

The Public Works Advisory Board conducted this meeting in accordance with Section 3 of California Governor Newsom’s Executive Order N-29-20 issued on March 17, 2020 in response to the present State of Emergency in existence due to the threat of COVID-19. This meeting was held via teleconference for all participants.

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| PRESENT: | Torrey Byles John Erwin Ian Gaffney Doug Rogers | Board Member Board Member Board Member Board Member |
| STAFF: | Scott Collins Joe Mueller Rob Livick Janeen Burlingame Damaris Hanson Matt Bishop Eric Casares | City Manager/Acting Public Works Director Utilities Division Manager City Engineer Management Analyst Environmental Program Manager Consolidated Maintenance Lead Supervisor WRF Program Manager |

ESTABLISH QUORUM, CALL TO ORDER

The meeting was called to order at 5:30 P.M. with all Board members in attendance.

ELECTION OF CHAIR AND VICE CHAIR

https://youtu.be/GxfG_LT7UzQ?t=163

Doug Rogers nominated Torrey Byles for Chair. There were no other nominations and the nomination of Torrey Byles for Chair carried 4-0-0 unanimously.

Torrey Byles nominated Doug Rogers for Vice Chair. There were no other nominations and the nomination of Doug Rogers for Vice Chair carried 4-0-0 unanimously.

BOARDMEMBERS ANNOUNCEMENTS

https://youtu.be/GxfG_LT7UzQ?t=314

Scott Collins welcomed new member Ian Gaffney to the Public Works Advisory Board.

STAFF RECOGNITION

https://youtu.be/GxfG_LT7UzQ?t=432

Matt Bishop stated he wanted to give recognition to Pat Bernard, Fleet Mechanic, noting he has been with the City for 18 years and keeps the trucks, vehicles, and equipment running and well maintained for Public Works and the whole City.

PUBLIC COMMENT

https://youtu.be/GxfG_LT7UzQ?t=591

The public comment period was opened.

Robert “Red” Davis thanked the members for their service on the Public Works Advisory Board and welcomed new member, Ian Gaffney. He stated the City Council appointed him to be the liaison between the Council and the Board and that their service is valuable noting the Council pays attention to what they say.

The public comment period was closed.

CONSENT AGENDA

https://youtu.be/GxfG_LT7UzQ?t=724

A-1 APPROVAL OF MINUTES FOR THE FEBRUARY 17, 2020 PUBLIC WORKS ADVISORY BOARD REGULAR MEETING

The public comment period was opened, and seeing none, the public comment period was closed.

MOTION: John Erwin moved to approve A-1. The motion was seconded by Torrey Byles and carried 4-0-0 unanimously.

BUSINESS ITEMS

B-1 DIRECTOR'S REPORT

https://youtu.be/GxfG_LT7UzQ?t=866

Matt Bishop, Janeen Burlingame, Damaris Hanson, Rob Livick, Joe Mueller, and Scott Collins presented the Director's Report.

Discussion, comments, and questions amongst Board members and staff.

The public comment period was opened, and seeing none, the public comment period was closed.

B-2 REVIEW OF POTENTIAL CHANGE ORDERS (PCO) FOR THE WATER RECLAMATION FACILITY

https://youtu.be/GxfG_LT7UzQ?t=5198

Eric Casares presented the staff report.

Discussion, comments and questions amongst Board members and staff.

The public comment period was opened, and seeing none, the public comment period was closed.

Discussion, comments, and questions continued amongst Board members and staff.

MOTION: Torrey Byles moved to approve staff recommendation. Doug Rogers seconded and the motion carried 4-0-0 unanimously.

FUTURE AGENDA ITEMS

Doug Rogers requested to see the City Council work plan. Scott Collins responded that the City Council has delayed the goals setting process until we've turned the corner on COVID-19 and look to reinstate that process sometime in May.

Rob Livick noted the OneWater capital improvement projects would be brought forward to relay their details.

ADJOURNMENT

The meeting adjourned at 7:48 P.M.

Recorded by:

Janeen Burlingame
Management Analyst