



# CITY OF MORRO BAY HARBOR ADVISORY BOARD AGENDA

*The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.*

## **Regular Meeting Thursday, March 3, 2022 – 5:30 P.M. Held Via Teleconference**

Cherise Hansson	Waterfront Leaseholders
Gene Doughty	South Bay/Los Osos
Sean Green	Member at Large
Cal Myers	Recreational Boating
Jeremiah O'Brien	Morro Bay Commercial Fishermen's Organization
Christopher Vaile	Member at Large
Mary Witkowski	Marine Oriented Business
Lori French	Alternate to Jeremiah O'Brien (MBCFO)

ESTABLISH QUORUM AND CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR, ADVISORY BOARD MEMBER & LIAISON ANNOUNCEMENTS, PRESENTATIONS

### PUBLIC COMMENT

Pursuant to Assembly Bill 361 (2021-22) and Government Code section 54953 this Meeting will be conducted telephonically through Zoom and broadcast live on Cable Channel 20 and streamed on the City website (click [here](#) to view). Please be advised that pursuant to Assembly Bill 361 (2021-22) and Government Code section 54953, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Veterans' Hall will not be open for the meeting.

### Public Participation:

*Remote public participation is allowed in the following ways:*

- **Community members are encouraged to submit agenda correspondence in advance of the meeting via email to the Harbor Advisory Board at [HAB@morrobayca.gov](mailto:HAB@morrobayca.gov) prior to the meeting.**
- *Agenda Correspondence received by 10 a.m. on the meeting day will be posted on the City website.*
- *Members of the public may watch the meeting either on cable Channel 20 or as streamed on the City [website](#).*
- *Alternatively, members of the public may watch the meeting and speak on a specific agenda item by logging in to the Zoom webinar at the **beginning** of the meeting using the information provided below. Please use the **"raise hand"** feature to indicate your desire to provide public comment. Each speaker will be allowed three minutes to provide input.*

Please click the link below to join the webinar:

➤ <https://us02web.zoom.us/j/82722747698?pwd=aWZpTzcwTHlRTk9xaTlmWVNWRWFUQT09>  
**Password: 135692**

Or Telephone Attendee: (408) 638-0968 or (669) 900 6833 or (346) 248 7799; Webinar ID: 827 2274 7698; Password: 135692; Press \* 9 to **“Raise Hand”** for Public Comment

#### A. CONSENT CALENDAR

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion. The public will also be provided an opportunity to comment on consent agenda items.

- A-1 Approval of Minutes from the Harbor Advisory Board meeting held on February 3, 2022.  
**RECOMMENDATION: Approve as submitted.**
- A-2 Harbor Department Status Report.  
**RECOMMENDATION: Receive and file report.**

#### B. BUSINESS ITEMS

- B-1 Update from the Parking Management/Paid Parking Ad-Hoc Committee on Committee’s Recent Activities  
**RECOMMENDATION: Receive and file committee update.**
- B-2 Update from the Marine Services Ad-Hoc Committee on Committee’s Recent Activities  
**RECOMMENDATION: Receive and file committee update.**
- B-3 Update from the Finance & Budget Ad-Hoc Committee on Committee’s Recent Activities  
**RECOMMENDATION: Receive and file committee update.**
- B-4 Harbor Advisory Board Member Public Engagement Outreach Assignment Reporting  
**RECOMMENDATION: Receive and file Harbor Advisory Board (HAB) member outreach effort reports to date.**

#### C. DECLARATION OF FUTURE AGENDA ITEMS

#### D. ADJOURNMENT

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Harbor Department, 1275 Embarcadero, for any revisions or call the department at 772-6254 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Harbor Department, 1275 Embarcadero Road, or online at [www.morrobayca.gov](http://www.morrobayca.gov). Materials related to an item on this Agenda submitted to the Board after publication of the Agenda packet are available for inspection at the Harbor Department during normal business hours or at the scheduled meeting.

