



CITY OF MORRO BAY PUBLIC WORKS ADVISORY BOARD AGENDA

The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.

REGULAR MEETING Wednesday, February 19, 2025 – 5:30 PM Veterans Memorial Hall 209 Surf Street, Morro Bay, CA

Pursuant to Assembly Bill 361 (2021-22) and Government Code section 54953 this Meeting will be conducted in a hybrid format with both in-person and virtual public participation. Ways to watch this meeting and submit public comment are provided below.

Public Participation:

Public participation is allowed in the following ways:

- *Community members may attend the meeting in person at the Morro Bay Veterans Hall.*
- *Alternatively, members of the public may watch the meeting and speak during general Public Comment or on a specific agenda item by logging in to the Zoom webinar using the information provided below. Please use the “raise hand” feature to indicate your desire to provide public comment.*

Please click the link below to join the webinar:

- <https://us02web.zoom.us/j/82722747698?pwd=aWZpTzcwTHlRTk9xaTlmWVNWRWFUQT09>

Password: 135692

- *Or Telephone Attendee: 1 (408) 638-0968 or 1 (669) 900-6833 or 1 (346) 248-7799; Webinar ID: 827 2274 7698; Password: 135692; Press *9 to “Raise Hand” for Public Comment*
- *Members of the public may watch the meeting either on cable Channel 20 or as streamed on the City [website](#).*
- *Community members are encouraged to submit agenda correspondence in advance of the meeting via email to the Public Works Advisory Board at pwab@morrobayca.gov prior to the meeting. Agenda Correspondence received at pwab@morrobayca.gov by 10 a.m. on the meeting day will be posted on the City website.*

ESTABLISH QUORUM AND CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE
ANNOUNCEMENTS
PUBLIC WORKS DIRECTOR ANNOUNCEMENTS
ELECTION OF CHAIR AND VICE CHAIR

PUBLIC COMMENT

Members of the audience wishing to address the Board on City business matters not on the agenda may do so at this time. For those desiring to speak on items on the agenda, but unable to stay for the item, may also address the Board at this time.

A. CONSENT CALENDAR

Unless an item is pulled for separate action by the Public Works Advisory Board, the following actions are approved without discussion. The public will also be provided with an opportunity to comment on consent agenda items.

A-1 APPROVAL OF MINUTES FOR THE OCTOBER 16, 2024, PUBLIC WORKS ADVISORY BOARD REGULAR MEETING

Recommendation: Approve as submitted.

B. BUSINESS ITEMS

B-1 APPOINT A PUBLIC WORKS ADVISORY BOARD MEMBER TO THE CITY'S WATERFRONT MASTER PLAN ADVISORY COMMITTEE (WMPAC)

Recommendation: Appoint one PWAB member to the City's Waterfront Master Plan Advisory Committee (WMPAC).

B-2 CITY COUNCIL GOALS AND OBJECTIVES UPDATE, AND RECEIPT OF PWAB INPUT FOR THE UPCOMING GOALS AND OBJECTIVES SETTING PROCESS

Recommendation: Receive staff update on the City Goals and Objectives and provide input regarding new goals and actions items for the City Council to consider ahead of their review of the City Goal Setting Workshop scheduled for March 25, 2025.

C. FUTURE AGENDA ITEMS - None

D. ADJOURNMENT

The next Regular Meeting will be held on **Wednesday, March 19, 2025, at 5:30 PM.**

THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 72 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT THE PUBLIC WORKS DEPARTMENT, 955 SHASTA AVENUE, FOR ANY REVISIONS OR CALL THE DEPARTMENT AT 805-772-6263 FOR FURTHER INFORMATION.

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE PUBLIC WORKS ADVISORY BOARD AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST BY CALLING THE DEPARTMENT AT 805-772-6263.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN A CITY MEETING, PLEASE CONTACT THE PUBLIC WORKS DEPARTMENT AT LEAST 24 HOURS PRIOR TO THE MEETING TO ENSURE REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.

Pursuant to Assembly Bill 361 (2021-22) and Government Code section 54953 this Meeting will be conducted in a hybrid format with both in-person and virtual public participation.

- | | | |
|----------|-------------------|-----------------------|
| PRESENT: | Laurie Beale | Chair |
| | John Erwin | Vice Chair |
| | Robert Nava | Board Member |
| | Ian Gaffney | Board Member |
| | Doug Hill | Board Member |
| | Derek Dahlgren | Board Member |
| ABSENT: | Jan Goldman | Board Member |
| STAFF: | Greg Kwolek | Public Works Director |
| | Austin Della | Senior Civil Engineer |
| | Janeen Burlingame | Management Analyst |

ESTABLISH QUORUM, CALL TO ORDER

The meeting was called to order at 5:30 PM with all Board members in attendance.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

ANNOUNCEMENTS

<https://youtu.be/GzngKeqt0Ek?si=4Mj17MIMg0DIV0-J&t=114>

John Erwin announced he attended a traffic forum for San Luis Obispo Council of Governments (SLOCOG) and SLO County regarding pedestrian safety (zero fatality). He feels this might be the opportunity for the City to address this.

