "Washington Week" meetings in early March. This year's

Prepared By: EE

Dept Review: EE

City Manager Review: _____

City Attorney Review: _____

delegation will consist of the Mayor and Harbor Director, in addition to Councilman Headding, the City Manager and the Public Works Director who will be going at the same time to do work primarily on the Water Reclamation Facility project. The General Fund will be paying for attendance of these additional three.

Finally, on January 9 the Council approved Resolution No. 01-18 in support of Congressional Bill H.R. 1176, the “Keep America’s Waterfronts Working Act.”

At the regular January 23 City Council meeting, Council adopted of Resolution No. 03-18, with conditions, approving Conditional Use Permit No. UP0-448 for the Grays Inn project that includes public Harborwalk & vertical access improvements, sidewalk, ADA, parking, and building façade improvements.

Fishing Front:

Commercial fishing this time of the year is relatively slow in Morro Bay, with some limited, localized Dungeness crab activity, as well as regular black cod landings.

Upcoming Events:

- 2/17-2/18/18 Big, Bad and Ugly Surf Contest <https://surfnitbig.wixsite.com/ebsc/bigbadandugly>
- 3/16/18 Leprechaun Crawl presented by the Friends of the MBHD <http://friendsofthembhd.org>
- 3/18-3/19/18 Big Rock Regatta Hosted by Morro Bay Yacht Club <http://mbyc.net>
- 4/6-4/8/18 15th Annual Morro Bay City-Wide Yard Sale
- 4/15/18 Morro Bay Yacht Club Opening Day <http://mbyc.net>
- 4/21/18 Family Care Network 15th Miracle Miles for Kids <http://mm4k.com/>
- 4/28/18 Kite Festival presented by the Friends of the MBHD
- 5/3-5/6/18 22nd Cruisin’ Morro Bay Car Show <http://www.morrobaycarshow.org/>
- 5/19-5/25 National Safe Boating Week <http://www.safeboatingcampaign.com/>
- 5/26-5/28/18 Morro Bay Memorial Day Art in the Park <http://www.morrobayartinthepark.com/>
- 7/14/18 49th Annual Brian Waterbury Rock to Pier Run & Half Marathon

Status of Pending HAB Recommendations:

	HAB Recommendation	Date	Status
1	Staff draft letter to Council encouraging the City to pursue negotiating with State Parks the City assume both marina and café concessions.	5/7/15	Staff’s last contact with Parks indicated no Parks interest in giving up the café concession. Since that time, all of Parks’ key personnel on the SPM have either retired or positions turned over. Staff’s current thinking is we’re at a “start-over” point with Parks to begin talks anew, and are acting accordingly before taking anything back to the Council. 11/1/17. Staff have reached out to Parks to renew discussions. 12/20/17. Spoke with office of Director for State Parks; tentative meeting set for week of January 8-12.
2	Staff provide Council with modified sections of MBMC 15.24 (harbor sanitation) and develop environmental BMP’s.	7/22/15	Staff have incorporated this BMP effort into the ongoing Rules & Regs/MBMC updating project. 11/1/17. Work ongoing; tentatively scheduled to

