



CITY OF MORRO BAY

Citizens Oversight Committee

Acting as Citizens Finance Advisory Committee

NOTICE OF SPECIAL MEETING

Mission Statement

The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.

SPECIAL MEETING AGENDA

THURSDAY, FEBRUARY 18, 2021 – 3:00 PM

Held Via Teleconference

ESTABLISH QUORUM AND CALL TO ORDER

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this Meeting will be conducted telephonically through Zoom and broadcast live on Cable Channel 20 and streamed on the City website (click [here](#) to view). Please be advised that pursuant to the Executive Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Vet's Hall will not be open for the meeting.

Public Participation:

In order to prevent and mitigate the effects of the COVID-19 pandemic, and limit potential spread within the City of Morro Bay, in accordance with Executive Order N-29-20, the City will not make available a physical location from which members of the public may observe the meeting and offer public comment. Remote public participation is allowed in the following ways:

- *Community members are strongly encouraged to submit agenda correspondence in advance of the meeting and watch the meeting live on either cable Channel 20 or as streamed on the City's [website](#). Agenda correspondence may be mailed the CFAC Committee care of the City Clerk at 595 Harbor Street, Morro Bay, CA 93442, or emailed to the City Clerk's office at cityclerk@morrobayca.gov prior to the meeting will be published on the City website with a final update one hour prior to the meeting start time. Agenda correspondence received less than an hour before the meeting start time may not be posted until after the meeting.*
- *Members of the public may watch the meeting either on cable Channel 20 or as streamed on the City [website](#).*
- *Alternatively, members of the public may watch the meeting and speak during general Public Comment or on a specific agenda item by logging in to the Zoom webinar using the information provided below. Please use the "raise hand" feature to indicate your desire to provide public comment. Each speaker will be allowed three minutes to provide input.*

Please click the link below to join the webinar:

- <https://us02web.zoom.us/j/82722747698?pwd=aWZpTzcwTHlRTk9xaTlmWVNWRWFUQT09>

Password: 135692

- Or Telephone Attendee: 1(408) 638-0968 or 1 (669) 900 6833 or 1 (346) 248 7799;
Webinar ID: 827 2274 7698; Password: 135692; Press “* 9” (star-9) to raise your hand for
Public Comment

SPECIAL MEETING AGENDA ITEMS

- I. APPROVAL OF MINUTES FOR THE JANUARY 19, 2021, CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE MEETING

RECOMMENDATION: Receive and Approve.

- II. REVIEW WRF QUARTERLY UPDATE REPORT; (PUBLIC WORKS)

RECOMMENDATION: Receive the WRF Quarterly Update Report and provide input.

- III. REVIEW OF FISCAL YEAR (FY) 2020/21 SECOND QUARTER BUDGET PERFORMANCE REPORT FOR SIX-MONTH PERIOD ENDING DECEMBER 31, 2020; (FINANCE)

RECOMMENDATION: Receive the draft FY 2020/21 Second Quarter Budget Performance and Status Report for the Six-Month Period ending December 31, 2020 and provide input.

- IV. FINANCE DIRECTOR'S UPDATE; (FINANCE)

RECOMMENDATION: Receive verbal update regarding 10-year Financial Forecast.

- C. SCHEDULE NEXT MEETING

March 16, 2021

- D. ADJOURNMENT

THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT CITY HALL FOR ANY REVISIONS, OR CALL CITY HALL AT 772-6201 FOR FURTHER INFORMATION.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE COMMITTEE AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION AT CITY HALL LOCATED AT 595 HARBOR STREET DURING NORMAL BUSINESS HOURS.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN A CITY MEETING, PLEASE CONTACT THE CITY CLERK'S OFFICE AT LEAST 72 HOURS PRIOR TO THE MEETING TO INSURE REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.

**MINUTES – CITIZENS OVERSIGHT/ FINANCE
ADVISORY COMMITTEE
REGULAR MEETING – January 19, 2021
VETERANS MEMORIAL HALL – 3:00 P.M.**

MEMBERS PRESENT:	John Martin	Chair
	Barbara Spagnola	Vice-Chair
	Bart Beckman	Member
	Lois Johnson	Member
	Tina Wener	Member
	Homer Alexander	Member
	Stephen Peck	Member

STAFF PRESENT:	Katie Lichtig	Interim Finance Director
	Scott Collins	City Manager
	Dana Swanson	City Clerk
	Sandra Martin	Budget/Accounting Manager
	Tracy McConnell	Account Clerk III

ESTABLISH A QUORUM AND CALL TO ORDER

Chair Martin called the meeting to order at 3:01 p.m., with 7 members present.

COMMITTEE MEMBERS ANNOUNCEMENTS & PRESENTATIONS

<https://youtu.be/Rc0XPmfwHiU?t=76>

Welcomed New Committee Member – Stephen “Steve” Peck

STAFF ANNOUNCEMENTS

None

PUBLIC COMMENT PERIOD

No public comment

A. CONSENT CALENDAR

1. APPROVAL OF MINUTES FOR THE DECEMBER 15, 2020 CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE MEETING.

<https://youtu.be/Rc0XPmfwHiU?t=210>

Member Alexander noted a correction to Future Agenda Item No. 3, bullet point 3, stating it should read “Legality of the General Fund and Harbor Fund.”

MOTION: Vice-Chair Spagnola moved to approve A-1 as amended. Member Johnson seconded. Motion carried 7 - 0.

B. BUSINESS ITEMS

1. REVIEW OF FY 2019/20 DRAFT COMPREHENSIVE ANNUAL FINANCIAL REPORT; (FINANCE)

<https://youtu.be/Rc0XPmfwHiU?t=310>

Interim Finance Director Lichtig gave a presentation and answered committee member questions. Vanessa Burke of the Pun Group gave a presentation on the CAFR and answered questions.

Public Comment
None

Chair Martin closed public comment.

MOTION: Member Wener made a motion to accept and approve the CAFR report to forward to the City Council. Member Johnson seconded.
Motion carried 7 – 0.

2. PRESENTATION TO THE CITY COUNCIL REGARDING CFAC'S REVIEW OF THE FY 2019/20 UNAUDITED TRANSACTIONS FROM THE COLLECTION OF THE GENERAL PURPOSE LOCAL SALES TAX, COMMONLY KNOWN AS "MEASURE Q"; (CHAIRMAN JOHN MARTIN)
<https://youtu.be/Rc0XPmfwHiU?t=5665>

The Chair Martin made a brief presentation to the board.

Public Comment
None

Chair Martin closed public comment.

The report was received and filed.

3. SECOND QUARTER INVESTMENT REPORT (PERIOD ENDING DECEMBER 31, 2020) FOR FISCAL YEAR 2020/21; (FINANCE)
<https://youtu.be/Rc0XPmfwHiU?t=5950>

The Interim Finance Director Lichtig made a brief presentation and answered committee member questions.

Public Comment
None

Chair Martin closed public comment.

The report was received and filed.

4. PRESENTATION ON CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM (CalPERS); (FINANCE)
<https://youtu.be/Rc0XPmfwHiU?t=6104>

The Interim Finance Director gave a brief presentation and answered questions from committee members.

Public Comment
None

Chair Martin closed public comment.

The presentation was received and filed.

C. FUTURE AGENDA ITEMS

<https://youtu.be/Rc0XPmfwHiU?t=6938>

The following items were address as future agenda items.

1. FY 20-21 Mid-Year Budget
2. Input to the Council for the 21-22 Budget Goals - COVID-19 Recovery Goals
3. 20-21 WRF Quarterly Report
4. Budget Calendar
5. Ten-Year Forecast

D. SCHEDULE NEXT MEETING

The next CFAC meeting will be held on **Tuesday, February 16, 2021** at 3:00 p.m. via teleconference.

E. ADJOURNMENT

The meeting adjourned at 5:00 pm

Recorded by:
Tracy McConnell



AGENDA NO: II

MEETING DATE: February 18, 2021

Staff Report

TO: Chairman and Committee Members

DATE: February 11, 2021

FROM: Eric Casares, PE – WRF Program Manager
Rob Livick, PE/PLS – City Engineer

SUBJECT: Review WRF Quarterly Update Report

RECOMMENDATION

Receive the WRF Quarterly Update Report and provide input.

DISCUSSION

Provided as Attachment 1 is the Quarterly Water Reclamation Facility Project Report. This report is scheduled to be presented to the City Council on February 23, 2021 and, as such, is being presented to the CFAC committee for review in advance. Also, per Committee Member request, attached is a project schedule that Committee Members have discussed with the City's WRF Project Manager.

ATTACHMENTS

1. City of Morro Bay Water Reclamation Facility Quarterly Report
2. WRF Project Schedule

Prepared By: ETC

Dept Review:

City Manager Review: _SC__

City Attorney Review: JWP__



MORRO BAY
OUR WATER
RELIABLE. CLEAN. FOR LIFE.

City of Morro Bay
Water Reclamation Facility Project

QUARTERLY REPORT DECEMBER 2020

FINAL | February 2021





City of Morro Bay
Water Reclamation Facility Project

QUARTERLY REPORT DECEMBER 2020

FINAL | February 2021

This document is released for the purpose of information exchange review and planning only under the authority of Eric T. Casares, November 2020, State of California, P.E. 73351

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Abbreviations

AFY	acre -feet per year
BNR	biological nutrient removal
BOD	Biochemical Oxygen Demand
Carollo	Carollo Engineers, Inc.
CCC	California Coastal Commission
CDFW	California Department of Fish and Wildlife
CPT	Cone Penetration Test
CWSRF	Clean Water State Revolving Fund
DDW	Division of Drinking Water
EACs	estimates and completion
EPA	Environmental Protection Agency
ESCP	Enhanced Source Control Program
EACs	estimates at completion
GMP	Guaranteed Maximum Price
GSI	GSI Water Solutions
IFC	issued for construction
IPR	Indirect Potable Reuse
KPI	Key Performance Indicator
MBMWC	Morro Bay Mutual Water Company
MBR	Membrane Bioreactor
Narrows	Eastern
NPDES	National Pollution Discharge Elimination System
NTP	notice to proceed
PA	Programmatic Agreement
PCO	Potential Change Order
PPP	Pollution Prevention Plan
Project	Water Reclamation Facility Project
PWAB	Public Works Advisory Board
RFP	request for proposal
ROW	right of way
RWQCB	Regional Water Quality Control Board
SAA	Stream Bed Alteration Agreement
SHPO	State Historic Preservation Office
SLO	San Luis Obispo
SPI	Schedule Performance Index
TM	Technical Memorandum
TSO	Time Schedule Order

TSS	Total Suspended Solids
UVAOP	Ultraviolet Advanced Oxidation Process
Vistra	Vistra Energy
WIFIA	Water Infrastructure Finance and Innovation Act
WRF	Water Reclamation Facility
WRFCAC	Water Reclamation Facility Citizens Advisory Committee
WWE	Water Works Engineers

Section 1

PROJECT OVERVIEW

1.1 General Project Status Update

All components of the Water Reclamation Facility Project (Project) are currently in progress. The general progress update and schedule information presented in this report is current as of January 29, 2021. The financial information including the spent to date and budget remaining amounts are presented as of December 31, 2020.

1.1.1 Water Reclamation Facility

1.1.1.1 Design

The design for the Water Reclamation Facility (WRF) was completed with the delivery of the Issued for Construction (IFC) drawings and specifications for the WRF on May 22, 2020.

1.1.1.2 Construction

Construction at the WRF site began on March 20, 2020. Activities to date include completion of the following items:

- Major civil site work
- Construction of the major water-bearing structures onsite (i.e., biological nutrient removal [BNR] basins and sludge holding tanks)
- Installation of the 78-inch steel pipe serving as the chlorine contact chamber
- Installation of the majority of additional yard piping and electrical ductbanks
- Installation of the slab for the Reverse Osmosis/Ultraviolet Advanced Oxidation Process (RO/UV-AOP) Building

The City and Program Manager are currently working on a new amendment (Amendment No. 5) with the design-build team that will include two (2) potential change orders (PCOs). These include changes to the wildlife exclusion barrier required by the Biological Opinion (BO) issued by the United States Fish and Wildlife Service (USFW) and changes to conduit materials throughout various WRF process areas. The net impact of Amendment No. 5 will be a credit to the City and will reduce the guaranteed maximum price (GMP).

1.1.2 Conveyance Facilities

1.1.2.1 Design

Water Works Engineers (WWE) submitted the bid set plans and specifications in May 2020 and the City advertised this component of the Project on June 15, 2020.

1.1.2.2 Construction

The City opened bids for the Conveyance Facilities component of the Project on August 14, 2020. The City received a total of five (5) bids. On November 10, 2020, the City Council awarded a contract for the construction of the Conveyance Facilities in the amount of \$31,493,675 to Anvil Builders, Inc. (Anvil).

City staff issued a notice to proceed (NTP) to Anvil on December 14, 2020 and Anvil began pre-construction activities (i.e., utility locations and tree removal) in late January 2021. Anvil plans to begin construction at Pump Station A, Pump Station B, and two (2) locations along the pipeline route in February 2021.

1.1.3 Recycled Water Facilities

1.1.3.1 Design

The City and Program Manager presented the findings of the Characterization TM to the City Council on November 10, 2020 along with the next budget authorization for the Project's hydrogeologist (GSI Water Solutions [GSI]) to cover Phase 3 of the hydrogeological work. In January 2021, GSI completed the drawings and technical specifications for the pilot injection well.

Table 1 summarizes some of the key accomplishments and critical challenges identified for the Project through January 29, 2021.

Table 2 Project Accomplishments and Challenges

Project Component	Key Accomplishments	Critical Challenges	Actions to Overcome Challenges	Likely Outcomes
General Project	Continued to support the review of the City's construction loan application by the Clean Water State Revolving Fund (CWSRF) staff (anticipated signed loan agreement in April 2021)			
	Adoption of the sewer use ordinance (SUO) by the City Council.			
	Continued development of the Report of Waste Discharge (ROWD).			
Water Reclamation Facility	Continued advancing construction on the South Bay Boulevard site (construction 32.0 percent complete as of December 31, 2020).			
	Negotiated a revision to the permanent wildlife exclusion barrier (\$469,000 credit).	Due to the recent rain event, another soil slip has occurred on the WRF site.	The City and Program Manager are working with the design-build team to determine an approach for investigation and remediation of the soil slip.	Responsibility for the cost of the investigation and remediation has not yet been determined and could result in a change order resulting in an increase to the guaranteed maximum price (GMP) and the overall Project budget.
Conveyance Facilities	Executed contracts with Cogstone Resource Management (Cogstone) and Kevin Merk Associates (KMA) for archeological/paleontological and biological monitoring, respectively.			
	Awarded a contract and issued NTP for Anvil.			
	Submitted the notification for the California Department of Fish and Wildlife (CDFW) Streambed Alteration Agreement (SAA).			
	Received approval to start construction from the California Coastal Commission.			
Recycled Water Facilities	Began pre-construction activities along the pipeline alignment (i.e., tree removal and utility location).			
	Completed the design of the pilot injection well. Met with the Division of Drinking Water (DDW) to review comments on the Draft Title 22 Engineering Report.			

1.2 Quarterly Budget Revision

The original \$126 million baseline budget was developed in June 2018 (Q4 Fiscal Year 2017/2018). At the beginning of each fiscal year, the budget is updated and used as the measure of performance for the Project during that upcoming fiscal year. The budget is then reviewed and reconciled on a quarterly basis so it can be compared to both the current fiscal year and baseline budgets. The next budget reconciliation will occur at the end of Q3 Fiscal Year 2020/2021 (March 31, 2021). A summary of the baseline, reconciled quarterly, and fiscal year budgets are summarized in Table 2. Subsequent budget reconciliations (quarterly) and fiscal year budgets (annual) will also be presented in this table for reference.

Table 3 summarizes the positions and estimates at completion (EACs) for the major elements of the Project through the end of Q2 Fiscal Year 200/2021. Major changes to the Project cost categories are as summarized below:

- General Program
 - Increase in the projected long-term budget for land acquisition.
- Water Reclamation Facility
 - Transfer of funds from contingency to the WRF budget to cover Amendment No. 4.
- Conveyance Facilities
 - Increase in the projected budget for engineering services during construction (ESDC) for WWE.
 - Increase in the projected budget for archeological mitigation.
- Recycled Water Facilities
 - Slight increase in the projected budget for hydrogeological work that needs to be performed by GSI.

Table 2 Budget Revision Summary

Project Component	Baseline (Q4 FY 17/18)	Quarterly Reconciliation (Q3 FY 18/19)	Past Fiscal Year (Q4 FY 18/19)	Quarterly Reconciliation (Q1 FY 19/20)	Quarterly Reconciliation (Q2 FY 19/20)	Quarterly Reconciliation (Q3 FY 19/20)	Current Fiscal Year (Q4 FY 19/20)	Quarterly Reconciliation (Q1 FY 20/21)	Quarterly Reconciliation (Q2 FY 20/21)
Water Reclamation Facility ⁽¹⁾	\$62,414,000	\$74,059,000	\$72,891,000	\$72,598,000	\$72,231,000	\$71,856,000	\$77,828,000	\$77,082,000	\$77,281,977
Conveyance Facilities	\$21,087,000	\$27,108,000	\$28,864,000	\$28,524,000	\$29,224,000	\$29,989,000	\$29,840,000	\$37,355,000	\$37,482,000
Recycled Water Facilities	\$8,593,000	\$5,366,000	\$5,250,000	\$5,212,000	\$5,353,000	\$5,526,000	\$5,526,000	\$5,740,000	\$5,968,000
General Program	\$24,403,000	\$11,614,000	\$11,801,000	\$11,625,000	\$11,701,000	\$12,964,000	\$13,260,000	\$14,255,000	\$14,445,000
Construction Contingency ⁽²⁾	\$9,444,000	\$6,450,000	\$7,132,000	\$7,131,000	\$7,364,000	\$10,264,000	\$4,207,000	\$4,250,000	\$3,414,023
Total	\$125,941,000	124,597,000	\$125,938,000	\$125,090,000	\$125,873,000	\$130,599,000	\$130,661,000	\$138,682,000	\$138,591,000

Notes:

(1) Costs include the design-build agreement with Filanc/Black & Veatch, Carollo, and other consultants.

(2) Breakdown of the current contingency (\$3,414,023) is as follows: WRF = \$614,023; Conveyance Facilities = \$2,500,000; and Recycled Water Facilities = \$300,000

Table 3 Estimates at Completion

Project Component	Original Estimates	Initial Contract Value	Current Contract Value	Expenditures to Date	Estimate at Completion
City and Program Management	\$24,403,000			\$6,418,429	\$13,595,000
City Costs ⁽²⁾				\$2,508,975	\$4,052,000
Program Management ⁽³⁾ (Carollo Engineers)		\$293,000	\$6,360,378	\$3,909,454	\$9,543,000
Design/Build WRF	\$62,414,000			\$24,269,179	\$75,762,000
Design/Build (Filanc/Black & Veatch)		\$67,234,512	\$75,761,822	\$24,269,179	\$75,762,000
Conveyance Facilities	\$21,087,000			\$1,919,121	\$33,646,000
Design (Water Works Engineers)		\$1,360,565	\$2,052,387	\$1,919,121	\$2,152,000
Construction				-	\$31,494,000
Recycled Water Facilities	\$8,593,000			-	\$3,575,000
Design				-	\$450,000
Construction				-	\$3,125,000
Contingency	\$9,444,000				\$3,414,000
Water Reclamation Facility					\$614,000
Conveyance Facilities					\$2,500,000
Recycled Water Facilities					\$300,000
Other Contracts⁽⁴⁾				\$6,020,345	\$8,599,000
Total	\$125,941,000			\$38,627,073	\$138,591,000

Notes:

- (1) Total expenditures and EAC are based on the budget reconciliation completed for Q2 Fiscal Year 2020/2021.
- (2) City costs include staff salaries and benefits, legal services, land acquisition, supplies and equipment, etc.
- (3) Includes total program management costs including public outreach and construction oversight/management.
- (4) Other Contracts includes previous consultants including MKN and Black & Veatch and current consultants including Far Western, ESA, Kestrel, GSI, Bartle Wells Associates, etc.

Section 2

KEY PERFORMANCE MEASURES

2.1 Performance Measures

A set of five (5) Key Performance Indicators (KPIs) were established to readily measure the progress of the Project. These KPIs represent various success factors associated with the WRF project management and delivery that were established by the Program Manager and City staff and are summarized as Table 4. The Project's performance is also illustrated graphically in Figures 1 and Figure 2.

