



# CITY OF MORRO BAY CITY COUNCIL AGENDA

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*The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.*

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## Regular Meeting Tuesday, October 24, 2023 – 5:30 P.M. Veterans Memorial Hall 209 Surf St., Morro Bay, CA

### **Public Participation:**

Public participation is allowed in the following ways:

- Community members may attend the meeting in person at the Morro Bay Veterans Hall.
- Alternatively, members of the public may watch the meeting and speak during general Public Comment or on a specific agenda item by logging in to the Zoom webinar using the information provided below. Please use the “raise hand” feature to indicate your desire to provide public comment.

Please click the link below to join the webinar:

- <https://us02web.zoom.us/j/82722747698?pwd=aWZpTzcwTHlRTk9xaTlmWVNWRFUQT09>  
Password: 135692

- Or Telephone Attendee: 1 (408) 638-0968 or 1 (669) 900 6833 or 1 (346) 248 7799; Webinar ID: 827 2274 7698; Password: 135692; Press \*9 to “Raise Hand” for Public Comment

- Members of the public may watch the meeting either on cable Channel 20 or as streamed on the City [website](#).
- Community members are encouraged to submit agenda correspondence in advance of the meeting via email to the City Council at [council@morrobayca.gov](mailto:council@morrobayca.gov) prior to the meeting. Agenda Correspondence received at [council@morrobayca.gov](mailto:council@morrobayca.gov) by 10 a.m. on the meeting day will be posted on the City website.

ESTABLISH QUORUM AND CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

RECOGNITION

CLOSED SESSION REPORT

MAYOR & COUNCILMEMBERS' REPORTS, ANNOUNCEMENTS & PRESENTATIONS

CITY MANAGER REPORTS, ANNOUNCEMENTS AND PRESENTATIONS

- Introductions – Interim Assistant City Manager/Admin Services Director, Steve Conway and Senior Administrative Services Analyst, Melissa Green

PRESENTATIONS

- Michael Boswell, Cal Poly professor, presentation on update of City Climate Action Plan
- Morro Bay Police Department Explorer Post Presentation
- Proclamation to Mary Lou Jannopolos for the Morro Bay Theatre

PUBLIC COMMENT

Members of the audience wishing to address the Council on City business matters not on the agenda may do so at this time. For those desiring to speak on items on the agenda, but unable to stay for the item, may also address the Council at this time.

Public comment is an opportunity for members of the public to provide input to the governing body. To increase the effectiveness of the Public Comment Period, the City respectfully requests the following guidelines and expectations be followed:

- Those desiring to speak are asked to complete a speaker slip, which are located at the entrance, and submit it to the City Clerk. However, speaker slips are not required to provide public comment.
- When recognized by the Mayor, please come forward to the podium to speak. Though not required, it is helpful if you state your name, city of residence and whether you represent a business or group. Unless otherwise established by the Mayor, comments are to be limited to three minutes.
- All remarks should be addressed to Council, as a whole, and not to any individual member thereof.
- The Council respectfully requests that you refrain from making slanderous, profane or personal remarks against any elected official, commission and/or staff.
- Please refrain from public displays or outbursts such as unsolicited applause, comments or cheering.
- Any disruptive activities that substantially interfere with the ability of the City Council to carry out its meeting will not be permitted and offenders will be requested to leave the meeting.
- Your participation in City Council meetings is welcome and your courtesy will be appreciated.
- The Council in turn agrees to abide by its best practices of civility and civil discourse according to Resolution No. 07-19.

A. CONSENT AGENDA

Unless an item is pulled for separate action by the City Council, the following actions are approved without discussion. The public will also be provided an opportunity to comment on consent agenda items.

A-1 APPROVAL OF MINUTES FOR THE OCTOBER 10, 2023, CITY COUNCIL SPECIAL CLOSED SESSION MEETING; (CITY CLERK)

**RECOMMENDATION: Approve as submitted.**

A-2 APPROVAL OF MINUTES FOR THE OCTOBER 10, 2023, CITY COUNCIL MEETING;  
(CITY CLERK)

**RECOMMENDATION: Approve as submitted.**

A-3 APPROVAL OF FISCAL YEAR 2022-23 YEAR-END BUDGET AMENDMENTS;  
(ADMINISTRATIVE SERVICES DEPARTMENT)

**RECOMMENDATION: Staff recommends that the City Council receive the Fiscal Year (FY) 2022-23 Year-End Budget Review contained herein and adopt Resolution No. 69-23 approving FY 2022-23 Year-End Budget Adjustments.**

A-4 AUTHORIZE CITY OF MORRO BAY TO ENTER INTO AN AGREEMENT WITH THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES TO RECEIVE \$300,000 IN GRANT FUNDS FOR THE SEQUOIA COURT STORM DRAIN REPLACEMENT PROJECT; (PUBLIC WORKS DEPARTMENT)

**RECOMMENDATION: Adopt Resolution No. 70-23 for the City of Morro Bay (City) to enter into an agreement with the State of California Department of Water Resources (CDWR) to receive \$300,000 in funding for its Sequoia Court Storm Drain Replacement Project (collectively, the "Project").**

A-5 AUTHORIZE CITY MANAGER APPROVAL OF A ONE-YEAR EXTENSION FOR THE CITYWORKS LICENSE AGREEMENT IN THE AMOUNT OF \$47,500.00; (COMMUNITY DEVELOPMENT DEPARTMENT)

**RECOMMENDATION: Staff recommends the City Council review the staff report and authorize the City Manager to approve a one-year extension of the Cityworks License Agreement in the amount of \$47,500.00.**

A-6 PROCLAMATION RECOGNIZING THE CULTURAL, HISTORICAL, AND SOCIAL CONTRIBUTIONS OF MARY LOU JANNOPOULOS; (ADMINISTRATION)

**RECOMMENDATION: Approved as submitted.**

B. PUBLIC HEARING ITEMS - NONE

C. BUSINESS ITEMS

C-1 REVIEW MORRO BAY PUBLIC PARKING MANAGEMENT STUDY CONDUCTED BY WALKER CONSULTANTS AND CONSIDER RECOMMENDED NEXT STEPS; (CITY MANAGER)

**RECOMMENDATION: Staff recommends the City Council:**

**1) Receive and review the Walker Consultants' (Walker) parking management study of Morro Bay's Waterfront, Morro Rock, and Downtown parking areas; and 2) Consider staff's analysis centered on the Rock area, including emergency responses, parking lot and restroom maintenance costs, capital improvement needs, and lifeguard services, and direct staff accordingly.**

C-2 REVIEW AND POTENTIAL RECONSIDERATION OF THE CITY OF MORRO BAY'S POSITION ON NATIONAL MARINE SANCTUARY IN LOCAL WATERS AND POTENTIAL CHUMASH HERITAGE NATIONAL MARINE SANCTUARY; (HARBOR DEPARTMENT)

**RECOMMENDATION: Staff recommends City Council review prior documentation and current information provided herein and determine whether to: 1) Maintain previous position to oppose the Sanctuary, 2) Change previous position to support the Sanctuary and submit comments to that effect prior the October 25, 2023 close of public comment period, 3) Take no position on the Sanctuary, or 4) Request an extension of the comment period to investigate more information on the Sanctuary.**

- C-3 REVIEW AND CONSIDER PUBLIC COMMENT OPTIONS FOR THE DRAFT INITIAL STUDY AND MITIGATED NEGATIVE DECLARATION FOR THE LOS OSOS COMMUNITY SERVICES DISTRICT PIPELINE RESILIENCY INTERTIE PROJECT; (PUBLIC WORKS DEPARTMENT)

**RECOMMENDATION: Staff recommends the City Council:**

**1) Review the Draft Initial Study (IS) and Mitigated Negative Declaration (MND) for the Los Osos Community Services District (LOCSD) Resiliency Intertie Project (Intertie Project), and 2) Consider staff recommended public comment options responsive to the Draft IS and MND by the October 27, 2023, 30-day public comment deadline.**

- C-4 ADOPT RESOLUTION NO. 71-23 AWARDING FISCAL YEAR 2023-24 COMMUNITY GRANTS; (CITY MANAGER)

**RECOMMENDATION: Staff recommends the City Council:**

**1) Adopt Resolution No. 71-23, awarding Community Grants for Fiscal Year 2023-24, outlining adjustments, if any, consistent with the Community Grants Policy and American Rescue Plan Act (“ARPA”) funding requirements; and 2) Authorize the City Manager to enter into agreements with all grantees, reviewing and adjusting insurance requirements on a case-by-case basis, in coordination with California JPIA and City Attorney’s Office, depending on the level of risk associated.**

D. COUNCIL DECLARATION OF FUTURE AGENDA ITEMS

E. ADJOURNMENT

The next Regular Meeting will be held on **Tuesday, November 14, 2023 at 5:30 p.m.**

THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT CITY HALL, 595 HARBOR ST, MORRO BAY, CA 93442 FOR ANY REVISIONS OR CALL THE CLERK’S OFFICE AT 805-772-6205 FOR FURTHER INFORMATION.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST BY CALLING THE CITY CLERK’S OFFICE AT 805-772-6205.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN A CITY MEETING, PLEASE CONTACT THE CITY CLERK’S OFFICE AT LEAST 24 HOURS PRIOR TO THE MEETING TO INSURE REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.

MINUTES - MORRO BAY CITY COUNCIL  
SPECIAL CLOSED SESSION MEETING –  
OCTOBER 10, 2023 – 3:00 P.M.  
CITY HALL CONFERENCE ROOM

AGENDA NO: A-1  
MEETING DATE: October 24, 2023

PRESENT: Carla Wixom Mayor  
Laurel Barton Council Member  
Cyndee Edwards Council Member  
Jennifer Ford Council Member  
Zara Landrum Council Member

ABSENT: None

STAFF: Yvonne Kimball City Manager  
Chris Neumeyer City Attorney  
Rachael Hendricks Human Resources Manager  
Geoffrey Rothman Consultant – Sloan Sakai

**ESTABLISH QUORUM AND CALL TO ORDER**

Mayor Wixom called the meeting to order at 3:00 p.m. with all members present.

**SUMMARY OF CLOSED SESSION ITEMS** – The Mayor read a summary of Closed Session items.

**CLOSED SESSION PUBLIC COMMENT** – Mayor Wixom opened public comment for items on the agenda.

The public comment period was closed.

The City Council moved to Closed Session and heard the following item:

**CS-1 CONFERENCE WITH LABOR NEGOTIATORS**

City Designated Representative: Rachael Hendricks, Human Resources Manager/Risk Manager  
Employee Organizations: Morro Bay Firefighters' Association; Morro Bay Peace Officers' Association;  
Service Employee's International Union - SEIU Local 620; and unrepresented Management,  
Confidential and Executive employees

**RECONVENE IN OPEN SESSION** – The City Council reconvened in Open Session. The Council did not take any reportable action in accordance with the Brown Act.

**ADJOURNMENT** - The meeting adjourned at 5:04 p.m.

Recorded by:

Dana Swanson  
City Clerk

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PRESENT: Carla Wixom Mayor  
Laurel Barton Council Member  
Cyndee Edwards Council Member  
Jennifer Ford Council Member  
Zara Landrum Council Member

ABSENT: None

STAFF: Yvonne Kimball City Manager  
Chris Neumeyer City Attorney  
Dana Swanson City Clerk  
Greg Kwolek Public Works Director  
Scot Graham Community Development Director  
Daniel McCrain Fire Chief  
Amy Watkins Police Chief  
Ted Schiafone Harbor Director  
Janeen Burlingame Management Analyst  
Nancy Hubbard Contract Planner

#### ESTABLISH QUORUM AND CALL TO ORDER

Mayor Wixom called the meeting to order at 5:37 p.m., with all members present.

#### MOMENT OF SILENCE

#### PLEDGE OF ALLEGIANCE

RECOGNITION – None

CLOSED SESSION REPORT – City Attorney Neumeyer stated no reportable action was taken by the City Council in accordance with the Brown Act.

#### MAYOR & COUNCILMEMBERS' REPORTS, ANNOUNCEMENTS & PRESENTATIONS

<https://youtu.be/XZojRHvTniU?si=9BdCPSIC4bRLumk7&t=120>

#### CITY MANAGER REPORTS, ANNOUNCEMENTS AND PRESENTATIONS

<https://youtu.be/XZojRHvTniU?si=YPI-oOFccDNU-0Rx&t=385>

- Introductions – Maintenance Division Manager, Carlos Mendoza and Senior Engineer, Austin Della

#### PRESENTATIONS

- Michael Boswell, Cal Poly professor, presentation on update of City Climate Action Plan  
*Mr. Boswell was unable to attend so this item was rescheduled for a future meeting.*

#### PUBLIC COMMENT

<https://youtu.be/XZojRHvTniU?si=iDm2JarEus7pVnmU&t=688>

Becky Jorgeson, Hope's Village, asked to provide a full presentation on potential solutions to the homeless situation and was seeking approval to bring a tiny house village to Morro Bay.

Jamie Irons, Morro Bay, commented on misunderstandings and mischaracterizations related to contract negotiations and approval by previous and current City Councils.

Linda Winters, Morro Bay, advised those living in mobile home parks located in the flood plain to be prepared for the possibility of another flood this winter.

Marlys McPherson, Morro Bay, announced the Historical Society would be reenacting the Coroner's inquest into an unusual historical event on October 22<sup>nd</sup> at 3:00 p.m. at Calvary Lutheran Church.

Eric Foor, Morro Bay, offered comments on the City's obligations under the Preamble to promote the general welfare.

Glenn Silloway, Morro Bay, announced a book signing event co-sponsored by Morro Bay Open Space Alliance on October 23<sup>rd</sup> at 6:30 p.m. at the San Luis Obispo Library featuring author Ben Goldfarb who will discuss efforts to reestablish beavers in the watershed of the estuary.

Nicole Dorfman, Morro Bay, announced the screening of a short documentary film exploring offshore wind impacts on marine life on Sunday, October 22, at 2:00 p.m. in the Morro Bay Community Center. For more information, email [mbfridaygroup@proton.me](mailto:mbfridaygroup@proton.me).

Members of Morro Bay 4H led by Tammy Haas announced projects, activities, and meeting schedule. Contact [morrobay4hclub@yahoo.com](mailto:morrobay4hclub@yahoo.com) for more information.

Terry Simons, Morro Bay, urged the Council to agendaize discussion of Los Osos CSD's application to tie into State Water.

Paul Donnelly, Morro Bay, was interested in the Climate Action Plan update and goal to reduce greenhouse emissions.

Betty Winholtz, Morro Bay, invited residents to attend El Chorro Regional Dog Park's celebration on October 21<sup>st</sup> from 10:30 a.m. - 2:30 p.m.

An unnamed resident spoke in opposition to the proposed battery energy storage facility, adding Diablo Canyon offered proven technology and should be expanded.

An unnamed resident suggested the protections in place at Diablo Canyon would be difficult to implement for a BESS facility in Morro Bay.

Les Montgomery, Salinan Tribal Council, suggested a more inclusive name that represented all indigenous people be used for the proposed marine sanctuary.

Violet Sage Walker, Chairwoman for Northern Chumash Tribal Council, urged the Council to reexamine its opposition to the proposed marine sanctuary.

Carol Mintzer, Chair of the Santa Lucia Chapter of the Sierra Club, supported Morro Bay being included in the marine sanctuary and urged the Council to consider a resolution of support at its next meeting.

Giana Patchen, Campaign Manager for the Northern Chumash Tribal Council, asked the City to reconsider its position on the proposed Chumash Marine Sanctuary and inclusion of waters from Los Osos to Cambria.

Mayor Wixom closed public comment.,

A. CONSENT AGENDA

<https://youtu.be/XZojRHvTniU?si=OVIXZY4Xd7PEWYpA&t=3198>

Unless an item is pulled for separate action by the City Council, the following actions are approved without discussion. The public will also be provided an opportunity to comment on consent agenda items.

A-1 APPROVAL OF MINUTES FOR THE SEPTEMBER 12, 2023, CITY COUNCIL MEETING;  
(CITY CLERK)

**RECOMMENDATION: Approve as submitted.**

A-2 APPROVAL OF MINUTES FOR THE SEPTEMBER 26, 2023, JOINT CITY COUNCIL  
AND PLANNING COMMISSION SPECIAL MEETING; (CITY CLERK)

**RECOMMENDATION: Approve as submitted.**

A-3 APPROVAL OF MINUTES FOR THE SEPTEMBER 26, 2023, CITY COUNCIL MEETING;  
(CITY CLERK)

**RECOMMENDATION: Approve as submitted.**

A-4 APPROVAL OF MINUTES FOR THE SEPTEMBER 27, 2023, CITY COUNCIL SPECIAL  
CLOSED SESSION MEETING; (CITY CLERK)

**RECOMMENDATION: Approve as submitted.**

A-5 ADOPT RESOLUTION NO. 66-23 APPROVING AN INCREASE TO THE CITY'S  
CONTRIBUTION TO EMPLOYEE HEALTH CARE COVERAGE; (HUMAN  
RESOURCES/RISK MANAGER)

**RECOMMENDATION: Staff recommends the City Council adopt Resolution No. 66-23 approving amended Memoranda of Understanding (MOUs) as agreed to by each represented bargaining group [Morro Bay Police Officers Association ("MBPOA"), Service Employees International Union Local 620 ("SEIU Local 620") and Morro Bay Firefighters Association IAFF 3725 ("MBFFA") establishing an increase to the City's contribution to employee health care coverage effective December 1, 2023 for the January 2024 health plan year, extending the same benefits to unrepresented Confidential, Management and Executive employees, and directing staff to return with the associated budget amendment.**

A-6 ADOPTION OF RESOLUTION NO. 67-23 AUTHORIZING THE CITY OF MORRO BAY  
TO ENTER INTO A 2023/2024 SURRENDERED AND ABANDONED VESSEL  
EXCHANGE GRANT CONTRACT WITH THE STATE OF CALIFORNIA DIVISION OF  
BOATING AND WATERWAYS IN THE AMOUNT OF \$38,000.00 FOR REMOVAL OF  
ABANDONED/SURRENDERED VESSELS AND HAZARDS TO NAVIGATION;  
(HARBOR DEPARTMENT)

**RECOMMENDATION: Staff recommends the City Council adopt Resolution No. 67-23 authorizing the Harbor Director to execute the attached 2023/2024 Surrendered and Abandoned Vessel Exchange (SAVE) Grant Contract Agreement #C23SO605 with the California Division of Boating and Waterways (DBW) for \$38,000.00 for the funding of removal of abandoned/surrendered vessels and hazards to navigation.**

A-7 PROCLAMATION RECOGNIZING THE MONTH OF OCTOBER AS "DATING AND  
DOMESTIC VIOLENCE AWARENESS MONTH"; (ADMINISTRATION)

**RECOMMENDATION: Approve as submitted.**

Mayor Wixom opened public comment for the Consent Agenda.  
<https://youtu.be/XZojRHvTniU?si=nf7vQxsvalZ12J3A&t=3201>

Terry Simons, Morro Bay, commented on Item A-5.

