



CITY OF MORRO BAY HARBOR ADVISORY BOARD AGENDA

The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.

Regular Meeting
Thursday, September 7, 2023 – 5:30 P.M.
Veterans Memorial Hall
209 Surf St., Morro Bay, CA

Cal Myers	Recreational Boating
Cherise Hansson	Waterfront Leaseholders
Gene Doughty	South Bay/Los Osos
Sean Green	Member at Large
Christopher Vaile	Member at Large
Mary Witkowski	Marine Oriented Business
Jeremiah O'Brien	Morro Bay Commercial Fishermen's Organization
Lori French	Alternate to Jeremiah O'Brien (MBCFO)

Public Participation:

Public participation is allowed in the following ways:

- *Community members may attend the meeting in person at the Morro Bay Veterans Memorial Hall.*
- *Alternatively, members of the public may watch the meeting and speak during general Public Comment or on a specific agenda item by logging in to the Zoom webinar using the information provided below. Please use the "raise hand" feature to indicate your desire to provide public comment.*

Please click the link below to join the webinar:

- <https://us02web.zoom.us/j/82722747698?pwd=aWZpTzcwTHlRTk9xaTlmWVNWRWFUQT09>

Password: 135692

- *Or Telephone Attendee: 1 (408) 638-0968 or 1 (669) 900 6833 or 1 (346) 248 7799; Webinar ID: 827 2274 7698; Password: 135692; Press * 9 to "Raise Hand" for Public Comment*

- *Members of the public may watch the meeting either on cable Channel 20 or as streamed on the City [website](#).*
- *Community members are encouraged to submit agenda correspondence in advance of the meeting via email to the Harbor Advisory Board at hab@morrobayca.gov prior to the meeting. Agenda Correspondence received at hab@morrobayca.gov by 10 a.m. on the meeting day will be posted on the City website.*

ESTABLISH QUORUM AND CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR, ADVISORY BOARD MEMBER & LIAISON ANNOUNCEMENTS AND PUBLIC OUTREACH REPORTING

PRESENTATIONS

Dana McClish, Morro Bay Yacht Club

PUBLIC COMMENT

Members of the audience wishing to address the HAB on Harbor business matters not on the agenda may do so at this time. For those desiring to speak on items on the agenda, but unable to stay for the item, may also address the HAB at this time.

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion. The public will also be provided with an opportunity to comment on consent agenda items.

A-1 Approval of Minutes from the Harbor Advisory Board meeting held on April 6, 2023.
RECOMMENDATION: Approve as submitted.

A-2 Approval of Minutes from the Harbor Advisory Board meeting held on June 1, 2023.
RECOMMENDATION: Approve as submitted

A-3 Harbor Department Status Report.
RECOMMENDATION: Receive and file report.

B. BUSINESS ITEMS

B-1 Harbor Director – Departmental Updates
RECOMMENDATION: Receive and file update.

B-2 Update from the Commercial Vessel Fees Ad-Hoc Committee on Committee’s Recent Activities
RECOMMENDATION: Receive and file committee update.

B-3 Update from the Harbor Liability Ad-Hoc Committee on Committee’s Recent Activities
RECOMMENDATION: Receive and file committee update.

C. DECLARATION OF FUTURE AGENDA ITEMS

D. ADJOURNMENT

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Harbor Department, 1275 Embarcadero, for any revisions or call the department at 772-6254 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Harbor Department, 1275 Embarcadero Road, or online at www.morrobayca.gov. Materials related to an item on this Agenda submitted to the Board after publication of the Agenda packet are available for inspection at the Harbor Department during normal business hours or at the scheduled meeting.

MINUTES-MORRO BAY HARBOR ADVISORY
BOARD MEETING – April 6, 2023
VETERAN'S MEMORIAL HALL – 5:30 P.M.

AGENDA NO: A-1

MEETING DATE: September 7, 2023

PRESENT: Cal Myers Chair
Mary Witkowski Member
Jeremiah O'Brien Member
Sean Green Member
Gene Doughty Member
Cherise Hansson Vice-Chair
Christopher Vaile Member

STAFF: Ted Schiafone Harbor Director
Lori Stilts Harbor Business Coordinator

ESTABLISH QUORUM AND CALL TO ORDER

https://youtu.be/4zDQZgZ_r0?t=15

The meeting was called to order at 5:30 p.m., with a quorum present.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR, ADVISORY BOARD MEMBER & LIAISON ANNOUNCEMENTS AND PUBLIC OUTREACH
REPORTING

PRESENTATIONS

https://youtu.be/4zDQZgZ_r0?t=828

Sea Otter Savvy, Gena Bentall Director, Senior Scientist

PUBLIC COMMENT

https://youtu.be/4zDQZgZ_r0?t=2961

The public comment period was opened.

