



CITY OF MORRO BAY HARBOR ADVISORY BOARD A G E N D A

The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.

Regular Meeting Thursday, April 6, 2023 – 5:30 P.M. Veterans Memorial Hall 209 Surf St., Morro Bay, CA

Cal Myers	Recreational Boating
Cherise Hansson	Waterfront Leaseholders
Gene Doughty	South Bay/Los Osos
Sean Green	Member at Large
Christopher Vaile	Member at Large
Mary Witkowski	Marine Oriented Business
Jeremiah O'Brien	Morro Bay Commercial Fishermen's Organization
Lori French	Alternate to Jeremiah O'Brien (MBCFO)

Public Participation:

Public participation is allowed in the following ways:

- *Community members may attend the meeting in person at the Morro Bay Veterans Hall.*
- *Members of the public may watch the meeting either on cable Channel 20 or as streamed on the City website.*
- *Community members are encouraged to submit agenda correspondence in advance of the meeting via email to the Harbor Advisory Board at hab@morrobayca.gov prior to the meeting. Agenda Correspondence received at hab@morrobayca.gov by 10 a.m. on the meeting day will be posted on the City website.*

ESTABLISH QUORUM AND CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR, ADVISORY BOARD MEMBER & LIAISON ANNOUNCEMENTS,

PRESENTATIONS

Sea Otter Savvy, Gena Bentall Director, Senior Scientist

PUBLIC COMMENT

Members of the audience wishing to address the HAB on Harbor business matters not on the agenda may do so at this time. For those desiring to speak on items on the agenda, but unable to stay for the item, may also address the HAB at this time.

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion. The public will also be provided an opportunity to comment on consent agenda items.

- A-1 Approval of Minutes from the Harbor Advisory Board meeting held on October 6, 2022.
RECOMMENDATION: Approve as submitted.
- A-2 Approval of Minutes from the Harbor Advisory Board meeting held on December 1, 2022.
RECOMMENDATION: Approve as submitted.
- A-3 Harbor Department Status Report.
RECOMMENDATION: Receive and file report.

B. BUSINESS ITEMS

- B-1 Harbor Department Lease Management Policy – Review of Consent of Landowner Extension Process
RECOMMENDATION:
- B-2 Harbor Director – Departmental Updates
RECOMMENDATION: Receive and file update.
- B-3 Update from the Parking Management/Paid Parking Ad-Hoc Committee on Committee's Recent Activities
RECOMMENDATION: Receive and file committee update.
- B-4 Update from the Marine Services Ad-Hoc Committee on Committee's Recent Activities
RECOMMENDATION: Receive and file committee update.
- B-5 Update from the Finance & Budget Ad-Hoc Committee on Committee's Recent Activities
RECOMMENDATION: Receive and file committee update.
- B-6 Harbor Advisory Board Member Public Engagement Outreach Assignment Reporting
RECOMMENDATION: Receive and file Harbor Advisory Board (HAB) member outreach effort reports to date.

C. DECLARATION OF FUTURE AGENDA ITEMS

D. ADJOURNMENT

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Harbor Department, 1275 Embarcadero, for any revisions or call the department at 772-6254 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Harbor Department, 1275 Embarcadero Road, or online at www.morrobayca.gov. Materials related to an item on this Agenda submitted to the Board after publication of the Agenda packet are available for inspection at the Harbor Department during normal business hours or at the scheduled meeting.

MINUTES-MORRO BAY HARBOR ADVISORY
BOARD MEETING – October 6, 2022
Morro Bay Vet’s Hall – 5:30 P.M.

AGENDA NO: A-1
MEETING DATE: April 6, 2023

Pursuant to Assembly Bill 361 (2021-22) and Government Code section 54953 this Meeting will be conducted in person for Advisory Board Members.

PRESENT:	Cherise Hansson	Chair
	Cal Myers	Vice-Chair
	Jeremiah O’Brien	Member
	Sean Green	Member
ABSENT:	Gene Doughty	Member
	Christopher Vaile	Member
	Mary Witkowski	Member
STAFF:	Eric Endersby	Harbor Director
	Lori Stilts	Harbor Business Coordinator

ESTABLISH QUORUM AND CALL TO ORDER

<https://youtu.be/nZX5xUXK20U?t=26>

The meeting was called to order at 5:43 p.m., with a quorum present.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR AND ADVISORY BOARD MEMBER, LIAISON ANNOUNCEMENTS,

PUBLIC COMMENT

<https://youtu.be/nZX5xUXK20U?t=392>

The public comment period was opened.