Greg Kwolek spoke of the notification sent to the residents and businesses notifying them of the underground fiber connection work being done on Main Street. He also spoke of the pavement management project scheduled for October 28th.

Greg Kwolek notified the Board members before reviewing the agenda items, there'll be a presentation from the Morro Bay National Estuary Program regarding the ice plant removal.

PRESENTATION – ICE PLANT REMOVAL: Morro Bay Sandspit (Morro Bay Estuary Program)

Greg Kwolek introduced the item and Melody Grubbs, Executive Director, and Carolyn Garrity, Restoration Project Manager, who presented the item and answered questions from Board members.

PUBLIC COMMENT

The public comment period was opened and seeing none, the public comment period was closed.

A. CONSENT CALENDAR

<https://youtu.be/GzngKeqt0Ek?si=mjhOO6jbbcfH8Dtq&t=1587>

The public comment period was opened and seeing none, the public comment period was closed.

A-1 APPROVAL OF MINUTES FOR THE AUGUST 21, 2024, PUBLIC WORKS ADVISORY BOARD REGULAR MEETING

A-2 APPROVAL OF EXCUSED ABSENCE REQUEST FOR BOARD MEMBER BEALE

A-3 APPROVAL OF EXCUSED ABSENCE REQUEST FOR BOARD MEMBER GOLDMAN

The public comment period was opened and seeing none, the public comment period was closed.

MOTION: Doug Hill moved to approve Items A-1 through A-3. The motion was seconded by Derek Dahlgren and passed unanimously 6-0.

B. BUSINESS ITEMS

B-1 REVIEW AND COMMENT ON FISCAL YEAR 2024 QUARTER 4 WATER RECLAMATION FACILITY (WRF) QUARTERLY REPORT

<https://youtu.be/GzngKeqt0Ek?si=QeYESEGPBk1PWOk4&t=1677>

Greg Kwolek introduced the item and explained to the Board this would be the last report presented to the PWAB and the City Council because the sewer plant has been completed and the contract for the conveyance lines has been closed out. Kwolek noted this would be a full fiscal year report for FY23/24. Anthony Cemo, Carollo Engineers, and Dan Heimel, Confluence Engineering Solutions, presented the report.

Discussion, comments, and questions amongst Board members and staff.

The public comment period was opened and seeing none, the public comment period was closed.

B-2 2024 PAVEMENT REHABILITATION PROJECT PRESENTATION

<https://youtu.be/GzngKeqt0Ek?si=ou7KjRW70HnSqx8I&t=3908>

Greg Kwolek introduced the item and Joe Ririe from Pavement Engineering Inc. presented the report.

Discussion, comments, and questions amongst Board members and staff.

The public comment period was opened and seeing none, the public comment period was closed.

C. FUTURE AGENDA ITEMS

<https://youtu.be/GzngKeqt0Ek?si=LzCXd-CQDiOBKJXI&t=7631>

John Erwin stated he would like a short presentation on the process of how the City obtains contracts with contractors and consultants for projects.

ADJOURNMENT

The meeting adjourned at 7:40 PM. The next Regular Meeting will be held on **Wednesday, January 15, 2025, at 5:30 PM.**

Recorded by:

Gina Arias
Administrative Technician



AGENDA NO: B-1

MEETING DATE: February 19, 2025

Staff Report

TO: Public Works Advisory Body **DATE: February 19, 2025**

FROM: Airlin Singewald, Community Development Director

SUBJECT: Appoint a Public Works Advisory Board (PWAB) Member to the City's Waterfront Master Plan Advisory Committee (WMPAC)

RECOMMENDED ACTION

Staff recommends that PWAB nominate one of its members for appointment to the City's Waterfront Master Plan Advisory Committee (WMPAC).

ALTERNATIVES

There are no alternatives to this action.

FISCAL IMPACT

There is no fiscal impact associated with this action.

BACKGROUND/DISCUSSION

The City's Waterfront Master Plan (WMP) has not been updated since it was first adopted in 1996. The Waterfront Master Plan is a vision for the future development, land use, circulation, and infrastructure for both sides of the Embarcadero from Tidelands Park to Morro Rock.

On October 9, 2024, the California Coastal Commission approved the City's grant application for \$750,000 to update the City's Waterfront Master Plan Update. The estimated timeline to complete the update is November 2026.

