



**CITY OF MORRO BAY  
RECREATION AND PARKS COMMISSION  
AGENDA**

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*The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.*

**Notice of Regular Meeting  
March 17, 2022 – 6:00 p.m.  
Held Via Teleconference**

Chairperson – Kevin Carroll  
Melissa Davis

Drew Sidaris  
Raymond Purcell

**ESTABLISH QUORUM AND CALL TO ORDER**

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**ANNOUNCEMENTS / PRESENTATIONS**

**MORRO BAY SENIOR CITIZENS, INC. LIAISON REPORT**

**PUBLIC COMMENT PERIOD**

Pursuant to Assembly Bill 361 (2021-22) and Government Code section 54953 this Meeting will be conducted telephonically through Zoom and broadcast live on Cable Channel 20 and streamed on the City website (click here to view). Please be advised that pursuant to Assembly Bill 361 (2021-22) and Government Code section 54953, and to ensure the health and safety of the public by limiting human contact that could spread the COVID-19 virus, the Veterans' Hall will not be open for the meeting.

**Public Participation:**

In order to prevent and mitigate the effects of the COVID-19 pandemic, and limit potential spread within the City of Morro Bay, in accordance with Executive Order N-08-21, the City will not make available a physical location from which members of the public may observe the meeting and offer public comment. Remote public participation is allowed in the following ways:

- Community members are encouraged to submit agenda correspondence in advance of the meeting via email to Advisory Board Members at [RPC@morrobayca.gov](mailto:RPC@morrobayca.gov) prior to the meeting.
- Agenda Correspondence received by 10 a.m. on the meeting day will be posted on the City website.
- Members of the public may watch the meeting either on cable Channel 20 or as streamed on the City [website](#).
- Alternatively, members of the public may watch the meeting and speak during general Public Comment or on a specific agenda item by logging in the Zoom webinar using the

information provided below. Please use the “raise hand” feature to indicate your desire to provide public comment. Each speaker will be allowed three minutes to provide input.

Please click the link below to join the webinar:

- <https://us02web.zoom.us/j/82722747698?pwd=aWZpTzcwTHIRTk9xaTlmWVNWRWFUQT09>  
Password: 135692
- Or Telephone Attendee: 1 (408) 638-0968 or 1 (669) 900-6833 or 1 (346) 248 7799;  
Webinar ID: 827 2274 7698; Password: 135692; Press \*9 to “Raise Hand” for Public Comment.

## **A. CONSENT CALENDAR**

### **A-1 Approval of Minutes from Recreation and Parks Commission meeting, January 20, 2022**

**Staff Recommendation: Approve as submitted.**

### **A-2 Recreation Services Division Status Report**

**Staff Recommendation: Receive and file.**

### **A-3 Recreation Services Division Participation Reports – January 2022 – February 2022**

**Staff Recommendation: Receive and file.**

**Facilities, Parks and Open Space Hourly Use  
Recreation Classes and Affiliated Clubs  
Aquatic Programs  
Sports  
Seniors  
Youth Services**

## **B. PUBLIC HEARINGS – None**

## **C. BUSINESS ITEMS**

### **C-1 Election of Chair and Vice-Chair 2022**

**Staff Recommendation: Elections for Chair and Vice Chair to be held**

### **C-2 Election of Morro Bay Seniors, Inc. Representative for 2022**

**Staff Recommendation: Election for Morro Bay Seniors, Inc. Representative to be held.**

### **C-3 Staff Report – Prop 68 per Capita**

**Staff Recommendation: Receive and file**

### **C-4 Staff Report – Bocce Ball**

**Staff Recommendation: Receive and file**

### **C-5 Staff Report – Aquatics Activities**

**Staff Recommendation: Receive and file**

- C-6 Staff Report – Holiday Hangouts – Fall 2021/Winter 2021/22  
Staff Recommendation: Receive and file**
- C-7 Staff Report – Holiday Tree Lighting 2021  
Staff Recommendation: Receive and file**
- C-8 Staff Report – Breakfast with Santa 2021  
Staff Recommendation: Receive and file**
- C-9 Staff Report – Parent’s Night Out 2022  
Staff Recommendation: Receive and file**
- C-10 Staff Report – Soccer 2021  
Staff Recommendation: Receive and file**
- C-11 Staff Report – Aquatics July-October 2021  
Staff Recommendation: Receive and file**

#### **D. FUTURE AGENDA ITEMS**

#### **E. ADJOURNMENT**

Adjourn to the next regular Recreation and Parks Commission meeting at 6 p.m. **Thursday, May 19, 2022**, held at the Veteran’s Memorial Building; 209 Surf St., Morro Bay CA, 93442.

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Community Center, 1001 Kennedy Way, for any revisions, or call Recreation Services at 805-772-6278 for further information.

Materials related to an item on this agenda submitted to the commission after distribution of the agenda packet are available for public inspection upon request by calling the Recreation Services at 805-772-6278.

In compliance with the Americans with disabilities act, if you need special assistance to participate in a city meeting, please contact the Recreation Services at least 24 hours prior to the meeting to ensure reasonable arrangements can be made to provide accessibility to the meeting.

This agenda is available for copying at the Morro Bay Public Library.



**AGENDA NO: A-1**

**MEETING DATE: March 17, 2022**

MINUTES – MORRO BAY RECREATION AND  
PARKS COMMISSION  
REGULAR MEETING – January 20, 2022  
TELECONFERENCE – 6:00 p.m.

City of Morro Bay Recreation and Parks Commission conducted this meeting in accordance with Assembly Bill 361 (2021-22) and Government Code section 54953 in response to the present State of Emergency in existence due to the threat of COVID-19. This meeting was held via teleconference for all participants.

|                  |               |                  |
|------------------|---------------|------------------|
| MEMBERS PRESENT: | Kevin Carroll | Chair            |
|                  | Drew Sidaris  | Commissioner     |
|                  | Robert Swain  | Commissioner     |
|                  | Melisa Davis  | Commissioner     |
|                  | Mike Espino   | Vice-Chairperson |

ABSENT: None

|                |                   |                            |
|----------------|-------------------|----------------------------|
| STAFF PRESENT: | Kirk Carmichael   | Recreation Service Manager |
|                | Angelica Gallardo | Youth Services Coordinator |
|                | Charlee Lowe      | Administrative Technician  |

#### ESTABLISH QUORUM AND CALL TO ORDER

<https://bit.ly/3szqc9k>

Chair Kevin Carroll called the meeting to order at 6:00 p.m.

#### MOMENT OF SILENCE

#### PLEDGE OF ALLIGIANCE

#### COMMISSIONERS ANNOUNCEMENTS

<https://bit.ly/3vAhcmk>

#### STAFF ANNOUNCEMENTS

<https://bit.ly/3trUfPk>

#### MORRO BAY SENIOR CITIZEN, INC. LIAISON REPORT

<https://bit.ly/3hvCxoL>

None

#### PUBLIC COMMENT

<https://bit.ly/3syPnsA>

The public comment period for the Consent Agenda was opened.

None

The Public Comment period was closed.

A. CONSENT CALENDAR

<https://bit.ly/3hACxns>

A-1 APPROVAL OF MINUTES FROM RECREATION AND PARKS COMMISSION MEETING, NOVEMBER 18, 2021

A-2 RECREATION SERVICES DIVISION STATUS REPORT

A-3 RECREATION SERVICES DIVISION PARTICIPATION REPORTS – NOVEMBER 2021 - DECEMBER 2021

Motion: Commissioner Drew Sidaris moved to receive and file Consent Item A-1 - A-3, Vice Chair Mike Espino seconded the motion. Motion passed unanimously 5-0.

<https://bit.ly/3IEAxGA>

B. PUBLIC HEARINGS

<https://bit.ly/35qeoxh>

No public hearings.

C. BUSINESS ITEMS

<https://bit.ly/3MdMLbv>

C-1 STAFF REPORT – PROP 68 PER CAPITA

<https://bit.ly/3pz5K6t>

Recreation Services Manager Kirk Carmichael gave an oral update on Prop 68 per Capita, answered questions and received recommendation from the Commission to provide to Public Works.

MOTION: Commissioner Robert Swain moved to file and send the recommendations back to Public Works for input on Business Item C-1. Commissioner Drew Sidaris seconded the motion. The motion was passed unanimously, 5-0.

<https://bit.ly/3pyZDPv>

C-2 STAFF REPORT – BOCCE BALL

<https://bit.ly/3IxjgyZ>

Recreation Services Manager Kirk Carmichael gave an oral update on Bocce Ball and answered questions from the Commission.

MOTION: Commissioner Drew Sidaris moved to receive and file Business Item C-2  
Commissioner Mellissa Davis seconded the motion. The motion was passed  
unanimously, 5-0.

<https://bit.ly/3Cb0Y4o>

C-3 STAFF REPORT –AQUATIC ACTIVITIES

<https://bit.ly/3tIrn5N>

Recreation Services Manager Kirk Carmichael presented the Staff Report on Aquatics  
Activities 2022 and answered questions from the Commission. The Commission  
discussed and provided feedback.

MOTION: Commissioner Bob Swain moved to receive and file Business Item C-3  
Commissioner Mike Espino seconded the motion. The motion was passed unanimously,  
5-0.

<https://bit.ly/3vGobtE>

D. FUTURE AGENDA ITEMS

<https://bit.ly/3vuRoYJ>

E. ADJOURNMENT

<https://bit.ly/3CgDI4Y>

Meeting adjourned at 7:45 p.m. The next regularly scheduled Recreation and Parks Commission  
meeting will be March 17, 2022, via teleconference.

Recorded by:

Charlee Lowe  
Administrative Technician





**AGENDA NO: A-2**

**MEETING DATE: March 17, 2022**

# **STATUS REPORT**

**TO: Recreation and Parks Commission**

**DATE: March 2, 2022**

**FROM: Recreation Services Division Staff**

**SUBJECT: Recreation Services Division Status Report**

## **RECOMMENDATION:**

Staff recommends Commission review the Status Report and accept it for file.

## **SUMMARY:**

The following is a brief review of the status of current Recreation Division projects and programs.

### **Administration**

As we begin to move out of the COVID-19 restrictions, interest and demand are already here for activity classes, sports, and use of City property. We have received numerous requests for facility, beach, and park use for weddings, parties, sports activities, and other special events. We recently hosted our Surf Competition Season in February with the SLO CAL Open which was a qualifying event for the World Surf League. This event showcased to the world how great our surf is. This was preceded by our long-standing local competition, The Big, Bad, and Ugly.

March is paving the way for all of our events coming back to full swing. We will be hosting the Chamber Installation Gala and Morro Bay Crab Feed Fundraiser for MBHS. We are very excited to have a Spring full of life, building community through our events. Additionally, we anticipate bringing back in-person City Council and Advisory Body meetings beginning April 12.

### **City Website/Recreation Pages/Facebook/Instagram**

Staff continues to add content and update web pages as needed, including calendar items such as program sign-up dates. The department uses the City's Facebook and Instagram pages to announce program registration, upcoming events, and other important and interesting information as it arises.

### **Community Activity Guide**

Our guide has been put on hold due to lack of staff and program content. However, as we are returning to post-pandemic activity, we anticipate a launching of a guide in the near future.

### **Park Development**

Our Bocce Ball/Greenhouse project has been put on hold due to the pandemic; however, we are in the

process of bringing the project back this spring with renewed effort. New staff in our Public Works office will work on a new design which eliminates the greenhouse (decision by MB in Bloom) along with simplifying the courts for cost savings.

Staff met with other City officials to resurrect the grant application offered by the State of California Department of Parks and Recreation. Discussion took place, community meetings held, and new tasks assigned. An updated application was submitted to the State for funds to replace the restroom at Coleman Park. Another grant opportunity was recently submitted to State Parks seeking funds for greater development of the Coleman Park area.