			<p>come to HAB Feb or March 2018.</p> <p>1/18/18. Review at HAB 2/1/18 meeting item C7.</p>
3	Council direct staff to engage consultancy relative to obtaining regulatory approval for cost-effective ocean disposal of SPM dredge material, and/or determine the practical and economic feasibility of using same as landfill.	1/7/16	<p>Staff did engage consultancy and the Corps to investigate regulatory permit approval of SPM material disposal in the Nearshore Disposal area. With consultant cost estimate to <i>attempt</i> this approval of \$178,000, and no guarantee of success, staff ceased pursuing. In discussions with the EPA, permitting success seemed not likely. City also seeking (along with CMANC) regulatory relief of the "80-20" dredge material disposal rule, which could change the playing field.</p>
4	City Council to approve issuance of the final draft Marine Services Facility/Boatyard Request for Qualifications document.	2/2/17	<p>2/14/17. Council approved the release of a Request for Qualifications (RFQ) document as proposed. RFQ is out, and responses due July 14, 2017.</p> <p>7/27/17. No responses to RFQ.</p> <p>8/3/17. HAB meeting to consider next steps.</p> <p>11/3/17. Put together a RFP for a financial feasibility study to go to Council for approval.</p> <p>12/1/17. Draft proposal in process for HAB review 2/2018.</p> <p>12/18/17. Tentatively on Council agenda for 1/23/18 to lay out scope of work and get authorization for a financial feasibility study.</p> <p>1/18/18. Discussing at HAB meeting 2/1/18 during item C1.</p>
5	City Council to involve the Harbor Advisory Board directly in the consideration and incorporation of Measure D into the General Plan and Local Coastal Plan update.	3/2/17	<p>Tentatively on the July 11, 2017 City Council Agenda for consideration regarding Harbor Advisory Board Request to Resolve Ambiguities regarding Measure D / Working Waterfront (HD).</p> <p>7/27/17. City Council on 7/11/17 authorized PC subcommittee to jointly work with HAB ad-hoc committee on Measure D ambiguities and Working Waterfront policy language for consideration of incorporation into GP/LCP update process.</p> <p>9/1/17. First joint HAB/PC subcommittee meeting to consider Measure D and Working Waterfronts scheduled for September 8, 2017, at the Community Center Studio room from 3:00-5:00 pm.</p>

			<p>9/8/17. First joint subcommittee meeting held. General discussion and public input. Second meeting TBD, likely late October or early November.</p> <p>12/18/17. PC/HAB Joint meeting on 1/11/18.</p>
6	City to use a consultant to update the cost allocation plan, if feasible, if not, then direct staff to do an internal check.	6/1/17	<p>Approved Council Goal Objective Work Plan Item – Internal “gut check” Goal 1(e).</p> <p>11/2/17. On HAB agenda for process consideration. Staff/Committee analysis review calendar 2017. To new Finance Director January 2018. Consideration of findings into development of FY 18/19 budget.</p> <p>1/18/18 Staff currently engaging in internal check.</p>
7	City to share TOT, sales tax and possessory interest revenue that is collected in the Harbor fund and used for Harbor Capitol maintenance and improvements.	6/1/17	<p>Pending until a new Finance Director and City Manager are in place.</p> <p>10/30/17. Per the SLC it is normal for these taxes to go into the City’s General municipal funds.</p>
8	City Council to include proposed eelgrass language into General Plan/Local Coastal Plan updates.	6/7/17	<p>7/28/17. Consultant Anchor QEA is developing a proposal to review existing information and documentation, research typical projects that have eelgrass issues, interview NEP personnel, and meet with Eelgrass Ad-Hoc committee members to discuss Newport Beach management plan.</p> <p>11/1/17. Staff engaged with Anchor on eelgrass proposal.</p> <p>12/1/17. Update to HAB on 12/7/17 on revised consultant contract scope of work.</p> <p>12/18/17. Draft eelgrass consultant agreement submitted to legal for review and approval.</p> <p>1/18/18 executed contract with Anchor QEA.</p>
9	City Council to review the proposed outline for the eelgrass policy to decide if the elements are appropriate.	6/1/17	See above.
10	Incorporate Working Waterfront land area and uses into General Plan/Local Coastal Plan updates.	6/1/17	<p>Tentatively on the July 11, 2017 City Council agenda for consideration with Measure D recommendation above.</p> <p>7/27/17. City Council on 7/11/17 authorized PC subcommittee to jointly work with HAB ad-hoc committee on Measure D ambiguities and Working Waterfront policy language for consideration of incorporation into GP/LCP</p>

