



CITY OF MORRO BAY HARBOR ADVISORY BOARD AGENDA

The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.

Regular Meeting Thursday, March 7, 2024 – 5:30 P.M. Veterans Memorial Hall 209 Surf St., Morro Bay, CA

| | |
|-------------------|---|
| Cal Myers | Recreational Boating |
| Cherise Hansson | Waterfront Leaseholders |
| Gene Doughty | South Bay/Los Osos |
| Sean Green | Member at Large |
| Christopher Vaile | Member at Large |
| Mary Witkowski | Marine Oriented Business |
| Jeremiah O'Brien | Morro Bay Commercial Fishermen's Organization |
| Lori French | Alternate to Jeremiah O'Brien (MBCFO) |

Public Participation:

Public participation is allowed in the following ways:

- *Community members may attend the meeting in person at the Morro Bay Veterans Memorial Hall.*
- *Alternatively, members of the public may watch the meeting and speak during general Public Comment or on a specific agenda item by logging in to the Zoom webinar using the information provided below. Please use the "raise hand" feature to indicate your desire to provide public comment.*

Please click the link below to join the webinar:

- <https://us02web.zoom.us/j/82722747698?pwd=aWZpTzcwTHlRTk9xaTlmWVNWRWFUQT09>

Password: 135692

- *Or Telephone Attendee: 1 (408) 638-0968 or 1 (669) 900 6833 or 1 (346) 248 7799; Webinar ID: 827 2274 7698; Password: 135692; Press * 9 to "Raise Hand" for Public Comment*
- *Members of the public may watch the meeting either on cable Channel 20 or as streamed on the City [website](#).*
- *Community members are encouraged to submit agenda correspondence in advance of the meeting via email to the Harbor Advisory Board at hab@morrobayca.gov prior to the meeting. Agenda Correspondence received at hab@morrobayca.gov by 10 a.m. on the meeting day will be posted on the City website.*

ESTABLISH QUORUM AND CALL TO ORDER

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR, ADVISORY BOARD MEMBER & COUNCIL LIAISON ANNOUNCEMENTS AND PUBLIC OUTREACH REPORTING

PRESENTATIONS

None

PUBLIC COMMENT

Members of the audience wishing to address the HAB on Harbor business matters not on the agenda may do so at this time. For those desiring to speak on items on the agenda, but unable to stay for the item, may also address the HAB at this time.

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion. The public will also be provided with an opportunity to comment on consent agenda items.

A-1 Approval of Minutes from the Harbor Advisory Board meeting held on December 7, 2023.

RECOMMENDATION: Approve as submitted.

A-2 Harbor Department Status Report.

RECOMMENDATION: Receive and file report.

B. BUSINESS ITEMS

B-1 Harbor Director – Departmental Updates

RECOMMENDATION: Receive and file update.

B-2 Request to continue Commercial Vessel Fees Ad-Hoc Committee

RECOMMENDATION: Reinstate the Commercial Vessel Fees Ad-Hoc Committee

B-3 Harbor Walk Update – Morro Bay Landing to Morro Bay Oyster Company

RECOMMENDATION: Review information provided by the Harbor Director and provide feedback.

B-4 Request the Formation of a New Ad-Hoc Committee

RECOMMENDATION: Form a new Ad-Hoc Committee to evaluate the process and cost to document and layout the Morro Bay mooring fields with specific GPS coordinates and move each mooring accordingly.

B-5 Approval of Excused Absence Request for Board Member Doughty

RECOMMENDATION: Staff recommend the Harbor Advisory Board approve the request submitted by HAB Member Gene Doughty to excuse his absence from the March 7, 2024, Regular HAB meeting

C. DECLARATION OF FUTURE AGENDA ITEMS

D. ADJOURNMENT

This agenda is subject to amendment up to 72 hours prior to the date and time set for the meeting. Please refer to the agenda posted at the Morro Bay Harbor Department, 1275 Embarcadero, for any revisions or call the department at 772-6254 for further information.

Materials related to an item on this Agenda are available for public inspection during normal business hours at the Harbor Department, 1275 Embarcadero Road, or online at www.morrobayca.gov. Materials related to an item on this Agenda submitted to the Board after publication of the Agenda packet are available for inspection at the Harbor Department during normal business hours or at the scheduled meeting.

MINUTES-MORRO BAY HARBOR ADVISORY
BOARD MEETING – DECEMBER 7, 2023
VETERAN'S MEMORIAL HALL – 5:30 P.M.