The public comment period was closed.

MOTION: Council Member Ford moved approval of Consent Items A-1 through A-7. The motion was seconded by Council Member Landrum and carried 5-0.

There was Council concurrence to hear Item C-1 prior to the public hearing items.

## C. BUSINESS ITEMS

C-1 CONSIDERATION OF CONDITIONAL APPOINTMENT OF STEVE CONWAY AS INTERIM ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR AND CONDITIONAL APPROVAL OF EMPLOYMENT AGREEMENT BETWEEN THE CITY OF MORRO BAY AND STEVE CONWAY; (HUMAN RESOURCES)  
<https://youtu.be/XZojRHvTniU?si=xIF1Zeq-Bvh95UKx&t=3408>

Human Resources Manager Hendricks provided the report.

The public comment period for Item C-1 was opened.

Terry Simons, Morro Bay, was supportive of efforts to recruit and retain quality personnel and urged the City to make every effort to support staff with competitive wages and benefits.

Betty Winholtz, Morro Bay, hoped the assignment would be strictly financial and that Council would consider the new position have one responsibility so as not to overburden staff.

The public comment period for Item C-1 was closed.

MOTION: Council Member Edwards moved to appoint Steve Conway as the Interim Assistant City Manager/Administrative Services Director contingent upon successfully passing the City's background check, and authorize the City Manager to execute the attached employment agreement following the same. The motion was seconded by Council Member Ford and carried 5-0.

## B. PUBLIC HEARINGS

B-1 PUBLIC HEARING FOR AND CONSIDERATION OF MORRO BAY GARBAGE SERVICE RATE ADJUSTMENT APPLICATION AND ADOPTION OF RESOLUTION NO. 68-23; (PUBLIC WORKS DEPARTMENT)  
<https://youtu.be/XZojRHvTniU?si=eoRiErFeYBUGPini&t=3820>

Public Works Director Kwolek and Management Analyst Burlingame provided the report and responded to Council inquiries.

Mayor Wixom opened the Public Hearing.  
<https://youtu.be/XZojRHvTniU?si=95IQSUG6A4fQiEMw&t=5149>

City Clerk Swanson reported that 711 written protests had been received prior to the meeting, none of the protests had been validated, and that number did not constitute a majority protest.

Mayor Wixom opened Public Comment.

Terry Simons, Morro Bay, offered suggestions for improved efficiency to help the garbage collector reduce its workload.

Betty Winholtz, Morro Bay, commented on the proposed rate increase, urged the City to find creative ways to reduce the financial impact on residents, and inquired as to how the franchise fees being collected were used.

Paul Donnelly, Morro Bay, commented on the Prop 218 process, suggesting those who submitted protests should not have to pay the increased rates, and agreed with previous commenters that limiting service to every other week would also reduce emissions.

Eric Foor, Morro Bay, appreciated the questions and suggested alternatives to reduce the cost of service.

Linda Donnelly, Morro Bay, thanked those who submitted protests and walked the streets to share information.

The public comment period and Public Hearing were closed.

Mr. Kwolek, Ms. Burlingame, and Jeff Clarin from Waste Connections responded to additional Council questions.

City Clerk Swanson announced 12 additional protests were received at the public hearing, which had not been validated, for a total of 723 protests which did not constitute a majority protest.

**MOTION:** Council Member Barton moved, provided there was no majority protest against the proposed rate increase, to adopt Resolution No. 68-23, approving Morro Bay Garbage Service rate adjustment application as there is not a majority protest against such increase; and authorize the City Manager to execute an amendment to the City's franchise agreement with Morro Bay Garbage Service, Inc. to replace the maximum rate schedule in the agreement with the newly adopted rate structure. The motion was seconded by Council Member Edwards and carried 5-0 by roll call vote.

The Council took a brief recess at 7:36 p.m. The meeting reconvened at 7:45 p.m. with all members present.

**B-2 INTRODUCTION AND FIRST READING OF ORDINANCE NO. 661 AMENDING TITLE 17 OF THE MORRO BAY MUNICIPAL CODE TO ADD CHAPTER 17.31 ESTABLISHING OBJECTIVE DESIGN STANDARDS; (COMMUNITY DEVELOPMENT)**  
<https://youtu.be/XZojRHvTniU?si=TvfpDmytpFC8pKW5&t=7203>

Community Development Director Graham provided the report and, along with Contract Planner Hubbard, Kimmie Nguyen & Randy Russom from RRM Design responded to Council inquiries.

Mayor Wixom opened the Public Hearing.

Mayor Wixom opened Public Comment.  
<https://youtu.be/XZojRHvTniU?si=sFvR29G7JOjq7yyy&t=8972>

Terry Simons, Morro Bay, echoed Mr. Graham's comments about the robust hearings at Planning Commission and encouraged the Council to approve the guidelines while retaining the ability to have traditional guidelines.

Betty Winholtz, Morro Bay, requested the Council consider the changes submitted as agenda correspondence and direct staff to come back with simulations to clarify what's being proposed.

An unnamed resident urged the City to reduce height limits and asked if there was a way to retain Council review as part of the standards.

The Public Hearing was closed.

Staff responded to additional questions from Council.

MOTION: Council Member Landrum moved to wait until the Zoning Code amendments are done. Mayor Wixom seconded the motion for discussion.

Council Member Edwards expressed concern about timing and suggested many of the questions raised would be answered in the Zoning Code amendments. Following individual comments, the motion carried 3-2 by roll call vote with Council Members Edwards and Ford opposed.

Staff offered to bring the ordinance back with Zoning Code amendments at the November meeting.

D. COUNCIL DECLARATION OF FUTURE AGENDA ITEMS  
<https://youtu.be/XZojRHvTniU?si=L6ABxuOPNr5z5GmN&t=11531>

Council Member Ford requested consideration of whether or not to support the marine sanctuary and direct staff to prepare a report explaining why the City didn't support it in the past and whether those concerns have been incorporated into the current proposal. There was Council support to bring this item forward at the next meeting.

Council Member Landrum asked that staff look into how the BESS project might affect insurance costs for the City and homeowners. Staff offered to ask Vistra if that information was available.

Council Member Landrum asked staff to consider ways to involve community members as volunteers.

Council Member Landrum requested and received support for discussion of policy around Council Member use of City facilities and resources.

Mayor Wixom requested and received full support for a workshop or Joint City Council / PWAB meeting regarding the City's water portfolio.

E. ADJOURNMENT

The meeting adjourned at 9:05 p.m.

Recorded by:

Dana Swanson  
City Clerk

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AGENDA NO: A-3

MEETING DATE: October 24, 2023

# Staff Report

**TO:** Honorable Mayor and City Council

**DATE:** October 19, 2023

**FROM:** Steve Conway, Interim Asst City Manager/Admin Services Director  
Melissa Green, Senior Administrative Services Analyst

**SUBJECT:** Approval of Fiscal Year 2022-23 Year-End Budget Amendments

## **RECOMMENDATION**

Staff recommends that the City Council receive the Fiscal Year (FY) 2022-23 Year-End Budget Review contained herein and adopt Resolution No. 69-23 approving FY 2022-23 Year-End Budget Adjustments.

## **DISCUSSION/FISCAL IMPACT**

### **Preliminary Year-End Position**

While year-end close and audit preparation are currently underway and year-end numbers are not yet final, preliminary numbers indicate a positive but cautionary end to FY 2022-23 (July 1, 2022- June 30, 2023).

Cyclical Nature of Core Revenue Sources. The City's primary revenue sources, sales tax and transient occupant tax (TOT) comprise over one-third of the City's General Fund revenues, a larger share than the more stable property tax revenue source. Sales tax and TOT had recovered to and exceeded pre-pandemic levels in FY 2021-22, experiencing rapid growth during the pandemic recovery. In FY 2022-23, those cyclical revenue sources declined significantly from their post-pandemic high points. Measure E local sales tax revenues declined by 3% from the prior year, Bradley Burns sales tax declined by 9% from the prior year, and TOT declined by 9% from the prior year. Revenues are expected to remain uncertain in FY 2023-24 and will hopefully return to baseline annual growth rates in the 2-3 percent range by FY 2024-25. Fortunately, other revenue sources, such as property tax and interest earnings, were up in FY 2022-23, resulting in revenues exceeding budget overall in the General Fund and meeting budget citywide in FY 2022-23.

Persistent Inflation. The cost of providing City services through staff and of delivering capital improvement projects has risen sharply and continues to rise with persistent inflation. With uncertainty in key revenue sources, rising costs are particularly challenging, especially in the areas of ongoing service provision. During the audited period, the December 2022 All-Urban Consumer Price Index (CPI) for the Los Angeles Area was up approximately 5% from the year prior. The California Construction Cost Index (CCCI) was up over 9% from the year prior in December 2022. These increases were on the heels of respective increases of almost 7% and 13% for the 2020-2021 period. In short, double-digit cumulative increases over a two-year period have made it much more costly to

Prepared By: SJR, EC, MG

Dept Review: \_\_\_\_\_

City Manager Review: \_\_\_YK\_\_\_

City Attorney Review: \_CFN\_

provide the same level of City services and to make progress toward capital improvements. Coupled with cooling revenues as described above, this could result in structural deficits in years ahead, absent additional revenue sources or reduced services.

With the approval of the budget amendments recommended herein, the City will have ended the fiscal year as follows:

<i>Fund #</i>	<i>Fund Name</i>	<i>% of Revenue Budget Received</i>	<i>% of Expenditure Budget Spent</i>
001	General Fund	112	98
003	Sales & Use Tax Measure Q & E	84	99
311	Water Operating Fund	96	96
321	Sewer Operating Fund	*84	96
331	Harbor Operating Fund	109	100

\*The Sewer Operating Fund included \$1.7M in WIFIA loan proceeds. \$1.2M was received; however, loan proceeds do not appear as budgetary revenue, though they do increase the sewer fund cash balance. The actual percentage of revenues received less proceeds from borrowing is approximately 99%.

Staff will continue closely monitoring the City’s fiscal situation and update City Council. A more comprehensive view of the City’s finances will be provided to City Council and the community with the Annual Comprehensive Financial Report (ACFR) in the coming months.

**Year-End Budget Amendments**

A few budget variances have been identified as staff prepares year-end entries to close out the FY 2022-23 books. Staff recommends that the City Council adopt Resolution No. 69-23 authorizing staff to proceed with FY 2022-23 year-end budget adjustments. With the approval of staff’s recommendation, the year-end close-out process can continue in preparation for the auditor’s fieldwork and audit completion. The proposed year-end budget adjustments are generally minor, truing-up revenues and expenditures to actual expenses, and are summarized below.

General Fund.

The General Fund ended the year within budget. While no budget amendments are required, several cleanup amendments are recommended to recognize additional revenues received and the expenditure of those revenues (primarily mutual aid, grants, and reimbursed expenses).

Other Funds.

A few other funds required budget amendments due to unanticipated circumstances, as follows:

- Tourism Business Improvement District (TBID) Fund and TBID Accumulation Fund – Final fund disbursements to close out TBID funds after Visit Morro Bay was established.
- Developer Reimbursement Agreements Fund – Recognizes additional reimbursement agreement revenues and offsetting expenditures.
- State Police Grants Fund – Minor labor cost overage due to staff and benefit package changes.
- Harbor Operating Fund and Triangle Lot Boat Storage Yard – Actual labor costs exceeded budgetary estimates. Part-time pay for the Harbor Lifeguards program was exclusively budgeted in the Measure Q&E Fund. Due to harbor patrol staffing shortages, two harbor lifeguards performed harbor patrol duties, resulting in a part-time pay overage for the Harbor

Department.

**Capital Improvement Budget Carry Forward**

At the time of budget adoption each year, Council considers the approval of the carry forward of unexpended budget for ongoing multi-year capital projects. Consistent with that approval, staff carried forward \$22.9 million in unexpended FY 2022-23 capital improvement budget into FY 2023-24 for expenditure. The breakdown of that total is as follows:

<b>Fund</b>	<b>Description</b>	<b>Carry Forward Amount (\$)</b>
019 - ARPA	Finance Consulting Services	77,404.33
019 - ARPA	IT Equipment Acquisition	11,067.70
019 - ARPA	Police Department Automobiles	56,985.19
019 - ARPA	Fire Department Equipment Acquisition	22,964.54
050 – Gen Gov Veh Rplcmnt	Consolidated Maintenance Trucks	87,000.00
915 – Capital Projects	City Park Play Equipment	250,000.00
915 – Capital Projects	Storm/Flood Repair-Pavement	456,019.00
915 – Capital Projects	Local Roadway Safety Plan	85,000.00
915 – Capital Projects	Citywide Speed Survey	5,370.00
915 – Capital Projects	Auto License Plate Reader Cameras	6,700.57
915 – Capital Projects	Repave Police Annex Parking Lot	58,280.00
915 – Capital Projects	Hwy 1/41 Intersection	1,345,243.71
915 – Capital Projects	Citywide Capital & Facilities Planning	200,000.00
915 – Capital Projects	Coleman Park	318,000.00
915 – Capital Projects	Lila Keiser Lot Rehab & ADA Upgrades	88,267.60
915 – Capital Projects	ADA Access Upgrades	670,500.00
915 – Capital Projects	Veterans Building Improvements	80,887.27
915 – Capital Projects	Pavement Management	1,527,929.27
915 – Capital Projects	SD 01A Kern & Anchor	72,600.00
915 – Capital Projects	SD 01B Kern & Anchor	245,462.00
915 – Capital Projects	EV Charging Stations	95,670.00
915 – Capital Projects	Juniper/Elena Emergency Storm Drain Repair	20,738.98
915 – Capital Projects	Sequoia Ct Emergency Storm Drain Repair	95,000.00
920 – Transit CIP	MBT-Replacement Vehicle-Bus	110,000.00
920 – Transit CIP	Replacement Vehicle-Trolley	249,127.00
920 – Transit CIP	Automated Fare Coll System	74,000.00
920 – Transit CIP	ZEB Implementation Plan	40,000.00
920 – Transit CIP	City Park Transit Hub Improvements	24,872.89
921 – Water CIP	OneWater Plan (Water)	30,000.00
921 – Water CIP	Water Capital Vehicle Replacement	116,370.59

921 – Water CIP	Reskin Desal Plant Building	200,000.00
921 – Water CIP	OneWater Nutmeg Pressure Zone	865,989.94
921 – Water CIP	Reskin & Coat Six Storage Tanks	1,856,590.55
921 – Water CIP	RO Building Tank & Piping	300,000.00
921 – Water CIP	RO Membrane Replacement	80,000.00
921 – Water CIP	Corp Yard R/O Building Roof Repairs	200,000.00
922 – Sewer CIP	LS 1 Force Main Replacement	375,755.43
922 – Sewer CIP	WWTP Relocation & Treatment Alternatives	8,675,831.16
922 – Sewer CIP	WWTP Decommissioning	146,250.00
922 – Sewer CIP	OneWater Plan (Sewer)	30,000.00
922 – Sewer CIP	Sewer Capital Vehicle Replacement	174,000.00
922 – Sewer CIP	OneWater WW Collection Main St & Atascadero	914,928.24
922 – Sewer CIP	OneWater WW Collection LS1/Beachcomb	1,735,321.52
923 – Harbor CIP	Boat Launch Ramp & Float Replacement Plan	73,505.00
923 – Harbor CIP	Beach Street Slips-North South	557,422.00
923 – Harbor CIP	Citywide Capital & Facilities Plan	172,620.00
923 – Harbor CIP	Harbor Vessels-Equipment	58,545.86
<b>Total Carry Forward into FY 2023-2024</b>		<b>22,938,220.34</b>

**CONCLUSION**

Staff recommends that the City Council receive the information in the year-end budget review and adopt Resolution No. 69-23 approving Fiscal Year 2022-23 Year-End Budget adjustments, allowing staff to continue preparing for the annual year-end audit and closing FY 2022-23 financial records.

**ATTACHMENT**

1. Resolution No. 69-23 Approving Fiscal Year 2022-23 Year-End Budget Adjustments

**RESOLUTION NO. 69-23**

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MORRO BAY, CALIFORNIA,  
APPROVING FISCAL YEAR 2022-23 YEAR-END BUDGET ADJUSTMENTS**

**THE CITY COUNCIL  
City of Morro Bay, California**

**WHEREAS**, City staff is preparing year-end accounting entries to close out the City's Fiscal Year 2022-23 financial records; and

**WHEREAS**, in preparing year-end accounting entries staff have identified budget adjustments needed to ensure that the City ends the year consistent with Council's fiscal direction; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Morro Bay, California,

1. The operating budgets of the City are amended by the additional revenues and expenditures, as shown on the attached Exhibit A, to finalize Fiscal Year 2022-23 accounting records.

**PASSED AND ADOPTED** by the City Council of the City of Morro Bay at a regular meeting thereof held on the 24<sup>th</sup> day of October 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSE:

\_\_\_\_\_  
CARLA WIXOM, Mayor

ATTEST:

\_\_\_\_\_  
DANA SWANSON, City Clerk

## Exhibit A - FY 2022-23 Year-End Budget Adjustments

Revenues								
Description	Fund	Object	Account	Department	Original Proposed Budget	Increase/ (Decrease)	Revised Proposed Budget	Explanation
Other Fire Services	001	4210	3472	Fire	303,281	222,092	525,373	Additional Mutual Aid Revenues
Nuclear Planning Assist	001	4210	3393	Fire	12,360	21,866	34,226	Additional Grant Funding
State Grant Other Public Service Developer Reimbursement Agreements	001	7105	3371	Comm Dev	-	50,626	50,626	Additional Grant Funding Actual Developer Reimbursement
Developer Reimbursement Agreements	001	7105	3994	Comm Dev	150,000	118,340	268,340	Agreement Revenue
Developer Reimbursement Agreements	045	8801	3994	Panorama Dr Undistributed/N	-	35,832	35,832	Actual Developer Reimbursement Agreement Revenue
Interest Income	201	1111	3710	on-Dept.	-	2,725	2,725	Interest income received
<b>Total Revenues</b>					<b>465,641</b>	<b>451,481</b>	<b>917,122</b>	

Expenditures								
Description	Fund	Object	Account	Department	Original Proposed Budget	Increase/ (Decrease)	Revised Proposed Budget	Explanation
Regular Pay	001	4210	4110	Fire	1,239,869	68,342	1,308,211	Additional Mutual Aid Expenditures (revenue offset)
Overtime Pay	001	4210	4120	Fire	276,137	80,102	356,239	Additional Mutual Aid Expenditures (revenue offset)
Employer Paid Benefits	001	4210	4910	Fire	373,963	73,648	447,611	Additional Mutual Aid Expenditures (revenue offset)
Communications Supplies	001	4210	5108	Fire	4,590	21,866	26,456	Expenditure of Grant Funds Received (revenue offset)
Consulting Services	001	7105	6105	Comm Dev	79,000	118,340	197,340	Expenditure of Grant and Developer Reimbursement Funds Received (revenue offset)
Contracting Services	001	7105	6106	Comm Dev	54,376	50,626	105,002	Expenditure of Grant Funds Received (revenue offset)

Description	Fund	Object	Account	Department	Original Proposed Budget	Increase/ (Decrease)	Revised Proposed Budget	Explanation
Payment to Other Agency	007	3170	8721	Promo & Ad	-	64,993	64,993	TBID Fund Close Out After Visit Morro Bay Established - Final Transaction
Consulting Services	045	8801	6105	DRA: 3300 Panorama Dr State Police	-	35,832	35,832	Expenditure of Developer Reimbursement Funds Received (revenue offset) Actual Employer Paid Benefit Costs
Employer Paid Benefits	282	4190	4910	Grants	2,514	14,799	17,313	Exceeded Estimates (New Employee)
Part-time Pay	331	6510	4310	Harbor Operatiing	-	8,051	8,051	All PT Pay Budgeted to Fund 003; Actual Labor Costs Exceeded Estimates
Part-time Pay	331	6511	4310	Harbor Department	-	20,268	20,268	All PT Pay Budgeted to Fund 003; Actual Labor Costs Exceeded Estimates
Labor Costs Applied	925	1111	4999	Undistributed/N on-Dept.	10,000	2,658	12,658	Actual Labor Costs Exceeded Estimates
Payment to Other Agency	954	3170	8721	Promo & Ad	-	162,124	162,124	TBID Fund Close Out After Visit Morro Bay Established - Final Transaction
<b>Total Expenditures</b>					<b>2,040,449</b>	<b>721,648</b>	<b>2,762,097</b>	

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The Project design is nearly complete with construction bidding to be advertised at the end of October, once funds have been secured. Construction contracts are projected to be in place by December.

