

Pursuant to Assembly Bill 361 (2021-22) and Government Code section 54953 this Meeting will be conducted in a hybrid format with both in-person and virtual public participation.

PRESENT:	Doug Hill	Chair
	Paul Donnelly	Vice Chair
	Robert Nava	Board Member
	Derek Dahlgren	Board Member
	Betsy Gaudette-Cross	Board Member
STAFF:	Yvonne Kimball	City Manager
	Greg Kwolek	Public Works Director
	Airlin Singewald	Community Development Director
	Cindy Cecil	City Engineer

ESTABLISH QUORUM, CALL TO ORDER

The meeting was called to order at 5:30 PM with all Board members in attendance.

Greg Kwolek notified the Board members he will run the meeting until the election of Chairperson and Vice Chairperson.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE

BOARD MEMBER ANNOUNCEMENTS - NONE

PUBLIC WORKS DIRECTOR ANNOUNCEMENTS

https://youtu.be/QaQqvC2A69w?si=_pLgYIRSayEHkiOE&t=114

Greg Kwolek spoke to the Board of the final report and assessment of the Harbor revetment and seawalls. He noted the report could be found on the City's website and a presentation of the report would be made to both the PWAB and Harbor Advisory Board.

ELECTION OF CHAIR AND VICE CHAIR

<https://youtu.be/QaQqvC2A69w?si=LplwC2WB1p4essoB&t=207>

Doug Hill nominated Robert Nava as Chair and Paul Donnelly as Vice Chair.

Robert Nava stated he has many other full time obligations with his employer and declined the nomination.

Paul Donnelly nominated Doug Hill as Chair. Doug Hill accepted the nomination as Chair.

Paul Donnelly accepted the nomination as Vice Chair.

Greg Kwolek conducted a roll call vote with the Board members to confirm Doug Hill as the Chair and Paul Donnelly as the Vice-Chair. The Board voted unanimously 5-0 for Doug Hill as the Chair and Paul Donnelly as the Vice Chair.

Doug Hill took over as Chair of the meeting.

Mayor Carla Wixom stated she would be serving as the liaison between the City Council and PWAB.

PUBLIC COMMENT

<https://youtu.be/QaQqvC2A69w?si=BLwULbTkB0tB3x5L&t=373>

The public comment period was opened and seeing none, the public comment period was closed.

A. CONSENT CALENDAR

<https://youtu.be/QaQqvC2A69w?si=eHj39Rp6CcieC--r&t=462>

The public comment period was opened and seeing none, the public comment period was closed.

A-1 APPROVAL OF MINUTES FOR THE OCTOBER 16, 2024, PUBLIC WORKS ADVISORY BOARD REGULAR MEETING

MOTION: Robert Nava moved to approved item A-1. Derek Dahlgren seconded the motion. The motion passed 3-0 on a roll call vote with Paul Donnelly and Betsy Gaudette-Cross abstaining.

B. BUSINESS ITEMS

B-1 APPOINT A PUBLIC WORKS ADVISORY BOARD MEMBER TO THE CITY'S WATERFRONT MASTER PLAN ADVISORY COMMITTEE (WMPAC)

<https://youtu.be/QaQqvC2A69w?si=em3qUTb1-Awz9-v&t=565>

Airlin Singewald, the Community Development Director provided a brief background of the City's WMPAC.

Discussion, comments, and questions amongst the Board members and staff.

The public comment period was opened and seeing none, the public comment period was closed.

Betsy Gaudette-Cross nominated Paul Donnelly for the WMPAC. Robert Nava seconded the nomination.

Greg Kwolek conducted a roll call vote for Paul Donnelly as one of the WMPAC members and passed unanimously 5-0.

B-2 CITY COUNCIL GOALS AND OBJECTIVES UPDATE, AND RECEIPT OF PWAB INPUT FOR THE UPCOMING GOALS AND OBJECTIVES SETTING PROCESS

<https://youtu.be/QaQqvC2A69w?si=iX7fPOfxYLSLLG7-&t=1168>

Yvonne Kimball, City Manager, presented the staff report.

Discussion, comments, and questions amongst the Board members and staff.

The public period was opened and seeing none, the public comment period was closed.

Greg Kwolek offered ideas to the Board members for recommended short term action plans to add under the public infrastructure goal: 1) development of a capital improvement plan, 2) improvements to service request online system to make it easier to use, and 3) water supply portfolio SWAT analysis.

Discussion, comments, and questions amongst the Board members and staff.

MOTION: Doug Hill moved to approve recommending to the City Council the housing goal relating to homelessness response that has been completed does not need to be one of the priorities. The motion was seconded by Derek Dahlgren and passed unanimously 5-0 on a roll call vote.

Before moving on, Greg Kwolek confirmed the City Manager received the information she needed from the PWAB Committee.

Discussion, comments, and questions amongst the Board members and staff.

MOTION: Paul Donnelly moved to approve recommending to the City Council the addition of three short term actions to the public infrastructure goal: 1) development of a capital improvement plan, 2) improvements to the online service request system, and 3) water supply portfolio SWAT analysis. The motion was seconded by Robert Nava and passed unanimously 5-0 on a roll call vote.

C. FUTURE AGENDA ITEMS - NONE

<https://youtu.be/QaQqvC2A69w?si=4XTckDmb4JmDHr8C&t=5027>

Paul Donnelly suggested having a tour of the water treatment plant.

Greg Kwolek mentioned the seawall revetment and assessment with the Board members noting there would be an opportunity to have a joint meeting between the PWAB members and the Harbor Advisory Board.

ADJOURNMENT

The meeting adjourned at 6:57 PM. The next Regular Meeting will be held on **Wednesday, March 19, 2025, at 5:30 PM.**

Recorded by:

Gina Arias
Administrative Technician