AGENDA NO: A-1

MEETING DATE: March 7, 2024

| | | |
|----------|-------------------|-----------------------------|
| PRESENT: | Cal Myers | Chair |
| | Cherise Hansson | Vice-Chair |
| | Mary Witkowski | Member |
| | Gene Doughty | Member |
| | Christopher Vaile | Member |
| | Jeremiah O'Brien | Member |
| ABSENT: | Sean Green | Member |
| STAFF: | Ted Schiafone | Harbor Director |
| | Lori Stilts | Harbor Business Coordinator |

ESTABLISH QUORUM AND CALL TO ORDER

https://youtu.be/ZJoHC5P5_Bs?si= nu3Jya8510Hw71&t=8

The meeting was called to order at 5:31 p.m., with a quorum present.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

CHAIR, ADVISORY BOARD MEMBER & LIAISON ANNOUNCEMENTS AND PUBLIC OUTREACH
REPORTING

PRESENTATIONS

https://youtu.be/ZJoHC5P5_Bs?si=dFKpz26T_-UhYqzI&t=896

Friends of the Morro Bay Harbor Department update and current fundraising opportunities, Bill Luffee.

PUBLIC COMMENT

https://youtu.be/ZJoHC5P5_Bs?si=xz74olbuYRILDFjv&t=1416

The public comment period was opened.

Jeff Eckles, resident of Morro Bay and former HAB Chair thanked the Board, Friends of the Morro Bay Harbor Department and Harbor staff for all that they do and is in favor of letting the kids jump off the pier into the bay outside the navigable channel.

The public comment period was closed.

A. CONSENT AGENDA

https://youtu.be/ZJoHC5P5_Bs?si=nEPCRwZMzrJ0THL2&t=1763

Unless an item is pulled for separate action by the Board, the following actions are approved without discussion.

- A-1 Approval of Minutes from the Harbor Advisory Board meeting held on August 3, 2023.
RECOMMENDATION: Approve as submitted.
- A-2 Approval of Minutes from the Harbor Advisory Board meeting held on September 7, 2023.
RECOMMENDATION: Approve as submitted.

A-3 Approval of Minutes from the Harbor Advisory Board meeting held on October 5, 2023.
RECOMMENDATION: Approve as submitted.

A-4 Harbor Department Status Report.
RECOMMENDATION: Receive and file report.

MOTION: Board Member Witkowski moved to approve the consent agenda. The Motion was seconded by Board Member Vaile and carried, 6-0-1 with Member Green absent.

The public comment period was opened and closed with no comments.

B. BUSINESS ITEMS

https://youtu.be/ZJoHC5P5_Bs?si=u_ovcNbmoz60nJ-F&t=1815

B-1 HARBOR DIRECTOR – DEPARTMENTAL UPDATES

Director Schiafone gave an oral report on recent Harbor affairs.

The public comment period was opened.

Bill Luffee, endorsed keeping control of the State Park Marina and the feasibility of dredging the marina.

The public comment period was closed.

B-2 UPDATE FROM THE COMMERCIAL VESSEL FEES AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

https://youtu.be/ZJoHC5P5_Bs?si=ZmVGHqr3JWv6a2X7&t=3686

Committee Member Myers presented the Ad-hoc committee's report and responded to questions.

Recommendations:

- Create a new tiered pricing for larger commercial vessels
- If and when new commercial/industrial uses are established in Morro Bay, policies and procedures to be created to handle the new uses

Committee Member Myers elected to bring the report back with additional fee information before closing out the Ad-Hoc committee.

The public comment period was opened.

Council Member Landrum requested clarification on commercial fishing verses offshore wind use fees.

The public comment period was closed.

B-3 UPDATE FROM THE HARBOR LIABILITY AD-HOC COMMITTEE ON COMMITTEE'S RECENT ACTIVITIES

https://youtu.be/ZJoHC5P5_Bs?si=BFbQQNhwpYUt_nqG&t=4298

Committee Member Myers presented the Ad-hoc committee's report and responded to member inquiries.

Recommendations:

- No need to prohibit swimming and jumping off T-Pers
- Liability insurance be required for all vessels using the Harbor

The public comment period was opened and closed with no comments.

