



**CITY OF MORRO BAY
RECREATION AND PARKS COMMISSION
AGENDA**

The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.

**Notice of Regular Meeting
January 19, 2023 – 6:00 p.m.
Veteran’s Memorial Building
209 Surf St., Morro Bay, CA**

Chairperson – Kevin Carroll
Melissa Davis

Vice Chair Raymond Purcell
Drew Sidaris

Pursuant to Assembly Bill 361 (2021-22) and Government Code section 54953 this Meeting will be conducted in a hybrid format with both in-person and virtual public participation. Ways to watch this meeting and submit public comment are provided below.

Public Participation:

Public participation is allowed in the following ways:

- Community members may attend the meeting in person at the Morro Bay Veterans Hall.
- Alternatively, members of the public may watch the meeting and speak during general Public Comment or on a specific agenda item by logging in the Zoom webinar using the information provided below. Please use the “**raise hand**” feature to indicate your desire to provide public comment.

Please click the link below to join the webinar:

➤ <https://us02web.zoom.us/j/82722747698?pwd=aWZpTzcwTHlRTk9xaTlmWVNWRWFUQT09>

Password: 135692

➤ Or Telephone Attendee: 1 (408) 638-0968 or 1 (669) 900-6833 or 1 (346) 248 7799; Webinar ID: 827 2274 7698; Password: 135692; Press *9 to “**Raise Hand**” for Public Comment.

- Members of the public may watch the meeting either on cable Channel 20 or as streamed on the City [website](#).
- Community members are encouraged to submit agenda correspondence in advance of the meeting via email to Advisory Board Members at RPC@morrobayca.gov prior to the meeting. Agenda Correspondence received by 10 a.m. on the meeting day will be posted on the City website.

**ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS / PRESENTATIONS
MORRO BAY SENIOR CITIZENS, INC. LIAISON REPORT**

PUBLIC COMMENT

Members of the audience wishing to address the Board on business matters not on the agenda may do so at this time. For those desiring to speak on items on the agenda, but unable to stay for the item, may also address the Board at this time.

A. CONSENT CALENDAR

**A-1 Approval of Minutes from Recreation and Parks Commission meeting,
November 17, 2022
Staff Recommendation: Approve as submitted.**

**A-2 Recreation Services Division Status Report
Staff Recommendation: Receive and file.**

**A-3 Recreation Services Division Participation Reports – September 2022 – October
2022
Staff Recommendation: Receive and file.**

**Facilities, Parks and Open Space Hourly Use
Recreation Classes and Affiliated Clubs
Aquatic Programs
Sports
Seniors
Youth Services**

B. PUBLIC HEARINGS – None

C. BUSINESS ITEMS

**C-1 Staff Report – Junior Lifeguard Program 2022
Staff Recommendation: Receive and file**

**C-2 Staff Report – Fall Soccer Season 2022
Staff Recommendation: Receive and file**

**C-3 Staff Report – Summer Adult Softball 2022
Staff Recommendation: Receive and file**

**C-4 Staff Report – Holiday Tree Lighting 2022
Staff Recommendation: Receive and file**

**C-5 Staff Report –Breakfast with Santa 2022
Staff Recommendation: Receive and file**

**C-6 Staff Report –Parks Projects
Staff Recommendation: Receive and file**

D. FUTURE AGENDA ITEMS

E. ADJOURNMENT

Adjourn to the next regular Recreation and Parks Commission meeting at 6 p.m. **Thursday, March 16, 2023**, held at the Veteran's Memorial Building; 209 Surf St., Morro Bay CA, 93442.

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Community Center, 1001 Kennedy Way, for any revisions, or call Recreation Services at 805-772-6278 for further information.

Materials related to an item on this agenda submitted to the commission after distribution of the agenda packet are available for public inspection upon request by calling the Recreation Services at 805-772-6278.

In compliance with the Americans with disabilities act, if you need special assistance to participate in a city meeting, please contact the Recreation Services at least 24 hours prior to the meeting to ensure reasonable arrangements can be made to provide accessibility to the meeting.

This agenda is available for copying at the Morro Bay Public Library.

AGENDA NO: A-1

MEETING DATE: January 19, 2022

MINUTES – MORRO BAY RECREATION AND
PARKS COMMISSION
REGULAR MEETING – November 17, 2022
HYBRID IN-PERSON/TELECONFERENCE – 6:00 p.m.

City of Morro Bay Recreation and Parks Commission conducted this meeting in accordance with Assembly Bill 361 (2021-22) and Government Code section 54953 in response to the present State of Emergency in existence due to the threat of COVID-19. This meeting was held via teleconference for all participants.

MEMBERS PRESENT:	Kevin Carroll	Chair
	Ray Purcell	Vice Chair
	Drew Sidaris	Commissioner
	Melisa Davis	Commissioner

ABSENT: None

STAFF PRESENT:	Kirk Carmichael	Recreation Services Manager
	Angelica Gallardo	Youth Services Supervisor
	Ken Zink	Sports Supervisor
	Charlee Lowe	Administrative Technician

ESTABLISH QUORUM AND CALL TO ORDER

<https://youtu.be/crUScLS57Ik?t=16>

Chair Kevin Carroll called the meeting to order at 6:02 p.m.

MOMENT OF SILENCE

PLEDGE OF ALLIGIANCE

COMMISSIONERS ANNOUNCEMENTS

<https://youtu.be/crUScLS57Ik?t=114>

STAFF ANNOUNCEMENTS

<https://youtu.be/crUScLS57Ik?t=162>

MORRO BAY SENIOR CITIZEN, INC. LIAISON REPORT

<https://youtu.be/crUScLS57Ik?t=497>

Recreation Services Manager reported on Morro Bay Senior Citizen activities.

PUBLIC COMMENT

<https://youtu.be/crUScLS57Ik?t=743>

The public comment period for the Consent Agenda was opened.

None

The Public Comment period was closed.

A. CONSENT CALENDAR

<https://youtu.be/crUScLS57Ik?t=824>

A-1 APPROVAL OF MINUTES FROM RECREATION AND PARKS COMMISSION
MEETING, MAY 19, 2022

A-2 RECREATION SERVICES DIVISION STATUS REPORT

A-3 RECREATION SERVICES DIVISION PARTICIPATION REPORTS – SEPTEMBER
2022 - OCTOBER 2022

Motion: Commissioner Drew Sidaris moved to receive and file Consent Item A-1 through A-3, Vice Chair Ray Purcell seconded the motion. Motion passed unanimously 4-0.

<https://youtu.be/crUScLS57Ik?t=853>

B. PUBLIC HEARINGS

<https://youtu.be/crUScLS57Ik?t=890>

No public hearings.

C. BUSINESS ITEMS

<https://youtu.be/crUScLS57Ik?t=901>

C-1 STAFF REPORT –FLAG FOOTBALL 2022

<https://youtu.be/crUScLS57Ik?t=904>

Sports Supervisor Ken Zink presented the staff report on Flag Football 2022 and answered questions from the Commission.

MOTION: Vice Chair Ray Purcell moved to receive and file Consent Item C-1 Commissioner Drew Sidaris seconded the motion. Motion passed unanimously.

<https://youtu.be/crUScLS57Ik?t=1086>

C-2 STAFF REPORT – AQUATICS SEPTEMBER – OCTOBER 2022

<https://youtu.be/crUScLS57Ik?t=1112>

Sports Supervisor Ken Zink presented the staff report on Aquatics September – October 2022 and answered questions from the Commission.

MOTION: Commissioner Drew Sidaris moved to receive and file Consent Item C-2 Vice Chair Ray Purcell seconded the motion. Motion passed unanimously 4-0.

<https://youtu.be/crUScLS57Ik?t=1227>

C-3 STAFF REPORT –FLOATING PUMPKIN PATCH

<https://youtu.be/crUScLS57Ik?t=1246>

Sports Supervisor Ken Zink presented the staff report on Floating Pumpkin Patch 2022 and answered questions from the Commission.

MOTION: Vice Chair Ray Purcell moved to receive and file Business Item C-3 Commissioner Drew Sidaris seconded the motion. The motion was passed unanimously, 4-0.

<https://youtu.be/crUScLS57Ik?t=1339>

C-4 STAFF REPORT – MORRO BAY TRICK OR TREAT 2022

<https://youtu.be/crUScLS57Ik?t=1362>

Youth Services Supervisor Angelica Gallardo presented the staff report on Morro Bay Trick or Treat 2022 and answered questions from the Commission.

MOTION: Commissioner Sidaris moved to receive and file Business Item C-4 Vice Chair Ray Purcell seconded the motion. The motion was passed unanimously, 4-0.

<https://youtu.be/crUScLS57Ik?t=1578>

C-5 STAFF REPORT –PARKS PROJECTS

<https://youtu.be/crUScLS57Ik?t=1599>

Recreation Services Manager Kirk Carmichael presented the staff report on Parks Projects and answered questions from the Commission.

MOTION: Vice Chair Ray Purcell moved to receive and file Business Item C-5 Commissioner Drew Sidaris seconded the motion. The motion was passed unanimously, 4-0.

