

MINUTES-MORRO BAY HARBOR ADVISORY BOARD  
MEETING – November 1, 2018  
VETERAN'S MEMORIAL HALL - 6:00 P.M.

AGENDA NO: A-1

MEETING DATE: February 7, 2019

PRESENT: Ron Reisner HAB Chair  
Gene Doughty HAB Member  
Lynn Meissen HAB Vice-Chair  
Jeremiah O'Brien HAB Member  
Dana McClish HAB Member  
Cherise Hansson HAB Member  
Mark Blackford HAB Member

STAFF: Eric Endersby Harbor Director  
Lori Stilts Harbor Business Coordinator

ESTABLISH QUORUM AND CALL TO ORDER

The meeting was called to order at 6:01 p.m., with all members present.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR AND ADVISORY BOARD MEMBER ANNOUNCEMENTS & PRESENTATIONS

<https://youtu.be/3AAq737rMZ0?t=121>

PUBLIC COMMENT

<https://youtu.be/3AAq737rMZ0?t=421>

The public comment period was opened and closed with no comments.

A. CONSENT AGENDA

<https://youtu.be/3AAq737rMZ0?t=437>

A-1 APPROVAL OF MINUTES FROM THE HARBOR ADVISORY BOARD MEETING HELD ON,  
September 6, 2018

MOTION: Board Member Doughty moved the September 6, 2018 Harbor Advisory Board minutes be approved. The Motion was seconded by Board Member Meissen and carried unanimously, 7-0.

B. REPORTS AND APPEARANCES

<https://youtu.be/3AAq737rMZ0?t=474>

B-1 HARBOR DEPARTMENT STATUS REPORT

Harbor Director Endersby presented the staff report for item B-1 and responded to Board Member inquiries.

C. BUSINESS ITEMS

<https://youtu.be/3AAq737rMZ0?t=3903>

C-1 UPDATE FROM THE MARINE SERVICES FACILITY/BOATYARD AD-HOC COMMITTEE ON  
COMMITTEE'S RECENT ACTIVITIES

The public comment period was opened and closed with no comments.

Committee Chair McClish reminded the Board and public interested in dry boat and trailer storage to contact the Harbor Department for rental information and availability for storing in the Triangle Lot next to Front Street.

In addition, Member McClish confirmed that the Marine Services Facility/Boatyard Feasibility Request for Proposals was submitted to public on October 30, 2018 with responses due February 1, 2019.

Director Endersby and Member McClish responded to Board Member inquiries.

C-2 UPDATE FROM THE FINANCE & BUDGET AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES; AND DISCUSSION OF POSSIBLE REVENUE SOURCES AND/OR EXPENDITURE CUTS TO FUND THE RECENTLY ESTABLISHED HARBOR ACCUMULATION FUND RESERVE

<https://youtu.be/3AAq737rMZ0?t=4576>

Committee Chair Blackford stated the committee met recently and briefly spoke to the Harbor Fund's capital needs, and earmarked reserves which results in a shortfall to the Harbor Fund. This shortfall requires potential new revenue sources or expense cuts to fund the Harbor Accumulation Fund Reserve.

Committee Member Reisner spoke to his recent communication with the City Manager in regards to sharing with the Harbor Fund revenues from TBID, Sales Tax, Possessory Interest Tax as possible additional revenue sources.

There was discussion by the Board and Director Endersby responded to Board Member inquiries.

C-3 REPORT FROM THE EELGRASS AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

<https://youtu.be/3AAq737rMZ0?t=5394>

Committee Chair Meissen announced the Morro Bay National Estuary Program (NEP) has published their 2017 Eelgrass Report and currently comparing this year's survey to previous years.

Ms. Meissen also stated the eelgrass plan the Ad-Hoc committee has been working on is tentatively set to go to City Council for input and direction.

Director Endersby added the possible next step after Council will be going to the regulators with the proposed plan.

Discussion by the Board.

NEP 2017 Report: <https://www.mbnep.org/state-of-the-bay/>

NEP Morro Bay Eelgrass Report 2014-2016: <https://www.mbnep.org/library/2014-2016-eelgrass-report/>

C-4 UPDATE ON THE HARBOR DEPARTMENT LEASE MANAGEMENT POLICY UPDATE PROCESS: HARBOR ADVISORY BOARD CONSIDERATION AND INPUT ON PROPOSED POLICY UPDATE TIMELINE, AND FINANCIAL AUDITS AND LEASE SITE INSPECTION SECTIONS OF THE POLICY, AND UPDATE FROM HARBOR ADVISORY BOARD POLICY UPDATE WORKING GROUP MEMBERS

<https://youtu.be/3AAq737rMZ0?t=5916>

Harbor Director Endersby presented the staff report for item C-4.

Chair Reisner suggested to add a dated item to the Lease Management Policy Update timeline; January 7, 2019 - working group evaluate search and fact-finding in preparation of a general outline policy structure and change Item C's date to January 14, 2019.

Director Endersby responded to Board Member inquiries regarding the lease site audit process. Member Hansson suggested requesting the quarterly submitted sales reports to the Board of Equalization and Chair Reisner suggested to professionally audit all lease sites not audited in the last 24 months, then audit every site every three years, and select sites on a as needed or random basis.

Director Endersby responded to Board Member inquiries regarding the lease site inspection process. Member McClish suggested an inspection check list, Member Blackford recommended a professional commercial inspector to provide spot checks, Member Doughty suggested up to six sites reviewed every year and liked the check list recommendation. Member Reisner recommended annual fire, lifesaving, safety, code and permit operations inspected by qualified personnel, every six months building & grounds cleanliness by City Staff, and every three years basic repair and maintenance, to include over water structures conducted by qualified professionals.

Member Hansson and Blackford updated the Board on their involvement as members of the Lease Site Management Policy Update group.

C-5 UPDATE ON THE PUBLIC INFORMATION FORUM HELD BY TRIDENT WIND ON OCTOBER 11, 2018

<https://youtu.be/3AAq737rMZ0?t=9150>

Director Endersby presented the staff report for item C-5.

Member O'Brien thanked the City for supporting the Commercial Fishermen and spoke to the executed contact between Trident and Morro Bay Commercial Fishermen's Organization.

Discussion and comments by the Board.

D. DECLARATION OF FUTURE AGENDA ITEMS

<https://youtu.be/3AAq737rMZ0?t=11018>

No new future items were declared.

Pending items previously declared:

Goals and Objectives – Working Waterfront Designation

Measure D

Explore Benefits of becoming a Harbor or Port District

Wind Energy Generation off the Coast of Morro Bay

Creation of an Embarcadero Business District to Fund Harbor Infrastructure

Review of TBID Assessment Funding

Identify/review responsible parties for cleanliness of waterfront ground lease sites, public restrooms, light posts, and concerns to public safety

E. ADJOURNMENT

This meeting was adjourned at 9:05 p.m. The next Regular Meeting will be held on Thursday, December 6, 2018 at 6:00 p.m. at the Veteran's Memorial Hall located at 209 Surf Street, Morro Bay, California.

Recorded by,



Lori Stilts  
Harbor Business Coordinator