Homer Alexander, spoke to the importance of supporting Measure B-22.

Chuck Losness, spoke to the need of a shipyard in Morro Bay.

The public comment period was closed.

PRESENTATIONS

<https://youtu.be/nZX5xUXK20U?t=912>

Pacific Wildlife Care and Morro the Peregrine falcon, presented by Jeri Roberts.

The public comment period was opened with no comments.

A. CONSENT AGENDA

<https://youtu.be/nZX5xUXK20U?t=2066>

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion.

- A-1 Harbor Department Status Report.
RECOMMENDATION: Receive and file report.

MOTION: Board Member Myers moved approval of the consent agenda. The Motion was seconded by Board Chair Hansson and carried 4-0 by roll call vote.

B. BUSINESS ITEMS

<https://youtu.be/nZX5xUXK20U?t=2184>

B-1 CONSIDERATION OF PLANNING COMMISSION'S SUBCOMMITTEE ON PUBLIC BENEFITS MENU REPORT AND PUBLIC BENEFITS MENU

Board Member Green presented the staff report for B-1 and requested HAB input and recommendations on public benefits to be considered by the Subcommittee and PC.

The public comment period was opened and closed with no comments.

There was Board discussion.

B-2 UPDATE FROM THE PARKING MANAGEMENT/PAID PARKING AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

<https://youtu.be/nZX5xUXK20U?t=3613>

Committee Chair Myers gave a brief oral update on the committee's meeting with paid parking stakeholders assisting the committee, Walker Consultants and staff to discuss Walker's draft paid parking pilot program proposal.

The public comment period was opened and closed with no comments.

B-3 UPDATE FROM THE MARINE SERVICES AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES, AND CONSIDERATION OF COMMITTEE'S HAB INPUT FOR THE CURRENT STATUS FOR MARINE SERVICES REPORT

<https://youtu.be/nZX5xUXK20U?t=3783>

Committee Member Myers briefly recapped the committee's report on the status of the boat haul out facility in Morro Bay.

The public comment period was opened.

Jon Hovdal, spoke to issues of getting sailboats in and out of the water in Morro Bay and working on installing a crane at the Morro Bay Yacht Club.

Chuck Losness stated the launch ramp has a length and width issue.

The public comment period was closed.

B-4 UPDATE FROM THE FINANCE & BUDGET AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

<https://youtu.be/nZX5xUXK20U?t=4463>

Committee Member Green stated there was nothing new to report.

B-5 HARBOR ADVISORY BOARD MEMBER PUBLIC ENGAGEMENT OUTREACH ASSIGNMENT REPORTING

Members provided their outreach updates.

C. DECLARATION OF FUTURE AGENDA ITEMS

<https://youtu.be/nZX5xUXK20U?t=5084>

The public comment period was opened.

Chuck Losness stated he could possibly get volunteers through the Yacht Club to help with skiff cleanup.

The public comment period was closed.

There were no future agenda items declared.

D. ADJOURNMENT

This meeting was adjourned. The next Regular Meeting will be held on December 1, 2022, at 5:30 p.m.

Lori Stilts
Harbor Department

MINUTES-MORRO BAY HARBOR ADVISORY
BOARD MEETING – December 1, 2022
Morro Bay Vet’s Hall – 5:30 P.M.

AGENDA NO: A-2
MEETING DATE: April 6, 2023

Pursuant to Assembly Bill 361 (2021-22) and Government Code section 54953 this Meeting will be conducted in person for Advisory Board Members.

PRESENT:	Cherise Hansson	Chair
	Cal Myers	Vice-Chair
	Lori French	Member
	Mary Witkowski	Member
	Christopher Vaile	Member
	Gene Doughty	Member
	Sean Green	Member
STAFF:	Eric Endersby	Harbor Director
	Lori Stilts	Harbor Business Coordinator

ESTABLISH QUORUM AND CALL TO ORDER

<https://youtu.be/hB-GXqzsbtw?t=22>

The meeting was called to order at 5:32 p.m., with a roll call quorum present.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR AND ADVISORY BOARD MEMBER, LIAISON ANNOUNCEMENTS,

PRESENTATIONS

<https://youtu.be/hB-GXqzsbtw?t=572>

Bob Fowler, representing the Morro Bay Embarcadero Master Leaseholders, LLC (EML) presented an oral report on their waterfront position paper.