<https://youtu.be/crUScLS57Ik?t=1993>

D. FUTURE AGENDA ITEMS

<https://youtu.be/crUScLS57Ik?t=2016>

Practical Location for New Pickleball Courts

E. ADJOURNMENT

<https://youtu.be/crUScLS57Ik?t=2170>

Meeting adjourned at 6:37 p.m. The next regularly scheduled Recreation and Parks Commission meeting will be January 19, 2023, at the Veteran's Memorial Building, 209 Surf St., Morro Bay, CA 93442

Recorded by:

Charlee Lowe
Administrative Technician



AGENDA NO: A-2

MEETING DATE: January 19, 2023

STATUS REPORT

TO: Recreation and Parks Commission

FROM: Recreation Services Division Staff

SUBJECT: Recreation Services Division Status Report

DATE: January 10, 2023

RECOMMENDATION:

Staff recommends Commission review the Status Report and accept it for file.

SUMMARY:

The following is a brief review of the status of current Recreation Division projects and programs.

Administration

Morro Bay Community Center and Parks are open and ready for reservations! Our parks and facilities are now bustling with classes, activities, and other reservations such as birthday parties, celebrations, and the like. We are looking forward to Surf Competition Season in February.

City Website/Recreation Pages/Facebook/Instagram

Staff continues to add content and update web pages as needed, including calendar items such as program sign-up dates. The department uses the City's Facebook and Instagram pages to announce program registration, upcoming events, and other important and interesting information as it arises.

Community Activity Guide

Staff is currently working on an electronic activity guide that will feature all of our classes, youth activities, aquatics, senior activities and sports. Our intent is to launch in 2023.

Park Development

Our Bocce Ball project is back! The lot has been graded, concrete poured, and base rock with drains installed. The next step will be to place decomposed granite around the courts with drought tolerant plants and decorative boulders soon to be followed by a top play surface to finish the playing surface. A storage cabinet, benches, and scoreboard will be installed soon. We look to hold a ribbon cutting ceremony sometime in 2023.

Staff met with other City officials to resurrect the grant application offered by the State of California Department of Parks and Recreation. Discussion took place, community meetings held, and new tasks assigned. An updated application was submitted to the State for funds to replace the restroom at Coleman Park. Another grant opportunity was recently submitted to State Parks seeking funds for greater

development of the Coleman Park area.

Aquatics Programs

The Morro Bay Aquatic's programming wrapped up the year with its core programming and are jumping into 2023. We are excited to be able to provide a positive safe environment to learn and improve swim skills, get exercise, work on rehabilitation. This winter the aquatic staff is providing group swim lessons on Sundays to participants and will be transitioning back into weekend private and semi-private lessons. We are also looking forward to our annual spring Junior Guard Boot Camp program. We will continue to offer Lap Swim Monday through Friday and Sundays. We also offer Master's Swim Class which is a coach lead work outs as well as stroke advice from our knowledgeable coaches. Aquatic staff is also here for your Triathlon or Iron Man needs, why just survive your swim, when your swim can thrive! If you need some one-on-one time, we also offer private adult lessons.

Estero Bay Youth Basketball

Our youth basketball finished up the first day of games on January 7th. This year, the league features new divisions, with first graders being added to the program. We totaled over 278 players with 37 teams this season.

Adult Softball

Adult Softball is on hiatus for the winter season. Registration will open January 23rd for the spring coed season that goes from February through April.

Girls Softball

We have started registration for girls ages 4-14 for the Estero Bay Girls Softball League. Practices will begin in February with the season starting on March 11.

Spring Futsal

We are excited to bring back the spring futsal program to the area. We are awaiting our final permits from the San Luis Coastal Unified School District. We should have registration open this month for the season that is planned for March through May.

Morro Bay Seniors

January in the Senior Center means it is time for our annual 55+ Health and Wellness Faire. Although we had to take a three-year hiatus, we are back this year. The Faire is a day that we can gather 30+ vendors in the Community Center who are experts in their fields of senior wellness. Physical, mental, nutritional, financial and legal advice will be available to all attendees.

Kids Club Children's Center/Kids' Camp

Kids' Club was closed for the SLCUSD Winter Break from December 22 – January 6th. Youth Services held Holiday Hangout Winter Break camps during the break. Kids' Club will reopen on Monday January 9th.

Recreation Classes

Winter classes will be back running on Tuesday January 17th. We are excited to be offering a NEW Kids' Tang Soo Do Karate class held on Mondays from 5:00-5:45PM for children 5-9 years old. The class is taught by Master Dan Poorman a 7th degree Black Belt in Tang Soo Do with over 39 years of experience.

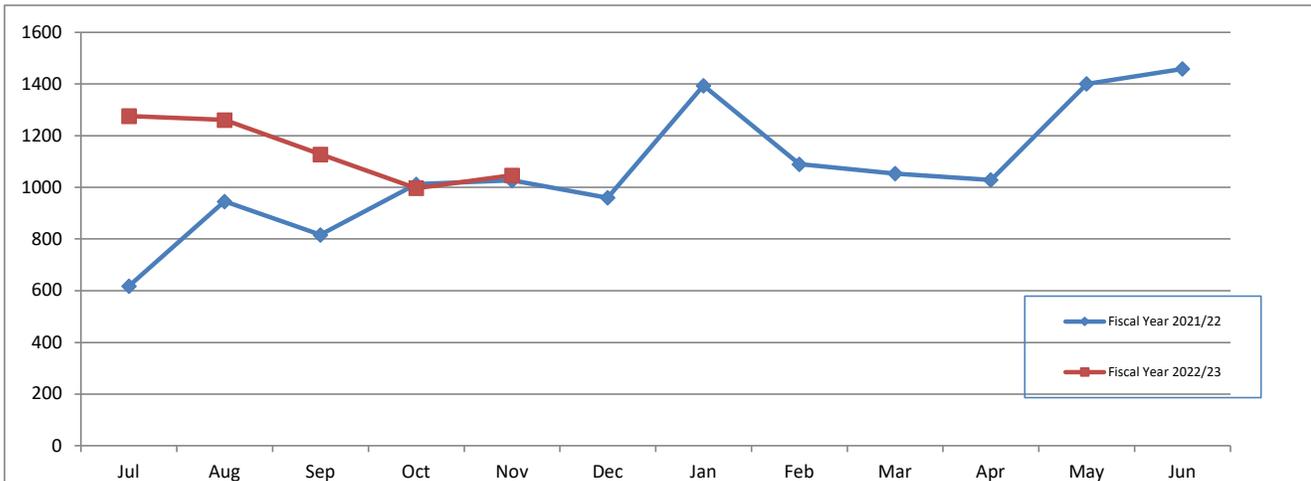
Rockies – The Morro Bay Teen Center and Skate Park

The Teen Center has officially been leased to the Boys and Girls of the Central Coast as of September 1! Plans are underway for the Club to open early 2023. The Recreation Services Division will work closely with the Club to help offer services to our youth. The Skate Park is still under the management of the City even though it will still remain in the Teen Center parking lot.

City of Morro Bay
 Recreation Services Division
Facilities and Parks
 PARTICIPATION REPORT
 November 2021 & November 2022

<u>Participations</u>	<u>22-Nov Hours</u>	<u>21-Nov Hours</u>	<u>FY 22/23 Total to Date Hours</u>	<u>FY 21/22 Total to Date Hours</u>
<u>MBCC Facilities</u>				
Auditorium	99	80	462	314
Multi-Purpose Room	86	89	331	230
Studio	25	27	115	114
Conference Room	37	19	82	71
Kitchen/BBQ Area	158	122	611	280
Game Room	154	147	609	543
Lounge	74	81	218	200
Other	0	12	27	28
<u>VMB Facilities</u>				
Assembly Room	126	247	392	497
Meeting Room	0	0	0	9
Kitchen / BBQ Area	3	20	6	40
<u>Parks / Open Spaces</u>				
Centennial Park	0	0	5	0
City Park	147	0	861	0
Cloister Park	0	0	26	364
Coleman Park	15	7	171	38
Del Mar Park	17	0	153	174
Lila Keiser	0	41	110	155
Monte Park	0	62	4	167
Morro Rock	11	0	184	0
Tidelands Park	15	64	111	99
<i>Open Space</i>	20	7	283	34
	985	1024	4760	3355

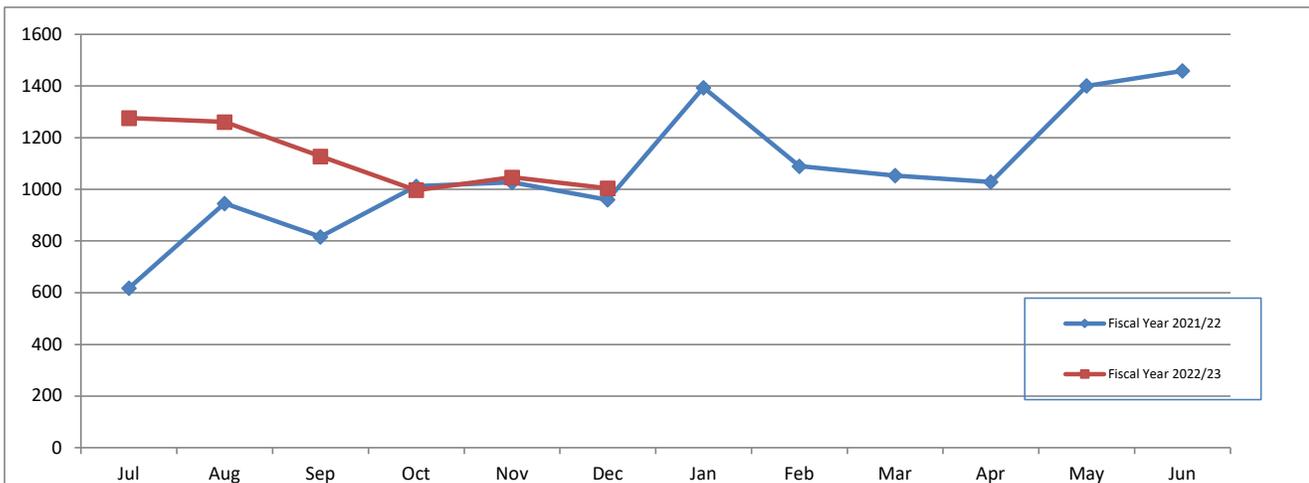
**Numbers since March 16, 2020 is a result of the COVID-19 Pandemic and Shut Downs