Some of the major components of the Waterfront Master Plan Update include:

- Expanding the area covered by the plan to also include City's former wastewater treatment plant.
- Updating sea level rise projections and incorporating a sea level rise vulnerability assessment and adaptation plan.
- A vision and goals for future development, land use, and circulation on the Embarcadero.
- A plaza plan for converting street-end parking lots into public plazas.
- A conceptual land use and circulation plan for the City's former wastewater treatment plant site and the decommissioned power plant property.
- An inventory of desired public benefits on the waterfront, including a definition of what constitutes a public benefit and to what extent public benefits should be provided by private developers versus the City.
- A consideration of waterfront infrastructure for offshore wind development.
- A review and update of design guidelines to protect and enhance the public's physical and visual access to the bay and implement the WMP vision for the character of the waterfront.
- A comprehensive parking plan, including:
 - A plan for relocating parking spaces from street-end parking lots on the west side of the Embarcadero to another location.
 - Evaluation of a potential paid parking program.

At the January 14, 2025 Council meeting, the Council approved the formation of a Waterfront Master Plan Advisory Committee (WMPAC) consisting of community members and local stakeholders to act in an advisory capacity and provide recommendations to the Planning Commission and City Council for consideration. The WMPAC will hold monthly public meetings to provide recommendations on policy and design components on the WMP.

Per Council direction, the WMPAC will consist of seven members, including: one member from each of the City's five advisory bodies/commissions, one member from the Embarcadero master lease holders, and one member from the Morro Bay National Estuary Program.

The expected time commitment for WMPAC members is 8 to 12 hours per month for the next 24 months.

CONCLUSION

City staff recognizes that participation on the WMPAC is a significant time commitment and would like to thank, in advance, advisory body members for taking on this role (in addition to their existing responsibilities and service to the community). This is an exciting opportunity to help guide the development of one of the City's most significant planning documents. Staff is recommending the PWAB nominate and vote to appoint one of its members to the WMPAC.



AGENDA NO: B-2

MEETING DATE: February 19, 2025

Staff Report

TO: Public Works Advisory Board (PWAB)

DATE: February 14, 2025

FROM: Yvonne Kimball, City Manager
Greg Kwolek, Public Works Director

SUBJECT: City Council Goals and Objectives Update, and Receipt of PWAB Input for the Upcoming Goals and Objectives Setting Process

RECOMMENDATION

Receive the staff update on the City Council Goals and Objectives and provide input regarding new goals and actions items for the City Council to consider ahead of their review of the City Goal Setting Workshop scheduled for March 25, 2025.

FISCAL IMPACT

There will be no immediate fiscal impact related to the recommendation.

BACKGROUND AND PROGRESS UPDATE

City Council Resolution 83-18 establishes the “Strategic Planning Framework Policy” (Policy) that sets forth the process for how the City adopts its strategic budget goals and objectives (Attachment 1). According to the Policy, new goals are established every four years, following presidential elections. Objectives are revisited every two years. Additionally, each year short-term actions are adopted with the budget to move objectives forward and accomplish the goals. The goals are intended to set the direction for the City for the next four years and the whole process starts anew with each four-year cycle. Fundamental to the strategic process is the creation of a 10-Year Fiscal Forecast, which provides key information for decision-makers today to help ensure balanced budget and fiscal sustainability into the future.

Progress on Current City Council Goals and Objectives

Current City Council Goals

Current City goals and related action items were formally adopted by City Council in May 2023. Although adoption of new goals in 2023 was out of cycle with a presidential election, the City Council has the discretion to adopt new goals any time they are warranted. The City Council adopted four major areas of goals that reflect the concerns and desires of the community. The goals are as follows:

- 1) Public Infrastructure
- 2) Economic Vitality
- 3) Housing/Homelessness Response
- 4) Community Engagement

Each of the goals include objectives and corresponding action items which, if implemented, would help bring the Council goals into reality. The Council approved a total of 27 action items in May 2023, with some modifications for the current Fiscal Year 2025.

Progress on Current Goals and Action Items

As of December 2024, the City has completed 15 action items, with 7 nearing completion and 5 in progress. Details are included in Attachment 2.

It is important to note that City Council policy is to *not* add new goals, objectives or action items without first removing or delaying an already approved item (Section 1.2.2 the City Council policy handbook). The Council can remove goals, objectives, or action items at any time, but would generally do so only if they are completed, no longer relevant, or can be accomplished a different way.

DISCUSSION

General Process & Key Considerations

To ensure City goals relate back to the community's needs and desires, City Policy dictates that the City conduct outreach to the public for their input. City outreach and engagement on Council goals is performed using a variety of methods, including the online survey, a community forum, input from City advisory bodies, and a Council goal setting workshop. The current community survey closes on February 15, 2025, and has over 500 responses. Members of the public also communicate with their elected officials directly via e-mail.

To kick off the "new" goals process, the current City Goals were reviewed by the City Council in January 23, 2025. A facilitated community forum is scheduled for March 13th and advisory body outreach is ongoing. From there, a report will be prepared in advance of a City Council Special Meeting on March 25th where the Council will utilize all of the input received from the community and advisory bodies and deliberate as a body to formulate their goals for the next four years.

