

MINUTES –CITIZENS OVERSIGHT/FINANCE  
ADVISORY COMMITTEE  
REGULAR MEETING – MAY 16, 2023  
VETERAN'S MEMORIAL HALL – 3:00 p.m.

MEMBERS PRESENT: Stephen Peck Vice-Chairperson  
Kathy Hoverstein Committee Member  
Jean Johnson Committee Member  
Michael Erin Woody Committee Member  
Brian Dorfman Committee Member

ABSENT: None

STAFF PRESENT: Greg Carpenter City Manager  
Sarah Johnson-Rios Assistant City Manager/Admin Svs. Director  
Emily Conrad Finance Manager  
Kelley Mattos Senior Administrative Analyst  
Erika Castillo Account Clerk III

ESTABLISH QUORUM AND CALL TO ORDER  
<https://youtu.be/5CojiPx4lwI?si=7iAAcVvRv4L73WX6&t=14>

Vice-Chairperson Peck called the meeting to order at 3:02 p.m. with all but Member Dorfman present. Member Dorfman joined the meeting at 3:27 p.m.

SELECT CHAIR AND VICE-CHAIR  
<https://youtu.be/5CojiPx4lwI?si=1xN0x075yzHKvJog&t=55>  
Members voted for New Chairperson and New Vice Chairperson.

MOTION: Vice-Chairperson Peck moved to nominate himself as Chairperson and Member Woody as Vice Chairperson for the Citizens Oversight/Finance Advisory Committee meeting. The motion was seconded by Member Johnson and carried 4-0-1 with Member Dorfman absent.

COMMITTEE ANNOUNCEMENTS & PRESENTATIONS  
<https://youtu.be/5CojiPx4lwI?si=zrog9l7LitUj-f3&t=96>

ASSISTANT CITY MANAGER / DIRECTOR UPDATE  
[https://youtu.be/5CojiPx4lwI?si=IM3U1\\_gzDBjaDRQ5&t=251](https://youtu.be/5CojiPx4lwI?si=IM3U1_gzDBjaDRQ5&t=251)

PUBLIC COMMENT - None

A. CONSENT CALENDAR  
[https://youtu.be/5CojiPx4lwI?si=Up\\_Sq8DdbXs2qsCU&t=674](https://youtu.be/5CojiPx4lwI?si=Up_Sq8DdbXs2qsCU&t=674)

A-1 APPROVAL OF MINUTES FOR JANUARY 31, 2023 CITIZENS OVERSIGHT/FINANCE  
ADVISORY COMMITTEE MEETING

MOTION: Vice Chairperson Woody moved to approve minutes from the January 31, 2023 Citizens Oversight/Finance Advisory Committee meeting. The motion was seconded by Member Johnson and carried 3-0-2 by roll call vote with Member Dorfman absent and Member Hoverstein having abstained.

B. BUSINESS ITEMS

B-1 SEMI-ANNUAL REPORT ON MEASURE E/Q FUNDS (ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR)

<https://youtu.be/5CojiPx4lwI?si=k0WhVLFkWBGcxe9z&t=759>

Assistant City Manager/Admin Services Director Johnson-Rios presented the report and answered Board Member questions.

Public Comment

None

Chairperson Peck closed public comment.

Motion: Member Hoverstein moved to approve the Fiscal Year (FY) 2022-23 Semi-Annual Report on Measure E/Q Funds, Including FY 2022-23 Midyear Budget Amendments for Measure E/Q. The motion was seconded by Member Johnson and carried 5-0 by roll call vote.

B-2 DISCUSSION AND INPUT ON THE FISCAL YEAR 2023-24 DRAFT PROPOSED BUDGET (ASSISTANT CITY MANAGER/ADMINISTRATIVE SERVICES DIRECTOR)

<https://youtu.be/5CojiPx4lwI?si=19z1K7Bra1VbdZHM&t=1745>

Assistant City Manager/Admin Services Director Johnson-Rios presented the report and answered Board Member questions.

Public Comment:

Homer Alexander, Morro Bay, expressed appreciation for the new formatting of the city budget and spoke on several topics such as inflation, combined sales tax revenue in the Q & E funds, Transit Occupancy Tax (TOT), capital projects and grants within the budget document.

Chairperson Peck closed public comment.

MOTION: Chairperson Peck moved that the following items on the Proposed Measure Q & E Fund Budget be considered for City Council: 1) Eliminate the Active Transportation Plan and Corridor Studies; 2) Eliminate Local Road and Safety Plan Implementation and Safety Improvements; 3) Include Trash and Recycling Can Replacements as this is a sanitation issue; 4) Transfer the Sidewalk Improvements and Street Tree Replacements to the Public Works Operating Budget to do incremental work; 5) Reduce the Annual Pavement Management Program to 1 Million; 6) The \$72,000 vehicle for Harbor be funded out of Harbor reserves; and 7) Ask staff to reconcile the numbers and see what sort of reserve we have to carry forward the delta between expenses and revenue. The motion was seconded by Member Woody for discussion.

Following discussion, the motion carried 5-0 by roll call vote.

Committee Members offered individual comments on the Proposed City Budget.

C. FUTURE AGENDA ITEMS

<https://youtu.be/5CojiPx4lwI?si=CdpPqCxBNSbsPI8R&t=7018>

1. Development Impact Fee Study
2. Capital Financing Needs
3. Community Engagement Goal

D. SCHEDULE NEXT MEETING

The next regularly scheduled Citizen's Oversight/Finance Committee meeting will be August 15, 2023, at 3:00 pm.

E. ADJOURNMENT

The meeting adjourned at 04:59 p.m.

Recorded by:

Erika Castillo  
Account Clerk III