City of Morro Bay
 Recreation Services Division
Facilities and Parks
 PARTICIPATION REPORT
 December 2021 & December 2022

<u>Participations</u>	<u>22-Dec Hours</u>	<u>21-Dec Hours</u>	<u>FY 22/23 Total to Date Hours</u>	<u>FY 21/22 Total to Date Hours</u>
<u>MBCC Facilities</u>				
Auditorium	92	74	554	388
Multi-Purpose Room	80	110	485	452
Studio	25	33	196	186
Conference Room	36	23	148	118
Kitchen/BBQ Area	190	137	990	557
Game Room	140	119	889	795
Lounge	73	89	370	375
Other	0	33	60	73
<u>VMB Facilities</u>				
Assembly Room	122	274	623	1033
Meeting Room	0	0	0	13
Kitchen / BBQ Area	4	0	10	40
<u>Parks / Open Spaces</u>				
Centennial Park	0	0	5	0
City Park	179	0	1233	0
Cloister Park	0	15	26	379
Coleman Park	0	0	186	47
Del Mar Park	0	0	153	174
Lila Keiser	4	21	123	206
Monte Park	0	8	4	191
Morro Rock	60	0	244	0
Tidelands Park	0	0	111	133
<i>Open Space</i>	0	0	306	34
	1005	936	6712	5193

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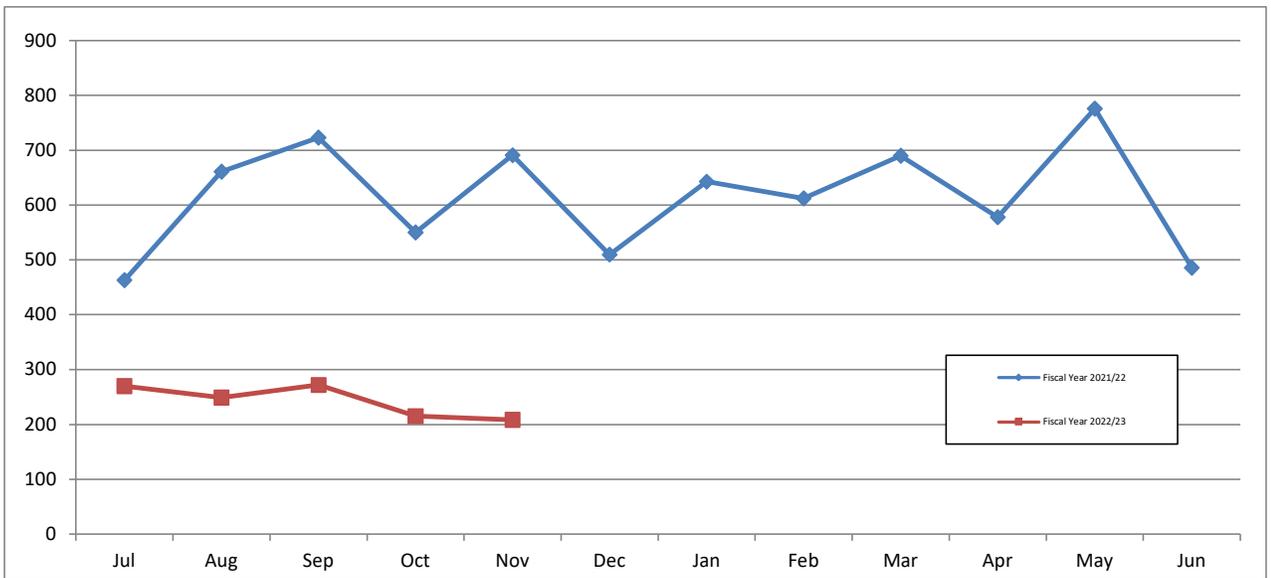


City of Morro Bay
 Recreation Services Division
Recreation Classes & Affiliated Clubs
PARTICIPATION REPORT
November 2021 & November 2022

<u>Participations</u>	<u>22-Nov</u>	<u>21-Nov</u>	<u>FY 22/23</u> <u>Total to Date</u>	<u>FY 21/22</u> <u>Total to Date</u>
<u>CLASSES</u>				
Bellydance Class	0	0	0	0
Country & Western Line Dancing	0	0	0	0
Dog Obedience	0	0	0	0
Freestyle Fitness	38	49	221	290
Karate, Okinawan	0	0	0	0
Karate, Tang Soo Do	39	17	239	88
Commit to Fit	0	104	68	216
Pilates	14	9	115	20
Quilt Fever	0	0	0	0
Tennis	0	0	0	0
Zumba with Carmen	85	119	442	637
Open Floor (Started May 2022)	32	0	129	0
Zumba Kids Jr. Ages 4 - 10	0	0	0	0
Dance Fusion	0	0	0	0
	208	298	1214	1251

<u>AFFILIATED CLUBS</u>				
Tennis Playday	0	39	0	248
White Caps Band	0	56	252	338
	208	393	1466	1837

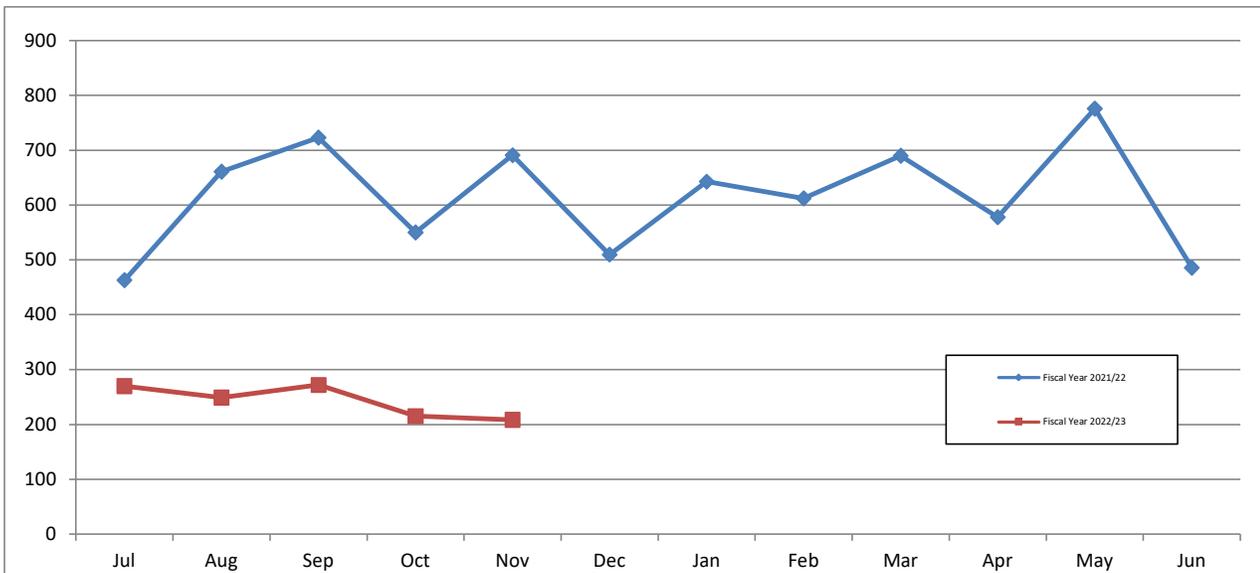
***Classes resumed late July 2021*



City of Morro Bay
 Recreation Services Division
Recreation Classes & Affiliated Clubs
PARTICIPATION REPORT
December 2021 & December 2022

<u>Participations</u>	<u>22-Dec</u>	<u>21-Dec</u>	<u>FY 22/23</u> <u>Total to Date</u>	<u>FY 21/22</u> <u>Total to Date</u>
<u>CLASSES</u>				
Bellydance Class	0	0	0	0
Country & Western Line Dancing	0	0	0	0
Dog Obedience	0	0	0	0
Freestyle Fitness	14	53	235	343
Karate, Okinawan	0	0	0	0
Karate, Tang Soo Do	27	12	266	100
Commit to Fit	0	72	68	288
Pilates	8	4	123	24
Quilt Fever	0	0	0	0
Tennis	0	0	0	0
Zumba with Carmen	49	93	491	730
Open Floor (Started May 2022)	39	0	168	0
Zumba Kids Jr. Ages 4 - 10	0	0	0	0
Dance Fusion	0	0	0	0
	137	234	1351	1485
<u>AFFILIATED CLUBS</u>				
Tennis Playday	0	0	0	248
White Caps Band	42	42	350	380
	179	276	1701	2113