PUBLIC COMMENT

<https://youtu.be/hB-GXqzsbtw?t=1986>

The public comment period was opened.

John Burgener, Vice Commodore of Morro Bay Yacht Club stated he was attending tonight’s meeting to gather information that may affect the Yacht Club.

The public period was closed.

A. CONSENT AGENDA

<https://youtu.be/hB-GXqzsbtw?t=2046>

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion.

- A-1 Harbor Department Status Report.
RECOMMENDATION: Receive and file report.

Item A-1 was pulled by Member Green for discussion.

MOTION: Board Member Green moved approval of the consent agenda. The Motion was seconded by Board Member Vaile and carried 7-0 by roll call vote.

B. BUSINESS ITEMS

<https://youtu.be/hB-GXqzsbtw?t=2345>

B-1 PRESENTATION OF THE CENTRE FOR ORGANIZATION EFFECTIVENESS' ORGANIZATIONAL ASSESSMENT REPORT FOR THE HARBOR DEPARTMENT

Director Endersby presented the staff report for B-1 and answered Member inquiries.

The public comment period was opened and closed with no comments.

B-2 UPDATE FROM THE PARKING MANAGEMENT/PAID PARKING AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

<https://youtu.be/hB-GXqzsbtw?t=4887>

Committee Chair Myers stated that the committee has put their parking report on the back burner for now.

Committee Member Hansson would like to see liveboards on ad-hoc committee.

The public comment period was opened and closed with no comments.

B-3 UPDATE FROM THE MARINE SERVICES AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

<https://youtu.be/hB-GXqzsbtw?t=5023>

Committee Chair Vaile stated there are no new updates.

The public comment period was opened and closed with no comments.

- B-4
1. UPDATE FROM THE FINANCE & BUDGET AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES
 2. RECAP OF HARBOR FUND FISCAL YEAR 2021/2022 PERFORMANCE
 3. INPUT FOR PRIORITIZING SURPLUS REVENUES FROM FISCAL YEAR 2021/2022
 4. INPUT ON FUTURE REVENUE-GENERATING IDEAS

<https://youtu.be/hB-GXqzsbtw?t=5184>

Committee Chair Witkowski gave a brief update on the committee's activities, recommending to the Harbor Director usage of surplus revenue and grants opportunities.

Director Endersby presented the staff report for B-4 and responded to Member inquiries.

There was Board discussion to prioritize the use surplus revenues.

There was Board discussion on revenue generating ideas.

The public comment period was opened and closed with no comments.

B-5 HARBOR ADVISORY BOARD MEMBER PUBLIC ENGAGEMENT OUTREACH ASSIGNMENT REPORTING

<https://youtu.be/hB-GXqzsbtw?t=9542>

The public comment period was opened and closed with no comments.

C. DECLARATION OF FUTURE AGENDA ITEMS

<https://youtu.be/hB-GXqzsbtw?t=10101>

There were no future agenda items declared.

D. ADJOURNMENT

This meeting was adjourned at 8:21 p.m. The next Regular Meeting will be held on February 2, 2023, at 5:30 p.m.

Lori Stilts
Harbor Department



AGENDA NO: A-3

MEETING DATE: April 6, 2023

Staff Report

TO: Harbor Advisory Board
FROM: Ted Schiafone, Harbor Director
SUBJECT: Harbor Department Status Report

DATE: March 30, 2023

RECOMMENDATION

Receive and file report.

DISCUSSION

Recent Department Activity:

Harbor Patrol statistics for **March 2023:**

73 bay patrols
199 land patrols
7 emergency responses
121 calls for service
25 assists of other agencies
22 enforcement contacts
21 Trainings
161 maintenance actions
15 weather warnings, and 4 hazardous bar warnings

3/28/23

Harbor Patrol Officer Jacobs and Lifeguard Laurie responded to the launch ramp for call a of truck in the water. The truck hitch hung up on the bow of a barge while unloading gear from the barge to the truck. The barge lifted the truck rear tires off the ramp and floated the truck into water. Chuck's Towing was called to assist. Lifeguard Laurie got in the water to put the truck in neutral and turn the wheels the right way, and then hooked the tow strap up to the truck. Between the barge pushing the truck up, and the tow truck pulling, it was pulled up to top of ramp.

See photos on the next page.