### **Facility Improvements**

The MBCC is seeing some interior changes. Our building dedication plaque has been removed and will be relocated to the exterior of the building. This move will allow for an interactive monitor to be placed in the foyer to be used to advertise events, activities, and programs. This monitor is part of the City's Community Grant money received by the Morro Bay Senior Center, Inc. Our flyer rack was also removed to place the Dowdle puzzle in the lobby of the Community Center. Additionally, we are in discussions with our Public Works office regarding funding for much needed improvements to the Community Center.

### **Aquatics Programs**

At the end of the month, we are excited to be offering an American Red Cross Lifeguarding course in partnership with Morro Bay High School's Career Technical Education classes. Participants in this course will be eligible to be hired as a pool lifeguard immediately upon completion. The Lifeguard Certification includes Lifeguarding, CPR/AED for the professional rescuers, First Aid, Epi-pen and Asthma Training, Emergency Oxygen, and First Aid for the Public Safety Personnel (T-22). First Aid for Public Safety personnel covers the CPR and First Aid beach guard candidates need for the USLA Beach Guard Academy. This is an exciting program for not only our MB aquatic community but the county as a whole! We hope that continuing this program help inspire the next generation of professional rescuers, alleviate the lifeguard shortage that all facilities are feeling, and builds a water safer community.

The Morro Bay Aquatic Center Winter programs are back in action! The maintenance window was completed on time and successfully. Lessons will return in February and will come back with a revamped registration process. We are excited to announce that we will be offering mid-day master's swim Fridays from 12:30 -1:30pm, in addition to our current master's swim schedule of Monday and Wednesday 6:30am - 7:30am. Lap Swim and Aqua Aerobics Schedules will remain the same, which are a big hit and in high demand as a safe workout.

### **Estero Bay Youth Soccer**

The 2021 Estero Bay Youth Soccer League was held from August 23, 2021, through November 9, 2021. There were 193 boys and girls ages 4-14 participating. Our Under 6 and Under 8 divisions were coed and combined with teams from Cambria to host games in Morro Bay. For our U10 and U12 divisions we played interleague with South Bay (Los Osos) and Cambria teams. For the under 14 division, we combined with teams from Atascadero, Templeton, and South Bay to host the season. The season culminated with an end of season tournament for the U10, U12 and U14 age groups. Morro Bay Recreations Services hosted the U10 Boys and the U12 Boys tournaments.

We also had two all-star soccer teams that competed in the Santa Maria All-Star soccer tournament. Our boys under 12 team had 12 players and our girls under 10 team had 11 players.

### **Estero Bay Youth Basketball**

Estero Bay Youth Basketball has come to a close culminating in an end of the season tournament which took place indoors! We have around 30 staff members, which are primarily high school students, who are received some of their first job experience as scorekeepers and referees.

### **Estero Bay Girls Softball**

The Estero Bay Girls Softball teams have now been formed, and teams are starting practices in preparation for games beginning on March 12. We totaled just under 60 players for ages 6-13. We also hosted a clinic in partnership with the Morro Bay Girls Varsity softball team. The main attraction of the clinic was Olympic softball player Sierra Hyland. Participants left the clinic having learned about the fundamentals of softball, and gained a newfound excitement for the season.

### **Adult Softball**

We are slated to begin Adult Softball Registration. We are starting with coed games on Monday nights and masters (50+) on Tuesdays. Games will begin on March 21. We look forward to bringing back sports and keeping adults active in the community!

### **Morro Bay Junior Lifeguards**

As we move into 2022, we are seeking a new Coordinator to lead our young staff and participants in another outstanding summer season. Decisions on format, staffing, equipment, and registration are currently underway and we anticipate registration will be held at the end of this month.

### **Brian Waterbury Memorial Rock to Pier Run**

We have selected July 16 as a date for 2022 Rock to Pier Run. We will look to set up registration and promote the event through marketing soon.

### **Morro Bay Seniors**

Participation in the classes continue to grow as more seniors get comfortable getting out and socializing. We put our health series on hold during February but are slated to offer two presentations in March. One is detailing a new low-cost phone service especially designed for seniors. We have also booked a physical therapist who specializes in working the “core” muscles to help relieve issues that are common in the aging community. We also celebrated the 94th birthday of Barbara Hart, our ACES instructor who has been teaching the class since 1985.

### **Kids Club Children’s Center/Kids’ Camp**

The staff at Kids’ Club Children’s Center are gearing up for an exciting minimum days week in March and Spring Break in April. We will be hosting another Holiday Hangout – All Sports ed. during the SLCUSD Spring Break April 11-14. Youth Services staff will collaborate with Sports Department staff to provide a sports camp that will introduce the skills and techniques required to have when playing our four benchmark sports.

Youth Services hosted their first Kids’ Night Out since before the Pandemic, and everyone was happy to see them back. We had 21 kids ready to celebrate and have fun while their parents took a night off! Everyone had so much, we are already hosting another Kids’ Night Out event in April. All children in the Estero Bay Community are invited to a Mad Hatter Tea Party Friday April 8<sup>th</sup>, we will be having a tea party with games, crafts, and lots of fun.

Pre-registration for Kids' Club Children's Center for school year 2022/2023 is open. We have flyers with a scan code link to the waitlist. We will be giving priority to current Kids' Club families and incoming Transitional Kindergarteners and Kindergarteners.

### **Recreation Classes**

We have made a few time changes to our Winter class schedule. Commit to Fit class will now be held Monday and Wednesday at 5:00-6:00PM and Pilates will be Monday and Friday 10:00-11:00AM. Otherwise, we are offering numerous classes including Zumba and Karate.

### **Rockies – The Morro Bay Teen Center and Skate Park**

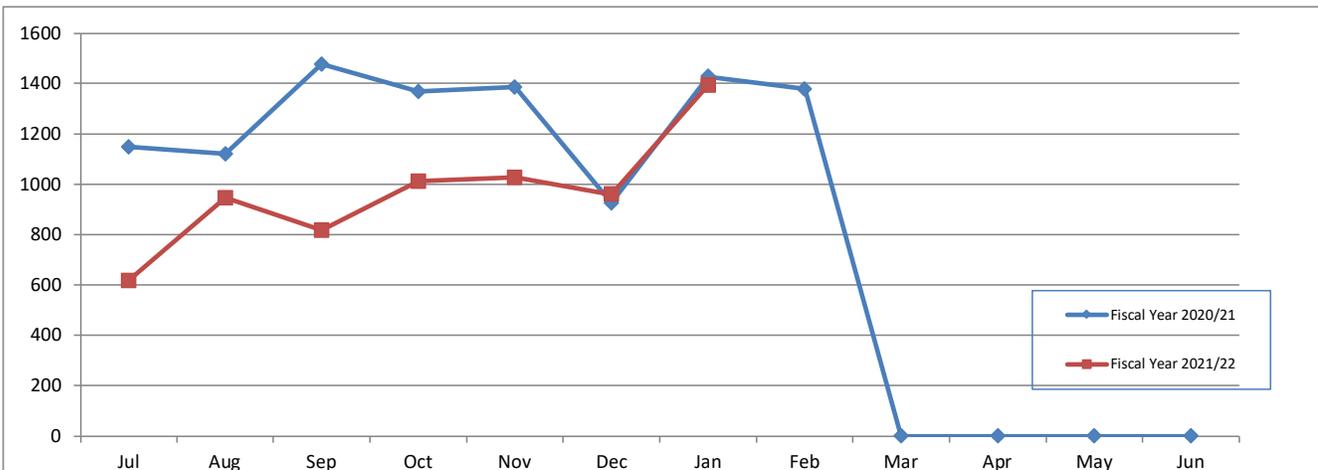
Rockies Teen Center has remained closed since March 13th, 2020. It will remain closed this school year. Negotiations are underway with the Boys and Girls Club to reopen under their management.



City of Morro Bay  
 Recreation Services Division  
**Facilities and Parks**  
 PARTICIPATION REPORT  
 January 2021 & January 2022

| <u>Participations</u>      | <u>22-Jan</u><br><u>Hours</u> | <u>21-Jan</u><br><u>Hours</u> | <u>FY 22/21</u><br><u>Total to Date</u><br><u>Hours</u> | <u>FY 20/21</u><br><u>Total to Date</u><br><u>Hours</u> |
|----------------------------|-------------------------------|-------------------------------|---|---|
| <b>MBCC Facilities</b>     |                               |                               |   |   |
| Auditorium                 | 79                            | 123                           | 467   | 513   |
| Multi-Purpose Room         | 99                            | 112                           | 550   | 790   |
| Studio                     | 26                            | 79                            | 212   | 340   |
| Conference Room            | 62                            | 85                            | 180   | 355   |
| Kitchen/BBQ Area           | 150                           | 91                            | 707   | 987   |
| Game Room                  | 147                           | 140                           | 942   | 1008  |
| Lounge                     | 113                           | 55                            | 488   | 570   |
| Other                      | 0                             | 0                             | 73  | 57  |
| <b>VMB Facilities</b>      |                               |                               |   |   |
| Assembly Room              | 220                           | 126                           | 1253  | 648   |
| Meeting Room               | 0                             | 5                             | 13  | 63  |
| Kitchen / BBQ Area         | 0                             | 5                             | 40  | 100   |
| <b>Parks / Open Spaces</b> |                               |                               |   |   |
| Centennial Park            | 0                             | 0                             | 0   | 203   |
| City Park                  | 458                           | 565                           | 837   | 1256  |
| Cloister Park              | 0                             | 0                             | 47  | 50  |
| Coleman Park               | 0                             | 0                             | 174   | 117   |
| Del Mar Park               | 30                            | 5                             | 235   | 314   |
| Lila Keiser                | 8                             | 0                             | 199   | 901   |
| Monte Park                 | 0                             | 0                             | 0   | 0   |
| Morro Rock                 | 4                             | 20                            | 137   | 185   |
| Tidlands Park              | 0                             | 0                             | 34  | 34  |
| <i>Open Space</i>          | 0                             | 17                            | 184   | 360   |
|                            | <b>1394</b>                   | <b>1427</b>                   | <b>6771</b>   | <b>8850</b>   |

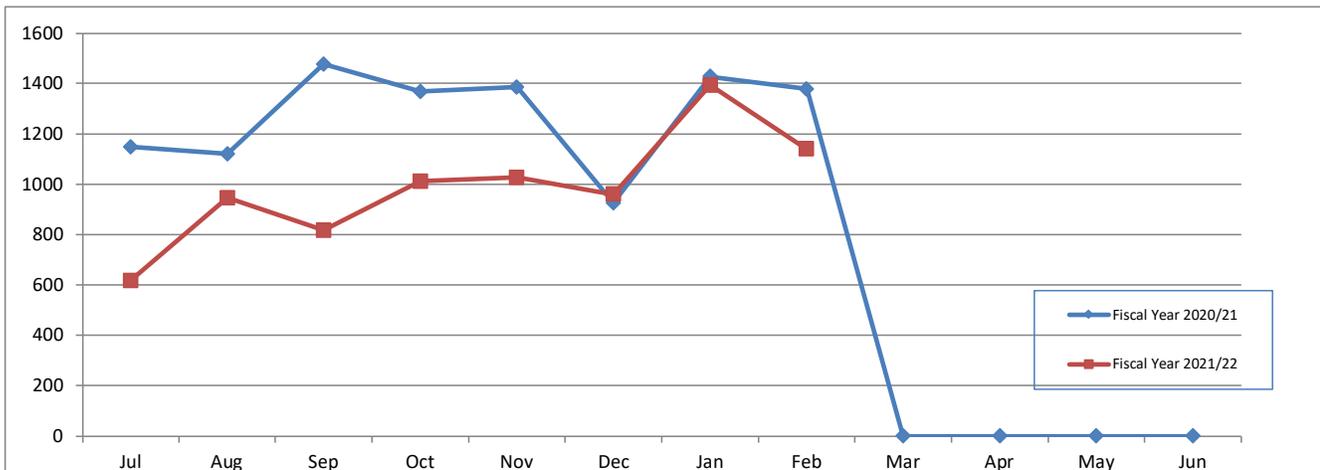
\*\*Numbers since March 16, 2020 is a result of the COVID-19 Pandemic and Shut Downs