***Classes resumed late July 2021*

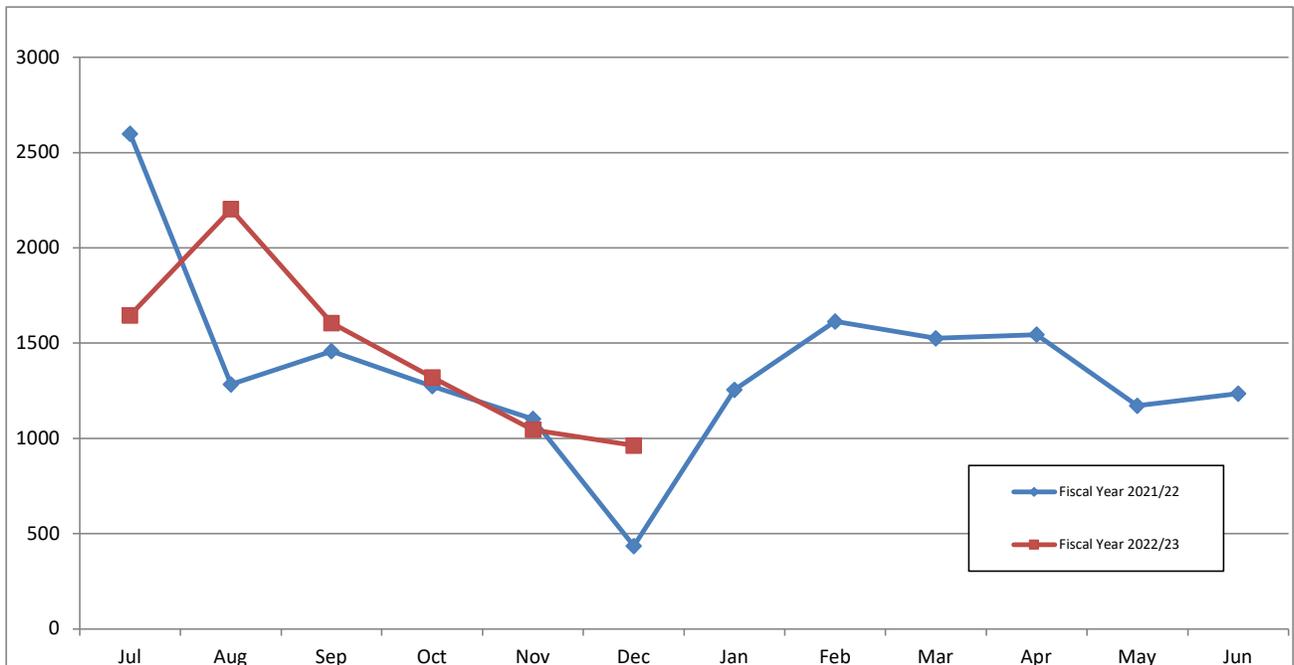


City of Morro Bay
 Recreation Services Division
Aquatic Programs
PARTICIPATION REPORT
November 2021 & November 2022

Participations	22-Nov	21-Nov	FY 22/23 Total to Date	FY 21/22 Total to Date
Lap Swim A.M.	143	0	454	0
Lap Swim P.M.	737	862	4713	4770
Masters Swim	19	17	161	138
Aqua Zumba	0	0	0	0
Aqua Aerobics	146	115	1104	863
Rec Swim	0	0	0	0
Parent & Me Swim Lessons	0	0	0	0
Level 1 Swim Lessons	0	0	0	0
Level 2 - 5 Swim Lessons	0	0	0	0
Private/Semi Private Lessons	0	109	118	709
Group Lessons*	0	0	1143	912
Youth Swim*	0	0	42	161
Youth Water Polo*	0	0	0	164
Floating Pumpkin Patch	0	0	85	0
	1045	1103	7820	7717

* Started June 2021

**Numbers since March 16, 2020 is a result of the COVID-19 Pandemic and Shut Downs

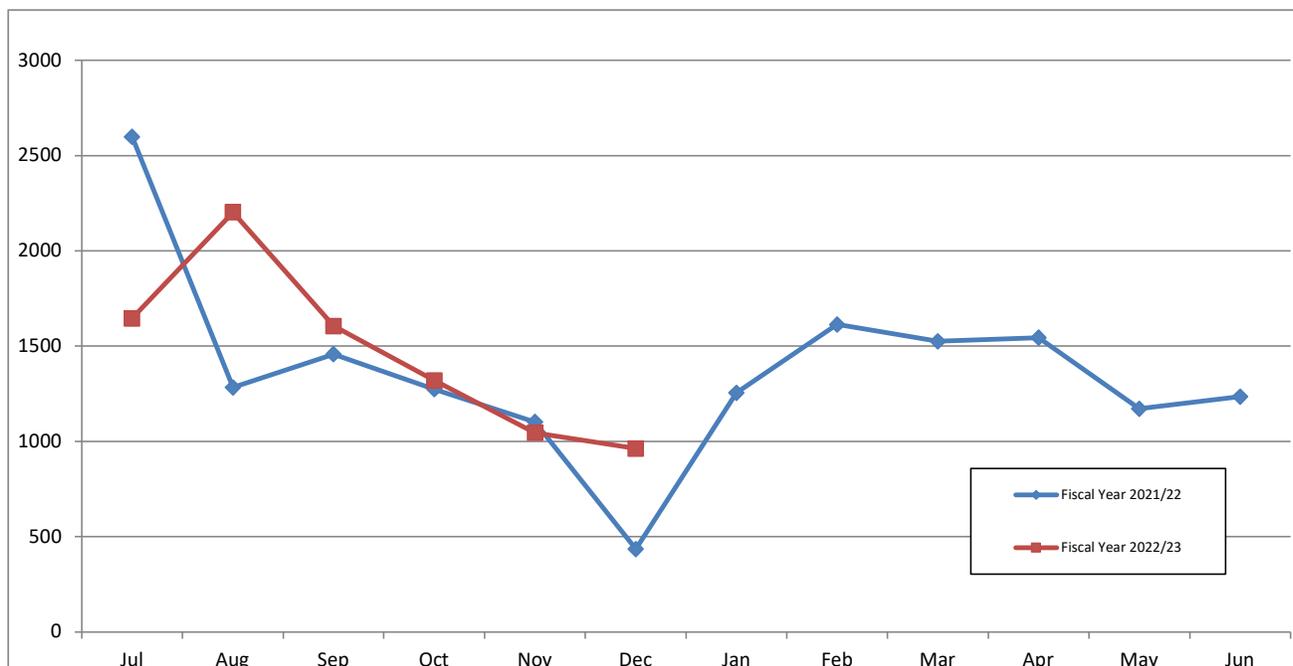


City of Morro Bay
 Recreation Services Division
Aquatic Programs
 PARTICIPATION REPORT
 December 2021 & December 2022

Participations	22-Dec	21-Dec	FY 22/23 Total to Date	FY 21/22 Total to Date
Lap Swim A.M.	170	0	624	0
Lap Swim P.M.	643	339	5356	5109
Masters Swim	26	15	187	153
Aqua Zumba	0	0	0	0
Aqua Aerobics	106	45	1210	908
Rec Swim	0	0	0	0
Parent & Me Swim Lessons	0	0	0	0
Level 1 Swim Lessons	0	0	0	0
Level 2 - 5 Swim Lessons	0	0	0	0
Private/Semi Private Lessons	0	36	118	745
Group Lessons*	18	0	1161	912
Youth Swim*	0	0	42	161
Youth Water Polo*	0	0	0	164
Floating Pumpkin Patch	0	0	85	0
	963	435	8783	8152

* Started June 2021

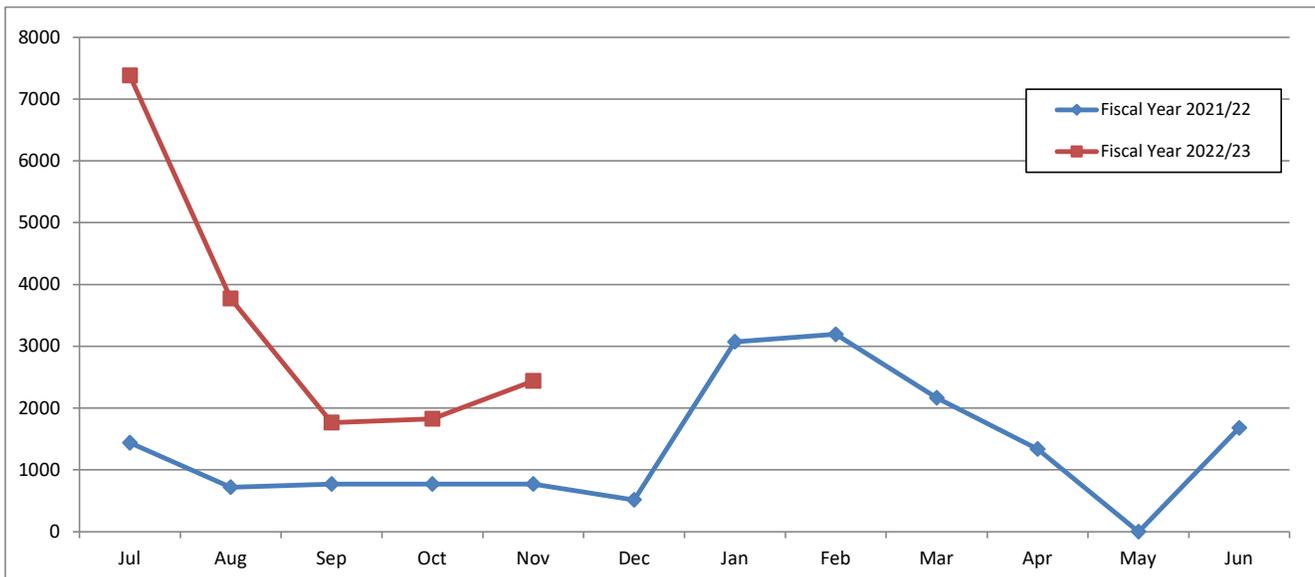
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City of Morro Bay
 Recreation Services Division
 Youth & Adult Sports
PARTICIPATION REPORT
November 2021 & November 2022

