



# CITY OF MORRO BAY HARBOR ADVISORY BOARD A G E N D A

*The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.*

## **Regular Meeting Thursday, February 2, 2023 – 5:30 P.M. Held Via Teleconference**

Cherise Hansson	Waterfront Leaseholders
Gene Doughty	South Bay/Los Osos
Sean Green	Member at Large
Cal Myers	Recreational Boating
Jeremiah O'Brien	Morro Bay Commercial Fishermen's Organization
Christopher Vaile	Member at Large
Mary Witkowski	Marine Oriented Business
Lori French	Alternate to Jeremiah O'Brien (MBCFO)

*Pursuant to Assembly Bill 361 (2021-22) and Government Code section 54953 this Meeting will be conducted in a hybrid format with both in-person and virtual public participation. Ways to watch this meeting and submit public comment are provided below.*

### **Public Participation:**

*Remote public participation is allowed in the following ways:*

- *Community members may attend the meeting in person at the Morro Bay Veterans Hall.*
- *Alternatively, members of the public may watch the meeting and speak during general Public Comment or on a specific agenda item by logging in to the Zoom webinar using the information provided below. Please use the "raise hand" feature to indicate your desire to provide public comment.*

*Please click the link below to join the webinar:*

➤ <https://us02web.zoom.us/j/82722747698?pwd=aWZpTzcwTHlRTk9xaTlmWVNWRWFUQT09>

*Password: 135692*

➤ *Or Telephone Attendee: 1 (408) 638-0968 or 1 (669) 900 6833 or 1 (346) 248 7799; Webinar ID: 827 2274 7698; Password: 135692; Press \*9 to "Raise Hand" for Public Comment*

- *Members of the public may watch the meeting either on cable Channel 20 or as streamed on the City [website](#).*
- *Community members are encouraged to submit agenda correspondence in advance of the meeting via email to the Harbor Advisory Board at [hab@morrobayca.gov](mailto:hab@morrobayca.gov) prior to the meeting. Agenda Correspondence received at [hab@morrobayca.gov](mailto:hab@morrobayca.gov) by 10 a.m. on the meeting day will be posted on the City website.*

ESTABLISH QUORUM AND CALL TO ORDER  
MOMENT OF SILENCE  
PLEDGE OF ALLEGIANCE  
CHAIR, ADVISORY BOARD MEMBER & LIAISON ANNOUNCEMENTS,

PRESENTATIONS

- Fourth of July Fireworks Show Concept, Cherise Hansson

PUBLIC COMMENT

Members of the audience wishing to address the HAB on Harbor business matters not on the agenda may do so at this time. For those desiring to speak on items on the agenda, but unable to stay for the item, may also address the HAB at this time.

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion. The public will also be provided an opportunity to comment on consent agenda items.

- A-1 Approval of Minutes from the Harbor Advisory Board meeting held on August 4, 2022.  
**RECOMMENDATION: Approve as submitted.**
- A-2 Approval of Minutes from the Harbor Advisory Board meeting held on September 1, 2022.  
**RECOMMENDATION: Approve as submitted.**
- A-3 Harbor Department Status Report.  
**RECOMMENDATION: Receive and file report.**

B. BUSINESS ITEMS

- B-1 Update from the Parking Management/Paid Parking Ad-Hoc Committee on Committee's Recent Activities  
**RECOMMENDATION: Receive and file committee update.**
- B-2 Update from the Marine Services Ad-Hoc Committee on Committee's Recent Activities  
**RECOMMENDATION: Receive and file committee update.**
- B-3 Update from the Finance & Budget Ad-Hoc Committee on Committee's Recent Activities  
**RECOMMENDATION: Receive and file committee update.**
- B-4 Harbor Advisory Board Member Public Engagement Outreach Assignment Reporting  
**RECOMMENDATION: Receive and file Harbor Advisory Board (HAB) member outreach effort reports to date.**
- B-5 Update on City Council's Adopted 2021-2022 Goals and Action Items  
**RECOMMENDATION: Staff recommends the Harbor Advisory Board (HAB) receive the staff update on the City Council Goals and Action Items progress.**
- B-6 Election of Harbor Advisory Board Chair and Vice Chair, and Establishment of Sub-Committee Chair and Member Appointments

**RECOMMENDATION: Staff recommend the Harbor Advisory Board elect a Chair and Vice Chair for the upcoming year and reestablish existing sub-committee chair and member appointments.**

C. DECLARATION OF FUTURE AGENDA ITEMS

D. ADJOURNMENT

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Harbor Department, 1275 Embarcadero, for any revisions or call the department at 772-6254 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Harbor Department, 1275 Embarcadero Road, or online at [www.morrobayca.gov](http://www.morrobayca.gov). Materials related to an item on this Agenda submitted to the Board after publication of the Agenda packet are available for inspection at the Harbor Department during normal business hours or at the scheduled meeting.

MINUTES-MORRO BAY HARBOR ADVISORY  
BOARD MEETING – August 4, 2022  
TELECONFERENCE – 5:30 P.M.

AGENDA NO: A-1

MEETING DATE: February 2, 2023

*Pursuant to Assembly Bill 361 (2021-22) and Government Code section 54953 this Meeting will be conducted in a hybrid format with both in-person and virtual public participation.*

PRESENT:	Cherise Hansson	Chair
	Cal Myers	Vice-Chair
	Lori French	Member
	Mary Witkowski	Member
	Christopher Vaile	Member
	Gene Doughty	Member
ABSENT:	Lori Stilts	Business Coordinator
	Sean Green	Member
STAFF:	Eric Endersby	Harbor Director

ESTABLISH QUORUM AND CALL TO ORDER

<https://youtu.be/9QI6DJJFWwg?t=21>

The meeting was called to order at 5:30 p.m., with a roll call quorum present.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR AND ADVISORY BOARD MEMBER, LIAISON ANNOUNCEMENTS,

PRESENTATIONS

<https://youtu.be/9QI6DJJFWwg?t=337>

Overview of the Morro Bay National Estuary Program, Executive Director Melodie Grubbs

PUBLIC COMMENT

<https://youtu.be/9QI6DJJFWwg?t=1694>

The public comment period was opened.

Sean Green, HAB member spoke to the importance of watching or attending the upcoming Planning Commission meetings.

The public comment period was closed.

A. CONSENT AGENDA

<https://youtu.be/9QI6DJJFWwg?t=1927>

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion.

A-1 Approval of Minutes from the Harbor Advisory Board meeting held on June 2, 2022.  
**RECOMMENDATION: Approve as submitted.**

A-2 Harbor Department Status Report.  
**RECOMMENDATION: Receive and file report**

MOTION: Board Member Vaile moved approval of the consent agenda consent agenda. The Motion was seconded by Board Member Myers and carried 6-0 by roll call vote.

The public comment period was opened and closed with no comments.

**B. BUSINESS ITEMS**

<https://youtu.be/9QI6DJJFWwg?t=2139>

[https://youtu.be/ws\\_KWpsOSyM?t=678](https://youtu.be/ws_KWpsOSyM?t=678) B-1 UPDATE FROM THE PARKING MANAGEMENT/PAID PARKING AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES, AND STAFF UPDATE ON THE STATUS OF PROPOSED PAID PARKING PILOT PROGRAM

Committee Chair Myers gave a brief background oral report on the parking management ad-hoc committee's involvement in the proposed paid parking program.

Director Endersby updated the board on when the Walker study will be daylighted and the process for review.

The public comment period was opened.

Sean Green made comment to the removal of the public access signage near the Anderson Inn.

The public comment period was closed

MOTION: Board Member Myers moved to receive and file the report for item B-1. The Motion was seconded by Board Member Doughty and carried 6-0 by roll call vote.

