

AGENDA NO: A-1

MEETING DATE: September 3, 2020

MINUTES-MORRO BAY HARBOR ADVISORY  
BOARD MEETING – February 6, 2020  
VETERAN'S MEMORIAL HALL – 5:30 P.M.

PRESENT: Ron Reisner Chair  
Mark Blackford Vice-Chair  
Gene Doughty Member  
Jeremiah O'Brien Member  
Dana McClish Member  
Cherise Hansson Member  
Lynn Meissen Member

STAFF: Eric Endersby Harbor Director  
Lori Stilts Harbor Business Coordinator

ESTABLISH QUORUM AND CALL TO ORDER  
[https://youtu.be/n\\_Loehx7fGs?t=18](https://youtu.be/n_Loehx7fGs?t=18)

The meeting was called to order at 5:30 p.m., with a quorum present.

MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE

CHAIR AND ADVISORY BOARD MEMBER, LIAISON ANNOUNCEMENTS  
[https://youtu.be/n\\_Loehx7fGs?t=93](https://youtu.be/n_Loehx7fGs?t=93)

PRESENTATIONS  
[https://youtu.be/n\\_Loehx7fGs?t=782](https://youtu.be/n_Loehx7fGs?t=782)

The Executive Director of the Morro Bay National Estuary Program, Lexi Bell, presented an update on their 2020 State of the Bay report.

[https://youtu.be/n\\_Loehx7fGs?t=2481](https://youtu.be/n_Loehx7fGs?t=2481)

City Council Member Liaison, Marlys McPherson and Harbor Director Endersby, presented an update on the recently adopted changes to the Advisory Bodies Handbook and Bylaws document.

PUBLIC COMMENT  
[https://youtu.be/n\\_Loehx7fGs?t=4498](https://youtu.be/n_Loehx7fGs?t=4498)

The public comment period was opened and closed with no comments.

A. CONSENT AGENDA  
[https://youtu.be/n\\_Loehx7fGs?t=4517](https://youtu.be/n_Loehx7fGs?t=4517)

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion. The public will also be provided an opportunity to comment on consent agenda items.

A-1 APPROVAL OF MINUTES FROM THE HARBOR ADVISORY BOARD MEETING HELD ON OCTOBER 3, 2019.

**RECOMMENDATION: Approve as submitted.**

A-2 APPROVAL OF MINUTES FROM THE HARBOR ADVISORY BOARD MEETING HELD ON NOVEMBER 7, 2019.

**RECOMMENDATION: Receive and file report.**

Chair Reisner pulled item A-3.

MOTION: Board Member O'Brien moved approval of item A-1 and A-2. The Motion was seconded by Board Member Blackford and carried unanimously, 7-0.

A-3 HARBOR DEPARTMENT STATUS REPORT.

**RECOMMENDATION: Approve as submitted.**

Chair Reisner requested additional information regarding item A-3. Director Endersby presented the staff report and answered Board Member inquiries.

MOTION: Board Member Meissen moved approval of item A-3. The Motion was seconded by Board Member McClish and carried unanimously, 7-0.

B. BUSINESS ITEMS

[https://youtu.be/n\\_Loehx7fGs?t=5543](https://youtu.be/n_Loehx7fGs?t=5543)

B-1 ELECTION OF HARBOR ADVISORY BOARD CHAIR AND VICE CHAIR

MOTION: Board Member Blackford moved to approve Ron Reisner as Chairman of the Harbor Advisory Board for calendar year 2020. The Motion was seconded by Board Member Hansson and carried unanimously, 7-0.

MOTION: Board Member McClish moved to approve Mark Blackford as Vice-Chair of the Harbor Advisory Board for 2020. The Motion was seconded by Board Member O'Brien and carried unanimously, 7-0.

B-2 UPDATE FROM THE BOATYARD/MARINE SERVICES FACILITY AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

[https://youtu.be/n\\_Loehx7fGs?t=5733](https://youtu.be/n_Loehx7fGs?t=5733)

Committee Chair McClish reported, he, Director Endersby and Councilman Davis, met recently with John DiNunzio from San Luis Obispo Council of Governments (SLOCOG) to discuss possible grant funding available for the boatyard marine services facility feasibility study.

B-3 UPDATE FROM THE FINANCE & BUDGET AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

[https://youtu.be/n\\_Loehx7fGs?t=5847](https://youtu.be/n_Loehx7fGs?t=5847)

Committee Chair Blackford requested the status on the annual budget process and if the capital spreadsheets have been updated and available for viewing.