<u>Participations</u>	<u>22-Nov</u>	<u>21-Nov</u>	<u>FY 22/23</u> <u>Total to Date</u>	<u>FY 21/22</u> <u>Total to Date</u>
Adult Softball	105	0	930	0
Coast Girls Softball	0	0	257	0
Coast Summer Slam - Girls Softball Tournament	0	0	0	0
Futsal/Soccer	1858	772	3474	2316
Youth Basketball	476	0	476	0
Youth Soccer	0	0	1448	0
Flag Football	0	0	744	0
Rock to Pier Run	0	0	1164	0
Jr. Lifeguard Beach 1	0	0	2340	1440
Jr. Lifeguard Beach 2	0	0	6350	720
Jr. Lifeguard Fast Start	0	0	0	0
JG Pool Program	0	0	0	0
	2439	772	17183	4476

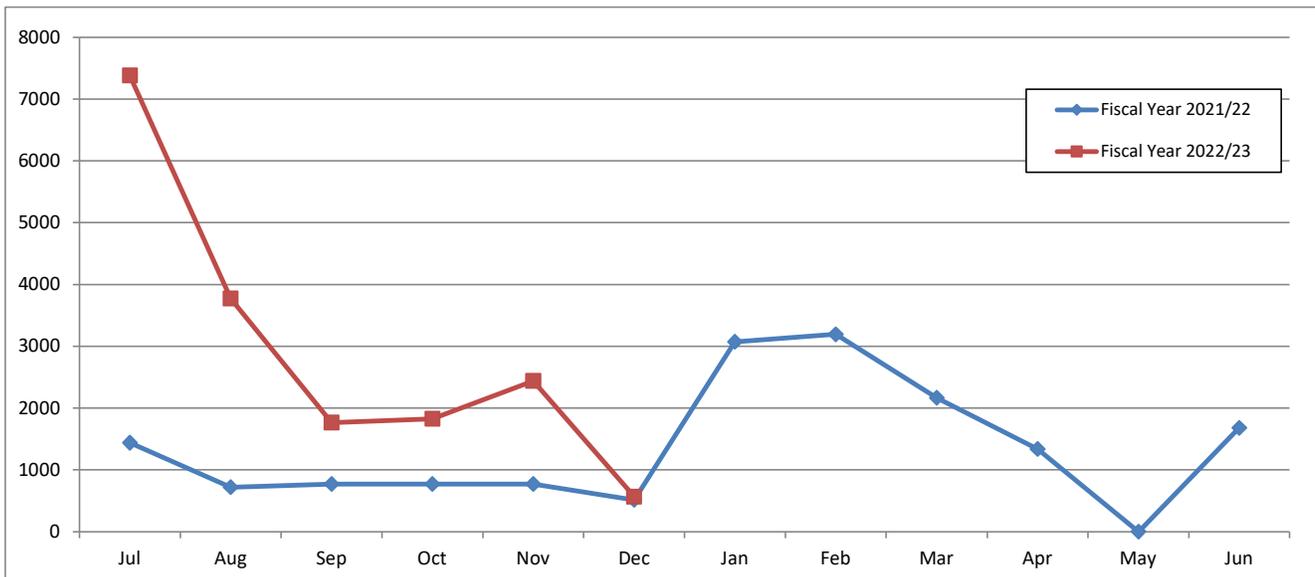
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City of Morro Bay
 Recreation Services Division
 Youth & Adult Sports
PARTICIPATION REPORT
December 2021 & December 2022

<u>Participations</u>	<u>22-Dec</u>	<u>21-Dec</u>	<u>FY 22/23</u> <u>Total to Date</u>	<u>FY 21/22</u> <u>Total to Date</u>
Adult Softball	92	0	1022	0
Coast Girls Softball	0	0	257	0
Coast Summer Slam - Girls Softball Tournament	0	0	0	0
Futsal/Soccer	0	0	3474	2316
Youth Basketball	476	514	952	514
Youth Soccer	0	0	1448	0
Flag Football	0	0	744	0
Rock to Pier Run	0	0	1164	0
Jr. Lifeguard Beach 1	0	0	2340	1440
Jr. Lifeguard Beach 2	0	0	6350	720
Jr. Lifeguard Fast Start	0	0	0	0
JG Pool Program	0	0	0	0
	568	514	17751	4990

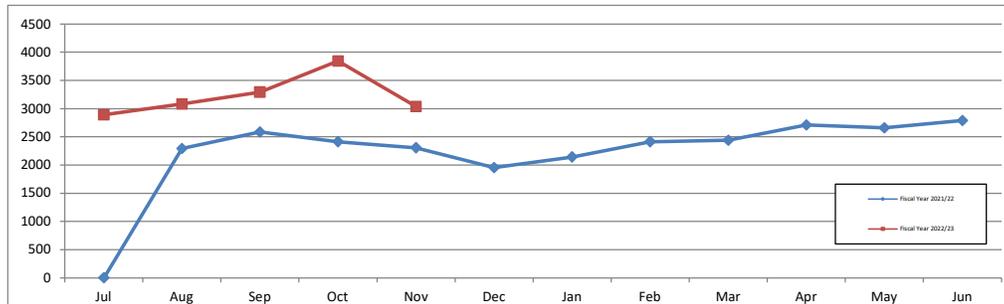
**Numbers since March 16, 2020 is a result of the COVID-19 Pandemic and Shut Downs



City of Morro Bay
Recreation Services Division
Seniors Services
PARTICIPATION REPORT
November 2021 & November 2022

<u>Participations</u>	<u>22-Nov</u>	<u>21-Nov</u>	<u>FY 21/22 Total to Date</u>	<u>FY 20/21 Total to Date</u>
Activities				
Billiards	36	30	171	152
Bingo (Activity Began 4/1/19)	96	70	433	247
Bridge Club	16	12	80	60
Chess Club	12	10	54	38
Dinners, Potlucks (Reporting Began 7/1/19)	42	0	258	0
Hand & Foot Cards	30	32	167	147
Meditation Class	12	0	47	0
Life Drawing	32	0	150	0
Ping-Pong & Darts	23	25	138	101
Rummikub (Activity Began 7/1/19)	0	0	0	0
Volunteers	64	75	347	256
Presentations	16	0	128	57
Member Meetings	10	12	55	54
Dominoes (Activity Began 7/1/19)	0	0	0	0
Special Event (Reporting Began 3/1/19)	0	40	85	91
39+ Dance	35	21	153	183
Fall Concerts	0	0	1400	0
Support Groups				
Alzheimers (Group Discontinued 9/1/19)	0	0	0	0
Grief	25	34	101	144
Legal Aid	5	0	5	0
CAPSLO	0	0	0	0
HICAP	25	8	80	36
Parkinson's (Reporting Began 8/1/19)	15	0	57	0
RAMS (Reporting Began 1/1/19)	18	21	99	88
Fitness				
ACES	145	108	750	575
P.A.C.E.	122	113	620	504
Thi-Chi	126	118	638	593
Walking Groups	12	14	65	70
Pickleball	1691	1318	8500	5166
Bocce Ball	18	17	102	84
Balance Class	97	71	447	298
Cuesta Classes				
History	10	10	26	37
Watercolor	33	18	156	93
Mixed Media	0	15	0	67
Drawing	24	0	54	0
Art History	40	27	135	88
Brain Longevity	50	47	156	162
Culinary Arts	21	30	104	102
Senior Laws	0	0	0	0
Fall Preventions	0	0	0	0
Yoga	128	0	361	0
Smart Phone	8	10	24	88
Writing Life Story	0	0	0	16
	3037	2306	16146	9597