Table 4 WRF Project Performance Measures

Performance Measure	Data	Baseline (Q4FY 19/20)	Current (Q2 FY 20/21)	Delta	Status	Ⓞ	Ⓢ	Ⓡ
1: Total Project Costs	Total Project Projected Cost at Completion versus the Baseline Budget (budget as of 09/30/20)	\$130.7 M	\$138.6 M	6.1%	Ⓢ	Estimated cost within 5% of target budget	Estimated cost > 5% above target budget	Estimated cost > 10% above target budget
1.1: WRF Costs	On Site WRF Projected Cost at Completion versus the Baseline Budget (budget as of 09/30/20)	\$79.3 M	\$77.9 M	-1.7%	Ⓞ	Estimated cost within 5% of target budget	Estimated cost > 5% above target budget	Estimated cost > 10% above target budget
1.2: Conveyance Facilities Costs	Conveyance Facilities Projected Cost at Completion versus the Baseline Budget (budget as of 06/30/20)	\$32.3 M	\$40.0 M	23.8%	Ⓡ	Estimated cost within 5% of target budget	Estimated cost > 5% above target budget	Estimated cost > 10% above target budget
1.3: Recycled Water Facilities Costs	Off Site Injection Facilities Projected Cost at Completion versus the Baseline Budget (budget as of 06/30/20)	\$5.8 M	\$6.3 M	7.6%	Ⓢ	Estimated cost within 5% of target budget	Estimated cost > 5% above target budget	Estimated cost > 10% above target budget
1.4: General Project Costs	General Project Projected Cost at Completion versus the Baseline Budget (budget as of 06/30/20)	\$13.3 M	\$14.4 M	8.9%	Ⓢ	Estimated cost within 5% of target budget	Estimated cost > 5% above target budget	Estimated cost > 10% above target budget
2: Program Manager Earned Value	Ratio of Program Manager Earned Value to Actual Invoiced Cost-to-Date (as of 09/30/20)	1.00	1.00	0.00	Ⓞ	>= 1.00	0.99 to 0.90	< 0.90
3: Schedule Performance Index ⁽¹⁾	Ratio of Planned Percent Complete to Actual Percent Complete (as of 06/30/20)	1.00	1.06	0.06	Ⓞ	>=1.00	0.99 to 0.80	<0.80
4: Conveyance Pipeline Installed	Feet of conveyance pipeline installed (thru 06/30/20)	18,500 LF	0.0 LF	0.0%	Ⓞ	<= 5%	> 5% and <=7.5%	> 7.5%
5: Compliance Date Countdown	Days Remaining to Compliance Date (as of 12/31/20)	789 days	715 days	238 days	Ⓢ	<= 365 days	364 days and 180 days	> 179 days

Section 3

PROJECT COSTS

3.1 Project Budget

The overall budget status for the Project is summarized in Table 5. The top half of the table provides a summary of total estimated Project costs, including original and current estimated costs for the entire Project. The bottom half of Table 5 shows the total amount of work currently under contract and provides a summary of total charges.

Table 5 WRF Project Overall Budget Status (thru December 2020)

Summary of Total WRF Project Cost	
Original Baseline WRF Project Budget ⁽¹⁾	\$125,941,000
Current Fiscal Year WRF Project Budget (as of 12/31/20) ⁽²⁾	\$130,661,000
Current WRF Project Budget (as of 12/31/20) ⁽³⁾	\$138,591,000
Budget Percent Change (Current versus Fiscal Year)	6.1%
Total Expenditures for December 2020	\$2,195,000
Total Expenditures to Date (thru 12/31/20 invoices)	\$38,627,000
Percent of Current WRF Project Budget Expended	27.9%
Summary of Contracted Work	
Total Contracted Amount	\$121,307,231
Percent of Current WRF Project Budget Contracted	87.5%
Total Contracted Amount Expended	\$34,963,000
Percent of Contracted Amount Expended	28.8%
Remaining WRF Project Contracted Amount	\$86,344,000

Notes:

- (1) Developed in June 2018 as the basis of the approved rate surcharge that took effect in July 2019.
- (2) The budget for the Project is reviewed on an annual basis at the end of each fiscal year (June 30th) and is used as the basis of performance for the Project for the upcoming fiscal year.
- (3) The Project budget is reconciled on a quarterly basis and compared to the current fiscal year budget (i.e., September 30th, December 31st, and March 31st)

3.2 Project Cash Flow

Figure 1 presents the projected and actual expenditures for the Project through December 2020 compared to the Fiscal Year 2020/2021 budget developed at the end of Q4 Fiscal Year 2019/2020. The line graph shows the cumulative values for the Project and the bars show the discrete monthly values. Actual and budgeted expenditures from 2013 to the end of Fiscal Year 2018/2019 have been combined to improve readability. Milestones have been added to the cumulative fiscal year budget and cumulative forecasted expenditures to show changes in the Project schedule that have occurred between development of the fiscal year budget from June 2020 and the current, reconciled budget developed at the end of December 2020. The milestone corresponds to the substantial completion of the WRF, which coincides with the City

being in compliance with the Time Schedule Order (TSO) issued by the Regional Water Quality Control Board (RWQCB) in June 2018.

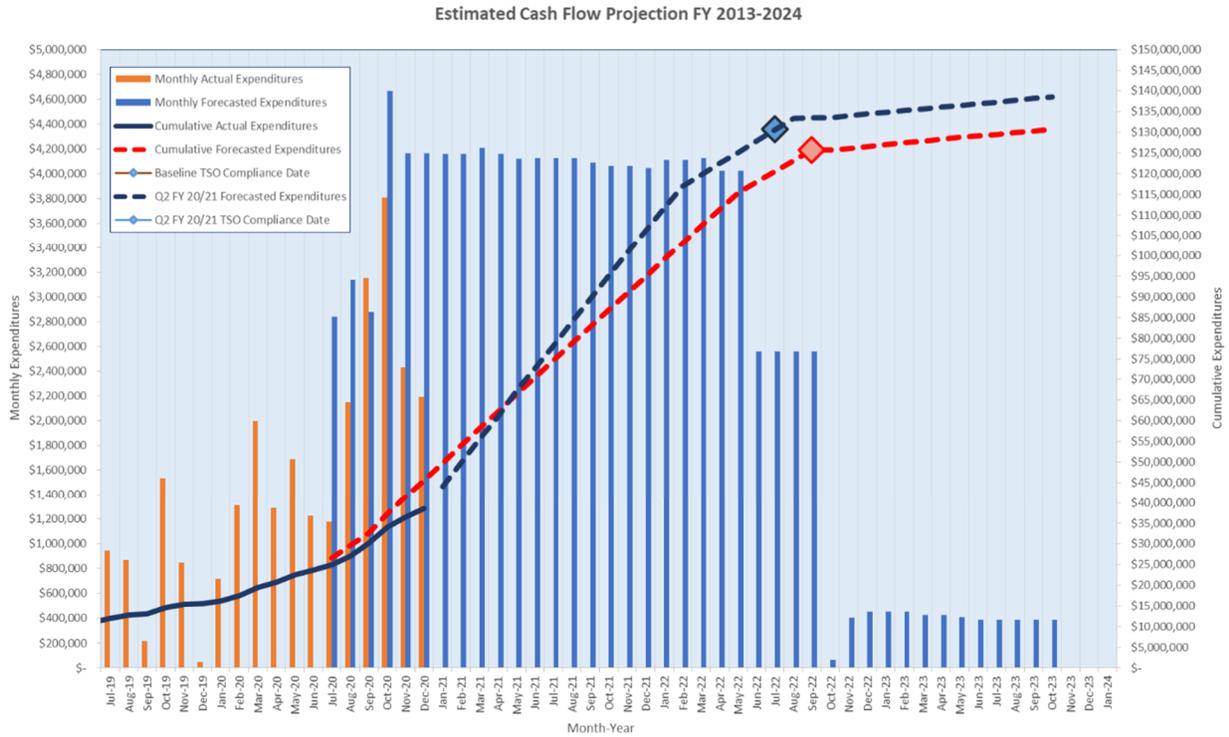


Figure 1 Project Cash Flow Projections and Actual Expenditures

A breakdown of the current Q2 Fiscal Year 2020/2021 budget by fiscal year is included in Table 6.

Table 6 WRF Project Cost Fiscal Year Projections

Project	Actual Expenditures to Date	FY 20/21	FY 21/22	FY 22/23	FY 23/24	Total Project
WRF	\$24,269,179	\$16,042,813	\$31,715,194	\$5,254,325	\$-	\$77,282,000
Conveyance Facilities	\$1,919,121	\$15,139,745	\$20,423,467	\$-	\$-	\$37,482,000
Recycled Water Facilities	\$479,223	\$1,052,168	\$420,101	\$2,721,667	\$1,295,000	\$5,968,000
General Project	\$11,959,551	\$672,268	\$757,519	\$744,894	\$310,372	\$14,445,000
Contingency	\$-	\$1,255,636	\$1,796,985	\$261,402	\$100,000	\$3,414,000
Total	\$38,627,074	\$34,162,629	\$55,113,266	\$8,982,287	\$1,705,372	\$138,591,000

Notes:

(1) Cost includes the total anticipated cost for each element of the Project.

3.3 Project Cost Summary

Table 7 summarizes the cost-to-date and contracted amounts for each of the elements of the Project. This table also provides the current cost estimate for each project. Detailed information on the individual elements of the Project is provided in Section 7 of this Report.

Table 7 WRF Project Cost Summary (through December 2020)

Project	Actual Expenditures to Date	Total Contracted Cost	Contract Expended to Date (%)	Total Project Cost (Est.) ⁽¹⁾	Cost Expended to Date (%)
General PM	\$8,115,000	\$10,849,000	74.8%	\$14,445,000	56.2%
WRF	\$24,269,000	\$75,762,000	32.0%	\$77,896,000	31.2%
Conveyance Facilities	\$1,919,000	\$33,546,000	5.7%	\$39,982,000	4.8%
RW Facilities	\$661,000	\$1,151,000	57.4%	\$6,268,000	10.5%
Total	34,964,000	\$121,308,000	28.8%	\$138,591,000	25.2%

Notes:

- (1) Cost includes the total anticipated cost for each element of the Project.
 (2) Actual total expenditures are equal to \$38,627,000 (Table 6), but includes \$3,663,000 of uncontracted costs including City costs (i.e., labor, expenses, etc.)

3.4 Detailed Project Costs

The following tables show the detailed costs to date for active contracts for each element of the Project.

Table 8 General Project Activities Cost Summary (through December 2020)

Consultant / Contractor	Actual Expenditures to Date	Total Contracted Cost	Contract Expended to Date (%)
ESA	\$412,080	\$412,320	99.9%
Far Western	\$275,944	\$282,014	97.8%
Bartle Wells Associates	\$65,580	\$100,800	65.1%
JoAnn Head Land Surveying	\$97,693	\$102,644	95.2%
JSP Automation	\$43,450	\$63,500	68.4%
Carollo Engineers, Inc. ⁽¹⁾	\$3,909,454	\$6,360,378	61.5%
Total	\$4,804,201	\$7,321,656⁽²⁾	65.6%

Notes:

- (1) Total estimate at completion for Program Management/Construction Management is projected at \$9.5 million (see Table 3).
 (2) Table only includes contracts that are currently active. The total contracted amount for General Project is \$10,848,591 and includes consultants including MKN, etc.

Table 9 WRF Cost Summary (through December 2020)

Consultant / Contractor	Actual Expenditures to Date	Total Contracted Cost	Contract Expended to Date (%)
Overland Contracting	\$24,269,179	\$75,761,822	32.0%
Total	\$24,269,179	\$75,761,822	32.0%

Notes:

(1) Cost includes final value for Amendment No. 1, Amendment No. 2, Amendment No. 3, and Amendment No. 4 of \$1,636,060, \$63,937, and \$5,992,217, respectively and the original contract value of \$67,234,512.

Table 10 Conveyance Facilities Cost Summary (through September 2020)

Consultant / Contractor	Actual Expenditures to Date	Total Contracted Cost	Contract Expended to Date (%)
Water Works Engineers (WWE)	\$1,919,121	\$2,052,387	93.5%
Total	\$1,919,121	\$2,052,387	93.5%

Table 11 Recycled Water Facilities Cost Summary (through September 2020)

Consultant / Contractor	Actual Expenditures to Date	Total Contracted Cost	Contract Expended to Date (%)
GSI	\$548,975	\$1,038,947	52.8%
Total	\$548,975	\$1,038,947	52.8%

Notes:

(1) Table only includes contracts that are currently active. The total contracted amount for Recycled Water is \$621,000 and includes consultants including V&A and Middle Earth.

3.5 Change Orders

In May 2019, City staff and the Program Manager presented seventeen (17) PCOs with a total value of \$1.9 million for the WRF to the Water Reclamation Facility Citizens Advisory Committee (WRFCAC) and the City Council. The City Council approved these PCOs and authorized City staff to update the design-build team's contract and associated guaranteed maximum price (GMP). Since that time, the City and Program Manager have worked with the design-build team to value engineer Change Order No. 10 and reduce the cost by more than \$200,000. The City therefore amended the value for Amendment No. 1 to \$1,636,060 that was executed by the City in January 2020.

During Q3 FY 2019/2020 the City Manager authorized PCO No. 65, which was required to bring the design-build agreement in compliance with the appropriate prevailing wage rates (i.e., Davis-Bacon) required by the WIFIA and CSWRF programs.

In May 2020, City staff and the Program Manager presented an additional twenty six (26) PCOs to the PWAB and the City Council with a total cost of \$5,992,217. These PCOs were also approved by City Council.

In November 2020, City staff and the Program Manager presented an eleven (11) PCOs with a total value of \$835,097 for the WRF to the City Council. These PCOs were also approved by City Council.

The fifty five (55) approved change orders are summarized in Tables 12, 13, 14, and 15.

Table 12 Summary of Approved Change Orders (Amendment No. 1)

Contract	Change Order No.	Description	Value
WRF	01	New Sodium Hypochlorite Feed for Plant Water	\$78,576
WRF	02	Change Architecture of Operations Building	\$(21,623)
WRF	03	Headworks Odor Control	\$18,422
WRF	04	Remove Canopy and Monorail at membrane bioreactor (MBR)	\$(185,434)
WRF	05	Consolidate Chemical Facilities	\$218,978
WRF	06	Modify Chemical Piping	\$(15,856)
WRF	07	Remove Solids Dumpster Lid	\$14,543
WRF	08	Add SAFE Equalization Tank	\$504,116
WRF	09	Instrumentation and Control Changes	\$75,266
WRF	10	Revise Maintenance Building Layout and Size	\$516,583
WRF	11	Influent Piping and Metering	\$411,766
WRF	12	Install Outdoor-Rated Positive Displacement Blowers at BNR Facility	\$(58,210)
WRF	13	Remove Bypass of Coarse Screens	\$(37,137)
WRF	14	SAFE Diversion Box Additions	\$58,304
WRF	15	Size Dewatering as a Building in the Future	\$30,983
WRF	16	Stairs for the Coarse Screens and Grit Basins (total of 4)	\$52,870
WRF	17	Indirect Potable Reuse (IPR) Product Water Tank Bypass	\$(26,087)
Total			\$1,636,060

Table 13 Summary of Approved Change Orders (Amendment No. 2)

Contract	Change Order No.	Description	Value
WRF	65	Davis-Bacon Wage Increases	\$63,937
Total			\$63,937

Table 14 Summary of Approved Change Orders (Amendment No. 3)

Contract	Change Order No.	Description	Value
WRF	16	Modify Outfall Pump Station	\$367,632
WRF	19	Reduce Size of the Product Water Tank	\$(129,681)
WRF	32	Sulfuric Acid System	\$315,652
WRF	37	PLC/SCADA Software Uniformity (MBR, RO, and Headworks Only)	\$201,577
WRF	39	notice to proceed (NTP) Delay	\$1,220,532
WRF	40	Headworks Valve Automation	\$249,946
WRF	41	Perimeter Barbed Wire Fence	\$79,935
WRF	42	UV/AOP System Modifications	\$(33,481)
WRF	44	Tank Access Improvements	\$210,327
WRF	45	Maintenance Ceiling Revisions and Automated Roll-Up Door	\$21,009
WRF	46	Curbed Washdown Areas	\$76,250
WRF	47	Changes to Furnishings and Residential Equipment	\$85,194
WRF	50	Revisions to Water/Sewer Supply Storage Sheds	\$13,142
WRF	52	Analyzer Relocation and Enclosures	\$76,555
WRF	55	Notice of Dispute - PG&E Temporary Power	\$13,163
WRF	56	Impacts of Water Quality Changes	\$282,420
WRF	57	Soil Lateral Earth Pressure	\$116,329
WRF	58	Permanent Exclusion Fencing	\$855,991
WRF	59	Increased Escalation Costs	\$1,232,677
WRF	61	PCO Design Impacts	\$158,172
WRF	62	Conduit Alternative Design	\$(268,400)
WRF	64	Reduce Performance Period	\$(35,450)
WRF	66	Caltrans Intersection Improvements	\$(21,893)
WRF	67	BNR System Modifications	\$742,405
WRF	68	SAFE Equalization Settle Tank Drain Piping	\$62,215
WRF	69	Third Party Inspection and Testing	\$100,000
Total			\$5,992,217

Table 15 Summary of Approved Change Orders (Amendment No. 4)

Contract	Change Order No.	Description	Value
WRF	30	Match Sludge Blowers to MBR Scour Blowers	\$17,426
WRF	71	CDFW Site Access Restrictions	\$254,443
WRF	72	Owner Trailer Utility Hook Ups	\$19,593
WRF	73	Man Gates in Perimeter Fence	\$27,031
WRF	74	Parking Canopy Electrical Receptacles	\$42,346
WRF	75	Security Window at Admin Building	\$11,079
WRF	76	Additional Sodium Bisulfite Pump	\$58,243
WRF	78	Changed Condition - Soil Slip	\$280,013
WRF	79	Modify Water and Collection System Supply Shed	\$10,847
WRF	82	SCADA Uniformity	\$108,887
WRF	86	Water Shut Off Valve in Theresa Road	\$5,189
Total			\$835,097

3.6 Reimbursement from Funding Agencies

In 2017, the City was awarded a \$10.3 million planning loan from the Clean Water State Revolving Fund (CWSRF) program. To date, the City has made three reimbursement requests for the planning loan, which is anticipated to fully exhaust the entire loan amount. In February 2020, the City executed a \$61.7 loan with the Environmental Protection Agency's (EPA's) Water Infrastructure and Innovation Act (WIFIA) program. To date, a total of nine (9) reimbursement requests have been made. A summary of these requests is presented in Table 16.

Table 16 Summary of Reimbursement Requests

Agency	Description	Type	Number	Date	Requested Amount	Approved Amount
State Water Board	CWSRF Planning Loan	Loan	01	December 2018	\$289,595	\$217,441
State Water Board	CWSRF Planning Loan	Loan	02	November 2019	\$6,431,295	\$5,312,748
State Water Board	CWSRF Planning Loan	Loan	03	October 2020 ⁽¹⁾	\$4,783,797	\$-
EPA	WIFIA	Loan	01	May 2020	\$1,100,944	\$1,100,944
EPA	WIFIA	Loan	02	June 2020	\$61,014	\$61,014
EPA	WIFIA	Loan	03	June 2020	\$3,489,409	\$3,489,409
EPA	WIFIA	Loan	04	July 2020	\$2,461,121	\$2,461,121
EPA	WIFIA	Loan	05	August 2020	\$161,636	\$161,636
EPA	WIFIA	Loan	06	October 2020	\$1,635,157	\$1,635,157
EPA	WIFIA	Loan	07	November 2020	\$3,008,623	\$3,008,623
EPA	WIFIA	Loan	08	December 2020	\$3,671,550	\$3,671,550
EPA	WIFIA	Loan	09	January 2020	\$5,554,511	\$5,554,511
Total					\$32,648,654	\$26,674,156

Notes:

(1) Reimbursement No. 3 for the SRF Planning Loan was originally submitted in December 2019 and was resubmitted in October 2020.

Section 4

PROJECT SCHEDULE

A summary of the Project schedule is presented in Figure 2. The light blue bars for each major task represent the planned progress based on the baseline schedule. The dark blue bars represent the current actual progress through December 2020. For each major line item, the schedule performance index (SPI) has been provided as well as an overall SPI for the entire Project. The SPI is a ratio of the planned percent complete versus the current actual percent complete. A SPI of greater than 1.00 indicates that the Project is on or ahead of schedule and a SPI of less than 1.00 indicates the Project is running behind the planned schedule.

4.1 Project Milestones

In June 2018, the City received a TSO from the RWQCB. The TSO requires the City to comply with a time schedule that will, within five years of adoption, allow the City to achieve full compliance with biochemical oxygen demand (BOD) and total suspended solids (TSS) final effluent limitations established in Order No. R3-2017-0050. In addition to the final compliance date, a number of intermediate milestones are provided in Table 3 (Compliance Schedule) of the TSO. Presented in Table 17 are the milestones in the TSO.

Table 17 Time Schedule Order Milestone Summary

Required Actions	Compliance Due Date	Planned Compliance Date	Actual Compliance Date
Release of Public Draft EIR	March 30, 2018	-	March 30, 2018
Release of Updated Rate Study	June 30, 2018	-	July 05, 2018
Proposition 218 Hearing	August 30, 2018	-	September 11, 2018
Certification of Final EIR	June 30, 2018	-	August 14, 2018
Award of Contract for WRF	September 30, 2018	-	October 23, 2018
Develop, Implement, and Submit Pollution Prevention Plan (PPP) for BOD and TSS	December 01, 2018	TBD ⁽¹⁾	-
Award of Contract for Construction of Conveyance Facilities	November 30, 2019	-	November 10, 2020
Completion of WRF Improvements with Completion Report	December 30, 2022	July 05, 2022	-
Full compliance with final effluent limitations	February 29, 2023	July 05, 2022	-

Notes:

(1) The City and Program Manager have noted this requirement in the previous quarterly progress reports sent to the RWQCB (as required by the TSO). The City has requested that the Enhanced Source Control Program (EHSP) required as part of the Title 22 Engineer's Report be considered acceptable for this requirement in lieu of the PPP identified in the TSO.

