



# CITY OF MORRO BAY HARBOR ADVISORY BOARD AGENDA

*The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.*

## **Regular Meeting Thursday, June 1, 2023 – 5:30 P.M. Veterans Memorial Hall 209 Surf St., Morro Bay, CA**

Cal Myers	Recreational Boating
Cherise Hansson	Waterfront Leaseholders
Gene Doughty	South Bay/Los Osos
Sean Green	Member at Large
Christopher Vaile	Member at Large
Mary Witkowski	Marine Oriented Business
Jeremiah O'Brien	Morro Bay Commercial Fishermen's Organization
Lori French	Alternate to Jeremiah O'Brien (MBCFO)

### Public Participation:

*Public participation is allowed in the following ways:*

- *Community members may attend the meeting in person at the Morro Bay Veterans Memorial Hall.*
- *Alternatively, members of the public may watch the meeting and speak during general Public Comment or on a specific agenda item by logging in to the Zoom webinar using the information provided below. Please use the "raise hand" feature to indicate your desire to provide public comment.*

*Please click the link below to join the webinar:*

- <https://us02web.zoom.us/j/82722747698?pwd=aWZpTzcwTHlRTk9xaTlmWVNWRWFUQT09>

*Password: 135692*

- *Or Telephone Attendee: 1 (408) 638-0968 or 1 (669) 900 6833 or 1 (346) 248 7799; Webinar ID: 827 2274 7698; Password: 135692; Press \* 9 to "Raise Hand" for Public Comment*
- *Members of the public may watch the meeting either on cable Channel 20 or as streamed on the City [website](#).*
- *Community members are encouraged to submit agenda correspondence in advance of the meeting via email to the Harbor Advisory Board at [hab@morrobayca.gov](mailto:hab@morrobayca.gov) prior to the meeting. Agenda Correspondence received at [hab@morrobayca.gov](mailto:hab@morrobayca.gov) by 10 a.m. on the meeting day will be posted on the City website.*

ESTABLISH QUORUM AND CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR, ADVISORY BOARD MEMBER & LIAISON ANNOUNCEMENTS AND PUBLIC OUTREACH REPORTING

PRESENTATIONS

Judi Sheesley, Director with Recreational Boaters of California, with information on her recent trip to Sacramento.

PUBLIC COMMENT

Members of the audience wishing to address the HAB on Harbor business matters not on the agenda may do so at this time. For those desiring to speak on items on the agenda, but unable to stay for the item, may also address the HAB at this time.

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion. The public will also be provided with an opportunity to comment on consent agenda items.

A-1 Approval of Minutes from the Harbor Advisory Board meeting held on February 2, 2023.

**RECOMMENDATION: Approve as submitted.**

A-2 Approval of Minutes from the Harbor Advisory Board meeting held on March 2, 2023.

**RECOMMENDATION: Approve as submitted.**

A-3 Harbor Department Status Report.

**RECOMMENDATION: Receive and file report.**

B. BUSINESS ITEMS

B-1 Harbor Director – Departmental Updates

**RECOMMENDATION: Receive and file update.**

B-2 Update from the Consent of Landowner Process Ad-Hoc Committee on Committee's Recent Activities

**RECOMMENDATION: Receive and file committee update.**

B-3 Update from the Parking Management/Paid Parking Ad-Hoc Committee on Committee's Recent Activities

**RECOMMENDATION: Receive and file committee update.**

B-4 Update from the Finance & Budget Ad-Hoc Committee on Committee's Recent Activities

**RECOMMENDATION: Receive and file committee update.**

C. DECLARATION OF FUTURE AGENDA ITEMS

D. ADJOURNMENT

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Harbor Department, 1275 Embarcadero, for any revisions or call the department at 772-6254 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Harbor Department, 1275 Embarcadero Road, or online at [www.morrobayca.gov](http://www.morrobayca.gov). Materials related to an item on this Agenda submitted to the Board after publication of the Agenda packet are available for inspection at the Harbor Department during normal business hours or at the scheduled meeting.

