



# CITY OF MORRO BAY CITY COUNCIL AGENDA

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*The City of Morro Bay provides essential public services and infrastructure to maintain a safe, clean and healthy place for residents and visitors to live, work and play.*

## **NOTICE OF SPECIAL MEETING**

**Wednesday, January 17, 2018  
Veterans Memorial Hall – 4:30 P.M.  
209 Surf St., Morro Bay, CA**

ESTABLISH QUORUM AND CALL TO ORDER

PUBLIC COMMENT FOR ITEMS ON THE AGENDA

SPECIAL MEETING AGENDA ITEM

**I. Discuss and Provide Direction on the Draft Request for Proposals for WRF Onsite Improvements**

**RECOMMENDATION:** Receive staff presentation, including WRFCAC input, then provide comments and direction on the Draft Request for Proposals in preparation for final approval at the January 23, 2018 Regular City Council Meeting.

**I. ADJOURNMENT**

DATED: January 12, 2018

  
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Jamie L. Irons, Mayor

**THIS AGENDA IS SUBJECT TO AMENDMENT UP TO 24 HOURS PRIOR TO THE DATE AND TIME SET FOR THE MEETING. PLEASE REFER TO THE AGENDA POSTED AT CITY HALL FOR ANY REVISIONS OR CALL THE CLERK'S OFFICE AT 772-6205 FOR FURTHER INFORMATION.**

**IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN A CITY MEETING, PLEASE CONTACT THE CITY CLERK'S OFFICE AT LEAST 24 HOURS PRIOR TO THE MEETING TO INSURE REASONABLE ARRANGEMENTS CAN BE MADE TO PROVIDE ACCESSIBILITY TO THE MEETING.**

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AGENDA NO: I

MEETING DATE: January 17, 2018

# Staff Report

**TO:** Honorable Mayor and City Council **DATE:** January 12, 2017

**FROM:** Scott Collins, City Manager

**BY:** Rob Livick, PE/PLS, Public Works Director

**SUBJECT:** Discuss and Provide Direction on the Draft Request for Proposals for WRF Onsite Improvements

## RECOMMENDATION

Receive staff presentation, including WRFCAC input, then provide comments and direction on the Draft Request for Proposals in preparation for final approval at the January 23, 2018 Regular City Council Meeting.

## FISCAL IMPACT

No additional fiscal impact is proposed within this update. All work is proceeding within the City's fiscal year budget for the Water Reclamation Facility.

## DISCUSSION

As directed by City Council on October 10, 2017, staff is proceeding with an accelerated schedule to release the Request for Proposal (RFP) for WRF Onsite Improvements on January 24, 2018 and receive proposals by late April 2018, in order to inform the rate study update process.

At the December 5, 2017 WRFCAC meeting committee members Paul Donnelly, Valerie Levulett, and Steve Shively were selected to participate in the review of Statements of Qualifications (SOQs) and proposals. On December 7, the City received SOQs from the following teams:

- 1) AECOM/MM Lyles Company Joint Venture
- 2) Filanc/Black & Veatch Joint Venture
- 3) Kiewit Infrastructure West Company and Tetra Tech, Inc.
- 4) Sundt/Parsons Joint Venture

The schedule for review of the draft RFP included a WRFCAC meeting on January 4, 2018 intended to provide an overview of the draft RFP; a special WRFCAC meeting on January 11, 2018, which provided the opportunity for additional review and more detailed discussion; this City Council study session on January 17, 2018; and City Council meeting for review and possible approval for release of the RFP on January 23, 2018.

### *WRFCAC Review of the SOQs and RFP*

The WRFCAC subcommittee and staff met on January 3, 2018 and discussed the SOQs. It was apparent that all teams that submitted met the qualifications of the SOQ and could be recommended

Prepared By: <u>rl</u>	Dept Review: <u>RL</u>
City Manager Review: <u>SC</u>	City Attorney Review: _____

to move on to the proposal stage. Additionally, while each team submitted their SOQ on time, some contained minor irregularities, such as incomplete or missing forms. In working with the City Attorney, we have allowed the teams until 5 p.m. on January 15 to cure these minor irregularities. Staff and the WRFCAC subcommittee have recommended that all four teams be invited to submit proposals for the WRF project.

The WRFCAC reviewed the RFP on January 4 and 11. City staff and consultants presented an overview of the draft RFP at the January 4, 2018 WRFCAC meeting, provided copies for review by WRFCAC members, and requested input on the recommended shortlist for issuance of the RFP. At the January 11, 2018 meeting, staff and WRFCAC reviewed and discussed comments on the draft RFP along with a detailed discussion of the ranking criteria.

The WRFCAC had consensus to move forward with the four teams that submitted SOQs. They also had comments related to environmental mitigation, federal cross-cutter requirements for prevailing wages, American Steel and Iron and Disadvantaged Business Enterprises and areas such as mark-up on subcontractors and materials. Some WRFCAC members may be submitting detailed comments in writing, but as of the writing of this staff report those have yet to be received. The WRFCAC also thought the evaluation criterion should place more emphasis on project cost, with cost being perhaps 60-percent or greater share of the score.

Public comment was more general in nature and was related to the need for the project, scope, overall cost and location. Public comments relating to the RFQ/RFP included concerns the RFQ required two \$80M reference projects eliminating small contractors; recommendations to combine the lift station/force main and WRF site processes; and an opinion the RFP should have a base project and additive alternatives for the advanced treatment and groundwater recharge.

#### Attachment

1. DRAFT RFP (Click here for [web link to document](#))  
Full url: <http://morrobaywrf.com/city-review-draft-request-proposals-design-build-services-wrf-onsite-improvements/>