**B-2 UPDATE FROM THE MARINE SERVICES AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES**

<https://youtu.be/9QI6DJJFWwg?t=2680>

Committee Chair Vaile stated there are no new updates to report.

The public comment period was opened and closed with no comments.

MOTION: Board Member Myers moved to receive and file the report for item B-2. The Motion was seconded by Board Member Witkowski and carried 6-0 by roll call vote.

**B-3 UPDATE FROM THE FINANCE & BUDGET AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES**

<https://youtu.be/9QI6DJJFWwg?t=2895>

Committee Chair Witkowski gave a brief update on the committee's activities and welcome new ideas for future committee activities.

Director Endersby stated the ad-hoc committee could get involved in ground truthing the capital needs assessment which should be out to bid soon.

There was Board discussion.

The public comment period was opened.

Sean Green recognized Director Endersby and Congressman Carbajal for requesting federal funding for the North T-Pier Structural Repair.

The public comment period was closed.

MOTION: Board Chair Hansson moved to receive and file the report for item B-3. The Motion was seconded by Board Member Myers and carried 6-0 by roll call vote.

B-4 HARBOR ADVISORY BOARD MEMBER PUBLIC ENGAGEMENT OUTREACH ASSIGNMENT REPORTING

<https://youtu.be/9QI6DJJFWwg?t=3600>

The Board shared their outreach updates.

The public comment period was opened and closed with no comments.

MOTION: Board Chair Hansson moved to receive and file the report for item B-4. The Motion was seconded by Board Member Myers and carried 6-0 by roll call vote.

B-5 HARBOR ADVISORY BOARD INPUT ON NEW SKIFF PERMIT PROGRAM IMPLEMENTATION

<https://youtu.be/9QI6DJJFWwg?t=4379>

Director Endersby presented the staff report for B-5 implementation of the new Skiff Permit Program and requested HAB input on 4 elements which will be used to inform staff's efforts moving forward to manage the program.

There was Board Discussion.

The public comment period was opened.

Betty Winholtz made comment to the lack of accessible beach on Oyster Beach and would recommend staff consider the benefit when charging a fee.

The public comment period was closed.

MOTION: Board Chair Vaile moved to accept the definition of a skiff as stated in #1 of the staff report. With an exception that the Harbor Director may accept a larger vessel than 14ft on a case-by-case basis. The Motion was seconded by Board Member Hansson and carried 6-0 by roll call vote.

MOTION: Board Chair Vaile moved to accept staff's recommendation as stated in #2 of the staff report. The Motion was seconded by Board Member Witkowski and carried 6-0 by roll call vote.

MOTION: Board Chair Hansson moved prioritization of non-commercial mooring vessels have first dibs on the skiff permit and everyone else on a space available basis and secondly that the liveboards receive one free skiff permit. The Motion was seconded by Board Member Myers and carried 6-0 by roll call vote.

MOTION: Board Chair Hansson moved to recommend not to limit number of permits until permit program has been implement for at least three months and HAB has been updated on status of the program. The Motion was seconded by Board Member Witkowski and carried 6-0 by roll call vote.

C. DECLARATION OF FUTURE AGENDA ITEMS

<https://youtu.be/9QI6DJJFWwg?t=7914>

Member Witkowski proposed a future agenda item to discuss transient occupy tax derived from the Waterfront to be used by the Harbor Fund.

There was Board consensus to add the item.

D. ADJOURNMENT

This meeting was adjourned at 7:46 p.m. The next Regular Meeting will be held on September 1, 2022, at 5:30 p.m.

Lori Stilts  
Harbor Department

MINUTES-MORRO BAY HARBOR ADVISORY  
BOARD MEETING – September 1, 2022  
TELECONFERENCE – 5:30 P.M.

AGENDA NO: A-2

MEETING DATE: February 2, 2023

*Pursuant to Assembly Bill 361 (2021-22) and Government Code section 54953 this Meeting will be conducted via in person for Advisory Board Members.*

PRESENT:	Cherise Hansson	Chair
	Cal Myers	Vice-Chair
	Mary Witkowski	Member
	Christopher Vaile	Member
	Gene Doughty	Member
	Sean Green	Member
ABSENT:	Jeremiah O'Brien	Member
STAFF:	Eric Endersby	Harbor Director
	Lori Stilts	Harbor Business Coordinator

ESTABLISH QUORUM AND CALL TO ORDER

<https://youtu.be/NxGsAGXeQqs?t=60>

The meeting was called to order at 5:32 p.m., with a roll call quorum present.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR AND ADVISORY BOARD MEMBER, LIAISON ANNOUNCEMENTS,

PRESENTATIONS

<https://youtu.be/NxGsAGXeQqs?t=621>

Update from the Morro Bay Chamber of Commerce, Erica Crawford, President/CEO

PUBLIC COMMENT

<https://youtu.be/NxGsAGXeQqs?t=1884>

The public comment period was opened and closed with no comments.

A. CONSENT AGENDA

<https://youtu.be/NxGsAGXeQqs?t=1905>

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion.

- A-1 Harbor Department Status Report.  
**RECOMMENDATION: Receive and file report.**

Member Witkowski pulled A-1 Status Report for discussion.

MOTION: Board Member Witkowski moved to receive and file the report. The Motion was seconded by Board Member Myers and carried 6-0 by roll call vote.

**B. BUSINESS ITEMS**

<https://youtu.be/NxGsAGXeQqs?t=2169>

**B-1 UPDATE FROM THE PARKING MANAGEMENT/PAID PARKING AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES**

Committee Chair Myers gave an oral report on a recent meeting with the Walker consultants and City Manager, where the consultants recapped findings from the original study, provided primary goals for the future with next steps.

There was Board discussion.

The public comment period was opened.

Erica Crawford, stated from the Chambers point of view, free parking isn't actually free.

The public comment period was closed.

**B-2 UPDATE FROM THE MARINE SERVICES AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES**

<https://youtu.be/NxGsAGXeQqs?t=2713>

Committee Member Myers provided an oral report on the committee's recent activities involving the boatyard and stated the committee will provide a written report at the next HAB meeting.

The public comment period was opened and closed with no comments.

**B-3 UPDATE FROM THE FINANCE & BUDGET AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES, STAFF RECAP OF FY 21/22 WATERFRONT LEASE MINIMUM AND PERCENT GROSS RENT PERFORMANCE, AND STAFF UPDATE ON HARBOR DEPARTMENT'S CAPITAL NEEDS SPREADSHEETS**

<https://youtu.be/NxGsAGXeQqs?t=2999>

Committee Chair Witkowski gave a brief update on the committee's activities, involving review of the budget spreadsheets, leaseholder relations, capitalizing on the Ironman event and grants.

The public comment period was opened and closed with no comments.

Director Endersby presented the staff report for B-3 and answered board member inquiries.

The public comment period was opened and closed with no comments.

**B-4 HARBOR ADVISORY BOARD MEMBER PUBLIC ENGAGEMENT OUTREACH ASSIGNMENT REPORTING**

<https://youtu.be/NxGsAGXeQqs?t=4140>

The Board shared their outreach updates.

The public comment period was opened and closed with no comments.

**C. DECLARATION OF FUTURE AGENDA ITEMS**

<https://youtu.be/NxGsAGXeQqs?t=4635>

Member Witkowski requested to add discussion of creating an Ironman subcommittee to the future agenda item list.

There was Board consensus to add the item.

D. ADJOURNMENT

This meeting was adjourned at 6:50 p.m. The next Regular Meeting will be held on October 6, 2022, at 5:30 p.m.