City of Morro Bay  
 Recreation Services Division  
**Facilities and Parks**  
 PARTICIPATION REPORT  
 February 2021 & February 2022

| <u>Participations</u>      | <u>22-Feb<br/>Hours</u> | <u>21-Feb<br/>Hours</u> | <u>FY 22/21<br/>Total to Date<br/>Hours</u> | <u>FY 20/21<br/>Total to Date<br/>Hours</u> |
|----------------------------|-------------------------|-------------------------|---|---|
| <b>MBCC Facilities</b>     |                         |                         |   |   |
| Auditorium                 | 54                      | 79                      | 521   | 592   |
| Multi-Purpose Room         | 67                      | 68                      | 617   | 858   |
| Studio                     | 28                      | 53                      | 240   | 393   |
| Conference Room            | 17                      | 62                      | 197   | 417   |
| Kitchen/BBQ Area           | 142                     | 178                     | 849   | 1165  |
| Game Room                  | 140                     | 140                     | 1082  | 1148  |
| Lounge                     | 67                      | 49                      | 555   | 619   |
| Other                      | 9                       | 0                       | 82  | 57  |
| <b>VMB Facilities</b>      |                         |                         |   |   |
| Assembly Room              | 221                     | 108                     | 1474  | 756   |
| Meeting Room               | 0                       | 4                       | 13  | 67  |
| Kitchen / BBQ Area         | 0                       | 1                       | 40  | 101   |
| <b>Parks / Open Spaces</b> |                         |                         |   |   |
| Centennial Park            | 0                       | 0                       | 0   | 203   |
| City Park                  | 138                     | 493                     | 975   | 1749  |
| Cloister Park              | 0                       | 0                       | 47  | 50  |
| Coleman Park               | 0                       | 0                       | 174   | 117   |
| Del Mar Park               | 69                      | 15                      | 305   | 328   |
| Lila Keiser                | 50                      | 22                      | 249   | 923   |
| Monte Park                 | 0                       | 0                       | 0   | 0   |
| Morro Rock                 | 120                     | 104                     | 257   | 289   |
| Tidlands Park              | 6                       | 0                       | 40  | 34  |
| <i>Open Space</i>          | 12                      | 3                       | 196   | 363   |
|                            | <b>1139</b>             | <b>1378</b>             | <b>7910</b>                                 | <b>10228</b>                                |

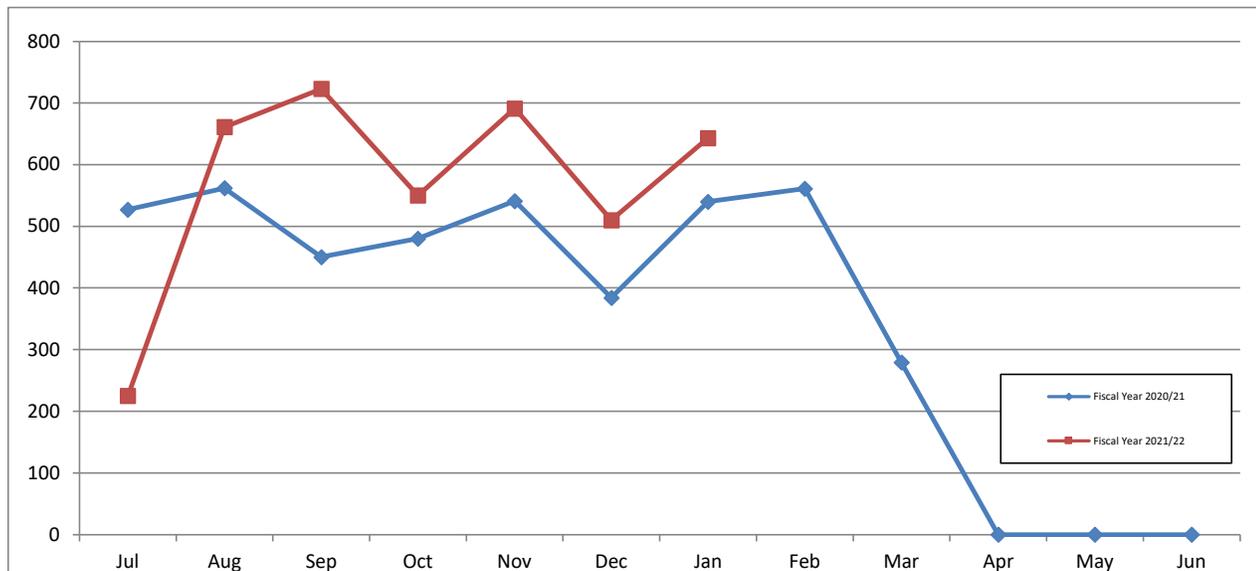
\*\*Numbers since March 16, 2020 is a result of the COVID-19 Pandemic and Shut Downs



City of Morro Bay  
 Recreation Services Division  
*Recreation Classes & Affiliated Clubs*  
**PARTICIPATION REPORT**  
**January 2021 & January 2022**

| <u>Participations</u>          | <u>22-Jan</u> | <u>21-Jan</u> | <u>FY 21/22</u><br><u>Total to Date</u> | <u>FY 20/21</u><br><u>Total to Date</u> |
|--------------------------------|---------------|---------------|---|---|
| <b><u>CLASSES</u></b>          |               |               |   |   |
| Bellydance Class               | 0             | 9             | 0                                       | 60                                      |
| Country & Western Line Dancing | 0             | 0             | 0                                       | 66                                      |
| Dog Obedience                  | 0             | 4             | 0                                       | 4                                       |
| Freestyle Fitness              | 57            | 65            | 400                                     | 462                                     |
| Karate, Okinawan               | 0             | 24            | 0                                       | 168                                     |
| Karate, Tang Soo Do            | 24            | 132           | 124                                     | 964                                     |
| Commit to Fit                  | 56            | 0             | 344                                     | 0                                       |
| Pilates                        | 7             | 0             | 31                                      | 0                                       |
| Quilt Fever                    | 0             | 43            | 0                                       | 58                                      |
| Tennis                         | 0             | 0             | 0                                       | 0                                       |
| Zumba with Carmen              | 127           | 108           | 857                                     | 593                                     |
| Zumba for Kids Ages 7 - 11     | 0             | 0             | 0                                       | 0                                       |
| Zumba Kids Jr. Ages 4 - 10     | 0             | 0             | 0                                       | 111                                     |
| Dance Fusion                   | 0             | 64            | 0                                       | 266                                     |
|                                | <b>271</b>    | <b>449</b>    | <b>1756</b>                             | <b>2752</b>                             |
| <b><u>AFFILIATED CLUBS</u></b> |               |               |   |   |
| Tennis Playday                 | 45            | 43            | 293                                     | 312                                     |
| White Caps Band                | 56            | 70            | 436                                     | 420                                     |
|                                | <b>643</b>    | <b>1011</b>   | <b>4241</b>                             | <b>6236</b>                             |

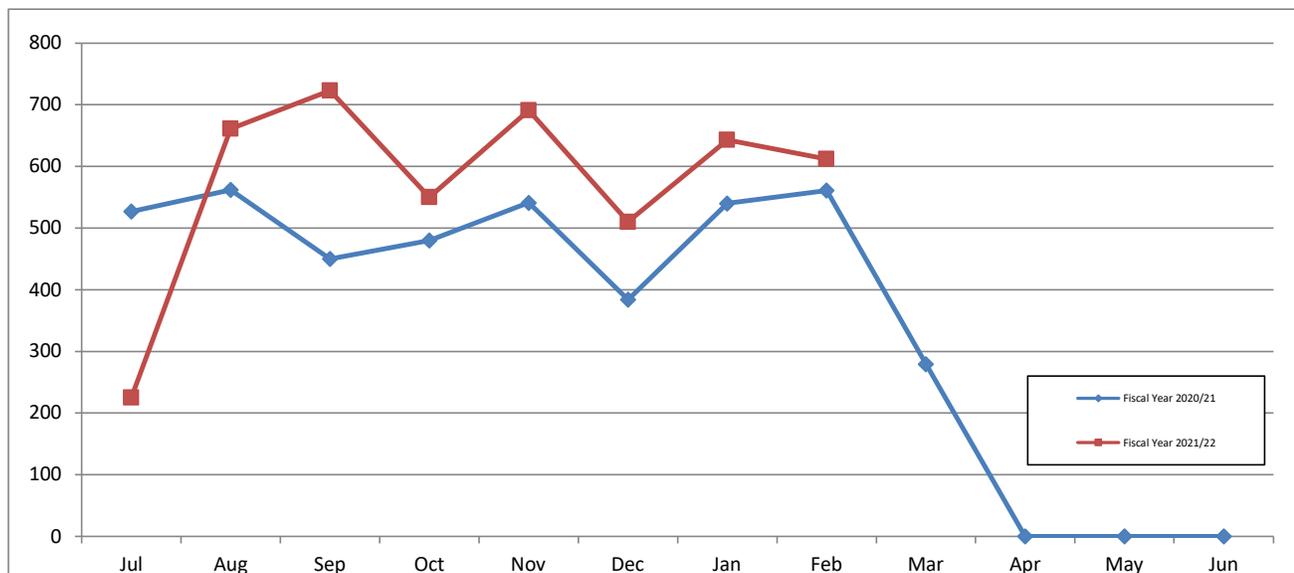
*\*\*Classes resumed late July*



City of Morro Bay  
 Recreation Services Division  
*Recreation Classes & Affiliated Clubs*  
**PARTICIPATION REPORT**  
**February 2021 & February 2022**

| <u>Participations</u>          | <u>22-Feb</u> | <u>21-Feb</u> | <u>FY 21/22</u><br><u>Total to Date</u> | <u>FY 20/21</u><br><u>Total to Date</u> |
|--------------------------------|---------------|---------------|---|---|
| <b><u>CLASSES</u></b>          |               |               |   |   |
| Bellydance Class               | 0             | 10            | 0                                       | 70                                      |
| Country & Western Line Dancing | 0             | 0             | 0                                       | 66                                      |
| Dog Obedience                  | 0             | 0             | 0                                       | 4                                       |
| Freestyle Fitness              | 64            | 59            | 464                                     | 521                                     |
| Karate, Okinawan               | 0             | 24            | 0                                       | 192                                     |
| Karate, Tang Soo Do            | 13            | 132           | 137                                     | 1096                                    |
| Commit to Fit                  | 49            | 0             | 393                                     | 0                                       |
| Pilates                        | 6             | 0             | 37                                      | 0                                       |
| Quilt Fever                    | 0             | 29            | 0                                       | 87                                      |
| Tennis                         | 0             | 0             | 0                                       | 0                                       |
| Zumba with Carmen              | 146           | 126           | 1003                                    | 719                                     |
| Zumba for Kids Ages 7 - 11     | 0             | 0             | 0                                       | 0                                       |
| Zumba Kids Jr. Ages 4 - 10     | 0             | 0             | 0                                       | 111                                     |
| Dance Fusion                   | 0             | 68            | 0                                       | 334                                     |
|                                | 278           | 448           | 2034                                    | 3200                                    |
| <b><u>AFFILIATED CLUBS</u></b> |               |               |   |   |
| Tennis Playday                 | 0             | 43            | 293                                     | 355                                     |
| White Caps Band                | 56            | 70            | 492                                     | 490                                     |
|                                | 612           | 1009          | 4853                                    | 7245                                    |

