



CITY OF MORRO BAY

CITY HALL
595 Harbor Street
Morro Bay, CA 93442

Payment Arrangement Policy Agreement

Initial

- The purpose of this agreement is to resolve an outstanding balance on a utility account.
- In signing this Payment Arrangement Policy Agreement, the account will not be penalized or subject to shut off for outstanding balance as long as all payments are received by the due date.
- The Customer is required to pay the monthly payment amount in addition to the current monthly charges.
- If payments are not received by the due date, a 10% of the missed monthly payment amount and missed monthly water and sewer charges penalty will be assessed.
- If a monthly payment is 30 days late, the City shall discontinue the Payment Arrangement at its discretion.
- If a Payment Arrangement is discontinued, the Customer will not be eligible for another payment arrangement for a 24-month period.
- The number of months of payments are three months, six months and a maximum of nine months. A Payment Arrangement can only be nine months if the outstanding balance is \$1000 or over.

Utility Customer's Name:

Account Number:

Address:

Outstanding Balance:

Months of Payment Arrangement

+

Monthly Payment Arrangement Total

=

Customer's Signature: _____ Date: _____

City Of MB Approval: _____ Date: _____