**CONCLUSION**

In order to meet the requirements for receiving the grant funds from the State, the City must pass a resolution authorizing receipt of funds and naming the City Manager as the representative to execute an agreement on behalf of the City with the State.

**ATTACHMENT**

1. Resolution No. 70-23

**RESOLUTION NO. 70-23**

**A RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MORRO BAY, CALIFORNIA  
AUTHORIZING THE CITY OF MORRO BAY TO ENTER INTO AN AGREEMENT  
WITH THE STATE OF CALIFORNIA DEPARTMENT OF WATER RESOURCES  
TO RECEIVE FUNDS FOR THE SEQUOIA COURT STORM DRAIN REPLACEMENT AND  
AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT  
ON BEHALF OF THE CITY OF MORRO BAY**

**THE CITY COUNCIL  
City of Morro Bay, California**

**WHEREAS**, the July 2023 Assembly Bill 102 designated \$300,000 in funding to the City of Morro Bay, for its Sequoia Court Storm Drain Replacement Project, a project to replace a storm drain line and all associated connections that has failed on Sequoia Court and on easements within surrounding residences properties (collectively, the "Project"); and

**WHEREAS**, the responsibility for the administration of the fund, including establishing the necessary procedures for disbursement of the fund, to the California Department of Water Resources ("CDWR"); and

**WHEREAS**, the Water Authority agrees that the funds should be allocated by CDWR to the City of Morro Bay; and

**WHEREAS**, CDWR requires a resolution from the City of Morro Bay authorizing the City of Morro Bay to enter into an agreement with CDWR to receive funds and to authorize the City Manager to execute the agreement.

**NOW, THEREFORE, BE IT RESOLVED** the City Council of the City of Morro Bay does hereby authorize the City of Morro Bay to enter into an agreement with the State of California Department of Water Resources to receive \$300,000 in funding for its Sequoia Court Storm Drain Replacement Project and authorizes the City Manager, or designee, to execute the agreement, any amendments thereto; and to submit any required documents, invoices, and reports required to obtain State funds.

**PASSED, APPROVED, AND ADOPTED** by the City Council of the City of Morro Bay, California, at a regular meeting held on the 24<sup>th</sup> day of October 2023, by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:  
RECUSE:

\_\_\_\_\_  
CARLA WIXOM, Mayor

ATTEST:

\_\_\_\_\_  
DANA SWANSON, City Clerk

I, Dana Swanson, City Clerk of the City of Morro Bay, certify that the vote shown above is correct and this Resolution No. 70-23 was duly adopted at the meeting of the City Council on the date stated above.

---

DANA SWANSON, City Clerk



**AGENDA NO: A-5**

**MEETING DATE: October 24, 2023**

# Staff Report

**TO: Honorable Mayor and City Council**

**DATE: October 17, 2023**

**FROM: Scot Graham, Community Development Director**

**SUBJECT: Authorize City Manager approval of a one-year extension for the Cityworks License Agreement in the amount of \$47,500.00**

## **RECOMMENDATION**

Staff recommends the City Council review the staff report and authorize the City Manager to approve a one-year extension of the Cityworks License Agreement in the amount of \$47,500.00.

## **ALTERNATIVES**

Deny request, resulting in City termination of the license agreement with Cityworks. The Community Development Department would no longer have a software application for the processing of building and planning permits and the Public Works Department would no longer have a software application to track City assets, nor would they have a workorder system to manage maintenance functions in the City.

## **FISCAL IMPACT**

Year 3 of the License: \$47,500.00

The Year 3 cost of Cityworks is included in the adopted I.T. budget for Fiscal Year (FY) 2023/24. Additionally, the City's Community Development Department collects an I.T. service fee as part of building permit issuance, which pays for a portion of the cost for this service.

## **BACKGROUND/DISCUSSION**

The City previously entered into a license agreement with Cityworks to provide web based permitting, asset management and workorder software services in 2015. Cityworks went live in the summer of 2018 and the City's Community Development and Public Works Departments continue to utilize the system today. In 2021, Cityworks was migrated from City servers to the Cityworks online platform which utilizes Amazon webservices for hosting. The cost of Cityworks service for 2021/2022 was \$40,000.00, \$44,000.00 for 2022/2023 and for 2023/2024 is \$47,500.00 for a total contract cost of \$131,500.00 and therefore exceeds the City Manager purchase authority (\$125,000.00) identified in the City's Purchasing Ordinance No. 646.

## **CONCLUSION**

Staff is recommending Council authorize City Manager approval of extension of the Cityworks License Agreement covering service costs for the 2023/2024 year of service.

## **ATTACHMENT**

None

Prepared By: SG

Dept Review: SG

City Manager Review: YK

City Attorney Review: \_\_\_\_\_

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**A PROCLAMATION OF THE CITY COUNCIL  
OF THE CITY OF MORRO BAY, CALIFORNIA  
RECOGNIZING THE CULTURAL, HISTORICAL, AND SOCIAL  
CONTRIBUTIONS OF MARY LOU JANNOPOULOS**

**CITY COUNCIL  
City of Morro Bay, California**

**WHEREAS**, the Bay Theatre was built in 1942 by the U.S. Army Corps of Engineers as a movie theater to entertain soldiers who were training in Morro Bay; and

**WHEREAS**, Mary Lou and husband, Jim, bought the theater from Ruth and Ted Morris in 1973; and

**WHEREAS**, Mary Lou has run the Bay Theatre on her own since 1995 with the help of family members Denise and Heather; and

**WHEREAS**, Mary Lou has maintained the historical integrity and charm of the building while pursuing efforts to maintain and improve the physical and technical aspects of this landmark; and

**WHEREAS**, the Bay Theatre boasts a 4.7-star rating on Google; and

**WHEREAS**, Mary Lou has given countless local teenagers their first real jobs; and

**WHEREAS**, Mary Lou kept the Bay Theatre profitable until the start of the pandemic in 2020; and

**WHEREAS**, Mary Lou invested \$100,000 into the Bay Theatre to keep it afloat during the pandemic; and

**WHEREAS**, Mary Lou has successfully led the Bay Theatre's post-pandemic rebound and is ready to start a new chapter in her life; and

**WHEREAS**, Mary Lou's attention to and investment in the Bay Theatre has kept it a usable and viable historic landmark for future generations; and

**WHEREAS**, by her stewardship of the Bay Theatre, Mary Lou contributed in a significant way to the social and cultural life of Morro Bay residents, neighbors, and visitors.

**NOW, THEREFORE, BE IT RESOLVED** that Morro Bay City Council does hereby recognize the cultural, historical and social contributions of Mary Lou Jannopoulos and commend her achievement for the many years of providing the community a comfortable and attractive theater they can be proud of.

IN WITNESS WHEREOF I have hereunto  
set my hand and caused the seal of the City  
of Morro Bay to be affixed this 24th day of  
October 2023

\_\_\_\_\_  
CARLA WIXOM, Mayor  
City of Morro Bay, California

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**AGENDA NO: C-1**

**MEETING DATE: October 24, 2023**

# Staff Report

**TO: Honorable Mayor and City Council**

**DATE: October 11, 2023**

**FROM: Yvonne Kimball, City Manager**

**SUBJECT: Review Morro Bay Public Parking Management Study Conducted by Walker Consultants and Consider Recommended Next Steps**

## **RECOMMENDATION**

Staff recommends the City Council:

1. Receive and review the Walker Consultants' (Walker) parking management study of Morro Bay's Waterfront, Morro Rock, and Downtown parking areas; and
2. Consider staff's analysis centered on the Rock area, including emergency responses, parking lot and restroom maintenance costs, capital improvement needs, and lifeguard services, and direct staff accordingly.

## **ALTERNATIVES**

City Council may decide that:

1. Council is not interested in a paid parking program, at least for the near future.
2. No direction at this point to allow more time to evaluate the need for a paid parking program.
3. Provide other direction to staff.

## **FISCAL IMPACT**

For further evaluation by staff, there is no direct fiscal impact. No additional fund was budgeted for implementation. Future implementation would bear larger cost that is not currently budgeted. Initial investment would be needed for infrastructure, equipment and staff resources.

Those expenses (the amount is unknown at this time) will be drawn from the parking in lieu fund and will impact the City's General Fund slightly during the planning phase. Detailed analysis may require additional study which may impact operational fund due to consultant cost.

## **BACKGROUND**

City Council has made pursuit of a parking management study an action item for its goals since 2017. Given staffing and resource challenges, the City was unable to pursue such a study until 2020.

Prepared By:   AW  

Dept Review:           

City Manager Review:   YK  

City Attorney Review:   CFN

In the summer of 2020, the City partnered with Walker to conduct a comprehensive parking study of the Embarcadero, Morro Rock and Downtown areas. The purpose of this study was to understand existing parking needs, how parking is currently being used and how to best plan for parking needs in the future. The study presents an analysis of existing parking conditions and recommendations for parking management strategies, and evaluated both summer and off-season periods. In general, the study found that there are parking challenges, particularly in the waterfront area, that could be addressed with several potential approaches, including paid parking. This study and its findings were presented to the Public Works Advisory Board, Planning Commission and the Harbor Advisory Board. In general, they were supportive of the suggestion of paid parking with some conditions including free parking being made available, and continued public input. According to the 2021 Walker study, a paid parking program could result in a net of \$200,000 gain for the City. However, City staff is unable to support the information due to continued evolvement of information and changing needs.

November 9, 2021, City Council reviewed the Morro Bay Public Parking Management Study conducted by Walker Consultants. Council unanimously moved to authorize staff to 1) pursue parking management system in the Embarcadero broadly that includes paid parking and is inclusive of sub-areas A & B, 2) conduct further analysis on the Morro Rock parking area, 3) consult with the California Coastal Commission staff, 4) seek additional input from the parking user group, 5) develop a paid parking pilot program and bring it back for Council consideration as soon as practical, 6) evaluate potential alternatives to accommodate employee parking on the Embarcadero, and 7) include an evaluation of industrial delivery zone parking and related issues.

ES-Figure 2: Summer Weekend Peak Parking Demand - Noon



Source: Aerial Image – Google Earth Professional, 2020, Graphic – Walker Consultants, 2020

A [link](#) to the 2021 Walker study is included with this staff report as Attachment 1, Summary of the Key Findings and Recommendations of the Walker study are included as Attachment 2, and the Harbor Advisory Board (“HAB”) Parking Committee report is included as Attachment 3.

## **DISCUSSION**

Since the discussion in November 2021, staff has made some progress in addressing the seven-point direction. Staff conducted analysis around the Rock area which will be presented tonight following Walker’s presentation. Staff also conducted additional outreach. Staff consulted with the California Coastal Commission with an unfavorable response regarding deployment of paid parking at the Rock (which could change with new information). However, staff has not conducted a formal evaluation of industrial delivery zone parking issues. Staff did not fully proceed with the 2021 directions due to personnel turn over, Council election, time constraints and other unexpected priorities.

In 2023, the current City Council identified the parking study as a short-term action item in the 2023-2025 strategic goals which marks “Presentation to Council on Paid Parking Study and proposed pilot program, implement as directed” as a short-term action under the area of Economic Vitality.

As directed, staff is bringing back the Walker Study before Council for consideration. Walker Study focused on paid parking in the waterfront, downtown and the Rock. Staff would like to report that expansion of the paid parking program area out to the Rock parking lot may be a solution worth considering for reasons including reducing traffic congestion, and cost recovery. According to our research, during peak tourist season, more than 10,000 vehicles pass through the parking lot a day. There are approximately 384 parking spaces at the Rock. All are free spaces currently. The parking lot generates maintenance needs, emergency response needs and other operation needs. These costs have been responsibilities of the City and a burden on the City’s General Fund. A well thought-out and managed paid parking program there would help improve traffic congestion and offset some of the costs associated with maintaining and improving a heavily visited area.

In tonight’s presentation related to the parking at the Rock, staff will illustrate our experience with significant traffic congestion on the Embarcadero, north of Beach Street extending west on Coleman Drive out to the Rock parking lot, during the peak tourist season. Staff also plans to explain the maintenance needs and resource needs associated with the Rock. Attachment 4 of the staff report provides traffic statistics and photographs.

## **CONCLUSION**

Essentially, staff recommends Council to review the 2021 Walker study and using that information as background knowledge and possibly consider refocusing a pilot program around the Rock area initially.

If the Council directs staff to look further into a paid program around the Rock area, staff will bring back more detailed implementation plan with costs associated in February or March barring any emergency events that might happen from now until then.

Staff recognizes that the Rock recommendation is not reflected in the 2021 Walker Study. We appreciate the Walker Study as it contains useful information.

## **ATTACHMENTS AND LINKS**

1. [Link](#) to April 26, 2021 Morro Bay Public Parking Management Study by Walker Consultants
2. Walker Study's Key Findings and Recommendations flyer
3. HAB input for Parking Management Plan report
4. Walker Consultants Presentation
5. Staff Presentation re Morro Rock Parking Lot
6. [Link](#) to November 9, 2021 City Council Meeting – Item C-1
7. [Link](#) to Minutes from the November 9, 2021 City Council Meeting



# Morro Bay Parking Study

The City partnered with Walker Consultants to conduct a comprehensive parking study of the City's Embarcadero and Downtown. The purpose of this study is to understand existing parking needs, how parking is currently being used, and how to best plan for parking needs in the future. The study presents an analysis of existing parking conditions and recommendations for parking management strategies. The study evaluated both summer and off-season periods.

## CURRENT PARKING CONDITIONS

**1.** There are 1,136 parking spaces on the Embarcadero, 457 in Downtown, and 384 at Morro Rock

**2.** During peak parking occupancy parking spaces are used as follows:

### Summer - Lunchtime

#### Weekday

Embarcadero - 67% of spaces utilized  
Downtown - 47% of spaces utilized  
Morro Rock - 54% of spaces utilized

#### Weekend

Embarcadero - 86% of spaces utilized  
Downtown - 72% of spaces utilized  
Morro Rock - 89% of spaces utilized

### November (Off-Season) - Lunchtime

#### Weekday

Embarcadero - 42% of spaces utilized  
Downtown - 38% of spaces utilized  
Morro Rock - 25% of spaces utilized

#### Weekend

Embarcadero - 67% of spaces utilized  
Downtown - 52% of spaces utilized  
Morro Rock - 67% of spaces utilized

### 3. How long do people park?

Majority parked for 1-2 hours. About 50 vehicles were parked for 3+ hours during the peak - if 50% of these cars represent owners or employees of businesses that could park elsewhere, 25 spaces could have parked customers. With a turnover of ~2 hours, this could mean a capacity of 75 to 100 or more customer cars which could = 150+ customers

## KEY FINDINGS

- ▶ Summer was significantly busier than the off-season
- ▶ Lunchtime was the busiest period - restaurants & coastal access key drivers
- ▶ Embarcadero parking demand was much higher than Downtown
- ▶ Busiest areas of Embarcadero - between Beach St & Marina St & lots north of Beach
- ▶ Most people parked for 1-2 hours, but a sizeable number of vehicles parked long-term, likely employees and recreational fishermen/women
- ▶ Morro Rock parking demand was significantly higher during the summer





# Morro Bay Parking Study

Based on the existing conditions analysis, Walker in partnership with the City, developed a series of recommendations to help plan and manage parking both now and into the future.

## RECOMMENDATIONS

### EMBARCADERO

1. Parking time limits (e.g. 3-hrs, 9 a.m. - 6 p.m.)
2. Paid parking
  - Begin with pilot program in core areas & then expand
  - Pricing may be dynamic - based on time of day, time of year, area, etc.
  - Option to have longer or no time limits & allow people to pay for more time instead

3. Enforcement
  - Adopt a Parking Ambassador model of enforcement that is hospitality & customer-service driven

4. Improved pedestrian access
  - Morro Bay is incredibly scenic & walkable
  - Consider removing some on-street spaces on the Embarcadero to create wider sidewalks & devote more space to pedestrian access

5. Maintain a free parking area
  - If paid parking is implemented, maintain a free parking area in the unpaved lot south of the Stacks
  - This would increase utilization of an underutilized lot & provide a free parking option to those who don't mind the longer walk to the core of the Embarcadero

### MORRO ROCK

6. Paid parking at Morro Rock
  - Fee to park at Morro Rock
    - ~ May be based on time of day, year, etc.
  - Fees may go toward lot improvements, maintenance, amenities (e.g., bathrooms, bike & walking trails)
  - Roadway maintenance in/out of the Morro Rock area
    - ~ Area experiences heavy traffic during peak times

### DOWNTOWN

- Maintain existing 2-hr time limits
- Actively enforce 2-hr limit should utilization of the Embarcadero increase & significant spillover occurs

### BENEFITS OF PARKING MANAGEMENT & REGULATIONS

- ▶ More frequent turnover of prime parking spaces
- ▶ Increased access to parking
- ▶ Parking is easier to find for visitors (less time circling & searching for space)
- ▶ Increased coastal access
- ▶ Bring more visitors to shop, dine, & recreate in Morro Bay



# HAB INPUT FOR THE EMBARCADERO PARKING MANAGEMENT PLAN

December 2nd, 2021

## ABSTRACT

The Harbor Advisory Board Ad-Hoc Parking committee input for a Parking Management System in and around the Embarcadero area of Morro Bay

## HAB Parking Committee

Cal Myers, Cherise Hansson, Chris Vaile

## EXECUTIVE SUMMARY

The Harbor Advisory Board has formed an Ad-Hoc committee to study the impacts of a Parking Management Plan in and around the Embarcadero area. It enlisted stakeholders to provide input and review the impact a parking management plan (specifically paid parking) would have in the Embarcadero area.