*\*\*Classes resumed late July*

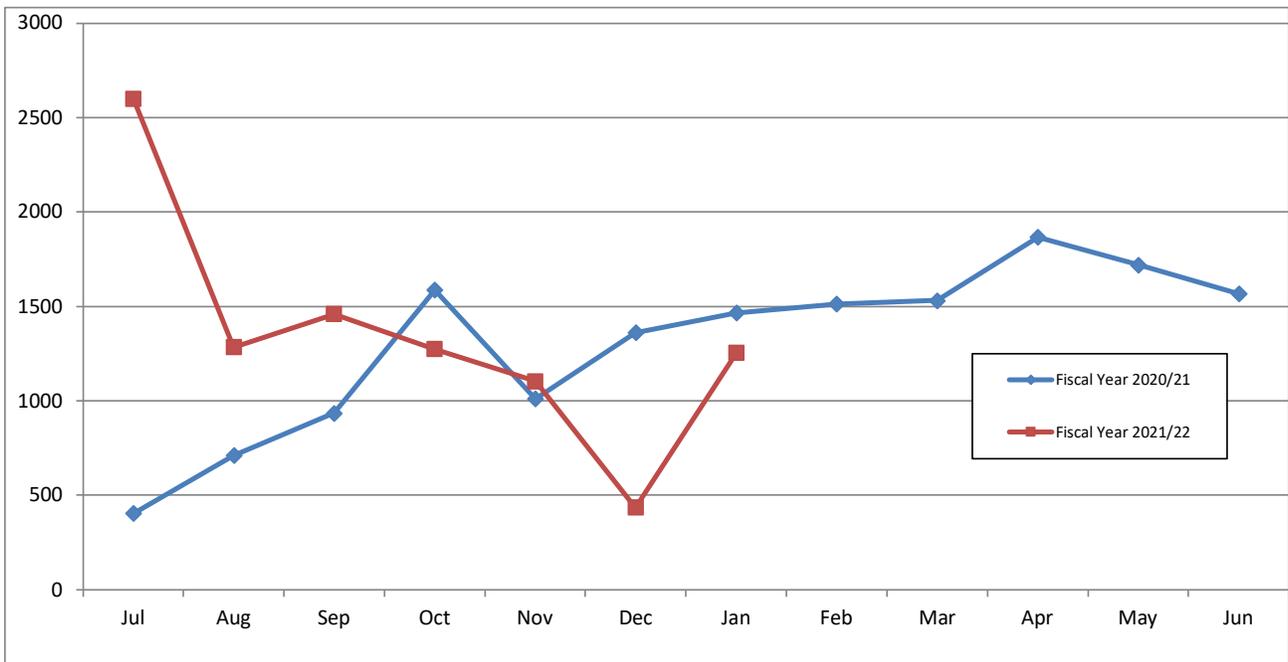


City of Morro Bay  
 Recreation Services Division  
*Aquatic Programs*  
 PARTICIPATION REPORT  
 January 2021 & January 2022

| <u>Participations</u>        | <u>22-Jan</u> | <u>21-Jan</u> | <u>FY 21/22<br/>Total to Date</u> | <u>FY 20/21<br/>Total to Date</u> |
|------------------------------|---------------|---------------|-----------------------------------|-----------------------------------|
| Lap Swim A.M.                | 0             | 0             | 0                                 | 0                                 |
| Lap Swim P.M.                | 1013          | 990           | 6122                              | 5252                              |
| Masters Swim                 | 46            | 0             | 199                               | 0                                 |
| Aqua Zumba                   | 0             | 0             | 0                                 | 0                                 |
| Aqua Aerobics                | 137           | 215           | 1045                              | 1182                              |
| Rec Swim                     | 0             | 0             | 0                                 | 0                                 |
| Parent & Me Swim Lessons     | 0             | 0             | 0                                 | 0                                 |
| Level 1 Swim Lessons         | 0             | 0             | 0                                 | 0                                 |
| Level 2 - 5 Swim Lessons     | 0             | 0             | 0                                 | 0                                 |
| Private/Semi Private Lessons | 29            | 261           | 774                               | 1041                              |
| Group Lessons*               | 0             | 0             | 912                               | 0                                 |
| Youth Swim*                  | 30            | 0             | 191                               | 0                                 |
| Youth Water Polo*            | 0             | 0             | 164                               | 0                                 |
| Floating Pumpkin Patch       | 0             | 0             | 0                                 | 0                                 |
|                              | <b>1255</b>   | <b>1466</b>   | <b>9407</b>                       | <b>7475</b>                       |

\* Started June 2021

\*\*Numbers since March 16, 2020 is a result of the COVID-19 Pandemic and Shut Downs

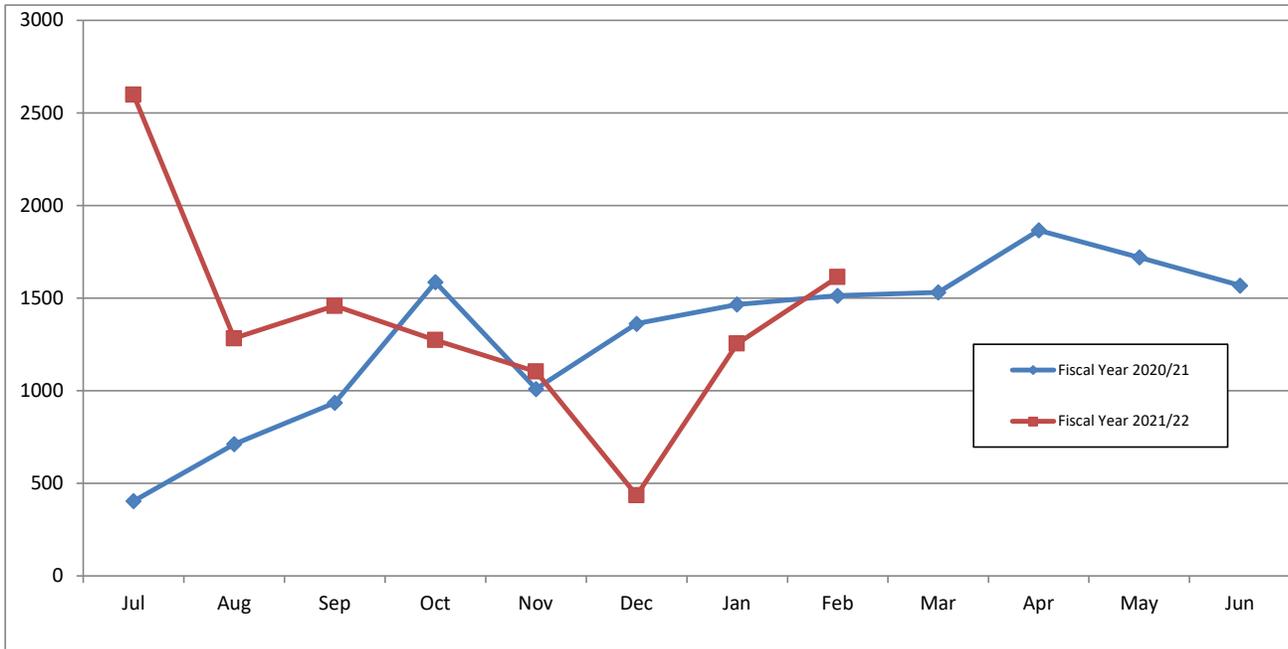


City of Morro Bay  
 Recreation Services Division  
*Aquatic Programs*  
 PARTICIPATION REPORT  
 February 2021 & February 2022

| <u>Participations</u>        | <u>22-Feb</u> | <u>21-Feb</u> | <u>FY 21/22<br/>Total to Date</u> | <u>FY 20/21<br/>Total to Date</u> |
|------------------------------|---------------|---------------|-----------------------------------|-----------------------------------|
| Lap Swim A.M.                | 0             | 0             | 0                                 | 0                                 |
| Lap Swim P.M.                | 1001          | 989           | 7123                              | 6241                              |
| Masters Swim                 | 52            | 0             | 251                               | 0                                 |
| Aqua Zumba                   | 0             | 0             | 0                                 | 0                                 |
| Aqua Aerobics                | 137           | 235           | 1182                              | 1417                              |
| Rec Swim                     | 0             | 0             | 0                                 | 0                                 |
| Parent & Me Swim Lessons     | 0             | 0             | 0                                 | 0                                 |
| Level 1 Swim Lessons         | 0             | 0             | 0                                 | 0                                 |
| Level 2 - 5 Swim Lessons     | 0             | 0             | 0                                 | 0                                 |
| Private/Semi Private Lessons | 424           | 289           | 1198                              | 1330                              |
| Group Lessons*               | 0             | 0             | 912                               | 0                                 |
| Youth Swim*                  | 0             | 0             | 191                               | 0                                 |
| Youth Water Polo*            | 0             | 0             | 164                               | 0                                 |
| Floating Pumpkin Patch       | 0             | 0             | 0                                 | 0                                 |
|                              | <b>1614</b>   | <b>1513</b>   | <b>11021</b>                      | <b>8988</b>                       |

\* Started June 2021

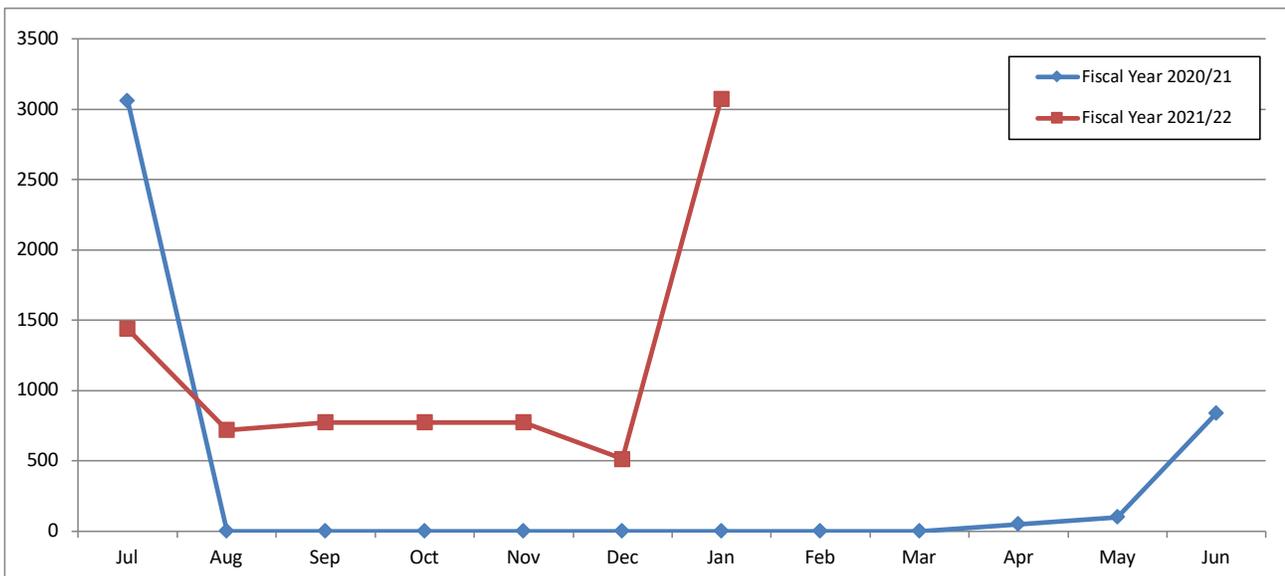
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City of Morro Bay  
 Recreation Services Division  
 Youth & Adult Sports  
**PARTICIPATION REPORT**  
**January 2021 & January 2022**

| <u>Participations</u>                         | <u>22-Jan</u> | <u>21-Jan</u> | <u>FY 21/22</u><br><u>Total to Date</u> | <u>FY 20/21</u><br><u>Total to Date</u> |
|---|---------------|---------------|---|---|
| Adult Softball                                | 0             | 0             | 0                                       | 0                                       |
| Coast Girls Softball                          | 0             | 0             | 0                                       | 0                                       |
| Coast Summer Slam - Girls Softball Tournament | 0             | 0             | 0                                       | 0                                       |
| Futsal/Soccer                                 | 0             | 0             | 2316                                    | 0                                       |
| Youth Basketball                              | 3072          | 0             | 3586                                    | 0                                       |
| Youth Soccer                                  | 0             | 0             | 0                                       | 0                                       |
| Labor Day Tournament                          | 0             | 0             | 0                                       | 0                                       |
| Rock to Pier Run                              | 0             | 0             | 0                                       | 263                                     |
| Jr. Lifeguard Beach 1                         | 0             | 0             | 1440                                    | 0                                       |
| Jr. Lifeguard Beach 2                         | 0             | 0             | 720                                     | 2795                                    |
| Jr. Lifeguard Fast Start                      | 0             | 0             | 0                                       | 0                                       |
| JG Pool Program                               | 0             | 0             | 0                                       | 0                                       |
|   | <b>3072</b>   | <b>0</b>      | <b>8062</b>                             | <b>3058</b>                             |