Lori Stilts  
Harbor Department



AGENDA NO: A-3

MEETING DATE: February 2, 2023

# Staff Report

**TO:** Harbor Advisory Board  
**FROM:** Becka Kelly, Interim Harbor Director  
**SUBJECT:** Harbor Department Status Report

**DATE:** January 24, 2023

## RECOMMENDATION

Receive and file report.

## DISCUSSION

### **Recent Department Activity:**

Harbor Patrol statistics for **December 2022:**

71 bay patrols  
179 land patrols  
8 emergency responses  
71 calls for service  
17 assists of other agencies  
10 enforcement contacts  
16 Trainings  
157 maintenance actions  
12 weather warnings, and 6 hazardous bar warnings

Harbor Patrol statistics for **January 2023:**

81 bay patrols  
168 land patrols  
15 emergency responses  
103 calls for service  
19 assists of other agencies  
8 enforcement contacts  
2 Trainings  
138 maintenance actions  
17 weather warnings, and 23 hazardous bar warnings

Harbor Patrol statistics for December 2022 and January 2023 were 23 emergency responses, 174 calls for service, 36 assists of other agencies, 18 enforcement contacts, 152 Bay patrols, 347 land patrols, 295 maintenance actions, 29 weather warnings, and 35 hazardous bar warnings.

Prepared By: LS

Dept Review: BK

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

Harbor Department operations are largely dictated by the weather. The last 2 months have tested our ability to successfully do our job in public safety and maintain a harbor of safe refuge with minimal staffing. Recapping back to the beginning of December, the Lighted Boat Parade was cancelled (twice) due to unfit weather for that type of event. We appreciate the patience of the public for standing by with the change of plans and look forward to participating in the 2023 parade.

Damage from the storms in mid-December included a large eucalyptus tree that fell into the bay from the Bayshore Bluff area and a barge that was overcome by water needed emergency assistance. Some of the commercial fishing slips started to show issue, but all were still usable at that time.

We experienced the largest waves in the last 20 years to hit our coast on January 5<sup>th</sup>, which coincided with a 7-foot tidal change. The severity of this hazardous condition prompted the decision to close the road to Morro Rock. It was unknown how much damage the swell would do to the beach revetment or if the swell would be on target for the forecasted height or time. We were able to document change in the revetment and beach structure and will be further assessing needs for repair. We appreciate the understanding and patience from the public with us for our decision to close the road.



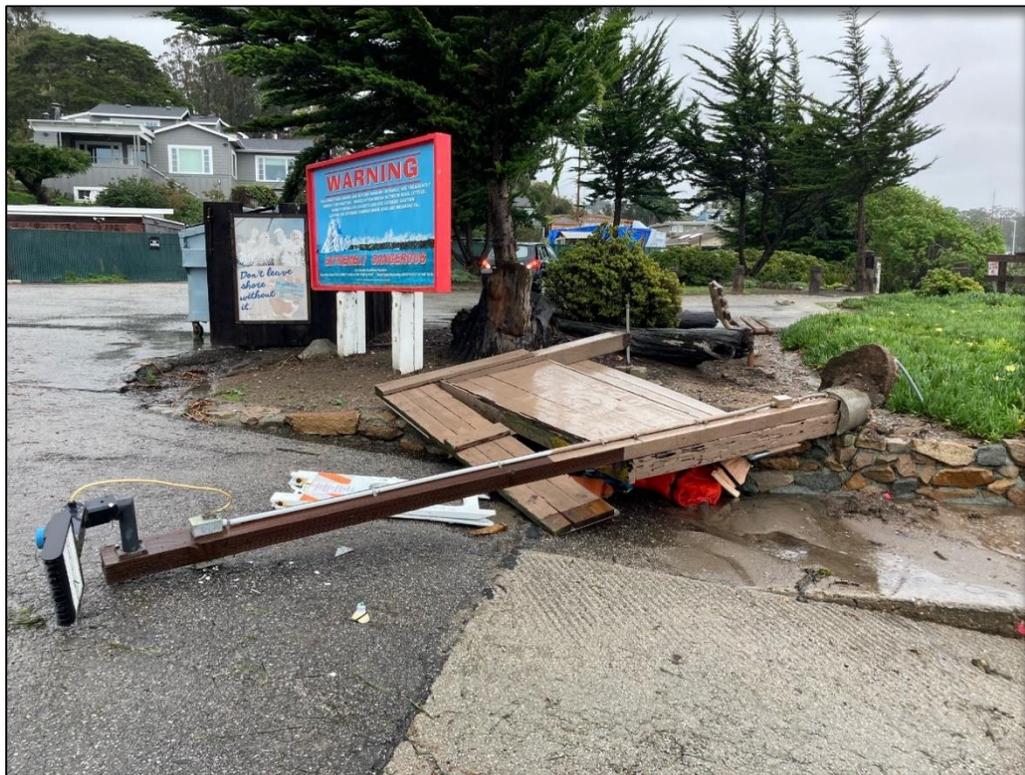
On that same day, Harbor Patrol responded to an emergency call at the harbor entrance of an electric boat unable to operate against the strong outgoing tide and nearly swept out to sea. By nightfall, dangerous southerly winds with gusts in the harbor up to 50 knots. These winds caused further structural failure of several City boat slips from the pressure of the boats in the wind chop.



Only days later on Jan 9<sup>th</sup>, we had the storm of the century which affected the entire City and State of California. Harbor Patrol Officers worked diligently before and after the storm to prepare and clean up by securing boats with extra lines, assisting to clear stuff that could blow away and dewatering many skiffs. The combination of the winds and rain ripped through the harbor and beach causing extensive damage. A few pictures are included to help tell the story and many thanks to all the citizens who walked the beach to help clean up debris.



Morro Bay harbor suffered from these extreme weather events with much rain, high winds, high wind waves and high wave surge. Structural damage was reported to California Office of Emergency Services to be included in possible funding assistance to repair or replace the failed infrastructure. Damage includes but is not limited to displaced rock from shoreline rock revetments; seawall damage; damage to mooring dock complexes; damage to the launch ramp finger docks as included in a Damage Evaluation Report submitted to the City of Morro Bay by R. Reisner & Associates, LLC Marine Surveyors and Consultants.



The Harbor Department held an elaborate 2-day testing procedure for a new Harbor Patrol Officer on January 19 and 20. This fulltime position has been vacant since 2010 and was finally approved to be filled! Twelve candidates were invited to take a 70 question written test, 500 yard swim, basic boating practical, multiple interviews and if qualified, a rescue boating practical. We are proud to announce and welcome Charlie Howland to our team! Charlie has a unique and extensive knowledge of the Estero Bay that stems from many years here as an avid surfer and commercial fisherman. He grew up in San Luis Obispo County and his earliest memories involve fishing out of Morro Bay with his father, who instilled a love and respect for the ocean in him at a young age with tide pooling, catching salmon, surfing and picking up litter on the beach. Charlie has a 100 ton Master US Coast Guard Captain License and a passion for public service. We look forward to his start date sometime this month.

### **Recent City Council Activity**

At the January 10<sup>th</sup> City Council meeting a proclamation commending and honoring Harbor Director Eric Endersby on his retirement was given.

At the January 24<sup>th</sup> meeting authorization was given to send up to a three-person delegation consisting of the Mayor, Harbor staff member and either the City Manager or Public Works Director to attend the California Marine Affairs and Navigation Conference (CMANC) 2023 in Washington DC slated for February 28- March 1.