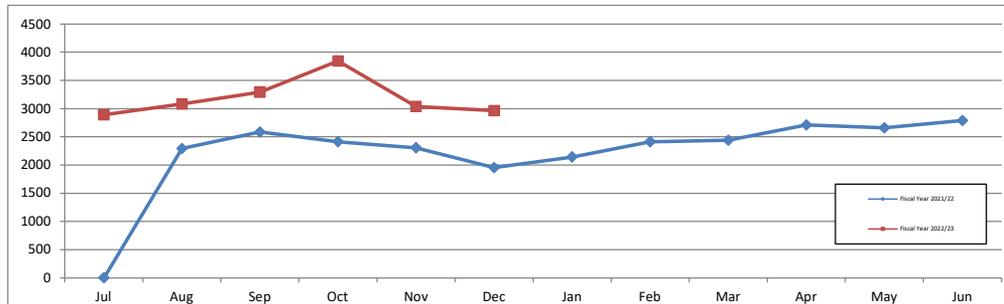
**Numbers since March 16, 2020 is a result of the COVID-19 Pandemic and Shut Downs



City of Morro Bay
Recreation Services Division
Seniors Services
PARTICIPATION REPORT
December 2021 & December 2022

<u>Participations</u>	<u>22-Dec</u>	<u>21-Dec</u>	<u>FY 21/22 Total to Date</u>	<u>FY 20/21 Total to Date</u>
Activities				
Billiards	38	25	209	177
Bingo (Activity Began 4/1/19)	92	60	525	307
Bridge Club	16	12	96	72
Chess Club	13	8	67	46
Dinners, Potlucks (Reporting Began 7/1/19)	43	40	301	40
Hand & Foot Cards	28	20	195	167
Meditation Class	10	0	57	0
Life Drawing	30	0	180	0
Ping-Pong & Darts	20	20	158	121
Rummikub (Activity Began 7/1/19)	0	0	0	0
Volunteers	71	50	418	306
Presentations	10	15	138	72
Member Meetings	12	12	67	66
Dominoes (Activity Began 7/1/19)	0	0	0	0
Special Event (Reporting Began 3/1/19)	15	0	100	91
39+ Dance	30	25	183	208
Fall Concerts	0	0	1400	0
Support Groups				
Alzheimers (Group Discontinued 9/1/19)	0	0	0	0
Grief	27	0	128	144
Legal Aid	6	24	11	24
CAPSLO	0	0	0	0
HICAP	27	6	107	42
Parkinson's (Reporting Began 8/1/19)	12	0	69	0
RAMS (Reporting Began 1/1/19)	0	20	99	108
Fitness				
ACES	125	83	875	658
P.A.C.E.	100	63	720	567
Thi-Chi	131	59	769	652
Walking Groups	14	15	79	85
Pickleball	1710	1275	10210	6441
Bocce Ball	24	18	126	102
Balance Class	88	45	535	343
Cuesta Classes				
History	10	0	36	37
Watercolor	34	0	190	93
Mixed Media	0	0	0	67
Drawing	25	0	79	0
Art History	30	20	165	108
Brain Longevity	38	25	194	187
Culinary Arts	15	15	119	117
Senior Laws	0	0	0	0
Fall Preventions	0	0	0	0
Yoga	115	0	476	0
Smart Phone	6	0	30	88
Writing Life Story	0	0	0	16
	2965	1955	19111	11552

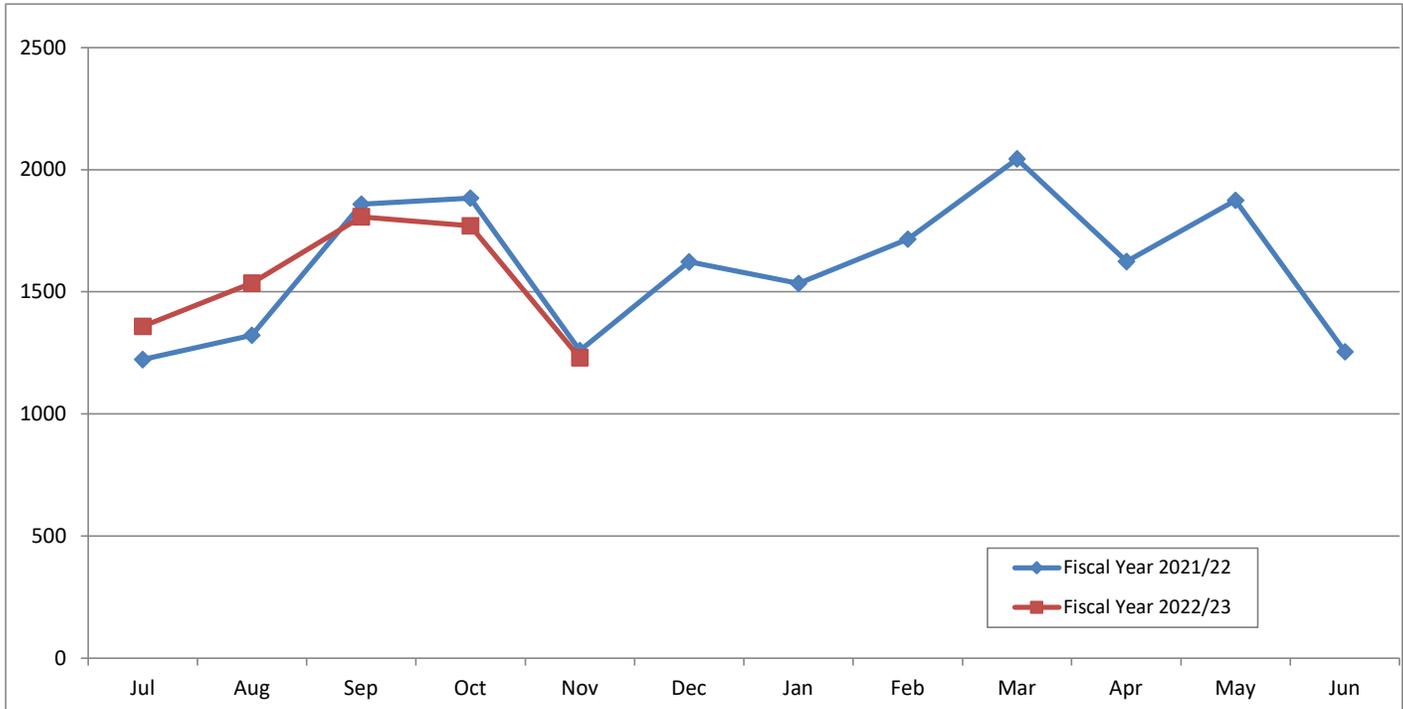
**Numbers since March 16, 2020 is a result of the COVID-19 Pandemic and Shut Downs



City of Morro Bay
 Recreation Services Division
 Youth Services
 PARTICIPATION REPORT
 November 2022 & November 2021

<u>Participations</u>	<u>22-Nov</u>	<u>21-Nov</u>	<u>FY 22/23</u> <u>Total to Date</u>	<u>FY 21/22</u> <u>Total to Date</u>
Kids' Camp	0	0	1988	1723
Kids' Club Before-School	390	378	1680	1620
Kids' Club Kinder Kids	86	196	1407	1065
Kids' Club After-School	585	616	2019	2776
Kids' Club Drop-in	169	13	606	305
Kids' Night Out	0	0	0	0
Emergency Childcare	0	0	0	0
Summer C.A.R.E.	0	0	0	0
Spring Camp/Holiday Hangouts	0	57	0	57
Kids Club/Emergency Care Hybrid	0	0	0	0
	1230	1260	7700	7546

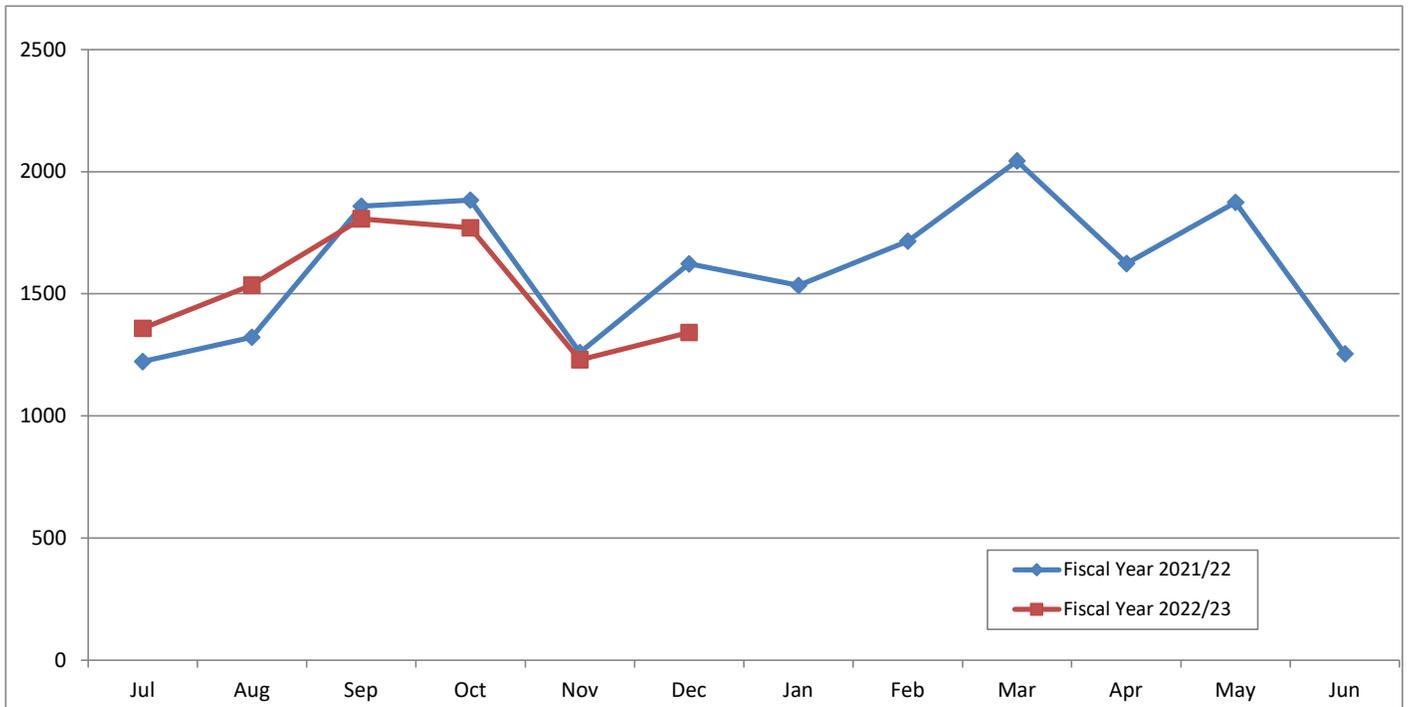
**Numbers since March 16, 2020 is a result of the COVID-19 Pandemic and Shut Downs