			<p>update process.</p> <p>9/1/17. First joint HAB/PC subcommittee meeting to consider Measure D and Working Waterfronts scheduled for September 8, 2017, at the Community Center Studio room from 3:00-5:00 pm.</p> <p>9/8/17. First joint subcommittee meeting held. General discussion and public input. Second meeting TBD, likely late October or early November.</p> <p>12/18/17. PC/HAB Joint meeting on 1/11/18.</p>
11	In General Plan/Local Coastal Plan updates, consideration be given to a list of uses provided, and that the Measure D area and its uses be incorporated into Morro Bay's Working Waterfront.	6/1/17	<p>Tentatively on the July 11, 2017 City Council agenda for consideration with Measure D recommendation above.</p> <p>7/27/17. City Council on 7/11/17 authorized PC subcommittee to jointly work with HAB ad-hoc committee on Measure D ambiguities and Working Waterfront policy language for consideration of incorporation into GP/LCP update process.</p> <p>9/1/17. First joint HAB/PC subcommittee meeting to consider Measure D and Working Waterfronts scheduled for September 8, 2017, at the Community Center Studio room from 3:00-5:00 pm.</p> <p>9/8/17. First joint subcommittee meeting held. General discussion and public input. Second meeting TBD, likely late October or early November.</p> <p>12/18/17. PC/HAB Joint meeting on 1/11/18.</p>
12	Paid parking be established on and around the Embarcadero, and recommended list of issues to be addressed when considering establishment of same.	7/6/17	<p>July 18, 2017 letter from HAB Chairman provided to Planning Commission and copied to City Council, Public Works Advisory Board and Community Development Director with HAB's recommendations.</p> <p>10/9/17. Once CD Director gets additional input from PC, it will be brought to Council to obtain direction on parking initiatives. PC to the lead on policy development.</p> <p>11/7/17. Discussed at the Planning Commission Meeting.</p> <p>12/1/17. Per CD Director also discussed with PWAB and tentatively going to Council in Jan or</p>

			Feb 2018 for direction. 12/19/17. Per CD Director PC and Council will be provided with HABs recommendations.
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AGENDA NO: B-2

MEETING DATE: February 1, 2018

Staff Report

TO: Harbor Advisory Board

DATE: January 22, 2018

FROM: Eric Endersby, Harbor Director

SUBJECT: Update on the Morro Bay Community Quota Fund

RECOMMENDATION

Receive and file.

DISCUSSION

Dwayne Oberhoff, the Executive Director of the Morro Bay Community Quota Fund (MBCQF), will be presenting an oral update of the Fund's activities, issues and future plans.

A link to the Fund's website is here:

<http://www.morrobaycommunityquotafund.org/>

Prepared By: EE

Dept Review: EE

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: C-1

MEETING DATE: February 1, 2018

Staff Report

TO: Harbor Advisory Board

DATE: January 17, 2018

FROM: Eric Endersby, Harbor Director

SUBJECT: Update from the Marine Services Facility/Boatyard Ad-Hoc Committee on Committee's and Staff's Recent Activities, and Input on Boatyard Financial Feasibility Study Request for Proposals Draft Scope and Deliverables

RECOMMENDATION

Receive and file committee report and provide staff and committee input on Boatyard Financial Feasibility Study Request for Proposals Draft Scope and Deliverables being presented.

DISCUSSION

The Marine Services Facility/Boatyard Ad-Hoc Committee will be presenting an oral update on their activities, if any. This is a standing committee report agenda item.

In addition, staff and the Ad-Hoc Committee are preparing a draft Request for Proposals (RFP) for Boatyard Financial Feasibility Study services, which will ultimately require City Council approval. As such, input is sought on the desired Study, Scope and Deliverables to be incorporated into the RFP.

Staff recommend the following for discussion and input:

Scope:

1. Using the 2015 Lisa Wise Consulting Boatyard Market Analysis for reference of the local and regional boatyard market, determine the demand for a boatyard, repair and storage facility in Morro Bay in the "Triangle Parking Lot" area.
2. Prepare Morro Bay boatyard and storage facility revenue and expense projections based on the market analysis, boatyard service model developed by the HAB, yard conceptual layout as developed by RRM and industry-norm cost and expense expectations.
3. Evaluate boatyard financial feasibility based on the following development, construction and operational concept model options:
 - A. Complete private sector development, construction and operation by way of a long-term ground lease.
 - B. Public-Private partnership for development and construction, and private operation by way of a long-term ground lease.
 - C. Complete public-sector development, construction and operation.