MINUTES-MORRO BAY HARBOR ADVISORY  
BOARD MEETING – February 2, 2022  
VETERAN'S MEMORIAL HALL – 5:30 P.M.

AGENDA NO: A-1  
MEETING DATE: May 4, 2023

PRESENT:	Cal Myers	Vice-Chair
	Cherise Hansson	Chair
	Jeremiah O'Brien	Member
	Sean Green	Member
	Christopher Vaile	Member
ABSENT:	Gene Doughty	Member
	Mary Witkowski	Member
STAFF:	Scott Collins	City Manager
	Becka Kelly	Interim Harbor Director
	Lori Stilts	Harbor Business Coordinator

ESTABLISH QUORUM AND CALL TO ORDER

<https://youtu.be/2V3QgEonnc?t=16>

The meeting was called to order at 5:30 p.m., with a roll call quorum present.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR AND ADVISORY BOARD MEMBER, LIAISON ANNOUNCEMENTS,

Member O'Brien was seated with the Board at 5:34 p.m.

PRESENTATIONS

<https://youtu.be/2V3QgEonnc?t=423>

Fourth of July Fireworks Show Concept, Cherise Hansson

PUBLIC COMMENT

<https://youtu.be/2V3QgEonnc?t=1619>

The public comment period was opened.

Nancy Cooper spoke to the need for cleanup at Dog beach after fireworks.

The public comment period was closed.

The Board and Staff responded to the question raised at public comment.

Joel Silano spoke to the importance of beach cleanup at Dog beach after the Firework display.

A. CONSENT AGENDA

<https://youtu.be/2V3QgEonnc?t=2210>

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion.

A-1 APPROVAL OF MINUTES FROM THE HARBOR ADVISORY BOARD MEETING HELD ON AUGUST 4, 2022.

**RECOMMENDATION: Approve as submitted.**

A-2 APPROVAL OF MINUTES FROM THE HARBOR ADVISORY BOARD MEETING HELD ON SEPTEMBER 1, 2022.

**RECOMMENDATION: Approve as submitted.**

A-3 HARBOR DEPARTMENT STATUS REPORT.

**RECOMMENDATION: Receive and file report.**

Member Myers pulled Item A-3 from the Consent agenda for discussion.

MOTION: Board Member Vaile moved approval of all items on Consent. The Motion was seconded by Board Member O'Brien and carried 5-0-2 by roll call vote with Members Doughty and Witkowski absent.

The public comment period was opened and closed with no comments.

B. BUSINESS ITEMS

[https://youtu.be/\\_2V3QgEonnc?t=2442](https://youtu.be/_2V3QgEonnc?t=2442)

B-1 UPDATE FROM THE PARKING MANAGEMENT/PAID PARKING AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

Committee Chair Myers gave a brief update on the committee's activities with nothing new to report.

Board Chair Hansson spoke to parking on Pacific Street.

The public comment period was opened and closed with no comments.

B-2 UPDATE FROM THE MARINE SERVICES AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

[https://youtu.be/\\_2V3QgEonnc?t=2772](https://youtu.be/_2V3QgEonnc?t=2772)

Committee Chair Vaile gave a brief update on the committee's activities with nothing new to report.

The public comment period was opened and closed with no comments.

B-3 UPDATE FROM THE FINANCE & BUDGET AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

[https://youtu.be/\\_2V3QgEonnc?t=2898](https://youtu.be/_2V3QgEonnc?t=2898)

Committee Member Green gave a brief update on the committee's activities with nothing new to report.

The public comment period was opened and closed with no comments.

B-4 HARBOR ADVISORY BOARD MEMBER PUBLIC ENGAGEMENT OUTREACH ASSIGNMENT REPORTING

The Board shared their outreach updates.

The public comment period was opened and closed with no comments.