Based on the City Council's November 2021 decision to actively pursue a paid parking option the committee recommends option 3, which would have paid parking along the Embarcadero roadway from Beach to Marina Street.

The committee believes option 3 (paid parking along the Embarcadero roadway from Beach to Pacific) would address the "long term parker" issues identified in the Walker study, by increasing turn over in the highest demand parking spots along the Embarcadero area. Based on anecdotal evidence from other recently implemented parking plans the higher turnover for these coveted parking spots would increase revenue for the service-based businesses in the area, i.e. restaurant and retail stores. This option is expected to have the least negative impacts of implementing paid parking. The committee is unable to determine if this limited pilot program would provide any positive cash flow from parking revenue alone.

Based on the committee's understanding any paid parking plan would require Coastal Commission approval. The committee recommends to "test the waters" with commission to see if approval can be obtained.

## SCOPE OF STUDY

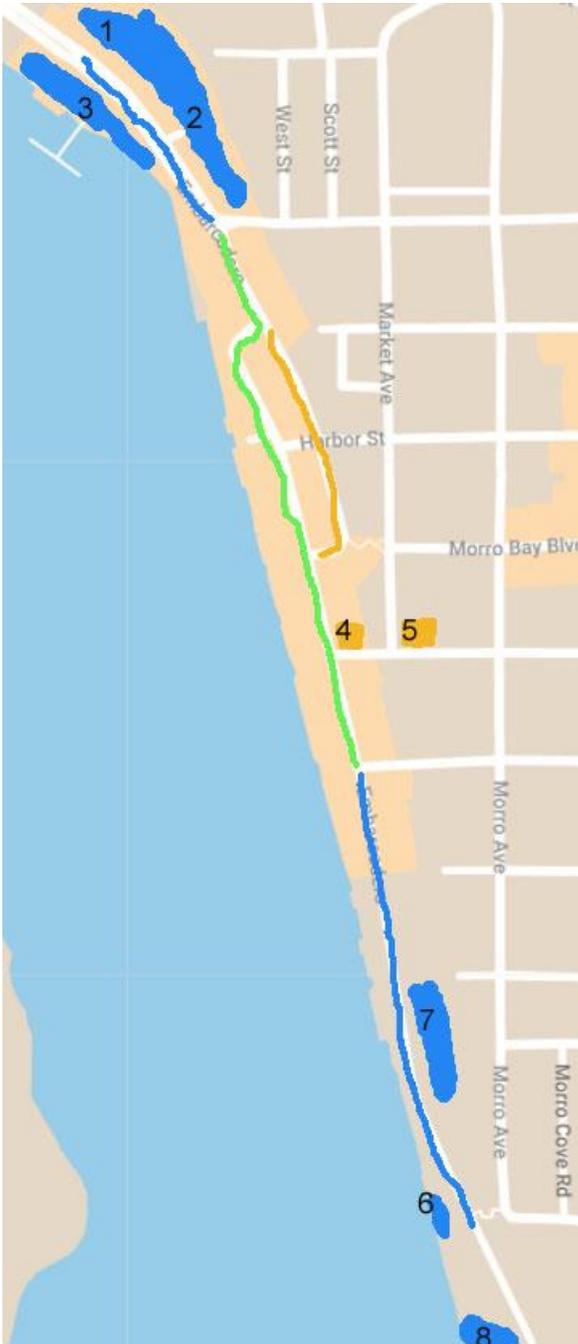
For this study the committee limited the area of study to just the Embarcadero area, generally the area under the control of the Harbor department and immediately adjacent. A tier level (1-3) was assigned based on the desirability of the parking location (see map below). Tier 4 is parking outside this area. Detailed descriptions of the tier's assignment are defined in a later section.

Focus of the study was to improve turnover in the most desirable parking locations, with an emphasis on incentivizing the longer-term parking needs to a lot located in a lower tier area.

Special attention was paid to the potential impacts for all the stakeholders to minimize and/or mitigate the expected shifting parking patterns.

The committee did not attempt to provide any revenue or cost projections for implementation and on-going support costs. Further, other aspects of the implementation are beyond the scope of this study, such as meter technology, signage requirements, enforcement policies, usage and penalty fees, and the like.

Changes to the boat launch area was not considered other than from a potential impact from changes in the parking patterns.



Tier 1 area is in green and is only along the Embarcadero roadway from Beach St to Marina St.

Tier 2 parking in yellow include the area along Front Street (North of Sun & Bun) and the two parking lots labeled 4 & 5 that are on Pacific St.

Tier 3 parking is in Blue and includes the street and parking lots from the power intake building all the way south the Boat Launch lot. The parking lots included are on both sides of the Embarcadero. On the south the two lots one on the east side of the Embarcadero (7) and the tidelands park (6). The boat launch lot is included in the study, as it already has a parking plan in place.

The small parking areas on the west side of the Embarcadero were not considered as part of this study and were expected to be earmarked for loading/unloading areas or handicap spots for those nearby business.

1. Triangle lot
2. Front Street Parking
3. T-Pier parking
4. Corner of Pacific and Embarcadero
5. Corner of Pacific and Market
6. Tidelands Park
7. 456 Embarcadero Inn Parking
8. Boat Launch

## METHODOLOGY

The HAB Ad-Hoc Parking Committee reached out to various stakeholder in order to achieve a diversity of viewpoints on any parking management plan. Representation was included from the following individuals:

- Retail stores
- Restaurants
- Hoteliers
- Boat Owners/Mooring Holders (Liveaboard, Commercial Fishing, Recreation Boating)
- Citizen Input

Other stakeholder input was also solicited: Morro Bay Yacht Club, Day Charter Fishing, Embarcadero Master Leaseholders, and Maritime Museum.

The initial working sessions were to orient the committee around the historical artifacts and previous work items that had been done around parking. Discussion items included:

- 2017 HAB memo to the city council
- 2021 Walker Study
- History of the Triangle lot & potential parking structure
- Status of RV camping program
- Experience with parking implementation at Pismo Beach

After gathering a historical perspective, the committee then reviewed the current issues with parking and potential impacts that paid parking would have on the individual stakeholders. The impacts are captured in the mitigation strategy section later in this document.

Committee member then reached out to other stakeholders that were not represented on the Ad-Hoc committee and other organizations that have advance paid parking programs, specifically City of San Luis Obispo & Cal Poly campus.

With direction from the City Council at the November 2021 session the HAB collected all this input and put together a recommendation in the form of this document.

## BACKGROUND

The committee used the 2017 HAB memo about parking and then reviewed the 2021 Walker study to see if there were any items that were brought up that were not directly addressed by the study. The committee reached several conclusions based on this part of the methodology:

- Most of the concerns brought up by the 2017 HAB memo were still relevant
- As with any tourist destination along the beach/ocean parking is only an issue on a seasonal, weekend or weather-related basis
- The Walker study confirmed the summer and weekend lots were full, by picking 2 summer and 2 winter days to review parking status
- No confirmation on how many days a year the lots are expected to be full
- Walker study identified “long term parkers” being a significant user of the tier 1 parking spots
- Further breakdown of these “long term parkers” was performed by the committee (see stakeholder concerns sections)

As several of the committee were longtime residents of Morro Bay several topics came up around parking:

- The Triangle lot acquired by the city from the power plan owner
- The original intent was to turn that location into a parking structure although the funding source was unclear
- Questions were asked about whether the “parking in-lieu” funds were being used to add more parking or being included in the city general fund
- Several privately owned properties in the Embarcadero area would be ideal to add more parking
- Restriping of Pacific Street to accommodate additional perpendicular parking
- Reverting the RV camping and boat storage by the Maritime Museum back to parking
- Impact of the city’s developing the Embarcadero/Pacific and Market location into a large hotel. This would lose two parking lots and number of on-street spots
- Implication of extending the Embarcadero roadway to the north with vehicle traffic (replacing/augmenting the existing pedestrian bridge)

## STAKEHOLDER CONCERNS

### Service

For the service industry along the Embarcadero (retail stores and restaurants) the parking in front of those locations is ideal for short term parking in the two-hour range. An example is an employee/owner parking in the spot in front of a service business, ideally a new customer parks there every two hours, thus increasing revenue. Business owners and employees should be discouraged from parking in tier 1 parking. This is not always the case.

### Hoteliers

With all the small/boutique hotels along the Embarcadero each would like to have their guest be able to park during their stay in a convenient location and be able to load/unload close to their room. Generally, the hotelier would like to prevent their guests from any sort of parking enforcement fine for using their facility.

### Boat Owners

For all the boat owner in the harbor parking along the Embarcadero is their only choice. They typically load and unload their vehicle to their boat. This is especially difficult for boats on moorings as it would entail making two round trips back to move their vehicle after using a loading/unloading zone.

Their concern is two-fold:

1. If paid parking is implemented in the areas they normally park today, should their mooring fees include parking.
2. Can specific parking areas be designated for boat owners only.

### Charter Fishing

As the day use fishing boats leave early in the morning the natural tendency is park up front as all the spots are empty. As simple fix is to have the charter company ask their customers to move their vehicles to a tier 2 or 3 spot prior to departure. The classic example is in front of the Great American Fish Company and Harbor Hut with the lot being full, but not a single spot for the lunch crowd. As with employees they use long term parking areas.

### Boat Ramp/Tidelands Park

As demand for parking increases it is expected to put pressure on the limited parking available. Since the boat launch area requires the extended length spots for the boat trailers having standard vehicles park in that same area would diminish the number of boats launched. This area is also shared by a subset of the boat owners as it has a dinghy tie up for the boats tied to moorings. The Tidelands parking lot is used by the mooring holders as it also has a dinghy tie up spots for the boats that are moored.

## Residents

Input to the committee from Morro Bay citizens about the implications of a paid parking is generally negative. We are a small town and should be welcoming, paid parking is for Pismo. The actual impact is relatively small with one notable exception.

The main concern revolves around pushing Embarcadero visitor parking into the neighborhood around the Embarcadero. With a small number of exceptions (mainly festivals, with street closures) this residential area is not heavily impacted by parking overflow even at peak season. Although most beach communities have street parking challenges during the peak season, this overflow should not be unexpected. Vigilance should be maintained to make sure any parking program doesn't push parking into the residential area unnecessarily.

## OPTIONS

The table below compares the different options reviewed by the HAB Parking Committee. Impacts are the opinion of the committee but are consistent with the Walker Study and in the outreach to other localities experiences. Costs are relative to each plan and are categorized in general in the longer description in the relevant sub-section. No parking enforcement revenue estimates are provided.

The committee recommends the Voluntary option be pursued as soon as practical. If a paid parking pilot program is to be implemented, it only impacts a small section of the Embarcadero.

	Status Quo	Voluntary	Embarcadero St	Full Embarcadero
Description	No parking changes  Improved signage	Ask stakeholders to have long term parkers to use Tier 2 & 3 areas  Improved Signage  Restriping	Paid parking in Tier 1 area  Time limit enforcement in Tier 2 & 3	Paid parking in Tier 1, 2 & 3 areas
Impacts	Continued inefficient use of existing parking, specifically Tier 1	With active participation expected higher turnover in Tier 1 parking  With no enforcement mechanism program has an unpredictable level of participation  Potential source of conflict between lease holders	Improved utilization of Tier 1 area  Expect Tier 2 & 3 parking areas to have higher utilizations  Potential negative impacts to Boat Owner and Boat Ramp users parking areas	Improved utilization of Tier 1, 2 & 3 areas  Largest parking revenue potential  Expect overflow into Tier 4 area  Negative impacts to Boat Owner and Boat Ramp users parking areas  Negative impacts to long term parkers in Tier 4 area  Potential negative impact to overall tourism of Embarcadero area
Up Front Costs	Very Low	Low	Medium	High
On Going Costs	Very Low	Low	Medium	High

## Option 1 – Status Quo

This option continues the status quo for parking. It is recommended that curb striping and signage get refreshed. For example, the loading/unloading zones, handicap, and 30-minute spots get repainted. Also “Additional Parking” signs would be erected to directed to other available parking locations.

## Option 2 – Voluntary

As noted in the Walker study and confirmed by the lease holders, many of the prime parking spots are being used by “long term parkers”. For those people that can be directly identified it is recommended they be instructed to park in the tier 2 or 3 locations. As parking can be an emotional issue it is recommended that this communication should come from an official channel, such as the Harbor office or City.

There are at least three groups that should be encouraged to not use the Tier 1 parking:

1. Employees/Business Owners
2. Charter Boat Companies
3. Boat Owners who plan voyages that include at least one overnight

## Option 3 – Embarcadero St

This option is to enforce paid parking in the tier 1 area and time limits in tier 2 & 3 areas. The technology and fees associated with this option is beyond the scope of this study. The tier 1 parking is the most desirable along in the Embarcadero area as it’s right in front of the most popular service business and always fills up first.

In a similar vein to the Voluntary options this option encourages the same behavior as the “Voluntary” option but use monetary incentives. This option also works on others that are not easily identified long term parkers.

As the overflow for this area is the tier 2 & 3 areas the expectation is the option would only shift the vehicles that would normally be parked in the Embarcadero area that the overall parking utilization would not change significantly. For example, the south end of Embarcadero would not suddenly be overflowing with people looking for free parking.

## Option 4 – Full Embarcadero

This option extends the paid parking all along the area of the Embarcadero for Tier 1, 2 & 3 parking. With this option in place, it would capture the most amount of parking revenue. And conversely have the most

significant negative impacts. The committee recommendation is that this option would be too aggressive for an initial pilot program.

## IMPACT MITIGATIONS

This section describes possible strategies to mitigate the identified negative impacts envisioned by the committee. It's beyond the scope of this study to fully explore the feasibility of each option but is included to capture the topics reviewed.

### Hang Tags

For identified users a hang tag could be issues to prevent enforcement actions. The hang tag could be issued at different cost model depending on use model. For example, city vehicles could be exempted, or a monthly rate could be provided for boat owners or employees.

It's not clear if discriminatory pricing for parking in an area controlled by the coastal commission is acceptable.

### Vacant Lots

The analogy of "squeezing the balloon" has been used for the parking management plan as it doesn't change the number of parking spots available but just shifts where people park. This strategy makes the balloon bigger. There are several vacant lots that are privately owned in the Embarcadero area. Three lots of interest and two more are just adjacent to the area that could be used for parking:

1. Corner of Front St and Harbor (in front of the Blue Sail Inn)
2. Corner of Morro Bay Blvd and Market (east of Dorn's)
3. Corner of Embarcadero and Marine St (north of the Shell Shop)
4. Corner of Harbor Street and Morro Ave
5. South side of Morro Bay Blvd between the Antique store and The Landing Hotel

### Restriping

In keeping with making the balloon bigger analogy, some discussion was to look at restriping the existing parking area to increase the density within the existing footprint. One area that has had some research is Pacific Street to use perpendicular parking on at least one side of the street to increase the number of spaces. Other areas may benefit from this strategy.

### Triangle Lot

The Triangle lot has a long some history with the city. The assumption is for any option other than the "Status Quo" the Triangle lot would be converted back into vehicle parking from its current use. Once converted back adequate signage would be provide to direct vehicles to this lot as it has limited visibility.

### Parking Structure

During the history of the Triangle lot, it was at one time earmarked to house a parking structure. After reviewing the Walker study a parking structure is not feasible in the short term, due to cost and practicality.

Some research was done as how the City of San Luis Obispo has financed their structures in downtown. Based on initial discussions a multiyear paid parking should be in place for several years to justify and/or finance a parking structure.

Based on information provided by Cal Poly there are commercial financing options available for a parking structure if there is sufficient demand.

## Embarcadero Bridge

With the decommissioning of the power plant and relocation of the water treatment plant the area north of the Embarcadero could be considered in the overall parking plan. The decision to only construct a pedestrian bridge across Morro Creek looks short sighted today. Converting this to a vehicle crossing bridge opens a lot more possibilities but is beyond the scope of this study.



**WALKER**  
CONSULTANTS

# Paid Parking Pilot

## Background and Proposed Policies

### City of Morro Bay

# Agenda

**01 Rationale for Paid Parking**

**02 Approach**

**03 Proposed Pricing and Location**

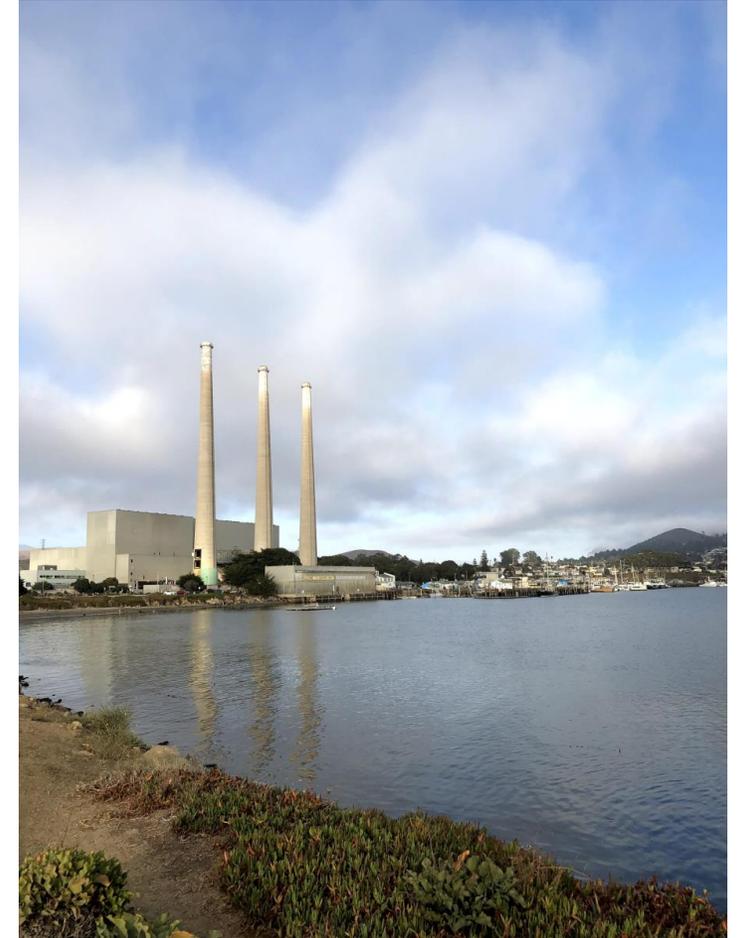




# 01 | Rationale for Paid Parking

# BENEFITS OF ACTIVELY MANAGING PARKING

- Increase access to the area for visitors and customers
- More frequent turnover of prime parking spaces
- Space availability increases for visitors (less time circling & searching for space, and giving up)
- Increased coastal access
- Bring more visitors to shop, dine, & recreate in Morro Bay
- Effective increase in parking supply through greater turnover.
- Sustainability benefits.