An expanded milestone schedule has also been developed for outstanding Project activities.

Table 18 Expanded Milestone Schedule

Milestone	Baseline Schedule due Date	Planned Completion Date
<u>General Project</u>		
Compliance with the TSO ⁽¹⁾	November 11, 2021	July 05, 2022
<u>Water Reclamation Facility</u>		
Begin Construction	August 08, 2019	March 20, 2020 (Actual)
Deliver 90 Percent Design	October 24, 2019	March 31, 2020 (Actual)
Substantial Completion	November 11, 2021	July 05, 2022
Final Completion	June 09, 2022	August 30, 2022
<u>Conveyance Facilities</u>		
Deliver 90 Percent Design	October 15, 2019	February 10, 2020 (Actual)
Deliver 100 Percent Design	December 17, 2019	June 15, 2020 (Actual)
Bid Advertisement	February 21, 2020	June 16, 2020 (Actual)
Award Construction Contract	May 08, 2020	November 10, 2020 (Actual)
Substantial Completion	September 17, 2021	January 08, 2022
Final Completion	November 19, 2021	February 22, 2022
<u>Recycled Water Facilities</u>		
Select Preferred Injection Area	May 28, 2019	June 17, 2020 (Actual)
Deliver 30 Percent Design	August 04, 2020	December 22, 2021
Deliver 60 Percent Design	November 10, 2020	March 30, 2022
Deliver 90 Percent Design	February 16, 2021	June 15, 2022
Deliver 100 Percent Design	April 27, 2021	September 14, 2022
Award Construction Contract	July 21, 2021	December 07, 2022
Substantial Completion	April 21, 2022	November 11, 2023
Final Completion	June 21, 2022	December 06, 2023

Notes:

(1) The TSO requires compliance with full secondary treatment by February 28, 2023.

Section 5

DESIGN AND PROCUREMENT

5.1 Design Status

No new design contracts for the Project were executed in Q2 Fiscal Year 2020/2021. A summary of the existing design contracts is included in Table 19 below.

Table 19 Procurement Status (through December 2020)

Project Name	Current Contract Amount	Amount Expended	30%	60%	90%	100%	Final
WRF	\$75,761,822	\$24,269,179	✓	✓	✓	✓	NA
Conveyance Facilities	\$2,052,387	\$1,919,121	✓	✓	✓	✓	✓
Recycled Water Facilities	\$0	\$0					

5.2 Procurement

No design or design-build contract procurements were performed in Q2 FY 2020/2021. Table 20 presents a summary of the procurement activity for the Project.

Table 20 Procurement Status (through December 2020)

Project Name	Circulate Request for Proposals	Proposal Opening Date	Council Award Date	Notice to Proceed Date	Consultant
WRF	January 24, 2018	May 8, 2018	October 23, 2018	November 01, 2018	Overland Contracting (Filanc-Black & Veatch)
Conveyance Facilities	January 31, 2017	March 8, 2017	November 14, 2017	November 15, 2017	Water Works Engineers
Recycled Water Facilities	Design Engineer to be Selected in 2021				

Section 6

CONSTRUCTION STATUS

6.1 Construction Summary

During Q2 Fiscal Year 2020/2021, construction continued for the WRF. Table 21 presents a summary of project construction progress and costs through December 2020.

Table 21 Project Construction Costs

Project Name	Amount Expended	Initial Contract Amount	Current Contract Amount	% Change in Contract Amount
WRF	\$24,269,179	\$67,234,512	\$75,761,822	12.7
Conveyance Facilities	\$-	\$31,493,675	\$31,493,675	0.0
Recycled Water Facilities	\$-	\$-	\$-	0.0
Construction Total	\$24,269,179	\$98,728,187	\$107,255,497	8.6

6.2 Upcoming Traffic Control

6.2.1 Planned Impacted Areas

Construction activities for the Conveyance Facilities component of the Project will begin in 2021 in several work zones. Starting in late February 2021, the following areas will be impacted for duration of Q3 Fiscal Year 2020/2021:

- Quintana Boulevard from La Loma Avenue to South Bay Boulevard
- South Bay Boulevard from Quintana Avenue to the entrance of the WRF
- Quintana from Main Street to Morro Bay Boulevard

6.2.2 Hours of Planned Lane/Road Closures

Based on Anvil’s baseline schedule, construction is slated to begin on the section of Quintana Boulevard between La Loma Avenue and South Bay Boulevard in February 2021. This segment of Quintana Boulevard will be completely closed to through traffic 24 hours per day with no pedestrian access between early February 2021 and the middle of April 2021. Hard road closures will be established at La Loma Avenue and north of the entrance to Benedict-Retty Mortuary and Crematorium. A soft road closure will be established at South Bay Boulevard and allow local traffic only to the church, mortuary, Black Hills Villas, and Blue Heron Terrace Mobile Home Park. These residences and businesses will only be accessible from South Bay Boulevard during the closure.

The community is encouraged to obtain additional information on current road closures/conditions from the WRF website (www.morrobaywrf.com) or by calling the Project hotline at 877-MORROBAYH2O.

6.3 Construction Safety

The Project safety goal is zero reportable incidents. There has been a total of zero reported incidents through December 31, 2020.

Section 7

OTHER PROGRAM ACTIVITIES

7.1 Public Outreach

As the City prepares for construction of the Conveyance Facilities component of the Project, the Program Manager has been engaged in a number of public outreach activities including the following:

- Updated the WRF website with key pipeline construction information
- Developed a press release that will be added to the City website under “Hot Topics”
- Developed an e-blast that will be sent to those members of the community who have signed up for information on the WRF website
- Placed door hangers (English and Spanish) on immediately impacted residents and businesses in the area of La Loma Avenue and Quintana Avenue
- Prepared a public service announcement (PSA) that was shared with local media
- Mailed letters to around 1,000 residences/businesses, that are near the overall construction path of the pipeline, alerting them to work beginning and how to get more information
- Worked with the Morro Bay Chamber of Commerce to connect the Project team to the local business community

Additional near-term public outreach activities include:

- Planning a business forum for the middle of February 2021 that will be hosted by the Program Manager and will serve as a kick-off event
- Planning monthly “office hours” for businesses directly impacted by the pipeline construction
- Creating programs to help support businesses (i.e., signage, etc.)

7.2 Permitting Activities

Permit compliance is an important aspect of the Project. The current permitting activities include:

- Regional Water Quality Control Board
 - In order to obtain a National Pollution Discharge Elimination System (NPDES), the City must submit a ROWD to the RWQCB. The Program Manager began development of the Draft ROWD in January 2021 and is scheduled to deliver the Final Draft in May 2021.
- Division of Drinking Water:
 - The Title 22 Engineering Report is required by DDW before the City can receive a potable reuse permit. The Program Manager delivered an initial Draft of the Title 22 Engineering Report to the City for review in June 2020. The revised draft, including comments from City staff, was submitted to DDW in July 2020. During Q3 Fiscal

Year 2020/2021, the City and Program Manager have received comments from DDW and has had several meetings to review their comments.

- The City is working with DDW to obtain a variance from their typical pipeline separation requirements due to the width of the trench for the Conveyance Facilities pipelines and the limited right of way (ROW) for much of the alignment. The City has been coordinating with DDW on this issue since early 2019 and submitted a formal application to DDW in August 2020. Since that time, the City has had a meeting to review the information provided, and has provided supplemental information to aid DDW's review. The City anticipates final concurrence with DDW in February 2021.
- Caltrans:
 - The City obtained the encroachment permit from Caltrans for construction of the Conveyance Facilities pipelines in August 2020.
- California Department of Fish and Wildlife:
 - The City must have a SAA from the CDFW before work can begin along certain segments on the bike path for the Conveyance Facilities component of the Project. The City submitted the revised notification in January 2020 and plans to obtain the SAA in March 2021.
- State Historic Preservation Office:
 - The Programmatic Agreement (PA) negotiated with the SHPO requires that a mitigation and monitoring plan be developed for each element of the project (i.e., WRF, pipelines, and injection wells). The City submitted the mitigation and monitoring plan to EPA for distribution to SHPO in October 2020. The City plans to obtain an approval from SHPO for ground disturbing activities in February 2021.

7.3 Funding Status

- Continued to support CWSRF's technical, legal, and financial reviews. The City anticipates signing a loan agreement with CWSRF in spring 2021.

7.4 City Operations Activity

The current City Operations activities include:

- Significant City Operations activities are not anticipated until start-up of the WRF begins in early 2022.

Section 8

PROJECT DETAILS

8.1 Water Reclamation Facility

8.1.1 Design/Build

In October 2018, the City executed a contract with Overland Contracting consisting of a joint venture of Filanc and Black & Veatch (i.e., design-build team) for design and construction of the WRF located at the South Bay Boulevard site. The WRF will be delivered using the design-build process.

8.1.2 Project Scope

The scope of this element of the Project includes a preliminary, secondary, and advanced treatment facilities. The secondary treatment processes will consist of a MBR and have the ability to exceed the anticipated discharge requirements for the City's new NPDES permit. The advanced treatment facilities include RO and UV-AOP. Purified water from the advanced treatment facilities will be injected into the Lower Morro Groundwater Basin.

8.1.3 Current Progress

The design-build team has continued to progress the construction of the WRF and is on track to reach substantial completion in July 2022.

8.1.4 Project Challenges

The City has been working with the design-build team over the last several months on the next amendment to their agreement (i.e., Amendment No. 5) that will result in a credit to the City and reduction to the GMP.

Table 22 WRF Performance Measures

Performance Measures	Target	Current	Status
Construction Cost ^{(1),(2)}	\$67.2M	\$75.8M	●
Construction Contingency ^{(3),(4)}	\$9.2M	\$0.6M	●

Notes:

- (1) Project budget and current contract amount (≤5% over target = Green, between 5% and 10% over target = Yellow, >10% over target = Red).
- (2) The GMP includes costs for both design and construction of the WRF.
- (3) Project budget and current amount (≤50% of target = Green, between 0% and 50% of target = Yellow, ≤0% of target = Red).
- (4) The Program Manager initially allocated \$6.2 million for contingency for the WRF component of the project. During Q3 Fiscal Year 2019/2020, and additional \$2.9 million in contingency was added to the budget to cover Amendment No. 3. With execution of Amendment No. 1, 2, 3, and 4 \$8.5 million has been moved from contingency to the GMP leaving \$0.6 million in contingency.

Table 23 WRF Construction Summary

Schedule		
Request for Bid / Bid Advertisement	January 24, 2018	
Bid Opening Date	May 08, 2018	
Contract Award / Council Award Date	October 23, 2018	
Notice to Proceed (Design)	November 05, 2018	
Notice to Proceed (Construction)	March 20, 2020	
Original Final Completion Date	August 23, 2021	
Original Duration (Non-Working Days)	886	
Days Changed by Change Order	8	
Actual Final Completion Date (including Non-Working Days)	August 31, 2022	
Schedule Percent Complete	32.0% (286 days / 894 days)	
Budget		
Engineer's Estimate (Construction Cost + 10% Construction Contingency)	\$73,475,845	
Award Amount (including Design Cost)	\$67,234,512	
Change Order Total	\$8,527,310	
Current Contract Value	\$75,761,822	
Percent Change	12.7%	
Work Completed		
Actual Cost -to-Date	\$24,269,179	
Percent Complete (Percent Expended)	32.0%	
Construction Oversight Statistics		
	PCOs	COs
Total Received	96	N/A
Total Approved	N/A	55 ⁽¹⁾
Total Pending	9	2 ⁽²⁾
Average Turnaround (calendar days)	N/A	N/A

Acronym List:

PCO – Proposed Change Order; CO – Change Order

Notes:

- (1) 55 PCOs have been approved and are reflected in Amendment No. 1, 2, 3, and 4 to the design-build agreement.

(2) 2 PCOs will be brought to City Council on November 17, 2020 for review and approval as Amendment No. 4.

8.2 Conveyance Facilities

8.2.1 Designer

In November 2017, the City executed a contract with WWE for design and engineering support for the facilities necessary to connect the existing WWTP and the new WRF.

8.2.2 Contractor

The City awarded a contract to Anvil for construction of the Conveyance Facilities component of the Project on November 10, 2020. A construction NTP was issued on December 14, 2020 and Anvil will begin construction in the middle of February 2021.

8.2.3 Project Scope

The Conveyance Facilities include the design of approximately 3.5 miles of pipelines and two (2) lift stations. The pipelines include two raw wastewater force mains, a wet weather/brine discharge force main, and a potable reuse pipeline to the west injection area.

8.2.4 Current Progress

Anvil has begun pre-construction activities and will begin construction in the middle of February 2021.

8.2.5 Upcoming Activities

The City will begin construction in the middle of February 2021. Anvil intends to start the following activities in February 2021:

- Installation of pipelines in Quintana Avenue between La Loma Avenue and South Bay Boulevard
- Demolition of the existing maintenance building at the City's existing corporation yard to facilitate construction of Pump Station A
- Construction of Pump Station A
- Construction of Pump Station B

8.2.6 Project Challenges

The City and Program Manager are focused on keeping the community informed of construction activities and will continue to use print media and the WRF website to present the most up to date information. As construction begins on the first segment along Quintana Boulevard, the City, Program Manager, and Anvil will undoubtedly learn how to improve the process for future segments of pipeline construction. The Project team is committed to implementing these lessons learned with the goal of minimizing impacts to the City's residents, businesses, and visitors.

Table 24 Conveyance Facilities Performance Measures

Performance Measures	Target	Current	Status
Construction Cost ⁽¹⁾	\$24.2M	\$31.5M ⁽³⁾	
Construction Contingency ⁽²⁾	\$2.5M	\$0.0M	
Number of Feet of Pipelines Constructed ⁽²⁾	18,500 LF	0 LF	
Number of Days of Full Road Closures ⁽¹⁾	0 Days	0 Days	
Number of Hours of Night Work	0 Hours	0 Hours	

Notes:

- (1) Project budget and current contract amount ($\leq 5\%$ over target = Green, between 5% and 10% over target = Yellow, $> 10\%$ over target = Red).
- (2) Project budget and current amount ($\leq 50\%$ of target = Green, between 0% and 50% of target = Yellow, $\leq 0\%$ of target = Red).
- (3) The City will be bringing a recommendation to award the construction of the pipelines and pump stations to City Council on November 10, 2020.

Table 25 Conveyance Facilities Summary

Schedule	
Request for Bid / Bid Advertisement	June 15, 2020
Bid Opening Date	August 14, 2020
Contract Award / Council Award Date	November 10, 2020
Notice to Proceed for Construction	December 14, 2020
Original Final Completion Date	NA
Original Duration (Non-Working Days)	435
Days Changed by Change Order	0
Actual Final Completion Date (including Non-Working Days)	NA
Schedule Percent Complete	0%
Budget	
Engineer's Estimate (Construction Cost + 10% Construction Contingency)	\$26,657,000
Award Amount	\$31,493,675
Change Order Total	\$0
Current Contract Value	\$31,493,675
Percent Change	0%
Work Completed	
Actual Cost -to-Date	\$0
Percent Complete (Percent Expended)	0%
Length of Pipe Installed (actual to date / planned total)	0 LF / 18,500 LF

Construction Management Statistics				
	RFIs	Submittals	PCOs	COs
Total Received	5	40	0	0
Total Responded To	2	29	0	0
Total Pending	3	11	0	0
Average Turnaround (calendar days)	NA	NA	N/A	N/A

Notes:

Acronym List:

RFI – Request for Information; PCO – Proposed Change Order; CO – Change Order

8.3 Recycled Water Facilities

8.3.1 Designer

Procurement activities for the final design of the Recycled Water Facilities have not yet been started. The Program Manager also anticipates beginning preliminary design in early 2021 along with the pilot injection testing. Phase 1 and Phase 2 of the hydrogeological work has been completed by GSI and work on Phase 3 (i.e., pilot injection testing) will be completed in May 2021.

8.3.2 Contractor

This element of the Project is being delivered via a conventional design-bid-build procurement process. The Recycled Water Facilities will begin construction in late 2022.

8.3.3 Project Scope

Since the potable reuse pipeline from the WRF to the selected injection site was moved into WWE's scope for design of the Conveyance Facilities, this element of the Project consists primarily of full-scale injection wells at the west injection site.

8.3.4 Current Progress

GSI has completed Phase 1 and 2 of the hydrogeological work, which has culminated in the selection of the west injection area and final siting of the injection wells.

8.3.5 Upcoming Activities

The next phase of hydrogeological work is pilot injection testing, which consists of the following elements:

- Design of the pilot injection well (January 2021)
- Permitting for installation of the pilot injection well (March 2021)
- Construction of the pilot injection well (March 2021)
- Conducting pilot testing (April to May 2021)

8.3.6 Project Challenges

Hydrogeological work is proceeding, and since the City has received pre-judgement possession of the land where the injection wells will be located, this element of the Project is not currently experiencing major challenges.

Table 26 Recycled Water Facilities Performance Measures

Performance Measures	Target	Current	Status
Construction Cost ⁽¹⁾	\$0.0M	\$0.0M	
Construction Contingency ⁽²⁾	\$0.3M	\$0.0M	

Notes:

- (1) Project budget and current contract amount (≤5% over target = Green, between 5% and 10% over target = Yellow, >10% over target = Red).
- (2) Project budget and current amount (≤50% of target = Green, between 0% and 50% of target = Yellow, ≤0% of target = Red).

Table 27 Recycled Water Facilities Summary

Schedule				
Selection of the Injection Site	NA			
Request for Bid / Bid Advertisement	NA			
Bid Opening Date	NA			
Contract Award / Council Award Date	NA			
Notice to Proceed for Construction	NA			
Original Final Completion Date	NA			
Original Duration (Non-Working Days)	NA			
Days Changed by Change Order	0			
Actual Final Completion Date (including Non-Working Days)	NA			
Schedule Percent Complete	0%			
Budget				
Engineer's Estimate (Construction Cost + 10% Construction Contingency)	\$3,300,000			
Award Amount	\$0			
Change Order Total	\$0			
Current Contract Value	\$0			
Percent Change	0%			
Work Completed				
Actual Cost -to-Date	\$0			
Percent Complete (Percent Expended)	0%			
Work Completed				
	RFIs	Submittals	PCOs	COs
Total Received	0	0	0	0
Total Responded To	0	0	0	0
Total Pending	0	0	0	0
Average Turnaround (calendar days)	NA	NA	N/A	N/A

Acronym List:

RFI – Request for Information; PCO – Proposed Change Order; CO – Change Order

Morro Bay WRF Project
Program Schedule

ID	WBS	Task Name	Duration	Scheduled Start	Scheduled Finish	Actual Start	Actual Finish	% Complete	Q1 20/21 Baseline Start	Q1 20/21 Baseline Finish	2014												2015												2016														
											O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D
0	0	Morro Bay WRF Project	2624 days	Mon 11/18/13	Wed 12/6/23	Mon 11/18/13	NA	76%	Mon 11/18/13	Wed 11/15/23																																							
1	1	Program Planning	1575 days	Tue 12/10/13	Fri 12/20/19	Tue 12/10/13	Fri 12/20/19	100%	Tue 12/10/13	Fri 12/20/19																																							
111	2	Project Controls	1448 days	Tue 5/1/18	Wed 11/15/23	Tue 5/1/18	NA	49%	Tue 5/1/18	Wed 11/15/23																																							
112	3	Hydrogeological Support	860 days	Tue 9/25/18	Mon 1/10/22	Tue 9/25/18	NA	62%	Tue 9/25/18	Mon 1/10/22																																							
113	3.1	GSI Phase 1 - Groundwater Modeling	100 days	Tue 10/23/18	Mon 3/11/19	Tue 10/23/18	Mon 3/11/19	100%	Tue 10/23/18	Mon 3/11/19																																							
114	3.1.1	Kick-Off Meeting	0 days	Wed 12/5/18	Wed 12/5/18	Wed 12/5/18	Wed 12/5/18	100%	Wed 12/5/18	Wed 12/5/18																																							
115	3.1.2	GSI Task 1 - Groundwater Modeling	5 mons	Tue 10/23/18	Mon 3/11/19	Tue 10/23/18	Mon 3/11/19	100%	Tue 10/23/18	Mon 3/11/19																																							
116	3.2	GSI Phase 2 - Characterize and Select Preferred Project Area	860 days	Tue 9/25/18	Mon 1/10/22	Tue 9/25/18	NA	76%	Wed 12/5/18	Wed 6/17/20																																							
117	3.2.1	GSI Task 1A - Prepare Test Well Design and Permitting	4 mons	Wed 12/5/18	Tue 3/26/19	Wed 12/5/18	Tue 3/26/19	100%	Wed 12/5/18	Tue 3/26/19																																							
118	3.2.2	GSI Task 1B - Characterize Narrows Area	13.8 wks	Wed 3/27/19	Mon 7/1/19	Wed 3/27/19	Mon 7/1/19	100%	Wed 3/27/19	Mon 7/1/19																																							
119	3.2.3	GSI Task 1C - Characterize West Area	32 wks	Mon 7/1/19	Fri 2/7/20	Mon 7/1/19	Fri 2/7/20	100%	Mon 7/1/19	Fri 2/7/20																																							
120	3.2.4	GSI Task 1D - Evaluate Results and Select Preferred Area for Injection Test	10.2 wks	Mon 2/10/20	Mon 4/20/20	Mon 2/10/20	Mon 4/20/20	100%	Mon 2/10/20	Mon 4/20/20																																							
121	3.2.5	GSI Task 1E.a - Summary Technical Memorandum	3.6 wks	Mon 2/24/20	Wed 3/18/20	Mon 2/24/20	Wed 3/18/20	100%	Mon 2/24/20	Wed 3/18/20																																							
122	3.2.6	City Review	25 days	Mon 4/20/20	Fri 5/22/20	Mon 4/20/20	Fri 5/22/20	100%	Mon 4/20/20	Fri 5/22/20																																							
123	3.2.7	GSI Task 1E.b - Finalize Summary Technical Memorandum	18 days	Mon 5/25/20	Wed 6/17/20	Mon 5/25/20	Wed 6/17/20	100%	Mon 5/25/20	Wed 6/17/20																																							
124	3.2.8	Injection Site Selected	0 days	Wed 6/17/20	Wed 6/17/20	Wed 6/17/20	Wed 6/17/20	100%	Wed 6/17/20	Wed 6/17/20																																							
125	3.2.9	GSI Task 2 - Seawater Intrusion Monitoring	860 days	Tue 9/25/18	Mon 1/10/22	Tue 9/25/18	NA	70%	Tue 9/25/18	Mon 1/10/22																																							
126	3.2.10	GSI Task 3 - Groundwater Level Monitoring	860 days	Tue 9/25/18	Mon 1/10/22	Tue 9/25/18	NA	70%	Tue 9/25/18	Mon 1/10/22																																							
127	3.3	GSI Phase 3 - Basis of Design and Permitting for Full-Scale Injection Well System	231 days	Mon 11/9/20	Tue 9/28/21	Mon 11/9/20	NA	28%	Tue 9/25/18	Mon 1/10/22																																							
128	3.3.1	GSI Task 1A - Design and Permitting of Initial Injection Well(s)	102 days	Tue 11/10/20	Wed 3/31/21	Tue 11/10/20	NA	57%	Mon 9/7/20	Fri 11/6/20																																							
129	3.3.1.1	Task 1A Design	60 days	Tue 11/10/20	Mon 2/1/21	Tue 11/10/20	NA	77%	NA	NA																																							
130	3.3.1.2	Task 1A Permitting for Test	80 days	Tue 11/10/20	Mon 3/1/21	Tue 11/10/20	NA	58%	NA	NA																																							
131	3.3.1.3	Task 1A Installation	22 days	Tue 3/2/21	Wed 3/31/21	NA	NA	0%	NA	NA																																							
132	3.3.2	GSI Task 1B - Conduct Pilot Injection Testing (including Monitoring Wells)	30 days	Thu 4/1/21	Wed 5/12/21	NA	NA	0%	Mon 10/19/20	Fri 12/18/20																																							
133	3.3.3	Pilot Injection Testing Complete	0 days	Wed 5/12/21	Wed 5/12/21	NA	NA	0%	Fri 2/12/21	Fri 2/12/21																																							
134	3.3.4	GSI Task 1C - Modeling Scenarios	188 days	Tue 11/10/20	Thu 7/29/21	Tue 11/10/20	NA	24%	Mon 11/9/20	Fri 2/12/21																																							
135	3.3.5	GSI Task 1D - Basis of Design of Full-Scale Injection Well System	45 days	Thu 5/13/21	Wed 7/14/21	NA	NA	0%	NA	NA																																							
136	3.3.6	GSI Task 2 - Quarterly Monitoring Plan for GRRP Permit	12 days	Tue 11/10/20	Wed 11/25/20	Tue 11/10/20	Wed 11/25/20	100%	Mon 9/7/20	Wed 10/6/21																																							
137	3.3.7	GSI Task 3 - Water Quality Evaluations (including Clogging Analysis)	44 days	Thu 4/1/21	Tue 6/1/21	NA	NA	0%	Mon 1/4/21	Fri 3/5/21																																							
138	3.3.8	GSI Task 4 - Permitting Support for Title 22 Engineering Report	188 days	Tue 11/10/20	Thu 7/29/21	Tue 11/10/20	NA	24%	Mon 10/19/20	Tue 2/16/21																																							
139	3.3.9	GSI Task 5 - DDW Coordination for reviewing model	79 days	Tue 11/10/20	Fri 2/26/21	Tue 11/10/20	NA	58%	Fri 2/12/21	Fri 4/16/21																																							
140	3.3.10	GSI Task 6 - Project Summary Report	44 days	Thu 7/29/21	Tue 9/28/21	NA	NA	0%	Tue 2/16/21	Fri 4/16/21																																							
141	3.3.11	GSI Task 7 - Project Management and Meetings	225 days	Tue 11/10/20	Mon 9/20/21	Tue 11/10/20	NA	20%	Mon 9/7/20	Mon 1/10/22																																							
144	4	Environmental Documentation	1145 days	Fri 3/20/15	Thu 8/8/19	Fri 3/20/15	Thu 8/8/19	100%	Fri 3/20/15	Thu 8/8/19																																							
204	5	Potable Reuse Permitting	759 days	Wed 3/13/19	Mon 2/7/22	Wed 3/13/19	NA	72%	Wed 3/13/19	Thu 12/2/21																																							
205	5.1	Develop Draft Enhanced Source Control Program (ESCP)	490 days	Wed 3/13/19	Tue 1/26/21	Wed 3/13/19	NA	99%	Wed 3/13/19	Thu 10/15/20																																							
206	5.1.1	Sewer Use Ordinance (SUO) Update	490 days	Wed 3/13/19	Tue 1/26/21	Wed 3/13/19	NA	99%	Wed 3/13/19	Tue 9/22/20																																							
207	5.1.1.1	Prepare draft for City review	263 days	Wed 3/13/19	Wed 3/13/20	Wed 3/13/19	Fri 3/13/20	100%	Wed 3/13/19	Fri 3/13/20																																							
208	5.1.1.2	Send draft for City review	0 days	Fri 3/13/20	Fri 3/13/20	Fri 3/13/20	Fri 3/13/20	100%	Fri 3/13/20	Fri 3/13/20																																							
209	5.1.1.3	PWAB Review Meeting	1 day	Wed 8/19/20	Wed 8/19/20	Wed 8/19/20	Wed 8/19/20	100%	Wed 8/19/20	Wed 8/19/20																																							
210	5.1.1.4	Final SUO Council Workshop	1 day	Tue 11/17/20	Tue 11/17/20	Tue 11/17/20	Tue 11/17/20	100%	Tue 8/25/20	Tue 8/25/20																																							
211	5.1.1.5	First reading for Council	1 day	Tue 1/12/21	Tue 1/12/21	NA	NA	0%	Tue 9/8/20	Tue 9/8/20																																							
212	5.1.1.6	Second reading for Council	1 day	Tue 1/26/21	Tue 1/26/21	NA	NA	0%	Tue 9/22/20	Tue 9/22/20																																							
213	5.1.2	Industrial Waste Survey (IWS)	363 days	Wed 3/13/19	Fri 7/31/20	Wed 3/13/19	Fri 7/31/20	100%	Wed 3/13/19	Wed 8/26/20																																							
217	5.1.3	Enforcement Response Plan (ERP)	68 days	Thu 1/16/20	Mon 4/20/20	Thu 1/16/20	Mon 4/20/20	100%	Thu 1/16/20	Mon 4/20/20																																							
221	5.1.4	Source Mapping - Draft to City	33 days	Wed 4/15/20	Fri 5/29/20	Wed 4/15/20	Fri 5/29/20	100%	Wed 4/15/20	Fri 5/29/20																																							
222	5.1.5	Funding and Resources Report - Draft to City	47 days	Fri 5/1/20	Mon 7/6/20	Fri 5/1/20	Mon 7/6/20	100%	Fri 5/1/20	Mon 7/6/20																																							
223	5.1.6	Monitoring Program - Draft development for City	46 days	Mon 3/16/20	Mon 5/18/20	Mon 3/16/20	Mon 5/18/20	100%	Mon 3/16/20	Mon 5/18/20																																							
224	5.1.7	Outreach Program	51 days	Wed 4/15/20	Wed 6/24/20	Wed 4/15/20	Wed 6/24/20	100%	Wed 4/15/20	Wed 6/24/20																																							
225	5.1.8	ESCP Draft to City (as appendix to Draft Eng Report)	336 days	Wed 3/13/19	Wed 6/24/20	Wed 3/13/19	Wed 6/24/20	100%	Wed 3/13/19	Wed 6/24/20																																							
226	5.1.9	Final Draft Enhanced Source Control Program as appendix to Final Draft Er	1 day	Fri 7/31/20	Fri 7/31/20	Fri 7/31/20	Fri 7/31/20	100%	Thu 8/27/20	Thu 10/15/20																																							
227	5.2	Develop Final Enhanced Source Control Program	251 days	Wed 12/16/20	Wed 12/1/21	Wed 12/16/20	NA	8%	Fri 10/16/20	Tue 9/14/21																																							
228	5.3	Draft Title 22 Engineer's Report	450 days	Wed 3/27/19	Tue 12/15/20	Wed 3/27/19	Tue 12/15/20	100%	Wed 3/27/19	Mon 10/26/20																																							
229	5.3.1	Prepare Draft Report	334 days	Wed 3/27/19	Mon 7/6/20	Wed 3/27/19	Mon 7/6/20	100%	Wed 3/27/19	Mon 7/6/20																																							
230	5.3.2	FBV to submit LRV memo to DDW for review	0 days	Thu 5/21/20	Thu 5/21/20	Thu 5/21/20	Thu 5/21/20	100%	Thu 5/21/20	Thu 5/21/20																																							
231	5.3.3	Submit Draft Report to City	0 days	Mon 7/6/20	Mon 7/6/20	Mon 7/6/20	Mon 7/6/20	100%	Mon 7/6/20	Mon 7/6/20																																							
232	5.3.4	Submit Draft Engineering Report to DDW	0 days	Fri 7/31/20	Fri 7/31/20	Fri 7/31/20	Fri 7/31/20	100%	Fri 7/31/20	Fri 7/31/20																																							
233	5.3.5	DDW Review of Draft	97 days	Mon 8/3/20	Tue 12/15/20	Mon 8/3/20	Tue 12/15/20	100%	Mon 8/3/20	Mon 10/26/20																																							
234	5.3.6	Meet with DDW	1 day	Mon 10/5/20	Mon 10/5/20	Mon 10/5/20	Mon 10/5/20	100%	Mon 9/28/20	Mon 9/28/20																																							
235	5.4	Final Engineer's Report	320 days	Tue 11/17/20	Mon 2/7/22	Tue 11/17/20	NA	8%	Tue 10/27/20	Thu 12/2/21																																							
236	5.4.1	Prepare Final Draft, incorporate DDW comments	37 days	Wed 12/16/20	Thu 2/4/21	Wed 12/16/20	NA	54%	Tue 10/27/20	Fri 11/27/20																																							
237	5.4.2	Meet with DDW	1 day	Tue 11/17/20	Tue 11/17/20	Tue 11/17/20	Tue 11/17/20	100%	Mon 11/23/20	Mon 11/23/20																																							
238	5.4.3	Submit Final Draft Engineer's Report to DDW and RWQCB	21 days	Fri 2/5/21	Fri 3/5/21	NA	NA	0%	Mon 11/30/20	Mon 12/28/20																																							
239	5.4.4	DDW Review and Acceptance of Engineer's Report	150 days	Mon 3/8/21	Fri 10/1/21	NA	NA	0%	Tue 12/29/20	Mon 7/26/21																																							
240	5.4.5	Notice of Public Hearing 30 days before hearing	0 days	Fri 10/29/21	Fri 10/29/21	NA	NA	0%	Mon 8/23/21	Mon 8/23/21																																							
241	5.4.6	DDW Public Hearing	1 day	Mon 11/29/21	Mon 11/29/21	NA	NA	0%	Thu 9/23/21	Thu 9/23/21																																							

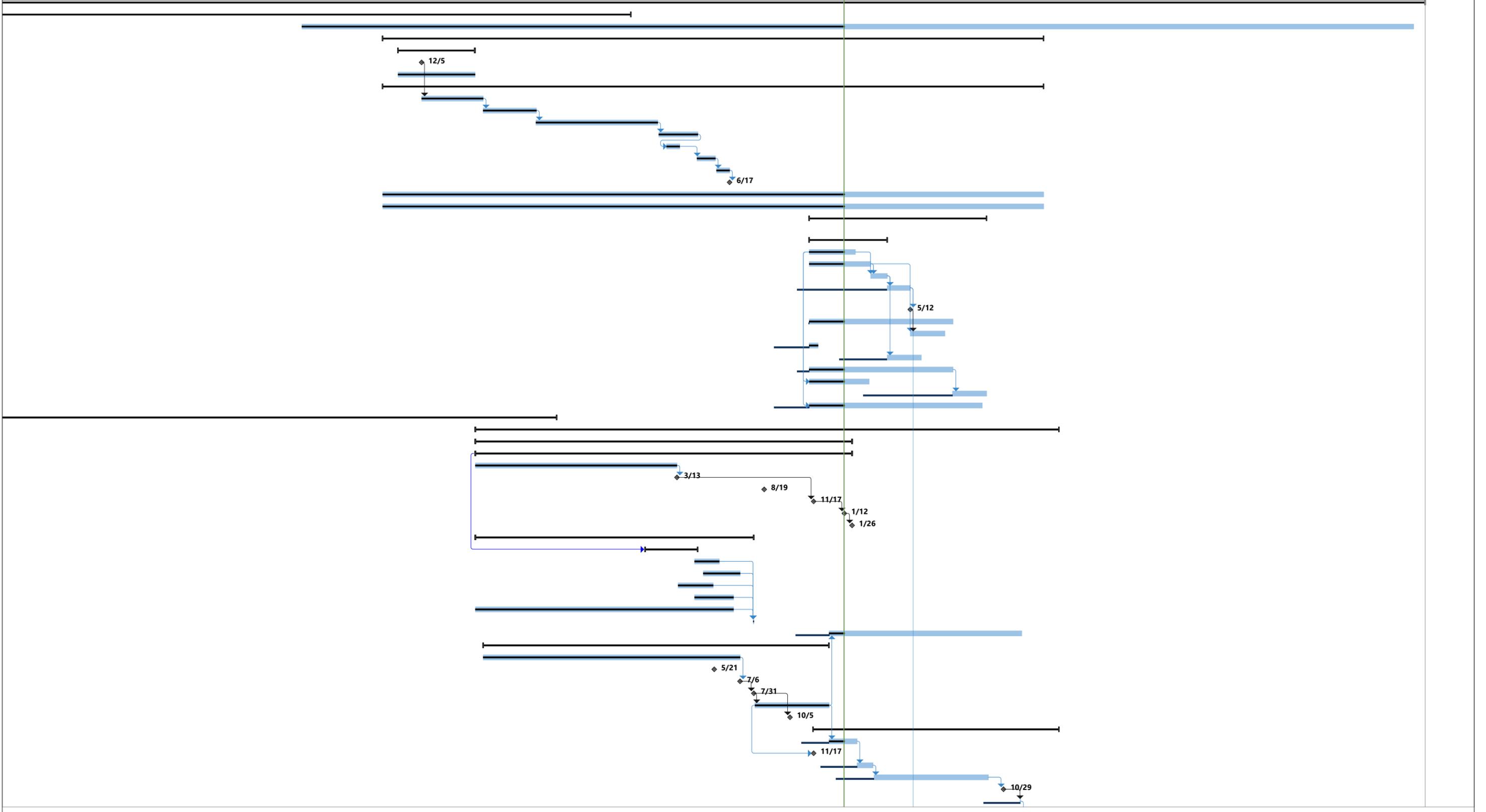


Project: Morro Bay WRF Project
Printed Date: Tue 1/12/21
Status Date: 1/12/21

Task	Summary	Inactive Milestone	Duration-only	Start-only	External Milestone	Progress
Split	Project Summary	Inactive Summary	Manual Summary Rollup	Finish-only	Deadline	Manual Progress
Milestone	Inactive Task	Manual Task	Manual Summary	External Tasks	Late	Slippage

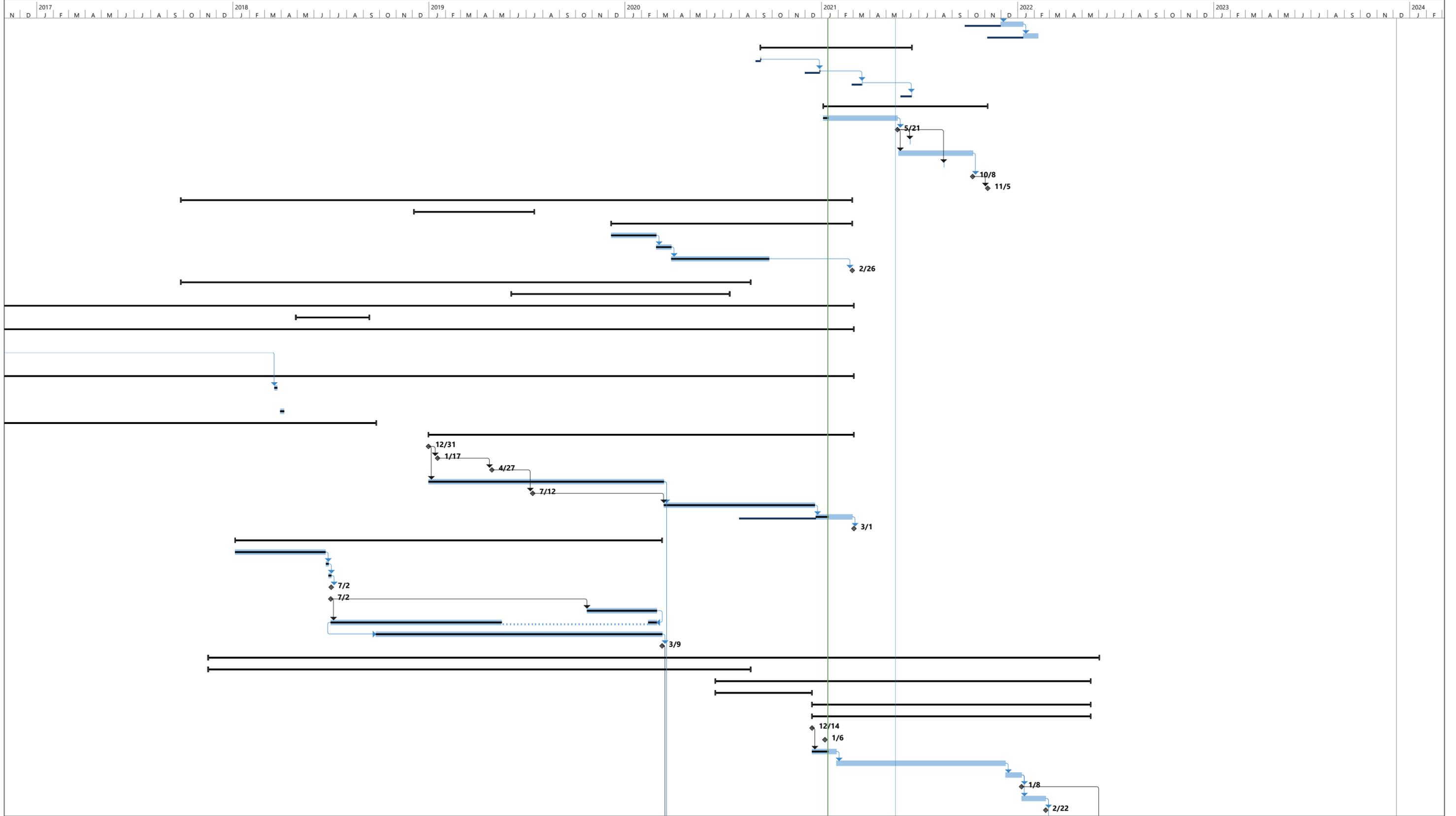
Morro Bay WRF Project
Program Schedule

2017 N D J J F M A M J J A S O N D 2018 J F M A M J J A S O N D 2019 J F M A M J J A S O N D 2020 J F M A M J J A S O N D 2021 J F M A M J J A S O N D 2022 J F M A M J J A S O N D 2023 J F M A M J J A S O N D 2024 J F