B-5 UPDATE ON CITY COUNCIL'S ADOPTED 2021-2022 GOALS AND ACTION ITEMS

[https://youtu.be/\\_2V3QgEonnc?t=3517](https://youtu.be/_2V3QgEonnc?t=3517)

City Manager Collins presented the staff report for Item B-5 with a PowerPoint presentation and responded to Board Member inquiries.

The public comment period was opened and closed with no comments.

There was Board discussion.

**B-6 ELECTION OF HARBOR ADVISORY BOARD CHAIR AND VICE CHAIR, AND ESTABLISHMENT OF SUB-COMMITTEE CHAIR AND MEMBER APPOINTMENTS**

[https://youtu.be/\\_2V3QgEonnc?t=5473](https://youtu.be/_2V3QgEonnc?t=5473)

There was Board discussion to determine Chair and Vice Chair.

**MOTION:** Board Member Green moved to nominate Member Myers as Chair of the Harbor Advisory Board for 2023. The Motion was seconded by Board Member Vaile and carried 5-0-2 by roll call vote with Members Doughty and Witkowski absent.

**MOTION:** Board Member Vaile moved to nominate Member Hansson as Vice-Chair of the Harbor Advisory Board for 2023. The Motion was seconded by Board Member O'Brien and carried 5-0-2 by roll call vote with Members Doughty and Witkowski absent.

**C. DECLARATION OF FUTURE AGENDA ITEMS**

[https://youtu.be/\\_2V3QgEonnc?t=5698](https://youtu.be/_2V3QgEonnc?t=5698)

None.

**D. ADJOURNMENT**

This meeting was adjourned.

Lori Stilts  
Harbor Department

MINUTES-MORRO BAY HARBOR ADVISORY  
BOARD MEETING – March 2, 2023  
VETERAN'S MEMORIAL HALL – 5:30 P.M.

AGENDA NO: A-2

MEETING DATE: June 1, 2023

PRESENT:	Cal Myers	Chair
	Cherise Hansson	Vice-Chair
	Mary Witkowski	Member
	Christopher Vaile	Member
	Lori French	Member
	Sean Green	Member
ABSENT:	Gene Doughty	Member
STAFF:	Ted Schiafone	Harbor Director
	Lori Stilts	Harbor Business Coordinator

ESTABLISH QUORUM AND CALL TO ORDER

<https://youtu.be/z3bw2RGpfsk?t=22>

The meeting was called to order at 5:30 p.m., with a quorum present.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR AND ADVISORY BOARD MEMBER, LIAISON ANNOUNCEMENTS,

PRESENTATIONS

None

PUBLIC COMMENT

<https://youtu.be/z3bw2RGpfsk?t=410>

The public comment period was opened.

Chuck Losness, spoke again to the need of a shipyard in Morro Bay and asked why it hasn't happened.

The public comment period was closed.

A. CONSENT AGENDA

<https://youtu.be/z3bw2RGpfsk?t=860>

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion.

A-1 Harbor Department Status Report.  
**RECOMMENDATION: Receive and file report.**

**MOTION:** Board Vice-Chair Hansson moved to approve the consent agenda. The Motion was seconded by Board Member Vaile and carried, 6-0-1 with Member Doughty absent.

B. BUSINESS ITEMS

<https://youtu.be/z3bw2RGpfsk?t=934>

Board Chair Myers requested to move item B-5 to the beginning of the Business Items with the consent of the Board.

B-5 CONTINUED DISCUSSION OF THE HARBOR ADVISORY BOARD GOALS IN THE CITY COUNCIL GOAL, OBJECTIVE AND WORK PLANNING PROCESS

Board Chair Myers presented the staff report and requested input from the Board Members to provide their five top goals related to the Waterfront.

Board Member provided their recommendations.

The public comment period was opened.

Joel Silano spoke of the importance of a boat haul out facility, dock repair and additional parking.

The public comment period closed.

There was Board discussion.

**MOTION:** Board Member Green moved to recommend the following five HAB goals to the City Council:

- Infrastructure - Waterfront
- Revenue Sources – Grant Writer
- Public Facilities – Restrooms, Parks, etc.
- Parking - Solutions
- Leaseholder Relations

The Motion was seconded by Board Member Vaile and carried, 6-0-1, with Member Doughty absent.