AGENDA NO: B-1

MEETING DATE: February 2, 2023

## Staff Report

**TO:** Harbor Advisory Board

**DATE:** January 24, 2023

**FROM:** Becka Kelly, Interim Harbor Director

**SUBJECT:** Update from the Parking Management/Paid Parking Ad-Hoc Committee on Committee's Recent Activities

### **RECOMMENDATION**

Receive and file committee update.

### **BACKGROUND, DISCUSSION & CONCLUSION**

The Parking Management/Paid Parking Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities. This is a standing committee report agenda item.  
BKB

Prepared By: LS

Dept Review: BK

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_



AGENDA NO: B-2

MEETING DATE: February 2, 2023

## Staff Report

**TO:** Harbor Advisory Board

**DATE:** January 24, 2023

**FROM:** Becka Kelly, Interim Harbor Director

**SUBJECT:** Update from the Marine Services Ad-Hoc Committee on Committee's Recent Activities

### **RECOMMENDATION**

Receive and file committee report.

### **BACKGROUND, DISCUSSION & CONCLUSION**

The Marine Services Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities. This is a standing committee report agenda item.

Prepared By: LS

Dept Review: BK

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_



AGENDA NO: B-3

MEETING DATE: February 2, 2023

# Staff Report

**TO:** Harbor Advisory Board

**DATE:** January 24, 2023

**FROM:** Becka Kelly, Interim Harbor Director

**SUBJECT:** Update from the Finance & Budget Ad-Hoc Committee on Committee's Recent Activities

## **RECOMMENDATION**

Receive and file committee report.

## **BACKGROUND, DISCUSSION & CONCLUSION**

The Finance & Budget Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities. This is a standing committee report agenda item.

Prepared By: LS

Dept Review: BK

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_



AGENDA NO: B-4

MEETING DATE: February 2, 2023

# Staff Report

**TO:** Harbor Advisory Board

**DATE:** January 24, 2023

**FROM:** Becka Kelly, Interim Harbor Director

**SUBJECT:** Harbor Advisory Board Member Public Engagement Outreach Assignment Reporting

## **RECOMMENDATION**

Receive and file Harbor Advisory Board (HAB) member outreach effort reports to date.

## **BACKGROUND, DISCUSSION & CONCLUSION**

This agenda item is for HAB members to provide an oral update on any of their outreach efforts to date.

## **ATTACHMENT**

1. Boater Safety Flyer

Prepared By: LS

Dept Review: BK

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

# Safe Boating Week Art Contest

**Artwork** should illustrate how safe boating through education, on the water skills, and proper use of equipment saves lives.

**Posters may include a combination of these Boater Safety Ideas:**

- Wear PFD (personal safety device)
  - Check weather forecast
  - Have lights to use at night
  - Don't overload the boat
  - Avoid rocks & shallow water
  - Have flotation ring/cushions for "man-overboard" rescue
  - Have distress flag/flares on board
  - Under 12 wear PDF at all times w/whistle
  - Obey channel markers and navigational aids
- \*Stand-Up Paddleboards and Kayaks are Vessels Too!

## Rules

1. Posters will be judged on the theme, message and artistic representation.
2. Each entry must be on basic unlined paper 8.5"x11".
3. All media welcome. Posters may be sketched lightly with pencil, but the result must be in color suitable for photography.
4. Professional illustrations, photos, copyrighted or trademark material, purchased or computer-generated are not allowed & will disqualify the entry.
5. Please print your name and classroom legibly on the back of your picture.
6. Posters must not be folded but may be rolled.
7. Only one entry per person is allowed. All entries become the property of The City of Morro Bay Harbor Dept, which reserves the right to display and reproduce. Art will be posted around town to promote Safe Boating Week.
8. Contest entries must be delivered to your teachers by March 17th.
9. First, Second and Third Place Winners will be announced on Thursday, April 6th during the televised Harbor Advisory Board meeting.

## PRIZES

**All entries** will be given a coupon booklet for participating. Coupons will include discounts for local businesses for activities, food and shopping. **Awards** will include gift certificates to local businesses, Half-day Fishing Charter on the Endeavor for 2 people, 1-hour boat tour on the Harbor Patrol Boat for four people, and Sub-Sea Tours and kayak rentals for 2. Chosen artwork will be displayed around town to notify public of Boating Week Awareness May 20-26, 2023!



AGENDA NO: B-5

MEETING DATE: February 2, 2023

# Staff Report

**TO: Harbor Advisory Board**

**DATE: January 27, 2023**

**FROM: Scott Collins, City Manager**

**SUBJECT: Update on City Council's Adopted 2021-2022 Goals and Action Items**

## **RECOMMENDATION**

Staff recommends the Harbor Advisory Board (HAB) receive the staff update on the City Council Goals and Action Items progress.

## **BACKGROUND**

In 2018, City Council revised the Strategic Framework Policy, which sets out the process for how the City adopts its strategic goals and objectives. According to the Policy, every two years, following a general election, City Council is to review (and amend if appropriate) its high-level City goals. The goals are intended to set the direction for the City for the next several years.

In order to ensure City goals relate back to the community's needs and desires, the Policy further dictates the City conduct outreach to the public to seek input in a variety of methods. Those methods include online survey(s), emails to City Council, community forums and City advisory boards/commissions. In previous years, the City has used an online engagement tool (Polco) whereby members of the community can complete simple surveys about how they feel the City is doing and what it should focus on in the upcoming years. In addition, the City hosted community forums to collect public input.

Following the Community Forum, City Council typically works with staff to create a focused set of goals for the next two years and select action items for the City to pursue during that period and inform budget decisions.

In November 2021 City Council both adopted five major goal areas and goal statements for each of the goals, and further approved 35 short-term action items to help achieve those goals and re-emphasized the City's Purpose Statement (see below). Additionally, Council requested that staff provide quarterly updates to Council and the community on progress toward completing the short-term action items. Lastly, at the June 28, 2022 Regular City Council meeting, Council added a short-term action item related to the City's water resources.

## **City Purpose and Related Citywide Efforts**

As a reminder, the City's Purpose Statement (or mission) is as follows:

*The City of Morro Bay provides essential public service and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.*

Prepared By: CS

Dept Review: BK

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

The entire City organization, from Police, Fire, and Harbor to Public Works, Community Development, and Recreation, from the City Attorney and City Manager's Office to Finance, Information Technology, and Human Resources is dedicated to that purpose in all things we do. The City Council goals that are discussed below are also aimed at achieving the City's purpose, but are more narrowly and strategically focused. It is common for cities to develop goals that are future oriented as is the case for Morro Bay. The City is able to focus on the future because it has been able to provide those core services to the community consistently, and the community has supported these services through fees and increases in City taxes.

It should be noted that many of the City's core services do not fall under the proposed Council goals, and staff continues to work to develop clearer ways to communicate key elements of broader City work plans and associated objectives that go beyond the five Council goals. The intent is to capture and communicate all of the important day-to-day City functions that our community depends upon. Further, staff continues to analyze our capacity to deliver core services and brought forward recommendations to Council as part of the (FY) 2023-24 Budget process and will do so again if needed through the mid-year budget process.