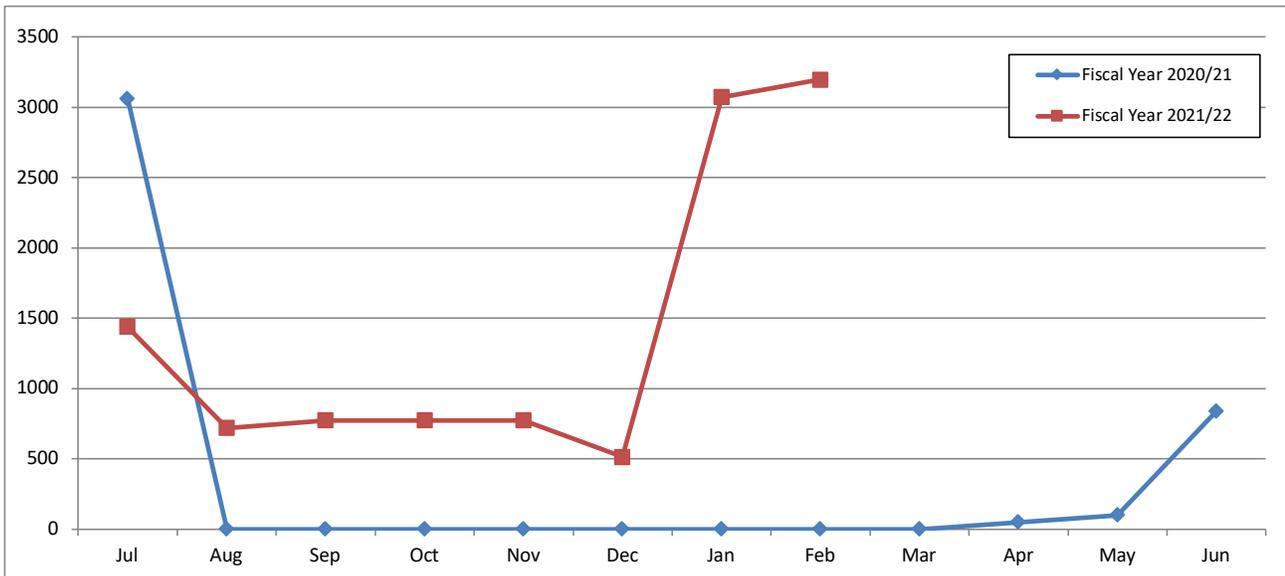
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City of Morro Bay  
 Recreation Services Division  
 Youth & Adult Sports  
**PARTICIPATION REPORT**  
**February 2021 & February 2022**

| <u>Participations</u>                         | <u>22-Feb</u> | <u>21-Feb</u> | <u>FY 21/22</u><br><u>Total to Date</u> | <u>FY 20/21</u><br><u>Total to Date</u> |
|---|---------------|---------------|---|---|
| Adult Softball                                | 0             | 0             | 0                                       | 0                                       |
| Coast Girls Softball                          | 120           | 0             | 120                                     | 0                                       |
| Coast Summer Slam - Girls Softball Tournament | 0             | 0             | 0                                       | 0                                       |
| Futsal/Soccer                                 | 0             | 0             | 2316                                    | 0                                       |
| Youth Basketball                              | 3075          | 0             | 6661                                    | 0                                       |
| Youth Soccer                                  | 0             | 0             | 0                                       | 0                                       |
| Labor Day Tournament                          | 0             | 0             | 0                                       | 0                                       |
| Rock to Pier Run                              | 0             | 0             | 0                                       | 263                                     |
| Jr. Lifeguard Beach 1                         | 0             | 0             | 1440                                    | 0                                       |
| Jr. Lifeguard Beach 2                         | 0             | 0             | 720                                     | 2795                                    |
| Jr. Lifeguard Fast Start                      | 0             | 0             | 0                                       | 0                                       |
| JG Pool Program                               | 0             | 0             | 0                                       | 0                                       |
|   | <b>3195</b>   | <b>0</b>      | <b>11257</b>                            | <b>3058</b>                             |

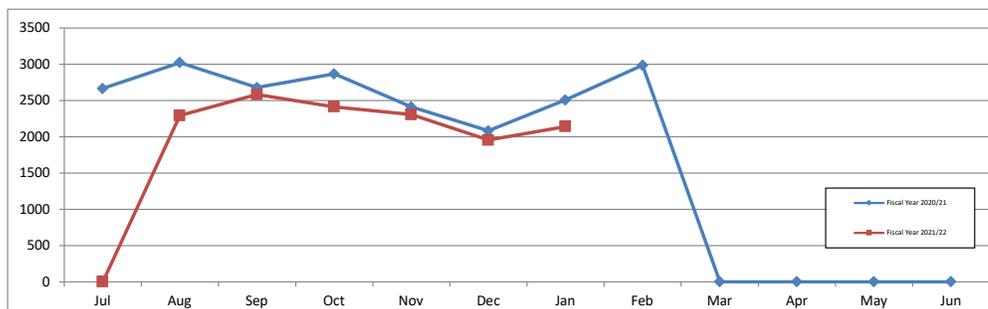
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City of Morro Bay  
Recreation Services Division  
Seniors Services  
PARTICIPATION REPORT  
January 2021 & January 2022

| Participations   | 22-Jan      | 21-Jan      | FY 21/22      | FY 20/21      |
|--|-------------|-------------|---------------|---------------|
|  |             |             | Total to Date | Total to Date |
| <b>Activities</b>  |             |             |               |               |
| Billiards  | 32          | 31          | 209           | 306           |
| Bingo (Activity Began 4/1/19)  | 0           | 88          | 307           | 624           |
| Bridge Club  | 16          | 12          | 88            | 171           |
| Chess Club   | 10          | 23          | 56            | 181           |
| Dinners, Potlucks (Reporting Began 7/1/19)   | 0           | 0           | 40            | 56            |
| Hand & Foot Cards  | 32          | 37          | 199           | 325           |
| Mahjong  | 0           | 9           | 0             | 144           |
| Movie Matinees   | 0           | 8           | 0             | 55            |
| Ping-Pong & Darts  | 24          | 27          | 145           | 138           |
| Rummikub (Activity Began 7/1/19)   | 0           | 0           | 0             | 73            |
| Volunteers   | 53          | 66          | 359           | 432           |
| Presentations  | 0           | 0           | 72            | 88            |
| Member Meetings  | 10          | 0           | 76            | 355           |
| Dominoes (Activity Began 7/1/19)   | 0           | 9           | 0             | 81            |
| Special Event (Reporting Began 3/1/19)   | 0           | 250         | 91            | 474           |
| 39+ Dance  | 0           | 120         | 208           | 760           |
| <b>Support Groups</b>  |             |             |               |               |
| Alzheimers (Group Discontinued 9/1/19)   | 0           | 0           | 0             | 2             |
| Grief  | 0           | 39          | 144           | 244           |
| Legal Aid  | 0           | 2           | 24            | 31            |
| CAPSLO   | 0           | 9           | 0             | 72            |
| HICAP  | 12          | 16          | 54            | 81            |
| Parkinson's (Reporting Began 8/1/19)   | 0           | 10          | 0             | 59            |
| RAMS (Reporting Began 1/1/19)  | 21          | 36          | 129           | 251           |
| <b>Fitness</b>   |             |             |               |               |
| ACES   | 142         | 110         | 800           | 1254          |
| P.A.C.E.   | 113         | 186         | 680           | 1257          |
| Thi-Chi  | 147         | 137         | 799           | 911           |
| Walking Groups   | 16          | 8           | 101           | 39            |
| Pickleball   | 1308        | 1096        | 7749          | 7092          |
| Bocce Ball   | 26          | 24          | 128           | 235           |
| Balance Class  | 80          | 0           | 423           | 0             |
| <b>Cuesta Classes</b> (Cuesta Classes are subject to schedule changes and/or offered seasonally) |             |             |               |               |
| History  | 10          | 12          | 47            | 74            |
| Watercolor   | 15          | 21          | 108           | 458           |
| Mixed Media  | 0           | 10          | 67            | 165           |
| Mythology  | 0           | 0           | 0             | 114           |
| Art History  | 20          | 11          | 128           | 273           |
| Brain Longevity  | 15          | 0           | 202           | 50            |
| Culinary Arts  | 0           | 0           | 117           | 69            |
| Senior Laws  | 20          | 0           | 20            | 165           |
| Fall Preventions   | 0           | 0           | 0             | 115           |
| Yoga   | 20          | 75          | 20            | 822           |
| Smart Phone  | 0           | 28          | 88            | 148           |
| Writing Life Story   | 0           | 0           | 16            | 0             |
|  | <b>2142</b> | <b>2510</b> | <b>13694</b>  | <b>18244</b>  |

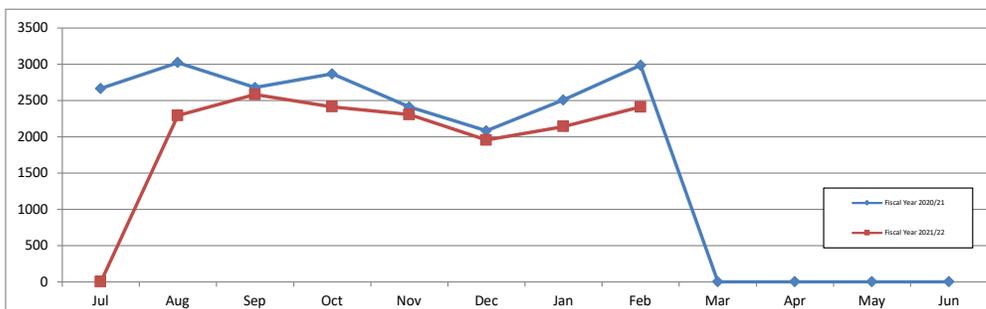
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City of Morro Bay  
Recreation Services Division  
Seniors Services  
PARTICIPATION REPORT  
February 2021 & February 2022