Director Endersby stated fiscal 20/21 process will be beginning some time in February and will provide the committee tasks to help with the process.

B-4 UPDATE FROM THE EELGRASS AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

[https://youtu.be/n\\_Loehx7fGs?t=5976](https://youtu.be/n_Loehx7fGs?t=5976)

Committee Chair Meissen stated in January, that she and Director Endersby met with the City Manager, Scott Collins and Community Development Director, Scot Graham to discuss status of the eelgrass policy statement that was to be included in the City's General Plan/Local Coastal Program update. Director Graham stated the verbiage submitted wasn't appropriate for the plan, but the specific guidance on permitting was appropriate for the implementation section of the plan.

B-5 UPDATE ON HARBOR DEPARTMENT LEASE MANAGEMENT POLICY UPDATE PROCESS

[https://youtu.be/n\\_Loehx7fGs?t=6368](https://youtu.be/n_Loehx7fGs?t=6368)

Board Member Hansson stated the Lease Policy Group is working on cleaning up the document for correct grammar and reviewing the recent City Attorney input. Still to work on are the master lease template and license agreement policy & documents.

B-6 APPLICATION OF HARBOR DEPARTMENT STRENGTHS, WEAKNESSES, OPPORTUNITIES AND THREATS ("SWOT") ANALYSIS TO THE REMAINING COUNCIL GOAL/ACTION ITEMS

[https://youtu.be/n\\_Loehx7fGs?t=6752](https://youtu.be/n_Loehx7fGs?t=6752)

Director Endersby presented the staff report for item B-6 and requested the Board provided input relative to the outstanding goal/action items as they might benefit from the Harbor-related Strengths, Weaknesses, Opportunities and Threats ("SWOT") identified by the Harbor Advisory Board during its "SWOT" analysis conducted during the November 7, 2019 meeting (agenda item B-5).

The outstanding goal/action items relative to the Harbor and Harbor Department discuss were as follows:

- A. Goal #1, Item #1 – complete and implement the fee study and cost allocation plan.
- B. Goal #1, Item #5 - bring forward a comprehensive set of revenue enhancement options for City Council consideration.
- C. Goal #1, Item #8 – continue to pursue locating a new aquarium in the waterfront area, in partnership with Cal Poly and the Central Coast Aquarium.
- D. Goal #1, Item #9 – establish waterfront lease site policies and implementation plan.
- E. Goal #1, Item #10 – continue to pursue offshore wind farm development, with a short-term focus on ensuring Federal Government approves a wind farm lease site near Morro Bay.
- F. Goal #2, Item #3 – begin work on a parking management plan to address parking issues in the downtown and waterfront areas.
- G. Goal #2, Item #4 – Complete RFQ for marine services facility (boatyard) feasibility study and bring forward information to City Council for next steps.

There was board discussion and the Members shared their input for each goal/action item.

City Council Member McPherson encouraged adding Harbor goals as goals are accomplished and explained the goal planning process and the difference between goals and objectives/actions items.

Chair Reisner suggested the Board create and provide a consolidated statement of HAB prior recommendations that apply to the FY19/20 goal action items to staff and think about how to move forward with the work that was done with the SWOT analysis.

C. DECLARATION OF FUTURE AGENDA ITEMS

[https://youtu.be/n\\_Loehx7fGs?t=9401](https://youtu.be/n_Loehx7fGs?t=9401)

MOTION: Member Hansson moved to add HAB's future meeting schedule to the future agenda items. The Motion was seconded by Board Member McClish and carried unanimously, 7-0.

Pending items previously declared:

- Goals and Objectives – Working Waterfront Designation
- Measure D
- Explore Benefits of Becoming a Harbor or Port District
- Wind Energy Generation off the Coast of Morro Bay
- Creation of an Embarcadero Business District to Fund Harbor Infrastructure
- Review of TBID Assessment funding
- Identify/review responsible parties for cleanliness of waterfront ground lease sites, public restrooms, light posts, and concern for public safety
- Eelgrass Committee to propose an action plan to be included in the GP/LCP update
- Allocating Board Members to specific areas to increase public engagement
- Discussion of the Castle Wind Community Benefit funds

D. ADJOURNMENT

This meeting was adjourned at 8:10 p.m. The next Regular Meeting will be held on Thursday, March 3, 2020 at 5:30 p.m. in the Veteran's Memorial Hall located at 209 Surf Street, Morro Bay, California.

Recorded by,

Lori Stilts  
Harbor Business Coordinator