Chuck Losness, spoke to the need of a shipyard in Morro Bay.

The public comment period was closed.

A. CONSENT AGENDA

https://youtu.be/4zDQZgZ_r0?t=3187

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion.

A-1 Approval of Minutes from the Harbor Advisory Board meeting held on October 6, 2022.

RECOMMENDATION: Approve as submitted.

A-2 Approval of Minutes from the Harbor Advisory Board meeting held on December 1, 2022.

RECOMMENDATION: Approve as submitted.

A-3 Harbor Department Status Report.

RECOMMENDATION: Receive and file report.

MOTION: Board Member Hansson moved to approve the consent agenda. The Motion was seconded by Board Member O'Brien and carried, 7-0.

B. BUSINESS ITEMS

https://youtu.be/4zDQZgZ_r0?t=3268

B-1 HARBOR DEPARTMENT LEASE MANAGEMENT POLICY – REVIEW OF CONSENT OF LANDOWNER EXTENSION PROCESS

Director Schiafone presented the staff report requesting HAB to create an ad-hoc committee to review the current process, provide a recommendation to the City Council on addressing expired deadlines and a fair compensation method to the City when those deadlines are not met.

Ad-Hoc Committee members were determined to be Board member Witkowski, Hansson and Doughty.

The public comment period was opened and closed with no comments.

B-2 HARBOR DIRECTOR – DEPARTMENTAL UPDATES

https://youtu.be/4zDQZgZ_r0?t=4319

Director Schiafone gave an oral report on recent Harbor affairs, including but not limited to, CMANC, Reach, BOEM, the Harbor office remodel, and answered Board Member inquiries.

The public comment period was opened and closed with no comments.

B-3 UPDATE FROM THE PARKING MANAGEMENT/PAID PARKING AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

https://youtu.be/4zDQZgZ_r0?t=6073

Nothing new to report from the committee.

Member Hansson stated she was informed there was a new parking study document recently received by the city and is hoping the committee will see it soon.

The public comment period was opened and closed with no comments.

B-4 UPDATE FROM THE MARINE SERVICES AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

https://youtu.be/4zDQZgZ_r0?t=6265

Nothing new to report from the committee.

The public comment period was opened and closed with no comments.

B-5 UPDATE FROM THE FINANCE & BUDGET AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

https://youtu.be/4zDQZgZ_r0?t=6313

Nothing new to report from the committee.

Chair Myers recommended the committee work on the upcoming harbor budget in late April.

The public comment period was opened.

Chuck Losness spoke to increasing the dry boat storage yard.

The public comment period was closed.

B-6 HARBOR ADVISORY BOARD MEMBER PUBLIC ENGAGEMENT OUTREACH
ASSIGNMENT REPORTING

https://youtu.be/4zDQZgZ_r0?t=6857

Board Members shared their outreach updates.

Member Hansson revealed the winners of the Del Mar School 5th grade class boater safety poster contest.

The public comment period was opened and closed with no comments.

C. DECLARATION OF FUTURE AGENDA ITEMS

https://youtu.be/4zDQZgZ_r0?t=7546

No new future agenda items were declared.

D. ADJOURNMENT

This meeting was adjourned at 7:37 p.m.

Lori Stilts
Harbor Department

MINUTES-MORRO BAY HARBOR ADVISORY
BOARD MEETING – June 1, 2023
VETERAN'S MEMORIAL HALL – 5:30 P.M.