## 02 | Approach for Implementation

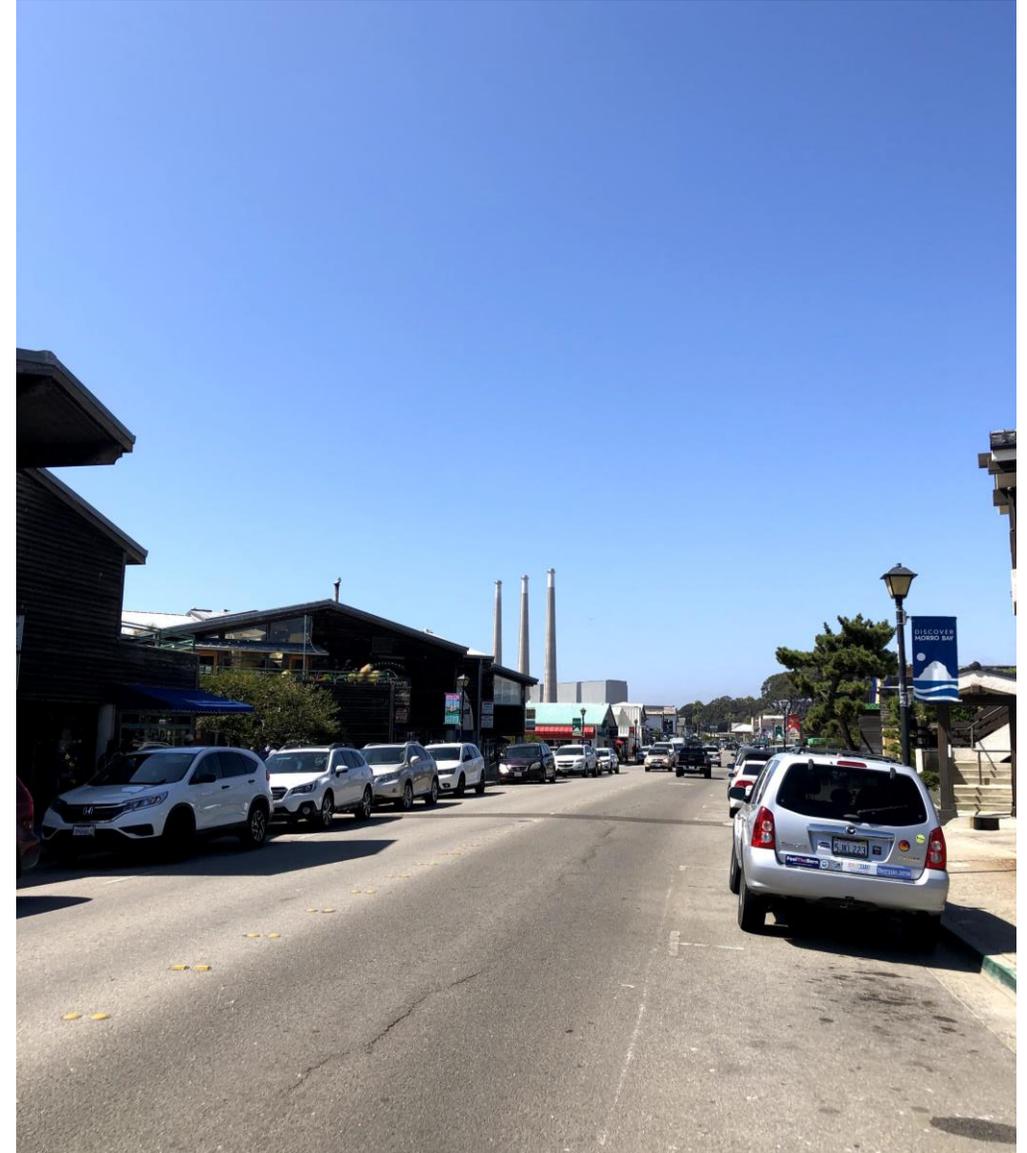
# ORIGINAL STUDY AREAS

- Embarcadero: Findings justify paid parking
- Morro Rock parking areas: No paid parking at this time
- Downtown, public on- & off-street: Parking demand does not justify paid parking.



# DATA COLLECTION

- Summer Data Collection
  - Thursday, August 6, 2020
  - Saturday, August 8, 2020
- Off-Season Data Collection
  - Thursday, November 19, 2020
  - Saturday, November 21, 2020
- On-Street counts collected from 10 a.m. to 8 p.m. every 2 hours
- Off-Street counts collected at noon, 2 pm. & 6 p.m.
- Parking turnover (how long people park) collected hourly Friday, August 7 & November 20, 2020, from 9 a.m. to 5 p.m.



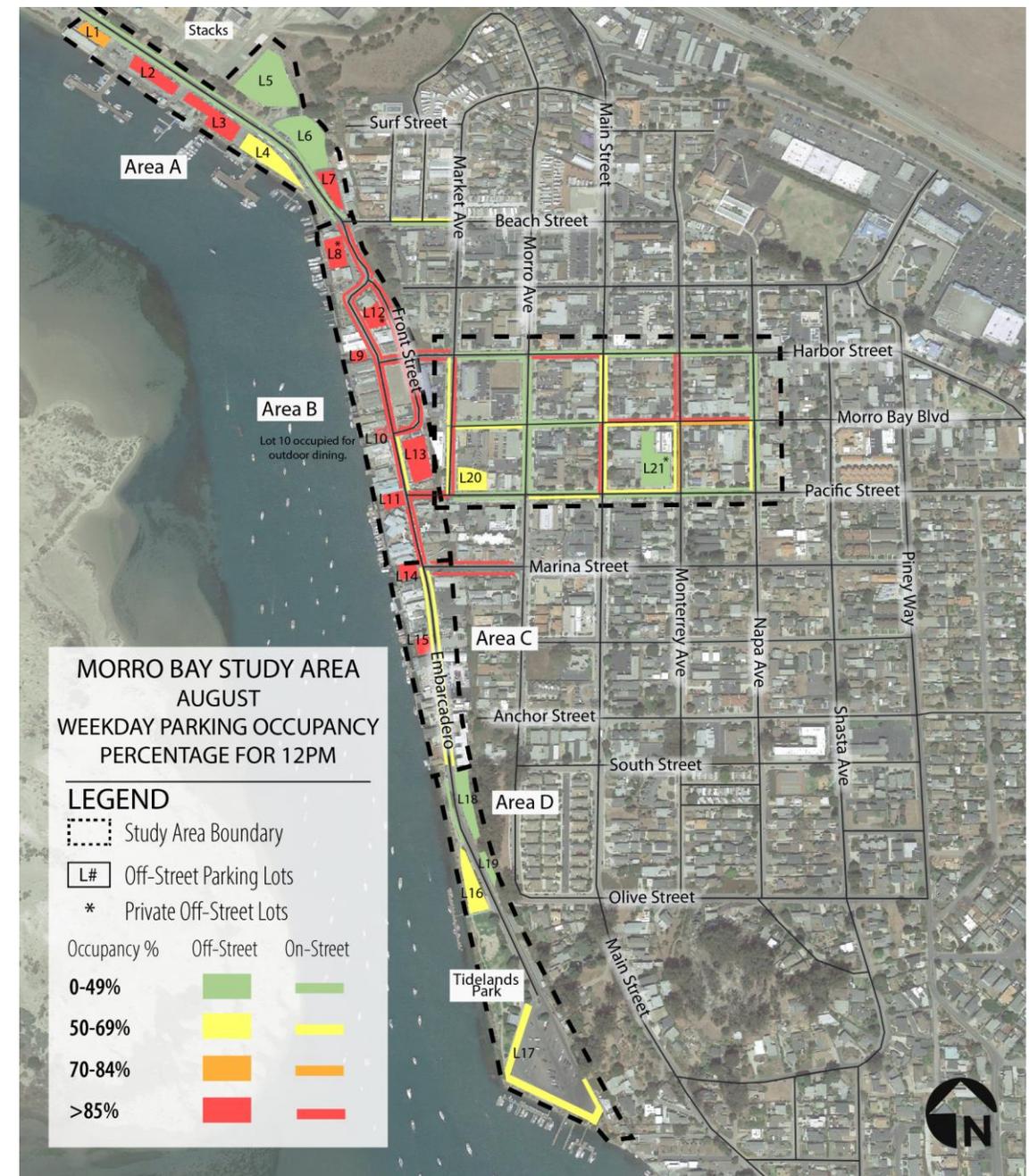
# APPROACH FOR IMPLEMENTATION: THE EMBARCADERO

- Design day: summer weekday and non-summer weekends
- Paid parking in areas of low parking space availability
- Free parking in locations of high availability to make space available for:
  - Employees
  - Long-term parkers
  - Price conscious drivers
- High season and low season parking pricing
- No time limits. Parking enforced with hourly rates only.
- Monitor and adjust rates to adjust pricing and locations



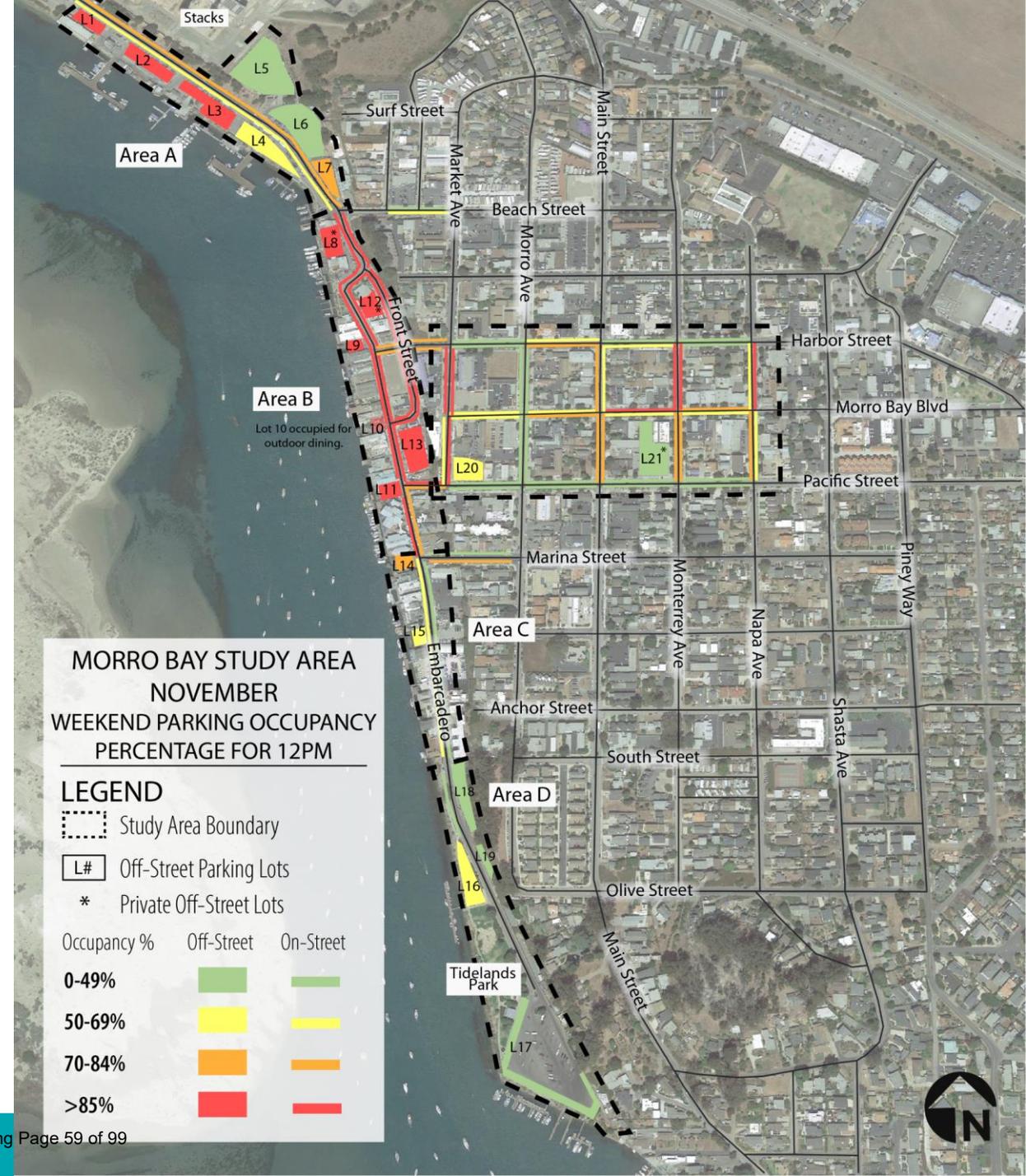
# SUMMER – WEEKDAY – DESIGN DAY

- **Peak demand:** lunchtime
- **Embarcadero**
  - 67% of spaces utilized
  - Most highly utilized areas:
    - On- and off-street parking between Beach Street and Marina Street
    - Off-Street lots north of Beach St, west side of Embarcadero (shown as L2 & L3 on map)



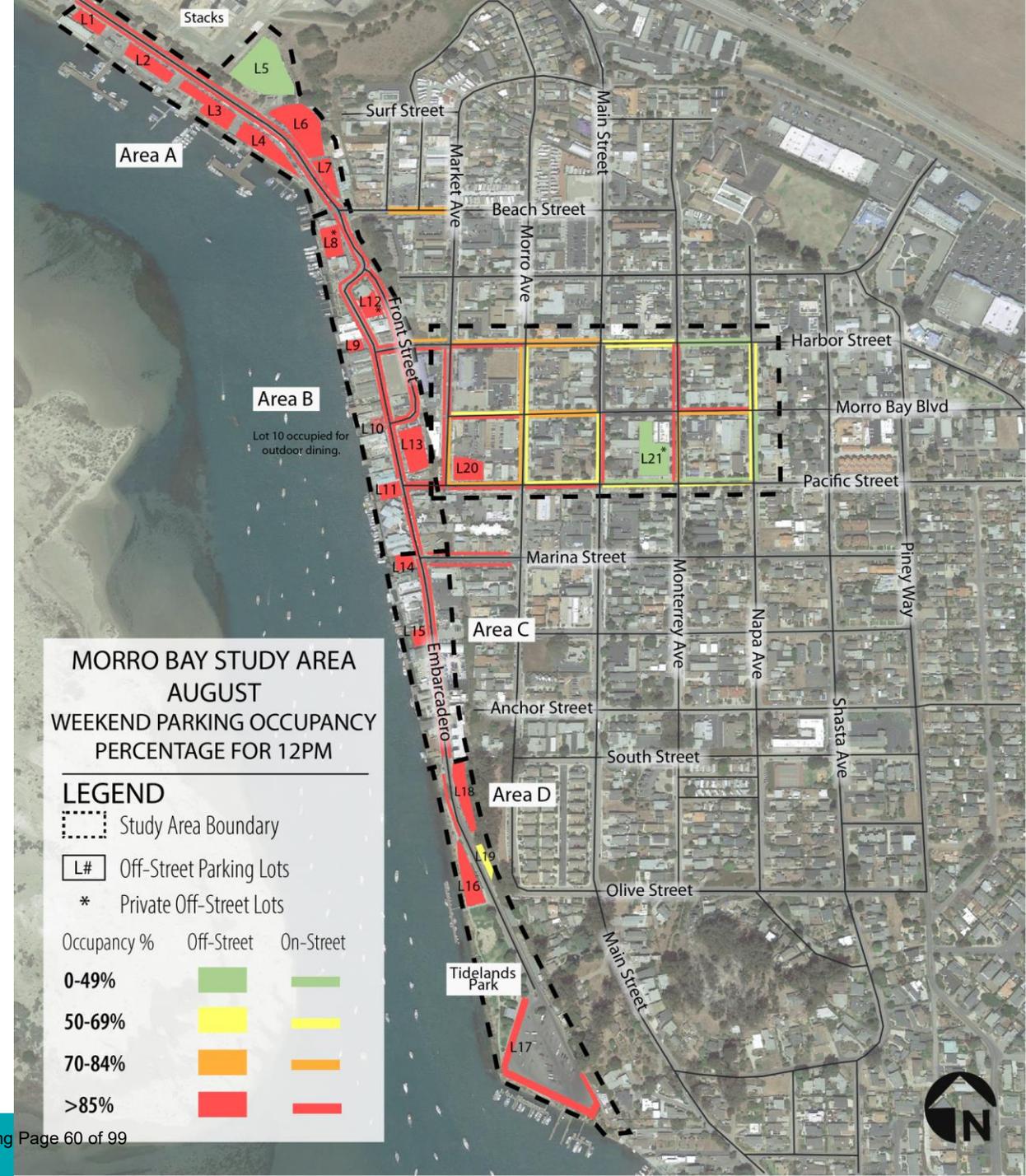
# OFF-SEASON WEEKEND - DESIGN DAY

- **Peak demand:** lunchtime
- **Embarcadero**
  - 67% of spaces utilized
  - Significantly more availability than during the summer
  - Most highly utilized areas:
    - Core area between Beach St & Marina St experience the highest utilization
    - Lots north of Beach St, west side of Embarcadero (L1, 2, & 3 o the map)



# SUMMER – WEEKEND

- **Peak demand:** lunchtime
- **Embarcadero**
  - 86% of spaces utilized
  - Most highly utilized areas:
    - All public and private parking along the Embarcadero was highly utilized during a busy summer weekend
    - The unpaved just south of “the Stacks” is the only parking area that always experiences low occupancies
- **Downtown**
  - 72% of spaces utilized
  - Segments of high utilization on some blocks; generally higher utilization overall



A scenic view of a harbor with many sailboats and kayakers under a clear blue sky. The water is dark blue, and the sky is a gradient of light blue. In the background, there are sandy dunes and some buildings. The overall atmosphere is peaceful and recreational.