MINUTES-MORRO BAY HARBOR ADVISORY  
BOARD MEETING – February 3, 2022  
TELECONFERENCE – 5:30 P.M.

AGENDA NO: A-1  
MEETING DATE: March 3, 2022

*Harbor Advisory Board conducted this meeting in accordance with Assembly Bill 361 (2021-22) and Government Code section 54953 in response to the present State of Emergency in existence due to the threat of COVID-19. This meeting was held via teleconference for all participants.*

PRESENT:	Cherise Hansson	Chair
	Gene Doughty	Member
	Sean Green	Member
	Cal Myers	Member
	Jeremiah O'Brien	Member
	Christopher Vaile	Member
ABSENT:	Mary Witkowski	Member
STAFF:	Eric Endersby	Harbor Director
	Lori Stilts	Harbor Business Coordinator

ESTABLISH QUORUM AND CALL TO ORDER

The meeting was called to order at 5:30 p.m., with a roll call quorum present.

<https://youtu.be/4BK-ggeopX0?t=44>

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR AND ADVISORY BOARD MEMBER, LIAISON ANNOUNCEMENTS, PRESENTATIONS

<https://youtu.be/4BK-ggeopX0?t=95>

New Members Green introduced himself and provided background on his interest in serving on the Board.

PUBLIC COMMENT

<https://youtu.be/4BK-ggeopX0?t=1219>

The public comment period was opened and closed with no comments.

A. CONSENT AGENDA

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion.

A-1 Approval of Minutes from the Harbor Advisory Board meeting held on December 2, 2021.

**RECOMMENDATION: Approve as submitted.**

A-2 Harbor Department Status Report.

**RECOMMENDATION: Receive and file report.**

MOTION: Board Member Myers moved approval of the consent agenda. The Motion was seconded by Board Chair Hansson and carried 5-0-1 by roll call vote, with Member Green abstaining.

B. BUSINESS ITEMS

<https://youtu.be/4BK-ggeopX0?t=1331>

B-1 UPDATE FROM THE PARKING MANAGEMENT/PAID PARKING AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

Committee Chair Myers briefed the board on the committee's latest outreach to the Embarcadero community and leaseholders.

The public comment period was opened and closed with no comments.

B-2 UPDATE FROM THE MARINE SERVICES AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

<https://youtu.be/4BK-ggeopX0?t=2046>

Committee Chair Vaile confirmed the committee will discontinue efforts to establish a boatyard at this time and focus on other working waterfront-related marine services needs.

The public comment period was opened and closed with no comments.

B-3 UPDATE FROM THE FINANCE & BUDGET AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

<https://youtu.be/4BK-ggeopX0?t=2322>

Committee Vice-Chair Myers and Director Endersby spoke on the status of the revetment grant and explained after the first submission it was discovered the grant required a hard cost funding match. Without the match in the current budget, the application for the grant could not move forward in this current grant cycle.

Member Green volunteered to help the committee with grant writing in the future.

The public comment period was opened and closed with no comments.

B-4 HARBOR ADVISORY BOARD MEMBER PUBLIC ENGAGEMENT OUTREACH ASSIGNMENT REPORTING

<https://youtu.be/4BK-ggeopX0?t=2744>

Chair Hansson requested members to provide an oral update pertaining to their public engagement contacts and possibly add any new groups.

Member Doughty - Recreational Fishing and Mariculture Businesses

Member O'Brien - Commercial Fishing, Morro Bay Rotary & Lions Clubs, Friends of the Morro Bay Harbor Department, City of Morro Bay Recreation Department and added the Chamber's Government Affairs Committee.

Member Vaile - Quota International, Cal Poly Sailing, MB Youth Sailing Foundation and Central Coast Regional Water Quality Control Board and added Los Osos Middle School & MB High School.

Chair Hansson - Morro Bay Chamber of Commerce, Embarcadero Leaseholders, Local Schools and added Tourist Business Improvement District.

Member Green - Planning Commission and Cal Poly.

The public comment period was opened and closed with no comments.