B-1 UPDATE FROM THE PARKING MANAGEMENT/PAID PARKING AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

<https://youtu.be/z3bw2RGpfsk?t=4255>

Committee Chair Myers gave a brief oral report on the committee's current activities and responded to Board Member inquiries.

The public comment period was opened and closed with no comments.

B-2 UPDATE FROM THE MARINE SERVICES AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

<https://youtu.be/z3bw2RGpfsk?t=4821>

Committee Member Vaile provided an oral report on the committee's current activities.

Director Schiafone gave an update on the Offshore Windfarm leases.

The public comment period was opened and closed with no comments.

B-3 UPDATE FROM THE FINANCE & BUDGET AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

<https://youtu.be/z3bw2RGpfsk?t=5288>

Committee Chair Witkowski gave a brief update on the committee's activities since the last HAB meeting, which included Measure E funding requests and grants.

The public comment period was opened and closed with no comments.

B-4 HARBOR ADVISORY BOARD MEMBER PUBLIC ENGAGEMENT OUTREACH ASSIGNMENT REPORTING

<https://youtu.be/z3bw2RGpfsk?t=5427>

Board Members shared their outreach updates.

C. DECLARATION OF FUTURE AGENDA ITEMS

<https://youtu.be/z3bw2RGpfsk?t=5854>

Member Green requested to add discussion of a work planning session to discuss the HAB five recommend goals and reform ad-hoc committees accordingly for the future goals.

There was Board consensus to add the item.

D. ADJOURNMENT

This meeting was adjourned at 7:10 p.m.

Lori Stilts  
Harbor Department



AGENDA NO: A-3

MEETING DATE: June 1, 2023

# Staff Report

**TO:** Harbor Advisory Board  
**FROM:** Ted Schiafone, Harbor Director  
**SUBJECT:** Harbor Department Status Report

**DATE:** May 17, 2023

## RECOMMENDATION

Receive and file report.

## DISCUSSION

### **Recent Department Activity:**

#### Harbor Patrol statistics for **April 2023:**

79 bay patrols  
213 land patrols  
13 emergency responses  
147 calls for service  
51 assists of other agencies  
13 enforcement contacts  
27 Trainings  
219 maintenance actions  
24 weather warnings, and 0 hazardous bar warnings

#### Harbor Patrol statistics for **May 2023:**

61 bay patrols  
136 land patrols  
18 emergency responses  
75 calls for service  
33 assists of other agencies  
19 enforcement contacts  
24 Trainings  
150 maintenance actions  
6 weather warnings, and 0 hazardous bar warnings

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Prepared By: LS

Dept Review: TS

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_

**Rescue Watercraft Training**, Harbor Patrol Officers participated in Rescue Watercraft training twice in the last 60 days, April 5-7 and May 21-24. The training was conducted by Shawn Alladio of K38 and GLC Aquatic Safety Department. The Harbor Patrol currently has two Kawasaki LX Jet Skis for water rescue work.

A big shout out goes out to the Friends of the Morro Bay Harbor Department for continuously providing the funds and support to make training like this possible.



**SAVE Grant Boat Demos**, On Wednesday April 12 & 13, five vessels were demolished using State grant funding. All five vessels were turned in under the V-Tip program.



**Blessing of the Fleet**, the Morro Bay Commercial Fishermen's Organization held a historical event of Blessing of the Fleet on April 23<sup>rd</sup> at the North T Pier. Several religious denominations were represented to wish safety to all those who work and play on the ocean. Lunch provided by the Dockside Restaurant at the Veteran's Hall. About 65 people attended the event.



**Lifeguard Academy**, This year we conducted our USLA Open Water Lifeguard training academy on April 14-April 30. This rigorous physical training qualified new cadets for ocean lifeguarding duty, and included the Harbor Department's beach lifeguards, the Recreation Department's Junior Lifeguard personnel, and lifeguards from Cayucos. The academy is lead by Harbor Patrol Officer Jeremiah Jacobs, and jointly staffed with staff from all three agencies.