This takes place at the outset of the FY 2025/2026 Budget process and the City goals discussions will ultimately help to inform budget decisions. The key considerations for the City Council in developing goals and action items are as follows:

- 1) They reflect the current needs and desires of the community
- 2) They are achievable given existing City resources (staff and revenues)
- 3) They are trackable with measurable milestones

The new Council goals and action items will help inform the work plans for the City's departments and therefore the City's advisory boards and commissions as well. With the City's budget constraints in the forecast, prioritization of existing initiatives and low cost/low resource programs are recommended.

Questions for PWAB

- 1) Do the City's current four goals and short-term actions address the needs and priorities of the community, particularly in relation to PWAB/Public Works Department areas of responsibility?
 - i. If yes, how to modify them for the next cycle?
 - ii. If no, what are the goals that the City should consider?
- 2) If applicable, what are possible items for City Council to consider to be included in a corresponding "work plan" for PWAB?

In answering these questions, PWAB members should keep in mind the available staffing resources and City's funding ability for new programs. Additionally, any recommendation that PWAB makes on a "work plan" should align with the priority action items for Council consideration.

To assist PWAB to come up with possible goals or work plans, examples of previously stated priorities include:

- Street paving
- Complete Capital Needs Assessments
- Complete development impact fee study (led by Finance and working with Community Development and Public Works)
- Update Council Chamber
- Prioritize storm recovery efforts, maximizing FEMA / insurance reimbursement opportunities; hazard mitigation /climate resilience grant
- Improve streetscape with road striping, parking lines & curb painting
- Pursue grant writing opportunities

Of note, the goals and work plans considered within this process do not constitute the whole of the Public Works Department priorities and goals. The Department is responsible for:

- Daily maintenance of parks, open space, harbor, public restroom, street trees, streets, and City facilities
- Daily operations of the City's Water Resources Center as well as all water and sewer infrastructure
- Delivery of capital projects (Attachment 3)
- Delivery of other programs serving the Morro Bay community, such as waste management and transit services

CONCLUSION

Updating the City Council goals is an important process to ensure that City goals link back to the current needs and desires of the community. Consistent with the City Council Policies, Resolution 83-18, and guided by the City goal of community engagement, staff seeks to receive input from the public including the City's advisory boards and commissions. Bringing the various points of public input together will support Council to identify priority goals and direct City staff to develop a work plan to achieve them through allocation of budget and staff resources.

ATTACHMENTS

1. City Council Resolution 83-18
2. 2023 – 2025 Goals and Action Item Status Report
3. Capital Projects List

RESOLUTION NO. 83-18

**RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF MORRO BAY, CALIFORNIA,
RESCINDING RESOLUTION NO. 72-15 AND
ESTABLISHING THE STRATEGIC PLANNING FRAMEWORK POLICY**

**THE CITY COUNCIL
City of Morro Bay, California**

WHEREAS, at the August 11, 2015, City of Morro Bay regular City Council meeting, the Council unanimously approved the Strategic Planning and Budgeting Framework concept presented and directed staff to develop a Strategic Planning Framework policy to be adopted at a future meeting; and

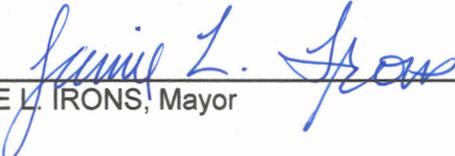
WHEREAS, in accordance with City Council direction, staff prepared a Strategic Planning Framework procedure, which was adopted by City Council via Resolution No. 72-15; and

WHEREAS, it is recommended that City Council revise the Strategic Planning Framework, to include a component for community outreach, to ensure broad public engagement in the development of the City's goals and objectives.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Morro Bay, hereby rescinds Resolution No. 72-15 and establishes the Strategic Planning Framework Policy as defined in the attached Exhibit A.

PASSED AND ADOPTED by the City Council of the City of Morro Bay, at a regular meeting thereof held on the 9th day of October 2018, by the following vote:

AYES: Irons, Davis, Headding, Makowetski, McPherson
NOES: None
ABSENT: None



JAMIE L. IRONS, Mayor

ATTEST:



DANA SWANSON, City Clerk



WHITE PAPER

Strategic Planning Framework

Revised October 9, 2018

I. PURPOSE

The purpose of this paper is to describe the City of Morro Bay Strategic Planning framework. This framework, to be adopted by the City Council, provides direction on annual, biennial and quadrennial planning and budgeting tasks and processes the City will follow.

II. OVERVIEW

The City has many plans, including a General Plan (GP), Local Coastal Plan (LCP), Economic Development Strategic Plan (EDSP - under development in 2015/16), Parking Management Plan and other particular plans. Those plans are essential to provide long-term guidance for the City. And, in particular, the GP/LCP provides strategic direction not only in land-use but in many other areas.

However, the City also needs a regular process to set more general goals, and to identify specific, measurable objectives to reach those goals. This process must also ensure those objectives are considered in the annual budgeting process.

This Strategic Planning Framework does that. In general, the City Council will set / refine broad goals every four years. Every two years the Council will identify specific objectives associated with each goal for staff to complete. Every year during the budget process, those objectives will be budgeted against.