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____



Dock Walker Training

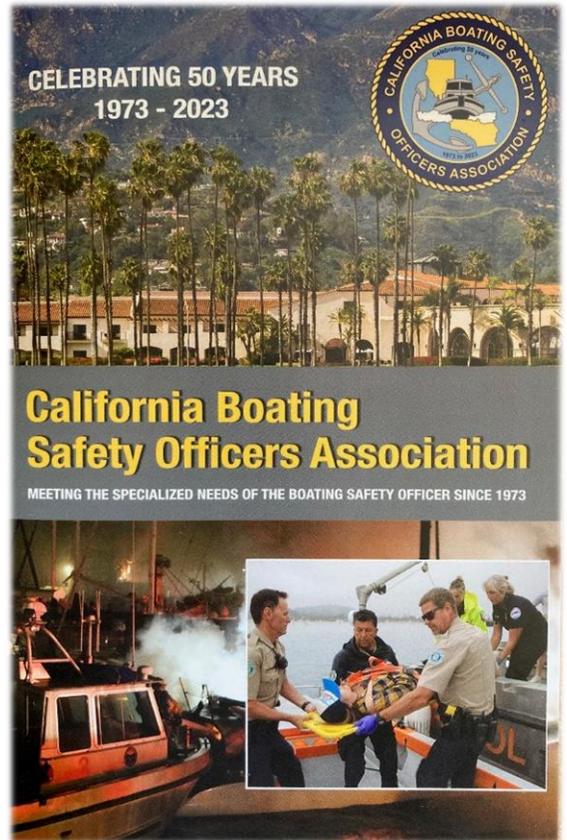
Harbor Patrol Officer Howland completed a virtual Dock Walker training. This training teaches how to safely engage members of the public and the boating community to adopt clean boating practices. The Morro Bay Harbor participates in the Clean Marina Program and responds to all issues of pollution in the harbor.

Rescue Boat Operations

Harbor Patrol Officer Howland attended a five day, 40-hour Post certified course for marina patrol officers who operate emergency response boats under varying conditions in Marina Del Rey. This course covered emergency response operations, towing, offshore operations, and search & recovery.

CBSOA

Harbor Patrol Supervisor Kelly attended the 50th Anniversary Three-Day training symposium for California Boating and Safety Officers. It was held in Santa Barbara and was attended by more than 75 Officers from across the State. Updates from Division of Boating and Waterways and US Coast Guard were presented as well as high profile incidents debriefed for shared learning. Vendors for rescue products and vessels were presented.



Recent City Council Activity

At the March 29 meeting authorization was given to Designate Up to \$80,000 in Approved Capital Improvement Project Funds for Multiple Emergency Dock Repairs at the Launch Ramp.



AGENDA NO: B-1

MEETING DATE: April 6, 2023

Staff Report

TO: Harbor Advisory Board

DATE: March 29, 2023

FROM: Ted Schiafone, Harbor Director

SUBJECT: Harbor Department Lease Management Policy – Review of Consent of Landowner Extension Process

RECOMMENDATION

Create and Assign Ad-Hoc Committee Members

BACKGROUND

The Harbor Department Lease Management Policy was adopted by City Council on July 14, 2020. The Policy provides specific actions that need to be followed during lease management and lease negotiation. One of the steps during this process is a Consent of Landowner (COL) that gives a lessee or potential lessee an exclusive time period to design, engineering, permitting and construction.

DISCUSSION

On occasion a lessee or potential lessee does not meet the required timeframes. When this occurs, there is a request to extend the deadlines on the COL. There is a significant amount of time from Staff, Council and the City Attorney to approve this extension. In addition to the amount of time spent, the Harbor loses potential revenue any time a COL receives an extension. Council has provided direction to staff to determine a fair method to compensate the Harbor for these requests.

CONCLUSION

Create and Assign Ad-Hoc Committee Members to review this process and recommend direction on how to compensate the Harbor and return to the Harbor Advisory Board within two months.

LINK(S):

1. Harbor Department Lease Management Policy
<https://www.morrobayca.gov/DocumentView.asp?DID=79>

Prepared By: TS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: B-2

MEETING DATE: April 6, 2023

Staff Report

TO: Harbor Advisory Board

DATE: March 29, 2023

FROM: Ted Schiafone, Harbor Director

SUBJECT: Harbor Director – Departmental Updates

RECOMMENDATION

Receive and file oral report.

BACKGROUND, DISCUSSION & CONCLUSION

The Harbor Director will be presenting an oral update on the department's activities.

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: B-3

MEETING DATE: April 6, 2023

Staff Report

TO: Harbor Advisory Board

DATE: March 30, 2023

FROM: Ted Schiafone, Harbor Director

SUBJECT: Update from the Parking Management/Paid Parking Ad-Hoc Committee on Committee's Recent Activities

RECOMMENDATION

Receive and file committee update.