**National Safe Boating Week: May 20-26, 2023**, reminding all boaters to brush up on boating safety skills and prepare for the boating season. This observance week is the annual kick-off of the Safe Boating Campaign, a global awareness effort that encourages boaters to make the most of their boating adventure by being responsible.



**New Hires**, Testing for a Reserve Harbor Patrol position occurred on April 5<sup>th</sup> which included a 500-yard swim test, a 50-question written test and a boating practical, we are proud to announce Colt Laurie, Jesse Velte and Mark McIntosh as part of the team, employed as our new Reserve Harbor Patrol Officers. Colt and Jesse have been working previously as Lifeguards and now learning the ropes in boat operations.



**New Launch Ramp Finger**, west side of the launch ramp has been repaired from the damage it suffered during the January 2023 storms.

### **City Council Activity**

April 25, 2023

City Council held a public hearing and adopted Resolution no. 26-23, which rescinds resolutions no. 33-22 and 66-22 and adopts the FY 2023-24 master fee schedule.

May 9, 2023

City Council adopted Resolution no. 28-23 approving an extension of a consent of landowner for California Coastal Investments, LLC, doing business as Libertine Brewing Company, Lease Site 86/86W, 801 Embarcadero, Morro Bay.

May 23, 2023

The Harbor Department was presented with a Proclamation of the City Council of the City of Morro Bay Declaring National Safe Boating Week May 20-26, 2023.



AGENDA NO: B-1

MEETING DATE: June 1, 2023

# Staff Report

**TO:** Harbor Advisory Board

**DATE:** May 17, 2023

**FROM:** Ted Schiafone, Harbor Director

**SUBJECT:** Harbor Director – Departmental Updates

**RECOMMENDATION**

Receive and file oral report.

**BACKGROUND, DISCUSSION & CONCLUSION**

The Harbor Director will be presenting an oral update on the department's activities.

Prepared By: LS

Dept Review: TS

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_



AGENDA NO: B-2

MEETING DATE: June 1, 2023

## Staff Report

**TO:** Harbor Advisory Board

**DATE:** May 17, 2023

**FROM:** Ted Schiafone, Harbor Director

**SUBJECT:** Update from the Consent of Landowner Process Ad-Hoc Committee on Committee's Recent Activities

### **RECOMMENDATION**

Receive and file committee update.

### **BACKGROUND, DISCUSSION & CONCLUSION**

The Consent of Landowner Extension Process Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities. This is a standing committee report agenda item.

Prepared By: TS

Dept Review: TS

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_



AGENDA NO: B-3

MEETING DATE: June 1, 2023

## Staff Report

**TO:** Harbor Advisory Board

**DATE:** May 17, 2023

**FROM:** Ted Schiafone, Harbor Director

**SUBJECT:** Update from the Parking Management/Paid Parking Ad-Hoc Committee on Committee's Recent Activities

### **RECOMMENDATION**

Receive and file committee update.

### **BACKGROUND, DISCUSSION & CONCLUSION**

The Parking Management/Paid Parking Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities. This is a standing committee report agenda item.

Prepared By: LS

Dept Review: TS

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_



AGENDA NO: B-4

MEETING DATE: June 1, 2023

# Staff Report

**TO:** Harbor Advisory Board

**DATE:** May 17, 2023

**FROM:** Ted Schiafone, Harbor Director

**SUBJECT:** Update from the Finance & Budget Ad-Hoc Committee on Committee's Recent Activities

## **RECOMMENDATION**

Receive and file committee report.

## **BACKGROUND, DISCUSSION & CONCLUSION**

The Finance & Budget Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities. This is a standing committee report agenda item.

Prepared By: LS

Dept Review: TS

City Manager Review: \_\_\_\_\_

City Attorney Review: \_\_\_\_\_