| <b>Participations</b>  | <b>22-Feb</b> | <b>21-Feb</b> | <b>FY 21/22<br/>Total to Date</b> | <b>FY 20/21<br/>Total to Date</b> |
|--|---------------|---------------|-----------------------------------|-----------------------------------|
| <b>Activities</b>  |               |               |                                   |                                   |
| Billiards  | 32            | 44            | 241                               | 350                               |
| Bingo (Activity Began 4/1/19)  | 0             | 90            | 307                               | 714                               |
| Bridge Club  | 16            | 32            | 104                               | 203                               |
| Chess Club   | 10            | 20            | 66                                | 201                               |
| Dinners, Potlucks (Reporting Began 7/1/19)   | 0             | 0             | 40                                | 56                                |
| Hand & Foot Cards  | 22            | 43            | 221                               | 368                               |
| Mahjong  | 0             | 12            | 0                                 | 156                               |
| Movie Matinees   | 0             | 8             | 0                                 | 63                                |
| Ping-Pong & Darts  | 26            | 30            | 171                               | 168                               |
| Rummikub (Activity Began 7/1/19)   | 0             | 0             | 0                                 | 73                                |
| Volunteers   | 59            | 60            | 418                               | 492                               |
| Presentations  | 10            | 0             | 82                                | 88                                |
| Member Meetings  | 12            | 74            | 88                                | 429                               |
| Dominoes (Activity Began 7/1/19)   | 0             | 15            | 0                                 | 96                                |
| Special Event (Reporting Began 3/1/19)   | 0             | 25            | 91                                | 499                               |
| 39+ Dance  | 26            | 121           | 234                               | 881                               |
| <b>Support Groups</b>  |               |               |                                   |                                   |
| Alzheimers (Group Discontinued 9/1/19)   | 0             | 0             | 0                                 | 2                                 |
| Grief  | 25            | 37            | 169                               | 281                               |
| Legal Aid  | 0             | 6             | 24                                | 37                                |
| CAPSLO   | 0             | 7             | 0                                 | 79                                |
| HICAP  | 10            | 14            | 64                                | 95                                |
| Parkinson's (Reporting Began 8/1/19)   | 10            | 25            | 10                                | 84                                |
| RAMS (Reporting Began 1/1/19)  | 23            | 40            | 152                               | 291                               |
| <b>Fitness</b>   |               |               |                                   |                                   |
| ACES   | 141           | 258           | 941                               | 1512                              |
| P.A.C.E.   | 123           | 265           | 803                               | 1522                              |
| Thi-Chi  | 135           | 171           | 934                               | 1082                              |
| Walking Groups   | 15            | 10            | 116                               | 49                                |
| Pickleball   | 1290          | 1129          | 9039                              | 8221                              |
| Bocce Ball   | 24            | 32            | 152                               | 267                               |
| Balance Class  | 78            | 0             | 501                               | 0                                 |
| <b>Cuesta Classes</b> (Cuesta Classes are subject to schedule changes and/or offered seasonally) |               |               |                                   |                                   |
| History  | 8             | 10            | 55                                | 84                                |
| Watercolor   | 40            | 75            | 148                               | 533                               |
| Mixed Media  | 0             | 45            | 67                                | 210                               |
| Mythology  | 0             | 0             | 0                                 | 114                               |
| Art History  | 40            | 48            | 168                               | 321                               |
| Brain Longevity  | 48            | 0             | 250                               | 50                                |
| Culinary Arts  | 0             | 0             | 117                               | 69                                |
| Senior Laws  | 80            | 0             | 100                               | 165                               |
| Fall Preventions   | 0             | 45            | 0                                 | 160                               |
| Yoga   | 80            | 120           | 100                               | 942                               |
| Smart Phone  | 30            | 75            | 118                               | 223                               |
| Writing Life Story   | 0             | 0             | 16                                | 0                                 |
|  | <b>2413</b>   | <b>2986</b>   | <b>16107</b>                      | <b>21230</b>                      |

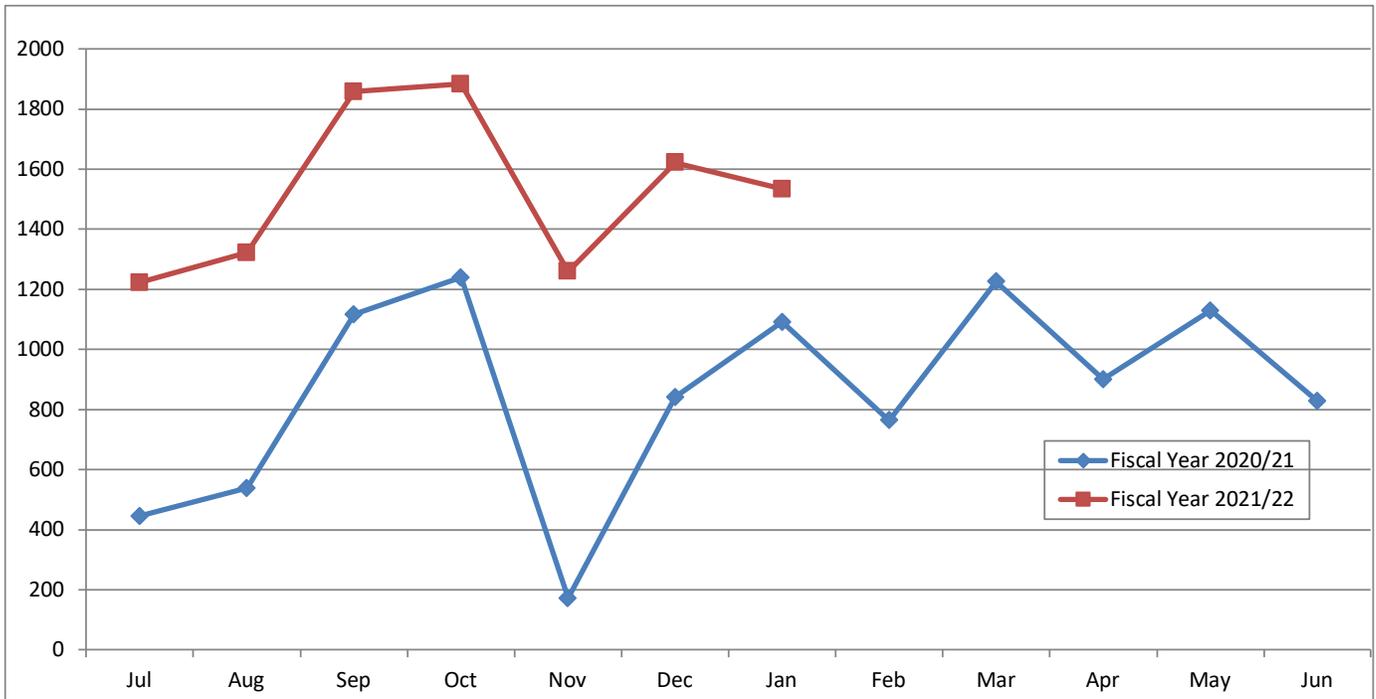
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City of Morro Bay  
Recreation Services Division  
Youth Services  
PARTICIPATION REPORT  
January 2022 & January 2021

| <u>Participations</u>           | <u>22-Jan</u> | <u>21-Jan</u> | <u>FY 21/22<br/>Total to Date</u> | <u>FY 20/21<br/>Total to Date</u> |
|---------------------------------|---------------|---------------|-----------------------------------|-----------------------------------|
| Kids' Camp                      | 0             | 0             | 1723                              | 0                                 |
| Kids' Club Before-School        | 405           | 0             | 2457                              | 0                                 |
| Kids' Club Kinder Kids          | 270           | 0             | 1623                              | 0                                 |
| Kids' Club After-School         | 615           | 0             | 4127                              | 0                                 |
| Kids' Club Drop-in              | 72            | 0             | 479                               | 0                                 |
| Kids' Night Out                 | 0             | 0             | 0                                 | 0                                 |
| Emergency Childcare             | 0             | 0             | 0                                 | 446                               |
| Summer C.A.R.E.                 | 0             | 0             | 0                                 | 237                               |
| Spring Camp/Holiday Hangouts    | 172           | 0             | 293                               | 64                                |
| Kids Club/Emergency Care Hybrid | 0             | 1091          | 0                                 | 4697                              |
|                                 | <b>1534</b>   | <b>0</b>      | <b>10702</b>                      | <b>747</b>                        |

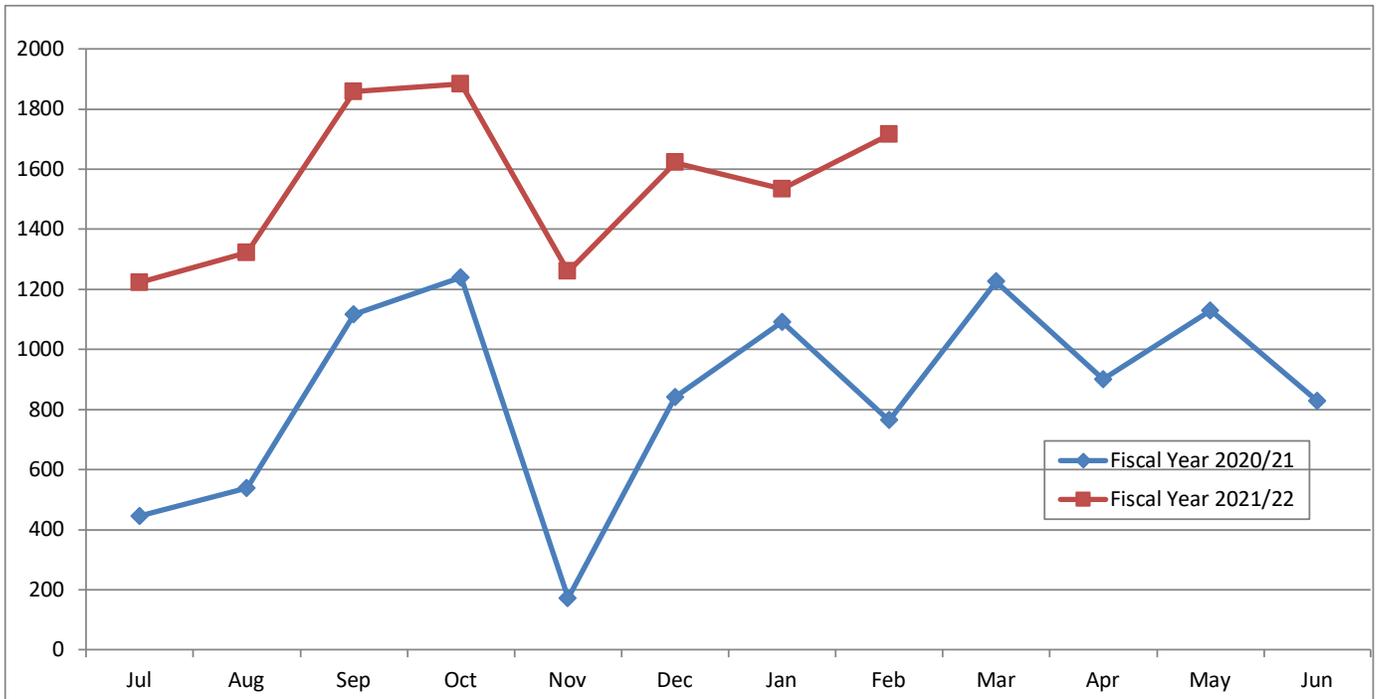
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City of Morro Bay  
Recreation Services Division  
Youth Services  
PARTICIPATION REPORT  
February 2022 & February 2021

| <u>Participations</u>           | <u>22-Feb</u> | <u>21-Feb</u> | <u>FY 21/22<br/>Total to Date</u> | <u>FY 20/21<br/>Total to Date</u> |
|---------------------------------|---------------|---------------|-----------------------------------|-----------------------------------|
| Kids' Camp                      | 0             | 0             | 1723                              | 0                                 |
| Kids' Club Before-School        | 450           | 0             | 2907                              | 0                                 |
| Kids' Club Kinder Kids          | 360           | 0             | 1983                              | 0                                 |
| Kids' Club After-School         | 756           | 0             | 4883                              | 0                                 |
| Kids' Club Drop-in              | 128           | 0             | 607                               | 0                                 |
| Kids' Night Out                 | 21            | 0             | 21                                | 0                                 |
| Emergency Childcare             | 0             | 0             | 0                                 | 446                               |
| Summer C.A.R.E.                 | 0             | 0             | 0                                 | 237                               |
| Spring Camp/Holiday Hangouts    | 0             | 0             | 293                               | 64                                |
| Kids Club/Emergency Care Hybrid | 0             | 764           | 0                                 | 5461                              |
|                                 | <b>1715</b>   | <b>0</b>      | <b>12417</b>                      | <b>747</b>                        |

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AGENDA NO: C-1

MEETING DATE: March 17, 2022

## STAFF REPORT

**TO: Recreation and Parks Commission**

**DATE: February 25, 2022**

**FROM: Kirk Carmichael, Recreation Services Manager**

**SUBJECT: Election of Chair and Vice-Chair 2022**

### **RECOMMENDATION:**

It is recommended that elections for the 2022 Chair and Vice-Chair be held.

### **SUMMARY:**

Each year the Commission elects a Chair and Vice-Chair at its first meeting following the appointment of new Commissioners.

### **PROCEDURE:**

1. Chair to open the floor to nominations at which time any Commissioner may make a nomination for the office of Chair.
2. After all nominations for Chair are completed a motion to close nominations is required.  
*(Motion to close nominations, second the motion, declare nominations closed.)*
3. The Chair shall call for a vote.
4. Upon election of the Chair for 2022 that individual shall preside over the remainder of the meeting including election of the Vice-Chair.
5. The elected Chair to open the floor to nominations at which time any Commissioner may make a nomination for the office of Vice-Chair.
6. After all nominations for Vice-Chair are completed a motion to close nominations is required.  
*(Motion to close nominations, second the motion, declare nominations closed.)*
7. The Chair shall call for a vote.