Prepared By: EE

Dept Review: EE

City Manager Review: _____

City Attorney Review: _____

Deliverables:

1. Updated boatyard/storage demand analysis.
2. Cost estimate of the project as-envisioned.
3. Financial feasibility projections and analysis for the three development/construction/operation concept options.
4. Summary.
5. Other options (if any).
6. Recommended next step(s) (if any).

CONCLUSION

Once the Scope and Desired Deliverables of a Boatyard Financial Feasibility Study RFP document are established, staff, with Ad-Hoc Committee assistance, will prepare a complete RFP draft for City Council consideration of approval and authorization to issue.



AGENDA NO: C-2

MEETING DATE: February 1, 2018

Staff Report

TO: Harbor Advisory Board

DATE: January 24, 2018

FROM: Eric Endersby, Harbor Director

SUBJECT: Update from the Finance & Budget Ad-Hoc Committee on Committee's Recent Activities, and Board Input and Recommendation on Updated Harbor Department Capital Projects Spreadsheets

RECOMMENDATION

Receive committee report, and provide staff and committee input on new capital project spreadsheet format regarding prioritization of items.

BACKGROUND

The Finance & Budget Ad-Hoc Committee is currently assisting staff with the capital planning and budgeting of the department, and recently reviewed the department's capital spreadsheets. Those spreadsheets were brought to the last Harbor Advisory Board (HAB) meeting for review and input. In general, the HAB concurred with the prioritization of the spreadsheets as presented, but requested the spreadsheets be ordered by project priority.

DISCUSSION

Attachment 1 to this report is the updated spreadsheet for capital equipment, with a new added section sorted by project priority. As it was an involved endeavor for staff to update this sheet, and that there are two more, and longer, spreadsheets to update, staff are requesting HAB input on this one sheet to ensure it is useful and what the HAB is looking for before the other two are revised.

Assuming this prioritization is useful, staff will continue to revise this sheet with the HAB's other revision requests (forecast out to ten years, and addition of revetments, seawalls and bulkheads), in addition to updating the other two spreadsheets for Capital Replacement and Capital Major Maintenance as well.

