

MINUTES –CITIZENS OVERSIGHT/FINANCE
ADVISORY COMMITTEE
REGULAR MEETING – FEBRUARY 15, 2022
TELECONFERENCE – 3:00 p.m.

CFAC conducted this meeting in accordance with Assembly Bill 361 (2021-22) and Government Code section 54953 in response to the present State of Emergency in existence due to the threat of COVID-19. This meeting was held via teleconference for all participants.

MEMBERS PRESENT: Courtney Shepler Chair
Stephen Peck Vice-Chairperson
Homer Alexander Committee Member
Tina Wener Committee Member
Michael Erin Woody Committee Member

ABSENT: Lois Johnson Committee Member

STAFF PRESENT: Scott Collins City Manager
Sarah Johnson-Rios Assistant City Manager/Admin Services Dir.
Dana Swanson City Clerk
Eric Endersby Harbor Director
Greg Kwolek Public Works Director
Scot Graham Community Development Director
Jody Cox Police Chief
Daniel McCrain Fire Chief
Kyle Rhorer Carollo Project Manager
Tracy McConnell Account Clerk III

ESTABLISH QUORUM AND CALL TO ORDER

<https://youtu.be/cDhvMv5jKzE?t=10>

City Clerk Swanson called the meeting to order at 3:01 p.m. with all but Member Johnson present.

SELECTION CHAIR AND VICE-CHAIR

<https://youtu.be/cDhvMv5jKzE?t=220>

Members voted for New Chairperson and New Vice Chairperson.

MOTION: Member Alexander moved to nominate Member Shepler as the Chairperson for the Citizens Oversight/Finance Advisory Committee meeting. The motion was seconded by Member Woody and carried 5-0-1 with Member Johnson absent.

MOTION: Member Woody moved to nominate Member Peck as the Vice Chairperson for the Citizens Oversight/Finance Advisory Committee meeting. The motion was seconded by Member Alexander and carried 5-0-1 with Member Johnson absent.

COMMITTEE ANNOUNCEMENTS & PRESENTATIONS - None

BRIEF ASSISTANT CITY MANAGER/DIRECTOR UPDATE

<https://youtu.be/cDhvMv5jKzE?t=616>

PUBLIC COMMENT

No public comment

Chair Shepler closed public comment

A. CONSENT CALENDAR
<https://youtu.be/cDhvMv5jKzE?t=978>

A-1 APPROVAL OF MINUTES FOR JANUARY 18, 2022 CITIZENS OVERSIGHT/FINANCE ADVISORY COMMITTEE MEETING
<https://youtu.be/cDhvMv5jKzE?t=979>

MOTION: Member Peck moved to approve minutes from the January 18, 2022 Citizens Oversight/Finance Advisory Committee meeting. The motion was seconded by Member Wener and carried 4-0-2 with Member Johnson absent and Member Woody abstaining.

A-2 SECOND QUARTER INVESTMENT REPORT (PERIOD ENDING DECEMBER 30, 2021) FOR FISCAL YEAR (FY)2021-22; (ASSISTANT CITY MANAGER/ADMIN SERVICES DIRECTOR)
<https://youtu.be/cDhvMv5jKzE?t=1099>

MOTION: Chair Shepler moved to receive the Second Quarter Investment Report (period ending December 20, 2021) for FY 2021-22. The motion was seconded by Member Woody and carried 5-0-1 with Member Johnson absent.

B. BUSINESS ITEMS

B-1 REVIEW OF WATER RECLAMATION FACILITY (“WRF”) QUARTERLY UPDATE REPORT; (PUBLIC WORKS DEPARTMENT)
<https://youtu.be/cDhvMv5jKzE?t=1170>

Carollo Project Manager Rhorer provided an update on the Water Reclamation Facility update and answered member questions.

Public Comment: None

Chair Shepler closed public comment.

MOTION: Chair Shepler moved to receive the Q2 Water Reclamation Facility Report. The motion was seconded by Member Alexander and carried 5-0-1 with Member Johnson absent.

B-2 REVIEW OF FISCAL YEAR 2021-22 MIDYEAR BUDGET REPORT, INCLUDING THE SEMI-ANNUAL REPORT ON MEASURE Q & E FUNDS; (ASSISTANT CITY MANAGER/ADMIN SERVICES DIRECTOR)
<https://youtu.be/cDhvMv5jKzE?t=3836>

City Manager Collins and Assistant City Manager/Admin Services Director Johnson-Rios presented the report and answered Board Member questions.

Public Comment: None

Chair Shepler closed public comment.

MOTION: Member Woody moved to receive the FY 2021-22 Midyear Budget Report, including the Semi-Annual Report on Measure Q & E Funds. The motion was

seconded by Vice Chairperson Peck and carried 5-0-1 with Member Johnson absent.

C. FUTURE AGENDA ITEMS
<https://youtu.be/cDhvMv5jKzE?t=6437>

22/23 Budget Recommendations for Q & E Fund

D. SCHEDULE NEXT MEETING
The next regularly scheduled Citizen's Oversight/Finance Committee meeting will be April 19, 2022 at 3:00 pm.

E. ADJOURNMENT
The meeting adjourned at 4:49 p.m.

MOTION: Chair Shepler moved to adjourn the meeting. The motion was seconded by Member Woody and carried 5-0-1 with Member Johnson absent.

Recorded by:

Tracy McConnell
Account Clerk III