Note: If only one (1) person is nominated to an office and nominations are closed, that nominee is declared the new officer by acclamation.





AGENDA NO: C-2

MEETING DATE: March 17, 2022

## STAFF REPORT

**TO: Recreation and Parks Commission**

**DATE: February 25, 2022**

**FROM: Kirk Carmichael, Recreation Services Manager**

**SUBJECT: Election of Morro Bay Senior Citizens, Inc. Representative for 2022**

### **RECOMMENDATION:**

It is recommended that election for the 2022 representative to the Morro Bay Senior Citizens, Inc. (MBSCI) be held.

### **SUMMARY:**

Each year the Commission elects a representative to be a liaison with MBSCI at its first meeting following the appointment of new Commissioners.

### **PROCEDURE:**

1. Chair to open the floor to nominations at which time any Commissioner may make a nomination for the representative to MBSCI.
2. After all nominations for representative to MBSCI are completed a motion to close nominations is required. (*Motion to close nominations, second the motion, declare nominations closed.*)
3. The Chair shall call for a vote.

Note: If only one (1) person is nominated to an office and nominations are closed, that nominee is declared the new officer by acclamation.





AGENDA NO: C-3

MEETING DATE: March 17, 2022

## STAFF REPORT

**TO:** Recreation and Parks Commission **DATE:** March 7, 2022

**FROM:** Kirk Carmichael, Recreation Services Manager

**SUBJECT:** Update on Prop 68 Grant Funding - Per Capita Program and Rural, Recreation, and Tourism Program

**RECOMMENDATION:**

It is recommended the Commission review and accept the report for file.

**BACKGROUND, DISCUSSION & CONCLUSION:**

Recreation Services Manager will be presenting an oral update of recent activities, if any. This is a standing staff report agenda item.





AGENDA NO: C-4

MEETING DATE: March 17, 2022

# STAFF REPORT

**TO: Recreation and Parks Commission**

**DATE: January 24, 2022**

**FROM: Kirk Carmichael, Recreation Services Manager**

**SUBJECT: Update on Bocce Ball**

**RECOMMENDATION:**

It is recommended the Commission review and accept the report for file.

**BACKGROUND, DISCUSSION & CONCLUSION:**

Recreation Services Manager will be presenting an oral update of recent activities, if any. This is a standing staff report agenda item.





AGENDA NO: C-5

MEETING DATE: March 17, 2022

# STAFF REPORT

**TO:** Recreation and Parks Commission

**DATE:** January 24, 2022

**FROM:** Kirk Carmichael, Recreation Services Manager

**SUBJECT:** Update on Aquatic Activities

**RECOMMENDATION:**

It is recommended the Commission review and accept the report for file.

**BACKGROUND, DISCUSSION & CONCLUSION:**

Recreation Services Manager will be presenting an oral update of recent activities, if any. This is a standing staff report agenda item.





**AGENDA NO: C-6**

**MEETING DATE: March 17, 2022**

# **STAFF REPORT**

**TO: Recreation and Parks Commission**

**DATE: March 1, 2022**

**FROM: Angelica Gallardo, Recreation Coordinator – Youth Services**

**SUBJECT: Program Evaluation – Holiday Hangouts**

## **RECOMMENDATION:**

It is recommended the Commission review and accept the program evaluation for file.

## **SUMMARY:**

Recreation Services Department offered Holiday Hangouts for all school Holiday breaks this 2021/2022 school year. All Holiday Hangouts are typically held at Del Mar Elementary in the Kids' Club classroom. Staff provided full-day care and enrichment for children in grades Transitional Kindergarten through 5<sup>th</sup> for three days during the SLCUSD Holiday breaks. The day camps feature many exciting, themed activities for the children to participate in.

## **BACKGROUND:**

The Department in the past offered day camp opportunities for school-aged children during school breaks; however, the City faced significant budget constraints during the 2005/06 fiscal year and as a result day camps during school breaks (excluding summer break) were eliminated. As a result, staff received several requests for quality care during the school breaks. Recreation Services brought back day camp programs in the Spring of 2019, and they were well received by families.

## **DISCUSSION:**

This year we offered Holiday Hangouts during SLCUSD Thanksgiving Break and Winter Break.

Holiday Hangout - Thanksgiving Edition was held November 22<sup>nd</sup>, 23<sup>rd</sup>, and 24<sup>th</sup>. We had an average of 19 children a day. The children spent these three days exploring at Del Mar Park, cooking their own feast for Friendsgiving, and participating in our very first Flag Football Turkey Bowl.

Holiday Hangout - Winter Edition was held December 28<sup>th</sup>, 29<sup>th</sup>, and 30<sup>th</sup>. We had an average of 21 children a day. The children spent these three days “snowed in” having indoor snowball fights, building their own gingerbread houses, and ending the week with a Happy Noon Year Party to say goodbye to 2021.

Holiday Hangout - All Sports Edition was our first of this kind of camp. We collaborated with our youth sports division to offer a camp that focused on all our signature sports that Recreation Services offers. Holiday Hangout - All Sports Edition was held the week of January 3<sup>rd</sup>-7<sup>th</sup> and had an average of 34 children a day.

Due to the surge of COVID-19 over the holiday season, we had several of our staff out sick. This made it difficult to run our camps with a smaller number of staff but we managed.

Families appreciate the Department's dedication to quality enrichment opportunities for children, these programs give the families relief that they have care during non-school days.

**MARKETING AND PROMOTIONS:**

We opened enrollment to all students in Estero Bay with advertisements on our city website, city social media pages, SLCUSD newsletters, and Kids' Club Childcare Center.

**FISCAL IMPACT:**

**REVENUE:**

Registration Revenue           **\$9550.00**

**EXPENSES:**

Staffing: (Hourly Rates w/ Benefits)

|                          |                 |
|--------------------------|-----------------|
| 1 @ \$23.06 x 50 hours   | \$1153.00       |
| 1 @ \$20.74x219.25 hours | \$4547.25       |
| 1 @ \$18.36 x 78.5 hours | \$1441.26       |
| 1 @ \$16.66 x 15 hours   | <u>\$249.90</u> |

**Total Staffing   \$7391.41**

Misc. Supplies                   \$378.39

**Total Supplies   \$378.39**

**TOTAL PROGRAM COST:   \$7769.80**

**NET REVENUE:               \$1780.20**

**COST RECOVERY:           123%**

**PROGRAM RECOMMENDATIONS:**

1. Staff recommends that we continue to offer childcare opportunities for families over the SLCUSD holiday breaks.
2. Staff recommends that we offer another Holiday Hangout - All Sports Edition during the Spring Break. This time we will partner with the Community Foundation of Estero Bay to provide extra funding for supplies for all participants.





AGENDA NO: C-7

MEETING DATE: March 17, 2022

## STAFF REPORT

**TO: Recreation and Parks Commission**

**DATE: March 1, 2022**

**FROM: Angelica Gallardo, Recreation Supervisor – Youth Services**

**SUBJECT: Program Evaluation – Holiday Tree Lighting Celebration**

### **RECOMMENDATION:**

It is recommended the Commission review and accept the program evaluation for file.

### **SUMMARY:**

The Holiday Tree Lighting is a family oriented community event hosted annually by Morro Bay Recreation Services. This year our event was emceed by Mayor Headding. Guests were offered cookies, donated by Morro Bay Seniors Inc., and hot cider. This year's event featured performances by the children of Kids' Club Children's Center and the Del Mar Elementary Band. The Morro Bay Fire Department delivered Santa Claus and his elf. Santa Claus read "Twas the Night Before Christmas" to all the children gathered around the City Holiday Tree. He also led a community sing a long and allowed time for each child to have a personal meet and greet with him. Santa Claus led a countdown and the holiday tree "magically" lit up marking the close of the celebration. Sean Ellis with Coastal Tree Experts donated time this year and hung the lights on the City tree.

### **DISCUSSION:**

There were approximately 175 participants at this year's event.

This event is hosted by Recreation Staff during typical business hours therefore the staff time does not impact the event cost. We also invite the part-time recreation staff of Kids' Club Children's Center to bring the children of Kids' Club to participate in the event, allowing for the extra staff to assist after their performance.

### **MARKETING AND PROMOTIONS:**

Fliers were distributed throughout town by Recreation Staff as well as placed in our Community Center kiosk and Senior Center. A promotional banner was hung at City Park weeks prior to the event. The event was also promoted through our City Facebook page and Recreation Instagram. Recreation Staff has also been sending out monthly emails highlighting our upcoming events to all our families that currently participate in our programs.

**FISCAL IMPACT:**

**Expenses:**

|                       |                |
|-----------------------|----------------|
| Misc. Supplies        | \$79.26        |
| <b>Total Supplies</b> | <b>\$79.26</b> |

**TOTAL PROGRAM COST: \$79.26**

**COST RECOVERY: 0%**

**Cost Recovery:**

This program is classified Basic Service with a target revenue goal of 0-10%. (program costs + support costs). This program meets its target revenue. Please note that full-time staff costs for planning and promoting were not included in this report.

**PROGRAM RECOMMENDATIONS:**

1. This year staff held the Holiday Tree Lighting on the Friday of Morro Bay's Lighted Boat Parade weekend. Keeping it to Friday evening allowed the community to participate in all events occurring this weekend such as the Lighted Boat Parade and Breakfast with Santa.
2. Staff recommends continuing to invite the children of MB Recreation's Kids' Club Children Center and Morro Bay High School Choir to perform (this year the MBHS instructor had prior commitments, but they will be back next year), as well as the Del Mar Elementary Band. We feel that having local youth perform at this event brings families and more of our community together.
3. Staff recommends continuing to ask Sean Ellis with Coastal Tree Experts for assistance in the placement of the lights on the tree. Unfortunately, the tree in city park may not be available next year, due to a disease that is attacking the tree. Morro Bay Recreation staff will be researching new tree options and possible locations.
4. Staff recommends funding be allocated to raise the quality of the event. Such additions could include seating, performance floor, additional activities for the children, promotion, and more lights throughout the park and on the tree.





**AGENDA NO: C-8**

**MEETING DATE: March 17, 2022**

# **STAFF REPORT**

**TO: Recreation and Parks Commission**

**DATE: March 1, 2022**

**FROM: Angelica Gallardo, Recreation Supervisor – Youth Services**

**SUBJECT: Program Evaluation – Breakfast with Santa**

## **RECOMMENDATION:**

It is recommended the Commission review and accept the program evaluation for file.

## **SUMMARY:**

This was our fourth annual Breakfast with Santa. Due to COVID-19 restrictions this event was changed to an outdoor breakfast and event held on December 4th, 2022, from 8:30 am to 11:30 am in the Morro Bay Community Center parking lot. Tickets were \$10 and included a Pancake Breakfast prepared by the Bay Osos Kiwanis Club and a trip to the elf workshop. The elf workshop consisted of booths with different activities for all the children such as a hot cocoa booth hosted by the Community Foundation of Estero Bay, a cookie decoration booth hosted by Buttercup Bakery, an ornament craft booth hosted by the Morro Bay Recreation Lifeguards, and a gingerbread house booth hosted by the Kids' Club Children Center staff.

Along with the Pancake Breakfast and the craft and treat booths, children had the opportunity to say hello to Santa and his friends and take a picture with the big guy himself.

## **DISCUSSION:**

There were 102 tickets sold (25 preregistered, 47 day of, and 30 donated).

## **MARKETING AND PROMOTIONS:**

Flyers were distributed to all Kids' Club families and email announcements were sent out to all participating families in current recreation programs. A flyer was sent out in the weekly Parent's Square announcements to all Del Mar Elementary Families. The event was also promoted through our City Facebook and Instagram pages.