BACKGROUND, DISCUSSION & CONCLUSION

The Parking Management/Paid Parking Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities. This is a standing committee report agenda item.

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: B-4

MEETING DATE: April 6, 2023

Staff Report

TO: Harbor Advisory Board

DATE: March 21, 2023

FROM: Ted Schiafone, Harbor Director

SUBJECT: Update from the Marine Services Ad-Hoc Committee on Committee's Recent Activities

RECOMMENDATION

Receive and file committee report.

BACKGROUND, DISCUSSION & CONCLUSION

The Marine Services Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities. This is a standing committee report agenda item.

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: B-5

MEETING DATE: April 6, 2023

Staff Report

TO: Harbor Advisory Board

DATE: March 21, 2023

FROM: Ted Schiafone, Harbor Director

SUBJECT: Update from the Finance & Budget Ad-Hoc Committee on Committee's Recent Activities

RECOMMENDATION

Receive and file committee report.

BACKGROUND, DISCUSSION & CONCLUSION

The Finance & Budget Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities. This is a standing committee report agenda item.

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: B-6

MEETING DATE: April 6, 2023

Staff Report

TO: Harbor Advisory Board

DATE: March 21, 2023

FROM: Ted Schiafone, Harbor Director

SUBJECT: Harbor Advisory Board Member Public Engagement Outreach Assignment Reporting

RECOMMENDATION

Receive and file Harbor Advisory Board (HAB) member outreach effort reports to date.

BACKGROUND, DISCUSSION & CONCLUSION

This agenda item is for HAB members to provide an oral update on any of their outreach efforts to date.

ATTACHMENTS

1. Boat Safety Poster Contest Winners

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____



Always carry
Flare's ^{all} buoys.

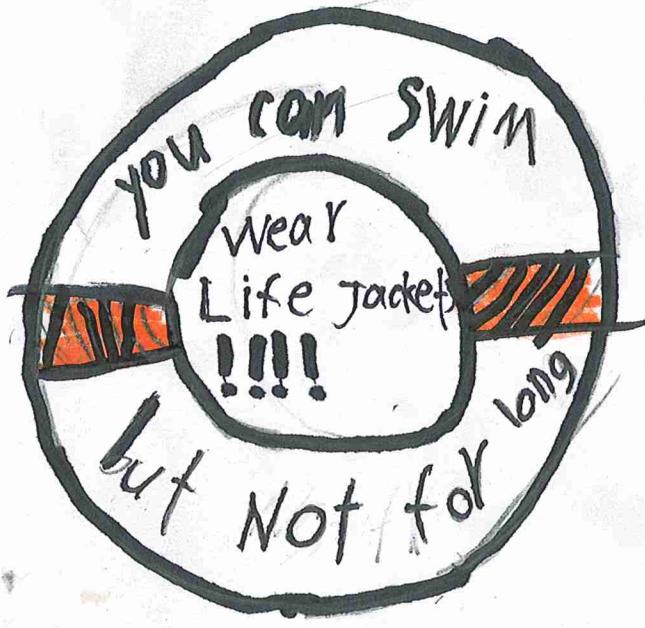


Get
the buoys

We need to
send a flare
so our boat
can find
us



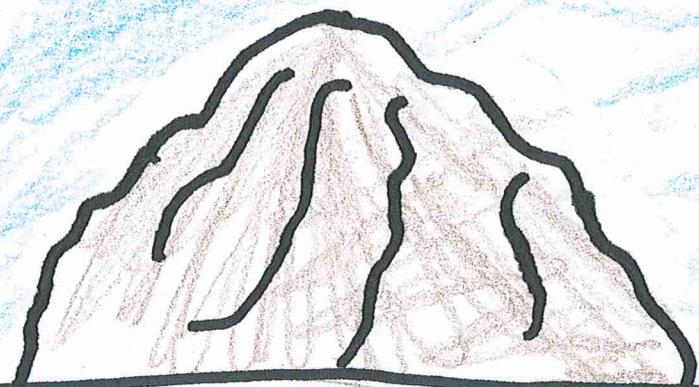
Safety FIRST!!!



You will need a
life buoy for a man over
board



Watch out for
the rocks over



this big light
is to see at
night for
safety! →

Safety rule:
keep your lights
on at night or
you will crash!
(Please follow
this rule)