C. DECLARATION OF FUTURE AGENDA ITEMS

https://youtu.be/ZJoHC5P5_Bs?si=nURP9YjJoOBI5BNJ&t=5687

Cherise requested a parking ad-hoc committee be brought back in February 2024.

Director Schiafone stated he would speak with the City Manager to confirm the ad-hoc committee could be considered.

D. ADJOURNMENT

This meeting was adjourned at 7:07 p.m.

Lori Stilts
Harbor Department



AGENDA NO: A-2

MEETING DATE: March 7, 2024

Staff Report

TO: Harbor Advisory Board

DATE: February 22, 2024

FROM: Ted Schiafone, Harbor Director

SUBJECT: Harbor Department Status Report

RECOMMENDATION

Receive and file report.

DISCUSSION

Recent Department Activity:

Harbor Patrol statistics for **February 2024:**

bay patrols: 72

land patrols: 142

emergency responses: 12

calls for service: 85

assists of other agencies: 31

enforcement contacts: 27

Trainings: 13

maintenance actions: 170

weather warnings: 19, and 9 hazardous bar warnings

Harbor Patrol Activity.

Commercial Slip Repairs

Associated Pacific has been rebuilding City slips throughout the last few months. Currently the commercial fishing slips near Beach St. have been removed as well as the east finger at the launch ramp for repairs. The slips near Anchor Memorial Park have been completed and the Harbor Patrol Officers have been doing additional electrical and plumbing improvements currently.

Prepared By: LS/BK

Dept Review: _____

City Manager Review: _____

City Attorney Review: _____



Beach Street Commercial Slips

Coming and Going

The trimaran that held a front and center moorage the last 7 months, called TRITIUM has left Morro Bay with a new owner to the Caribbean for a new life. It was previously a world-famous racing boat and will now be a charter boat in the Virgin Islands.



Storms.

We have continued to face significant storms but have been lucky with minimal damage. The emergency access down to the beach has been a work in progress and keeping the sand ramps passable. Harbor Patrol diligently checks all boats in the harbor before and after each storm to ensure tie up lines look intact enough to weather the storm. Even still, a vessel broke free in a February storm due to chaffed pendant lines and luckily Harbor Patrol was in the area and able to tow it back to it's mooring safely. Other issues mitigated during the storm by Harbor Patrol were unfurled jib sails, moored vessels swinging in opposite directions, capsized skiffs, and damage to docks or vessels not tied up properly.





AGENDA NO: B-1

MEETING DATE: March 7, 2023

Staff Report

TO: Harbor Advisory Board

DATE: February 27, 2024

FROM: Ted Schiafone, Harbor Director

SUBJECT: Harbor Director – Departmental Updates

RECOMMENDATION

Receive and file oral report.

BACKGROUND, DISCUSSION & CONCLUSION

The Harbor Director will be presenting an oral update on the department's activities.

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: B-2

MEETING DATE: March 7, 2024

Staff Report

TO: Harbor Advisory Board

DATE: February 27, 2024

FROM: Ted Schiafone, Harbor Director

SUBJECT: Request to continue Commercial Vessel Fees Ad-Hoc Committee

RECOMMENDATION

Reinstate the Commercial Vessel Fees Ad-Hoc Committee and expand the research to include comparison of commercial fishing vessel fees and recreational vessel fees (both moorings and slips) to other Harbors/Marina on the Central Coast and other Harbors/Marinas that are like Morro Bay Harbor on the Coast of California.

In addition, provide commercial fees at Ports such as Port Hueneme, Long Beach, Oakland, etc., for any services such as loading, dockage, services, etc.

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____



AGENDA NO: B-3

MEETING DATE: March 7, 2024

Staff Report

TO: Harbor Advisory Board

DATE: February 27, 2024

FROM: Ted Schiafone, Harbor Director

SUBJECT: Harbor Walk Update – Morro Bay Landing to Morro Bay Oyster Company

RECOMMENDATION

Review information provided by the Harbor Director and provide feedback.

FISCAL IMPACT

Currently there is \$85,000 committed to the Harbor Walk in this area. Future contributions are anticipated. There is no financial impact at this time.

BACKGROUND

The City of Morro Bay's Harbor Walk first phase was completed in July 2008 along Morro Bay Harbor. The ADA compliant walkway follows the harbor's shoreline, allowing residents and visitors a safe pathway from the harbor front businesses to Colman Park and Morro Rock, the City's natural landmark. The pedestrian boardwalk was constructed with a combination of concrete and recycled plastic boards that simulate timber planks to establish a defined contrast in materials with the asphalt bike path. Additional amenities and features constructed at various points along the pathway include directional and interpretive signs, benches, and an overlook platform.