### **City Council Goals (2021-2022)**

City Council developed consensus at the September 29, 2021 Workshop to pursue the following goals for the next 2+ years:

- 1) Improve Public Infrastructure
- 2) Achieve Fiscal Sustainability and Economic Vitality
- 3) Address Housing Needs
- 4) Climate Action
- 5) Improve Community Health

### **City Goals' Statements (2021-2022)**

The approved goal statements help define the goals and focus City actions and initiatives. Below are the statements for each of the goals:

#### Improve Public Infrastructure

- 1) Address cleanliness (while maintaining sensitivity to wildlife) and safety issues in heavy tourism areas and business corridors
- 2) Conduct a capital needs assessment
- 3) Address traffic circulation in Embarcadero

#### Achieve Fiscal Sustainability and Economic Vitality

- 4) Create a plan to address the City's unfunded liabilities while striving to achieve competitive compensation
- 5) Determine potential paths to secure funding for capital needs (Harbor and other needs)
- 6) Support expedient catalyst site development

#### Address Housing Needs

- 7) Educate the Council on new and existing State legislation related to housing
- 8) Identify the opportunities for additional housing options and/or explore partnerships to support these efforts
- 9) Continue the Community Development Department's efforts to expedite the development review process

### Climate Action

- 10) Participate with other cities in SLO County to support climate action planning efforts
- 11) Educate Council on the technical terms around climate action to support policy advocacy and the identification of critical next steps for Morro Bay
- 12) Consider opportunities to reduce reliance on carbon producing energy sources

### Improve Community Health

- 13) Create a plan to address immediate need for increasing COVID vaccination rates with an emphasis towards target populations with inequitable access or education
- 14) Educate Council and staff about Diversity, Equity, and Inclusion (DEI) and engage in a community conversation

### **Progress on Short-Term Action Items (2021-2022)**

Staff has begun work on many of the 35 short-term action items approved by Council (which was brought to a total of 36 items following Council action to add water resource planning as an action item at the June 28, 2022 Council meeting). Staff has pursued all of the short-term action items over the course of 2022 and into early 2023 to make progress on the City goals. The full list of approved action items can be found in the attachment to this report (the attachment has not yet been updated to include the water action item). Below is a review of progress that has been achieved to date on specific action items, categorized by the five goal areas. There is no progress to report at this time on the action items that are not listed below.

### Improve Public Infrastructure

- *“Conduct a traffic speed survey.”* Council approved funding to conduct a traffic speed survey during FY 2022-23.
- *“Initiate a capital assessment effort.”* Council approved funding to conduct a capital assessment of the Harbor and other areas of the City during FY 2022-23.
- *“Review options and develop optimal staffing for City maintenance efforts.”* Council approved staffing enhancements at the FY 2021-22 mid-year Budget review in February 2022.
- *“Initiate work on paid parking pilot program and continue work on long-term plan.”* Walker Consultants is under contract for the next phase of the pilot program, which includes seeking further input from the parking stakeholder group. It is expected that Advisory Boards and Council will review results of this next phase on the pilot in the next couple months.
- *“Pursue grant opportunities for the Coleman Beach area.”* The City received a \$600,000 California State Prop 68 grants for improvements at the Coleman Beach park area. Staff will begin the planning process soon.

### Achieve Fiscal Sustainability and Economic Vitality

- *“Seek state lobbyist contract to assist in obtaining state funding for City projects.”* City Council approved a contract with Townsend Public Affairs to represent the City on important state matters and pursue funding for City projects. Council extended their contract, as well as the contract for the City’s federal lobbyist (The Ferguson Group) through FY 2022-23.
- *“Assess viability for business improvement districts (BID) for Downtown and Embarcadero.”* The City and Chamber are partnered to review this opportunity. A survey of businesses was conducted in those areas to assess needs and potential support for creation of a BID

in mid-2022. There appears to be interest in forming a BID, but no further action has been taken.

- *“Review development opportunities for the Market Plaza property.”* The City completed its Notice of Availability timeframe with regard to the State’s surplus land act (AB 1486), and can now pursue redevelopment opportunities on that site.
- *“Complete fee study (development impact fees).”* City staff will need to do an RFP for a new development impact fee study.
- *“Continue review of Vistra proposed battery project (BESS).”* Vistra has submitted a project application for the BESS project and removal of the decommissioned power plant and smoke stacks, and an environmental review for the project and master plan process for the parcel is underway.
- *“Assess cyber security needs.”* City staff conducted an assessment recently and implemented several additional security measures. Assessments of needs will be on-going.
- *“Prepare and review policy options on liabilities (pension and health care).”* City Council approved the City moving forward with the creation of a 115 Trust Fund for pension liabilities and other post-retirement benefits. Council approved creation of a 115 Trust Fund.

#### Address Housing Needs

- *“Complete zoning code update.”* City Council approved the zoning code update in fall 2022. Coastal Commission will review the code update in spring 2023.
- *“Develop stock Accessory Dwelling Unit (ADU) templates to provide to public for free.”* City staff is working with County partners to finalize the ADU templates. Staff anticipates this work to complete soon, and relevant documents will be placed on the City website.
- *“Provide update to Council on new state housing legislation (such as SB 9) and general education on housing.”* Council received an update on housing legislation and a general overview of City efforts to address housing needs in Morro Bay.
- *“Implement Housing Element.”* The City updated zoning code was approved by City Council in November of 2022 and includes new inclusionary housing and density bonus policies. The objective design standards are undergoing final City review and will be complete in February of 2023.
- *“Seashell Estate land use amendment regarding density.”* City Council moved forward the process to upzone these properties, and that work is on-going. Based upon concerns of the Planning Commission and Chamber, The City Manager formed an ad hoc group of Councilmembers, Planning Commissioners, City staff and Chamber representatives on this item. Information from this group will be presented to Council in 2023.
- *“Complete Cityworks online plan check application.”* Cityworks online is fully functioning, and City is now accepting electronic Building and Planning applications. Community Development has also incorporated an online plan check application, Digeplan, into Cityworks which allows for plan check to be completed electronically, eliminating the need for paper plans.
- *“Initiate work with the Planning Commission ad hoc committee for the review of the planning process.”* The committee is formed and will begin meeting once the Cityworks online application is fully implemented and zoning code review is completed. Zoning Code is adopted and the Community Development Director will be discussing this item with the Planning Commission as part of the goals discussion in February.

#### Climate Action

- *“Pursue funding to complete the Climate Action Plan Update.”* City is actively reviewing grant opportunities to update the Climate Action Plan.

- *“Pursue electric vehicle charging station funding.”* The City has received grant funding for several chargers on the waterfront and staff is working through implementation efforts.
- *“Initiate implementation of SB 1383 (organic waste for residents and businesses).”* Staff is coordinating roles and responsibilities for organic waste management with the Integrated Waste Management Authority of SLO County and Morro Bay Garbage, the City's franchise waste hauler. These roles include food recovery program management, business waiver program, implementation of paper and organic procurement requirements, contamination monitoring, education and outreach, and changes in the collection system that ensure residents and business can comply with SB 1383. These local changes will support the State's efforts to realize a 75% reduction in organic waste going to the landfill. This, in turn, will support reduction of greenhouse gases being emitted from decomposing organic material. Trash rate increases were approved following a Proposition 218 process in June 2022, to support this effort.
- *“Promote Central Coast Community Energy (3CE) new construction electrification program.”* City staff published a climate action webpage where this information resides.
- *“Create city webpage with links to energy efficient websites.”* City staff published a climate action webpage where this information resides.
- *“Elevate ‘Climate Crisis’ to ‘Climate Emergency’ by way of resolution and seek funding to move forward in this area.”* City Council approved a resolution to that effect in February 2022.
- *“Implement 3CE Reach Code Incentive Program for new residential development.”* City developed a draft electrification code and sent out a survey to gather input from the public on the draft ordinance. Once the input was reviewed, it was clear the additional education was necessary before the electrification code could be brought back for City adoption. The City is working with 3C-REN on an educational campaign for the electrification code.