AGENDA NO: A-2

MEETING DATE: September 7, 2023

PRESENT:	Cal Myers	Chair
	Mary Witkowski	Member
	Jeremiah O'Brien	Member
	Sean Green	Member
	Gene Doughty	Member
ABSENT:	Cherise Hansson	Vice-Chair
	Christopher Vaile	Member
STAFF:	Ted Schiafone	Harbor Director
	Lori Stilts	Harbor Business Coordinator

ESTABLISH QUORUM AND CALL TO ORDER

<https://youtu.be/JPOn7Q3wvWU?si=966Jf5XLRotkl0l-&t=10>

The meeting was called to order at 5:31 p.m., with a quorum present.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR, ADVISORY BOARD MEMBER & LIAISON ANNOUNCEMENTS AND PUBLIC OUTREACH
REPORTING

PRESENTATIONS

<https://youtu.be/JPOn7Q3wvWU?si=dtAoDfYh7gLX8PwN&t=683>

Judi Sheesley, Director with Recreational Boaters of California

PUBLIC COMMENT

<https://youtu.be/JPOn7Q3wvWU?si=H8rv9U0hZ36JqbN8&t=1245>

The public comment period was opened.

Jeff Eckles, Morro Bay resident wanted to express gratitude to Judi Sheesley, Harbor Patrol and HAB members for their service.

The public comment period was closed.

A. CONSENT AGENDA

https://youtu.be/JPOn7Q3wvWU?si=VeJt-mJXZ6p0u1C_&t=1429

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion.

- A-1 Approval of Minutes from the Harbor Advisory Board meeting held on February 2, 2023.
RECOMMENDATION: Approve as submitted.
- A-2 Approval of Minutes from the Harbor Advisory Board meeting held on March 2, 2023.
RECOMMENDATION: Approve as submitted.
- A-3 Harbor Department Status Report.
RECOMMENDATION: Receive and file report.

MOTION: Board Member O'Brien moved to approve the consent agenda. The Motion was seconded by Board Chair Myers and carried, 5-0-2 with Member Vaile and Vice-Chair Hansson absent.

B. BUSINESS ITEMS

<https://youtu.be/JPOn7Q3wvWU?si=vJTEnXEyKGXJRBpR&t=1491>

B-1 HARBOR DIRECTOR – DEPARTMENTAL UPDATES

Director Schiafone gave an oral report on recent Harbor affairs including a windfarm update, CMANC, the Harbor FY23/24 budget, infrastructure, Ironman and answered Board Member inquiries.

The public comment period was opened and closed with no comments.

B-2 UPDATE FROM THE CONSENT OF LANDOWNER PROCESS AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

https://youtu.be/JPOn7Q3wvWU?si=X4-bmY56_4Mqsk_3&t=3216

Committee Member Witkowski presented an oral update on the committee's work program thus far.

The public comment period was opened and closed with no comments.

B-3 UPDATE FROM THE PARKING MANAGEMENT/PAID PARKING AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

<https://youtu.be/JPOn7Q3wvWU?si=aQhxSFNEi9OmJGBT&t=3581>

Nothing new to report from the committee.

The public comment period was opened and closed with no comments.

B-4 UPDATE FROM THE FINANCE & BUDGET AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

<https://youtu.be/JPOn7Q3wvWU?si=0upzDoviH-gO4vYg&t=3680>

Nothing new to report from the committee.

The public comment period was opened and closed with no comments.

C. DECLARATION OF FUTURE AGENDA ITEMS

<https://youtu.be/JPOn7Q3wvWU?si=f8VG-NxaFhQOJGu9&t=3805>

Member Witkowski requested an update on the skiff permit program and Member Doughty requested a lease update.

There was Board consensus to add the two items.

D. ADJOURNMENT

This meeting was adjourned at 6:38 p.m.

Lori Stilts
Harbor Department



AGENDA NO: A-3

MEETING DATE: August 3, 2023

Staff Report

TO: Harbor Advisory Board

DATE: August 30, 2023

FROM: Ted Schiafone, Harbor Director

SUBJECT: Harbor Department Status Report

RECOMMENDATION

Receive and file report.

DISCUSSION

Recent Department Activity:

Harbor Patrol statistics for **August 2023:**

79 bay patrols

178 land patrols

7 emergency responses

65 calls for service

40 assists of other agencies

53 enforcement contacts

16 Trainings

216 maintenance actions

4 weather warnings, and 0 hazardous bar warnings

Harbor Patrol Emergencies. 8/13/23 at 1130am, Harbor Patrol Officer's (HPO's) heard the Coast Guard search and rescue alarm go off and briefed with them about a 17' Bluefin that had lost power in 45' of water off Toro Creek. Harbor Patrol responded in 3864 and towed the vessel safely out of danger from the North Point rock cropping back to the launch ramp.