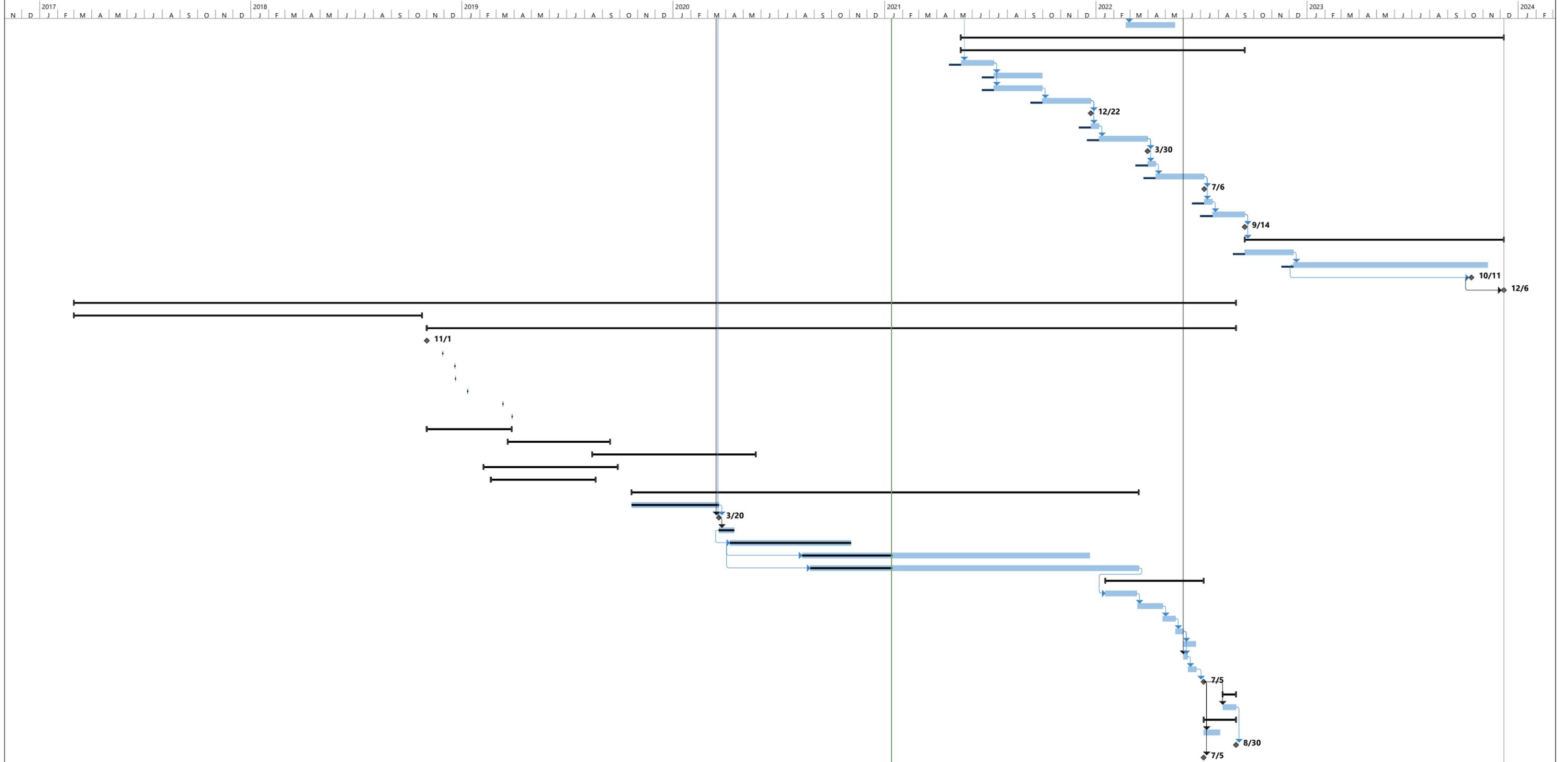
Project: Morro Bay WRF Project	Task	Summary	Inactive Milestone	Duration-only	Start-only	External Milestone	Progress
Printed Date: Tue 1/12/21	Split	Project Summary	Inactive Summary	Manual Summary Rollup	Finish-only	Deadline	Manual Progress
Status Date: 1/12/21	Milestone	Inactive Task	Manual Task	Manual Summary	External Tasks	Late	Slippage

Morro Bay WRF Project
Program Schedule



Project: Morro Bay WRF Project	Task	Summary	Inactive Milestone	Duration-only	Start-only	External Milestone	Progress
Printed Date: Tue 1/12/21	Split	Project Summary	Inactive Summary	Manual Summary Rollup	Finish-only	Deadline	Manual Progress
Status Date: 1/12/21	Milestone	Inactive Task	Manual Task	Manual Summary	External Tasks	Late	Slippage

Morro Bay WRF Project
Program Schedule



Project: Morro Bay WRF Project
Printed Date: Tue 1/12/21
Status Date: 1/12/21

Task	Summary	Inactive Milestone	Duration-only	Start-only	External Milestone	Progress
Split	Project Summary	Inactive Summary	Manual Summary Rollup	Finish-only	Deadline	Manual Progress
Milestone	Inactive Task	Manual Task	Manual Summary	External Tasks	Late	Slippage



AGENDA NO: III
MEETING DATE: February 18, 2021

Staff Report

TO: Chairman and Committee Members **DATE:** February 18, 2021
FROM: Katie Lichtig, Interim Finance Director
SUBJECT: Review of Fiscal Year (FY) 2020/21 Second Quarter Budget Performance Report for the Six-Month Period Ending December 31, 2020

RECOMMENDATION

Receive the draft FY 2020/21 Second Quarter Budget Performance and Status Report for the Six-Month Period ending December 31, 2020 and provide input.

BACKGROUND

The attached draft Mid-Year Budget Report covers the first six months of the fiscal year beginning July 1, 2020 and ending December 31, 2020. The report presents analysis related to the key General Fund revenues and expenditures by category as well as an analysis of the City's other major funds, including the Water Reclamation Facility (WRF), Tourism Business Improvement District, Measure Q and other funds. Additionally, a review of active Capital Improvement Projects is included in this report.

Measure E-20 (Measure E), the recent voter approved 1 cent sales tax for Morro Bay, is not yet included in the Mid-Year Budget Report since the City is yet to receive any proceeds from the tax. The added 1 cent sales tax will begin collection in April 2021. As the City will begin to receive revenue later in this fiscal year, a short section on Measure E is provided below with a staff recommendation that any revenue received in the current fiscal year be transferred to the General Fund Emergency Reserve to replenish the fund balance.

Through financial analysis of activity from July 1, 2020 through December 31, 2020, staff is able to provide an update based on revenue and expenditure trends for the current fiscal year and present proposed changes so that Citizens Finance Advisory Committee (CFAC) may provide input as the Mid-Year Budget is considered Council for review and adoption in late February 2021.

The report provided to the CFAC is in draft format and may be revised for the February 23, 2021 Council update as staff continues to analyze available data.

DISCUSSION

In developing the Mid-Year Budget Report each department evaluated their respective revenues, expenditures, and capital projects. Additionally, each department assessed unmet mission critical needs in order to have their Department fulfill their workplan initiatives. They then submitted requests to the Finance Director and City Manager for consideration. In sum, all funds are trending according to their adopted budget with some positive signs that staff is embracing with cautious optimism.

General Fund Revenues

The FY 2020/21 Adopted General Fund budget significantly reduced from FY 2019/20 due to recession brought on by the COVID-19 Pandemic (COVID) and in anticipation of a surge of COVID cases this winter. The conservative posture on revenues was a necessary measure given the uncertainty of the virus at the time the budget was adopted. Since that time, San Luis Obispo County (and Morro Bay by extension) have vacillated between have a rather tightly restricted economy to a more open one, trending with the ups and downs of the pandemic locally. The City did experience a significant uptick in tourist visits throughout the summer and into early fall 2020, which was not anticipated in the budget. However, as referenced above, the City anticipated a rise in COVID cases in the winter, which we have experienced. In short, it has been a tumultuous period for our local economy, which drives City revenues. Staff conducted analysis of the City’s main revenues, and also spoke with lodging industry, sales tax and property tax experts recently to get a sense of how the year has gone to date and what to expect with the remainder of the fiscal year.

This analysis of FY 2020/21 General Fund revenues and relevant industry trends identified that revenues are trending well, with Sales Tax and Transient Occupancy Tax (TOT) anticipated to exceed adopted budget amounts. The City received the first three payments of Cannabis Local Tax for October (partial month), November, and December 2020 from Perfect Union (the first of two permitted cannabis operations in Morro Bay) and has received approval for reimbursement of more than \$400,000 in Mutual Aid costs associated with Morro Bay Fire personnel deployed to wildfires around the state. Staff is recommending that the General Fund be adjusted to recognize these revenues. Staff is recommending that the General Fund revenue budget be amended by \$1,245,613. The following chart summarizes staff recommended revenue increases to the FY 2020/21 General Fund budget.

Revenues			
001	Finance	TOT	\$ 550,000
001	Finance	Sales Tax	\$ 184,500
001	Fire	Fire Department Wildfire Mutual Aid	\$ 411,113
001	Finance	Cannabis Local Tax	\$ 106,000
			\$ 1,251,613

Sales Tax and TOT

Sales Tax and TOT revenues are stronger than anticipated and as a result staff is recommending upward revisions at mid-year. The City receives quarterly reviews for Sales Tax receipts and forecasts not only for the current fiscal year but for the next fiscal year from consultants (HdL) that specializes on sales tax. HdL’s analysis projects that the City will realize \$369,000 more than was budgeted for FY 2020/21. Staff is recommending a revenue budget adjustment of 50% of that amount (totaling \$184,500) – staff believes that given the slow roll-out of the COVID vaccine and continuing uncertainty about future mitigation measures to thwart COVID this is the most prudent approach.

Staff is also recommending an increase in TOT revenue due to the strong receipts through December 2020. Almost the entire year's budgeted TOT revenues were collected through the end of December. Staff is recommending that the City adjust the budget to assume we will collect 50% of the TOT collected between December 2019 until June 2020. That would equate to \$550,000. As with the Sales Tax projection, staff believes it is prudent to be cautious at this stage of the COVID-19 recovery.

Wildfire Reimbursements

Staff has confirmed approval of outside funding reimbursements for the City's support of wildfires across the state totaling \$411,113. Staff is recommending that these reimbursements be allocated to the General Fund to offset personnel costs associated with the wildfire support as well as supplies and expenses for the Fire Department. Additionally, staff is recommending that these funds contribute to the Vehicle Replacement Fund for use on Fire Department small vehicles that need to be replaced in the relative near future. Staff anticipates that the remaining amount of reimbursement (calculated by the Fire Department to be approximately \$58,500) will be dedicated to the Fire Department small vehicle replacements when it is approved. Given that these approvals are pending this amount is not recommended to be added to the revenue budget at this time.

Cannabis Tax Revenue

Staff is also recommending that \$100,000 be budgeted to recognize Cannabis Tax revenues being collected from Perfect Union, the first of two cannabis operations open for business in Morro Bay. Perfect Union opened in late October. This local tax approved by the voters is 5% of gross receipts and the estimated revenue is projected for 8 months of operation during the current fiscal year at an amount equal to slightly less than the average tax paid for the first two plus months of business. This seems prudent since one of the months was during the holidays and the second store will come open later this year. Staff is aware of the Council policy to dedicate new revenue to one-time expense or uses for the first 24 months. Staff is recommending appropriating a slightly higher amount to address an emergency storm drain repair which is consistent with this policy.

General Fund Revenues Summary

Current trends and estimates from the City's advisors on sales tax and lodging industry experts indicate that these revenue increases (except for Mutual Aid Revenue) will become on-going into next fiscal year. Current analysis indicates that these estimated revenue increases are conservative and are likely to grow in FY 2021/22. Staff also anticipates positive revenues from Property Tax proceeds that will be recognized next fiscal year. That being said, staff believes that recognizing rebounding revenue incrementally is the prudent approach at this time.

General Fund Expenditures

General Fund expenditure adjustments recommended total \$699,390. This amount accounts for a limited number of requests and only those that are essential for achieving the Council adopted goals and work plan objectives. Detail on each request is provided below.

Of this total, \$411,113 is recommended to be appropriated for use by the Fire Department. A significant amount of these amendments (more than \$350,000) offset direct expenses incurred for the mutual aid fire support or costs unavoidable due to wildfire deployments. Staff is also recommending appropriating funds for personal protective equipment (not COVID related), gas detectors and rescue equipment. As mentioned above \$58,500 should be transferred from the General Fund to the Vehicle Replacement Fund for future use to replace small vehicles assigned to the Fire Department.

Other proposed General Fund expenditure budget adjustments are as follows:

- **Public Works Department** - Restoring funding for the Public Works Director and adding critical operating costs to Consolidated Maintenance: The Public Works Director position

was unfunded in this year's budget due the fiscal constraints the City was facing in FY 2020/21. The position up to February was covered on an interim basis by existing City staff, and the City Manager is currently serving in that position and has initiated a recruitment. Finding a talented leader for the department to fill this role on a permanent basis is critical to the City's success. The leadership and management of the Public Works Department, with the diverse and complicated operations, requires the attention of a full-time department director. As such, funding is needed to complete this hiring process. Staff is hopeful that a selection will be made in March, and the new director on board within the next few months. Staff is also proposing that \$48,100 be added to Consolidated Maintenance budget to offset costs for garbage disposal, water used to maintain and operate the City's public spaces and facilities, and for the dark fiber connection to the Corporation Yard. Each of these line items were under-budgeted in the current Fiscal Year. There are a number of other line items in Consolidated Maintenance functions (streets, trees, vehicle maintenance, etc.) that will likely go over budget but there is sufficient overall budget authority within the totality of those operations to cover these expenses. Staff will evaluate what changes may be needed for the next fiscal year as part of the FY 2021/22 budget development process.

- **Police Department** - Replacing a Police Department Vehicle: A sedan in the department's existing fleet (the detective's vehicle) was totaled in an accident caused by another driver. Thankfully, no one was injured in the accident. As a result of an analysis conducted by the Department, the department is requesting to reassign an existing sedan to the detective and purchase a used Chevrolet Tahoe that would be the replacement. This vehicle would be assigned as the Chief's vehicle. This vehicle would be a good addition to the department's fleet because it could transport more people and is the same model as used by the field supervisors. The City will receive about \$19,900 from insurance proceeds and staff is recommending that an additional \$30,000 be appropriated to facilitate this purchase. A total amounting to the insurance proceeds plus \$30,000 would be transferred to the Vehicle Replacement Fund and the purchase would be charged to the Vehicle Replacement Fund.
- **Finance Department** - Restructure scope and responsibilities of Finance Director: Since the departure of former Finance Director, Jennifer Callaway, in October 2020, staff has had an opportunity to assess our overall operations and recognize the responsibilities of that critical leadership position are much broader and more complex than running a single department. In addition to coordinating and directing utility billing, information services, and finance activities, Ms. Callaway and our current Interim Finance Director, Ms. Lichtig, serve a critical organizational role and strategic support to the City Manager. These responsibilities include facilitating interdepartmental projects and initiatives, coordinating communications strategies and the appropriate dissemination of public information, and providing analysis and recommendation for the development of the City's long-term strategic plan. The City has sought and received applications to fill the Finance Director position based on Finance Director requirements but recognize the knowledge and skills adequate to fill that specific role do not meet the overall organizational needs that Ms. Callaway and Ms. Lichtig have fulfilled. After searching for comparable job descriptions for similar size cities, staff recommends establishing a new job classification of Administrative Services Director/Assistant City Manager. The job responsibilities will reflect a broad range of activities that could potentially fit under this umbrella, including finance, information services, Human Resources, Risk Management, and strategic support to the City Manager. The organizational structure is intended to be flexible to allow room to assign responsibilities and duties that best fit with the selected person's experience. Along with the new job description that would more accurately define the role, staff recommends adjusting the salary range accordingly (about \$7,000 per year) to ensure the City can attract, recruit and retain a highly qualified candidate.
- **Storm drain Emergency Repair CIP** - The City has a long-term need to invest and reinvest in the storm drain system, but one project has risen to be an urgent priority to address. A

hillside storm drain has deteriorated to the point of failure. In addition to being on a hillside, the storm drain has water and sewer lines that have become compromised (temporary shoring is in place). The City Engineer is working on developing an interim fix that will mitigate the issues at this site while a long-term solution is designed. Staff is recommending that \$125,000 be allocated from the General Fund and appropriated to this CIP account so that when the design of the interim solution is complete staff can move forward as quickly as possible to implement this project.

Measure Q

In accordance with CFAC's mission, staff has compiled the second quarter revenues and expenditures, with supporting documentation from the City's Finance system, for the Committee's review and consideration (Attachments 2 and 3).

Staff is recommending a budget adjustment to Measure Q revenues and one to the Pavement Management Plan, totaling \$142,000. The City's sales tax advisor believes the City will realize about \$1.1 million in revenue. Staff is recommending that half of the amount of additional projected revenue (\$142,000) be budgeted at this time. As for allocating this amount now to the Pavement Management Plan, staff believes that since the bidding process has yet to get underway this is good opportunity to supplement existing resources to get more streets paved. While there is unassigned fund balance available staff is recommending that these funds be considered in a more comprehensive way during the FY 2021-22 budget.

The next chart summarizes operating revenues and operating expenditures associated with Measure Q through December 31, 2020. There are only two personnel related line items in the Police Department that show no expenditure to date. This is because of timing associated with the start of the new officer and the retiring police officer was able to train the new officer before retiring. The accumulated transaction report accounting for the detail of the second quarter expenditures is included as Attachment 2 for review. CFAC will note that the following chart is a new format suggested by Chairman Martin. Your feedback would be helpful so staff can routinize the production of this report.

Measure Q Chart on next page

City of Morro Bay
Schedule of Measure Q
Operating Revenues vs. Operating Expenditures
Fiscal Year 2020/21

	FY19/20 Actuals Audited	FY20/21 Adopted Budget	FY20/21 Budget Adjustment	FY20/21 Amended Budget	FY20/21 Second Quarter Transactions	FY20/21 % YTD
Beginning Fund Balance	\$ 342,964	\$ 342,964		\$ 342,964	\$ 342,964	
Revenues						
Sales Tax	987,019	845,000	\$ -	\$ 845,000	\$ 412,466	49%
Interest	4,973	-	-	-	-	0%
Gain on Investment	1,655	-	-	-	-	0%
Total Revenues	993,647	845,000	-	845,000	412,466	49%
Expenditures						
Fire						
Salaries & Benefits (Relief Firefighter)	152,675	200,724	-	200,724	78,915	39%
Transfer to General Fund (Remaining balance of Relief Firefighter)	121,916	128,899	-	128,899	60,958	47%
Fire Station #53 Debt Service	98,227	90,806	-	90,806	44,912	49%
Equipment (Firefighter Personal Protection Equipment)	7,220	30,000	-	30,000	-	0%
Equipment (Cardiac Monitors)	14,000	-	-	-	-	0%
Equipment (Wildland Fire Tools/Supplies Per amendment request)	22,314	-	-	-	-	0%
Equipment (Radios)	-	-	-	-	-	0%
Fire Engine Loan Payment to General Fund Emergency Reserve	56,250	56,250	-	56,250	-	0%
Total Fire	472,602	506,679	-	506,679	184,785	36%
Police						
Salaries & Benefits Train New Officer Pending Retirement of Existing		2,000	-	2,000	-	0%
Regular Pay & Benefits - 18th Swom Officer			52,400	52,400	-	0%
Standby Pay & Associated Employee Benefits	25,167	24,000	-	24,000	17,420	73%
Equipment (Body Worn Cameras)	26,433	25,000	-	25,000	-	0%
Equipment (Tasers)	69,105	-	-	0	-	0%
Equipment (First Responder Kits, Ballistics Vest, et al)	7,157	12,000	-	12,000	15,612	130%
Automobiles	43,655	-	-	0	-	0%
Pmt to Other Agency's - SLO Sheriff Bomb/Gang/Narc Task Force	14,600	14,600	-	14,600	14,600	100%
Pmt to Other Agency's - CAD/Data Lines	15,138	6,000	-	6,000	2,243	37%
Total Police	201,255	83,600	52,400	136,000	49,875	37%
Public Works						
Streets						
Street Maintenance - Asphalt for Patching		40,000	-	40,000	3,708	9%
Street Maintenance - Equipment Rental	17,468	-	-	-	-	0%
Pavement Management Plan	27	325,000	(52,400)	272,600	-	0%
Total Public Works	17,495	365,000	(52,400)	312,600	3,708	1%
Equipment - Black Hill Repeater						
Gain/Loss on Investment -GASB 31						
Total Operating Expenditures	\$ 691,352	\$ 955,279	\$ -	\$ 955,279	\$ 238,368	25%
Use of Carryforward Funds						
Net Operating Revenues over Expenditures & Carryforwards	\$ 645,259	\$ (110,279)	\$ -	\$ 232,685	\$ 517,062	
Ending Fund Balance	-	645,259	232,685	-	232,685	517,062
Assigned Fund Balance - Debt Service Reserve		56,749	55,174		64,912	64,912
Unassigned Fund Balance	\$ 588,510	\$ 177,512		\$ 167,773	\$ 452,150	

Pavement Management Plan and CIP Progress updates

Work under the pavement management plan began in early 2019. As the CFAC knows, this project was put on hold last fiscal year to ensure there was sufficient revenues to pay for the project. As of December 31, 2020, minimal expenditures have hit the capital project for pavement management, therefore no funds have yet been transferred out of the Measure Q fund to support this item. Detail is provided below for the Committee to review.

