



CHECKLIST FOR COMMERCIAL ELECTRIC VEHICLE CHARGING STATIONS

Application forms available at: [City of Morro Bay Building Division Services & Links](#)

Submittal Requirements:

- Completed building permit application
- Five (5) copies of the site & electrical plan
- Equipment manufactures installation instructions

Electronic Submittals:

- PDF files of all required forms (11x17 max. size)
- Files to: pbruno@morrobayca.gov

REQUIREMENTS:

Site Plan:

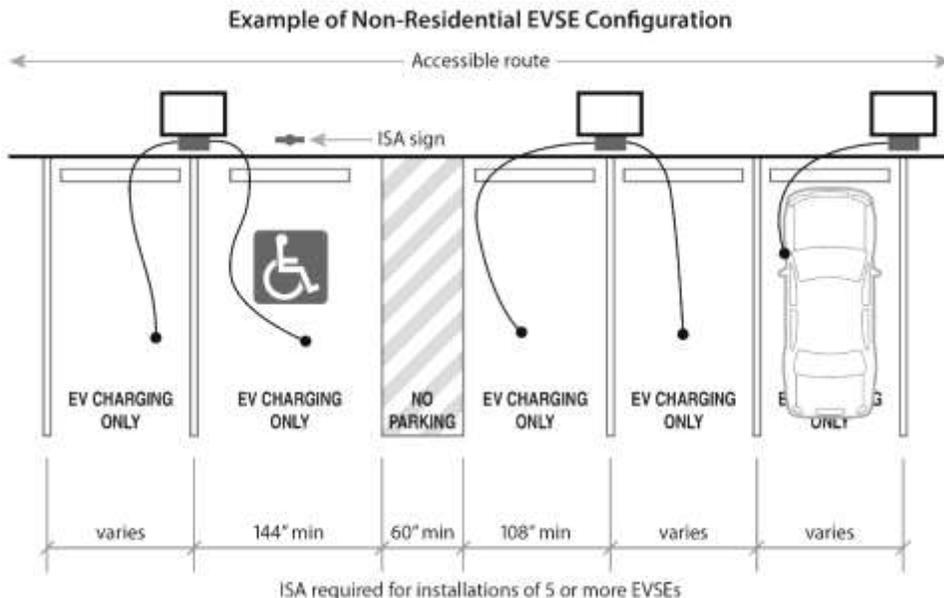
- Building footprints and landscaped areas
- Parking and circulation areas
- Show locations of any existing and all proposed EV stations, panels, and other service equipment

Electrical Plan:

- Electrical and equipment layout
- Single line diagram
- Electrical load calculations (existing + new) and panel schedule

NOTE: All plans must demonstrate compliance with accessibility provisions (see below)

Total Number Of EVCS At Facility	Minimum Number (by type) Of EVCS Required		
	Van Accessible	Standard Accessible	Ambulatory
1-4	1	0	0
5-25	1	1	0
26-50	1	1	1
>50	See CBC Table 11B-228.3.2.1		





CITY OF MORRO BAY
 COMMUNITY DEVELOPMENT DEPARTMENT
 955 Shasta Avenue
 Morro Bay, CA 93442

For Office Use Only	
<input type="checkbox"/>	Building
<input type="checkbox"/>	Planning
<input type="checkbox"/>	Public Works
<input type="checkbox"/>	Fire
<input type="checkbox"/>	Harbor

COMMERCIAL BUILDING PERMIT APPLICATION

Application#

Date _____ Type _____ Project Address _____

Assessor's Parcel Number _____

Project Description: *(If your project is adding an enclosed structure 500 sf or less, please include a completed Soils Report Waiver Request Form with this submittal)* _____

Project Valuation: _____

Are you adding, altering, or rehabilitating 500 sq. ft. or more of "Irrigated" Landscape? Yes NO

OWNER

Name _____	Phone _____
Mailing Address _____	Phone _____
_____	E-Mail _____

AGENT / REPRESENTATIVE

Name _____	Phone _____
Mailing Address _____	Phone _____
_____	E-Mail _____

CONTRACTOR

Company Name _____	Primary Contact _____
Mailing Address _____	Phone _____
_____	Phone _____

State License Classification/ Number _____ Expiration _____
 City Business License Number _____ Expiration _____

WORKERS COMPENSATION INSURANCE

_____	_____	_____	_____
Type	Policy Number	Company	Expiration Date

AUTHORIZATION OF AGENT/REPRESENTATIVE TO ACT ON BEHALF OF PROPERTY OWNER

I hereby authorize the following person(s) to act as my representative(s) and/or agent(s) to apply for, sign, and file the documents necessary to obtain a Building Permit for my project.

Scope of Construction Project (or Description of Work):

Project Location or Address:

Name of Authorized
Agent: _____

Address of Authorized
Agent: _____

Phone Number of Authorized
Agent: _____

I declare under penalty of perjury that I am the property owner for the address listed above and I personally filled out the above information and certify its accuracy.

Property Owner's Signature: _____ Date: _____

A copy of the owner's driver's license, or a signed company contract (by the owner), is required to be presented when the application is submitted for review, to verify the property owner's signature.