On the same day at 1730, USCG came into the Harbor office regarding a tow needed for a 14' aluminum skiff somewhere between Spooner's Cove and the harbor. HPO's agreed to take tow and called the reporting party on their cell phone. The 3 adults on board were not sure of their exact location, but USCG thought they were about a 1/2 mile offshore. Harbor Patrol advised them to don their lifejackets and paddle away from direction of shore if possible. Upon arrival, HPO's found them near the sandspit in 20' of water, paddling towards the beach. HPO's quickly hooked them up to tow them back to the harbor.

For several days there was ghost static on VHF 16 that made the emergency hailing and distress

Prepared By: LS/BK

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____

channel unusable locally. After discussions with USCG, HPO's used the Radio Direction Finder (RDF) to hone in on the location of the keyed microphone. The compass bearing brought them to a sailboat on a mooring down by the launch ramp. They confirmed with the owner that he was OK and boarded the vessel to verify the VHF was indeed on 16, with a stuck microphone. They turned it off and the static stopped.

Trash receptacles. We want to thank The Friends of the Harbor Department for 3 new trash cans that were placed on the boardwalk by Harbor Patrol. The city maintenance staff agreed they will empty the cans on their regular route.



Visiting boats this summer. We have had a slew of interesting boats passing through Morro Bay in summer. Fancy yachts of the rich and famous, the historical vessel San Salvador, world renowned racing trimaran, research boats from Scripps and soon a Greenpeace vessel is planning to tie up. The visiting boats have been a fun treat for tourists and locals to check out. The Harbor Department has a set fee schedule that it uses to charge all vessels using City facilities.





PC 832 training. Harbor Patrol Officers Dana Stein and Charlie Howland attended a 40-hour course at Alan Hancock College Police Academy the week of Aug 21st. PC 832 is the minimum training standard for California peace officers that covers such topics as history of law enforcement, professionalism, ethics, community relations and the criminal justice system.



Skiff Permits. The Harbor Patrol has not yet implemented skiff permits as discussed in previous meetings. This project is still on the table, but changes in staffing and duties have not allowed time to get this policy and enforcement plan off the ground. The Harbor Department fee schedule has the permits listed for \$100 annually, however an update to the Harbor Rules and Regulations needs to state the change in policy. Currently, Harbor Rules and Regulations reads:

9. STORAGE AND SECURING OF VESSELS Tenders and skiffs will be stored on board larger vessels when possible and are not allowed at City slips and docks except as designated by the Harbor Department personnel. The water space between the shore and City docks shall be used primarily for the storage of tenders, skiffs or dinghies used to serve vessels occupying moorings in a non-commercial mooring zone. Each City mooring holder may berth one tender or skiff (as defined by the Harbor Department) in this manner at no charge. Other users may store tenders skiffs or dinghies on City docks at designated locations with the prior approval of the Harbor Department at a fee of \$1.00 per day. No dock boxes, steps or any other installations may be made to City slips, moorings or other facilities without prior permission from the City. No rafting or storage of more than one vessel on any slip, mooring or anchorage is allowed without the permission of the Harbor Department.

The skiff permit will also take adopting new signage on the docks as current signs are:





AGENDA NO: B-1

MEETING DATE: September 7, 2023

Staff Report

TO: Harbor Advisory Board

DATE: August 24, 2023

FROM: Ted Schiafone, Harbor Director

SUBJECT: Harbor Director – Departmental Updates

RECOMMENDATION

Receive and file oral report.

BACKGROUND, DISCUSSION & CONCLUSION

The Harbor Director will be presenting an oral update on the department's activities.

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: B-2

MEETING DATE: August 3, 2023

Staff Report

TO: Harbor Advisory Board

DATE: July 26, 2023

FROM: Ted Schiafone, Harbor Director

SUBJECT: Update from the Commercial Vessel Fees Ad-Hoc Committee on Committee's Recent Activities

RECOMMENDATION

Receive and file committee update.

BACKGROUND, DISCUSSION & CONCLUSION

The Commercial Vessel Fees Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities.

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: B-3

MEETING DATE: September 7, 2023

Staff Report

TO: Harbor Advisory Board

DATE: August 29, 2023

FROM: Ted Schiafone, Harbor Director

SUBJECT: Update from the Harbor Liability Ad-Hoc Committee on Committee's Recent Activities

RECOMMENDATION

Receive and file committee update.

BACKGROUND, DISCUSSION & CONCLUSION

The Harbor Liability Ad-Hoc Committee of the Harbor Advisory Board will be presenting an oral update on their activities.

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____