#### Improve Community Health

- *“Provide education to City Council and Staff about Diversity, Equity and Inclusion issues.”* Council has discussed these issues throughout 2022, and adopted different policies to support inclusion and belonging in the Morro Bay community and within the City.
- *“Support SLO County Public Health communication efforts to vaccinate members of the Morro Bay community, particularly underrepresented communities.”* The City continues to supplement County communications to the public regarding COVID-19 and vaccines/boosters through the City website, social media, local media, and at City Council meetings.
- *“Inform the County process to update the 10-year plan on homelessness.”* The City Manager is represented Morro Bay on the countywide group charged with updating the long-term plan to reduce homelessness. The new plan was adopted by the SLO County Board of Supervisors in August 2022, and implementation is underway.
- *“Explore opportunities to support countywide efforts to address homeless issues on the North Coast.”* The City applied for state funding to create a warming center, but was not funded. Work continues to bring mental health resources to our homeless population, joining efforts that have been in place for years through the Estero Bay Alliance of Care and Los Osos Cares and Community Connections. The City continues to evaluate opportunities to lend its support to this important issue.
- *“Support Filipino-American group (FANHS) rededication event of their historic monument at Coleman Beach.”* City hosted the rededication event with FANHS in October 2022 (at Coleman Beach) and coordination efforts are underway to help improve the monument area.

- “Review opportunity for Boy and Girls Club to offer teen services.” The City Council approved a 5-year agreement with the Central Coast Boys and Girls Club to provide teen services to Morro Bay residents out the Morro Bay Teen Center. They will open their doors in coordination with the beginning of the next school year.

## **Organizational Capacity**

Staff will continue to monitor staffing and other needs to achieve the action items (and additional action items added through the goal process) and carry out the remainder of staff duties. As members of Council acknowledged in the 2021/2022 Goals Workshop, the City has limited staffing and very ambitious goals and workplans. Adjustments may need to be made to staffing, training and equipment moving forward to ensure these goals can be achieved and workplans completed, and of course meeting those needs will be dependent upon available resources.

## **DISCUSSION**

The City is currently in the process of collecting community input, including asking each of the advisory boards and commissions for their thoughts and priorities. That input will be shared with City Council during a community forum, likely in late March 2023. Below is a summary of current City Goals and Action Items have bearing on the Harbor Department and HAB (for progress updates on the Action Items, please see above).

## **Current City Goals and Action Items Most Relevant to the Harbor Dept and HAB**

### **Goals**

- Improve Public Infrastructure
- Achieve Fiscal Sustainability and Economic Vitality
- Climate Action

### **Action Items**

- *(Infrastructure Goal) Initiate a capital assessment effort*
- *(Infrastructure Goal) Initiate work on paid parking pilot program and continue work on long-term plan*
- *(Infrastructure Goal) Pursue grant opportunities for the Coleman Beach area*
- *(Fiscal Goal) Assess viability for business improvement districts (BID) for Downtown and Embarcadero*
- *(Fiscal Goal) Review development opportunities for the Market Plaza property*
- *(Fiscal Goal) Continue review of Vistra proposed battery project (BESS)*
- *(Climate Goal) Offshore Wind*

## **Next Steps and Questions for HAB to Consider**

Staff recommends that HAB members receive and review all the information above, and ask questions of staff for any clarifications. Moving forward beyond the February 3, 2023, HAB meeting, staff recommends that HAB members consider the questions below over the next couple weeks and each member should then individually submit responses to the questions to Harbor staff by Friday, February 17, 2023. Staff will collect those responses and create and share a summary of that input back to the HAB in advance of the March 2, 2023 meeting. That summary will serve as the basis for the HAB to deliberate and provide formal input to City Council to inform Council’s

efforts to update the City Goals and Action Items.

Questions

- 1) If you had to pick one major Harbor/waterfront priority for the City to focus on, what would it be?
- 2) Do you believe the current five city goals reflect the priorities of the Harbor/waterfront?  
Yes/No
- 3) If you answered no to question number 2, please elaborate.
- 4) What action items should the City pursue related to the Harbor/waterfront?
- 5) Please provide any other input you think would be helpful with regard to City Goals and Action Items.

**ATTACHMENT**

1. SR C-2 8/9/2022 City Goals and Action Items Update
2. City of Morro Bay 2022 Goals and Short Term Actions



AGENDA NO: C-2

MEETING DATE: August 9, 2022

# Staff Report

**TO:** Honorable Mayor and City Council

**DATE:** August 4, 2022

**FROM:** Scott Collins, City Manager

**SUBJECT:** City Council Goals and Action Items Update

## **RECOMMENDATION**

Staff recommends the City Council receive an update from staff on the City's progress on City goals and related short-term action items and provide direction as appropriate.

## **ALTERNATIVES**

None.

## **FISCAL IMPACT**

There is no fiscal impact related to the recommendation. However, many of the action items have associated fiscal impacts, some of which will result in costs to the City when implemented and others which will bring revenue enhancements to the City if implemented. These items will be discussed on an individual basis with Council as they progress forward over the next year or so.

## **BACKGROUND**

Following two goal forums and after consideration of community input received through a survey and the City's various advisory commission and boards and relevant business boards, City Council adopted City goals and short-term action items to carry through 2022 and into the early part of 2023 at their November 10, 2021, Special Meeting.

The Council approved five major goal areas and goal statements for each of the goals, and further approved 35 short-term action items to help achieve those goals. Council also re-emphasized the City's Purpose Statement (see below) on November 10, 2021. Additionally, Council requested that staff provide quarterly updates to Council and the community on progress toward completing the short-term action items. Lastly, at the June 28, 2022 Regular City Council meeting, Council added a short-term action item related to the City's water resources.

## **DISCUSSION**

### **City Purpose and Related Citywide Efforts**

As a reminder, the City's Purpose Statement (or mission) is as follows:

*The City of Morro Bay provides essential public service and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.*

Prepared By: SC

Dept Review: \_\_\_\_\_

City Manager Review: SC

City Attorney Review: \_\_\_\_\_

The entire City organization, from Police, Fire, and Harbor to Public Works, Community Development, and Recreation, from the City Attorney and City Manager's Office to Finance, Information Technology, and Human Resources is dedicated to that purpose in all things we do. The City Council goals that are discussed below are also aimed at achieving the City's purpose, but are more narrowly and strategically focused. It is common for cities to develop goals that are future oriented as is the case for Morro Bay. The City is able to focus on the future because it has been able to provide those core services to the community consistently, and the community has supported these services through fees and increases in City taxes.

It should be noted that many of the City's core services do not fall under the proposed Council goals, and staff continues to work to develop clearer ways to communicate key elements of broader City work plans and associated objectives that go beyond the five Council goals. The intent is to capture and communicate all of the important day-to-day City functions that our community depends upon. Further, staff continues to analyze our capacity to deliver core services and brought forward recommendations to Council as part of the (FY) 2022-23 Budget process and will do so again if needed through the mid-year budget process.

