

The Public Works Advisory Board conducted this meeting in accordance with Section 3 of California Governor Newsom’s Executive Order N-29-20 issued on March 17, 2020 in response to the present State of Emergency in existence due to the threat of COVID-19. This meeting was held via teleconference for all participants.

- | | | |
|----------|-------------------|---|
| PRESENT: | Doug Rogers | Vice Chair |
| | Laurie Beale | Board Member |
| | John Erwin | Board Member |
| | Steven Francis | Board Member |
| | Ian Gaffney | Board Member |
| | Ted Schade | Board Member |
| ABSENT: | Torrey Byles | Chair |
| STAFF: | Scott Collins | City Manager/Acting Public Works Director |
| | Greg Kwolek | Public Works Director |
| | Joe Mueller | Utilities Division Manager |
| | Rob Livick | City Engineer |
| | Janeen Burlingame | Management Analyst |
| | Damaris Hanson | Environmental Programs Manager |
| | Matt Bishop | Consolidated Maintenance Lead Supervisor |

ESTABLISH QUORUM, CALL TO ORDER

The meeting was called to order at 5:30 P.M. with all Board members except Torrey Byles in attendance.

BOARDMEMBERS ANNOUNCEMENTS

Vice Chair Doug Rogers welcomed the new members to the Board. New members Ted Schade, Steven Francis, and Laurie Beale introduced themselves.

PUBLIC COMMENT

<https://youtu.be/JToo4qioN0U?t=404>

The public comment period was opened.

Council member Robert “Red” Davis welcomed the new members to the Board and welcomed the new Public Works Director, Greg Kwolek. He reminded the Board what they do is important to City Council, noting Board recommendations sent for consideration are taken seriously, and we appreciate your public service.

The public comment period was closed.

CONSENT AGENDA

<https://youtu.be/JToo4qioN0U?t=521>

A-1 APPROVAL OF MINUTES FOR THE MAY 19, 2021 PUBLIC WORKS ADVISORY BOARD REGULAR MEETING

MOTION: John Erwin moved to approve A-1. The motion was seconded by Ian Gaffney and carried 6-0 unanimously.

BUSINESS ITEMS

B-1 DIRECTOR’S REPORT
<https://youtu.be/JToo4qioN0U?t=588>

Greg Kwolek introduced himself, describing the plan for his first 100 days.

Matt Bishop, Janeen Burlingame, Damaris Hanson, Joe Mueller, and Rob Livick presented the Director's Report.

Discussion, comments, and questions amongst Board members and staff.

B-2 ANNUAL WATER REPORT AND RECOMMENDATION FOR ALLOCATION OF WATER EQUIVALENCY UNITS (WEU) FOR FY2021/2022
<https://youtu.be/JToo4qioN0U?t=2193>

Damaris Hanson presented the staff report.

Discussion, comments, and questions amongst Board members and staff.

The public comment period was opened, and seeing none, the public comment period was closed.

MOTION: Ted Schade moved forwarding staff's recommendations to the City Council: 1) Allocate 50 Water Equivalency Units (WEUs) for residential development and 65 for commercial development for a total of 115 WEUs for FY2021/22, and 2) Implement Mandatory Water Conservation Requirements for Severely Restricted Water Supply Conditions if the Governor of California declares a state of emergency due to drought.

The motion was seconded by Laurie Beale and carried 6-0 unanimously.

B-3 REVIEW PROPOSED FISCAL YEAR 2021/2022 CAPITAL BUDGET
<https://youtu.be/JToo4qioN0U?t=3523>

Rob Livick presented the staff report.

Discussion, comments, and questions amongst Board members and staff.

BOARDMEMBERS CONCERNS AND INTEREST
<https://youtu.be/JToo4qioN0U?t=5194>

Ian Gaffney asked if it was typical that the Police budget is about 25% of the whole City budget and if the Conveyance System contractor who broke the City sewer pipes would pay for that or if the City does.

Ted Schade complemented staff on providing a comprehensive and well-organized Board packet.

Greg Kwolek noted he would be reaching out to the new Board members to set up orientation meetings with Public Works staff.

Laurie Beale concurred with Ted Schade's comments, noting the materials were very helpful. She inquired if effects from climate change are factored in on future planning projects that could potentially affect water, other resources, and flood issues.

Steven Francis noted he learned the most going through the budget package as it lists projects on the current and medium range plan with enough information to figure out what is happening and where. He inquired if it was too late to provide input on the Highway 1/41 intersection issue and proposed change.

FUTURE AGENDA ITEMS

<https://youtu.be/JToo4qioN0U?t=5945>

Ted Schade asked about the process for getting something on the agenda.

Scott Collins discussed the City Council goal setting process, stating this item would be coming to the Board at its next meeting. He noted other items outside the scope established by Council, may need to go to Council as there are impacts on staff time.

Ian Gaffney stated water should be at the top of the list, better ways to conserve and save water, adding it would be smart if we always act like we are in a drought whether the Governor has said we are or not.

Laurie Beale expressed interest in hearing more about stormwater and its impacts.

Doug Rogers expressed interest in discussing more on what Board's purpose is and what we can do to help.

ADJOURNMENT

The meeting adjourned at 7:18 P.M.

Recorded by:

Janeen Burlingame
Management Analyst