### 3 | Paid and Free Parking Proposed Locations

# PROPOSED LOCATIONS FOR PAID PARKING



# PROPOSED LOCATIONS PAID\* AND FREE PARKING

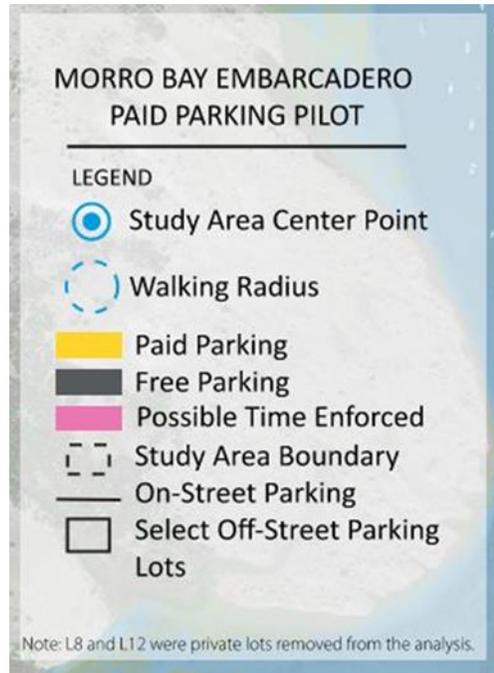
## NORTHERN PORTION OF STUDY AREA

\*Proposed paid  
locations in orange



# PROPOSED LOCATIONS PAID\* AND FREE PARKING

## SOUTHERN PORTION OF STUDY AREA



\*Proposed paid  
locations in orange



# REVENUE PROJECTIONS AND ASSUMPTIONS

Walker projected year one annual revenue projections based on multiple assumptions including:

- 103 on-street spaces along the Embarcadero requiring payment.
- 149 off-street spaces in lots north of the Embarcadero requiring payment
- 359 days per year meters in effect excluding six major holidays.
- 10 hours of enforcement daily from 9:00 am to 7:00 pm.
- \$3.00 per hour rates for 174 days per year.
- \$1.00 per hour rates for all non-summer weekdays (a total of 185 days).
- Approximately \$500,000 to \$700,000 total projected annual revenue from on-street parking spaces upon program stabilization, expected in approximately one to two years.\*

# Thank you.

## Discussion and Questions

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**WALKER**  
CONSULTANTS

# Morro Rock Parking Lot



- Areas of Concern
  - Increased daily visitors to the rock
    - Weekend car count to the rock average 12,311 cars (Friday – Monday)
    - Weekday car count to the rock average of 11,193 cars (Monday – Friday)
      - Creates traffic congestion, verbal altercations, road rage, threats of violence, calls to 911
  - Services being used without opportunity for cost recovery
    - Public Works (Bathrooms/Trash/Parking Lot Repair) Public Safety (Response to Calls for Service for PD, Fire, and Harbor)
    - Infrastructure is weakened with costs to repair coming from general fund









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AGENDA NO: C-2

MEETING DATE: October 24, 2023

# Staff Report

**TO:** Honorable Mayor and City Council

**DATE:** October 16, 2023

**FROM:** Ted Schiafone, Harbor Director

**SUBJECT:** Review and Potential Reconsideration of the City of Morro Bay’s Position on National Marine Sanctuary in Local Waters and Potential Chumash Heritage National Marine Sanctuary

## **RECOMMENDATION**

Staff recommends City Council review prior documentation and current information provided herein and determine whether to: 1) Maintain previous position to oppose the Sanctuary; 2) Change previous position to support the Sanctuary and submit comments to that effect prior the October 25, 2023 close of public comment period; 3) Take no position on the Sanctuary; or 4) Request an extension of the comment period to investigate more information on the Sanctuary.

## **FISCAL IMPACT**

Uncertain. Staff has not been able to conclude whether the City of Morro Bay’s official position on the Chumash Heritage National Marine Sanctuary would have a financial impact one way or another on the City’s financial position.

## **BACKGROUND**

On April 10, 2012, City Council of the City of Morro Bay issued Resolution No. 18-12 (Attachment 1) opposing the possible expansion of the Monterey National Marine Sanctuary into the San Luis Obispo coastal area. In 2015 the Northern Chumash Tribal Council submitted a nomination to NOAA (National Oceanic and Atmospheric Administration) for a marine sanctuary that would incorporate the San Luis Obispo coastal area. In June 2020, the City issued a letter to NOAA confirming its position to oppose the expansion into the San Luis Obispo coastal area (Attachment 2). On December 14, 2021, City Council convened a meeting and issued pertinent comments to NOAA in regard to maintaining its position of opposition to the expansion of a Marine Sanctuary into the San Luis Obispo coastal area (Attachment 3). Those comments, memorialized in a letter to NOAA issued on January 28, 2022 (Attachment 4), reiterate the City’s opposition expressed in Resolution No. 18-12 until such time the stated issues are resolved. Resolution No. 18-12 states that, “...be it resolved by the City Council of the City of Morro Bay that because the National Marine Sanctuary Program has not adequately resolved conflicts and concerns of the commercial fishing industry and traditional working harbor uses and because the National Marine Sanctuary Act does not currently allow for a sanctuary designation with true local control, the City of Morro Bay continues to oppose the formation of a National Marine Sanctuary and expansion of the Monterey Bay National Marine Sanctuary in the waters of the San Luis Obispo County Coast.”

Most recently in August 2023, NOAA issued a Proposed Chumash Heritage National Marine

Prepared By: TS

Dept Review: TS

City Manager Review: YK

City Attorney Review: CFN

Sanctuary draft management plan which removes the waters off Cambria and Morro Bay, the Morro Bay Estuary, and Morro Rock from its original proposed boundary. NOAA is receiving public comment until October 25, 2023.

At the October 10, 2023 Council Meeting, Council directed staff to bring the discussion back upon receiving public comments urging Council to reconsider previously adopted positions outlined above. Specifically, Council directed staff to determine if those previously expressed concerns have been resolved in the 2023 sanctuary proposal.

## **DISCUSSION**

The City Council asked that staff bring back a report to reconsider the previous City Council's position on this matter.

The following issues were identified previously by Council:

- A. Sanctuary conflicts with the commercial fishing industry, primarily over sanctuary influence and efforts related to commercial fishing regulation detrimental to the industry.
- B. Sanctuary conflicts with local communities and agencies bordering on sanctuaries, primarily burdensome sanctuary governance and requirements as they relate to traditional and necessary working harbor/coastal uses and activities, most notably dredging and dredged materials disposal.
- C. Sanctuary Advisory Council having no true local control mechanisms, and Advisory Council members appointed by and serving at the pleasure of Sanctuary Superintendents with no local accountability.

Staff reviewed the present status of the above issues. Based on the current Staff's limited knowledge of the Marine Sanctuary history and issues, the following comments are provided in regards to the above previously identified issues:

- A. The Chumash Heritage Marine Sanctuary indicates there are no new regulations proposed on commercial fishing. It is noted that future new regulations are not excluded. While it appears the Sanctuary does not have any direct jurisdiction on fishing regulations, they can recommend regulations that have direct or indirect influence on commercial fishing. Staff has not been able to connect with NOAA for their input.
- B. The Sanctuary does add another layer of governance over the activities that would occur in the designated coastal area. Staff attempted to contact NOAA regarding the location of the Morro Bay disposal site and confirm if it is located inside or outside of the proposed Sanctuary. NOAA has not responded to that request. Staff has concluded if the proposed Sanctuary includes the Morro Bay dredge disposal site, it will allow the site to be grandfathered in its use. It appears that any request to increase the size of the dredge disposal site or any new dredge site location would require the additional approval of the Sanctuary. The revised location of the proposed Sanctuary has been modified to exclude the Harbor entrance and location of possible cables that could connect offshore wind turbines to the power grid.
- C. NOAA has developed a 60-page draft management plan Attachment 5). The plan calls for the implementation of a Sanctuary Advisory Council. That Council would be made up of local tribes, government agencies and non-government agencies. The City of Morro Bay is not included. As indicated by the name, this is an advisory council only.

## **CONCLUSION**

Staff recommends City Council review prior documentation and current information provided herein and determine whether to: 1) Maintain previous position to oppose the Sanctuary; 2) Change previous position to support the Sanctuary; 3) Take no position on the Sanctuary; or 4) Request an extension of the comment period to investigate more information on the Sanctuary

It appears the new proposal addressed some of the past concerns, as well as creating some other questions. Staff is in communication with the City's federal lobbyist hoping for more conversations with pertinent federal agencies. Staff is also in communication with Congressman Carbajal's office. It is our understanding that Carbajal is supportive of a contiguous sanctuary designation and off-shore wind programs.

Regardless if Council decides to proceed collectively, each Council Member is entitled to voice individual positions to NOAA.

## **ATTACHMENTS**

1. Resolution No. 18-12
2. Letter to NOAA June 10, 2020
3. Staff Report December 14, 2021
4. Letter to NOAA January 28, 2022
5. [Link](#) to NOAA Draft Management Plan

**RESOLUTION NO. 18-12**

**STATEMENT OF CONTINUED OPPOSITION TO CREATION OF A  
NATIONAL MARINE SANCTUARY IN THE SAN LUIS OBISPO COUNTY  
COASTAL AREA, AND CONTINUED OPPOSITION TO EXPANSION  
OF THE MONTEREY BAY NATIONAL MARINE SANCTUARY  
INTO THE SAN LUIS OBISPO COUNTY COASTAL AREA**

**THE CITY COUNCIL  
City of Morro Bay, California**

**WHEREAS**, the City of Morro Bay opposes development of offshore oil and supports protection of the abundant natural resources of the San Luis Obispo coast; and

**WHEREAS**, the Monterey Bay National Marine Sanctuary (MBNMS) has been created on the California Coast from Half Moon Bay to Cambria to stop any potential offshore oil development and to support natural resource protection through education, public participation and research; and

**WHEREAS**, the MBNMS management plan update process identified expansion of the MBNMS boundary to the San Luis Obispo coast as a mid level priority for future consideration; and

**WHEREAS**, the MBNMS Sanctuary Advisory Council (SAC) requested MBNMS staff to support formation of a committee in San Luis Obispo County to study MBNMS expansion to this area; and

**WHEREAS**, the City of Morro Bay supports the Alliance of Communities for Sustainable Fisheries and its recommendation for improving sanctuary program management through the management plan update process, which recommendations the City feels have not been adequately addressed in the sanctuary program overall; and

**WHEREAS**, the City supports commercial fishing, commercial fishing facilities and the infrastructure needed for our traditional working harbor community; and

**WHEREAS**, the National Marine Sanctuary program recently circulated a new fishing regulation coordination policy that clearly states the power of the sanctuary to regulate fishing; and

**WHEREAS**, despite what promises are made not to regulate fishing, when sanctuaries are created or expanded, this policy will result in sanctuary's becoming another regulatory agent in the already well regulated area of fishing; and

**WHEREAS**, National Marine Sanctuary programs and the commercial fishing industry have many common goals in education, pollution protection, opposition to offshore oil and creation of sustainable fishery, so that there is no reason why if managed with proper balance and sensitivity to traditional working harbor uses the sanctuary programs should not have positive working relationships with the commercial fishing industry and working harbor communities; and

**WHEREAS**, the National Marine Sanctuary program has not developed a positive working relationship or the support of commercial fishing and the working harbor communities in its California sanctuaries at this time; and

**WHEREAS**, the National Marine Sanctuary program does not permit the SAC to have anything other than an advisory role and controls the ability of the SAC to communicate with the public at large and with outside agencies; and

**WHEREAS**, the National Marine Sanctuary Program, as currently authorized, does not provide for a mechanism for local control of sanctuary programs and the current organization of the SAC does not adequately meet the needs of local community direction to the program; and

**WHEREAS**, the City of Morro Bay approved Resolution 27-03 on April 28, 2003 which opposed the creation of a National Marine Sanctuary in the San Luis Obispo County Coastal Area and opposed the expansion off the Monterey Bay National Marine Sanctuary in the San Luis Obispo County Coastal Area.

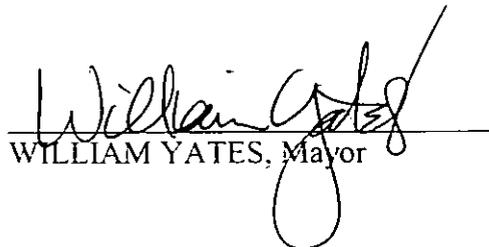
**NOW THEREFORE, BE IT RESOLVED** by the City Council of the City of Morro Bay that because the National Marine Sanctuary Program has not adequately resolved conflicts and concerns of the commercial fishing industry and traditional working harbor uses and because the National Sanctuary Act does not currently allow for a sanctuary designation with true local control, the City of Morro Bay continues to oppose the formation of a National Marine Sanctuary and expansion of the Monterey Bay National Marine Sanctuary in the waters of the San Luis Obispo County coast.

**PASSED AND ADOPTED** by the City Council of the City of Morro Bay at a regular meeting held thereof on the 10th day of April 2012, by the following vote:

AYES: Borchard, Johnson, Leage, Smukler, Yates

NOES: None

ABSENT: None

  
WILLIAM YATES, Mayor

ATTEST:

  
JAMIE BOUCHER, City Clerk



## CITY OF MORRO BAY

CITY HALL

595 Harbor Street  
Morro Bay, CA 93442

June 10, 2020

Mr. John Armor, Director  
NOAA Office of National Marine Sanctuaries  
1305 East-West Highway, 11<sup>th</sup> Floor  
Silver Spring, MD 20910

RE: Written Comments – Review of Nomination for Chumash Heritage National Marine  
Sanctuary – Docket No. NOAA-NOS-2020-0063

Dear Director Armor,

Thank you for meeting with representatives of the City of Morro Bay and other representatives of the California Marine Affairs and Navigation Conference this past March at your offices in Silver Spring. We appreciate the time you and your staff took to provide us information about the sanctuaries program, and more specifically, the status of the Chumash Heritage sanctuary nomination.

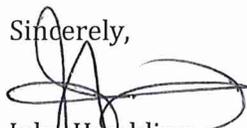
As you know, Morro Bay is a small town on the Central Coast of California, with a long and important commercial and recreational fishing heritage that continues to this day. As such, and with the Monterey Bay National Marine Sanctuary southern border approximately ten miles from our City limits, sanctuary designation in our waters has long been a subject not without controversy.

Because of several controversial sanctuary-related issues, when considering the Chumash Heritage sanctuary nomination in September 2015, the Morro Bay City Council voted to let stand Morro Bay Resolution No. 18-12, which resolves:

*Now therefore, be it resolved by the City Council of the City of Morro Bay that because the National Marine Sanctuary Program has not adequately resolved conflicts and concerns of the commercial fishing industry and traditional working harbor uses and because the National Marine Sanctuary Act does not currently allow for a sanctuary designation with true local control, the City of Morro Bay continues to oppose the formation of a National Marine Sanctuary and expansion of the Monterey Bay National Marine Sanctuary in the waters of the San Luis Obispo County coast.*

This resolution still stands today, and still represents the City of Morro Bay's opposition to designation of the Chumash Heritage National Marine Sanctuary or its continued inclusion in the national inventory of areas that NOAA may consider for future designation of a national marine sanctuary.

Sincerely,



John Hedding  
Mayor



AGENDA NO: C-5

MEETING DATE: December 14, 2021

# Staff Report

**TO:** Honorable Mayor and City Council

**DATE:** December 7, 2021

**FROM:** Eric Endersby, Harbor Director  
Scott Collins, City Manager

**SUBJECT:** Authorize City Council Comments to the National Marine Sanctuaries Program Regarding the Potential Chumash Heritage National Marine Sanctuary Designation Process and Reiterate Previous Opposition to National Marine Sanctuary in Local Waters Until Critical Management Issues Addressed

## RECOMMENDATION

Staff recommend the City Council reiterate its previous opposition of a national marine sanctuary in local area waters until critical sanctuary governance and management issues, as outlined in this staff report, are resolved. Additionally, staff recommend the City Council authorize the Mayor to submit comments, as outlined in this staff report, to the National Marine Sanctuary Program regarding the proposed designation of the Chumash Heritage National Marine Sanctuary.

## ALTERNATIVES

1. Rescind the City's previous opposition to national marine sanctuaries in local waters, taking a support stance on sanctuaries instead, and provide comments regarding the Chumash sanctuary proposal accordingly.
2. Take no action on marine sanctuaries generally, and provide pertinent comments regarding the Chumash sanctuary proposal accordingly.
3. Take no action on marine sanctuaries generally nor the Chumash sanctuary proposal specifically.

If Alternative 1 is chosen, staff recommend the City Council rescind Resolution No. 18-12 as it would be in opposition to a sanctuary "support" position.

## FISCAL IMPACT

There is no fiscal impact to this action.

## BACKGROUND

The National Marine Sanctuaries Act (NMSA), originally called the Marine Protection, Research and Sanctuaries Act, was first enacted in 1972 under the programmatic management of the then newly-established National Oceanic and Atmospheric Administration (NOAA) following the devastating 1969 Santa Barbara oil spill brought the plight of the marine ecosystem to national attention. The NMSA authorizes the U.S. Secretary of Commerce to designate and protect areas of

Prepared By: EE

Dept Review: EE

City Manager Review: SC

City Attorney Review: CFN

the nation's marine environments and Great Lakes due to their conservation, recreational, ecological, historical, scientific, cultural, archeological, educational or esthetic qualities as national marine sanctuaries. Current national marine sanctuaries vary from the site of a single U.S. Civil War shipwreck to vast expanses of ocean and habitat.

The first national marine sanctuary was established in 1974 off the Coast of North Carolina to protect the newly discovered wreck of the iron-clad Civil War vessel *USS Monitor*. Currently there are 15 national marine sanctuaries, four of which are in California: Greater Farallones (previously named Gulf of the Farallones), Cordell Bank, Monterey Bay and Channel Islands.

The Monterey Bay National Marine Sanctuary (MBNMS) was established in 1992, and stretches from the Greater Farallones National Marine Sanctuary off San Francisco south to Cambria. Channel Islands National Marine Sanctuary, established in 1980, is completely offshore of the mainland and encompasses San Miguel, Santa Rosa, Santa Cruz, Anacapa and Santa Barbara Islands.

In 2014, NOAA revised the process for sanctuary designation, changing from a "top-down" site evaluation process to a "bottom-up" nomination one. In the "bottom-up" nomination process, a community or entity builds a nomination and submits it to NOAA. NOAA then performs an initial review for completeness and that it meets the basic requirements for submission. If it does, it goes on to a second, more thorough NOAA review where it is evaluated and must meet at least one of four National Significance Criteria categories, and must meet all seven of seven Management Consideration categories.

A guide to the marine sanctuary nomination process is here:

<http://www.nominate.noaa.gov/>

If a nomination meets at least one National Significance Criteria and all seven Management Considerations, NOAA will add the site to an "inventory list" of potential new national marine sanctuary sites. NOAA may then consider an area on the inventory list for future designation in a completely separate public process that can take years to complete.

In 2015, the Northern Chumash Tribal Council submitted a nomination to NOAA for a Chumash Heritage National Marine Sanctuary (CHNMS) that would incorporate local waters and extend from the southern border of the MBNMS off Cambria south to below Point Conception. Under the NMSA, a nomination can "sit on the inventory shelf" for consideration of designation for up to five years. Having not been considered for designation by 2020, last summer the CHNMS nomination was reconsidered by NOAA, and placed back on the "inventory" list for up to five more years.