### **Approved City Council Goals**

City Council developed consensus at the September 29, 2021 Workshop to pursue the following goals for the next 2 to 4 years:

- 1) Improve Public Infrastructure
- 2) Achieve Fiscal Sustainability and Economic Vitality
- 3) Address Housing Needs
- 4) Climate Action
- 5) Improve Community Health

### **Proposed City Goals' Statements**

The approved goal statements help define the goals and focus City actions and initiatives. Below are the statements for each of the goals:

#### Improve Public Infrastructure

- 1) Address cleanliness (while maintaining sensitivity to wildlife) and safety issues in heavy tourism areas and business corridors
- 2) Conduct a capital needs assessment
- 3) Address traffic circulation in Embarcadero

#### Achieve Fiscal Sustainability and Economic Vitality

- 4) Create a plan to address the City's unfunded liabilities while striving to achieve competitive compensation
- 5) Determine potential paths to secure funding for capital needs (Harbor and other needs)
- 6) Support expedient catalyst site development

#### Address Housing Needs

- 7) Educate the Council on new and existing State legislation related to housing
- 8) Identify the opportunities for additional housing options and/or explore partnerships to support these efforts
- 9) Continue the Community Development Department's efforts to expedite the development review process

### Climate Action

- 10) Participate with other cities in SLO County to support climate action planning efforts
- 11) Educate Council on the technical terms around climate action to support policy advocacy and the identification of critical next steps for Morro Bay
- 12) Consider opportunities to reduce reliance on carbon producing energy sources

### Improve Community Health

- 13) Create a plan to address immediate need for increasing COVID vaccination rates with an emphasis towards target populations with inequitable access or education
- 14) Educate Council and staff about Diversity, Equity, and Inclusion (DEI) and engage in a community conversation

### **Progress on Short-Term Action Items**

Staff has begun work on many of the 35 short-term action items approved by Council (which was brought to a total of 36 items following Council action to add water resource planning as an action item at the June 28, 2022 Council meeting). Staff will attempt to pursue all of the short-term action items over the remainder of 2022 and into early 2023 to make progress on the City goals. The full list of approved action items can be found in the attachment to this report (the attachment has not yet been updated to include the new action item). Below is a review of progress that has been achieved to date on specific action items, categorized by the five goal areas. There is no progress to report at this time on the action items that are not listed below.

### Improve Public Infrastructure

- *“Conduct a traffic speed survey.”* Council approved funding to conduct a traffic speed survey during FY 2022-23.
- *“Initiate a capital assessment effort.”* Council approved funding to conduct a capital assessment of the Harbor and other areas of the City during FY 2022-23.
- *“Review options and develop optimal staffing for City maintenance efforts.”* Council approved staffing enhancements at the FY 2021-22 mid-year Budget review in February 2022.
- *“Initiate work on paid parking pilot program and continue work on long-term plan.”* Walker Consultants is under contract for the next phase of the pilot program, which includes seeking further input from the parking stakeholder group. It is expected that Council will review results of this next phase on the pilot around fall/winter 2022.
- *“Pursue grant opportunities for the Coleman Beach area.”* City Council authorized staff to apply for California State Prop 68 grants for improvements at the Coleman Beach park area. It is unknown when grant decisions will be made.

### Achieve Fiscal Sustainability and Economic Vitality

- *“Seek state lobbyist contract to assist in obtaining state funding for City projects.”* City Council approved a contract with Townsend Public Affairs to represent the City on important state matters and pursue funding for City projects. Council extended their contract, as well as the contract for the City’s federal lobbyist (The Ferguson Group) through FY 2022-23.
- *“Assess viability for business improvement districts (BID) for Downtown and Embarcadero.”* The City and Chamber are partnered to review this opportunity and currently are conducting survey of businesses in those areas to assess needs and potential support for creation of a BID.
- *“Review development opportunities for the Market Plaza property.”* The City completed its

Notice of Availability timeframe with regard to the State's surplus land act (AB 1486), and can now pursue redevelopment opportunities on that site.

- *“Complete fee study (development impact fees).”* City staff is in process of completing review of the draft study, and will present to Council this fall.
- *“Continue review of Vistra proposed battery project (BESS).”* Vistra has submitted a project application for the BESS project and removal of the decommissioned power plant and smoke stacks, and environmental review for the project is underway.
- *“Assess cyber security needs.”* City staff conducted an assessment recently and implemented several additional security measures. Assessments of needs will be on-going.
- *“Prepare and review policy options on liabilities (pension and health care).”* City Council approved the City moving forward with the creation of a 115 Trust Fund for pension liabilities and other post-retirement benefits. Council formed a sub-committee of two Councilmembers and a member of the Citizen Finance Advisory Committee to review proposals for a 115 Trust Fund. That will be brought back for Council consideration this fall.

### Address Housing Needs

- *“Complete zoning code update.”* City staff finalizing draft with review by Coastal Commission staff. Planning Commission to review this summer/fall, followed by City Council this fall.
- *“Develop stock Accessory Dwelling Unit (ADU) templates to provide to public for free.”* City staff is working with County partners to finalize the ADU templates. Staff anticipates this work to complete this summer, and relevant documents will be placed on the City website.
- *“Provide update to Council on new state housing legislation (such as SB 9) and general education on housing.”* Council received an update on housing legislation and a general overview of City efforts to address housing needs in Morro Bay.
- *“Implement Housing Element.”* Staff is working to finalize core components of the housing element, including inclusionary housing, objective design standards, and density bonus. Council will likely review these components this fall.
- *“Seashell Estate land use amendment regarding density.”* City staff presented to Planning Commission in June and may bring forward to City Council this summer/fall.
- *“Complete Cityworks online plan check application.”* City staff has implemented the online application and is currently testing the systems.
- *“Initiate work with the Planning Commission ad hoc committee for the review of the planning process.”* The committee is formed and will begin meeting once the Cityworks online application is fully implemented and zoning code review is completed.

### Climate Action

- *“Pursue electric vehicle charging station funding.”* The City has received grant funding for several chargers on the waterfront and staff is working through implementation efforts.
- *“Initiate implementation of SB 1383 (organic waste for residents and businesses).”* Staff is coordinating roles and responsibilities for organic waste management with the Integrated Waste Management Authority of SLO County and Morro Bay Garbage, the City's franchise waste hauler. These roles include food recovery program management, business waiver program, implementation of paper and organic procurement requirements, contamination monitoring, education and outreach, and changes in the collection system that ensure residents and business can comply with SB 1383. These local changes will support the State's efforts to realize a 75% reduction in organic waste going to the landfill. This, in turn, will support reduction of greenhouse gases being emitted from decomposing organic material. Trash rate increases were approved following a Proposition 218 process in June 2022, to support this effort.
- *“Promote Central Coast Community Energy (3CE) new construction electrification program.”*

- City staff published a climate action webpage where this information resides.
- *“Create city webpage with links to energy efficient websites.”* City staff published a climate action webpage where this information resides.
  - *“Elevate ‘Climate Crisis’ to ‘Climate Emergency’ by way of resolution and seek funding to move forward in this area.”* City Council approved a resolution to that effect in February 2022.
  - *“Implement 3CE Reach Code Incentive Program for new residential development.”* City Staff is working with the Tri-County Energy network (3C-REN) on development of a REACH code related to electrification of new residential development. 3C-REN is developing background material for preparation of a draft code that will be brought forward as part of the adoption of the 2022 Building Code that will be brought to City Council for review this upcoming winter.

### Improve Community Health

- *“Support SLO County Public Health communication efforts to vaccinate members of the Morro Bay community, particularly underrepresented communities.”* The City continues to supplement County communications to the public regarding COVID-19 and vaccines/boosters through the City website, social media, local media, and at City Council meetings.
- *“Inform the County process to update the 10-year plan on homelessness.”* The City Manager is representing Morro Bay on the countywide group charged with updating the long-term plan to reduce homelessness. The plan will be presented to the SLO County Board of Supervisors at their August 9, 2022 meeting.
- *“Support Filipino-American group (FANHS) rededication event of their historic monument at Coleman Beach.”* City staff is working with FANHS on their Saturday, October 22, 2022 public event (at Coleman Beach) and to help improve the monument area.

### **Organizational Capacity**

While staff believes we can execute on the proposed short-term action items over the remainder of 2022 into early 2023, we will continue to monitor staffing and other needs to achieve the action items and carry out the remainder of staff duties. As members of Council acknowledged in the Goals Workshop, the City has limited staffing and very ambitious goals and workplans. Adjustments may need to be made to staffing, training and equipment moving forward to ensure these goals can be achieved and workplans completed.