ATTACHMENT

1. Updated Harbor Department Capital Equipment spreadsheet.

Prepared By: EE

Dept Review: EE

City Manager Review: _____

City Attorney Review: _____

**CITY OF MORRO BAY - HARBOR DEPT.
SCHEDULE OF 10-YEAR CAPITAL EQUIPMENT REQ'MTS
AS OF THE 2017/18 FISCAL YEAR**

DESCRIPTION	YEAR ACQUIRED OR PLACED IN SERVICE	LIFE IN YEARS	Priority ⁵	\$ Approved	FISCAL YEAR REQUIREMENTS ^{1,2,3,4}				NOTES
					2017/18	2018/19	2019/20	2020/21 +	
Harbor									
VEHICLES - REPLACEMENT (see Note 3):									
Truck, 2013 Ford F150 Pickup	09/01/13	10	3		\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	2023, \$40k replacement 2023.
Truck, 2006 Ford Ranger Pickup	10/01/06	15	2		\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$20k replacement 2021.
Vehicle, 2006 Ford Escape 4x4 Hybrid	10/16/06	~15	2						
Truck, 2013 Ford F250 Pickup	07/01/13	10	3		\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$40k replacement 2023.
Truck, 2010 Ford F350 Flatbed	02/01/10	20	4		\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$50k replacement 2030.
VESSELS - MAINT. & REPAIR - Major (see Note 3):									
Boat, Rescue #64	03/01/14		2		\$ 8,300	\$ 8,300	\$ 8,300	\$ 8,300	\$25k refit at 5-year mark.
Boat, Rescue #68	06/30/84		n/a				Retire		Standard maint. & repair for ~two more years service.
Boat, Rescue #66	01/01/95		1		\$ 10,000		Retire		Major maint. & repair for ~two more years service.
VESSELS - REPLACEMENT:									
Boat, Rescue #64	03/01/14	30	5		\$ 14,300	\$ 14,300	\$ 14,300	\$ 14,300	\$400k replacement 2044.
Boat, Rescue #68	06/30/84	30	1		\$ 100,000	\$ 200,000	Retire		\$300k replacement 2018/19, seek partial grant funding.
Boat, Rescue #66	01/01/95	20	n/a				Retire		Not to be replaced; going to a two dual-engine vessel fleet.
Honda Personal Watercraft 1	08/01/12	5 to 7	2			\$ 12,000			Replace w/grant funding.
Honda Personal Watercraft 2	08/01/12	5 to 7	2			\$ 12,000			Replace w/grant funding.
EQUIPMENT - MAINT. & REPAIR - Major (see Note 3):									
Parking Kiosk at Launch Ramp	05/01/10		3						
Sandspit Emergency Telephone	08/21/03		n/a						Phone controller recently replaced.
Tidelands Vessel Sewage Pumpout	01/01/11		2		\$ 3,000				Rebuild pump at 5-year mark, grant funding secured.
EQUIPMENT - REPLACEMENT:									
Parking Kiosk at Launch Ramp	05/01/10	Indef.	5						
Sandspit Emergency Telephone	08/21/03	15	1		\$ 7,500	\$ 7,500			\$15k replacement FY2018/19 of entire unit.
Tidelands Vessel Sewage Pumpout	01/01/11	10	3				\$ 15,000		Replace 2021 w/grant funding, \$15k.
TOTAL				\$ -	\$ 162,300	\$ 273,300	\$ 41,800	\$ 56,800	
GRANT-FUNDED					\$ 3,000	\$ 24,000		\$ 15,000	

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					2017/18	2018/19	2019/20	2020/21 +	
<p><u>Note 1:</u> dollar figures in <i>italics</i> are earmark set-aside requirements toward a total amortized cost as-noted.</p> <p><u>Note 2:</u> dollar figures in green bold are Department budget recommendations.</p> <p><u>Note 3:</u> routine and standard maintenance and repair funded in annual Operating budget.</p> <p><u>Note 4:</u> grant-funding is listed in blue.</p> <p><u>Note 5:</u> Prioritization Categories 1 - Has reached or exceeded its useful life. 2 - End of useful life in 2-3 years. 3 - End of useful life in 4-6 years. 4 - End of useful life in 7-10 years. 5 - End of useful life is beyond 10 years.</p>									
Sorted by Priority									
<u>VEHICLE, VESSEL & EQUIPMENT REPLACEMENT:</u>									
Boat, Rescue #68	06/30/84	30	1		\$ 100,000	\$ 200,000	<i>Retire</i>		\$300k replacement 2018/19, seek partial grant funding.
Sandspit Emergency Telephone	08/21/03	15	1		\$ 7,500	\$ 7,500			\$15k replacement FY2018/19 of entire unit.
Priority 1 Subtotals					\$ 107,500	\$ 207,500			\$315,000
Truck, 2006 Ford Ranger Pickup	10/01/06	15	2		\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$20k replacement 2021.
Vehicle, 2006 Ford Escape 4x4 Hybrid	10/16/06	~15	2						
Honda Personal Watercraft 1	08/01/12	5 to 7	2			\$ 12,000			Replace w/grant funding.
Honda Personal Watercraft 2	08/01/12	5 to 7	2			\$ 12,000			Replace w/grant funding.
Priority 2 Subtotals					\$ 4,000	\$ 28,000	\$ 4,000	\$ 4,000	\$40,000
Truck, 2013 Ford F150 Pickup	09/01/13	10	3		\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	2023, \$40k replacement 2023.
Truck, 2013 Ford F250 Pickup	07/01/13	10	3		\$ 5,700	\$ 5,700	\$ 5,700	\$ 5,700	\$40k replacement 2023.
Tidelands Vessel Sewage Pumpout	01/01/11	10	3					\$ 15,000	Replace 2021 w/grant funding, \$15k.
Priority 3 Subtotals					\$ 11,400	\$ 11,400	\$ 11,400	\$ 26,400	\$60,600
Truck, 2010 Ford F350 Flatbed	02/01/10	20	4		\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$50k replacement 2030.
Priority 4 Subtotals					\$ 3,800	\$ 3,800	\$ 3,800	\$ 3,800	\$15,200