Links to the CHNMS nomination document and NOAA's Five Year Review Technical Report on the nomination can be found here:

- [https://nmsnominate.blob.core.windows.net/nominate-prod/media/documents/nomination\\_chumash\\_heritage\\_071715.pdf](https://nmsnominate.blob.core.windows.net/nominate-prod/media/documents/nomination_chumash_heritage_071715.pdf)
- <https://nmsnominate.blob.core.windows.net/nominate-prod/media/documents/20200922-chnms-technical-report-5-year-review.pdf>

Just before the 2021 Thanksgiving holiday, NOAA announced they were moving forward with the CHNMS designation process, the first step of which is a 60-day public comment period that currently ends on January 10, 2022 (although several entities, including the City of Morro Bay, have

requested an extension of the deadline due to the comment period's proximity to the year-end holidays).

Next steps in the process include public scoping meetings, and preparation of a draft sanctuary proposal by NOAA that includes potential boundaries, regulations, and a management plan. After considering all public comments, if NOAA makes a final decision to pursue sanctuary designation it will prepare final documents. The Governor and Congress then review the documents before final designation.

In discussions with regional Sanctuary Program staff, City staff were advised the entire process for the CHNMS would take approximately one year, although the sanctuary's website states the sanctuary designation process can take two to three years to complete.

## **DISCUSSION**

The national marine sanctuaries have clearly provided environmental, social and economic benefits to the regions in which they have been developed. Those include protecting regions from hazardous oil spills and other environmental issues. The Morro Bay City Council is supportive of those general goals, as evidenced by its support of climate action planning and environmental stewardship. However, City Council, in addition to numerous other local and regional agencies and organizations, have gone on record opposing a marine sanctuary designation on the San Luis Obispo County coast in the past based on historic issues those agencies and organizations have seen and experienced with sanctuary governance, particularly with the MBNMS. In short, those issues are:

- Sanctuary conflicts with the commercial fishing industry, primarily over sanctuary influence and efforts related to commercial fishery regulation detrimental to the industry, in what are arguably the most heavily and well-regulated and managed fisheries in the world
- Sanctuary conflicts with local communities and agencies bordering on sanctuaries, primarily burdensome sanctuary governance and requirements of that governance as they relate to traditional and necessary working harbor/coastal uses and activities, most notably dredging and dredged materials disposal
- Sanctuary Advisory Councils having no true local control mechanisms, and advisory Council members appointed by and serving at the pleasure of sanctuary superintendents, with no local accountability

The last Morro Bay City Council resolution in opposition to marine sanctuary designation, Resolution No. 18-12, as well as a June 10, 2020 letter from the City to NOAA Sanctuaries reiterating the City's opposition to the CHNMS's designation, are included with this staff report in Attachments 1 and 2.

Staff recommend the Morro Bay City Council reiterate its opposition to marine sanctuary designation in local waters until such time the long-standing historic issues outlined above are resolved (as indicated in Resolution No. 18-12).

Staff further recommend, however, that if sanctuary designation continues in local waters as is being proposed with the CHNMS, the following positions are adopted by the Council and provided as initial comments to NOAA regarding this proposal:

1. The Chumash Heritage sanctuary designation document and management plan recognize the cultural and economic value of both native fishers and modern commercial fishers and

fisheries as resources to be protected, preserved and promoted equally to other sanctuary resources. Because the region's native populations included a rich maritime element, including harvesting of the sea for sustenance, it is fitting that any new sanctuary recognize and honor these dual cultures and traditions.

2. The Chumash Heritage sanctuary boundaries set a minimum five-mile exclusion radius around ports and harbors. This will help ensure sanctuary oversight, management and regulation do not interfere with or cause additional unnecessary burdens on traditional working waterfront uses, activities and communities.
3. The Sanctuary Advisory Council (SAC) of the Chumash Heritage sanctuary be populated and managed in such a manner as to foster and create local representation, input and control. Such an SAC have at least 50% of its voting members representative of and chosen by local, resource-dependent tribes and stakeholders, and sanctuary management and governance be such that SAC input and advice has a clearly functional and effective role as indicated in the management plan.
4. The Chumash Heritage sanctuary boundaries have a minimum five-mile buffer to any offshore wind farms, in addition to sufficient sanctuary-free corridors or areas for undersea transmission cable paths and industry service vessel transit. Offshore Wind generation and marine sanctuaries are generally incompatible with each other, with offshore wind being critical to our nation's clean energy future, therefore, adequate buffers and distances must be maintained between the two.

## **CONCLUSION**

While staff have endeavored to place consideration of this sanctuary designation on the Council agenda in a timely, useful and informative manner, the timing of NOAA's announcement with the comment period falling across the year-end holidays and closing on January 10, 2022, does not provide adequate time for thorough vetting and consideration of the numerous issues. Because of this, staff have only touched in this report on the primary issues at play. An extension of the comment period is warranted and has been requested by the City.

Finally, this comment period is the first in a long process of public and stakeholder engagement and sanctuary plan development, and there will be further opportunities for the City to provide input, comments and recommendations, including if the initial comment period is extended.

The City supports many of the stated goals of the marine sanctuary, but significant concerns remain as outlined in the report above. Should those legitimate concerns be adequately addressed and resolved, the City would be in a position to reconsider its current opposition to the proposed national marine sanctuary off the waters of Morro Bay.

## **ATTACHMENTS**

1. Morro Bay Resolution No. 18-12
2. June 10, 2020 letter from Morro Bay City Council to NOAA regarding the CHNMS



## CITY OF MORRO BAY

CITY HALL

595 Harbor Street  
Morro Bay, CA 93442

January 28, 2022

Paul E. Michel, Regional Policy Coordinator  
NOAA Sanctuaries West Coast Regional Office  
99 Pacific Street, Building 100F  
Monterey, CA 93940

*Also sent electronically to Paul.Michel@noaa.gov*

Dear Paul,

The City of Morro Bay would like to thank the National Oceanic and Atmospheric Administration (NOAA) for the extension of the Chumash Heritage National Marine Sanctuary public scoping comment period deadline to provide the City of Morro Bay and others a little extra time to provide comments. It is important to reach constituents and interested parties that could be affected by or have ideas and opinions about a marine sanctuary in order to make fully-informed decisions.

While the City of Morro Bay supports the overarching conservation, research and education goals of the National Marine Sanctuary program, as you well know, the City of Morro Bay and other regional stakeholders have very long histories of opposing any national marine sanctuary designation in our local waters for several reasons related to sanctuary governance.

On December 14, 2021, in response to the recently announced intent of NOAA to establish the Chumash Heritage National Marine Sanctuary proposal, the Morro Bay City Council considered comments to provide NOAA about the Chumash sanctuary proposal. On December 14, the Council voted to provide the following comments about that proposal:

1. Reiterate its opposition to national marine sanctuary designation in local waters until such time as the long-standing historic sanctuary governance issues are resolved. Those issues continue to be:
  - A. Sanctuary conflicts with the commercial fishing industry, primarily over sanctuary influence and efforts related to commercial fishing regulation detrimental to the industry.
  - B. Sanctuary conflicts with local communities and agencies bordering on sanctuaries, primarily burdensome sanctuary governance and requirements as they relate to traditional and necessary working harbor/coastal uses and activities, most notably dredging and dredged materials disposal.
  - C. Sanctuary Advisory Council having no true local control mechanisms, and Advisory Council members appointed by and serving at the pleasure of Sanctuary Superintendents with no local accountability.

2. Provide these initial specific comments about the Chumash proposal:
- A. That the Chumash Heritage sanctuary designation document and management plan recognize the cultural and economic value of both native fishers and modern commercial and recreational fishers and fisheries as resources to be protected, preserved and promoted equally to other sanctuary resources. Because the region's native populations included a rich maritime element, including harvesting the sea for sustenance, it is fitting that any new sanctuary recognize and honor those dual cultures and traditions.
  - B. That the Chumash Heritage sanctuary boundaries set a minimum five-mile exclusion radius around ports and harbors. This will help ensure sanctuary oversight, management and regulation do not interfere with or cause additional unnecessary burdens on traditional working waterfront uses, activities or communities.
  - C. That the Sanctuary Advisory Council (SAC) for the Chumash Heritage sanctuary be populated and managed in such a manner as to foster and create local representation, input and control. Such a SAC should have at least 50% of its voting members representative of and chosen by local, resource-dependent tribes and stakeholders, and sanctuary management and governance be such that SAC input and advice has a clearly functional and effective role as indicated in the management plan.
  - D. That the Chumash Heritage sanctuary boundaries have a minimum five-mile buffer to any offshore wind farms, in addition to sufficient sanctuary-free corridors or areas for undersea transmission cable paths and industry service vessels. Offshore wind generation and marine sanctuaries are generally incompatible with each other, with offshore wind being critical to our nation's clean energy future, therefore, adequate buffers and distances must be maintained between the two.

Should the longstanding governance issues be resolved in manners such as what we have proposed in our comments about the Chumash proposal, it would indicate a willingness by NOAA to meaningfully resolve those issues, and go a long way to bringing the City of Morro Bay and others onboard for sanctuary support.

We remain hopeful these issues can be addressed and mitigated should the Chumash proposal designation continue to move forward, and the City of Morro Bay will remain engaged throughout that process. Thank you for taking our comments into consideration.

Sincerely,



John Headding  
Mayor



**AGENDA NO: C-3**

**MEETING DATE: October 24, 2023**

# Staff Report

**TO: Honorable Mayor and City Council**

**DATE: October 19, 2023**

**FROM: Gregory Kwolek, Public Works Director**

**SUBJECT: Review and Consider Public Comment Options for the Draft Initial Study and Mitigated Negative Declaration for the Los Osos Community Services District Pipeline Resiliency Intertie Project**

## **RECOMMENDATION**

Staff recommends the City Council:

1. Review the Draft Initial Study (IS) and Mitigated Negative Declaration (MND) for the Los Osos Community Services District (LOCS) Resiliency Intertie Project (Intertie Project), and
2. Consider staff recommended public comment options responsive to the Draft IS and MND by the October 27, 2023, 30-day public comment deadline.

## **ALTERNATIVES**

The City Council can choose to offer alternative public comments to those presented below or provide no public comment.

## **FISCAL IMPACT**

None.

## **BACKGROUND**

In an effort to create water resiliency for their water customers, LOCS) proposes to supplement its water supply portfolio by connecting its water system directly to State Water with an Intertie Project. Currently, LOCS) is supplied by groundwater from their basin with no backup supply. The proposed Intertie Project pipeline would run north on South Bay Boulevard toward Morro Bay from Los Osos to Quintana, where it would then run East just beyond the City of Morro Bay's boundary. The pipeline alignment would then run north under Highway 1 and connect with the Chorro Valley Pipeline outside of the City's boundary. As such, LOCS) aims to purchase State Water directly from the San Luis Obispo County Water Conservation and Flood Control District (District), a move which could preclude an opportunity for the City of Morro Bay to sell water to the LOCS).

This LOCS) project is in the environmental phase. LOCS) intends to formally request from the District a connection to State Water only after the LOCS) has an approved environmental document. This environmental document, comprised of the IS and MND, was published in September 2023 and has a 30-day public review period with a deadline for public comment of October 27, 2023.

## **DISCUSSION**

As of this writing, staff has performed a high level review of the IS/MND document as well as

Prepared By:   GK  

City Manager:   YK  

City Attorney   CFN

documents provided by the District. Based on this review, staff offers, in part based on feedback from the Public Works Advisory Board at their regular meeting on Wednesday, October 18, 2023, the following public comment options for the City Council to consider:

1. The City requests engagement from LOCSD on all environmental mitigation measures that address environmental impacts within the boundaries of the City of Morro Bay.
2. Before the Intertie Project is seriously considered, it must be demonstrated that the Chorro Valley Pipeline has capacity to supply LOCSD with the requested 200 acre feet per year.
3. Before the Intertie Project is seriously considered, it must be demonstrated that LOCSD can and will compensate the City for any infrastructure costs already paid by the City to build the Chorro Valley Pipeline and any other infrastructure costs supporting connection to the State Water Project already paid by the City and/or other State Water subcontractors, proportionate to LOCSD's planned capacity utilization of the Chorro Valley pipeline.
4. The City requests LOCSD collaborate with the City on potentially mutually beneficial ventures related to the proposed pipeline alignment, including a parallel recycled water pipeline, a water pipeline that allows for sale of Morro Bay water to LOCSD, and/or a conjunctive use agreement.

Staff, as directed, will submit public comment to the LOCSD Intertie Project IS/MND on behalf of the City Council.

#### **ATTACHMENTS**

1. LOCSD Intertie MND Legal Notice
2. [Link](#) to LOCSD Draft IS and MND
3. Email Correspondence with District April 12, 2023
4. Email Attachment from District August 1, 2023 re: Chorro Valley Pipeline Capacity

**LOS OSOS COMMUNITY SERVICES DISTRICT  
NOTICE OF INTENT TO ADOPT A MITIGATED NEGATIVE DECLARATION**

Notice is hereby given that the Los Osos Community Services District will consider adoption of a Mitigated Negative Declaration in accordance with the California Environmental Quality Act for the project described below:

- Project Title: Los Osos Community Services District Resiliency Intertie Project
- Applicant: Los Osos Community Services District (LOCSD)
- Project Location: The intertie would be constructed to the north of the southbound lane of Highway 1 and the proposed pipeline alignment would begin at this location, cross under Highway 1 and extend south toward Quintana Road, west along Quintana Road toward South Bay Boulevard, south along South Bay Boulevard, and would terminate at the LOCSD's basin at the intersection of Santa Ysabel Avenue and South Bay Boulevard; located in public right of way.
- Project Description: LOCSD, the project applicant, proposes the construction and operation of an intertie to the Chorro Valley Pipeline to provide an alternative source of potable for the LOCSD. The project would involve the construction of an intertie to the Chorro Valley Pipeline and the installation of an approximately 2.5-mile pipeline. The proposed intertie would consist of a vault with piping, meter, valves, and may also consist of a booster pump station that would facilitate a controlled and metered flow of potable water to the LOCSD. It is anticipated that state water could provide up to 200 acre-feet per year (AFY) of water supply.

**FINDING**

The LOCSD has reviewed the above project in accordance with the California Environmental Quality Act and finds that an Environmental Impact Report need not be prepared because the proposed project will not have a significant effect on the environment, and that a Mitigated Negative Declaration may be approved for this project.

The 30-day public review period for the proposed Mitigated Negative Declaration will commence on September 27, 2023 and will end on October 27, 2023. The Initial Study, which provides the basis for this determination, is available at the LOCSD Office, 2122 9<sup>th</sup> Street STE 110, Los Osos, California.

The public is invited to provide written comment on the Mitigated Negative Declaration. The appropriateness of the Mitigated Negative Declaration will be reconsidered in light of the comments received.

Questions or comments about the proposed project and the Mitigated Negative Declaration may be directed to Brandi Cummings, contract planner, at (805) 786-2550 or via email to [brandi.cummings@swca.com](mailto:brandi.cummings@swca.com). Comments on the proposed project and Mitigated Negative Declaration may also be mailed to the LOCSD Office, 2122 9<sup>th</sup> Street STE 110, Los Osos, California 93402 provided that any comments are received no later than 5:00 pm on October 27, 2023.



Brandi Cummings, SWCA Environmental Consultants

***Please publish once on: 09/27/2023***

## Heather Goodwin

---

**From:** Kate Ballantyne <kballantyne@co.slo.ca.us>  
**Sent:** Tuesday, August 1, 2023 9:43 AM  
**To:** Greg Kwolek  
**Subject:** RE: [EXT]Los Osos CSD as a Prospective State Water Subcontractor  
**Attachments:** \_Chorro-V-Pipe-Capacity-Design\_MW-Memo-970930 (002).pdf

**CAUTION:** This is an external email. Please take care when clicking links or opening attachments.

Hi Greg-

I'm not sure you were able to open this ever, so here it is as an attachment.

Thanks,

Kate



### Kate Ballantyne

Deputy Director

Public Works, County of San Luis Obispo

Tel: (805) 781-5458 | *An APWA Accredited Agency*

[Website](#) | [Twitter](#) | [Map](#)



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**From:** Greg Kwolek <gkwolek@morrobayca.gov>  
**Sent:** Sunday, July 9, 2023 4:27 PM  
**To:** Kate Ballantyne <kballantyne@co.slo.ca.us>  
**Cc:** John Diodati <jdiodati@co.slo.ca.us>  
**Subject:** Re: [EXT]Los Osos CSD as a Prospective State Water Subcontractor

Thanks Kate, I don't see to have access. Can you resend?

-Greg

On Jun 5, 2023, at 5:07 PM, Kate Ballantyne <[kballantyne@co.slo.ca.us](mailto:kballantyne@co.slo.ca.us)> wrote:

**CAUTION:** This is an external email. Please take care when clicking links or opening attachments.

Kate Ballantyne has shared a OneDrive for Business file with you. To view it, click the link below.

<image00001.png> [Chorro-V-Pipe-Capacity-Design MW-Memo-970930 \(002\).pdf](#)

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Hi Greg-

Here's a memo from our files about the capacity in the Chorro Valley line, and details which entities paid for that capacity. If you have any questions after you review it, I'd be happy to discuss- just let me know.

Thanks,

Kate

<image001.png>

**Kate Ballantyne**

**Deputy Director**

Public Works, County of San Luis Obispo

Tel: (805) 781-5458 | *An APWA Accredited Agency*

[Website](#) | [Twitter](#) | [Map](#)

<image002.jpg>

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**From:** Greg Kwolek <[gkwolek@morrobayca.gov](mailto:gkwolek@morrobayca.gov)>

**Sent:** Wednesday, April 12, 2023 5:56 PM

**To:** Kate Ballantyne <[kballantyne@co.slo.ca.us](mailto:kballantyne@co.slo.ca.us)>; John Diodati <[jdiodati@co.slo.ca.us](mailto:jdiodati@co.slo.ca.us)>

**Subject:** [EXT]Los Osos CSD as a Prospective State Water Subcontractor

**ATTENTION:** This email originated from outside the County's network. Use caution when opening attachments or links.

Hello, I hope you are both doing well. I have a two questions about the prospect of Los Osos CSD becoming a state water subcontractor through the San Luis Obispo County Water Conservation and Flood Control District. Answers to these questions are of interest to the City of Morro Bay because presumably the state water brought to Los Osos CSD would come through the Chorro Valley Pipeline, which also supplies Morro Bay and which Morro Bay paid for.

1. Is there enough "room" in the Chorro Valley Pipeline to supply Morro Bay at full allocation and Los Osos CSD at an acceptable velocity? If so, what would be the maximum amount of water that could go through the pipe in a year? Also if so, please provide documentation that demonstrates this.
2. Morro Bay paid into the capital costs for the Chorro Valley Pipeline. How would the County contemplate Los Osos CSD's participation in the Chorro Valley Pipeline's infrastructure costs, which are already paid for?

