



**CITY OF MORRO BAY**  
COMMUNITY DEVELOPMENT DEPARTMENT  
955 Shasta Avenue  
Morro Bay, CA 93442

## **BUILDING DIVISION COMMUNITY MEMO**

*DATE:* January 26, 2023

*TO:* Contractors & Owners

*FROM:* Chad A. Ouimet

*SUBJECT:* **ELECTRICAL PRE-POWER INSPECTIONS**

Due to prolonged safety concerns on behalf of the City, the Building Division will now require an application and fees to release meter placements to PG&E.

This will only apply to new single-family homes and substantial renovations in which the owner/contractor would like to energize up to two (2) 20-amp GFCI circuits during construction or simply needing circuits energized for troubleshooting or other approved purposes.

The application is attached for your review. The fee for this process is \$162.00. This includes administration time and one (1) inspection. Upon on-site approval, the inspector will e-Tag the load center and release the service to PG&E for meter placement. Once released, it is the responsibility of the contractor/owner to make all the required communications with PG&E.

Memo: 001\_Policy\_Pre-Power\_01/26/2023



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955 Shasta Avenue  
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**Residential Pre-Power Application and Permit**

Date: \_\_\_\_\_  
Parent Permit #: \_\_\_\_\_  
Project Address: \_\_\_\_\_  
No. of dwellings: \_\_\_\_\_ [hereinafter, “dwelling(s)”]  
Applicable Utility: \_\_\_\_\_ [hereinafter, “utility”]

**I. Applicant Representations and Assurances**

In consideration for authorizing the appropriate utility company to energize the dwelling(s), the signatories below (“Applicants”) agree to and understand the following:

- 1) The applicants’ electrical contractor and any of his/her licensed representatives shall at all times this permit is in effect be duly licensed.
- 2) This pre-power application and permit is valid for one and two-family dwellings only.
- 3) Approval of the pre-power permit is valid for a maximum of 90 days from the date of approval.
- 4) The dwelling(s) will not be occupied until the certificate of occupancy has been issued. Applicants understand that if the building is occupied before a certificate of occupancy has been issued by the City Building Official, the City will have the right to direct the utility to terminate electrical service without notice. Furthermore, Applicants understand and agree that should the Building Official exercise such right, the City of Morro Bay will not be responsible for any damage or cost which may result from the exercise of such right.
- 5) Prior to pre-power, the building or structure shall be weather-tight and secure. The electrical wiring in the area designated for pre-power shall be complete and in safe order. All electrical services associated with the area will be 100% complete unless specifically approved by the City’s designated electrical inspector.
- 6) Interior electric rooms shall be lockable; if electrical panels are in an area that cannot be locked by doors, the panel shall be equipped with a locking mechanism (approved by the City Building Official). Applicants’ electrical contractor and any of his/her representatives shall hold the keys for such access to the electrical panels to prevent energizing circuits other than those that are safe.
- 7) Permit approval is for service and up to two (2) GFCI receptacle outlets only.

- 8) *Applicants identified by this application and permit, being the undersigned, hereby agree to indemnify, defend and hold harmless (at Applicants' sole expense, joint and several, the ability to do so demonstrated through proof of sufficient insurance coverage to the satisfaction of the City) the City of Morro Bay, its elected officials, employees, agents, officers, and representatives, and each and all of them individually, from all liability or harm arising from or in connection with all claims, damages, attorney's fees, costs and allegations arising from or in any way related to the exercise of such rights as granted hereunder; and, to reimburse the City for any costs and attorney's fees that the City may be required to pay as a result of such action. Applicants agree that the City may, at its sole discretion, participate at its own expense in the defense of any such action.*

## **II. Requirements for Pre-Power Installation**

The following must be complete prior to the pre-power being approved and installed:

- 1) This pre-power application must be completed, and fees collected. Attach a check or other acceptable form of payment for the full amount of the application filing fee established by resolution of the Morro Bay City Council pursuant to Morro Bay Municipal Code.
- 2) Applicants agree to permit the City Manager or his or her designee, and City building, fire and electrical inspectors, to conduct reasonable inspections of the dwelling(s) premises, at the discretion of the City, for the purpose of ensuring compliance with this permit and all laws and regulations attendant to the work and electrical systems attendant to this permit, including but not limited to inspection of related security, inventory, and written records and files.
- 3) The service and that part of the electrical system to be energized must be 100% complete.
- 4) Panels that are to be energized must have breakers installed, wire pulled, and an electrical inspection completed before it is energized.
- 5) The breakers and the covers on all panels that are going to be energized must be labeled. Labels can be temporary.
- 6) Panels must be locked or contained in a room that is locked. Only the electrician and his/her licensed representative shall have the keys to such space.
- 7) All outlets must be safe either by installation of devices, equipment, lighting fixtures, or blanked off.
- 8) Device covers must be installed.

**III. Emergency Contact**

List the full name, e-mail address, and phone number of an emergency contact who shall be reasonably available to meet and discuss compliance with the requirements of the terms of this permit, applicable requirements of the Morro Bay Municipal Code, state law and/or any other regulations relating to the subject pre-power electrical systems:

NAME: \_\_\_\_\_ E-Mail: \_\_\_\_\_  
Phone No.: \_\_\_\_\_ Mobile: \_\_\_\_\_



The below signatories certify under penalty of perjury, under the laws of the State of California, that they have personal knowledge of the information contained in this application and permit and its attachments, if any, and that the information contained herein is true and correct.

General/Building Contractor Name: \_\_\_\_\_ License# \_\_\_\_\_

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Electrical Contractor Name: \_\_\_\_\_ License# \_\_\_\_\_

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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955 Shasta Avenue  
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**Commercial Pre-Power Application and Permit**

Date: \_\_\_\_\_  
Parent Permit #: \_\_\_\_\_  
Project Address: \_\_\_\_\_  
No. of Structures: \_\_\_\_\_ [hereinafter, “structure(s)”]  
Applicable Utility: \_\_\_\_\_ [hereinafter, “utility”]

**I. Applicant Representations and Assurances**

In consideration for authorizing the appropriate utility company to energize the structure(s), the signatories below (“Applicants”) agree to and understand the following:

- 1) The applicants’ electrical contractor and any of his/her licensed representatives shall at all times this permit is in effect be duly licensed.
- 2) This pre-power application and permit is valid for commercial non-residential structure(s) only.
- 3) Approval of the pre-power permit is valid for a maximum of 90 days from the date of approval.
- 4) The structure(s) will not be occupied until the certificate of occupancy or appropriate temporary certificate of occupancy has been issued. Applicants understand that if the building is occupied before a certificate of occupancy has been issued by the City Building Official, the City will have the right to direct the utility to terminate electrical service without notice. Furthermore, Applicants understand and agree that should the Building Official exercise such right, the City of Morro Bay will not be responsible for any damage or cost which may result from the exercise of such right.
- 5) Prior to pre-power, the building or structure shall be weather-tight and secure. The electrical wiring in the area designated for pre-power shall be complete and in safe order. All electrical services associated with the area will be 100% complete unless specifically approved by the City’s designated electrical inspector.
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Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Electrical Contractor Name: \_\_\_\_\_ License# \_\_\_\_\_

Company Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_