B-5 CITY COUNCIL'S ADOPTED 2021-2022 GOALS AND ACTION ITEMS – GAP ANALYSIS OF THE HARBORWALK PUBLIC SPACE  
<https://youtu.be/4BK-ggeopX0?t=3973>

Director Endersby presented the staff report and requested HABS input on the Harborwalk gaps shown from the City of Morro Bay Plan Morro Bay Lateral Access Technical Memo document.

MOTION: Member Doughty moved to accept the pathway plan from the Lateral Access Technical Memo, Figure 5A as presented. The motion was seconded by Member O'Brien and carried unanimously 6-0 by roll call vote.

There was Board consensus to keep Harborwalk signage modest.

MOTION: Member Myers moved to accept the pathway plan from the Lateral Access Technical Memo, Figure 5B as presented with a review to improve the safety aspect. The motion was seconded by Member Vaile and carried unanimously 6-0 by roll call vote.

MOTION: Member Hansson moved to accept the pathway plan from the Lateral Access Technical Memo, Figure 5D as presented, but request the Morro Bay Yacht Club to take down their privacy fencing and increase the sidewalk in front to 8 ft along their property. The motion was seconded by Member Myers.

There was Board discussion.

The Motion carried unanimously 6-0 by roll call vote.

There was Board consensus to leave the Harborwalk gap along South past the public boat launch ramp.

The public comment period was opened and closed with no comments.

B-6 REVIEW OF PREVIOUSLY DECLARED HARBOR ADVISORY BOARD FUTURE AGENDA ITEMS LIST TO RETAIN OR REMOVE ITEMS FROM CONSIDERATION  
<https://youtu.be/4BK-ggeopX0?t=8460>

Director Endersby presented the staff report and requested HAB to provide input on removal or retention of previously declared agenda items.

MOTION: Member Myers moved to remove the following items from the Declared Harbor Advisory Board Future Agenda Items:

- Goals and Objectives – Working Waterfront Designation
- Measure D.
- Explore Benefits of Becoming a Harbor or Port District.
- Review of TBID (Tourism Business Improvement District) Assessment Funding.
- Eelgrass Committee to Propose an Action Plan to be Included in the GP/LCP Update
- Discussion of the Castle Wind Community Benefit Funds.

The motion was seconded by Member Vaile and carried unanimously 6-0 by roll call vote.

MOTION: Member Vaile moved to retain the following items from the Declared Harbor Advisory Board Future Agenda Items:  
Wind Energy Generation off the Coast of Morro Bay  
Creation of an Embarcadero Business District to Fund Harbor Infrastructure  
Review the RV Camping Program  
Consideration of an RV Camping Program Ad-Hoc Committee  
The motion was seconded by Member Myers and carried unanimously 6-0 by a roll call vote.

B-7 ELECTION OF HARBOR ADVISORY BOARD CHAIR AND VICE CHAIR, AND ESTABLISHMENT OF SUB-COMMITTEE CHAIR AND MEMBER APPOINTMENTS  
<https://youtu.be/4BK-qgeopX0?t=9350>

There was Board discussion to determine Chair and Vice Chair.

MOTION: Board Member Vaile moved to nominate Member Hansson as Chair of the Harbor Advisory Board for 2022. The Motion was seconded by Board Member Doughty and carried 5-1 by roll call vote, with Member Myers voting no.

MOTION: Board Member Vaile moved to nominate Member Myers as Vice-Chair of the Harbor Advisory Board for 2022. The Motion was seconded by Board Member Hansson and carried unanimously 6-0 by roll call vote.

Ad-Hoc Committee participation was clarified as below:

Paid Parking – Chair Myers, with Members Vaile & Hansson  
Budget & Finance – Chair Witkowski, with Members Myers & Green  
Marine Services – Chair Vaile, with Members O'Brien & Myers

The public comment period was opened and closed with no comments.