In addition to this Strategic Planning Framework, the City is developing fresh Vision, Values and Mission statements that should inform all of our planning efforts, and goal / objective setting in particular.

III. DEFINITIONS

The following definitions are important to understand the City's Strategic Planning Process:

- **City Mission Statement** – The Mission Statement is a Council-approved statement that describes the basic / essential tasks the City must provide, and a statement toward the purpose of executing these tasks. The mission statement is focused on the purpose of the City Government, not the broader community. The City mission statement might begin something like: "The City of Morro Bay provides Public Safety, Recreation, and other key municipal services in order to"
- **Community Vision and Values Statements.** Community vision and values are also Council-approved, semi-permanent statements, developed with significant community

input, that describe what we want our community to be (Vision) and what ideals our community considers of essential importance (values).

- **City Core Tasks.** Core tasks are functions that we should always be doing well and they should be addressed in our City mission statement. A core task might be: “Maintain City Infrastructure”, or “Provide Public Safety”.
- **City Goals.** Goals are broad projects we want to accomplish over a long-term (4-6 year) period, usually because they are big enough and broad enough they can't be accomplished in a year or two. An example of a goal is: “Improve Streets”.
- **City Objectives.** Biennial objectives are specific, discreet, medium-term (1-2 year) projects that support a more general goal, are feasible and achievable if appropriately resourced, and can be directly budgeted against. An example of an Objective related to the Goal “Improve Streets” could be: “Repave 10% of streets in FY16/17 and FY 17/18”.

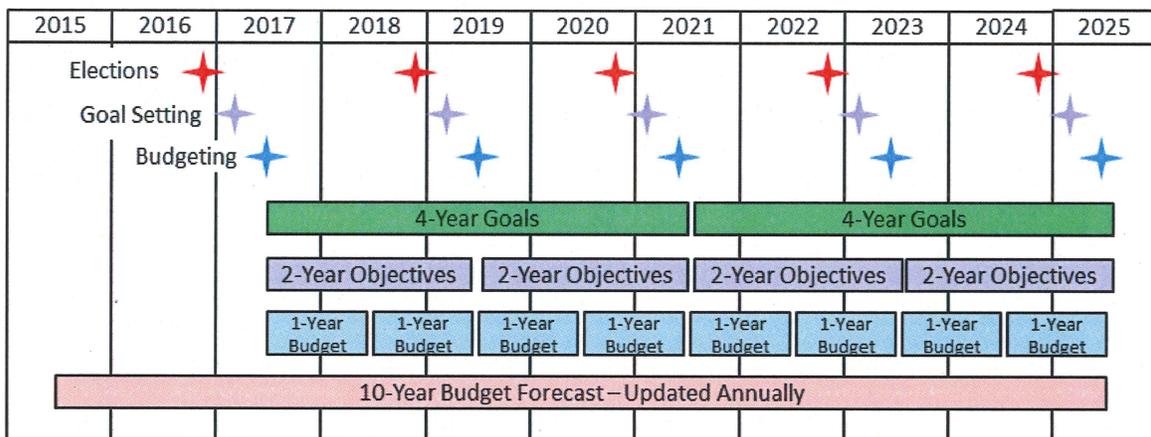
IV. PROCESS

Following is a written description of the City's Strategic Planning Framework depicted below in figure 1.

- The process begins in December of each election year with the seating of a new Council.
- The new Council begins a planning process to set biennial budget objectives for the upcoming two budget years.
- Following elections, the City will advertise in December upcoming community outreach and engagement opportunities.
- This objective-setting planning process normally occurs in January and February with two-year objectives set by the last Council meeting in February.
- In years following an election, in January through mid-February, staff will provide numerous opportunities for the community to engage in the process and to provide input in a number of ways, including community forum(s).
- In years following an election, City Council will host a public retreat in late-February/early March to review community input gathered through the outreach opportunities and develop goals (following Presidential elections as described below) and objectives (following a non-Presidential election). Council will formally adopt the goals/objectives typically by late March/early April.
- Council-approved objectives are then used by staff and Council to develop the annual budget in March – May of each year.
- Every four years (Presidential election years) the new Council also reviews and updates the City's Goals. The City should work to ensure goals are items in which real improvement is needed and achievable. Generally, goals should not be “maintain,” but should be “improve.” Any new Council could, of course, resolve to deviate from this Strategic Planning Framework and modify City goals outside of the specified four-year window. However, for organizational efficiency and community stability, the City should strive to keep goals for at least four years, using biennial objective setting and annual budgeting to affect change and adjust priorities.

- On a semi-annual basis, normally in the fall of each year, staff updates the Council on the status of the two-year budget objectives in an Annual Goals Update report and special Council Meeting.
- In March – May each year, the staff and Council develop a 1-year budget for the upcoming fiscal year: July 1 to June 30 of the following year. The two 1-year budgets every 2-year goal/objective period provide the Council ample opportunity to reallocate resources to achieve, or “weight” specific City Goals and Objectives.
- This entire process is underpinned and informed by a continuing 10-year budget forecast process that is updated annually in Jan – Feb. Every other year the 10-year forecast is updated by an external professional consultant. In the off years it is updated internally by staff.