**Schedule of Pavement Management Plan Capital Project
Operating Revenues vs. Operating Expenditures
Fiscal Year 20/21**

	FY19/20 Actuals Audited	FY20/21 Adopted Budget	FY20/21 Budget Adjustments	FY20/21 Amended Budget	FY20/21 Second Quarter Transactions	FY20/21 % YTD
Revenues						
Road Maintenance & Rehav Alloc SB1-2032(h)(2)	\$ 50,487	\$ 300,000	\$ -	\$ 300,000	\$ 221,816	74%
SB1 - State GF Loan Repay from Traffic Congestion Relief (Prop 42)	-	-	-	-	-	0%
State Grant Capital Improve	-	-	-	-	-	0%
State Grant Other Govt Svc	-	-	-	-	-	0%
Transfer In		325,000	(52,400)	272,600	-	0%
Total Revenues	50,487	625,000	(52,400)	572,600	221,816	39%
Expenditures						
Pavement Management Plan						
Salaries & Benefits			-	-	-	
Miscellaneous Operating Supplies	8,903		-	-		
Engineering Services	38,181	100,000		100,000	-	0%
Consulting Services - Rick Engineering	3,403	47,000	-	47,000	-	0%
Contractual Services - Pavement Coatings Co.		478,000	-	478,000	-	0%
Other Utilities			-	-	-	
Total Operating Expenditures	50,487	625,000	\$ -	\$ 625,000	\$ -	0%
Use of Carryforward Funds						
Net Operating Revenues over Expenditures & Carryforwards	\$ -	\$ -	\$ (52,400)	\$ (52,400)	\$ 221,816	

On the following two pages are updates on all active CIPs.

Chart begins on next page

**City of Morro Bay
Project Summary by Program
CIP STATUS MID-YEAR FY 2020/21**

STREETS PROGRAM SUMMARY				
		Budget Including Carryforward	Expended through 12/31/2020	Comments
915-961	Annual Pavement Management Plan	\$ 625,000	\$ -	Stop Gap structural repairs to Arterial and Collector Streets to be performed late Spring 2021 if revenue estimates are met. Measure Q amount reduced by approximately \$52,000 in December 2020 for MBPD officer.
915-822	Highway 1 & 41 Interchange	179,285	\$ 5,503	Complete PA&ED by April 30, 2021
15-9933	Pipeline Along Kern & Anchor Streets SD-01A	9,900	\$ -	Insufficient Resources for pre-design/design
15-9934	Pipeline Along Kern & Anchor Streets SD-01B	22,950	\$ -	Insufficient Resources for pre-design/design
		\$ 837,135	\$ 5,503	
PARKS AND CREEK PROGRAM SUMMARY				
		2020/21 Budget Including Carryforward	Expended through 12/31/2020	
915-9937	Tidelands Stormwater Pocket Park	27,247	\$ 27,247	Project Complete
915-8029	Bocce Ball Court (Dunes & Shasta)	29,069	\$ -	Project on hold while reassessing property
915-8030	Morro Creek Restoration (FEMA)	-	\$ -	Permitting from Coastal Commission unlikely
		\$ 56,316	\$ 27,247	
Public Facilities Program				
		2020/21 Budget Including Carryforward	Expended through 12/31/2020	
915-9508	Veteran's Hall 209 Surf -Refurbishment/Audio Visual Phase 19/20 Only	\$ 148,200	\$ -	Received reroof bids and preparing contract for work.
915-9942	New Electric Vehicle Charging Station	48,000	\$ -	Received cost estimates, executed grant contract, working on design build contract with provider
915-9510	Public Safety - Power Shutdown & Fiber	50,000	\$ -	Under Construction by service provider, Digital West.
		\$ 246,200	\$ -	
Water Capital Projects				
		2020/21 Budget Including Carryforward	Expended through 12/31/2020	
921-9932	OneWater System Imprv - Nutmeg Pressure Zone	\$ 344,700	\$ 70,565	Project in preliminary design
	Water Tank Rehabilitation (6)	2,000,000	56,848	Project in Design
	Reskin Desal Building	200,000	-	
	Replace RO Membrane Filters	250,000	174,599	Complete
	RO Piping Tank Modifications	300,000	-	Need structural evaluation to tank tie downs
		\$ 3,094,700	\$ 302,013	
Sewer Capital Projects				
		2020/21 Budget Including Carryforward	Expended through 12/31/2020	
922-8312	Waste Water Treatment Plant Relocation & Treatment Alternatives (WRF)	\$ 47,312,544	\$ 22,315,456	Project on schedule for completion in accordance with the Regional Board's Time Schedule Order. See WRF Quarterly Reports for
922-8326	Waste Water Treatment Plant Relocation & Treatment Alternatives - Litigation	75,000	\$ 43,620	On going legal expensed for land acquisition, eminent domain, construction claims, etc
922-9928	OneWater Project -WasteWater Collections Main St & Atascadero Road	153,900	\$ 43,215	Project in Design
922-9929	OneWater Project - Waste Water Collections Upstream LS1/Beachcomber	103,050	\$ 57,136	Project in Design
	Upgrade Lift Station #2	70,000	\$ -	Project to be completed in conjunction with WRF Conveyance Project
		\$ 47,714,494	\$ 22,459,428	

Harbor Capital Projects				
		2020/21 Budget Including Carryforward	Expended through 12/31/2020	
923-8175	Beach Street Slips (North & South)			Start predesign activities - Mid year Budget Request pending confirmation of grant
923-8351	South T-Pier Renovations	-		No activities proposed
923-9930	North T-Pier Renovations			No activities proposed
923-8421	Harbor Ice Machine Annual Maintenance	\$ 10,000		Budget for City Contribution toward Annual Maintenance
923-9921	DBW Boat Launching Facility Rehab	-		No activities proposed
		10,000		
Transit Capital Projects				
		2020/21 Budget Including	Expended through 12/31/2020	
920-9931	MBT - Route Signage & Information Display Cases	\$ 8,000	\$ -	Staff will be ordering materials for installation prior to end of FY
920-9947	City Park Transit Hub Improvements	59,191	-	Staff will be preparing a Request for Proposals for design services once resources are available
920-9922	Replace One MBT Trolley (2009)	200,000	\$ -	Trolley will be ordered but not delivered prior to the end of the FY. Will carry over balance to FY21/22
		267,191		
Projects Approved After Budget Approved				
		2020/21 Budget Including	Expended through 12/31/2020	
915-8423	Direction Sign Prog/Wayfinding	\$150,000		Plans 30% complete routing for internal review.
915-9943	Closter Park Ctr Median Landscape		\$11,292.55	Phase 1 Complete

Harbor Fund

Revenues and expenditures for the Harbor Fund are tracking consistent with the adopted budget. During approval of the FY 2020/21 budget, the City Council conceptually approved a “pilot” RV dry camping program for the Harbor Department at several locations along the waterfront. The estimated annual revenues for this project were \$100,000 in the first pilot year, and \$135,000 to \$185,000 in subsequent years. At the time annual expenses were estimated at \$15,000 - \$20,000, and staff’s estimated “start-up” costs were approximately \$10,000. The City’s Low-Cost Accommodation Fund was slated for use to offset some of the program’s start-up expenses (\$10,000 to \$15,000). The program began renting spaces in three locations on September 10, 2020, and to-date has generated approximately \$32,000 in gross revenues (of which \$3,200 has been paid to TOT), currently has approximately \$7,500 in future bookings, and has incurred approximately \$33,000 in expenses. The program was temporarily shut down from December 10, 2020 until January 26, 2021 due to COVID tier restrictions. On February 9, 2021, the Council voted to extend the pilot program through September 2021. As a result of this Council action, Harbor staff will develop more specific budget recommendations to adjust revenues, expenditures and transfer(s) from the Low Cost Accommodation Fund and incorporate those recommendations into the Mid-Year requests going to the City Council on February 23, 2021.

Measure E

Staff is recommending that any revenue collected in the current year be dedicated to restoring the General Fund Emergency Reserve. As noted above, collection of the new tax will begin in April, and staff anticipate the City will receive approximately \$2 million annually from this source. The CFAC will serve as critical community accountability and review mechanism of the City’s use of these voter approved funds. Council has generally indicated their support to use these funds to help the City recover financially from COVID-19 and maintain core services such as public safety.

Water Fund, Sewer Fund, WRF and OneWater projects

Revenues for our utilities are coming in sufficiently to cover all expenditures. Staff is carefully watching utility bills that are in arrears. This amount has grown since our last quarterly report. As of February 1, 2021, there were 303 accounts totaling more than \$230,000. As of December 31, 2020 these numbers were 220 accounts and \$175,000 of past due bills. In addition to monitoring this situation from an operational and cashflow perspective, staff is monitoring action in Washington, D.C. to see if funds to assist customers with this debt will be part of the next COVID recovery bill. Expenditures for the Water and Sewer Funds are tracking consistent with the adopted budget. Water and Sewer CIP's are review above. The following is the WRF quarterly financial update.

Chart begins on next page

WWTP RELOCATION & TRMT ALTERNATIVE (WRF) March 2013 - December 31, 2020						Project 922 - 8312
SOURCE OF FUNDS	Prior Yrs Actuals 3/2013 - 6/30/19	2019/20 Actuals	2020/21 Budget & Carryfwd *	20/21 2nd Qtr Actuals	% of City Budget	Total Project
GRANTS & AWARDS	-	-	-	63,240	100%	75,000
SEWER ENTERPRISE ACCUM FUND	8,749,474	-	-	-	-	8,749,474
WATER ENTERPRISE ACCUM FUND	2,264,438	-	-	-	-	2,264,438
WIFIA LOAN DRAWS Rec'd in Period	-	1,151,431	47,312,544	10,737,072	23%	61,700,336
CLEAN WATER STATE REV FUND LOAN	217,441	-	-	5,312,748	100%	10,300,000
STATE REV LOAN/COPS PROPOSED FINANCING	-	-	-	-	-	47,507,113
TOTAL SOURCE OF FUNDS	11,231,353	1,151,431	47,312,544	16,113,061	34%	130,596,361
USE OF FUNDS	Prior Yrs Actuals	2019/20 Actual	2020/21 Budget & Carryfwd *	20/21 2nd Qtr Actuals	% of City Budget	Total Project
SEWER ENTERPRISE ACCUM FUND						
4999 Labor Cost Applied (Salary)	394,475	81,726	82,647	14,009	17%	745,555
Fringe Benefits	106,691	17,484	22,353	3,822	17%	201,248
Salaries and Benefits	501,166	99,211	105,000	17,831	17%	932,278
5114 Lab Testing Supplies	-	-	-	-	-	-
5199 Supplies & Equipment	182,921	1,300	1,287	11,055	859%	188,263
6101 Legal Services - General	54,877	155,475	120,000	25,817	22%	577,206
6107 Advertising	-	-	-	-	-	-
5307 Blueprint/Copy Charges	-	-	-	-	-	-
6220 Postage (Included in 6710)	7,997	-	2,063	878	43%	16,556
6301 Electricity	2,500	-	120,333	33,900	28%	802,500
6303 Water	-	3,474	13,000	14,567	112%	-
6510 Meetings & Confr	875	737	903	-	-	4,623
6513 Meals & Lodging	3,009	64	-	-	-	3,009
6514 Travel Expense	12,032	2,161	2,650	-	-	23,026
6640 Maintenance Contracts	44,776	-	-	-	-	44,775
6710 Notices & Publications	31,923	4,289	3,195	-	0%	45,180
Services/Supplies/Equipment	340,910	167,500	263,432	86,216	33%	1,705,138
6104 Engineering Services	283,569	129,974	158,947	107,143	67%	667,807
6105 Consultation Services	3,309,027	40,972	17,526	21,673	124%	3,742,550
6106 Contractual Services	22,930	432	-	30,000	100%	22,930
6152 Outside Lab Testing	10,947	14,189	94,489	3,439	4%	150,000
6161 Licenses & Permits	1,535	10,117	12,402	28,871	233%	381,630
6195 Rate Study	-	-	-	-	-	-
6196 Prog Mgmt & DB Procure	1,929,839	1,736,079	3,187,873	722,443	23%	10,811,589
6197 Grant Support	157,556	378,385	11,192	-	-	229,022
6198 Government Relations	118,296	50,972	27,000	12,150	45%	199,636
8110 Capitalized Interest	-	5,216	-	-	-	-
Construction Soft Costs	5,833,698	2,366,335	3,509,428	925,718	26%	16,205,164
7101 Land Acquisition	26,000	760,352	500,000	444,377	89%	1,286,353
Design/Build - On-site Imprv Design	-	-	-	-	-	-
7103 Phase	3,163,060	7,547,377	3,105,630	885,483	29%	15,663,972
7104 Desgin-Lift Station/Force Main	744,502	1,062,658	160,750	-	-	2,152,387
7105 Planning & Permitting	398,006	130,747	-	148,261	100%	616,114
Design-Inj Wells & Recycled Water	-	-	-	-	-	-
7106 Pipeline	6,570	-	29,167	-	-	456,570
6106 Contractual Services	-	-	-	-	-	-
7107 Design/Build - On-site Imprv Build Phase	-	544,798	25,122,154	22,489,202	90%	60,711,873
7108 Injection Well Construction	-	-	-	-	-	3,425,000
7109 Liftstation/FM Construction	-	-	14,366,983	-	-	27,291,512
7107 Design/Build - On-site Imprv Build Phase	-	-	-	-	-	-
7110 Pilot Well Construction	-	-	150,000	-	-	150,000
Construction Costs	4,338,138	10,045,933	43,434,685	23,967,322	55%	111,753,782
TOTAL SEWER ENTERPRISE	11,013,912	12,678,978	47,312,544	24,997,088	53%	130,596,361
TOTAL USE OF FUNDS	11,013,912	12,678,978	47,312,544	24,997,088	53%	130,596,361
WRF Litigation*	22,963	-	-	43,261	-	66,224
TOTAL USE OF FUNDS	11,036,875	12,678,978	47,312,544	25,040,349	53%	130,662,585

*Tracked as a sparate project as these are unbudgeted costs that can not be anticipated

Staff is continuing to review the mid-year report and would appreciate feedback from the Committee.

CONCLUSION

The second quarter report indicates that the economy is recovering and, with conservative budgeting, the City has positioned itself well as we move into planning for FY 2021/22 budget cycle.

ATTACHMENTS

1. [Web link](#) for Second Quarter FY 2020/21 Budget Performance and Status Report for the period ending December 31, 2020 **(To be released by February 12, 2021 5:00 p.m.)**
2. Accumulated Transaction Report Measure Q, period ending December 31, 2020
3. Accumulated Transaction Report for Pavement Management Plan, period ending December 31, 2020

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
G/L Account Number 003-1111 3051 Sales Tax-City Portion							Balance To Date:		\$0.00	
07/01/2020	2021-00000189	JE	GL	Rev Other Gov't Accrual at 6/30/20	1309-20		206,228.36		206,228.36	
07/30/2020	2021-00000080	JE	RA	Revenue Collection Payment Post	Collections			124,872.00	81,356.36	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2021-00002757	2021-00000117	District Tax Dist May 2020			State Board of Equalization	07/30/2020	124,872.00	(124,872.00)		
							Total	\$124,872.00	(\$124,872.00)	
							Month July 2020 Totals	\$206,228.36	\$124,872.00	\$81,356.36
08/26/2020	2021-00000171	JE	RA	Revenue Collection Payment Post	Collections			81,356.36	.00	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2021-00005246	2021-00000234	MEASURE Q			STATE OF CALIFORNIA	08/26/2020	81,356.36	(81,356.36)		
							Total	\$81,356.36	(\$81,356.36)	
							Month August 2020 Totals	\$0.00	\$81,356.36	\$0.00
09/24/2020	2021-00000260	JE	RA	Revenue Collection Payment Post	Collections			95,586.80	(95,586.80)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2021-00008402	2021-00000366	MEASURE Q			STATE OF CALIFORNIA	09/24/2020	95,586.80	(95,586.80)		
							Total	\$95,586.80	(\$95,586.80)	
							Month September 2020 Totals	\$0.00	\$95,586.80	(\$95,586.80)
10/26/2020	2021-00000360	JE	RA	Revenue Collection Payment Post	Collections			141,519.65	(237,106.45)	
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>		
2021-00011291	2021-00000519	MEASURE Q			STATE OF CALIFORNIA	10/26/2020	141,519.65	(141,519.65)		
							Total	\$141,519.65	(\$141,519.65)	

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
Month October 2020 Totals							\$0.00	\$141,519.65	(\$237,106.45)
11/25/2020	2021-00000450	JE	RA	Revenue Collection Payment Post	Collections			100,001.38	(337,107.83)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2021-00014096	2021-00000644	Local Taxes			State of California BOE		11/25/2020	277,329.91	(100,001.38)
Total								\$277,329.91	(\$100,001.38)

Month November 2020 Totals							\$0.00	\$100,001.38	(\$337,107.83)
12/29/2020	2021-00000521	JE	RA	Revenue Collection Payment Post	Collections			75,358.64	(412,466.47)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>		<i>Payment Date</i>	<i>Amount</i>	<i>Dist. Amount</i>
2021-00017254	2021-00000781	Local Taxes			State of California BOE		12/29/2020	193,401.48	(75,358.64)
Total								\$193,401.48	(\$75,358.64)

Month December 2020 Totals							\$0.00	\$75,358.64	(\$412,466.47)
Account Sales Tax-City Portion Totals							\$206,228.36	\$618,694.83	(\$412,466.47)
Department Undistributed/Non-Dept. Totals							\$206,228.36	\$618,694.83	

G/L Account Number	003-4110 4515 Standby Pay						Balance To Date:		\$0.00
07/10/2020	2021-00000029	JE	HR	Payroll Post B Bi-Weekly 2202015	Payroll Post		148.44		148.44
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202015		Place, Jerrod S			3,594.47	148.44	
Total								\$3,594.47	\$148.44

Month July 2020 Totals							\$148.44	\$0.00	\$148.44
08/07/2020	2021-00000107	JE	HR	Payroll Post B Bi-Weekly 2202017	Payroll Post		2,398.80		2,547.24
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202017		Marvos, William B			6,768.60	2,398.80	

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance		
							Total	\$6,768.60	\$2,398.80		
08/21/2020	2021-00000165	JE	HR	Payroll Post B Bi-Weekly 2202018	Payroll Post		730.12		3,277.36		
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>		
	B		2202018	Cullum, Dale R				4,828.43	90.44		
	B		2202018	Marvos, William B				4,468.28	639.68		
							Total	\$9,296.71	\$730.12		
							Month August 2020 Totals		\$3,128.92	\$0.00	\$3,277.36
09/04/2020	2021-00000209	JE	HR	Payroll Post B Bi-Weekly 2202019	Payroll Post		1,179.44		4,456.80		
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>		
	B		2202019	Marvos, William B				5,990.00	799.60		
	B		2202019	Mosqueda, Tony J				4,922.87	379.84		
							Total	\$10,912.87	\$1,179.44		
09/18/2020	2021-00000252	JE	HR	Payroll Post B Bi-Weekly 2202020	Payroll Post		1,129.92		5,586.72		
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>		
	B		2202020	Marvos, William B				4,480.58	1,039.48		
	B		2202020	Taylor, Nicole K				4,840.65	90.44		
							Total	\$9,321.23	\$1,129.92		
							Month September 2020 Totals		\$2,309.36	\$0.00	\$5,586.72
10/02/2020	2021-00000294	JE	HR	Payroll Post B Bi-Weekly 2202021	Payroll Post		1,187.28		6,774.00		
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>		
	B		2202021	Cullum, Dale R				5,425.13	361.76		
	B		2202021	Place, Jerrod S				3,941.81	234.36		
	B		2202021	Stuart, Gene JR				4,007.83	319.84		

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
B		2202021		Taylor, Nicole K				4,591.41	271.32	
							Total	\$17,966.18	\$1,187.28	
10/16/2020	2021-00000338	JE	HR	Payroll Post B Bi-Weekly 2202022	Payroll Post		1,140.40		7,914.40	
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202022		Marvos, William B				4,400.62	959.52	
B		2202022		Taylor, Nicole K				5,316.40	180.88	
							Total	\$9,717.02	\$1,140.40	
10/30/2020	2021-00000390	JE	HR	Payroll Post B Bi-Weekly 2202023	Payroll Post		841.52		8,755.92	
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202023		Cullum, Dale R				4,819.60	361.76	
B		2202023		Marvos, William B				3,920.86	479.76	
							Total	\$8,740.46	\$841.52	
							Month October 2020 Totals	\$3,169.20	\$0.00	\$8,755.92
11/13/2020	2021-00000420	JE	HR	Payroll Post B Bi-Weekly 2202024	Payroll Post		959.52		9,715.44	
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202024		Marvos, William B				4,978.20	959.52	
							Total	\$4,978.20	\$959.52	
11/27/2020	2021-00000456	JE	HR	Payroll Post B Bi-Weekly 2202025	Payroll Post		959.52		10,674.96	
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202025		Marvos, William B				4,320.66	879.56	
B		2202025		Stuart, Gene JR				3,741.19	79.96	
							Total	\$8,061.85	\$959.52	