City of Morro Bay
 Recreation Services Division
 Youth Services
 PARTICIPATION REPORT
 December 2022 & December 2021

<u>Participations</u>	<u>22-Dec</u>	<u>21-Dec</u>	<u>FY 22/23 Total to Date</u>	<u>FY 21/22 Total to Date</u>
Kids' Camp	0	0	1988	1723
Kids' Club Before-School	435	432	2115	2052
Kids' Club Kinder Kids	204	288	1611	1353
Kids' Club After-School	585	736	2604	3512
Kids' Club Drop-in	117	102	723	407
Kids' Night Out	0	0	0	0
Emergency Childcare	0	0	0	0
Summer C.A.R.E.	0	0	0	0
Spring Camp/Holiday Hangouts	0	64	0	121
Kids Club/Emergency Care Hybrid	0	0	0	0
	1341	1622	9041	9168

**Numbers since March 16, 2020 is a result of the COVID-19 Pandemic and Shut Downs





AGENDA NO: C-1

MEETING DATE: January 19, 2023

STAFF REPORT

TO: Recreation and Parks Commission **DATE:** January 12, 2023
FROM: Ken Zink – Recreation Supervisor - Sports
SUBJECT: Program Evaluation – Junior Lifeguard Program 2022

RECOMMENDATION:

It is recommended that the Commission review and accept this program evaluation for file.

SUMMARY:

The Morro Bay Junior Lifeguard Program offers an open water safety education program for youth ages 9-13. We offered four 2-week sessions for youth to sign up for throughout the summer, beginning in June and going through August. Daily activities went from 9am-2pm Monday through Friday, centering around the beach area near Morro Bay Rock.

BACKGROUND:

The Junior Lifeguard program, also know as “Junior Guards” has an established history and culture of lifesaving and first aid techniques, marine education, physical conditioning, surfing, and related beach activities. The Morro Bay chapter of the junior lifeguard’s program is filled with special activities, including but not limited to: Harbor Operations Day, Cayucos Competition Day, skin and sun protection awareness day, and games on the beach. The program develops many skills and instills values of discipline, hard work, and dedication to others for its participants.

Many beach lifeguards and members of the harbor patrol started as junior lifeguards. The program encourages its Junior Guards to graduate to a volunteer position within the program so that participants can continue their growth while serving the need for qualified aides and instructors.

DISCUSSION:

For the Summer of 2022, we initially made 50 spots available for each session. The program was in high demand, and slots were filled immediately during dedicated registration days. Families registered at the office for their space in the program and showed proof of residence or proof of scholarship for their spot. Once enough qualified staff were secured, the coordinators worked to ensure that we could accommodate additional participants in each session.

We had two coordinators and over 20 combined volunteers, aides, and instructors who staffed the daily operations on the program. In total, Session A had 45 participants, Session B had 52 participants, Session C had 62 participants, and Session D had 65 participants.

Junior Guards were split initially according to age, followed by an initial test to determine if individuals needed to be moved into different groups based on ability. The four groups were otter, seal, dolphin, and orca. Each group had their own instructors, aides, and volunteers that worked to oversee appropriate activities for their bunch. At the end of each session, every participant was awarded a Certificate of Completion for the program, a group picture, and given a candy prize based on the traits they displayed to staff during the session.

The program culminated with an “End of Season Bash” where former junior guard staff were invited out to celebrate the success of the summer with current participants and employees. Families enjoyed the nature of the celebration barbeque, which included an end of season wrap up video and live music by the Shane Stoneman band. Coordinators and the recreation manager gave speeches to liven the spirits of those in attendance.

FISCAL IMPACT:

Program Expenses:

Shipping Container	\$917.99
Pictures	\$384.78
In-service concessions	\$39.92
Office supplies/print materials	\$80.44
End of session candies	\$182.18
Shirt/Sweatshirt Order	\$3,122.21
Shirt/sweatshirt Reorder	\$2,599.13
Stickers	\$213.15
Balls	\$68.49
Megaphones	\$146.45
Foam Boards	\$1087.39
Harbor Ops	\$4008.00
First aid supplies	\$939.02
First aid training–Red Cross Cert.	\$473.00
End of Season Party - Band	\$400.00
End of Season Party - Water	\$34.80
End of Season Party - Food	\$563.57

Staffing

Hourly Employees	\$59,505.45
Coordinator Time	\$15,141.83
Lifeguard training	\$9,180.92
Paid Benefits	\$15,927.36
Total Expenses:	\$115,016.08

Program Revenue:

Session A Registration	\$24,550.00
Session B Registration	\$26,050.00
Session C Registration	\$29,500.00
Session D Registration	\$31,675.00

Total Revenue:

\$111,775.00

Net Revenue: <\$1,142.79>
Cost Recovery: 99%

COST RECOVERY:

This program falls under the private service category. We exceeded our cost recovery goal by recovering 99% of costs.

CONCLUSION:

The coordinator position is essential to maintaining the culture and overseeing daily operations. Retaining a qualified and able coordinator is paramount to the continued success of the program.

The Morro Bay Junior Guard program is well established in the community and surrounding areas. We will need to continue to grow the employee base if demand increases and we aim to offer more spots in each session. Overall, we have a unique natural beach area that lends itself to administering an outstanding Junior Lifeguard program.



AGENDA NO: C-2

MEETING DATE: January 19, 2023

STAFF REPORT

TO: Recreation and Parks Commission DATE: January 11, 2023

FROM: Ken Zink, Recreation Supervisor

SUBJECT: Program Evaluation – Fall Soccer Season 2022

RECOMMENDATION:

It is recommended the Commission review and accept the program evaluation for file.

SUMMARY:

The 2022 Estero Bay Youth Soccer League recreational season was held from August 20, 2022, through November 12, 2022. There were 156 players who participated. Players are all registered under the California South Soccer Association, which serves as an umbrella organization for our soccer program.

Our Under 6 and Under 8 divisions were coed and played games with teams from Cambria at Lila Keiser Park. For the under 10 and under 12 divisions we played interleague with South Bay Soccer (Los Osos) and Cambria teams. For the under 14 division, we combined with teams from Atascadero, Templeton, and South Bay for league play. The season culminated with an end of season tournament for the U10, U12 and U14 age groups. Morro Bay Recreation Services hosted the U10 Girls and the U12 Boys tournaments to wrap up the season.

BACKGROUND:

Morro Bay Recreation Services provides the Morro Bay Youth Soccer League for residents of Morro Bay and the surrounding areas. Our Fall Recreational Season is offered for youth ages 4-14.

DISCUSSION:

Our total soccer participation dropped from last season. We have 81% of the players we had from the 2021 season. We are aiming to increase the number of players moving into the 2023 fall recreational soccer season, and determine what factors contribute to the reduction in participation.

We had more new referees this year, which allowed us to use far less coordinator time spent on the program. We hope to retain these referees and continue to recruit more to maintain a robust youth sports official workforce.

FISCAL IMPACT:

Program Expenses:

Player Registration	\$1,704.00
Referee Training/Registration	\$392.44
Whistles/lanyards	\$40.90
Corner Flags	\$53.78
End of Season Awards (Medals)	\$428.22
Field Maintenance Sand	\$54.90
Field Paint (Aerosol Cans)	\$613.55
Field Paint (Paint Buckets)	\$187.01
Soccer Balls	\$2,823.25
Under 8 Division Goals	\$882.35
Uniforms	\$4,405.94

Staffing Expenses:

Field Prep	\$393.00
Referees	\$4,336.25
Coordinators	\$5,083.79
Employee paid benefits	\$1,864.48
Total Expenses:	\$23,263.86

Program Revenue:

Under 6 Division Registration	\$2,230.00
Girls Under 8 Division Registration	\$5,330.00
Boys Under 8 Division Registration	\$3,250.00
Girls Under 10 Division Registration	\$1,820.00
Boys Under 10 Division Registration	\$3,250.00
Girls Under 12 Division Registration	\$1,820.00
Boys Under 12 Division Registration	\$2,205.00
Girls Under 14 Division Registration	\$1,950.00
Boys Under 14 Division Registration	\$1,690.00
EBCF Scholarship Reimbursement	\$1,820.00
Total Revenue:	\$22,395.00

Net Revenue: <\$868.86>
Cost Recovery: 96%

COST RECOVERY:

This program is classified under the Merit Service category, which has a target revenue goal of 70-79% cost recovery of program and support costs. We exceeded our target cost for this program with 96% cost recovery.