C. DECLARATION OF FUTURE AGENDA ITEMS  
<https://youtu.be/4BK-qgeopX0?t=9990>

There was Board consensus to add discussion of potential Vistra Battery Project Community Benefits to the HAB's declared future agenda items.

D. ADJOURNMENT

This meeting was adjourned at 8:25 p.m. The next Regular Meeting will be held on March 3, 2022, at 5:30 p.m.

Lori Stilts  
Harbor Department



AGENDA NO: A-2

MEETING DATE: March 3, 2022

# Staff Report

**TO:** Harbor Advisory Board

**DATE:** February 23, 2022

**FROM:** Eric Endersby, Harbor Director

**SUBJECT:** Harbor Department Status Report

## RECOMMENDATION

Receive and file report.

## DISCUSSION

### **Recent Department Activity:**

Harbor Patrol statistics for February, 2022 were six emergency responses, 72 calls for service, 22 assists of other agencies, 42 enforcement contacts, 65 bay patrols, 167 land patrols, 106 maintenance actions, five weather warnings, and one hazardous bar warning.

2/5/22

Harbor Patrol was dispatched to a local restaurant for 59 year-old male heart attack victim, who was evaluated and taken to a local hospital by ambulance.

2/13/22

Harbor Patrol out for routine land patrol was flagged down by two surfers that had just gotten out of the water. The female of the two was hit by her surfboard and requested medical attention. She was assessed and advised to go to the ER if symptoms change.

2/20/22

Harbor Patrol was dispatched to a slip and fall in the lady's restroom of a local restaurant; the victim was taken to a local hospital by ambulance.

2/21/22

Harbor Patrol responded to two surfers pulled out of the outlet area and last scene behind the Rock. Patrol rescued the surfers aboard 3864 and transported them to the Harbor dock.

Prepared By: EE

Dept Review: EE

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_



Harbor would like to congratulate Reserve Harbor Patrol Officer Stella Nicodemus for her new career move to Santa Barbara Harbor Patrol. Stella worked for Morro Bay for the last two years and quickly honed some great boating skills. She is an ocean Lifeguard, EMT and a great public servant, and will be greatly missed!

A second congratulations to Harbor Patrol Officer Dana Stein and his wife Brenna for the arrival of their new baby boy Merrik. Dana is currently enjoying time off at home to bond with his son, but we are hoping to have him back at work soon!



The Morro Bay dinner cruise boat Chablis is currently hauled-out at the public boat launch ramp to replace the engines to newer, more efficient models. Because there is no boatyard in Morro Bay capable of hauling the Chablis and she cannot travel on the open sea due to restrictions on her Coast Guard license, hauling at the launch ramp in the off-season when the ramp is virtually empty is the only option.

**30th Annual Big, Bad and Ugly Surf Event** On February 19th -20th, Surfers gathered in Morro Bay today for the Big, Bad and Ugly Surf Competition. It is nicknamed "The Ugly" because it is considered one of the most challenging surfing events in the Surfing Coalition Competition. The event was put on by the Estero Bay Surf Club, who used the competition to not only have fun but also honor former event coordinator Tim Kennedy, who passed away last year.



**The World Surf League Qualifier** returns to Morro Bay February 24-27<sup>th</sup>. This will be the 4th year that Morro Bay has hosted a Men's & Women's World Surf League professional surf contest. It will feature 96 male and 36 female athletes competing for \$20K in cash and valuable WSL points.





### **Recent City Council Activity**

On February 8, the City Council certified results of a citizens initiative petition entitled “An initiative measure to prohibit tent camping and all classes of vehicle camping (dry or otherwise) in certain specified areas of the City of Morro Bay,” and ordered a report on the effects of the proposed initiative to be brought back to the Council at a later date. The initiative will effectively shut-down the Harbor Department’s waterfront RV camping pilot program.

Also on February 8, Council authorized the attendance at the C-MANC Annual Washington D.C. “Washington Week” meetings by the Mayor and Harbor Director, and discussed of the Washington week agenda.