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
						Month November 2020 Totals	\$1,919.04	\$0.00	\$10,674.96
12/11/2020	2021-00000491	JE	HR	Payroll Post B Bi-Weekly 2202026	Payroll Post		1,192.80		11,867.76
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>		<i>Dist. Amount</i>
B		2202026		Cullum, Dale R			4,824.09	271.32	
B		2202026		Martin, Mark A			4,760.45	361.76	
B		2202026		Marvos, William B			4,597.08	399.80	
B		2202026		Stuart, Gene JR			3,974.35	159.92	
							Total	\$18,155.97	\$1,192.80
12/25/2020	2021-00000522	JE	HR	Payroll Post B Bi-Weekly 2202027	Payroll Post		1,119.44		12,987.20
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>		<i>Dist. Amount</i>
B		2202027		Marvos, William B			5,957.58	1,119.44	
							Total	\$5,957.58	\$1,119.44
						Month December 2020 Totals	\$2,312.24	\$0.00	\$12,987.20
						Account Standby Pay Totals	\$12,987.20	\$0.00	\$12,987.20
G/L Account Number 003-4110 4910 Employer Paid Benefits								Balance To Date:	\$0.00
07/10/2020	2021-00000029	JE	HR	Payroll Post B Bi-Weekly 2202015	Payroll Post		69.74		69.74
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>		<i>Dist. Amount</i>
B		2202015		Place, Jerrod S			3,594.47	69.74	
							Total	\$3,594.47	\$69.74
						Month July 2020 Totals	\$69.74	\$0.00	\$69.74
08/07/2020	2021-00000107	JE	HR	Payroll Post B Bi-Weekly 2202017	Payroll Post		854.05		923.79
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>		<i>Dist. Amount</i>
B		2202017		Marvos, William B			6,768.60	854.05	

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
							Total	\$6,768.60	\$854.05
08/21/2020	2021-00000165	JE	HR	Payroll Post B Bi-Weekly 2202018	Payroll Post		119.16		1,042.95
	<i>Payroll Batch</i>			<i>Batch Number</i>	<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>
	B			2202018	Cullum, Dale R			4,828.43	14.76
	B			2202018	Marvos, William B			4,468.28	104.40
							Total	\$9,296.71	\$119.16
Month August 2020 Totals							\$973.21	\$0.00	\$1,042.95
09/04/2020	2021-00000209	JE	HR	Payroll Post B Bi-Weekly 2202019	Payroll Post		492.99		1,535.94
	<i>Payroll Batch</i>			<i>Batch Number</i>	<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>
	B			2202019	Marvos, William B			5,990.00	304.72
	B			2202019	Mosqueda, Tony J			4,922.87	188.27
							Total	\$10,912.87	\$492.99
09/18/2020	2021-00000252	JE	HR	Payroll Post B Bi-Weekly 2202020	Payroll Post		184.40		1,720.34
	<i>Payroll Batch</i>			<i>Batch Number</i>	<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>
	B			2202020	Marvos, William B			4,480.58	169.64
	B			2202020	Taylor, Nicole K			4,840.65	14.76
							Total	\$9,321.23	\$184.40
Month September 2020 Totals							\$677.39	\$0.00	\$1,720.34
10/02/2020	2021-00000294	JE	HR	Payroll Post B Bi-Weekly 2202021	Payroll Post		585.84		2,306.18
	<i>Payroll Batch</i>			<i>Batch Number</i>	<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>
	B			2202021	Cullum, Dale R			5,425.13	146.07
	B			2202021	Place, Jerrod S			3,941.81	135.56
	B			2202021	Stuart, Gene JR			4,007.83	182.81

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
B		2202021		Taylor, Nicole K				4,591.41	121.40	
							Total	\$17,966.18	\$585.84	
10/16/2020	2021-00000338	JE	HR	Payroll Post B Bi-Weekly 2202022	Payroll Post		186.11		2,492.29	
	<i>Payroll Batch</i>	<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202022		Marvos, William B				4,400.62	156.59	
B		2202022		Taylor, Nicole K				5,316.40	29.52	
							Total	\$9,717.02	\$186.11	
10/30/2020	2021-00000390	JE	HR	Payroll Post B Bi-Weekly 2202023	Payroll Post		137.34		2,629.63	
	<i>Payroll Batch</i>	<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202023		Cullum, Dale R				4,819.60	59.04	
B		2202023		Marvos, William B				3,920.86	78.30	
							Total	\$8,740.46	\$137.34	
							Month October 2020 Totals	\$909.29	\$0.00	\$2,629.63
11/13/2020	2021-00000420	JE	HR	Payroll Post B Bi-Weekly 2202024	Payroll Post		408.16		3,037.79	
	<i>Payroll Batch</i>	<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202024		Marvos, William B				4,978.20	408.16	
							Total	\$4,978.20	\$408.16	
11/27/2020	2021-00000456	JE	HR	Payroll Post B Bi-Weekly 2202025	Payroll Post		156.59		3,194.38	
	<i>Payroll Batch</i>	<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202025		Marvos, William B				4,320.66	143.54	
B		2202025		Stuart, Gene JR				3,741.19	13.05	
							Total	\$8,061.85	\$156.59	
							Month November 2020 Totals	\$564.75	\$0.00	\$3,194.38

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
12/11/2020	2021-00000491	JE	HR	Payroll Post B Bi-Weekly 2202026	Payroll Post		571.84		3,766.22
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202026	Cullum, Dale R				4,824.09	117.69
	B		2202026	Martin, Mark A				4,760.45	183.42
	B		2202026	Marvos, William B				4,597.08	178.77
	B		2202026	Stuart, Gene JR				3,974.35	91.96
							Total	\$18,155.97	\$571.84
12/25/2020	2021-00000522	JE	HR	Payroll Post B Bi-Weekly 2202027	Payroll Post		182.69		3,948.91
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202027	Marvos, William B				5,957.58	182.69
							Total	\$5,957.58	\$182.69
				Month	December 2020	Totals	\$754.53	\$0.00	\$3,948.91
				Account	Employer Paid Benefits	Totals	\$3,948.91	\$0.00	\$3,948.91
								Balance To Date:	\$0.00
08/21/2020	2021-00000165	JE	HR	Payroll Post B Bi-Weekly 2202018	Payroll Post		15.76		15.76
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202018	Cullum, Dale R				4,828.43	15.76
							Total	\$4,828.43	\$15.76
				Month	August 2020	Totals	\$15.76	\$0.00	\$15.76
09/04/2020	2021-00000209	JE	HR	Payroll Post B Bi-Weekly 2202019	Payroll Post		56.96		72.72
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202019	Mosqueda, Tony J				4,922.87	56.96
							Total	\$4,922.87	\$56.96

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance			
							Total	\$3,741.19	\$15.62			
							<hr/>					
							Month	November 2020	Totals	\$15.62	\$0.00	\$343.78
12/11/2020	2021-00000491	JE	HR	Payroll Post B Bi-Weekly 2202026	Payroll Post		139.55		483.33			
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>			
B		2202026		Cullum, Dale R				4,824.09	46.21			
B		2202026		Martin, Mark A				4,760.45	63.93			
B		2202026		Stuart, Gene JR				3,974.35	29.41			
							Total	\$13,558.89	\$139.55			
							<hr/>					
							Month	December 2020	Totals	\$139.55	\$0.00	\$483.33
							Account	Pension Normal Cost	Totals	\$483.33	\$0.00	\$483.33
G/L Account Number 003-4110 5109 Uniforms/Safety Equipment							Balance To Date:		\$0.00			
09/03/2020	2021-00000197	JE	AP	A/P Invoice Entry	Accounts Payable		14,824.15		14,824.15			
<i>Invoice Number</i>	<i>Vendor</i>		<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>		<i>Amount</i>	<i>Dist. Amount</i>			
417639	Proforce Law Enforcement		First Responder Kits	07/20/2020	Check	165741		14,824.15	14,824.15			
							Total	\$14,824.15	\$14,824.15			
							<hr/>					
							Month	September 2020	Totals	\$14,824.15	\$0.00	\$14,824.15
11/12/2020	2021-00000404	JE	AP	A/P Invoice Entry	Accounts Payable		178.76		15,002.91			
<i>Invoice Number</i>	<i>Vendor</i>		<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>		<i>Amount</i>	<i>Dist. Amount</i>			
INV336340	ADAMSON POLICE PRODUCTS		Active Shooter kit	09/30/2020	Check	166168		178.76	178.76			
							Total	\$178.76	\$178.76			
							<hr/>					
							Month	November 2020	Totals	\$178.76	\$0.00	\$15,002.91
							Account	Uniforms/Safety Equipment	Totals	\$15,002.91	\$0.00	\$15,002.91

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 003-4110 5504 Machinery/Equip/Supplies							Balance To Date:		\$0.00
09/17/2020	2021-00000255	JE	AP	A/P Invoice Entry	Accounts Payable		410.28		410.28
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
Watkins 08/20	Mechanics Bank - Visa			Galls on-line purchase - First responder Baton \$162.29 and shin guards \$247.99	09/01/2020	EFT	2055	1,422.61	410.28
							Total	\$1,422.61	\$410.28

Month **September 2020** Totals 410.28 0.00 410.28

10/01/2020	2021-00000276	JE	AP	A/P Invoice Entry	Accounts Payable		199.22		609.50
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
INV335403	ADAMSON POLICE PRODUCTS			Active Shooter kit	09/17/2020	Check	165867	199.22	199.22
							Total	\$199.22	\$199.22

Month **October 2020** Totals \$199.22 0.00 \$609.50
 Account **Machinery/Equip/Supplies** Totals \$609.50 0.00 \$609.50

G/L Account Number 003-4110 8721 Payment To Other Agency							Balance To Date:		\$0.00
10/01/2020	2021-00000276	JE	AP	A/P Invoice Entry	Accounts Payable		14,600.00		14,600.00
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
136-156	San Luis Obispo County Sheriff			Bomb Task Force	09/11/2020	Check	165919	4,600.00	4,600.00
136-162	San Luis Obispo County Sheriff			Narcotics/Gang task force	09/14/2020	Check	165919	10,000.00	10,000.00
							Total	\$14,600.00	\$14,600.00

Month **October 2020** Totals \$14,600.00 0.00 \$14,600.00

11/26/2020	2021-00000439	JE	AP	A/P Invoice Entry	Accounts Payable		2,243.01		16,843.01
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
1873	SLO CO INFORMATION SERVICES			Police Data Lines July - September 2020	10/03/2020	Check	166335	2,243.01	2,243.01
							Total	\$2,243.01	\$2,243.01

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance	
Month November 2020 Totals							\$2,243.01	\$0.00	\$16,843.01	
Account Payment To Other Agency Totals							\$16,843.01	\$0.00	\$16,843.01	
Department Police Department Totals							\$49,874.86	\$0.00		
G/L Account Number	003-4210 4110 Regular Pay								Balance To Date:	\$0.00
07/01/2020	2021-00000084	JE	GL	Reverse PR Accrual at 06.30.20	JE 1300-20			486.72	(486.72)	
07/10/2020	2021-00000029	JE	HR	Payroll Post B Bi-Weekly 2202015	Payroll Post		2,332.20		1,845.48	
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>		
B		2202015		Hames, Kevin D			2,332.20	2,332.20		
Total								\$2,332.20	\$2,332.20	
07/24/2020	2021-00000070	JE	HR	Payroll Post B Bi-Weekly 2202016	Payroll Post		2,332.20		4,177.68	
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>		
B		2202016		Hames, Kevin D			2,697.24	2,332.20		
Total								\$2,697.24	\$2,332.20	
Month July 2020 Totals							\$4,664.40	\$486.72	\$4,177.68	
08/07/2020	2021-00000107	JE	HR	Payroll Post B Bi-Weekly 2202017	Payroll Post		2,332.20		6,509.88	
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>		
B		2202017		Hames, Kevin D			2,423.46	2,332.20		
Total								\$2,423.46	\$2,332.20	
08/21/2020	2021-00000165	JE	HR	Payroll Post B Bi-Weekly 2202018	Payroll Post		2,332.20		8,842.08	
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>		
B		2202018		Hames, Kevin D			5,070.00	2,332.20		
Total								\$5,070.00	\$2,332.20	

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
						Month August 2020 Totals	\$4,664.40	\$0.00	\$8,842.08
09/04/2020	2021-00000209	JE	HR	Payroll Post B Bi-Weekly 2202019	Payroll Post		2,332.20		11,174.28
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202019	Hames, Kevin D				7,746.96	2,332.20
							Total	\$7,746.96	\$2,332.20
09/18/2020	2021-00000252	JE	HR	Payroll Post B Bi-Weekly 2202020	Payroll Post		2,332.20		13,506.48
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202020	Hames, Kevin D				6,073.86	2,332.20
							Total	\$6,073.86	\$2,332.20
						Month September 2020 Totals	\$4,664.40	\$0.00	\$13,506.48
10/02/2020	2021-00000294	JE	HR	Payroll Post B Bi-Weekly 2202021	Payroll Post		2,332.20		15,838.68
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202021	Hames, Kevin D				3,579.42	2,332.20
							Total	\$3,579.42	\$2,332.20
10/16/2020	2021-00000338	JE	HR	Payroll Post B Bi-Weekly 2202022	Payroll Post		2,216.06		18,054.74
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202022	Hames, Kevin D				3,690.22	2,216.06
							Total	\$3,690.22	\$2,216.06
10/30/2020	2021-00000390	JE	HR	Payroll Post B Bi-Weekly 2202023	Payroll Post		2,436.86		20,491.60
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202023	Hames, Kevin D				3,678.59	2,436.86
							Total	\$3,678.59	\$2,436.86
						Month October 2020 Totals	\$6,985.12	\$0.00	\$20,491.60

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
11/13/2020	2021-00000420	JE	HR	Payroll Post B Bi-Weekly 2202024	Payroll Post		2,326.46		22,818.06
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202024	Hames, Kevin D				2,766.48	2,326.46
							Total	\$2,766.48	\$2,326.46
11/27/2020	2021-00000456	JE	HR	Payroll Post B Bi-Weekly 2202025	Payroll Post		2,326.46		25,144.52
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202025	Hames, Kevin D				2,584.40	2,326.46
							Total	\$2,584.40	\$2,326.46
Month November 2020 Totals							\$4,652.92	\$0.00	\$25,144.52
12/11/2020	2021-00000491	JE	HR	Payroll Post B Bi-Weekly 2202026	Payroll Post		2,326.46		27,470.98
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202026	Hames, Kevin D				2,447.85	2,326.46
							Total	\$2,447.85	\$2,326.46
12/25/2020	2021-00000522	JE	HR	Payroll Post B Bi-Weekly 2202027	Payroll Post		2,553.04		30,024.02
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202027	Hames, Kevin D				3,084.08	2,553.04
							Total	\$3,084.08	\$2,553.04
Month December 2020 Totals							\$4,879.50	\$0.00	\$30,024.02
Account Regular Pay Totals							\$30,510.74	\$486.72	\$30,024.02
G/L Account Number 003-4210 4120 Overtime Pay								Balance To Date:	\$0.00
07/24/2020	2021-00000070	JE	HR	Payroll Post B Bi-Weekly 2202016	Payroll Post		365.04		365.04
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
B		2202016		Hames, Kevin D				2,697.24	365.04
							Total	\$2,697.24	\$365.04
							Month July 2020 Totals		
							\$365.04	\$0.00	\$365.04
08/07/2020	2021-00000107	JE	HR	Payroll Post B Bi-Weekly 2202017	Payroll Post		91.26		456.30
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202017		Hames, Kevin D				2,423.46	91.26
							Total	\$2,423.46	\$91.26
08/21/2020	2021-00000165	JE	HR	Payroll Post B Bi-Weekly 2202018	Payroll Post		2,737.80		3,194.10
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202018		Hames, Kevin D				5,070.00	2,737.80
							Total	\$5,070.00	\$2,737.80
							Month August 2020 Totals		
							\$2,829.06	\$0.00	\$3,194.10
09/04/2020	2021-00000209	JE	HR	Payroll Post B Bi-Weekly 2202019	Payroll Post		5,414.76		8,608.86
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202019		Hames, Kevin D				7,746.96	5,414.76
							Total	\$7,746.96	\$5,414.76
09/18/2020	2021-00000252	JE	HR	Payroll Post B Bi-Weekly 2202020	Payroll Post		3,741.66		12,350.52
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202020		Hames, Kevin D				6,073.86	3,741.66
							Total	\$6,073.86	\$3,741.66
							Month September 2020 Totals		
							\$9,156.42	\$0.00	\$12,350.52
10/02/2020	2021-00000294	JE	HR	Payroll Post B Bi-Weekly 2202021	Payroll Post		1,247.22		13,597.74

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202021		Hames, Kevin D				3,579.42	1,247.22
Total								\$3,579.42	\$1,247.22
10/16/2020	2021-00000338	JE	HR	Payroll Post B Bi-Weekly 2202022	Payroll Post		1,474.16		15,071.90
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202022		Hames, Kevin D				3,690.22	1,474.16
Total								\$3,690.22	\$1,474.16
10/30/2020	2021-00000390	JE	HR	Payroll Post B Bi-Weekly 2202023	Payroll Post		1,241.73		16,313.63
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202023		Hames, Kevin D				3,678.59	1,241.73
Total								\$3,678.59	\$1,241.73
Month October 2020 Totals							\$3,963.11	\$0.00	\$16,313.63
11/13/2020	2021-00000420	JE	HR	Payroll Post B Bi-Weekly 2202024	Payroll Post		440.02		16,753.65
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202024		Hames, Kevin D				2,766.48	440.02
Total								\$2,766.48	\$440.02
11/27/2020	2021-00000456	JE	HR	Payroll Post B Bi-Weekly 2202025	Payroll Post		257.94		17,011.59
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202025		Hames, Kevin D				2,584.40	257.94
Total								\$2,584.40	\$257.94
Month November 2020 Totals							\$697.96	\$0.00	\$17,011.59
12/11/2020	2021-00000491	JE	HR	Payroll Post B Bi-Weekly 2202026	Payroll Post		121.39		17,132.98
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
B		2202026		Hames, Kevin D				2,447.85	121.39
							Total	\$2,447.85	\$121.39
12/25/2020	2021-00000522	JE	HR	Payroll Post B Bi-Weekly 2202027	Payroll Post		531.04		17,664.02
	<i>Payroll Batch</i>	<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202027		Hames, Kevin D				3,084.08	531.04
							Total	\$3,084.08	\$531.04
Month December 2020 Totals							\$652.43	\$0.00	\$17,664.02
Account Overtime Pay Totals							\$17,664.02	\$0.00	\$17,664.02
G/L Account Number 003-4210 4910 Employer Paid Benefits								Balance To Date:	\$0.00
07/01/2020	2021-00000084	JE	GL	Reverse PR Accrual at 06.30.20	JE 1300-20			252.01	(252.01)
07/10/2020	2021-00000029	JE	HR	Payroll Post B Bi-Weekly 2202015	Payroll Post		903.35		651.34
	<i>Payroll Batch</i>	<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202015		Hames, Kevin D				2,332.20	903.35
							Total	\$2,332.20	\$903.35
07/24/2020	2021-00000070	JE	HR	Payroll Post B Bi-Weekly 2202016	Payroll Post		440.19		1,091.53
	<i>Payroll Batch</i>	<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202016		Hames, Kevin D				2,697.24	440.19
							Total	\$2,697.24	\$440.19
Month July 2020 Totals							\$1,343.54	\$252.01	\$1,091.53
08/07/2020	2021-00000107	JE	HR	Payroll Post B Bi-Weekly 2202017	Payroll Post		918.24		2,009.77
	<i>Payroll Batch</i>	<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202017		Hames, Kevin D				2,423.46	918.24
							Total	\$2,423.46	\$918.24

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
08/21/2020	2021-00000165	JE	HR	Payroll Post B Bi-Weekly 2202018	Payroll Post		827.43		2,837.20
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202018	Hames, Kevin D				5,070.00	827.43
							Total	\$5,070.00	\$827.43
Month August 2020 Totals							\$1,745.67	\$0.00	\$2,837.20
09/04/2020	2021-00000209	JE	HR	Payroll Post B Bi-Weekly 2202019	Payroll Post		1,787.02		4,624.22
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202019	Hames, Kevin D				7,746.96	1,787.02
							Total	\$7,746.96	\$1,787.02
Month September 2020 Totals							\$2,778.27	\$0.00	\$5,615.47
09/18/2020	2021-00000252	JE	HR	Payroll Post B Bi-Weekly 2202020	Payroll Post		991.25		5,615.47
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202020	Hames, Kevin D				6,073.86	991.25
							Total	\$6,073.86	\$991.25
10/02/2020	2021-00000294	JE	HR	Payroll Post B Bi-Weekly 2202021	Payroll Post		1,106.90		6,722.37
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202021	Hames, Kevin D				3,579.42	1,106.90
							Total	\$3,579.42	\$1,106.90
10/16/2020	2021-00000338	JE	HR	Payroll Post B Bi-Weekly 2202022	Payroll Post		602.25		7,324.62
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202022	Hames, Kevin D				3,690.22	602.25
							Total	\$3,690.22	\$602.25

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
10/30/2020	2021-00000390	JE	HR	Payroll Post B Bi-Weekly 2202023	Payroll Post		600.35		7,924.97
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202023	Hames, Kevin D				3,678.59	600.35
							Total	\$3,678.59	\$600.35
Month October 2020 Totals							\$2,309.50	\$0.00	\$7,924.97
11/13/2020	2021-00000420	JE	HR	Payroll Post B Bi-Weekly 2202024	Payroll Post		974.22		8,899.19
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202024	Hames, Kevin D				2,766.48	974.22
							Total	\$2,766.48	\$974.22
Month November 2020 Totals							\$1,395.99	\$0.00	\$9,320.96
11/27/2020	2021-00000456	JE	HR	Payroll Post B Bi-Weekly 2202025	Payroll Post		421.77		9,320.96
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202025	Hames, Kevin D				2,584.40	421.77
							Total	\$2,584.40	\$421.77
12/11/2020	2021-00000491	JE	HR	Payroll Post B Bi-Weekly 2202026	Payroll Post		947.60		10,268.56
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202026	Hames, Kevin D				2,447.85	947.60
							Total	\$2,447.85	\$947.60
12/25/2020	2021-00000522	JE	HR	Payroll Post B Bi-Weekly 2202027	Payroll Post		503.33		10,771.89
	<i>Payroll Batch</i>		<i>Batch Number</i>	<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
	B		2202027	Hames, Kevin D				3,084.08	503.33
							Total	\$3,084.08	\$503.33