**Transition Plan for the Morro Bay
Strategic Planning and Budgeting Framework**



- ★ Elections – Nov of even years, new Council seated in early January
- ★ Biennial Planning – Every other year in Jan and Feb Council updates 2-year objectives. every 4th year Council also updates 4-year goals.
- ★ Annual Budgeting – Every year in May and Jun Council updates approves a 1-year budget.

Overview. Beginning in December 2016 the City of Morro Bay executes a 4-2-1 Strategic Planning and Budgeting process.

- Following each election, the new council meets in Jan / Feb to establish 2-year objectives supporting each existing City Goal.
- Every four years this process begins in December and includes renewal of the City’s goals.
- The staff then uses the new objectives to inform creation of the City’s annual budget.
- The entire process is underpinned by a 10-year budget forecast that is professionally (externally) updated every other year and internally updated every year.

Figure 1 – Strategic Planning and Budgeting Framework

V. SUMMARY

This Strategic Planning and Budgeting Framework is intended to complement the City’s broader and more specific plans, including the General Plan, Local Coastal Plan, Economic Development Strategic Plan and other land-use and issue-specific plans.

The above mentioned plans coupled with this Goals and Objectives process should serve, taken as a whole, as the City's strategic plan. Following full implementation of the ongoing GP/LCP rewrites in 2017, and 10-year Economic Development Strategic Plan in 2016, the City could consider if an additional, formal, 10-year strategic plan is required.

Status of Current Goals, Objectives and Action Items

Public Infrastructure

- Street Paving: The City Council continues to prioritize street paving and allocated significant funding in the FY 25 budget to support this. During the 2-year goals period, City has completed numerous street paving projects:
 - \$1.4 million paving project completed in August 2023, including portions of Quintana and South Bay Blvd.
 - Radcliff neighborhood street repairs completed in 2024
 - Greenwood, Bolton, Laurel, Cuesta neighborhood street repairs completed in 2024
 - Jamaica, Panorama, Island, Tide neighborhood street repairs completed in 2024
 - Rehabilitation of Police Parking Lot and Lila Keiser Park Parking Lot completed in April 2024
 - Bi-weekly Public Works Maintenance crew pothole and patch digout repairs (ongoing)
 - Tuscan Road slide stabilization and road repair project completed in December 2024

The \$4.5 million pavement rehabilitation project is currently in progress. This is likely the largest City paving project and is anticipated to be completed by April 2025.

- Capital Needs Assessments: This goal initially included two projects: 1) an assessment of harbor facilities, and 2) an assessment of all other city facilities including parks, City buildings, and other infrastructure. This second project was removed in order to prioritize resources to support the first project. As such, the City combined resources for both projects to focus solely on an assessment of the revetments supporting the harbor. This project is nearing completion. The City's consultant, Brady Engineering, prepared a draft revetment assessment report which was reviewed by staff in November. The final report and cost estimate is expected in early 2025. The assessment report is needed to support the City's Congressional funding request for harbor revetment repairs as its condition has exacerbated since the 2023 heavy storms.
- Update Council Chambers: This goal includes two projects: 1) audio visual (AV) upgrades, and 2) implementation of a web-based agenda management system for closed captioning and improved accessibility for visually impaired. On October 8, 2024, the City Council communicated its desire to receive detailed cost information about AV system options. The City released an RFP for the development of AV system design options and their cost estimates. Staff expects to bring to City Council in February a request to approve a consultant contract to fully develop three design alternatives. The City Council will have the opportunity to select for implementation a design alternative at their meeting in April; purchase and installation of the system will occur subsequently. For the second project, the City Clerk's office led the transition to a web-based meeting management system, eScribe. It has been successfully in use for City Council meetings since early 2024 and will be rolled out for advisory body meetings in 2025. In addition to enhanced accessibility features, this new system also improves efficiency in the production of meeting agendas and staff reports.

- Complete Development Impact Fee Study. This project is underway. Due to priority changes such as storm recoveries and personnel transitions, this project has been delayed. It is anticipated to be completed in June 2025. Additionally, the Finance Department has initiated a user fee update study.
- Public safety needs assessment: This is nearing completion. The Community Risk Assessment and the Standards of Cover report include assessment of all three public safety departments: Fire Department, Police Department and Harbor Department. The Fire Department report is expected by the end of January. The Police and Harbor information is anticipated in March.
- Prioritize storm recovery efforts, maximizing FEMA/insurance opportunities, and hazard mitigation grants. The City has done well on this goal. City completed several storm system improvement projects, including, Elena/Juniper Emergency Storm Drain Repair project, Sequoia Court Emergency Storm Drain Repair project, and Ironwood Storm Drain Replacement project. We also repaired Harbor docks damaged by the storms and applied/received \$660,000 in insurance reimbursements. Lastly, we applied and have been awarded an OES grant for a study of Morro Creek watershed study.
- Improving streetscape with road striping, parking lines and curb painting. This is an ongoing effort that has seen great progress. Much of the striping work happens concurrently with street paving. Additional examples of completed projects are: installed a flashing crosswalk sign; re-striped crosswalk by PD, Embarcadero/ Coleman parkway, Embarcadero parking lot and a variety of intersections in north Morro Bay; completed two grant-funded EV Charging stations which are located in parking lots, Rehabilitation of Police Parking Lot and Lila Keiser Park Parking Lot, and corrected sidewalk ADA deficiencies in downtown Morro Bay and Atascadero Road,