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					2017/18	2018/19	2019/20	2020/21 +	
Boat, Rescue #64	03/01/14	30	5		\$ 14,300	\$ 14,300	\$ 14,300	\$ 14,300	\$400k replacement 2044.
Parking Kiosk at Launch Ramp	05/01/10	Indef.	5						
Priority 5 Subtotals					\$ 14,300	\$ 14,300	\$ 14,300	\$ 14,300	\$57,200
VEHICLE, VESSEL & EQUIPMENT MAJ. MAINT. & REPAIR									
Boat, Rescue #66	01/01/95		1		\$ 10,000		Retire		Major maint. & repair for ~two more years service.
Priority 1 Subtotals					\$ 10,000				\$10,000
Boat, Rescue #64	03/01/14		2		\$ 8,300	\$ 8,300	\$ 8,300	\$ 8,300	\$25k refit at 5-year mark. Rebuild pump at 5-year mark, grant funding secured.
Tidelands Vessel Sewage Pumpout	01/01/11		2		\$ 3,000				
Priority 2 Subtotals					\$ 11,300	\$ 8,300	\$ 8,300	\$ 8,300	\$36,200
Parking Kiosk at Launch Ramp	05/01/10		3						



AGENDA NO: C-3

MEETING DATE: February 1, 2018

Staff Report

TO: Harbor Advisory Board

DATE: January 17, 2018

FROM: Eric Endersby, Harbor Director

SUBJECT: Update from the Eelgrass Ad-Hoc Committee on Committee's Recent Activities

RECOMMENDATION

Receive and file.

DISCUSSION

The Eelgrass Ad-Hoc Committee will be presenting an oral update on their activities, if any. This is a standing committee report agenda item.

As an informational item, the contract with Anchor QEA for Eelgrass Mitigation Policy development assistance has been executed, with work to get underway in the near future.

Prepared By: EE

Dept Review: EE

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: C-4

MEETING DATE: February 1, 2018

Staff Report

TO: Harbor Advisory Board

DATE: January 17, 2018

FROM: Eric Endersby, Harbor Director

SUBJECT: Update from the Marine Sanctuary Ad-Hoc Committee on Committee's Recent Activities

RECOMMENDATION

Receive and file.

DISCUSSION

The Marine Sanctuary Ad-Hoc Committee will be presenting an oral update on their activities, if any. This is a standing committee report agenda item.

Prepared By: EE

Dept Review: EE

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: C-5

MEETING DATE: February 1, 2018

Staff Report

TO: Harbor Advisory Board

DATE: January 17, 2018

FROM: Eric Endersby, Harbor Director

SUBJECT: Update from the Working Waterfront Ad-Hoc Committee on Committee's Recent Activities

RECOMMENDATION

Receive and file.

DISCUSSION

The Working Waterfront Ad-Hoc Committee will be presenting an oral update on their activities, if any. This is a standing committee report agenda item.

Prepared By: EE

Dept Review: EE

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: C-6

MEETING DATE: February 1, 2018

Staff Report

TO: Harbor Advisory Board

DATE: January 17, 2018

FROM: Eric Endersby, Harbor Director

SUBJECT: Election of Harbor Advisory Board Chair and Vice Chair

RECOMMENDATION

Staff recommend the Harbor Advisory Board Elect a Chair and Vice Chair for the upcoming year.

BACKGROUND, DISCUSSION & CONCLUSION:

Per the Harbor Advisory Board Bylaws:

At the first regular meeting in each year wherein newly appointed Members are seated, the Members shall elect a Chairperson and Vice Chairperson who shall hold office for a period of one year.

As this is the first regular meeting since the recent appointments, it is required a Chair and Vice Chair be elected. After nominations are made, Chair and Vice Chair elections may be conducted.