AGENDA NO: B-1

MEETING DATE: March 3, 2022

## Staff Report

**TO:** Harbor Advisory Board

**DATE:** February 24, 2022

**FROM:** Eric Endersby, Harbor Director

**SUBJECT:** Update from the Parking Management/Paid Parking Ad-Hoc Committee on Committee's Recent Activities

### **RECOMMENDATION**

Receive and file committee update.

### **BACKGROUND, DISCUSSION & CONCLUSION**

The Parking Management/Paid Parking Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities. This is a standing committee report agenda item.

Prepared By: EE

Dept Review: EE

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

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AGENDA NO: B-2

MEETING DATE: March 3, 2022

## Staff Report

**TO:** Harbor Advisory Board

**DATE:** February 24, 2022

**FROM:** Eric Endersby, Harbor Director

**SUBJECT:** Update from the Marine Services Ad-Hoc Committee on Committee's Recent Activities

### **RECOMMENDATION**

Receive and file committee report.

### **BACKGROUND, DISCUSSION & CONCLUSION**

The Marine Services Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities. This is a standing committee report agenda item.

Prepared By: EE

Dept Review: EE

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

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AGENDA NO: B-3  
MEETING DATE: March 3, 2022

# Staff Report

**TO:** Harbor Advisory Board **DATE:** February 24, 2022  
**FROM:** Eric Endersby, Harbor Director  
**SUBJECT:** Update from the Finance & Budget Ad-Hoc Committee on Committee’s Recent Activities, and Consideration of Harbor Department Funding Request Options for Measure E Sales Tax Revenues for the FY 22/23 Budget

## RECOMMENDATION

Receive and file committee report, and provide input on possible options for Harbor Department funding requests from Measure E sales tax revenues.

## BACKGROUND

The Finance & Budget Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities. This is a standing committee report agenda item.

Combined with the ½ cent Measure Q sales tax measure passed about a decade ago, the City recently voted to approve the one-cent Measure E sales tax initiative. Together, both measures are forecast to generate approximately \$4.0M in tax revenues this coming year.

With both measures, the Council has held to spending the revenues generated along strict lines adhering to the measures’ original intents. With Measure E, based on City polling those intents included, among other things, enhance public safety and keeping beaches and public areas safe and clean.

In this current fiscal year, the Harbor Department submitted several Measure E budget funding requests, and was approved for the following:

- \$80,000 in ongoing funding for the Beach Lifeguard program
- \$70,000 in ongoing funding for the department’s costs for Morro Bay Garbage Company’s public trash container and dumpster pickup service along the Embarcadero, Rock and Pit
- \$50,000 in one-time funding for the fire fighting pump equipment to be installed on the department’s new Harbor Patrol vessel currently undergoing a refit in Santa Barbara

## DISCUSSION

With the upcoming fiscal year’s budgeting just around the corner, the Finance & Budget Ad-Hoc Committee has been working with staff on a list of potential Harbor Department Measure E funding requests. That list is attached to this report.

The Harbor Advisory Board is being asked to consider the ad-hoc committee’s work and provide staff input regarding the list provided, prioritizing the list’s recommendations and other possible funding ideas or projects.

Prepared By: <u>EE</u>	Dept Review: <u>EE</u>
City Manager Review: _____	City Attorney Review: _____

**ATTACHMENT**

Finance & Budget Ad-Hoc Committee Harbor Department Measure E Funding Opportunities spreadsheet for FY23

## City of Morro Bay | Harbor Department – Measure E funding opportunities [FY23]

The Morro Bay Harbor Department continues to operate within a tight operational budget; however, the department is underfunded for high-cost capital infrastructure items, and is aggressively pursuing grants to help meet these needs. Several operational costs continue to grow exponentially with increased harbor and beach use by visitors and locals, affecting Public Safety and Cleanliness.

The Harbor Department has identified a list of **potential opportunities** for FY23 budget requests to improve the public safety and cleanliness of Morro Bay’s waterfront and beach public spaces through the use of Measure E funding. Only the first two items are prioritized.