In addition to the stated short-term actions, the City's Engineering and Maintenance Divisions also completed a few other key infrastructure-related projects, which include:

- a variety of park improvement projects, including tennis court rehab, pickleball court resurfacing, and Franklin Park improvements.
- Closed out WRF's two major contracts totaling over \$120 million.
- Completed Lift Station 1 Force Main Replacement project, which fixed a sewer leak due to an old sewer main under Highway 1.
- Completed Water Tank Rehabilitation project involving six of the City's drinking water tanks.
- Completed Local Roadway Safety Plan and a Speed Survey which would to identify priority areas for future traffic safety related work.

Economic Vitality

- Monitor and stay engaged in Offshore Wind (OSW). Completed and ongoing. City Council has formed a sub-committee. The Mayor, Council Members and staff stay engaged with many federal and local agencies on OSW discussions. City partners with SLO county in the OSW related assessment studies. The *Harbor Vitality Director* will continue to support this goal.

- Pursue grant opportunities. City continues to engage state and federal lobbyists to seeking unique funding opportunities including congressional earmarks. City is considering a 2025 legislative platform to guide grant efforts.
- Streamline permit processing for residential and commercial development. This has been completed through the zoning code update which represents significant efforts, including adoption of the objective design standards. Here are a couple of examples illustrating efficiency: The department launched a Pre-designed ADU Program <https://morrobayca.gov/1056/Pre-Designed-ADU-Program>; the Building Division launched online instant permits for small-scale residential solar and energy storage systems. This helps to lower the cost for permit applications and while increasing the speed of installing residential solar energy systems. <https://morrobayca.gov/1076/Residential-Solar-Permits>
- Presentation of Paid Parking Study and proposed pilot program. A presentation of the 2022 parking study was provided in October 2023. At the same meeting, Council directed staff to proceed with a paid parking program at the Rock Parking Lot. Since then, staff has been working with the Coastal Commission to obtain necessary approval for a paid parking program. Concurrently, we continue to monitor congestion issues on Embarcadero, especially in the stretch from Morro Rock parking lot to Beach St. Staff's research concurs with previous studies which find a strategy focusing on timed parking enforcement and paid parking at the Rock lot, essential to improve traffic safety and congestion issues on Embarcadero. The Police Chief leads a steering committee consisting of City staff from all departments to look into implementation details. Community stakeholders will also be included in future discussions. The goal is to concurrently implement the timed parking enforcement and paid parking at the Rock parking lot by June 30, 2025.
- Market Plaza development. This topic of discussion continues to evolve. The Council directed staff to reject any and all pending proposals in Fall 2024 and return with a new request for qualification (RFQ) for Council consideration. The RFQ would consider a hospitality project that encompasses all parcels that are in the original project footprint. Council directed staff to hold off on the development of RFQ and focus on analyzing city owned properties.
- Review of City-owned properties and strategies to optimize revenues. An initial first step is to update City property inventory. This should be completed by April 2025. Following the portfolio update, Council can consider a strategic review and opportunity analysis to identify high-potential properties. Then Council can provide directions for redevelopment, leasing, selling or maintaining of each piece. The Council could also task CFAC and/or HAB to assist with identifying high potential properties and developing strategies to utilize them.

In addition to the stated short-term actions, some other key achievements in the area of Economic Vitality are:

- Updated Zoning Code certification in early 2024 following the adoption of Plan Morro Bay.
- Successfully produced the city's 60th anniversary celebrations.
- Successfully hosted the 2023 and the 2024 Ironman Triathlon events.
- Continued to partner with private partners to improve the city's broadband fiber-optic infrastructure. We are one of the most "fiber connected" cities on the Central Coast.

Housing and Homelessness Response

All goals except the following are considered complete:

- Seashell Estates property. A revised application was received August 2024. Upzoning is no longer required. A hearing of the project is tentatively scheduled for February 2025. Here are some details of the proposed Seashell Estate: *The Seashell Estates is a master-planned community located north of Highway 1 and west of the Bayside Care Center nursing home. The project proposes ten (10) single family homes, ten (10) attached junior accessory dwelling units (ADUs) and ten (10) detached ADU, for a total of 30 residential units in a residential low density (RL) zone.*
- Identify affordable housing incentive program: This has evolved into the discussions with the Downtown Design District (DDD). The final DDD public meeting is still in the works and will be complete by spring. This has been delayed due to the consideration of BESS related urgency ordinance.