Prepared By: EE

Dept Review: EE

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: C-7

MEETING DATE: February 1, 2018

Staff Report

TO: Harbor Advisory Board

DATE: January 22, 2018

FROM: Eric Endersby, Harbor Director

SUBJECT: Review and Recommendations on Proposed Changes to the Definitions in Morro Bay Municipal Code Chapter 15 and Harbor Department Rules and Regulations Regarding Environmental Best Management Practices

RECOMMENDATION

Staff recommend the Harbor Advisory Board review and approve the proposed Best Management Practices items identified.

BACKGROUND

The Harbor Advisory Board (HAB) previously considered revisions to the “environmental” areas of the Morro Bay Municipal Code (MBMC) and Harbor Rules and Regulations relating to harbor/boating environmental Best Management Practices (BMPs), careening of vessels in the bay for maintenance/repair, limiting the amount of work that could be done on vessels in-water, and marine sanitation device (MSD) discharges into the bay. HAB input was taken and incorporated, and the above items are now being brought back for final HAB consideration and approval.

DISCUSSION

The HAB’s previous recommendation was to develop a BMP advisory document, with specific code or rule changes where appropriate to Section 15.24 of the MBMC and/or Harbor Rules and Regulations for the items considered. Staff therefore recommend the following:

1. Addition of the following to the Harbor Rules and Regulations:

The City of Morro Bay is committed to preserving and enhancing the Morro Bay Harbor environment through proper management of activities that occur in the harbor. In accordance with State, Federal and industry guidelines, the City has established a Best Management Practices (BMPs) document boaters and harbor users are expected to abide by.

2. Adoption of a BMP document as included with this staff report at Attachment 1.
3. Modification of MBMC 15.24.020 to better describe petroleum discharge prohibition (existing language to be removed is in strikeout format, with new proposed language in underline format):

Prepared By: EE

Dept Review: EE

City Manager Review: _____

City Attorney Review: _____

~~15.24.020 Flammable material~~ Petroleum product discharge prohibited.

~~No person shall pump, or discharge from any vessel or tank, or allow to flow or spill into the waters of Morro Bay, oil, fuel, spirits, grease or any flammable liquid, including oily bilge water deposit any rubbish, refuse matter or articles of any offensive character therein or upon any pier or street leading to such facility.~~

4. Modification of MBMC 15.24.010 (A) to account for prohibition of treated sewage discharge (again in strikeout/underline format):

~~15.24.010 Refuse~~ Discharges prohibited.

~~A. No person shall discharge, or permit or allow any other person on a vessel under their his control or command, to discharge any treated or untreated human or animal excreta or "blackwater" into the waters of Morro Bay.~~

CONCLUSION

Staff are seeking public and HAB input and approval on the final draft environmental BMP portions of the MBMC and Harbor Rules and Regulations being presented. Final revisions and documents will be brought to the City Council for consideration at a future date once all MBMC and Harbor Rules and Regulations sections are completed by the HAB.

ATTACHMENTS

1. Draft Morro Bay Boating and Harbor Best Management Practices document.

City of Morro Bay
Boating and Harbor Best Management Practices

1. Bilge Water Management

- A. Discharge of oily bilge water is strictly prohibited by Federal and State law, and MBMC 15.24.020 (specific oily water language to be added).
- B. Oily bilge water not contaminated by soaps, detergents, cleaners or engine coolant shall be off-loaded at the City's oily water bilge pump located at the South T-Pier free of charge.
- C. An oil-absorbent pad or pillow will be kept in a vessel's bilge area subject to oil or fuel leaks at all times.
- D. Dispose of contaminated oil absorbent products safely and legally. The Harbor Department maintains an oil, oil filter and oil absorbent material recycling facility – contact the Harbor Patrol on VHF channel 12 or 805-772-6254 to arrange disposal.