DISCUSSION

The walkway between Morro Bay Landing and Morro Bay Oyster Company has not been completed due to various constraints and limitations. This includes not having complete funding for the project as well as design issues regarding the appropriate location along the waterfront. Since there is an operational fish landing and need by the Harbor Department to maintain response vehicles in the immediate location, a design acceptable to the Coastal Commission will be very challenging. Another potential issue is the rebuild/repair of the North T-Pier. As previously reported, the Harbor has been awarded a \$1.5M appropriation to improve the North T-Pier. At the recent Washington D.C. trip, and additional \$7M was requested to complete the North T-Pier project.

Crills Saltwater Taffy has a lease commitment to provide \$15,000 toward this project, Tognazzini's Dockside has a lease commitment to provide \$45,000 toward this project and Morro Bay Oyster Company has a lease commitment for \$25,000 for a current total of \$85,000. Both Crills and Dockside's leases are up for renegotiation. Recently Morro Bay Fish Company lease was assigned

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____

to Morro Bay Seafood Company, with an expiration of July 2025. These lease renewals will provide opportunities for additional funding to support the completion of this area of the Harbor Walk.

A recent decision to make the drive aisle from Morro Bay Landing to Morro Bay Oyster a one-way only travel lane, has opened the opportunity to design a safe Harbor Walk design within this section of the Harbor. Since immediate funding for this capital improvement project is not available within the Harbor budget, timing of this project is undetermined.

CONCLUSION

Review information provided by the Harbor Director and provide feedback.



AGENDA NO: B-4

MEETING DATE: March 7, 2024

Staff Report

TO: Harbor Advisory Board

FROM: Ted Schiafone, Harbor Director

SUBJECT: Request the Formation of a New Ad-Hoc Committee

RECOMMENDATION

Form a new Ad-Hoc Committee to evaluate the process and cost to document and layout the Morro Bay mooring fields with specific GPS coordinates and move each mooring accordingly.

BACKGROUND/DISCUSSION

The Morro Bay mooring field has been in operation for more than 40 years. Over time, moorings have moved due to routine maintenance, tides, storms, and swells. It's important to maintain the locations so that vessel contact remains at a minimum. As moorings are maintained we want to ensure they are placed back in the exact locations. We understand there would be a cost to have the mooring field mapped out and a cost to move all the moorings to the appropriate GPS location.

To plan and budget for this project staff will need to understand the process and associated costs.

CONCLUSION

Chose two or three HAB members to form an Ad-Hoc committee to report back with requested information at the next meeting in April.