#	Impact	Opportunity name	Estimated FY23 Cost	Description
1	Public safety	Lifeguard program	\$85,000 ongoing	The City has historically funded the seasonal summer Beach Lifeguard program to provide for the safety of visitors and locals to Morro Rock beach. This funding request cover’s the department’s costs for recruitment, training, staffing and equipment.
2	Cleanliness	Trash program	\$75,000 ongoing	Proper funding of the waterfront trash program ensures that Morro Bay stays a clean and beautiful destination. This funding request covers the Harbor Department’s costs for trash removal services of Morro Bay Garbage Co.

	Cleanliness	Public restroom North T-pier	TBD one-time	To improve sanitation, cleanliness and right-sizing our facilities, the public restroom at the North t-pier should be replaced. The existing facility is insufficient to meet current demands or ADA accessibility, dated, and includes materials which are inefficient for cleaning. Funding request to replace this restroom.
	Cleanliness	Public restroom Centennial Park	TBD one-time	To improve sanitation and cleanliness, the public restroom at Centennial Park should be replaced. The existing facility is dated and includes materials which are inefficient for cleaning, and may not meet current ADA standards. This is the only restroom to serve the central Embarcadero, and therefore could be up-sized. Funding request to replace this restroom.
	Cleanliness	Public restroom Launch Ramp/Tidelands Park	TBD one-time	To improve sanitation and cleanliness, the public restroom at the Launch Ramp should be significantly remodeled or replaced. The existing facility is dated, includes materials which are inefficient for cleaning, and may not meet current ADA standards. Funding request to remodel or replace this restroom.

	Public safety	Launch ramp	TBD one-time	The public boat launch ramp is significantly degraded and in need of replacement. Due to Morro Bay's national recognition as a recreational fishing hot spot, an increase in visitors utilizing the launch ramp is expected. To improve public safety and ramp efficiency, funding is requested to completely replace the concrete ramp, asphalt ramp apron and boarding floats.
	Public safety	North T-pier fire system	\$160,000 one-time	The North T-pier automatic fire sprinkler system is over 20 years old and is in need of replacement. The Harbor Patrol and Coast Guard both utilize this pier and it's home to Morro Bay's water safety vessels. If this pier were lost to a fire, Morro Bay could be left without the equipment required for boating safety and enforcement, bay and ocean rescues and marine fire fighting. This funding request would include procurement and installation of a new system.
	Public safety	Reserve Harbor Patrol Officer program	\$55,000 ongoing	The Harbor Department relies on a steady Reserve Patrol Officer program to augment its Harbor Patrol Officer ranks and fill vital public safety shifts, in addition to providing coverage for full-time officer training, vacation and sick days. This program also serves as a "training ground" for full-time officers, and this funding request is to cover the department's personnel costs related to this program.

	Cleanliness	Maintenance Aide	\$25,000 ongoing	Prior to the COVID pandemic, the Harbor Department employed a ~half-time Maintenance Aide to help keep the waterfront clean and maintained. This request could be to restore that position, or to provide funding to Public Works' Facilities Division to dedicate a person ~half-time for harbor/waterfront cleaning and maintenance.
<b>Total</b>			TBD	



AGENDA NO: B-4

MEETING DATE: March 3, 2022

# Staff Report

**TO:** Harbor Advisory Board

**DATE:** February 24, 2022

**FROM:** Eric Endersby, Harbor Director

**SUBJECT:** Harbor Advisory Board Member Public Engagement Outreach Assignment Reporting

## **RECOMMENDATION**

Receive and file Harbor Advisory Board (HAB) member outreach effort reports to date.

## **BACKGROUND**

This agenda item is for HAB members to provide an oral update on any of their outreach efforts to date.

Current “hot topics” on the waterfront are paid parking, offshore wind power generation farms, the new national marine sanctuary proposal and the Vistra battery storage project at the power plant property.

Prepared By: EE

Dept Review: EE

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_