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
Month December 2020 Totals							\$1,450.93	\$0.00	\$10,771.89
Account Employer Paid Benefits Totals							\$11,023.90	\$252.01	\$10,771.89
G/L Account Number 003-4210 4911 Pension Normal Cost								Balance To Date:	\$0.00
07/10/2020	2021-00000029	JE	HR	Payroll Post B Bi-Weekly 2202015	Payroll Post		304.21		304.21
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202015		Hames, Kevin D			2,332.20	304.21	
							Total	\$2,332.20	\$304.21
07/24/2020	2021-00000070	JE	HR	Payroll Post B Bi-Weekly 2202016	Payroll Post		304.21		608.42
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202016		Hames, Kevin D			2,697.24	304.21	
							Total	\$2,697.24	\$304.21
Month July 2020 Totals							\$608.42	\$0.00	\$608.42
08/07/2020	2021-00000107	JE	HR	Payroll Post B Bi-Weekly 2202017	Payroll Post		304.21		912.63
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202017		Hames, Kevin D			2,423.46	304.21	
							Total	\$2,423.46	\$304.21
08/21/2020	2021-00000165	JE	HR	Payroll Post B Bi-Weekly 2202018	Payroll Post		304.21		1,216.84
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>			<i>Gross Pay</i>	<i>Dist. Amount</i>	
B		2202018		Hames, Kevin D			5,070.00	304.21	
							Total	\$5,070.00	\$304.21
Month August 2020 Totals							\$608.42	\$0.00	\$1,216.84
09/04/2020	2021-00000209	JE	HR	Payroll Post B Bi-Weekly 2202019	Payroll Post		304.21		1,521.05

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202019		Hames, Kevin D				7,746.96	304.21
							Total	\$7,746.96	\$304.21
09/18/2020	2021-00000252	JE	HR	Payroll Post B Bi-Weekly 2202020	Payroll Post		304.21		1,825.26
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202020		Hames, Kevin D				6,073.86	304.21
							Total	\$6,073.86	\$304.21
Month September 2020 Totals							\$608.42	\$0.00	\$1,825.26
10/02/2020	2021-00000294	JE	HR	Payroll Post B Bi-Weekly 2202021	Payroll Post		304.21		2,129.47
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202021		Hames, Kevin D				3,579.42	304.21
							Total	\$3,579.42	\$304.21
10/16/2020	2021-00000338	JE	HR	Payroll Post B Bi-Weekly 2202022	Payroll Post		289.06		2,418.53
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202022		Hames, Kevin D				3,690.22	289.06
							Total	\$3,690.22	\$289.06
10/30/2020	2021-00000390	JE	HR	Payroll Post B Bi-Weekly 2202023	Payroll Post		317.86		2,736.39
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202023		Hames, Kevin D				3,678.59	317.86
							Total	\$3,678.59	\$317.86
Month October 2020 Totals							\$911.13	\$0.00	\$2,736.39
11/13/2020	2021-00000420	JE	HR	Payroll Post B Bi-Weekly 2202024	Payroll Post		303.46		3,039.85
<i>Payroll Batch</i>		<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
B		2202024		Hames, Kevin D				2,766.48	303.46
							Total	\$2,766.48	\$303.46
11/27/2020	2021-00000456	JE	HR	Payroll Post B Bi-Weekly 2202025	Payroll Post		303.46		3,343.31
	<i>Payroll Batch</i>	<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202025		Hames, Kevin D				2,584.40	303.46
							Total	\$2,584.40	\$303.46
Month November 2020 Totals							\$606.92	\$0.00	\$3,343.31
12/11/2020	2021-00000491	JE	HR	Payroll Post B Bi-Weekly 2202026	Payroll Post		303.46		3,646.77
	<i>Payroll Batch</i>	<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202026		Hames, Kevin D				2,447.85	303.46
							Total	\$2,447.85	\$303.46
12/25/2020	2021-00000522	JE	HR	Payroll Post B Bi-Weekly 2202027	Payroll Post		333.02		3,979.79
	<i>Payroll Batch</i>	<i>Batch Number</i>		<i>Employee Name</i>				<i>Gross Pay</i>	<i>Dist. Amount</i>
B		2202027		Hames, Kevin D				3,084.08	333.02
							Total	\$3,084.08	\$333.02
Month December 2020 Totals							\$636.48	\$0.00	\$3,979.79
Account Pension Normal Cost Totals							\$3,979.79	\$0.00	\$3,979.79
G/L Account Number 003-4210 4912 PERS Unfunded Accrued Liability								Balance To Date:	\$0.00
07/31/2020	2021-00000089	JE	GL	CalPERS UAL Payment FY 20/21	JE 714-21		16,475.59		16,475.59
Month July 2020 Totals							\$16,475.59	\$0.00	\$16,475.59
Account PERS Unfunded Accrued Liability Totals							\$16,475.59	\$0.00	\$16,475.59
G/L Account Number 003-4210 5121 Safety Equipment								Balance To Date:	\$0.00

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
07/01/2020	2021-00000267	JE	GL	Reverse Late Fire Inv accrued for FY 19/20 All Star Fire Eq	JE 1347A-20			14,896.44	(14,896.44)
Month July 2020 Totals							\$0.00	\$14,896.44	(\$14,896.44)
10/01/2020	2021-00000276	JE	AP	A/P Invoice Entry	Accounts Payable		14,896.44		.00
<i>Invoice Number</i>	<i>Vendor</i>		<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>	
148802	Allstar Fire Equipment Inc		5 pairs of turn outs	06/15/2020	Check	165870	14,896.44	14,896.44	
Total							\$14,896.44	\$14,896.44	\$14,896.44
Month October 2020 Totals							\$14,896.44	\$0.00	\$0.00
Account Safety Equipment Totals							\$14,896.44	\$14,896.44	\$0.00
G/L Account Number 003-4210 8110 Interest Expense							Balance To Date:		\$0.00
07/01/2020	2021-00000187	JE	GL	Reverse Accrued Interest from last pmt. date on Loans at 06/30	JE 1339A-20			15,581.89	(15,581.89)
Month July 2020 Totals							\$0.00	\$15,581.89	(\$15,581.89)
09/30/2020	2021-00000322	JE	GL	Semi-annual payment for USDA loan	JE 914-21		23,493.75		7,911.86
Month September 2020 Totals							\$23,493.75	\$0.00	\$7,911.86
Account Interest Expense Totals							\$23,493.75	\$15,581.89	\$7,911.86
G/L Account Number 003-4210 8130 Principal Repayment							Balance To Date:		\$0.00
09/30/2020	2021-00000322	JE	GL	Semi-annual payment for USDA loan	JE 914-21		37,000.00		37,000.00
Month September 2020 Totals							\$37,000.00	\$0.00	\$37,000.00
Account Principal Repayment Totals							\$37,000.00	\$0.00	\$37,000.00
Department Fire Department Totals							\$155,044.23	\$31,217.06	

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 003-5230 5199 Miscellaneous Operating Supplies							Balance To Date:		\$0.00
09/30/2020	2021-00000368	JE	AP	A/P Invoice Entry	Accounts Payable		3.95		3.95
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
3Q2020 Use Tax	State Board of Equalization			3rd Qtr 2020 Use Tax	09/30/2020	EFT	2070	797.96	3.95
							Total	\$797.96	\$3.95
Month September 2020 Totals							\$3.95	\$0.00	\$3.95
10/01/2020	2021-00000276	JE	AP	A/P Invoice Entry	Accounts Payable		396.93		400.88
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
2163112	Hanson Aggregates			Type A, 3/8 Max	09/03/2020	Check	165894	396.93	396.93
							Total	\$396.93	\$396.93
10/15/2020	2021-00000319	JE	AP	A/P Invoice Entry	Accounts Payable		449.13		850.01
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
20026	Negranti Construction			Class 2 Base	10/15/2020	Check	166020	707.23	449.13
							Total	\$707.23	\$449.13
10/29/2020	2021-00000368	JE	AP	A/P Invoice Entry	Accounts Payable		369.76		1,219.77
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
94780841	CalPortland Construction			3/8" Max, type B	10/01/2020	Check	166083	369.76	369.76
							Total	\$369.76	\$369.76
Month October 2020 Totals							\$1,215.82	\$0.00	\$1,219.77
11/12/2020	2021-00000404	JE	AP	A/P Invoice Entry	Accounts Payable		1,252.04		2,471.81
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
14125	Peterson U-Cart			Tack Oil	10/23/2020	Check	166220	672.36	672.36
94801125	CalPortland Construction			3/8" Max, type A	10/14/2020	Check	166177	356.73	356.73
94801126	CalPortland Construction			3/8" Max, type A	10/15/2020	Check	166177	356.73	222.95
							Total	\$1,385.82	\$1,252.04

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
11/24/2020	2021-00000439	JE	AP	A/P Invoice Entry	Accounts Payable		401.67		2,873.48
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
2179595	Hanson Aggregates			Type B, 3/8" Max Fine	10/22/2020	Check	166299	401.67	401.67
							Total	\$401.67	\$401.67
Month November 2020 Totals							\$1,653.71	\$0.00	\$2,873.48
12/10/2020	2021-00000473	JE	AP	A/P Invoice Entry	Accounts Payable		722.08		3,595.56
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
94836084	CalPortland Construction			3/8" Max, type B	11/12/2020	Check	166382	365.35	365.35
94837634	CalPortland Construction			3/8" Max, type A	11/13/2020	Check	166382	356.73	356.73
							Total	\$722.08	\$722.08
12/22/2020	2021-00000504	JE	AP	A/P Invoice Entry	Accounts Payable		74.68		3,670.24
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
869347591048	US Bank Voyager Fleet Systems			November 2020 Fuel 10/24-11/23/20	11/24/2020	EFT	2090	8,683.55	74.68
							Total	\$8,683.55	\$74.68
12/31/2020	2021-00000575	JE	AP	A/P Invoice Entry	Accounts Payable		37.71		3,707.95
<i>Invoice Number</i>	<i>Vendor</i>			<i>Description</i>	<i>Invoice Date</i>	<i>Payment Type</i>	<i>Payment Number</i>	<i>Amount</i>	<i>Dist. Amount</i>
4Q2020 County	State Board of Equalization			4th Qtr 2020 Use Tax: County	12/31/2020	EFT	2100	.03	.01
4Q2020 Local	State Board of Equalization			4th Qtr 2020 Use Tax: Local	12/31/2020	EFT	2100	27.74	13.61
4Q2020 State	State Board of Equalization			4th Qtr 2020 Use Tax: State	12/31/2020	EFT	2100	.01	.01
4Q2020 Use Tax	State Board of Equalization			4th Qtr 2020 Use Tax	12/31/2020	EFT	2100	273.22	24.08
							Total	\$301.00	\$37.71
Month December 2020 Totals							\$834.47	\$0.00	\$3,707.95
Account Miscellaneous Operating Supplies Totals							\$3,707.95	\$0.00	\$3,707.95
Department Street Maintenance Totals							\$3,707.95	\$0.00	

G/L Account Number 003-7710 8510 Transfer To General Fund

Balance To Date: \$0.00

Measure Q - Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
09/30/2020	2021-00000331	JE	GL	1st Qtr FY 20/21 CAP Transfer to GF for Fire OT	JE 911-21		30,479.00		30,479.00
Month September 2020 Totals							\$30,479.00	\$0.00	\$30,479.00
12/31/2020	2021-00000514	JE	GL	2nd Qtr. Oct-Dec Cost Alloc. Plan Transfers to GF 4th FireFighte	JE1211-21		30,479.00		60,958.00
Month December 2020 Totals							\$30,479.00	\$0.00	\$60,958.00
Account Transfer To General Fund Totals							\$60,958.00	\$0.00	\$60,958.00
Department Interfund Transactions Totals							\$60,958.00	\$0.00	
Fund Sales & Use Tax Measure Q Totals							\$475,813.40	\$649,911.89	
Grand Totals							\$475,813.40	\$649,911.89	

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 915 - Capital Projects Fund										
REVENUE										
Department 7710 - Interfund Transactions (Note 1)										
3801	Transfers In (Note 1)	.00	422,600.00	422,600.00	.00	.00	.00	422,600.00	0	117,449.24
3820	Trans. From Special Rev.	.00	70,000.00	70,000.00	.00	.00	.00	70,000.00	0	20,115.38
Department 7710 - Interfund Transactions Totals		\$0.00	\$492,600.00	\$492,600.00	\$0.00	\$0.00	\$0.00	\$492,600.00	0%	\$137,564.62
Department 9614 - Pavement Management Program										
3215	Road Maint. & Rehab Alloc SB1-2032(h)(2)	300,000.00	.00	300,000.00	14,297.63	.00	63,447.25	236,552.75	21	208,855.60
3801	Transfers In (Note 2)	325,000.00	(325,000.00)	.00	.00	.00	.00	.00	+++	.00
3993	Other Revenue - Exclusive	.00	.00	.00	.00	.00	158,368.85	(158,368.85)	+++	(158,368.85)
Department 9614 - Pavement Management Program Totals		\$625,000.00	(\$325,000.00)	\$300,000.00	\$14,297.63	\$0.00	\$221,816.10	\$78,183.90	74%	\$50,486.75
REVENUE TOTALS		\$625,000.00	\$167,600.00	\$792,600.00	\$14,297.63	\$0.00	\$221,816.10	\$570,783.90	28%	\$188,051.37
EXPENSE										
Department 7710 - Interfund Transactions										
8501	Transfers Out (relates to Tidlands Storm water Pocket Park - not a Measure Q Project)	.00	.00	.00	.00	.00	49,129.59	(49,129.59)	+++	.00
Department 7710 - Interfund Transactions Totals		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$49,129.59	(\$49,129.59)	+++	\$0.00
Department 9614 - Pavement Management Program										
5199	Miscellaneous Operating Supplies	.00	.00	.00	.00	.00	.00	.00	+++	8,903.00
6104	Engineering Services	.00	.00	.00	.00	19,508.75	.00	(19,508.75)	+++	38,181.25
6105	Consulting Services	.00	.00	.00	.00	.00	.00	.00	+++	3,402.50
6106	Contractual Services	625,000.00	.00	625,000.00	.00	.00	.00	625,000.00	0	.00
Department 9614 - Pavement Management Program Totals		\$625,000.00	\$0.00	\$625,000.00	\$0.00	\$19,508.75	\$0.00	\$605,491.25	3%	\$50,486.75
EXPENSE TOTALS		\$625,000.00	\$0.00	\$625,000.00	\$0.00	\$19,508.75	\$49,129.59	\$556,361.66	11%	\$50,486.75
Fund 915 - Capital Projects Fund Totals										
REVENUE TOTALS		625,000.00	167,600.00	792,600.00	14,297.63	.00	221,816.10	570,783.90	28%	188,051.37
EXPENSE TOTALS		625,000.00	.00	625,000.00	.00	19,508.75	49,129.59	556,361.66	11%	50,486.75
Fund 915 - Capital Projects Fund Totals		\$0.00	\$167,600.00	\$167,600.00	\$14,297.63	(\$19,508.75)	\$172,686.51	\$14,422.24		\$137,564.62

Note 1:

Department 7710 Interfund Transactions must be used for all Transfers, line items cannot be posted to individual project departments numbers. So this internal report does not correspond entirely to summary in Staff Report.

This line in the 915 General Fund Capital Projects includes the transfer in from Measure Q for Pavement Management Program of \$272,600.

The additional amount of \$150,000 is for the Wayfinding Project not funded by Measure Q.

The \$70,000 in account 3820 funds the Police Department Parking Lot Paving Project - which is also not part of Measure Q.

Note 2:

The reduction of \$325,000 of transfers In on this line within department 9614 Pavement Management was done to comply with auditor's guidance. It must be recorded through Interfund Transactions 7710.

Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 915-7710 8501 Transfers Out							Balance To Date:		\$0.00
11/24/2020	2021-00000445	JE	GL	Reimb GFER for 6/30/20 advance Tidelands Stormwater	JE 1114-21		49,129.59		49,129.59
Month November 2020 Totals							\$49,129.59	\$0.00	\$49,129.59
Account Transfers Out Totals							\$49,129.59	\$0.00	\$49,129.59
Department Interfund Transactions Totals							\$49,129.59	\$0.00	
G/L Account Number 915-9614 3215 Road Maint. & Rehab Alloc SB1-2032(h)(2)							Balance To Date:		\$0.00
07/01/2020	2021-00000189	JE	GL	Rev Other Gov't Accrual at 6/30/20	1309-20		27,609.47		27,609.47
				P0146.FY18 - Pavement Management Plan, MB2018-ST01 Pavement Plan (Revenue)					
07/30/2020	2021-00000080	JE	RA	Revenue Collection Payment Post	Collections			13,017.82	14,591.65
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2021-00002766	2021-00000116	FY 19/20 Road Maintenance and Rehabilitation (RMRA) for: 06/01-06/30/20			State of California	07/30/2020		13,017.82	(13,017.82)
Total								\$13,017.82	(\$13,017.82)
Month July 2020 Totals							\$27,609.47	\$13,017.82	\$14,591.65
08/24/2020	2021-00000161	JE	RA	Revenue Collection Payment Post	Collections			14,591.65	.00
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>
2021-00005173	2021-00000219	FY 19/20- ROAD MAINTENANCE AND REHABILITATION ACCOUNT 07/01-07/31/2020			STATE OF CALIFORNIA	08/24/2020		14,591.65	(14,591.65)
Total								\$14,591.65	(\$14,591.65)
Month August 2020 Totals							\$0.00	\$14,591.65	\$0.00
09/22/2020	2021-00000253	JE	RA	Revenue Collection Payment Post	Collections			15,439.36	(15,439.36)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>			<i>Received From</i>	<i>Payment Date</i>		<i>Amount</i>	<i>Dist. Amount</i>

Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
2021-00008198	2021-00000356			ROAD MAINTENANCE & REHABILITATION ACCOUNT-08/01-08/31/2020	STATE OF CALIFORNIA		09/22/2020	15,439.36	(15,439.36)
							Total	\$15,439.36	(\$15,439.36)
Month September 2020 Totals							\$0.00	\$15,439.36	(\$15,439.36)
10/26/2020	2021-00000360	JE	RA	Revenue Collection Payment Post	Collections			17,331.33	(32,770.69)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>			<i>Amount</i>	<i>Dist. Amount</i>
2021-00011293	2021-00000519			ROAD MAINTENANCE AND REHABILITATION ACCOUNT-FY 20/21- 09/01-09/30/2020	STATE OF CALIFORNIA		10/26/2020	17,331.33	(17,331.33)
							Total	\$17,331.33	(\$17,331.33)
Month October 2020 Totals							\$0.00	\$17,331.33	(\$32,770.69)
11/23/2020	2021-00000441	JE	RA	Revenue Collection Payment Post	Collections			16,378.93	(49,149.62)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>			<i>Amount</i>	<i>Dist. Amount</i>
2021-00013866	2021-00000633			RMRA October 2020	State of California		11/23/2020	16,378.93	(16,378.93)
							Total	\$16,378.93	(\$16,378.93)
Month November 2020 Totals							\$0.00	\$16,378.93	(\$49,149.62)
12/22/2020	2021-00000508	JE	RA	Revenue Collection Payment Post	Collections			14,297.63	(63,447.25)
<i>Receipt Number</i>	<i>Receipt Batch</i>	<i>Receipt Description</i>		<i>Received From</i>	<i>Payment Date</i>			<i>Amount</i>	<i>Dist. Amount</i>
2021-00016681	2021-00000760			RMRA	State of California		12/22/2020	14,297.63	(14,297.63)
							Total	\$14,297.63	(\$14,297.63)
Month December 2020 Totals							\$0.00	\$14,297.63	(\$63,447.25)
Account Road Maint. & Rehab Alloc SB1-2032(h)(2) Totals							\$27,609.47	\$91,056.72	(\$63,447.25)

Accumulated Transaction Listing

G/L Date Range 07/01/20 - 12/31/20

Include Sub Ledger Detail

Exclude Accounts with No Activity

G/L Date	Journal	Journal Type	Sub Ledger	Description/Project	Source	Reference	Debit Amount	Credit Amount	Actual Balance
G/L Account Number 915-9614 3993 Other Revenue - Exclusive							Balance To Date:		\$0.00
07/01/2020	2021-00000230	JE	GL	Reverse Defer Cap Proj Rev not Spent in 19/20 P0146.FY20 - Pavement Management Plan, MB2019-ST02 Pavement Program	JE 1338-20			158,368.85	(158,368.85)
Month July 2020 Totals							\$0.00	\$158,368.85	(\$158,368.85)
Account Other Revenue - Exclusive Totals							\$0.00	\$158,368.85	(\$158,368.85)
Department Pavement Management Program Totals							\$27,609.47	\$249,425.57	
Fund Capital Projects Fund Totals							\$76,739.06	\$249,425.57	
Grand Totals							\$76,739.06	\$249,425.57	