Although not included in specific goals, some other key accomplishments that supported public safety include the adoption of a camping ordinance which resulted in noticeable improvements were made along Quintana and other camp sites upon.

Community Engagement

Significant progress has been made to all the action items.

- Develop and implement outreach and communication plan, leverage partnerships with Chamber, Visit Morro Bay, local service clubs, etc.; explore available communication tools.
- Conduct joint council/advisory meetings and consider advisory reports to Council.
- MBPD Citizens Academy, consider community outreach workshops. Citizens Academy has been hosted. Staff also hosted workshops on homelessness responses, BESS project reports, traffic study community workshops, and an information session on the Morro Elementary site. City staff also partnered with Cal Poly graduate studies to host research workshops on topics related to climate action plans and downtown design.
- Develop and implement outreach and communication plan using different formats to reach a broad spectrum of residents. Mayor and Council members have implemented a variety of programs that intend to engage a wide range of residents.
- Development Historical Preservation Ordinance using draft ordinance prepared by Historical Society as a starting point. This item is in progress. A new ordinance requires substantial resources to develop. The DDD discussion has identified that the first achievable step is to work with the Morro Bay Historical Society to generate a list of properties of historical interest or value. The Community Development Department will present the Council with a framework for a historic preservation ordinance by June 30, 2025. The framework will outline the basic components of a potential historic preservation ordinance for Council discussion and direction to staff.

In addition to the stated short-term actions, other notable achievements to improve community engagement and government transparency are: Implemented electronic and paperless filing of campaign disclosure statements and statements of economic interest. Soft launch a web based Public Records Act request platform, streamlining and improving efficiency for review and release of requested record. Continued implementation of electronic signatures for contracts and correspondence for improved efficiency and record keeping. Conducted 2024 election, produced candidate orientation, continued New Council orientation and onboarding.

City of Morro Bay Capital Projects List February 2025

Identified Projects		Additional Information
Reskin RO/BWRO Upgrades		Construction to start 4/2025, finish 9/2025
Decommissioning old WWTP		Tied to overall WRF funding deadline 9/30/2026
Recycled Water		Design in process
BWRO & Well Field Backup Power		
Morro Basin Wellfield Rehab		Design in process
WRF Closeout		Brine line capacity and valve corrosion resolution pending
Whalerock crossing		
Harbor Revetment Seawall repairs		Assessment complete
AP1231-Storm Drain Analysis		Grant funded
AP1233-Floodproofing of RO		Grant funded
Storm Drain Replacement - Quintana @ Dunes, Main by bike part		Construction to start 2/2025, finish 3/2025
Coleman Park		
Nutmeg Pressure Zone		
Vet's Hall Audio Visual and Building Upgrades		A/V Upgrades scheduled to be complete 7/2025
Pavement Management		Scheduled to be complete in 5/2025
Local Road Safety Plan/Implementation		Quintana/Main crossing, sidewalk improvements. SLOCOG funding available
Tidelands Boat Ramp		Deteriorated, replacement required
Outfall Inspection/Cleaning		
Playground equipment replacements		2025 Grant deadline
Storm Drain Replacement - critical at Lila Keiser at wells		Critical at Lila Keiser wells due to recycled water extraction wells
Atascadero/Main Sewer		Replace prior to Roundabout construction 2028
Del Mar Park bridge deck replacement, support repairs		
Upsize water main from Errol St to bike path		
Main/Sunset Water Main (One Water PWFF-5A)		
Roundabout Environmental		Scheduled to be complete 2/2026
Canet Bridge/Well		HOLD
Morro Creek Ped bridge/erosion		
North T-Pier Rehabilitation		Seeking additional funding
Ridgeway Tank Rehabilitation		
Harbor Capital Needs Assessment		
SAFE Filter		not compliant, solution pending
Beachcomber Sewer Main		HOLD - re-evaluate design options
Beachcomber Backyard		HOLD
One Water Update		HOLD
Trash Cans		Phase 1 to be complete 6/2025
Monte Young Restroom		
Active Transportation		HOLD
Cloisters Pond Cleanout		Coastal RCD required
Add pickleball courts		
FEMA		In progress
Bike Path Drainage		
Storm Drain outfall & DI Upgrades		
New Pedestrian Dock Ramp - Embarcadero at Beach St		
FY 24/25 Completed Projects		
1	Tuscan Road Slide	
2	LS1 FM Replacement	
3	Sequoia Court Storm Drain	
4	EV Chargers	
5	Shasta Drainage improvement at Pacific	
6	Ironwood Storm Drain replacement	
7	Water Tank Rehab	
8	Lila Keiser and PD Parking lot rehabilitation	
9	Embarcadero EV Charging Station Installation	
10	Speed limit sign installations	