## **FISCAL IMPACT:**

### **REVENUE:**

Ticket Revenue

**\$950.00**

**EXPENSES:**

## Staffing: (Hourly Rates w/ Benefits)

|                        |          |
|------------------------|----------|
| 1 @ \$23.06 x 6 hours  | \$138.36 |
| 1 @ \$20.74 x 12 hours | \$192.80 |
| 1 @ \$19.28 x 8 hours  | \$154.24 |
| 1 @ \$16.66 x 12 hours | \$199.92 |

**Total Staffing**      **\$685.32**

Food Supplies      \$281.87

Misc. Supplies      \$107.24

**Total Supplies**      **\$389.11**

**TOTAL PROGRAM COST:**      **\$1074.43**

**NET REVENUE:**      **<\$124.43>**

**COST RECOVERY:**      **88%**

**Cost Recovery:**

This program is classified under the Basic Service category, which has a target revenue goal of 0-10% cost recovery of program and support costs.

**PROGRAM RECOMMENDATIONS:**

1. Staff recommends that we continue to offer events like this for our community. This year many special events were put on hold and because of that we felt it was important to continue with this event for our community but make it COVID safe by hosting it outdoors.
2. To keep our event COVID safe, we offered an outdoor pancake breakfast and made our event all outside. We transformed the parking lot of the Community Center into a Winter Wonderland and even made an Elf workshop where the children could visit different booths and enjoy holiday treats and crafts. We are taking into consideration the possibility of keeping our event outside for the safety of all participants and possibly offering other programs outside at the Community Center parking lot.
3. This year we utilized a few volunteer groups for this event. We had the Bay Osos Kiwanis group cook and serve the pancake breakfast, the MBAA volunteers to help with Gingerbread Houses, a few board members from the Community Foundation of Estero Bay hosting a hot cocoa bar, and staff from Buttercup Bakery assisting with cookie baking and decorating. We want to continue to use volunteers for this event as it keeps staff costs low while allowing us to offer more activities to our community.





**AGENDA NO: C-9**

**MEETING DATE: March 17, 2022**

# STAFF REPORT

**TO: Recreation and Parks Commission**

**DATE: March 1, 2022**

**FROM: Angelica Gallardo, Recreation Supervisor -Youth Services**

**SUBJECT: Program Evaluation – Kid’s Night Out**

## **RECOMMENDATION:**

It is recommended the Commission review and accept the program evaluation for file.

## **SUMMARY:**

Kid’s Night Out (formerly known as Parent’s Night Out) is an enrichment activity that the staff at Kids’ Club Children’s Center host for families. This event was opened to children from 3-12 years old and was held on Friday February 11<sup>th</sup> from 5:00-8:00pm. Included in the \$20 (\$30 Walk In) registration fee was a pizza dinner, crafts and games, and a movie as well as quality childcare by the staff at Kids’ Club Children Center.

## **DISCUSSION:**

There were 21 children who attended this event.

## **MARKETING AND PROMOTIONS:**

Flyers were distributed to all Kids’ Club families and email announcements were sent out to all participating families in current recreation programs. A flyer was sent out in the weekly Parent’s Square announcements to all Del Mar Elementary Families. The event was also promoted through our City Facebook and Instagram page.

## **FISCAL IMPACT:**

|                                      |                 |
|--------------------------------------|-----------------|
| <b>Registration Revenue:</b>         | <b>\$440.00</b> |
| <b>Expenses:</b>                     |                 |
| Staffing: (Hourly Rates w/ Benefits) |                 |
| 1 @ \$23.96 x 10 hours               | \$239.60        |
| 1 @ \$21.72 x 3.5 hours              | \$76.02         |
| 1 @ \$19.68 x 3 hours                | <u>\$59.06</u>  |
| <b>Total Staffing</b>                | <b>\$374.68</b> |

|                            |                      |
|----------------------------|----------------------|
| Food Supplies              | \$71.71              |
| Misc. Supplies             | <u>\$11.00</u>       |
| <b>Total Supplies</b>      | <b>\$82.71</b>       |
| <b>TOTAL PROGRAM COST:</b> | <b>\$457.39</b>      |
| <b>NET REVENUE:</b>        | <b>&lt;17.39&gt;</b> |

**COST RECOVERY: 96%**

**Cost Recovery:**

This program is classified under the Merit Service category, which has a target revenue goal of 70-79% cost recovery of program and support costs.

**PROGRAM RECOMMENDATIONS:**

1. Staff recommends that we continue to offer events like these possibly every couple of months.
2. This year the event was held on Friday. Staff recommends holding these types of events on a Saturday due to more flexibility with hours and more attendees.





**AGENDA NO: C-10**

**MEETING DATE: March 17, 2022**

# **STAFF REPORT**

**TO: Recreation and Parks Commission**

**DATE: January 14, 2022**

**FROM: Ken Zink, Recreation Supervisor – Sports**

**SUBJECT: Program Evaluation – Estero Bay Youth Soccer**

## **RECOMMENDATION:**

It is recommended the Commission review and accept the program evaluation for file.

## **DISCUSSION:**

The 2021 Estero Bay Youth Soccer League recreational season was held from August 23, 2021 through November 13, 2021. There were 193 boys and girls ages 4-14 participating. Our Under 6 and Under 8 divisions were coed and played games with teams from Cambria at Lila Keiser Park. For the Under 10 and Under 12 divisions we played interleague with South Bay (Los Osos) and Cambria teams. For the Under 14 division, we combined with teams from Atascadero, Templeton, and South Bay for league play. The season culminated with an end of season tournament for the U10, U12 and U14 age groups. Morro Bay Recreations Services hosted the U10 Boys and the U12 Boys tournaments to wrap up the recreational season.

One of the challenges of the season was defining how the Under 8 division games would be formatted. The US Soccer model encourages a four-a-side game (no goalkeepers) for both the under 6 and under 8 divisions. Our league decided to have 4v4 become 5v5 (each side has a goalie and four field players). When the season began, there was confusion as to the format of play, and whether a goalie or designated defensive player would be used. The fields used for the Under 6 and the Under 8 games were the same and used the same size goals for both age groups. All these factors lead to obfuscation between the Under 6 and Under 8 division.

In 2021, a national trend was a shortage of referees and umpires. Our local soccer league was no different. We had only 6 referees to officiate games. Due to this, we used fewer referees per game than recommended, and our coordinator cost increased compared to the previous season. Because of being short staffed, our coordinators stepped into the referee role more frequently than desired.

**FISCAL IMPACT:**

**REVENUE:**

Registration Revenue **\$23,845.00**

**EXPENSES:**

|                      |            |
|----------------------|------------|
| Uniforms             | \$3636.00  |
| Goalie Jerseys       | \$179.46   |
| Field Paint          | \$1,098.00 |
| Portable Restrooms   | \$800.00   |
| Soccer Balls         | \$1,399.00 |
| Field Rental         | \$40.00    |
| Participation Awards | \$572.88   |

**CalSouth:**

|                 |            |
|-----------------|------------|
| Player Fees     | \$3,384.00 |
| Association fee | \$100.00   |
| Referee fees    | \$275.00   |

**Staff Costs:**

|                        |                    |
|------------------------|--------------------|
| Field Prep             | \$446.50           |
| Referees               | \$2,707.50         |
| Employee paid benefits | \$2,353.65         |
| Coordinators           | <u>\$9,233.62</u>  |
| <b>Total Expenses</b>  | <b>\$26,225.61</b> |

**NET REVENUE:**

|                 |                           |
|-----------------|---------------------------|
| Total Revenue   | \$23,845.00               |
| Total Expenses  | \$26,225.61               |
| <b>Net Loss</b> | <b>&lt;\$2,380.61&gt;</b> |

**COST RECOVERY: 90%**

**Cost Recovery:**

This program is classified under the Merit Service category, which has a target revenue goal of 70-79% cost recovery of program and support costs. We exceeded our target cost for this program with 90% cost recovery.

**PROGRAM RECOMMENDATIONS:**

1. Clearly define the format of our Under 8 division. Consider a 6v6 format of play that neighboring leagues have adopted. Clearly define the divisions rules and field size/dimensions that set the age group on a continued path of development from the under 6 age group.
2. Recruit referees starting in May 2022 for the fall recreational season. Retain staff from other programs as soccer staff. Partner with MBHS soccer programs to encourage high school players to referee.
3. Consider formulating an advisory board to act as support for our recreational soccer program and run the all-star program





**AGENDA NO: C-11**

**MEETING DATE: March 17, 2022**

## **STAFF REPORT**

**TO: Recreation and Parks Commission**

**DATE: March 8, 2022**

**FROM: Katie Tucker, Aquatics Coordinator**

**SUBJECT: Program Evaluation – 2021 July - 2022 February Aquatics Programs**

### **RECOMMENDATION:**

It is recommended that the Commission review and accept program evaluation for file.

### **DISCUSSION:**

The pool was open 4.75 hours per day Mondays & Wednesdays, 2.5 hours per day Tuesdays, Thursdays & Fridays, and 4.5 hours per day on Sundays for City programming. Pool hours were 5:40 am - 6:55 am Mondays & Wednesdays, 11:30 am to 2 pm Monday-Friday, and 11am to 3:30 pm Sundays. To maximize pool use and staff time, multiple programs took place at the same time. Please note the facility was closed for bi-annual maintenance November 23, 2021 - December 15, 2021.

Programs offered were Lap Swim, Aqua Aerobics, Master's Swim, Private and Semi-private lessons, Youth Swimming and Water Polo, and Youth Swim Clinic.

AM, PM, and Sunday Lap Swim saw 7,123 swimmers. Aqua Aerobics had 1,182 participants. Master's saw 251 participants.

Group Swim Lessons offered in the summer saw 912 participants. Youth Swimming and Water Polo were a popular summer program that saw 325 participants. We hosted Kids' Camp to provide swim instruction which saw 336 participants. Private and Semi-private swim lessons were offered Monday – Friday and Sundays year-round and saw 763 private lessons participants and 688 Semi-private participants. We had a drop in lessons towards the end of the year due to the holidays, closures and the spike in COVID. We revamped our swim lesson registration process to insure cost recovery from cancelations and no shows. We offered a weeklong winter break Swim Clinic that saw 30 participants.

Locker-rooms were opened at the end of October at which time Port-a-potties were no longer needed. Also, as a point of understanding, aquatics staff is frequently called on to work outside their job descriptions as special event staff, helping with the City's Halloween Festival, Breakfast with Santa etc. The Aquatics Staff also conducts CPR/First Aid trainings, and were also called on to fill in as Junior Guard Aides when needed. These activities are included in the total staff expenses below.

**FISCAL IMPACT:**

**Expenses**

|                       |                   |
|-----------------------|-------------------|
| Pool Rental           | \$15,660          |
| Staff                 | \$96,880          |
| Contractual Services  | \$2,193           |
| <b>Total Expenses</b> | <b>\$ 114,733</b> |

**Revenue**

|                       |          |
|-----------------------|----------|
| Lap Swim              | \$32,053 |
| Aqua Aerobics         | \$8,510  |
| Master's Swim         | \$1,800  |
| Private/Semiprivate   | \$30,083 |
| Youth Swim/Water Polo | \$3,250  |
| Group Swim Lessons    | \$9,900  |
| Youth Swim Clinic     | \$300    |
| Kids Camp             | \$1,680  |
| CTE Lifeguard Program | \$4,350  |

|                          |                  |
|--------------------------|------------------|
| <b>Total Revenue</b>     | <b>\$ 91,926</b> |
| Net Loss                 | <\$22,807>       |
| <b>Cost Recovery 80%</b> |                  |

**Cost Recovery:**

This program is classified under the Merit Service category, which has a target revenue goal of 70-79% cost recovery of program and support costs. We exceeded our target for this program with 80% cost recovery.

**PROGRAM RECOMMENDATIONS:**

1. We will work hard in the next fiscal cycle to bring in steady revenue as well as ways to cut operational costs.
2. We will also be looking into our current fees to help better match the yearly minimum wage increases.
3. We are looking forward to our annual Junior Guard pre-season Junior Guard Pool program (Boot Camp) to add revenue.