### **ATTACHMENT**

1. City Goals, Goals’ Statements, Action Item Worksheet

# CITY OF MORRO BAY 2022

## GOALS AND SHORT TERM ACTIONS



### CITY PURPOSE

In order to preserve the high quality of life in Morro Bay, the City's purpose is to provide essential public service and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play. To achieve that purpose, the City invests the vast majority of its resources in services such as public safety, public utilities, recreation services, city planning, infrastructure maintenance and improvement, and the internal financial, human resources, and technology to support these public services.

### CITY GOALS, GOAL STATEMENTS, AND SHORT-TERM ACTION ITEMS

The City is able to successfully provide these core services thanks to community support and

volunteerism that resource and supplement the City's talented professional staff. As a result of this success, the City is also able to dedicate some resources to address emerging challenges and future-facing opportunities. In late 2021, the City Council adopted five (5) City goals and thirty-five (35) corresponding short-term action Items to meet emerging needs and opportunities. The City goals each have goal statements that outline what the City aims to achieve. The short-term action items are the areas of focus related to the goals that the City will work on in 2022 and into early 2023 (all listed below).

Combining the City's work on core services with future oriented goals will help ensure our community remains a great place to live, work and play for current and future generations.



## PUBLIC INFRASTRUCTURE

**GOAL STATEMENT:** Address (1) cleanliness (while maintaining sensitivity to wildlife) and safety issues in heavy tourism areas, (2) conduct a capital needs assessment, and (3) traffic circulation in Embarcadero.

### SHORT-TERM ACTIONS

- Conduct a traffic speed survey
- Initiate a capital assessment effort (Harbor, facilities, stormwater, etc.)
- Review options and develop optimal staffing for City maintenance efforts
- Continue work to implement paid parking program and continue work on long-term plan
- Pursue grant opportunities for the Coleman Beach area improvements



# FISCAL SUSTAINABILITY & ECONOMIC VITALITY

**GOAL STATEMENT:** (1) Create plan to address the City's unfunded liabilities while striving to achieve competitive compensation, (2) determine potential paths to secure funding for capital needs (Harbor and other needs), and (3) support expedient catalyst site development.

## SHORT-TERM ACTIONS

- Seek state lobbyist contract to assist in obtaining state funding for City projects
- Assess viability for business improvement districts for Downtown and Embarcadero
- Review development opportunities for the Market Plaza property
- Complete fee study (development impact fees)
- Continue review of Vistra proposed battery project
- Assess cyber security needs
- Prepare and review policy options on liabilities (pension and health care)



# HOUSING

**GOAL STATEMENT:** (1) Educate the Council on new and existing State legislation related to housing, (2) identify the opportunities for additional housing options and/or explore partnerships to support these efforts, and (3) continue the Community Development Department's efforts to expedite the development review process.

## SHORT-TERM ACTIONS

- Complete Zoning Code update
- Development of stock Accessory Dwelling Units (ADU) to provide to public for free
- Provide update to Council on new state housing legislation (such as SB 9) and general education on housing
- Implement Housing element, including reviewing housing by right, objective design guidelines, ADU ordinance update with incentives, update Density Bonus and inclusionary housing requirements
- Bring land use amendment forward for the Seashell estates property to increase density to 7 – 15 units per acre for a future multifamily housing project
- Complete Cityworks online plan check application
- Initiate work with the Planning Commission ad hoc committee for the review of the planning process



# CLIMATE ACTION

**GOAL STATEMENT:** (1) Participate with other cities in SLO County to support climate action planning efforts, (2) educate Council on the technical terms around climate action to support policy advocacy and the identification of critical next steps for Morro Bay, and (3) consider opportunities to reduce reliance on carbon producing energy sources.

## SHORT-TERM ACTIONS

- Pursue funding to complete Climate Action Plan update
- Continue review of Vistra proposed battery project
- Pursue electric vehicle charging station funding
- Initiate implementation of SB 1383 (organic waste for residents and businesses)
- Promote Central Coast Community Energy (3CE) New Construction Electrification Program and include in planning materials and on website
- Designate 1 week a year to conduct a renewable energy outreach campaign targeting a specific group
- Create city webpage with links to energy efficient websites
- Elevate “Climate Crisis” to “Climate Emergency” by way of resolution and seek funding to move forward in this area
- Implement 3CE Reach Code Incentive Program electrification of new residential construction with the adoption of 2022 Building Code in Jan 2023



# COMMUNITY HEALTH

**GOAL STATEMENT:** (1) Create plan to address immediate need for increasing COVID vaccination rates with an emphasis towards target populations with inequitable access or education. (2) Educate Council and staff about Diversity, Equity, and Inclusion (DEI) and engage in a community conversation.

## SHORT-TERM ACTIONS

- Provide education to City Council and staff about DEI issues
- Support SLO County Public Health communication efforts to vaccinate members of the Morro Bay community, particularly underrepresented communities
- Inform the County process to update the 10-year plan on homelessness
- Explore opportunities to support County efforts to address homeless issues on the North Coast
- Support Filipino-American group (FANHSA) rededication event of their historic monument at Coleman Beach
- Review opportunity for Boys and Girls Club to offer enrichment activities for teens in the Estero Bay region
- Provide community information and resources regarding access to mental health resources to address behavioral health or mental health crises: substance abuse issues, depressive illnesses and exacerbation of previously controlled mental health issues



AGENDA NO: B-6

MEETING DATE: February 2, 2023

# Staff Report

**TO:** Harbor Advisory Board

**DATE:** January 24, 2023

**FROM:** Becka Kelly, Interim Harbor Director

**SUBJECT:** Election of Harbor Advisory Board Chair and Vice Chair, and Establishment of Sub-Committee Chair and Member Appointments

## **RECOMMENDATION**

Staff recommend the Harbor Advisory Board elect a Chair and Vice Chair for the upcoming year, and reestablish existing sub-committee chair and member appointments.

## **BACKGROUND, DISCUSSION & CONCLUSION:**

### **Advisory Board Chair and Vice Chair Election**

Per the Harbor Advisory Board Bylaws:

*At the first regular meeting in each year wherein newly appointed Members are seated, the Members shall elect a Chairperson and Vice Chairperson who shall hold office for a period of one year.*

### **Reestablishment of Sub-Committee Chair and Member Appointments**

Per the Advisory Body Handbook and Bylaws:

*From time to time it may be desirable for the majority of an advisory body to appoint a sub-committee to address a particular issue. That is especially the case if the issue requires additional work or research. Establishing a sub-committee requires the body to define purpose, parameters and duration of the sub-committee. The number of sub-committee members depends on the size of the advisory body. Per the Brown Act, sub-committees must consist of less than a quorum of the body. Therefore, for a five-member body, sub-committees may consist of two members. Seven-member bodies may have sub-committees composed of two or three members. Sub-committees report back to the full body for discussion before any formal action can be taken on the issue. Staff should be consulted before considering the creation of a sub-committee to determine the impact on staff time.*

## **DISCUSSION**

### **Advisory Board Chair and Vice Chair Election**

After nominations are made, Chair and Vice Chair elections may be conducted.

Prepared By: LS

Dept Review: BK

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

### Reestablishment of Sub-Committee Chair and Member Appointments

Currently there are three standing Harbor Advisory Board sub-committees: the Marine Services Ad-Hoc Committee, and the Finance and Budget Ad-Hoc Committee and the Parking Management/Paid Parking Ad-Hoc Committee. "Ad-Hoc" committees were chosen as the sub-committees of choice to enable non-Board member participation and assistance. For instance, several members of the public sit on the Parking Ad-Hoc Committee.

It is recommended the Board reestablish the chairs and members of these three committees for needed.