2. Fueling Practices and Spill Prevention

- A. Except for small outboard fueling, all vessel fueling shall take place at a licensed and permitted fuel dock. Fuel small portable outboard tanks on land only.
- B. Avoid topping-off fuel tanks.
- C. Use absorbent collars and/or overflow catchments in case of spillage or accidental overflow. Have absorbent materials on-hand in the event of an accidental spill.
- D. Fuel nozzles to be held open by hand only – do not trust automatic shutoff devices as they can fail.
- E. Consider installing a “whistle” and/or a fuel/air separator device in fuel tank vent lines to prevent vent spills.
- F. Keep fuel systems, hydraulic systems and engines in good repair and working order.
- G. Use of soaps or detergents on spills is strictly prohibited, and does more harm than good.
- H. Report any spills immediately to the Harbor Patrol or Coast Guard.

3. Hazardous Materials, Solid and Liquid Waste

- A. Do not store hazardous or flammable products or materials on docks or in dock boxes.
- B. Products or materials stored on vessels must be in labeled containers with tight-fitting lids, stored under cover and inside secondary containment.
- C. Do not accumulate trash or refuse aboard, dispose of trash and refuse properly and separate recyclables.
- D. Hazardous materials may be disposed of at the County's Household Hazardous Waste Program on Saturday's from 11:00 a.m. to 3:00 p.m. at the City's wastewater treatment plant.
- E. Only use nontoxic, biodegradable and phosphate-free cleaning and other products.

4. Sewage and Pet Waste

- A. The discharge of treated or untreated sewage (“blackwater”) is strictly prohibited by MBMC 15.24.010 (A) (specific sewage discharge language to be added. Note – addition of prohibition of treated sewage discharge language was the previous HAB recommendation).
- B. Use shore-side restroom facilities to minimize use of vessel holding tanks.
- C. Installation of a Coast Guard-approved sewage holding tank, regardless of whether one is legally required, is recommended to prevent accidental direct sewage discharge.
- D. Ensure marine sanitation devices (MSDs) are operating properly, and regularly check diverter or “Y” valves for proper (non-overboard) positioning.
- E. Avoid holding tank disinfectants or treatments that contain chlorine, formaldehyde or quaternary ammonia.
- F. Do not allow pet wastes to accumulate onboard vessels or docks, and dispose of them properly on land.

5. Graywater

- A. Minimize the generation of graywater by using shoreside facilities, and consider installation of a graywater holding tank if practical for disposal in a municipal sewage system.
- B. Use only nontoxic, biodegradable and phosphate-free cleaning products.
- C. Use sink strainers to minimize overboard food waste.

6. Repair and Maintenance Activity

- A. Any maintenance and/or repair work on a vessel involving more than 25% of the vessel’s topside or deck area should be done at a boatyard.
- B. Discharge of any maintenance or repair debris or product is strictly prohibited by MBMC 15.24.010 (specific maintenance debris language to be added).
- C. Use of vacuum bag sanders is required to contain sanding dusts. The Harbor Department has this equipment for use on a sign-out basis free of charge.
- D. Sanding, scraping or chipping should be avoided on windy days.
- E. Containment by tenting, tarping, securing of overboard scuppers or other effective means is required to contain all maintenance debris and products. All debris and products must be collected and properly disposed of.
- F. Secondary containment should be used for all open paint cans or other products susceptible to accidental spillage.
- G. “Careening” of a vessel for hull or other maintenance on a routine basis is prohibited (specific language to be added to the Harbor Rules and Regulations. Note – prohibition of careening except in specific instances was the previous HAB recommendation) except in an urgent or emergency one-time matter that can be expected to be completed over one full tide cycle with no likely potential for pollution (“Caren” shall be added to the definitions

as “to cause a vessel to lie over on one side for the purpose of examining or repairing the underwater body on the opposite side,” and specific language to be added to the Harbor Rules and Regulations, including how and where it may be conducted).

- H. Spent sacrificial anodes shall be properly recycled.
- I. Use of waterfront parking lots or the public launch ramp area for vessel or trailer maintenance is prohibited, except in cases where a vessel trailer is immovable without maintenance or repair.

7. Underwater Hull Cleaning

- A. Use of ablative or sloughing anti-fouling paint is discouraged, and non-ablative, non-toxic paint recommended, coupled with more frequent cleaning.
- B. In-water hull cleaning should be done in accordance with BMPs promulgated by the California Professional Divers Association.

DRAFT