Thank you,

Greg

*Gregory Kwolek*

Director of Public Works

City of Morro Bay

(805) 772-6564

[gkwolek@morrobayca.gov](mailto:gkwolek@morrobayca.gov)

**M E M O R A N D U M**



**MONTGOMERY WATSON**

TO: <i>Paul Donnelly</i>	FROM: <i>Linda Tripp</i>
Co. Dept	
PHONE #	PHONE #
FAX #	FAX #

*FILE  
CHORRO  
PIPELINE*

**To:** Paul Hilliard/Rick Meeks      **Date:** September 30, 1997  
**From:** Linda Tripp *LT*      **Reference:** 812.0120/3.1.2  
**Subject:** Chorro Valley Pipeline-Capacity

This memorandum has been prepared in response to your questions yesterday regarding the capacity of the Chorro Valley Pipeline. Attached is a memorandum to Paul Donnelly dated February 13, 1995 that addressed the City of Morro Bay's questions regarding this issue.

As stated in this memorandum, the pipeline capacity is controlled by two factors, the flow velocity and the pipeline pressure. Although the pipeline can tolerate greater velocities, the pipeline, valves, and appurtenances were not designed to tolerate the higher pressures that are associated with the larger flows, and limit the capacity. The memorandum also recommends modifications to the design to increase the capacity, however, during the design, the City of Morro Bay elected to not make the modifications to the pipeline and appurtenance design.

The design capacity of the pipeline is summarized as follows

User	Base Entitlement	Flow (inc. 11% for outages, See *)
California Men's Colony	400 AF/yr	274 gpm
Cuesta College	200 AF/yr	138 gpm
SLO County Operations Center	425 AF/yr	292 gpm
City of Morro Bay	1313 AF/yr	903 gpm
City of Los Osos	600 AF/yr	413 gpm
<b>Total Design Capacity (Ente No 3)</b>	<b>2938 AF/yr</b>	<b>2020 gpm</b>
Design Capacity at CMC TO	1025 AF/yr	720 gpm
Design Capacity to Los Osos TO	1913 AF/yr	1316 gpm
Design Capacity to Morro Bay	1313 AF/yr	903 gpm

\* The pipeline capacity was based on an annual flow, and assumed that the Polonio Pass WTP is shut down for 1 month a year based on CCWA Operations predictions.

If you have any questions, or need any additional information, please call me at (510)274-2353.

**M E M O R A N D U M**



**MONTGOMERY WATSON**

**To:** Paul Donnelly **Date:** February 13, 1995  
**From:** Liuda Tripp **Reference:** 812.0120/3.1.2  
**Subject:** Chorro Valley Pipeline Project  
 Pipeline Capacity

This memorandum is a response to the request by the City of Morro Bay to estimate the maximum possible capacity of the Chorro Valley Pipeline. On January 18, 1995 at a meeting with the County, the City of Morro Bay, and Montgomery Watson, the City requested information on the additional capacity available, if any, in the Chorro Pipeline.

The Chorro pipeline is currently designed to provide the following base State Water Project (SWP) and Nacimiento entitlements to the users listed below:

User	Base Entitlement (AF/yr)	
California Men's Colony	400	(SWP)
Cuesta College	200	(SWP)
SLO County Opers. Ctr.	425	(SWP)
City of Morro Bay	1313	(SWP)
Los Osos	600	(Nacimiento)

The velocities and flow rates resulting from these base entitlements are shown in Attachment No. 1.

The pipeline's capacity is controlled by two factors: the flow velocity and the pipeline pressure. The maximum velocity in the pipeline is recommended to be a maximum of 10 ft/sec to maintain the integrity of the cement mortar lining and to reduce the potential for surge pressures in the pipeline. The maximum pressure is determined by the head available in the pipeline versus the pipeline and valve material selection and the cost of these facilities.

**Velocity:** With the current entitlements, the maximum velocity in the pipeline is 5.5 ft/sec. Limiting the velocity to 10 ft./sec., the pipeline capacity could be increased by 1700 AF/yr for a total flow rate of 7,09 cfs. The velocities and the flow rates with the 1700 AF/yr additional capacity are shown in Attachment No. 2.

**Pressure:** The current head available in the Chorro pipeline is 1444 feet. This head is set by the HGL of the DWR Coastal Branch Aqueduct at the Chorro turnout. The pipeline's head is reduced at a flow control/pressure reducing valve vault (PRV/H-CV vault) located upstream of the turnout for the California Men's Colony on Segment 1. To increase the capacity in the Chorro pipeline, the amount of head loss at the PCV/PRV vault would need to be reduced. With the amount of head available in the pipeline, the capacity could be increased by 1700 AF/yr (the additional capacity available with the velocity limitations), however, the pipeline, valves and

appurtenances would need to be designed for an HGL of 1370 feet. Portions of the pipeline would need to be designed to tolerate pressures as high as 570 psi. The pipeline, valves and appurtenances on Segment 1 downstream of the FCV/PRV vault which have already been purchased, but not installed, have been designed for an HGL of 700 feet.

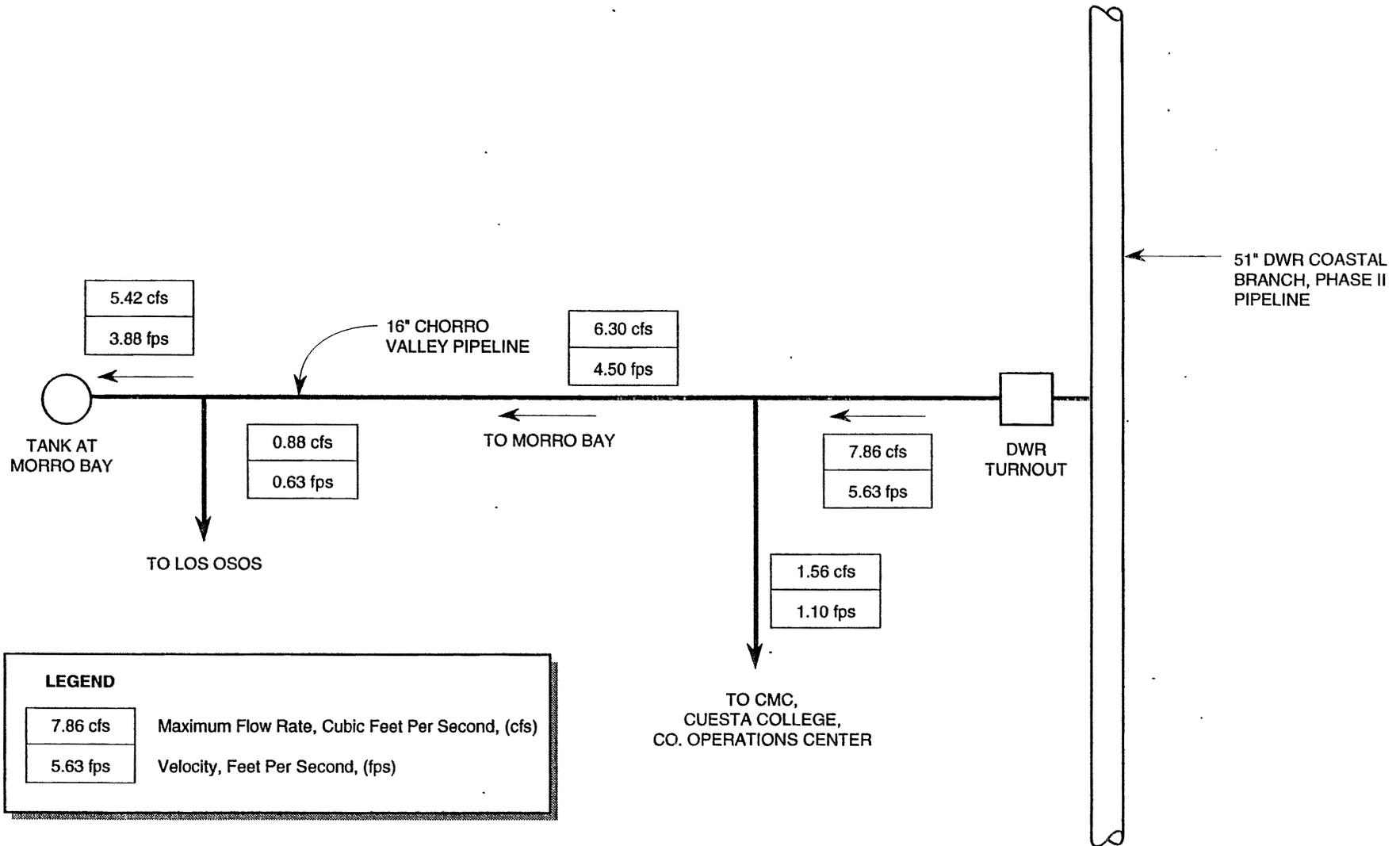
The pipeline, valve, and appurtenances of Segment 2 and Segment 1 downstream of the FCV/PRV have been designed for an HGL of 700 feet. The capacity in the pipeline is limited by the pressures that the pipeline materials, valves, and appurtenances in these reaches can tolerate. As a result, with the materials specified now, no additional capacity is available in the Chorro pipeline with the current design HGL of 700 feet.

Although designed for an HGL of 700 feet, the pipeline, valves and meters downstream of the FCV/PRV have the capacity to tolerate the pressures created with an HGL of 850 feet, however the air release and air vacuum valves can only tolerate the pressures created with the design HGL of 700 feet. Assuming the HGL could be increased to 850 feet, then the pipeline's capacity could be increased by 500 AF/yr. To achieve the additional capacity with an HGL of 850 feet, the air release and air vacuum valves for Segment 1 would need to be replaced with higher class valves, and the pipeline, valves, and appurtenances on Segment 2 would need to be redesigned for the higher HGL. The flow rates and velocities for this additional capacity are shown in Attachment No. 3.

If you have any questions regarding the additional capacity in the Chorro pipeline, please call me.

Attachments

cc: Lou Carella



**FLOW RATES AND VELOCITIES  
STATE WATER PROJECT AND NACIMIENTO WATER**

FIGURE 2

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AGENDA NO: C-4

MEETING DATE: October 24, 2023

# Staff Report

**TO:** Honorable Mayor and City Council

**DATE:** October 13, 2023

**FROM:** Yvonne Kimball, City Manager

**SUBJECT:** Adopt Resolution No. 71-23 Awarding Fiscal Year 2023-24 Community Grants

## **RECOMMENDATION**

Staff recommends the City Council:

1. Adopt Resolution No. 71-23, awarding Community Grants for Fiscal Year 2023-24, outlining adjustments, if any, consistent with the Community Grants Policy and American Rescue Plan Act ("ARPA") funding requirements; and
2. Authorize the City Manager to enter into agreements with all grantees, reviewing and adjusting insurance requirements on a case-by-case basis, in coordination with California JPIA and City Attorney's Office, depending on the level of risk associated.

## **ALTERNATIVES**

City Council may choose to:

- 1) Adjust the funding recommendations for some or all of the applicants,
- 2) Seek additional review by City staff.
- 3) Choose not to fund any of the requests.
- 4) Provide other direction as appropriate.

## **FISCAL IMPACT**

The Adopted Fiscal Year (FY) 2023-24 Budget includes \$35,000 in General Fund and \$25,000 in ARPA Funds for this purpose, of which at least \$10,000 will go to youth serving programs.

Staff will need to submit reporting information associated with ARPA-funded grants; there is a slim possibility that if those awards are deemed ineligible, the City would need to backfill that funding with General Fund dollars, though that is not anticipated.

## **BACKGROUND**

Grants and Council bequests are a mechanism by which the City Council and City of Morro Bay can assist non-profit and other government agencies in providing direct or indirect services to the Morro Bay residents and communities. The City Council annually allocates grant funds to various community groups and organizations. These bequests have ranged from a total of approximately \$7,000 in FY 2015-2016 up to a total award of \$60,000 in FY 2022-23 (\$35,000 from General Fund and \$25,000 from ARPA funds for programs impacted by COVID-19). The FY 2023-24 adopted budget also includes \$35,000 community grant funds from the General Fund and \$25,000 from ARPA funds.

Prepared By: \_\_DS\_\_

Dept Review: \_\_\_\_\_

City Manager Review: \_\_YK\_\_

City Attorney Review: \_\_CFN\_\_

In accordance with the City’s adopted Community Grant Policy (link provided as Attachment 2), the City accepts funding requests after City Council adopts the budget. There is an application period of approximately one month, then staff reviews the applications for completeness, and invites a committee to review and make recommendations to City Council. Following approval, staff provides awarded entities with notification that the City Council has awarded funding and also indicates that the City would like follow-up reporting back in July, via e-mail, on the benefits/services provided, number of clients served and anticipated upcoming work to be done.

**DISCUSSION**

On August 24, 2023, the City published notice that grant applications would be accepted through September 15. The City Manager asked Council Member Edwards as Council liaison to the Citizens Finance Advisory Committee (“CFAC”) to work with two CFAC members to review applications and, using the criteria in the grants policy, formulate their recommendations. Members Jean Johnson and Brian Dorfman were available and agreed to assist with the project.

This year the City received grant applications totaling \$94,904, far exceeding the budgeted amount. The committee carefully reviewed the applications for adherence to City policy and award funding for activities that directly benefit Morro Bay residents. Funding amounts were lowered for several of the applicants and three grant applicants were not granted any funding for the following reasons:

1. *Morro Bay Estuary Monitoring* – the committee determined the carbon dioxide information they monitor was also available from other non-profit organization and government sources and there was little incremental benefit to Morro Bay residents.
2. *Honor Flight Central Coast California* – no evidence was included in the application that the program had benefited veterans who were residents of Morro Bay.
3. *Shewmuze Productions* – as of the date the applications were reviewed, the organization had not yet achieved non-profit status, nor did they provide information on how its activities benefit Morro Bay residents.

Based on their review, the committee recommends the following grant awards for FY 2023-24. Staff does not have any concerns with the Committee’s recommendations and seeks Council direction on the proposed awards. Applications received providing details on each of the proposed projects are included as a link as Attachment 3.

<b>Organization</b>	<b>Amount Requested</b>	<b>Regular Community Grant (Gen Fund)</b>	<b>COVID-19 Impacted Grant (ARPA Funds)</b>
Senior Nutrition Program	\$8,000	0	\$8,000
Morro Bay in Bloom	\$8,000	\$8,000	0
Diversity Coalition SLO County	\$6,000	\$2,150	0
By the Sea Productions	\$5,350	0	\$5,000
Community Foundation of Estero Bay	\$8,000	0	\$7,150
ECOSLO Coastal Cleanups	\$4,000	0	\$4,000
Estero Bay Kindness Coalition, Bags of Love	\$10,000	\$8,000	0
Morro Bay Art Association, Art Center	\$8,000	\$4,350	0
San Luis Coastal Education Foundation / Equity in Outdoor Science Camp	\$8,554	\$6,000	0
Central Coast Maritime Museum	\$7,000	\$4,850	0

Los Osos Cares	\$3,000	\$1,500	0
R.A.C.E. Matters SLO County (approved by Council 8/8/23 (Reso 48-23)	\$1,000	\$1,000	0
Ecologistics Estuary Air Monitoring Project	\$5,000	0	0
Honor Flight Central Coast California	\$3,000	0	0
Shewmuze Productions, LLC	\$10,000	0	0
<b>Total</b>	<b>\$94,904</b>	<b>\$35,850</b>	<b>\$24,150</b>

The Community Grants Policy requires that the funded applicant provide appropriate insurance and workers compensation coverage as well as sign a Community Grant agreement outlining the terms of the grant award and further indemnifying the City. Staff seeks Council authorization to review and adjust insurance requirements on a case by case basis based on the type of funding request and level of risk associated with the activity, in coordination with California JPIA and the City Attorney's office.

**CONCLUSION**

Awarding these Community Grants for FY 2023-24 represents almost a doubling of otherwise available funding from the City's general fund to community nonprofits, made possible by COVID relief funds. This will allow several nonprofit organizations to continue work to benefit the Morro Bay community.

**ATTACHMENTS:**

1. Resolution No. 71-23
2. [Link](#) to Resolution No. 67-19 approving the Community Grant Policy
3. [Link](#) to Community Grant Applications

**RESOLUTION NO. 71-23**

**RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF MORRO BAY, CALIFORNIA  
APPROVING AWARD OF FY 2023-24 COMMUNITY GRANTS**

**THE CITY COUNCIL  
City of Morro Bay, California**

**WHEREAS**, grants and Council bequests are a mechanism by which the City Council and City of Morro Bay can assist non-profit and other government agencies in providing direct or indirect services to the Morro Bay residents and communities; and

**WHEREAS**, the Morro Bay City Council annually allocates grant funds to various community groups and organizations; and

**WHEREAS**, in the current FY 2023-24 budget year, Council adopted the City's budget in June, and included up to \$60,000 total for community grant awards, comprised of \$35,000 of General Funds and \$25,000 in federal funds from the American Rescue Plan Act (ARPA); and

**WHEREAS**, the City solicited grant applications from local nonprofits and asked a Community Grants Review Committee to review those applications consistent with the Community Grants Policy guidelines and the Committee provided recommendations to Council to make funding awards that are anticipated to have a positive impact on the community of Morro Bay.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Morro Bay, California, as follows:

1. The following Community Grant awards for F 2023-24 are hereby approved:

<b>Organization</b>	<b>Regular Community Grant (Gen Fund)</b>	<b>COVID-19 Impacted Grant (ARPA Funds)</b>
Senior Nutrition Program	0	\$8,000
Morro Bay in Bloom	\$8,000	
Diversity Coalition San Luis Obispo County	\$2,150	
By the Sea Productions	0	\$5,000
Community Foundation of Estero Bay, Inc.	0	\$7,150
ECOSLO Coastal Cleanups	0	\$4,000
Estero Bay Kindness Coalition, Bags of Love	\$8,000	0
Morro Bay Art Association, Art Center MB	\$4,350	0
San Luis Coastal Education foundation / Equity in Outdoor Science Camp	\$6,000	0
Central Coast Maritime Museum	\$4,850	0
Los Osos Cares	\$1,500	0
R.A.C.E. Matters SLO County (approved by Council 8/8/23 (Reso 48-23)	\$1,000	0
<b>Total</b>	<b>\$35,850</b>	<b>\$24,150</b>

2. The City Manager is hereby authorized to execute agreements with all grantees, reviewing and adjusting insurance requirements on a case-by-case basis in coordination with California JPIA and the City Attorney's Office depending on the level of risk associated.

**PASSED AND ADOPTED** by the City Council of the City of Morro Bay at a regular meeting thereof held on the 24<sup>th</sup> day of October 2023 on the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:  
RECUSE:

\_\_\_\_\_  
CARLA WIXOM, Mayor

ATTEST:

\_\_\_\_\_  
DANA SWANSON, City Clerk