ATTACHMENT

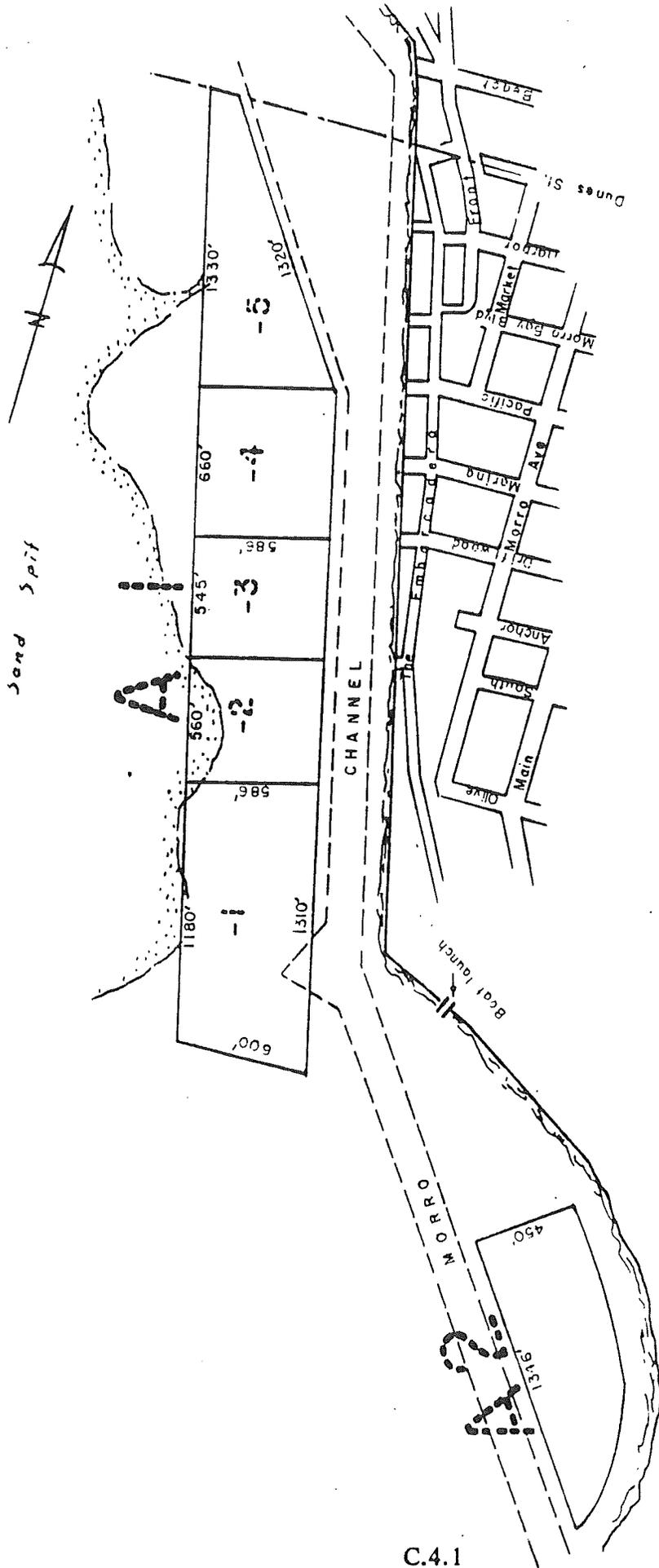
1. Mooring Field Map

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____



ANCHORAGE AREAS

C.4.1



AGENDA NO: B-5

MEETING DATE: March 7, 2024

Staff Report

TO: Harbor Advisory Board

DATE: February 20, 2024

FROM: Lori Stilts, Harbor Business Coordinator

SUBJECT: Approval of Excused Absence Request for Board Member Doughty

RECOMMENDATION

Staff recommend the Harbor Advisory Board approve the request submitted by HAB Member Gene Doughty to excuse his absence from the March 7, 2024, Regular HAB meeting

BACKGROUND/DISCUSSION

In April 2022, the Council adopted Resolution No. 39-22, amending the By-Laws for all standing advisory bodies to establish a policy regarding absences. That policy, which is included in the current Advisory Bodies Handbook and By-Laws, states:

“Because of quorum requirements, when an absence is anticipated, the individual advisory body member is responsible for notifying the Chair and the staff responsible a minimum of seven days in advance and the absence shall be counted in that member’s attendance record. An advisory body member may include a written request that the absence be excused; said request must be submitted in advance and formally approved at a regular meeting of the advisory body. The unexcused absence from two consecutive regular meetings or twenty-five (25) percent of the regular meetings during any calendar year period shall constitute the resignation of such absent member. An advisory body member determined to have not met the attendance requirements herein may submit a written request to the City Council to have the previous absences excused.”

Staff received a request from Member Doughty for Board consideration to excuse his absence from the March 7, 2024, regular meeting.

CONCLUSION

Staff recommends the Board consider Member Doughty’s request for an excused absence from the March 7, 2024, Regular Harbor Advisory Board meeting.

ATTACHMENT

- 1.Request for Excused Absence – Member Doughty
- 2.Link to [Advisory Bodies Handbook and By-Laws](#)

Prepared By: LS

Dept Review: TS

City Manager Review: _____

City Attorney Review: _____

Lori Stilts

Subject: FW: FW: HAB

From: Gene Doughty <[REDACTED]>
Sent: Thursday, February 22, 2024 2:31 PM
To: Lori Stilts <lstilts@morrobayca.gov>
Subject: Re: FW: HAB

CAUTION: This is an external email. Please take care when clicking links or opening attachments.

Please consider my absence from the HAB meeting for March as a excused absence. Gene Doughty

From: Gene Doughty <[REDACTED]>
Sent: Tuesday, February 20, 2024 9:47 AM
To: Lori Stilts <lstilts@morrobayca.gov>
Subject: HAB

CAUTION: This is an external email. Please take care when clicking links or opening attachments.

I will be unable to attend the March H.A.B. meeting. Gene Doughty