CONCLUSION:

1. Revisit the definition and parameters of our Under 6 and Under 8 age groups. Currently, the under 8 age group spans three grades (due to the birth year registration parameters set forth by US Soccer), which is a big age gap. We may consider allowing kindergartners that are slated to play under 8 in the under 6 age group, based on an assessment and what parents decide is best for the player.
2. To promote our soccer program, we plan on offering futsal in the spring to increase soccer awareness in the area. Our futsal program will allow players that would typically sign up for the South Bay Soccer Association League (Los Osos), to play soccer through Morro Bay Recreation Services.



AGENDA NO: C-3

MEETING DATE: January 19, 2023

STAFF REPORT

TO: Recreation and Parks Commission **DATE:** January 12, 2023

FROM: Ken Zink – Sports Supervisor

SUBJECT: Program Evaluation – Coed Adult Softball Summer 2022

RECOMMENDATION:

It is recommended that the Commission review and accept this program evaluation for file.

SUMMARY:

The Morro Bay adult coed spring softball played games on Monday nights from July 25th through September 26th. Games were all played on the West Field of Lila Keiser Park. There were six teams in total. Four of the six teams qualified for the postseason playoff based on their regular season record. The playoff was a two-week seeded single elimination format, with the team that won both weeks crowned champion.

Projected expenses for the program were less than actual expenses. Inventory accumulated from the previous seasons was used, and we needed only to buy cases of softballs for this season.

BACKGROUND:

Morro Bay Recreation Services offers a Summer Adult Coed Softball League for adults. Games are played once a week at Lila Keiser. The season culminates with a playoff for teams that qualify.

DISCUSSION:

The coed league reached six teams for the first time since starting the program after it was discontinued during the pandemic. We hope to continue to offer coed softball in Morro Bay, and provide a program that adults want to participate in.

FISCAL IMPACT:

Program Expenses:

Softballs	\$371.74
EOS Awards - Tshirts	\$468.71

Staffing Expenses:

Field Prep	\$105.00
Officials	\$527.88
Scorekeeper/Recreation Leader	\$931.23

Coordinator Time	\$298.05
Employee Paid Benefits	\$353.81
Total Expenses:	\$3,056.42

Program Revenue:

Team Registrations	\$3,750.00
Total Revenue:	\$3,750.00

Net Revenue: \$693.58
Cost Recovery: 123%

COST RECOVERY:

This program is classified under the Merit Service category, which has a target revenue goal of 70-79% cost recovery of program and support costs. We exceeded our target cost for this program. recovery.

CONCLUSION:

1. We received feedback from team managers that a one-week playoff, with a double header for championship teams was preferred over a two-week playoff format. More participants can then stay at the park to enjoy the atmosphere for the championship.
2. We can offer a longer season or reduce the cost of registration for the teams to align with our target cost recovery.



AGENDA NO: C-4

MEETING DATE: January 19, 2023

STAFF REPORT

TO: Recreation and Parks Commission DATE: January 19, 2023

FROM: Angelica Jepsen – Recreation Supervisor

SUBJECT: Program Evaluation – 2022 Holiday Tree Lighting

RECOMMENDATION:

It is recommended that the Commission review and accept this program evaluation for file.

SUMMARY:

The Holiday Tree Lighting is a family orientated community event hosted annually by Morro Bay Recreation Services. This year our event was emceed by Recreation Services Manager, Kirk Carmichael. Guests were offered cookies, donated by Morro Bay Seniors Inc., and hot cider. This year's event featured performances by the children of Kids' Club Children's Center and the The UkeLadies & Gentlemen. The Morro Bay Trolley delivered Santa Claus and his elf. Santa Claus read "Twas the Night Before Christmas" to all the children gathered around the City Holiday Tree, he also led a community sing a long, and allowed time for each child to have a personal meet and greet with him. Santa Claus led a countdown and the holiday tree "magically" lit up marking the close of the celebration. Unfortunately, this year our tree in City Park was taken down prior to the event. Staff was left without a tree to light, so we purchased a flagpole and lights in the shape of a tree. With the help of Morro Bay Public Works, we were able to get the tree set up and have something to light for the event.

DISCUSSION:

There were approximately 125 participants at this year's event.

This event is hosted by Recreation Staff during typical business hours therefore the staff time does not impact the event cost. We also invite the part-time recreation staff of Kids' Club Children's Center to bring the children of Kids' Club to participate in the event, allowing for the extra staff to assist after their performance. Using our recreation staff eliminates extra staff costs so this year we were able to run the event with no additional staff.

FISCAL IMPACT:

Program Expenses:

New Lighted Tree	\$522.97
Supplies:	\$48.29
Total Expenses:	\$571.26

Total Program Cost: \$571.26
Cost Recovery: 0%

COST RECOVERY:

This program is classified Basic Service with a target revenue goal of 0-10%. (program costs + support costs). This program meets its target revenue. Please note that full-time staff costs for planning and promoting were not included in this report.

PROGRAM RECOMMENDATIONS:

1. This year Staff held the Holiday Tree Lighting on the Friday of Morro Bay's Lighted Boat Parade weekend again. Keeping it to Friday evening allowed the community to participate in all events occurring this weekend like Lighted Boat Parade and Breakfast with Santa.
2. Staff recommends continuing to invite the children of MB Recreation's Kids' Club Children Center and Morro Bay High School Choir to perform (this year the instructor had prior commitments, but they will be back next year), as well as other local musical/dance groups. We feel that having local youth perform at this event brings families and more of our community together.
3. This new lighted tree will be able to stand in as our tree for a while until we get a replacement tree planted at the park.
4. Staff recommends funding be allocated to raise the quality of the event. Such additions could include seating, performance floor, additional activities for the children, promotion, and more lights throughout the park and on the tree.



AGENDA NO: C-5

MEETING DATE: January 19, 2023

STAFF REPORT

TO: Recreation and Parks Commission **DATE:** January 12, 2023

FROM: Angelica Jepsen – Recreation Supervisor

SUBJECT: Program Evaluation – 2022 Breakfast with Santa

RECOMMENDATION:

It is recommended that the Commission review and accept this program evaluation for file.

SUMMARY:

Our fifth annual breakfast with Santa was held on December 3rd, 2022, from 8:30 am to 11:30 am at the Morro Bay Community Center parking lot. Tickets were \$10 and included a Pancake Breakfast prepared by the Bay Osos Kiwanis Club and a trip to the elf workshop. In addition to the regular ticket, we also offered a meal only ticket at \$5 for parents and other family members. The elf workshop consisted of booths with different activities for all the children like a hot cocoa booth hosted by the Community Foundation of Estero Bay, a cookie decoration booth hosted by Buttercup Bakery, ornament craft booths hosted by local churches, a face painting booth and a gingerbread house booth hosted by the Kids' Club Children Center staff.

Along with the Pancake Breakfast and the craft and treat booths children had the opportunity to say hello to Santa and take a picture with the big guy himself.

DISCUSSION:

There were 116 tickets sold. (60 preregistered and 56 the day of)

FISCAL IMPACT:

Program Expenses:

Staffing: (hourly with employer paid benefits)	\$501.78
Food Supplies:	\$482.10
Misc. Supplies:	\$49.90
Total Expenses:	\$1033.78

Program Revenue:

Preregistered Tickets (Regular tickets and Meal Only Tickets):	\$660.00
Day of Tickets (Regular tickets and Meal Only Tickets):	\$315.00
Total Revenue:	\$975.00

Net Revenue: <\$58.78>
Cost Recovery: 0%

COST RECOVERY:

This program is classified under the Basic Service category, which has a target revenue goal of 0-10% cost recovery of program and support costs.

PROGRAM RECOMMENDATIONS:

1. This year we hosted our event at the Veterans Hall. Staff recommends that we continue to host this event at this location. Staff feels the location has plenty of room and allows for outside and inside opportunities.
2. This year we utilized a few volunteer groups for this event. We had the Bay Osos Kiwanis group cook and serve the pancake breakfast, board members from CFEB hosting a hot cocoa bar, staff from Buttercup Bakery assisting with cookie baking and decorating, and the local churches that hosted the craft booths. This year we also had a few volunteers from Morro Bay Highschool ASB that assisted where we needed. We want to continue to use volunteers for this event, as it keeps staff cost low while offering more activities and opens the activity to more of our community.



AGENDA NO: C-6

MEETING DATE: January 19, 2023

STAFF REPORT

TO: Recreation and Parks Commission

DATE: January 13, 2023

FROM: Kirk Carmichael, Recreation Services Manager

SUBJECT: Update on Park Projects

RECOMMENDATION:

It is recommended the Commission review and accept the report for file.

BACKGROUND, DISCUSSION & CONCLUSION:

Recreation Services Manager will be presenting an oral update of recent activities, if any. This is a standing staff report agenda item.

